

**CENTRAL YAVAPAI FIRE DISTRICT  
BOARD OF DIRECTORS**

and

**CHINO VALLEY FIRE DISTRICT  
BOARD OF DIRECTORS**

**SPECIAL SESSION MINUTES**

**October 15, 2015**

**A. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

**Central Yavapai Fire District (CYFD)** Board Chairman Rutherford called the Central Yavapai Fire District Special Session Board meeting to order on Thursday, October 15, 2015 at 6:00 p.m. at Central Yavapai Fire District Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.

**Central Yavapai Fire District Members Present**

Board Chairman Steve Rutherford, Board Members ViciLee Jacobs, Darlene Packard, and Tom Steele

**Central Yavapai Fire District Members Absent**

Board Clerk Bob Page

**Central Yavapai Fire District Staff Present**

Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative/IT Assistant Laura Mowrer, and Office Assistant Anna Corbiere

**Central Yavapai Fire District Legal Counsel Present**

Attorney Nick Cornelius

**Chino Valley Fire District (CVFD)** Board Chairperson Ducote called the Chino Valley Fire District Special Board meeting to order on Thursday, October 15, 2015 at 6:00 p.m. at Central Yavapai Fire District Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.

**Chino Valley Fire District Members Present**

Board Chairperson Cyndy Ducote, Board Clerk Dave Dobbs, Board Members Karrie Blum, Dave McConnell, and Julie Pettit

Chino Valley Fire District Members Absent

None

Chino Valley Fire District Staff Present

Fire Chief Scott Freitag

Chino Valley Fire District Legal Counsel Present

Attorney Nick Cornelius

Others in Attendance

Members of the public

**B. PLEDGE OF ALLEGIANCE**

CYFD Board Chairman Rutherford led the recitation of the Pledge of Allegiance.

**C. CALL TO THE PUBLIC**

CYFD Chairman Rutherford directed anyone wishing to address either Fire District Board to complete a request form for the record. He requested those wanting to speak to raise their hand and asked that comments be limited to 3 minutes.

No comments from the public.

**D. CORRESPONDENCE**

1. Monthly Division Reports-Report from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

Chief Freitag discussed the steps that are being taken to correct the error made in the annexation process for a few properties in Chino Valley. Chief Freitag discussed the various meetings that members of Senior Staff have attended in the last month. Chief Tharp stated that staff is moving forward with the use of BoardPaq for members of the CYFD Board, and that the tablets will be available for use at the next meeting.

**E. OLD BUSINESS**

1. Discussion and possible approval of Intergovernmental Agreement between State Forestry and Central Yavapai Fire District and between State Forestry and Chino Valley Fire District

Attorney Cornelius stated that he will be attending a meeting next week, and he will provide staff with an update at that time. Chairman Rutherford stated that

many of the changes coming forth with these contracts are stemming from the Yarnell Hill incident.

No further action was required on this agenda item at this time.

2. Discussion and possible approval of Joint Powers Authority Agreement and Central Yavapai Fire District Resolution 15-07 and Chino Valley Fire District Resolution 15-04

Board Member Pettit commented that she is appreciative of staff and Attorney Cornelius for the time and effort they have contributed toward this document. Chairman Rutherford stated that this particular document has been worked on continuously for quite some time between the Boards, Senior Staff, and Attorney Cornelius. Chief Freitag mentioned that he recently had a phone interview with Bill Monroe from KQNA. He stated that Bill was complementary of both Boards for their due diligence. Chief Freitag noted that the original agreement was initiated by South West Metro Fire in Colorado. Our staff was able to utilize their original document as a foundation. He also added his gratitude toward staff and Attorney Cornelius. Chairman Rutherford added his compliments and gratitude to staff members, as well as his appreciation for both Boards working together through this process.

Chief Freitag read Central Yavapai Fire District Resolution 15-07 into the record.

Board Member Jacobs made a motion approve the Joint Powers Authority Agreement and Central Yavapai Fire District Resolution 15-07. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Rutherford, Packard, Steel, Jacobs  
NAYS: None

Chief Freitag read Chino Valley Fire District Resolution 15-04 into the record.

Board Member Dobbs made a motion approve to the Joint Powers Authority Agreement and Chino Valley Fire District Resolution 15-04. Board Member Blum seconded the motion. Board Member McConnell abstained from voting due to conflict of interest. MOTION CARRIED

AYES: Ducote, Blum, Pettit, Dobbs  
NAYS: None  
ABSENTIONS: McConnell

Chief Freitag again added his gratitude to Senior Staff for their work on the JPA. He also thanked Union Presidents Gordon Dibble and Rob Zazueta for their cooperation. Chairman Rutherford expressed his gratitude to the respective labor

groups. Attorney Cornelius voiced his gratitude towards Board Members, Administration, and Senior Staff.

Attorney Cornelius discussed the Central Arizona Fire and Medical Authority Board creation and explained the initial members will consist of Chairpersons and Clerks from both Districts: Chairman Rutherford and Clerk Page from CYFD, and Clerk Dobbs. However, Board Member Pettit will be seated due to a conflict of interest for Chairperson Ducote from CVFD. Chief Freitag stated the Authority Board will meet in November to choose the fifth member. Attorney Cornelius congratulated the Authority Board.

**F. VOTE TO GO INTO EXECUTIVE SESSION**

1. Legal advice pursuant to A.R.S. §38-431.03(A)(3) and instruction to District Legal Counsel pursuant to A.R.S. §38-431.03(A)(4) Re: Joint Powers Authority Agreement with Central Yavapai Fire District and Chino Valley Fire District

No executive session required.

**G. ADJOURNMENT**

Member Packard made a motion to adjourn. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Rutherford, Steele, Jacobs, Packard  
NAYS: None

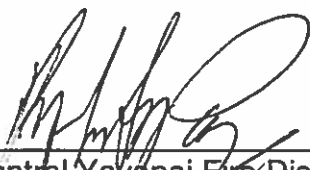
The Central Yavapai Fire District meeting was adjourned at 6:30 p.m.

Board Member Pettit made a motion to adjourn. Board Member Blum seconded the motion. MOTION CARRIED

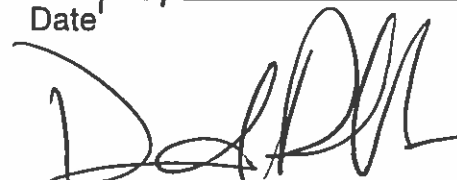
AYES: Ducote, Blum, Pettit, Dobbs, McConnell  
NAYS: None

Board Chairperson Ducote adjourned the Chino Valley Fire District meeting at 6:30 p.m.

11-17-15  
Date

  
Central Yavapai Fire District  
Bob Page, Board Clerk

11/19/15  
Date

  
Chino Valley Fire District  
Dave Dobbs, Board Clerk