

## NOTICE OF MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the Central Yavapai Fire District will hold a meeting open to the public on **Tuesday, December 15, 2015 at 2:00 p.m.** The meeting will be held at **Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### AGENDA

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. PRESENTATIONS
  - A. Prescott Valley Town Council Report
4. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda.
5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

  - A. Approve November 17, 2015 Regular Session Minutes
  - B. Approve General Fund Financial Statements
  - C. Approve Bond Debt Service Financial Statements
6. CORRESPONDENCE
  - A. Letters from the Public
  - B. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto
7. OLD BUSINESS
  - A. Discussion and Possible Action Related to Training Center Drainage Issues
8. NEW BUSINESS
  - A. Swear in Local Public Safety Personnel Retirement System (PSPRS) Board Members
  - B. Election of Board Chairperson and Clerk
  - C. Discussion and Possible Approval of SC Audit and Accounting Services Agreement Addendum
  - D. Discussion and Possible Approval of Addendum to Professional Services Contract with Kendhammer & Partners, LLP
  - E. Approve Joint Policies: J602 Appearance and J170 Confidentiality of Patient Information
9. VOTE TO GO INTO EXECUTIVE SESSION

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If any disabled person needs any type of accommodation, please notify  
Central Yavapai Fire District at (928) 772-7711 prior to the scheduled meeting time.



- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Intergovernmental Agreement with State Forestry

10. OLD BUSINESS CONTINUED

- A. Discussion and Possible Action Related to Training Center Drainage Issues
- B. Discussion and Possible Action Related to State Forestry Agreement

11. ADJOURNMENT

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If any disabled person needs any type of accommodation, please notify  
Central Yavapai Fire District at (928) 772-7711 prior to the scheduled meeting time.



TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: PRESCOTT VALLEY TOWN COUNCIL REPORT

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*Town of Prescott Valley Council Member will provide the Board with an update on the most recent economic development activity for the Town of Prescott Valley.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: CALL TO THE PUBLIC

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*The Chairperson shall announce this portion of the CYFD Board meeting as a Call to the Public. This portion of the meeting is for individuals to address the Board on any issue within the jurisdiction of the Board. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on issues raised during the Call to the Public unless item is properly noticed on the agenda due to restrictions of the Open Meeting Law.*

*Any member of the public wishing to address the Fire District Board shall complete the Fire District written disclosure form with his or her name on it for the record prior to speaking. Thereafter, the Chairperson shall ask those wishing to address the Board to raise their hand so they may be recognized. Please state your name for the record. In the interest of the orderly and efficient conduct of the open meeting, the Chairperson may limit speakers to three minutes.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

TO: Fire Board  
FROM: Assistant Chief of Administration Tharp  
DATE: December 9, 2015

SUBJECT: CONSENT AGENDA

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*All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.*

- A. Approve November 17, 2015 Regular Session Minutes*
- B. Approve General Fund Financial Statements*
- C. Approve Bond Debt Service Financial Statements*

*The November General Fund Financial Statements include the payroll direct deposit reports, the payroll and accounts payable check registers, income statement, balance sheet, cash flow projections, and revenue and expense graphs. The income statement and balance sheet are included for the Bond Debt Service Account. The bank reconciliation documents are included for all financial accounts.*

***Suggested Motion:*** Approve Consent Agenda.

*If you have any questions, please call Chief Freitag or myself at 772-7711.*

CENTRAL YAVAPAI FIRE DISTRICT  
FIRE BOARD  
REGULAR SESSION

November 17, 2015

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chairman Rutherford called the Central Yavapai Fire District Fire Board meeting to order on Tuesday, November 17, 2015, at 2:00 p.m. at Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Bob Page, Board Members Darlene Packard and Tom Steele

Members Absent: Board Member ViciLee Jacobs

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative/IT Assistant Laura Mowrer

Others in Attendance: Attorney Nick Cornelius

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. PRESENTATIONS

A. Prescott Valley Town Council Report

No presentation was made.

B. Capital Replacement Plan

Chief Tharp provided the Board with an overview of the combined Central and Chino Capital Replacement Schedule.

He explained that the schedule is a planning tool and is also required by policy, Standard Operating Guidelines, and the accreditation process. He clarified that engines are operated for 10 years as front-line engine and then at least 10 additional years in a reserve status. Therefore, these vehicles including engines, water tenders and patrols are a 20-year investment. Additionally, due to the work performed by Fleet Maintenance staff vehicle mileage has been increased to 160,000.

Surplus status is reviewed annually to determine if their life can be extended. Some of the water tenders are 30+ years old, and they are still in good condition; there is no reason to get rid of them.

Chief Tharp explained that we purchase under a cooperative agreement and that the District was able to save about \$120,000 on a recent purchase by purchasing two vehicles at the same time. The estimates are calculated on about a 3% annual increase. Engines are also moved to slower stations to allow for extended life prior to placing them into reserve status.

Chief Tharp confirmed that future commitments are also reviewed, and we currently have a very healthy capital reserve of \$8 mil. However, the Board has requested that the balance be reduced over the next ten years. The original plan indicated capital reserve expenditures of approximately \$1.5 mil per year leaving a balance of \$400,000 by 2021, but items may be moved back. While the vehicle's life is extended, we are building the savings account to make the purchase. We used to finance buildings and vehicles which was very costly.

This schedule is a working document and may be adjusted during the budget process. Chief Tharp explained that this schedule is not a fixed asset listing.

Chief Tharp explained that staff is trying to balance between using the Capital Reserve Account and the Maintenance and Operating Budget to make these purchases. He mentioned that in 1999-2000 there was \$300,000 in the capital reserve account. The push to build this fund was in 2008-2009 as the recession started. The height of the Capital Reserve account was \$9.5 mil. The current balance is near \$8 mil. By the year 2026 the projected balance is \$4 mil with Chino Valley's capital funds included.

Chief Freitag cited that we need to determine what the balance should be and determine how to maintain that. We currently have about 6 months of operating capital in savings and the projection drops that to about 3 months. Even though we are able to keep engines longer, they still need to be replaced.

Chief Tharp explained that the current spending falls in line with the projections; we want a gradual decline in the capital reserve account. However, the reserve account also assists in reducing spikes to the tax rate for large expenditures.

Chairman Rutherford stated that Prop 117 places limitations on the District.

Chief Tharp explained that land and building expenditures are also included on the schedule. He mentioned that we are in the process of remodeling Station 53 again to accommodate staff for a few more years. A new Admin building is listed at \$350,000 over five years; however, the expenditure is not included. He stated that we are trying

to make a plan that is acceptable to the Board, the residents, and the organization to provide necessary services.

Chief Tharp acknowledged that the District is limited to a 2.5% to 3.5% annual revenue increase.

Chairman Rutherford reiterated that the capital reserve is a combined amount between Central and Chino and spending it down to \$4.3 mil with an anticipated \$23 mil budget is not a very strong position.

Board Member Steele asked that if Prescott Valley adds 12,000 homes, has staff considered entering into discussions regarding funds for capital infrastructure.

Chief Freitag mentioned that Sun City Fire District is running into a similar situation because of the recession and Prop 117 they had to close a fire station and lay off 13 personnel yet their call volume continues to increase. There is a large developer that would like to come into the community; however, the fire agency is unable to provide the necessary services. He explained that since Sun City is surrounded by other agencies, they are asking tax payers in those areas to pick up the tab for the increased call volume. Chief Freitag stated that there does not appear to be a good way to approach the town to request additional funds.

Chairman Rutherford stated that the town can access impact fees; however, the District cannot. He suggested developing agreements so we can have a say in the process and encourage annexation so that the District may start receiving revenue as early as possible.

Board Member Steele stated that the Town wants the capital from the developers to prepare for police, schools, etc. Maybe the developer should be required to assist.

Chief Tharp stated that some developers have provided land for future stations; however, then the District must have the funds to build the station. The District is not allowed to charge impact fees as the Town.

Chairman Rutherford stated that the Town levies a public safety (police) fee. Maybe there is an opportunity there.

#### 4. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda.



Chairman Rutherford opened the meeting for public comment; however, there was none.

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve October 15, 2015 Central Yavapai and Chino Valley Fire Districts Special Session Minutes
- B. Approve October 15, 2015 Regular Session Minutes
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements

Board Member Packard made a motion to approve the consent agenda items A through D. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele  
NAYS: None

6. CORRESPONDENCE

- A. Letters from the Public

Chairman Rutherford mentioned there was a very nice handwritten note thanking the crews and a letter complementing Captain Kelley.

Chief Freitag confirmed that while Captain Kelley was in Atlanta attending a L.A.S.T. training session he was contacted by the Atlanta Fire Department to share how Central Yavapai and Chino Valley Fire Districts handle internal communications in hopes that Atlanta Fire could improve their internal morale.

- B. Monthly Division Reports - Report from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

Chief Freitag shared that Prescott Fire Department is anticipating 90-110 rolling station brown outs next year and that staff has been speaking with Prescott Chief Light working through the logistics. We have come up with a good plan. We have automatic and mutual aid agreements and do not want this to affect our residents.

Chief Freitag provided Chief Polacek's update and explained that we are working through some concerns with YRMC. They increased the medication costs by 46% and stated that the District would be charged the retail for all medications purchased. We are also exploring options with other agencies.

We are trying to schedule a meeting with fire districts and legislative representatives from District 1 and 6 prior to the upcoming Legislative session to discuss the budget effects of Prop 117. Representatives are holding meetings to discuss the financial conditions of rural fire agencies.

Chief Freitag mentioned that there was a proposed \$18 billion development in Pinal County; however, it may not happen due to the fire agency's inability to provide services.

Board Member Steele asked if the cost of PSPRS was the reason that agencies are trying to raise the \$3.25 tax limitation. Chief Freitag confirmed that the cost of PSPRS, Prop 117, and the decreased property value. He used Montezuma- Rimrock as an example. They are bringing in less money today at a tax rate near \$5.00 than they were when the tax rate was \$1.90. The tax rate and the tax revenue are not the same. The intent is to remove the tax rate cap and allow the rate to be set locally. While Central Yavapai has a plan in place to keep the tax rate lower going forward, funding the capital reserve is a concern. There is also a plan for Chino to control costs and start decreasing them. Other agencies are so severely limited and they do not have growth potential -- they are absolutely stuck.

Chief Freitag explained that a brown out occurs when an engine is down to two personnel due to someone calling off sick and there are no funds to pay overtime to fill the position. The fire station will be closed for the day, and they will staff a patrol to run calls to try to keep the engines in service more. It is considered a rolling brown out because you do not know what station might be impacted until that day. An option to reduce the impact would be to remove that station from the available response.

Chief Tharp apologized to the Board for not having the iPads for this meeting and explained that the delay was due to replacing the server and implementing the new email accounts in preparation of CAFMA. The iPads should be available in December.

Fire Marshall Chase explained that he attended the Dewey-Humboldt Council meeting and Council Member Nancy Wright expressed her appreciation for Central Yavapai. Additionally, a child car seat event was held at Walmart in which 24 car seats were correctly installed and 6 seats were provided for those in need. CYRTA Maintenance Assistant Edgar Rocha participated in Prescott Valley Police Department's Spanish speaking outreach event. We will also be including safety articles in a local Spanish magazine.

Chief Freitag clarified that the Fire House software program is used for fire and EMS records; however, it does not interface with the current CAD dispatch software. It is anticipated that the new CAD system will interface directly with a records management program to improve accuracy and reduce workload in completed reports. This records management software would be placed in a future budget. The records management software that Chief Tharp was referring to is related to all other District records.

7. OLD BUSINESS

A. Discussion and Possible Action Related to Training Center Drainage Issues

Attorney Cornelius informed the Board that the process continues, and there was an onsite survey conducted last month. He explained that Central filed a lawsuit against ACE Hardware and BlueScope. ACE then filed against BlueScope and BlueScope sued Fain Construction. A motion was filed to consolidate the two cases and everything is proceeding as planned.

8. NEW BUSINESS

A. Swear in Local Public Safety Personnel Retirement System (PSPRS) Board Members

Chief Freitag stated that Ron Litchfield and Lee Beaudette were not able to attend this meeting and they will need to be sworn in next month.

B. Discussion and Possible Approval of Purchasing Electronic Document Archiving Software

Chief Tharp explained that this is an electronic document management system that will allow for documents to be stored electronically versus paper copies and records retention perimeters may be added to allow more efficient record storage and purging. As the District grows, it is difficult to track paper documents and verify that they are being retained and destroyed according to State requirements.

Chief Tharp provided an overview of the bids. Laserfiche is an international, well known company; however, the cost is about \$60,000 plus additional licensing and maintenance fees with an estimate of \$85,000. Their system does not allow for the records retention purging that we need. There are not many programs that allows for the report and destruction of documents. There are documents that are required to be tracked and retained for 50 years.

ColumbiaSoft's Document Locator program has records retention capability; was written and integrated for a couple fire districts, and the bid is less expensive. The \$21,000 quote does not include maintenance or technical services cost, because they will bill as needed; not to exceed \$9,000.

Chief Tharp stated that the Board will have to approve using contingency funds as this is not a budgeted item.

Chief Tharp explained that staff spends 8 hours per week on records retention and is slowing falling behind with the added requirements. He mentioned that he did review the Town of Prescott Valley's software; however, it is an integrated system that goes beyond records management. He also shared that several years ago some of the District records that were stored offsite were destroyed by fire. It is his hope that the cost will be bore between Central Yavapai and Chino Valley, because this software will be used for the Central Arizona Fire and Medical Authority. Central will hold the licensing, and Chino and CAFMA can be added at no additional cost. Chief Tharp confirmed that the maintenance cost is locked in for five years.

Chief Tharp stated that we have adequate server space, the current copier/scanner is compatible, and emails can also be stored. He recommended that the records remain on District servers instead of the cloud so that we have control over the data.

Clerk Page made a motion to authorize expending contingency funds in the amount of 83% of the total proposed quote of \$30,858 -- our specific amount would be \$25,612 contingent upon by the approval by Chino Valley Fire District to expend \$5,246. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele  
NAYS: None

C. Discuss and Approve Purchase of Vehicle for Fire Prevention

Chief Freitag explained that this vehicle is a 1996 Tahoe with over 164,000 miles; this vehicle is in the capital replacement plan.

Chief Bliss mentioned that this vehicle purchase is a budgeted item and would be a replacement for Fire Inspector Ayars.

Board Member Steele asked if we could save some money by purchasing an SUV import/American vehicle. Chief Bliss asserted that the inspectors, on occasion, have had the need for a four wheel drive. Additionally, purchasing a Tahoe keeps a consistent fleet.

Fleet Services Manager Scaife explained that fleet continuity allows for Maintenance to keep routine parts in stock, and the maintenance on foreign vehicles is usually higher. Fire Inspector Ayars also needs the additional cargo space that the Tahoe affords. Other makes and models may be considered in the future.

Board Member Steele made a motion to approve the purchase of a 2016 Chevy Tahoe from Courtesy Chevy for a price not to exceed \$40,000. Clerk Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele

NAYS: None

D. Approve New Job Description Administrative Assistant IV and Administrative Wage Scales

Chief Tharp explained that this completes the final phase of the non-operations' succession planning. The Administrative Assistant I, II, and III positions have been reworked and renamed. The Administrative Assistant IV Job Description is a new position that has been approved through the Policy Committee and needs Board approval. The Administrative Manager Job Description is already in existence. The succession planning matrix is included for reference. The associated wage scales also need to be approved. The Administrative Manager wage scale is consistent with the HR and Finance Manager's scales. The proposed wage scale has an almost \$17,000 increase do to current members earning more than an administrative manager would be. Additionally, the manager job duties were taken into consideration.

Chief Tharp asked for the Board's approval for the new Administrative Assistant IV Job Description and the wage scale for Administrative Manager. He mentioned that not all of these positions are filled; there is no one in the Administrative III or IV positions. We have personnel in Administrative I and II positions and are in the process of filling the administrative manager position.

Chief Tharp confirmed that there are currently five Administrative I and II positions; however, one member recently resigned. Member can potentially move up, but there is no guarantee as it is depended upon their abilities and District needs. The Administrative IV position is an assistant to the Manager, and this position may not be needed for several years. We may be able to move one person up to the Administrative III position, because they fulfill the requirements, but we may have a promotional opportunity with multiple people vying for that position.

Board Member Steele asked if the manager position was a salaried position. Chief Tharp explained that the position is hourly and is eligible for overtime. Board Member Steele asked if that was traditional as he expected that a salary of \$60,000 would require someone to work additional hours without compensation. Chief Tharp explained that the position could be classified as exempt, but he stated that a lot of staff already work extra hours without his knowledge, and the District is obligated to pay them. Chief Tharp stated that a survey of other organizations and municipalities revealed that this scale is on the low end and that manager positions are not typically salaried positions.

Board Member Steele expressed his concern that government wages are getting too far away from the private sector. Chairman Rutherford stated that this could be placed on a future agenda as there are other comparable positions that would be impacted and you might run into discrimination issues. This would need to be discussed on a larger scale.

Chairman Rutherford confirmed that all positions require no felonies within 10 years or misdemeanor within three years.

Clerk Page made a motion to approve Administrative Assistant IV Job Description, Administrative wage scales, and removal of Administrative/IT Assistant, Public Safety Telecommunications Technician, and the Information Technology Specialist Job Descriptions. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford  
NAYS: Steele

**E. Discuss and Possibly Approve Board Meeting Day, Time, and Location Change**

The Board discussed the possibilities of holding Board meetings on the third Tuesday of the month and rotating the location between Prescott Valley and Chino Valley.

Board consensus is for Central's meeting to start at 2:00 p.m. and then the Chino and CAFMA meetings could follow.

Chief Freitag will share this with the Chino Valley Fire District Board and stated that this change may not occur until January 2016; however, we need another CAFMA meeting in December.

Chairman Rutherford stated that it would be good if the CAFMA meeting could be scheduled for December 15.

**F. Discuss and Approve Conflict of Interest Waiver and Intergovernmental Agreement with Chino Valley Fire District for Shared Operations Personnel**

Attorney Cornelius provided a conflict of interest waiver for the Intergovernmental Agreement for Operations Personnel and stated that the Board may see this agreement in the future as items arise.

Board Member Steele made a motion to approve the conflict of interest waiver with Attorney Cornelius regarding the Operations Personnel Agreement and approve the shared Operations Personnel Intergovernmental Agreement with Chino Valley Fire District. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele  
NAYS: None

G. Discuss and Approve Capital Replacement Schedule

Chairman Rutherford stated that this plan will also require approval by Chino Valley Fire District as it is a combined plan.

Chief Bliss explained that the title of the schedule provided at the Board meeting was amended to include both Chino Valley and Central Yavapai and there was also a \$41,000 adjustment to staff vehicles.

Clerk Page made a motion to approve the Central Yavapai and Chino Valley Fire District capital replacement plan. Board Member Packard seconded the motion.  
MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele  
NAYS: None

9. VOTE TO GO INTO EXECUTIVE SESSION

A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

No further discussion.

B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Intergovernmental Agreement with State Forestry

Attorney Cornelius stated the this agreement is still being reviewed by several agencies and their attorneys.

C. Legal Advice Pursuant to A.R.S. § 38-431.03(A)(3) and Personnel Matter Pursuant to A.R.S. § 38-431.03(A)(1) Re: Public Safety Personnel Retirement System (PSPRS) Local Board Member Applications

Chief Tharp informed the Board that the executive session was available if needed. He confirmed that all candidates were provided with the 24-hour notice and one candidate is in attendance.

D. Consultation for Legal Advice with Attorney Pursuant to A.R.S. §38-431.03(A)(3) and Legal Advice Regarding Contract Subject to Negotiations Pursuant to A.R.S.

§38-431.03(A)(4) Re: Conflict of Interest Waiver and Intergovernmental Agreement with Chino Valley Fire District for Shared Operations Personnel

The executive session was not required.

10. OLD BUSINESS CONTINUED

A. Discussion and Possible Action Related to Training Center Drainage Issues

No discussion.

B. Discussion and Possible Action Related to State Forestry Agreement

No discussion.

11. NEW BUSINESS CONTINUED

A. Discussion and Possible Action Related to Public Safety Personnel Retirement System (PSPRS) Local Board Member Applications

Chairman Rutherford explained that there was a question regarding the residency requirements due to a candidate having a second home in another state.

Attorney Cornelius advised the Board that they should not require the candidate to provide proof of 183 days residency within the District.

Chief Freitag mentioned that Local PSPRS Board Member Jacobs did have a concern related to a candidate's residency and also their availability for open meeting law training.

Attorney Cornelius mentioned that the Local PSPRS Policy Manual will be reviewed and confirmed that the open meeting law training is not a requirement; however, the review of the laws is.

It was mentioned that Mr. Barringer has been on the Local PSPRS Board since its inception and Mr. Robison has served for 27 years.

Chief Freitag reminded the Board that with the creation of CAFMA there will be one Local PSPRS Board.

Chairman Rutherford shared that it appears the Local PSPRS Board's first and second choice is Mr. Robison and Mr. Williams with Mr. Nathenson being the third choice. Chairman Rutherford Thanked Mr. Nathenson for attending the meeting and all that applied.



Board Member Packard made a motion to approve Mr. Robison for the 4-year term and Mr. Williams for the 2-year term. Clerk Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele  
NAYS: None

B. Discussion and Possible Action Related to the Conflict of Interest Waiver and Intergovernmental Agreement with Chino Valley Fire District for Shared Operations Personnel

Attorney Cornelius mentioned that there was no discussion regarding the IGA when the conflict of interest waiver and IGA was approved.

Chief Freitag verified that the Board was aware that the motion included the approval of the agreement with the waiver and wanted to make sure the Board had an opportunity to discuss the agreement if needed.

The Board was aware that both items were approved; no additional discussion.

12. ADJOURNMENT

Board Member Packard made a motion to adjourn the meeting. Clerk Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele  
NAYS: None

Board meeting was adjourned at 4:13 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bob Page, Board Clerk

12/8/15  
9:44:36 AM

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                       | Account   | Actual         | Current Period<br>Budget | Variance       | %     | Actual         | Year To Date<br>Budget | Variance         | %       |
|---------------------------------------|-----------|----------------|--------------------------|----------------|-------|----------------|------------------------|------------------|---------|
| <b>Revenues</b>                       |           |                |                          |                |       |                |                        |                  |         |
| Real Estate Tax                       | 400000000 | \$1,017,742.52 | \$0.00                   | \$1,017,742.52 | 0.0 % | \$7,018,056.05 | \$13,018,632.00        | \$(6,000,575.95) | (46.1)% |
| Fire Protection Contracts             | 400100000 | 0.00           | 0.00                     | 0.00           | 0.0   | 22,157.57      | 65,000.00              | (42,842.43)      | (65.9)  |
| Yavapai Tribe Contract                | 400200000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 313,900.00             | (313,900.00)     | (100.0) |
| Personal Property Tax                 | 410000000 | 35,766.09      | 0.00                     | 35,766.09      | 0.0   | 147,228.32     | 265,686.00             | (118,457.68)     | (44.6)  |
| Fire District Assistance Tax          | 420000000 | 43,409.85      | 0.00                     | 43,409.85      | 0.0   | 171,608.18     | 0.00                   | 171,608.18       | 0.0     |
| Walker VFD Maintenance                | 431500000 | 854.00         | 0.00                     | 854.00         | 0.0   | 3,997.13       | 8,000.00               | (4,002.87)       | (50.0)  |
| Mayer Maintenance                     | 432500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 5,550.88       | 5,000.00               | 550.88           | 11.0    |
| Chino Valley Maintenance              | 435000000 | 3,767.50       | 0.00                     | 3,767.50       | 0.0   | 11,412.50      | 21,306.00              | (9,893.50)       | (46.4)  |
| Clarkdale Maintenance                 | 435200000 | 854.00         | 0.00                     | 854.00         | 0.0   | 854.00         | 3,000.00               | (2,146.00)       | (71.5)  |
| Camp Verde Maintenance                | 436000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 1,000.00               | (1,000.00)       | (100.0) |
| Montezuma Rimrock Maintenance         | 436500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 1,000.00               | (1,000.00)       | (100.0) |
| US Forest Service Maintenance         | 437500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 1,000.00               | (1,000.00)       | (100.0) |
| Rosenbauer/Central States Maintenance | 438500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 3,000.00               | (3,000.00)       | (100.0) |
| Crown King Maintenance                | 439500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 500.00                 | (500.00)         | (100.0) |
| Plan Review Fees                      | 440000000 | 697.32         | 0.00                     | 697.32         | 0.0   | 4,315.10       | 4,500.00               | (184.90)         | (4.1)   |
| Care Home Inspection Revenue          | 441500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 500.00                 | (500.00)         | (100.0) |
| Special Events Fees                   | 442000000 | 100.00         | 0.00                     | 100.00         | 0.0   | 900.00         | 17,500.00              | (16,600.00)      | (94.9)  |
| CRMD Permits                          | 442500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 200.00                 | (200.00)         | (100.0) |
| Inspection Fees                       | 443000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 1,000.00               | (1,000.00)       | (100.0) |
| Groom Creek Dispatch                  | 460000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 500.00                 | (500.00)         | (100.0) |
| Williamson Vly FD Maintenance         | 464000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 750.00                 | (750.00)         | (100.0) |
| Other Vehicle Maintenance/Warranty    | 470000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 1,000.00               | (1,000.00)       | (100.0) |
| Cell Tower Lease Revenue              | 477500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 14,631.66      | 38,000.00              | (23,368.34)      | (61.5)  |
| State of AZ/Off-District Fires        | 480000000 | 5,200.38       | 0.00                     | 5,200.38       | 0.0   | 24,095.02      | 50,000.00              | (25,904.98)      | (51.8)  |
| Interest Income-General Fund          | 490000000 | 195.72         | 0.00                     | 195.72         | 0.0   | 4,551.09       | 15,000.00              | (10,448.91)      | (69.7)  |
| Interest Income-Cap Rsv Fund          | 490100000 | 877.22         | 0.00                     | 877.22         | 0.0   | 9,601.76       | 0.00                   | 9,601.76         | 0.0     |
| Misc. Income                          | 510000000 | 236.87         | 0.00                     | 236.87         | 0.0   | 12,152.82      | 10,900.00              | 1,252.82         | 11.5    |
| CPR Class Income                      | 510500000 | 0.00           | 0.00                     | 0.00           | 0.0   | 428.00         | 6,000.00               | (5,572.00)       | (92.9)  |
| Wildland Reimbursements               | 512531000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 15,000.00              | (15,000.00)      | (100.0) |
| Communications Contracting Revenue    | 514041000 | 27,075.65      | 0.00                     | 27,075.65      | 0.0   | 43,851.29      | 125,000.00             | (81,148.71)      | (64.9)  |
| Paramedic Ride-in For Lifeline        | 535000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 100.00                 | (100.00)         | (100.0) |
| Donations                             | 540000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 520.00         | 500.00                 | 20.00            | 4.0     |
| 2007 HSGP Grant                       | 541050001 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 20,000.00              | (20,000.00)      | (100.0) |
| Grant-FEMA-SAFER                      | 543050005 | 0.00           | 0.00                     | 0.00           | 0.0   | 114,275.11     | 145,810.00             | (31,534.89)      | (21.6)  |
| Babysitting Class                     | 560000000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 600.00                 | (600.00)         | (100.0) |
| Chino Valley Fire District-Prevention | 561100000 | 0.00           | 0.00                     | 0.00           | 0.0   | 0.00           | 45,000.00              | (45,000.00)      | (100.0) |
| Warehouse Purchasing Group            | 570000000 | 19,462.93      | 0.00                     | 19,462.93      | 0.0   | 72,293.54      | 50,000.00              | 22,293.54        | 44.6    |
| CYFD Training Center Classes          | 590000000 | 390.00         | 0.00                     | 390.00         | 0.0   | 2,480.00       | 30,000.00              | (27,520.00)      | (91.7)  |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                          | Account   | Actual                | Current Period<br>Budget | Variance              | %            | Actual                | Year To Date<br>Budget | Variance                | %              |
|------------------------------------------|-----------|-----------------------|--------------------------|-----------------------|--------------|-----------------------|------------------------|-------------------------|----------------|
| <b>Net Revenues</b>                      |           | <b>\$1,156,630.05</b> | <b>\$0.00</b>            | <b>\$1,156,630.05</b> | <b>0.0 %</b> | <b>\$7,684,960.02</b> | <b>\$14,284,884.00</b> | <b>\$(6,599,923.98)</b> | <b>(46.2)%</b> |
| <b><u>Personnel Expenses</u></b>         |           |                       |                          |                       |              |                       |                        |                         |                |
| Salaries/Admin                           | 610010000 | \$34,683.05           | \$0.00                   | \$(34,683.05)         | 0.0 %        | \$239,735.96          | \$597,913.00           | \$358,177.04            | 59.9 %         |
| Salaries/CRMD                            | 610020000 | 14,708.24             | 0.00                     | (14,708.24)           | 0.0          | 102,895.79            | 303,396.00             | 200,500.21              | 66.1           |
| Salaries/Operations                      | 610030000 | 278,257.42            | 0.00                     | (278,257.42)          | 0.0          | 2,053,750.42          | 5,242,451.00           | 3,188,700.58            | 60.8           |
| Salaries/Training                        | 610035000 | 11,904.88             | 0.00                     | (11,904.88)           | 0.0          | 107,995.95            | 253,313.00             | 145,317.05              | 57.4           |
| Salaries/Communications                  | 610041000 | 16,570.80             | 0.00                     | (16,570.80)           | 0.0          | 116,269.20            | 285,156.00             | 168,886.80              | 59.2           |
| Salaries/Facilities Maintenance          | 610043000 | 4,238.40              | 0.00                     | (4,238.40)            | 0.0          | 29,597.60             | 73,478.00              | 43,880.40               | 59.7           |
| Salaries/Fleet Maint                     | 610048000 | 19,023.60             | 0.00                     | (19,023.60)           | 0.0          | 132,574.00            | 359,190.00             | 226,616.00              | 63.1           |
| Salaries/Warehouse                       | 610049000 | 3,658.80              | 0.00                     | (3,658.80)            | 0.0          | 25,395.60             | 63,740.00              | 38,344.40               | 60.2           |
| Salaries/Reserve                         | 610132000 | 111.75                | 0.00                     | (111.75)              | 0.0          | 8,455.73              | 20,000.00              | 11,544.27               | 57.7           |
| Salaries Reserve/Aux Staffing            | 610232000 | 328.08                | 0.00                     | (328.08)              | 0.0          | 8,798.55              | 20,000.00              | 11,201.45               | 56.0           |
| Special Detail/Admin                     | 610310000 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 1,000.00               | 1,000.00                | 100.0          |
| Special Detail / CRMD / Fire Pal         | 610320400 | 1,050.00              | 0.00                     | (1,050.00)            | 0.0          | 2,687.50              | 9,600.00               | 6,912.50                | 72.0           |
| Special Detail / CRMD/ Babysitter Prgrm  | 610320402 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 250.00                 | 250.00                  | 100.0          |
| Special Detail/CRMD/Spec Ev Assign Pay   | 610320403 | 93.75                 | 0.00                     | (93.75)               | 0.0          | 381.25                | 6,500.00               | 6,118.75                | 94.1           |
| Fire Investigator Trainees               | 610320404 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 1,000.00               | 1,000.00                | 100.0          |
| Special Detail/Prev/Car Seat Program     | 610320406 | 287.50                | 0.00                     | (287.50)              | 0.0          | 287.50                | 0.00                   | (287.50)                | 0.0            |
| Spec Det/Ops CPR Prgrm Int/Ext           | 610330425 | 312.50                | 0.00                     | (312.50)              | 0.0          | 1,037.50              | 5,000.00               | 3,962.50                | 79.3           |
| Telestaff Maintenance                    | 610330426 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 487.50                | 2,000.00               | 1,512.50                | 75.6           |
| Spec Det/Ops Wildland Prgrm Mngr         | 610330428 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 600.00                 | 600.00                  | 100.0          |
| Spec Det/Ops Chainsaw Maint Hours        | 610330429 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 600.00                 | 600.00                  | 100.0          |
| Spec Det/Ops TRT Prgrm Mangr Pay         | 610330430 | 325.00                | 0.00                     | (325.00)              | 0.0          | 437.50                | 500.00                 | 62.50                   | 12.5           |
| Spec Det/Ops Emplpyee Hlth Immuniz Prgrm | 610330431 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 500.00                 | 500.00                  | 100.0          |
| Spec Det/Ops EMS Equip/Supplies Mngr     | 610330433 | 325.00                | 0.00                     | (325.00)              | 0.0          | 1,681.25              | 0.00                   | (1,681.25)              | 0.0            |
| Spec Det/Ops CISD Program Shift Peers    | 610330435 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 500.00                 | 500.00                  | 100.0          |
| Spec Det/Ops End of Prob Test (Eval/Help | 610330436 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 37.50                 | 400.00                 | 362.50                  | 90.6           |
| Spec Det/Ops FF Promo Testing (Eval/Help | 610330437 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 750.00                 | 750.00                  | 100.0          |
| Spec Det/Ops Comm/Tower Work + New Tower | 610330439 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 900.00                | 6,500.00               | 5,600.00                | 86.2           |
| Spec Det/Ops Haz Mat Program             | 610330440 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 50.00                 | 625.00                 | 575.00                  | 92.0           |
| Spec Det/Ops Hose Program                | 610330441 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 500.00                 | 500.00                  | 100.0          |
| Spec Det/Ops SCBA Program                | 610330442 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 100.00                | 750.00                 | 650.00                  | 86.7           |
| Spec Det/Ops Mask Fit Testing Program    | 610330443 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 900.00                 | 900.00                  | 100.0          |
| Spec Det/Ops Mask Fit Tstg Prg Res Rec A | 610330444 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 200.00                 | 200.00                  | 100.0          |
| Spec Det/Ops FF Equipment Program        | 610330445 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 625.00                 | 625.00                  | 100.0          |
| Spec Det/Ops Res Rec Aca (Asst Instr/Hel | 610330447 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 4,062.50              | 8,700.00               | 4,637.50                | 53.3           |
| Spec Det/Ops Engineer Promo Testing      | 610330449 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 5,000.00               | 5,000.00                | 100.0          |
| Spec Det/Ops Captain Promo Testing       | 610330450 | 0.00                  | 0.00                     | 0.00                  | 0.0          | 0.00                  | 2,100.00               | 2,100.00                | 100.0          |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                            | Account   | Actual    | Current Period<br>Budget | Variance    | %   | Actual     | Year To Date<br>Budget | Variance     | %        |
|--------------------------------------------|-----------|-----------|--------------------------|-------------|-----|------------|------------------------|--------------|----------|
| Spec Detail / Warehouse                    | 610330451 | 0.00      | 0.00                     | 0.00        | 0.0 | 187.50     | 0.00                   | (187.50)     | 0.0      |
| Spec Det/Trng Instr Annual Eng Co Trn In   | 610335476 | 875.00    | 0.00                     | (875.00)    | 0.0 | 1,737.50   | 1,600.00               | (137.50)     | (8.6)    |
| Spec Det/Trng Instr Rope Resc Prof Test    | 610335477 | 0.00      | 0.00                     | 0.00        | 0.0 | 50.00      | 1,000.00               | 950.00       | 95.0     |
| Spec Det/Trng Instr WL IA Class Instruct   | 610335479 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 5,000.00               | 5,000.00     | 100.0    |
| Spec Det/Trng Instr In-House EMS Trainin   | 610335482 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 4,050.00               | 4,050.00     | 100.0    |
| Tower Rescue/Instructor                    | 610335483 | 0.00      | 0.00                     | 0.00        | 0.0 | 50.00      | 1,000.00               | 950.00       | 95.0     |
| CYRTA-CPAT Qtrly Tests                     | 610335484 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 15,000.00              | 15,000.00    | 100.0    |
| Spec Detail Warehouse                      | 610349451 | 206.25    | 0.00                     | (206.25)    | 0.0 | 206.25     | 11,500.00              | 11,293.75    | 98.2     |
| Supervisory Assignment Pay/CRMD            | 610420000 | 0.00      | 0.00                     | 0.00        | 0.0 | 120.00     | 500.00                 | 380.00       | 76.0     |
| Supervisory Assignment Pay/Ops             | 610430000 | 2,103.00  | 0.00                     | (2,103.00)  | 0.0 | 12,244.38  | 20,000.00              | 7,755.62     | 38.8     |
| Supervisory Assignment Pay/Maint           | 610448000 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 400.00                 | 400.00       | 100.0    |
| VA / SL Buyback                            | 610530000 | 40,085.54 | 0.00                     | (40,085.54) | 0.0 | 61,455.61  | 300,000.00             | 238,544.39   | 79.5     |
| Assignment Pay/Tier 4                      | 610630000 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 500.00                 | 500.00       | 100.0    |
| Special Duty/PT Monitoring                 | 610730000 | 0.00      | 0.00                     | 0.00        | 0.0 | 350.00     | 6,100.00               | 5,750.00     | 94.3     |
| In District Severity / Reserves            | 610832000 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 2,000.00               | 2,000.00     | 100.0    |
| O.T. Salaries/Admin                        | 611010000 | 660.75    | 0.00                     | (660.75)    | 0.0 | 6,594.52   | 5,500.00               | (1,094.52)   | (19.9)   |
| O.T. Salaries/CRMD                         | 611020000 | 1,525.31  | 0.00                     | (1,525.31)  | 0.0 | 5,287.35   | 15,000.00              | 9,712.65     | 64.8     |
| Recall O.T./Operations                     | 611030000 | 752.24    | 0.00                     | (752.24)    | 0.0 | 15,113.96  | 45,000.00              | 29,886.04    | 66.4     |
| SWAT Response / Coverage                   | 611030250 | (40.04)   | 0.00                     | 40.04       | 0.0 | (468.98)   | 9,000.00               | 9,468.98     | 105.2    |
| O.T. Salaries/CYRTA                        | 611035000 | 0.00      | 0.00                     | 0.00        | 0.0 | 251.57     | 3,911.00               | 3,659.43     | 93.6     |
| O.T. Salaries/Communications               | 611041000 | 4,378.58  | 0.00                     | (4,378.58)  | 0.0 | 25,999.12  | 15,000.00              | (10,999.12)  | (73.3)   |
| O.T. Salaries/Facilities Maintenance       | 611043000 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 3,240.00               | 3,240.00     | 100.0    |
| O.T. Salaries/Maint                        | 611048000 | 3,078.15  | 0.00                     | (3,078.15)  | 0.0 | 9,781.49   | 5,750.00               | (4,031.49)   | (70.1)   |
| Salaries/Warehouse OT                      | 611049000 | 57.17     | 0.00                     | (57.17)     | 0.0 | 1,352.53   | 15,000.00              | 13,647.47    | 91.0     |
| FLSA O.T. Salaries/Operations              | 611130000 | 23,114.18 | 0.00                     | (23,114.18) | 0.0 | 59,054.91  | 130,463.00             | 71,408.09    | 54.7     |
| Shift O.T. Salaries/Operations             | 611230000 | 0.00      | 0.00                     | 0.00        | 0.0 | (2,157.99) | 0.00                   | 2,157.99     | 0.0      |
| Shift OT Sal/Ops/Rte Shift Cov(VL,SL,FMLA) | 611230200 | 19,864.02 | 0.00                     | (19,864.02) | 0.0 | 152,451.66 | 280,000.00             | 127,548.34   | 45.6     |
| Shift OT Sal/Ops/Shift Cov-Prom Test Prep  | 611230201 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 1,500.00               | 1,500.00     | 100.0    |
| Off District WL - Covg & Pay               | 611431000 | 147.06    | 0.00                     | (147.06)    | 0.0 | 307,370.93 | 20,000.00              | (287,370.93) | (1436.9) |
| Training Captain OT/Ops/Quartly Training   | 611535300 | 1,837.09  | 0.00                     | (1,837.09)  | 0.0 | 7,554.93   | 18,000.00              | 10,445.07    | 58.0     |
| Training Captain OT/Ops/Qrtly Reser Trng   | 611535301 | 0.00      | 0.00                     | 0.00        | 0.0 | 293.34     | 3,600.00               | 3,306.66     | 91.9     |
| Training Captain OT/Ops/BI-Annl Eng Trai   | 611535302 | 0.00      | 0.00                     | 0.00        | 0.0 | 1,559.56   | 3,600.00               | 2,040.44     | 56.7     |
| Training Captain OT/Ops/SD FT TC Work      | 611535304 | 568.75    | 0.00                     | (568.75)    | 0.0 | 3,331.25   | 3,750.00               | 418.75       | 11.2     |
| Training Captain OT/Ops/SD FT Qtrly Rsv    | 611535305 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 1,200.00               | 1,200.00     | 100.0    |
| Training Captain OT/Ops/EVOC Drvr Trng     | 611535307 | 40.56     | 0.00                     | (40.56)     | 0.0 | 115.56     | 2,500.00               | 2,384.44     | 95.4     |
| Swift Water Training Officers              | 611535370 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 2,500.00               | 2,500.00     | 100.0    |
| Flashover Recert-Training Officers         | 611535380 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 4,000.00               | 4,000.00     | 100.0    |
| OT PT Progr Cov/Cov for Tier 4 Individua   | 611630210 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 4,500.00               | 4,500.00     | 100.0    |
| OT PT Progr Cov/PT Monitoring Coverage     | 611630211 | 0.00      | 0.00                     | 0.00        | 0.0 | 0.00       | 500.00                 | 500.00       | 100.0    |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                          | Account   | Actual      | Current Period<br>Budget | Variance    | %   | Actual     | Year To Date<br>Budget | Variance     | %     |
|------------------------------------------|-----------|-------------|--------------------------|-------------|-----|------------|------------------------|--------------|-------|
| OT PT Progr Cov/PFT OT Admin             | 611630212 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 1,470.00               | 1,470.00     | 100.0 |
| OT In-District Severity Staffing         | 611731000 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 2,000.00               | 2,000.00     | 100.0 |
| Trng Cov/OT Eng Co Trng Coverage         | 611835326 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 12,600.00              | 12,600.00    | 100.0 |
| Trng Cov/OT Cov New PFT Trng             | 611835328 | 0.00        | 0.00                     | 0.00        | 0.0 | 1,577.52   | 6,897.00               | 5,319.48     | 77.1  |
| Trng Cov/OT Cov Peer Fitness Coordinator | 611835329 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 1,680.00               | 1,680.00     | 100.0 |
| Trng Cov/OT Cov AZ WL Acad AD Lve (3 Ins | 611835331 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 3,500.00               | 3,500.00     | 100.0 |
| Trng Cov/OT Cov AZ WL Acad AD Leave (Par | 611835332 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 3,000.00               | 3,000.00     | 100.0 |
| Trng Cov/OT Cov Basin WL Drill (2 Engine | 611835333 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 4,000.00               | 4,000.00     | 100.0 |
| Trng Cov/OT Cov Spec Ops Training        | 611835336 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 3,000.00               | 3,000.00     | 100.0 |
| Trng Cov/OT Cov Param Upgrade Trng (2)   | 611835337 | 7.71        | 0.00                     | (7.71)      | 0.0 | 1,537.54   | 10,000.00              | 8,462.46     | 84.6  |
| Trng Cov/OT Cov TRT                      | 611835338 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 12,000.00              | 12,000.00    | 100.0 |
| Trng Cptn Cert Classes Coverage          | 611835339 | 0.00        | 0.00                     | 0.00        | 0.0 | 837.84     | 4,000.00               | 3,162.16     | 79.1  |
| Trng Cptn NIMS ICS 300/400               | 611835340 | 0.00        | 0.00                     | 0.00        | 0.0 | 680.67     | 2,880.00               | 2,199.33     | 76.4  |
| Trng Cptn Basin Ops Grp Meetings         | 611835341 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 1,000.00               | 1,000.00     | 100.0 |
| State Retirement/Admin                   | 612910000 | 2,391.44    | 0.00                     | (2,391.44)  | 0.0 | 18,532.97  | 40,721.00              | 22,188.03    | 54.5  |
| State Retirement/CRMD                    | 612920000 | 1,117.11    | 0.00                     | (1,117.11)  | 0.0 | 7,153.00   | 17,796.00              | 10,643.00    | 59.8  |
| State Retirement/Training                | 612935000 | 224.69      | 0.00                     | (224.69)    | 0.0 | 1,345.83   | 3,993.00               | 2,647.17     | 66.3  |
| State Retirement/Communications          | 612941000 | 2,402.89    | 0.00                     | (2,402.89)  | 0.0 | 16,564.33  | 34,428.00              | 17,863.67    | 51.9  |
| State Retirement/Facilities Maintenance  | 612943000 | 486.15      | 0.00                     | (486.15)    | 0.0 | 3,394.88   | 8,800.00               | 5,405.12     | 61.4  |
| State Retirement/Maint                   | 612948000 | 1,406.79    | 0.00                     | (1,406.79)  | 0.0 | 8,778.04   | 18,425.00              | 9,646.96     | 52.4  |
| State Retirement/Warehouse               | 612949000 | 434.82      | 0.00                     | (434.82)    | 0.0 | 3,076.62   | 9,031.00               | 5,954.38     | 65.9  |
| P.S.P.R.S./Admin                         | 613010000 | 3,161.39    | 0.00                     | (3,161.39)  | 0.0 | 42,338.24  | 83,101.00              | 40,762.76    | 49.1  |
| P.S.P.R.S./CRMD                          | 613020000 | 2,123.01    | 0.00                     | (2,123.01)  | 0.0 | 14,939.95  | 36,386.00              | 21,446.05    | 58.9  |
| P.S.P.R.S. / Operations                  | 613030000 | 98,597.56   | 0.00                     | (98,597.56) | 0.0 | 762,990.20 | 1,807,408.00           | 1,044,417.80 | 57.8  |
| P.S.P.R.S. / Training                    | 613035000 | 3,660.51    | 0.00                     | (3,660.51)  | 0.0 | 3,660.51   | 26,609.00              | 22,948.49    | 86.2  |
| P.S.P.R.S./Maint                         | 613048000 | 1,726.84    | 0.00                     | (1,726.84)  | 0.0 | 11,521.62  | 29,147.00              | 17,625.38    | 60.5  |
| 401A Retirement / Ops                    | 613230000 | 5,831.77    | 0.00                     | (5,831.77)  | 0.0 | 42,546.19  | 95,112.00              | 52,565.81    | 55.3  |
| 401A / Training                          | 613235000 | 920.34      | 0.00                     | (920.34)    | 0.0 | 12,228.03  | 32,606.00              | 20,377.97    | 62.5  |
| 401A Retirement / Maint                  | 613248000 | 476.41      | 0.00                     | (476.41)    | 0.0 | 5,439.46   | 7,925.00               | 2,485.54     | 31.4  |
| Reserve Pension                          | 614032000 | 43.98       | 0.00                     | (43.98)     | 0.0 | 1,799.13   | 4,200.00               | 2,400.87     | 57.2  |
| State Comp/Admin                         | 615010000 | (529.24)    | 0.00                     | 529.24      | 0.0 | 12,785.50  | 14,506.00              | 1,720.50     | 11.9  |
| State Comp/CRMD                          | 615020000 | (183.01)    | 0.00                     | 183.01      | 0.0 | 7,958.30   | 16,442.00              | 8,483.70     | 51.6  |
| State Comp/Operations                    | 615030000 | (10,185.34) | 0.00                     | 10,185.34   | 0.0 | 179,477.95 | 288,099.00             | 108,621.05   | 37.7  |
| State Comp/Reserves                      | 615032000 | 0.00        | 0.00                     | 0.00        | 0.0 | 0.00       | 2,054.00               | 2,054.00     | 100.0 |
| State Comp/Training                      | 615035000 | (285.07)    | 0.00                     | 285.07      | 0.0 | 8,944.50   | 12,578.00              | 3,633.50     | 28.9  |
| State Comp/Comm                          | 615041000 | (274.96)    | 0.00                     | 274.96      | 0.0 | 9,620.49   | 14,678.00              | 5,057.51     | 34.5  |
| State Comp/Facilities                    | 615043000 | (58.33)     | 0.00                     | 58.33       | 0.0 | 2,127.10   | 3,752.00               | 1,624.90     | 43.3  |
| State Comp/Maint                         | 615048000 | (175.70)    | 0.00                     | 175.70      | 0.0 | 5,619.64   | 17,865.00              | 12,245.36    | 68.5  |
| State Comp/Warehouse                     | 615049000 | (52.49)     | 0.00                     | 52.49       | 0.0 | 1,840.96   | 3,850.00               | 2,009.04     | 52.2  |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                      | Account   | Actual              | Current Period<br>Budget | Variance              | %            | Actual                | Year To Date<br>Budget | Variance              | %             |
|--------------------------------------|-----------|---------------------|--------------------------|-----------------------|--------------|-----------------------|------------------------|-----------------------|---------------|
| State Comp/Volunteers                | 615110000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 44.23                 | 101.00                 | 56.77                 | 56.2          |
| State Comp Wages/Ops                 | 616530000 | (1,034.40)          | 0.00                     | 1,034.40              | 0.0          | (2,377.00)            | 0.00                   | 2,377.00              | 0.0           |
| State Comp Wages/Training            | 616535000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 1,726.20              | 0.00                   | (1,726.20)            | 0.0           |
| Unemployment/Admin                   | 617010000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 673.00                 | 673.00                | 100.0         |
| Unemployment/CRMD                    | 617020000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 449.00                 | 449.00                | 100.0         |
| Unemployment/Operations              | 617030000 | 18.34               | 0.00                     | (18.34)               | 0.0          | 154.82                | 5,831.00               | 5,676.18              | 97.3          |
| Unemployment/Reserves                | 617032000 | 2.55                | 0.00                     | (2.55)                | 0.0          | 89.14                 | 827.00                 | 737.86                | 89.2          |
| Unemployment / Training              | 617035000 | 10.91               | 0.00                     | (10.91)               | 0.0          | 37.05                 | 224.00                 | 186.95                | 83.5          |
| Unemployment/Communications          | 617041000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 299.00                 | 299.00                | 100.0         |
| Unemployment/Facilities              | 617043000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 75.00                  | 75.00                 | 100.0         |
| Unemployment/Maint                   | 617048000 | 5.96                | 0.00                     | (5.96)                | 0.0          | 40.61                 | 411.00                 | 370.39                | 90.1          |
| Unemployment/Warehouse               | 617049000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 75.00                  | 75.00                 | 100.0         |
| Social Security Exp/Admin            | 618010000 | 1,271.43            | 0.00                     | (1,271.43)            | 0.0          | 9,855.50              | 30,640.00              | 20,784.50             | 67.8          |
| Social Security Exp/CRMD             | 618020000 | 605.28              | 0.00                     | (605.28)              | 0.0          | 3,875.32              | 3,886.00               | 10.68                 | 0.3           |
| Social Security Exp/Ops              | 618030000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 1,127.03              | 0.00                   | (1,127.03)            | 0.0           |
| Social Security Exp/Training         | 618035000 | 116.62              | 0.00                     | (116.62)              | 0.0          | 715.35                | 2,334.00               | 1,618.65              | 69.4          |
| Social Security Exp/Communication    | 618041000 | 1,199.04            | 0.00                     | (1,199.04)            | 0.0          | 8,404.80              | 18,910.00              | 10,505.20             | 55.6          |
| Social Security Exp/Facilities Maint | 618043000 | 262.78              | 0.00                     | (262.78)              | 0.0          | 1,835.07              | 4,757.00               | 2,921.93              | 61.4          |
| Social Security / Maint              | 618048000 | 739.96              | 0.00                     | (739.96)              | 0.0          | 4,634.07              | 12,714.00              | 8,079.93              | 63.6          |
| Social Security / Warehouse          | 618049000 | 235.04              | 0.00                     | (235.04)              | 0.0          | 1,663.04              | 4,882.00               | 3,218.96              | 65.9          |
| Medicare Exp/Admin                   | 618110000 | 502.96              | 0.00                     | (502.96)              | 0.0          | 4,188.01              | 8,764.00               | 4,575.99              | 52.2          |
| Medicare Exp/CRMD                    | 618120000 | 225.90              | 0.00                     | (225.90)              | 0.0          | 1,518.36              | 4,876.00               | 3,357.64              | 68.9          |
| Medicare Exp/Operations              | 618130000 | 4,442.23            | 0.00                     | (4,442.23)            | 0.0          | 35,002.17             | 89,039.00              | 54,036.83             | 60.7          |
| Medicare Exp/CYRTA                   | 618135000 | 168.22              | 0.00                     | (168.22)              | 0.0          | 1,644.07              | 3,730.00               | 2,085.93              | 55.9          |
| Medicare Exp/Communications          | 618141000 | 280.43              | 0.00                     | (280.43)              | 0.0          | 1,965.66              | 4,452.00               | 2,486.34              | 55.8          |
| Medicare Exp/Facilities Maintenance  | 618143000 | 61.46               | 0.00                     | (61.46)               | 0.0          | 429.16                | 1,112.00               | 682.84                | 61.4          |
| Medicare Exp/Maint                   | 618148000 | 308.28              | 0.00                     | (308.28)              | 0.0          | 2,327.24              | 5,297.00               | 2,969.76              | 56.1          |
| Medicare Exp/Warehouse               | 618149000 | 54.96               | 0.00                     | (54.96)               | 0.0          | 388.94                | 1,142.00               | 753.06                | 65.9          |
| Post Retirement Health Ins.          | 618530000 | 266.11              | 0.00                     | (266.11)              | 0.0          | 70,818.71             | 71,046.00              | 227.29                | 0.3           |
| Employee Health Ins/Admin            | 619010000 | 2,019.85            | 0.00                     | (2,019.85)            | 0.0          | 30,106.00             | 69,660.00              | 39,554.00             | 56.8          |
| Employee Health Ins/CRMD             | 619020000 | 932.51              | 0.00                     | (932.51)              | 0.0          | 10,812.90             | 30,960.00              | 20,147.10             | 65.1          |
| Employee Health Ins/Operations       | 619030000 | 17,589.30           | 0.00                     | (17,589.30)           | 0.0          | 236,329.08            | 603,720.00             | 367,390.92            | 60.9          |
| Employee Health Ins/Training         | 619035000 | 715.15              | 0.00                     | (715.15)              | 0.0          | 10,519.82             | 23,220.00              | 12,700.18             | 54.7          |
| Employee Health Ins/Comm             | 619041000 | 1,078.40            | 0.00                     | (1,078.40)            | 0.0          | 12,627.44             | 30,960.00              | 18,332.56             | 59.2          |
| Employee Health Ins/Facilities       | 619043000 | 54.98               | 0.00                     | (54.98)               | 0.0          | 3,085.45              | 7,740.00               | 4,654.55              | 60.1          |
| Employee Health Ins/Maint            | 619048000 | 1,454.22            | 0.00                     | (1,454.22)            | 0.0          | 16,688.96             | 42,570.00              | 25,881.04             | 60.8          |
| Employee Health Ins/Warehouse        | 619049000 | 232.22              | 0.00                     | (232.22)              | 0.0          | 3,113.27              | 7,740.00               | 4,626.73              | 59.8          |
| Health Ins. Assistance/Ops           | 619130000 | 5,289.66            | 0.00                     | (5,289.66)            | 0.0          | 29,074.71             | 80,000.00              | 50,925.29             | 63.7          |
| <b>Total Personnel Expenses</b>      |           | <b>\$637,512.00</b> | <b>\$0.00</b>            | <b>\$(637,512.00)</b> | <b>0.0 %</b> | <b>\$5,199,287.94</b> | <b>\$12,106,556.00</b> | <b>\$6,907,268.06</b> | <b>57.1 %</b> |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                          | Account   | Actual     | Current Period<br>Budget | Variance   | %     | Actual     | Year To Date<br>Budget | Variance   | %      |
|------------------------------------------|-----------|------------|--------------------------|------------|-------|------------|------------------------|------------|--------|
| <b><u>Supply Expenses</u></b>            |           |            |                          |            |       |            |                        |            |        |
| Office Supplies / Admin                  | 620010000 | \$ (40.00) | \$ 0.00                  | \$ 40.00   | 0.0 % | \$ 269.94  | \$ 500.00              | \$ 230.06  | 46.0 % |
| Office Supplies / Communications         | 620041000 | 0.00       | 0.00                     | 0.00       | 0.0   | 65.84      | 500.00                 | 434.16     | 86.8   |
| Office Supplies/Facilities Maint         | 620043000 | 0.00       | 0.00                     | 0.00       | 0.0   | 112.98     | 0.00                   | (112.98)   | 0.0    |
| Office Supplies / Warehouse              | 620049000 | 885.99     | 0.00                     | (885.99)   | 0.0   | 2,656.58   | 11,540.00              | 8,883.42   | 77.0   |
| Computer Supplies & Software/Training    | 620135000 | 0.00       | 0.00                     | 0.00       | 0.0   | 9,232.00   | 13,500.00              | 4,268.00   | 31.6   |
| Computer Supplies & Equipment / Communic | 620141000 | 7,321.15   | 0.00                     | (7,321.15) | 0.0   | 67,087.54  | 149,894.00             | 82,806.46  | 55.2   |
| Computer Supplies & Equipment / Warehous | 620149000 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 750.00                 | 750.00     | 100.0  |
| In-House Dupl & Prtg / Admin             | 620510000 | 623.72     | 0.00                     | (623.72)   | 0.0   | 2,931.18   | 15,000.00              | 12,068.82  | 80.5   |
| In-House Dupl & Prtg/ CRMD               | 620520000 | 163.56     | 0.00                     | (163.56)   | 0.0   | 653.24     | 2,300.00               | 1,646.76   | 71.6   |
| In-House Dupl & Printing                 | 620549000 | 0.00       | 0.00                     | 0.00       | 0.0   | 3,964.46   | 5,600.00               | 1,635.54   | 29.2   |
| District Fire Corps Program              | 621010000 | 0.00       | 0.00                     | 0.00       | 0.0   | 324.47     | 500.00                 | 175.53     | 35.1   |
| District Mapping Program                 | 621141000 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 6,200.00               | 6,200.00   | 100.0  |
| Employee Health & Wellness Supplies      | 621230000 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 157.00                 | 157.00     | 100.0  |
| Medical Supplies                         | 621530000 | 109.41     | 0.00                     | (109.41)   | 0.0   | 29,221.20  | 67,000.00              | 37,778.80  | 56.4   |
| CPR Supplies & Books                     | 621630000 | 435.75     | 0.00                     | (435.75)   | 0.0   | 1,435.75   | 8,100.00               | 6,664.25   | 82.3   |
| Medical Equipment Replacement            | 621730000 | 632.73     | 0.00                     | (632.73)   | 0.0   | 948.80     | 10,000.00              | 9,051.20   | 90.5   |
| Fuel (Diesel & Gas)                      | 622048000 | 8,878.48   | 0.00                     | (8,878.48) | 0.0   | 56,974.58  | 192,000.00             | 135,025.42 | 70.3   |
| Oil & Lubr. (Routine)                    | 622148000 | (229.21)   | 0.00                     | 229.21     | 0.0   | (1,052.48) | 12,600.00              | 13,652.48  | 108.4  |
| Uniforms-Freitag, Scott                  | 623010100 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 500.00                 | 500.00     | 100.0  |
| Uniforms-Tharp, Dave                     | 623010101 | 0.00       | 0.00                     | 0.00       | 0.0   | 125.43     | 500.00                 | 374.57     | 74.9   |
| Uniforms-Mowrer, Laura                   | 623010102 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms-Frawley, Teresa                 | 623010103 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms-Butler, Karen                   | 623010104 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms-Brookins, Patty                 | 623010105 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms-West, Cheryl                    | 623010106 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms-Spingola, Debbie                | 623010107 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms-Corbiere, Anna                  | 623010108 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms/CRMD                            | 623020000 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 625.00                 | 625.00     | 100.0  |
| Uniforms-Chase, Rick                     | 623020100 | 0.00       | 0.00                     | 0.00       | 0.0   | 24.05      | 500.00                 | 475.95     | 95.2   |
| Uniforms-Smith, Andie                    | 623020101 | 0.00       | 0.00                     | 0.00       | 0.0   | 46.57      | 500.00                 | 453.43     | 90.7   |
| Uniforms-Ayars, Mandy                    | 623020103 | 31.51      | 0.00                     | (31.51)    | 0.0   | 31.51      | 500.00                 | 468.49     | 93.7   |
| Uniforms-Dixon, Susanne                  | 623020105 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 125.00                 | 125.00     | 100.0  |
| Uniforms/Operations                      | 623030000 | 665.24     | 0.00                     | (665.24)   | 0.0   | 873.38     | 13,809.00              | 12,935.62  | 93.7   |
| Uniforms-Polacek, Jeff                   | 623030100 | 0.00       | 0.00                     | 0.00       | 0.0   | 0.00       | 500.00                 | 500.00     | 100.0  |
| Uniforms-Feddema, John                   | 623030101 | 0.00       | 0.00                     | 0.00       | 0.0   | 509.65     | 0.00                   | (509.65)   | 0.0    |
| Uniforms-Davis, Brad                     | 623030102 | 0.00       | 0.00                     | 0.00       | 0.0   | 223.52     | 500.00                 | 276.48     | 55.3   |
| Uniforms-Carothers, Cougan               | 623030103 | 0.00       | 0.00                     | 0.00       | 0.0   | 169.21     | 500.00                 | 330.79     | 66.2   |
| Uniforms-Abel, Todd                      | 623030104 | 0.00       | 0.00                     | 0.00       | 0.0   | 643.50     | 500.00                 | (143.50)   | (28.7) |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                              | Account   | Actual | Current Period<br>Budget | Variance | %   | Actual | Year To Date<br>Budget | Variance | %      |
|------------------------------|-----------|--------|--------------------------|----------|-----|--------|------------------------|----------|--------|
| Uniforms-Burch, Brian        | 623030105 | 0.00   | 0.00                     | 0.00     | 0.0 | 61.60  | 450.00                 | 388.40   | 86.3   |
| Uniforms-Cole, Brian         | 623030106 | 0.00   | 0.00                     | 0.00     | 0.0 | 219.08 | 450.00                 | 230.92   | 51.3   |
| Uniforms-Duplessis, Rob      | 623030107 | 0.00   | 0.00                     | 0.00     | 0.0 | 328.93 | 450.00                 | 121.07   | 26.9   |
| Uniforms-Fields, Brody       | 623030108 | 0.00   | 0.00                     | 0.00     | 0.0 | 186.92 | 450.00                 | 263.08   | 58.5   |
| Uniforms-Lys, Damian         | 623030110 | 0.00   | 0.00                     | 0.00     | 0.0 | 144.91 | 450.00                 | 305.09   | 67.8   |
| Uniforms-Mauldin, Mark       | 623030111 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-McConnell, Dave     | 623030112 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-McKinnon, Alex      | 623030113 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Ness, Dan           | 623030114 | 0.00   | 0.00                     | 0.00     | 0.0 | 462.97 | 0.00                   | (462.97) | 0.0    |
| Uniforms-Niemynsi, Doug      | 623030115 | 0.00   | 0.00                     | 0.00     | 0.0 | 275.94 | 500.00                 | 224.06   | 44.8   |
| Uniforms-Olson, Rick         | 623030116 | 0.00   | 0.00                     | 0.00     | 0.0 | 9.15   | 450.00                 | 440.85   | 98.0   |
| Uniforms-Pederson, Zach      | 623030117 | 0.00   | 0.00                     | 0.00     | 0.0 | 18.30  | 450.00                 | 431.70   | 95.9   |
| Uniforms-Prange, Ross        | 623030118 | 0.00   | 0.00                     | 0.00     | 0.0 | 141.98 | 450.00                 | 308.02   | 68.4   |
| Uniforms-Smith, Travis       | 623030119 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Stooks, Craig       | 623030120 | 0.00   | 0.00                     | 0.00     | 0.0 | 12.76  | 450.00                 | 437.24   | 97.2   |
| Uniforms-Valadez, Armando    | 623030121 | 38.04  | 0.00                     | (38.04)  | 0.0 | 418.04 | 450.00                 | 31.96    | 7.1    |
| Uniforms-Baker, Mark         | 623030123 | 0.00   | 0.00                     | 0.00     | 0.0 | 31.51  | 450.00                 | 418.49   | 93.0   |
| Uniforms-Beaudette, Lee      | 623030124 | 0.00   | 0.00                     | 0.00     | 0.0 | 129.96 | 450.00                 | 320.04   | 71.1   |
| Uniforms-Brown, Dennis       | 623030125 | 0.00   | 0.00                     | 0.00     | 0.0 | 254.04 | 450.00                 | 195.96   | 43.5   |
| Uniforms-Bushman, James      | 623030126 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Curry, Robert       | 623030127 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Dale, Jack          | 623030128 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Edwards, David      | 623030129 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Fields, Zach        | 623030130 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Fournier, Nick      | 623030131 | 0.00   | 0.00                     | 0.00     | 0.0 | 108.48 | 450.00                 | 341.52   | 75.9   |
| Uniforms-Hlavack, Evan       | 623030132 | 0.00   | 0.00                     | 0.00     | 0.0 | 340.50 | 450.00                 | 109.50   | 24.3   |
| Uniforms-Huddleston, Michael | 623030133 | 0.00   | 0.00                     | 0.00     | 0.0 | 162.71 | 450.00                 | 287.29   | 63.8   |
| Uniforms-Horstman, Stephen   | 623030134 | 0.00   | 0.00                     | 0.00     | 0.0 | 339.54 | 450.00                 | 110.46   | 24.5   |
| Uniforms-King, Jeremiah      | 623030135 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Kuykendall, Jeff    | 623030136 | 0.00   | 0.00                     | 0.00     | 0.0 | 465.04 | 450.00                 | (15.04)  | (3.3)  |
| Uniforms-Litchfield, Ron     | 623030137 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-McFadden, Mike      | 623030138 | 0.00   | 0.00                     | 0.00     | 0.0 | 61.93  | 450.00                 | 388.07   | 86.2   |
| Uniforms-Nolan, Jason        | 623030139 | 0.00   | 0.00                     | 0.00     | 0.0 | 328.63 | 450.00                 | 121.37   | 27.0   |
| Uniforms-Parra, Dustin       | 623030140 | 0.00   | 0.00                     | 0.00     | 0.0 | 429.35 | 450.00                 | 20.65    | 4.6    |
| Uniforms-Pierson, Doug       | 623030141 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Pruitt, Rob         | 623030142 | 0.00   | 0.00                     | 0.00     | 0.0 | 500.15 | 450.00                 | (50.15)  | (11.1) |
| Uniforms-Seets, JW           | 623030143 | 0.00   | 0.00                     | 0.00     | 0.0 | 520.67 | 450.00                 | (70.67)  | (15.7) |
| Uniforms-Tucker, Mike        | 623030144 | 0.00   | 0.00                     | 0.00     | 0.0 | 305.11 | 450.00                 | 144.89   | 32.2   |
| Uniforms-Aspa, Ryan          | 623030145 | 0.00   | 0.00                     | 0.00     | 0.0 | 396.60 | 450.00                 | 53.40    | 11.9   |



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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                   | Account   | Actual | Current Period<br>Budget | Variance | %   | Actual | Year To Date<br>Budget | Variance | %      |
|-----------------------------------|-----------|--------|--------------------------|----------|-----|--------|------------------------|----------|--------|
| Uniforms-Barnum, Josh             | 623030146 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Beard, Jared             | 623030147 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Blum, Rodney             | 623030148 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Corbiere, Aaron          | 623030149 | 0.00   | 0.00                     | 0.00     | 0.0 | 285.85 | 450.00                 | 164.15   | 36.5   |
| Uniforms-Cruz, Steve              | 623030150 | 0.00   | 0.00                     | 0.00     | 0.0 | 177.60 | 450.00                 | 272.40   | 60.5   |
| Uniforms-Cunningham, Cody         | 623030151 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Dibble, Gordon           | 623030152 | 0.00   | 0.00                     | 0.00     | 0.0 | 166.80 | 450.00                 | 283.20   | 62.9   |
| Uniforms-Eckle, Kellan            | 623030153 | 0.00   | 0.00                     | 0.00     | 0.0 | 442.75 | 450.00                 | 7.25     | 1.6    |
| Uniforms-Ferris, Ryan             | 623030154 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Kirk, Jaron              | 623030155 | 0.00   | 0.00                     | 0.00     | 0.0 | 511.69 | 450.00                 | (61.69)  | (13.7) |
| Uniforms-Kontz, Mike              | 623030156 | 0.00   | 0.00                     | 0.00     | 0.0 | 274.52 | 450.00                 | 175.48   | 39.0   |
| Uniforms-Loperman, Keith          | 623030157 | 0.00   | 0.00                     | 0.00     | 0.0 | 35.00  | 450.00                 | 415.00   | 92.2   |
| Uniforms-Mazon, Josh              | 623030158 | 0.00   | 0.00                     | 0.00     | 0.0 | 182.34 | 450.00                 | 267.66   | 59.5   |
| Uniforms-Mazzella, Marc           | 623030159 | 0.00   | 0.00                     | 0.00     | 0.0 | 220.03 | 450.00                 | 229.97   | 51.1   |
| Uniforms-McFadden, Matt           | 623030160 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-McGuire, Thaddeus        | 623030161 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Moore, Scott             | 623030162 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Pacheco, Michael         | 623030163 | 0.00   | 0.00                     | 0.00     | 0.0 | 521.16 | 450.00                 | (71.16)  | (15.8) |
| Uniforms-Parra, Payton            | 623030164 | 0.00   | 0.00                     | 0.00     | 0.0 | 115.92 | 450.00                 | 334.08   | 74.2   |
| Uniforms-Pena, Chris              | 623030165 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Poliakon, Brett          | 623030166 | 0.00   | 0.00                     | 0.00     | 0.0 | 329.27 | 450.00                 | 120.73   | 26.8   |
| Uniforms-Postula, Justin          | 623030167 | 0.00   | 0.00                     | 0.00     | 0.0 | 412.05 | 450.00                 | 37.95    | 8.4    |
| Uniforms-Postula, Karl            | 623030168 | 0.00   | 0.00                     | 0.00     | 0.0 | 31.06  | 450.00                 | 418.94   | 93.1   |
| Uniforms-Reyes, Adam              | 623030169 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Russell, Dillion         | 623030170 | 0.00   | 0.00                     | 0.00     | 0.0 | 186.18 | 450.00                 | 263.82   | 58.6   |
| Uniforms-Ryan, Keith              | 623030171 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 450.00                 | 450.00   | 100.0  |
| Uniforms-Sheldon, Wes             | 623030172 | 0.00   | 0.00                     | 0.00     | 0.0 | 68.96  | 450.00                 | 381.04   | 84.7   |
| Uniforms-Sims, Mike               | 623030173 | 0.00   | 0.00                     | 0.00     | 0.0 | 175.47 | 450.00                 | 274.53   | 61.0   |
| Uniforms-Wittenberg, Dave         | 623030174 | 0.00   | 0.00                     | 0.00     | 0.0 | 97.84  | 450.00                 | 352.16   | 78.3   |
| Uniforms-Jones, Shaun             | 623030175 | 38.04  | 0.00                     | (38.04)  | 0.0 | 38.04  | 450.00                 | 411.96   | 91.5   |
| Uniforms-Ducote-Perkins, Shane    | 623030176 | 0.00   | 0.00                     | 0.00     | 0.0 | 276.58 | 450.00                 | 173.42   | 38.5   |
| Uniforms-Wagner, Adam             | 623030177 | 156.33 | 0.00                     | (156.33) | 0.0 | 193.02 | 450.00                 | 256.98   | 57.1   |
| Uniforms-Butler, Jason            | 623030179 | 0.00   | 0.00                     | 0.00     | 0.0 | 419.09 | 0.00                   | (419.09) | 0.0    |
| Uniforms-Bliss, Scott             | 623030180 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 500.00                 | 500.00   | 100.0  |
| Uniforms-Turner, Kenny            | 623030181 | 0.00   | 0.00                     | 0.00     | 0.0 | 147.29 | 450.00                 | 302.71   | 67.3   |
| Uniforms/Operations - Honor Guard | 623030540 | 97.50  | 0.00                     | (97.50)  | 0.0 | 254.35 | 3,236.00               | 2,981.65 | 92.1   |
| Uniforms/Reserves                 | 623032000 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00   | 2,276.00               | 2,276.00 | 100.0  |
| Uniforms-Brunk, Jake              | 623032102 | 197.01 | 0.00                     | (197.01) | 0.0 | 197.01 | 0.00                   | (197.01) | 0.0    |
| Uniforms/Training                 | 623035000 | 0.00   | 0.00                     | 0.00     | 0.0 | 243.68 | 600.00                 | 356.32   | 59.4   |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                     | Account   | Actual   | Current Period<br>Budget | Variance   | %   | Actual    | Year To Date<br>Budget | Variance   | %      |
|-------------------------------------|-----------|----------|--------------------------|------------|-----|-----------|------------------------|------------|--------|
| Uniforms-Kelley, Joe                | 623035101 | 76.08    | 0.00                     | (76.08)    | 0.0 | 76.08     | 500.00                 | 423.92     | 84.8   |
| Uniforms-McCarty, Daniel            | 623035102 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Uniforms-Feddema, John              | 623035103 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Uniforms/Communications             | 623041000 | 0.00     | 0.00                     | 0.00       | 0.0 | 163.25    | 0.00                   | (163.25)   | 0.0    |
| Uniforms-Ogden, James               | 623041100 | 0.00     | 0.00                     | 0.00       | 0.0 | 381.53    | 0.00                   | (381.53)   | 0.0    |
| Uniforms-Frazier, Tony              | 623041101 | 0.00     | 0.00                     | 0.00       | 0.0 | 89.02     | 0.00                   | (89.02)    | 0.0    |
| Uniforms-Muniz, Tom                 | 623043100 | 0.00     | 0.00                     | 0.00       | 0.0 | 233.61    | 500.00                 | 266.39     | 53.3   |
| Uniforms/Fleet Maint                | 623048000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 125.00                 | 125.00     | 100.0  |
| Uniforms-Scaife, Domenic            | 623048100 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Uniforms-Reyes, Charlie             | 623048101 | 0.00     | 0.00                     | 0.00       | 0.0 | 312.37    | 500.00                 | 187.63     | 37.5   |
| Uniforms-Beck, David                | 623048102 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Uniforms-Capito, Rick               | 623048103 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Uniforms-Mason, Belinda             | 623048104 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 125.00                 | 125.00     | 100.0  |
| Uniforms - Trujillo, Erik           | 623049101 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Protective Clothing                 | 623130000 | 2,303.43 | 0.00                     | (2,303.43) | 0.0 | 29,953.35 | 76,074.00              | 46,120.65  | 60.6   |
| Library Reference Materials / Admin | 624010000 | 0.00     | 0.00                     | 0.00       | 0.0 | 309.00    | 2,949.00               | 2,640.00   | 89.5   |
| Operations Supplies/Routine         | 624030000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 2,200.00               | 2,200.00   | 100.0  |
| Library Reference Materials/Tr Ctr  | 624035000 | 174.77   | 0.00                     | (174.77)   | 0.0 | 981.38    | 6,450.00               | 5,468.62   | 84.8   |
| Communications Supplies / Routine   | 624041000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 1,000.00               | 1,000.00   | 100.0  |
| Facilities Maint Supplies/Routine   | 624043000 | 15.25    | 0.00                     | (15.25)    | 0.0 | 15.25     | 530.00                 | 514.75     | 97.1   |
| Supplies / CRMD                     | 624220000 | 0.00     | 0.00                     | 0.00       | 0.0 | 42.96     | 1,840.00               | 1,797.04   | 97.7   |
| Supplies / Fleet Maintenance        | 624248000 | 317.23   | 0.00                     | (317.23)   | 0.0 | 1,811.54  | 6,400.00               | 4,588.46   | 71.7   |
| Supplies / Warehouse                | 624249000 | 0.00     | 0.00                     | 0.00       | 0.0 | 3,263.96  | 5,500.00               | 2,236.04   | 40.7   |
| Library Reference Materials/CRMD    | 624320000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 1,910.00               | 1,910.00   | 100.0  |
| Pub Ed / School Ed / CRMD           | 624520000 | 600.00   | 0.00                     | (600.00)   | 0.0 | 8,387.35  | 10,765.00              | 2,377.65   | 22.1   |
| Public Education/EMS                | 624530000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 2,500.00               | 2,500.00   | 100.0  |
| Supplies-Warehouse Purchasing Group | 624549000 | 9,954.48 | 0.00                     | (9,954.48) | 0.0 | 56,170.06 | 50,000.00              | (6,170.06) | (12.3) |
| Defensible Space Grant              | 624920010 | 0.00     | 0.00                     | 0.00       | 0.0 | 1,515.21  | 0.00                   | (1,515.21) | 0.0    |
| PAWUIC Grant                        | 624920020 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 30,000.00              | 30,000.00  | 100.0  |
| Vehicle Maint (Routine)             | 625048000 | 1,491.69 | 0.00                     | (1,491.69) | 0.0 | 13,119.83 | 78,315.00              | 65,195.17  | 83.2   |
| Vehicle Maint (Special Prjcts)      | 625148000 | 303.04   | 0.00                     | (303.04)   | 0.0 | 1,045.39  | 6,500.00               | 5,454.61   | 83.9   |
| FF Equipment Maintenance            | 626048000 | 385.79   | 0.00                     | (385.79)   | 0.0 | 1,406.61  | 12,750.00              | 11,343.39  | 89.0   |
| SCBA Supplies & Maint               | 626348000 | 2,789.19 | 0.00                     | (2,789.19) | 0.0 | 4,455.46  | 17,500.00              | 13,044.54  | 74.5   |
| Tire Replacement                    | 626548000 | 689.33   | 0.00                     | (689.33)   | 0.0 | 6,156.49  | 30,000.00              | 23,843.51  | 79.5   |
| Tire Repair                         | 626648000 | 0.00     | 0.00                     | 0.00       | 0.0 | 140.38    | 1,500.00               | 1,359.62   | 90.6   |
| Building Maint Supplies             | 627043001 | (377.22) | 0.00                     | 377.22     | 0.0 | 3,188.42  | 15,000.00              | 11,811.58  | 78.7   |
| Building Maint Supplies/CRMD        | 627043002 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00      | 2,000.00               | 2,000.00   | 100.0  |
| Building Maint Supplies / Admin     | 627043010 | 4,756.96 | 0.00                     | (4,756.96) | 0.0 | 19,595.92 | 85,000.00              | 65,404.08  | 76.9   |
| Building Maint Supplies/CYRTA       | 627043035 | 2,845.26 | 0.00                     | (2,845.26) | 0.0 | 5,083.42  | 13,520.00              | 8,436.58   | 62.4   |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                         | Account   | Actual     | Current Period<br>Budget | Variance   | %   | Actual    | Year To Date<br>Budget | Variance   | %      |
|-----------------------------------------|-----------|------------|--------------------------|------------|-----|-----------|------------------------|------------|--------|
| Building Maint Supplies/Comm Building   | 627043041 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 4,214.00               | 4,214.00   | 100.0  |
| Building Maint Supplies/Maint Facility  | 627043048 | 165.00     | 0.00                     | (165.00)   | 0.0 | 994.60    | 4,000.00               | 3,005.40   | 75.1   |
| Building Maint Supplies/Warehouse       | 627043049 | 144.47     | 0.00                     | (144.47)   | 0.0 | 256.70    | 5,000.00               | 4,743.30   | 94.9   |
| Building Maint Supplies/Sta 50          | 627043050 | 455.59     | 0.00                     | (455.59)   | 0.0 | 4,456.85  | 3,600.00               | (856.85)   | (23.8) |
| Building Maint Supplies/Sta 51          | 627043051 | 316.15     | 0.00                     | (316.15)   | 0.0 | 921.37    | 5,600.00               | 4,678.63   | 83.5   |
| Building Maint Supplies/Sta 52          | 627043052 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 2,000.00               | 2,000.00   | 100.0  |
| Building Maint Supplies/Sta 53          | 627043053 | 218.29     | 0.00                     | (218.29)   | 0.0 | 4,625.30  | 3,600.00               | (1,025.30) | (28.5) |
| Building Maint Supplies/Sta 54          | 627043054 | 585.00     | 0.00                     | (585.00)   | 0.0 | 615.28    | 3,000.00               | 2,384.72   | 79.5   |
| Building Maint Supplies/Sta 56          | 627043056 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 2,000.00               | 2,000.00   | 100.0  |
| Building Maint Supplies/Sta 57          | 627043057 | 1,770.12   | 0.00                     | (1,770.12) | 0.0 | 1,818.24  | 3,500.00               | 1,681.76   | 48.1   |
| Building Maint Supplies/Sta 58          | 627043058 | 127.96     | 0.00                     | (127.96)   | 0.0 | 576.43    | 3,000.00               | 2,423.57   | 80.8   |
| Building Maint Supplies/Sta 59          | 627043059 | 0.00       | 0.00                     | 0.00       | 0.0 | 207.74    | 3,000.00               | 2,792.26   | 93.1   |
| Building Maint Supplies / Warehouse     | 627049000 | 0.00       | 0.00                     | 0.00       | 0.0 | 128.93    | 500.00                 | 371.07     | 74.2   |
| Furniture & Fixtures/Training Center    | 627135000 | 0.00       | 0.00                     | 0.00       | 0.0 | 331.47    | 1,700.00               | 1,368.53   | 80.5   |
| Furniture & Fixtures / Communications   | 627141000 | 0.00       | 0.00                     | 0.00       | 0.0 | 532.38    | 1,750.00               | 1,217.62   | 69.6   |
| Furniture & Fixture Replacement         | 627143000 | 3,255.13   | 0.00                     | (3,255.13) | 0.0 | 7,498.89  | 7,875.00               | 376.11     | 4.8    |
| Furniture & Fixtures / Warehouse        | 627149000 | 166.84     | 0.00                     | (166.84)   | 0.0 | 166.84    | 1,500.00               | 1,333.16   | 88.9   |
| Janitorial / Maintenance                | 627248000 | 0.00       | 0.00                     | 0.00       | 0.0 | 31.82     | 0.00                   | (31.82)    | 0.0    |
| Janitorial / Warehouse                  | 627249000 | 1,805.42   | 0.00                     | (1,805.42) | 0.0 | 8,144.75  | 23,000.00              | 14,855.25  | 64.6   |
| Station Supplies-All Stations           | 627349000 | 150.46     | 0.00                     | (150.46)   | 0.0 | 2,099.78  | 5,000.00               | 2,900.22   | 58.0   |
| Site / Equip Maint Supplies / Comm      | 627441000 | 384.17     | 0.00                     | (384.17)   | 0.0 | 12,390.39 | 24,000.00              | 11,609.61  | 48.4   |
| Radio/Pager Maintenance                 | 628041000 | 3,686.36   | 0.00                     | (3,686.36) | 0.0 | 15,046.53 | 70,000.00              | 54,953.47  | 78.5   |
| Radio/Pager Maint - Radio Sup - YCSO    | 628041561 | 0.00       | 0.00                     | 0.00       | 0.0 | 1,679.80  | 2,000.00               | 320.20     | 16.0   |
| Radio/Pager Maint-Sup - Mayer FD        | 628041563 | (1,791.92) | 0.00                     | 1,791.92   | 0.0 | 0.00      | 0.00                   | 0.00       | 0.0    |
| Batteries                               | 628830000 | 68.35      | 0.00                     | (68.35)    | 0.0 | 68.35     | 0.00                   | (68.35)    | 0.0    |
| Batteries / Communications              | 628841000 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 150.00                 | 150.00     | 100.0  |
| Batteries / Warehouse                   | 628849000 | 0.00       | 0.00                     | 0.00       | 0.0 | 749.66    | 2,400.00               | 1,650.34   | 68.8   |
| Firefighter Equipment Replacement       | 628930000 | 5,482.42   | 0.00                     | (5,482.42) | 0.0 | 20,504.81 | 36,274.00              | 15,769.19  | 43.5   |
| Firefighting Equipment New Purchases    | 629030000 | 0.00       | 0.00                     | 0.00       | 0.0 | 2,580.85  | 10,000.00              | 7,419.15   | 74.2   |
| Firefighting Equipment/Training Center  | 629035000 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 1,500.00               | 1,500.00   | 100.0  |
| Haz-Mat Equipment                       | 629130000 | 0.00       | 0.00                     | 0.00       | 0.0 | 440.16    | 7,500.00               | 7,059.84   | 94.1   |
| Comm/Radio Technician Equipment         | 629241000 | 0.00       | 0.00                     | 0.00       | 0.0 | 1,960.25  | 6,750.00               | 4,789.75   | 71.0   |
| Technical Rescue Equipment              | 629330000 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 9,500.00               | 9,500.00   | 100.0  |
| Special Ops Equip/Training Center       | 629435000 | 0.00       | 0.00                     | 0.00       | 0.0 | 15.02     | 900.00                 | 884.98     | 98.3   |
| Wildland Equipment Replacement          | 629531000 | 0.00       | 0.00                     | 0.00       | 0.0 | 86.72     | 3,700.00               | 3,613.28   | 97.7   |
| Training Center Equipment & Prop Supply | 629635000 | 6,625.04   | 0.00                     | (6,625.04) | 0.0 | 11,528.20 | 27,750.00              | 16,221.80  | 58.5   |
| TC Equipment C.P.A.T.                   | 629635530 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Rentals                                 | 629643000 | 0.00       | 0.00                     | 0.00       | 0.0 | 0.00      | 500.00                 | 500.00     | 100.0  |
| Exercise Equipment - Ops                | 629730000 | 0.00       | 0.00                     | 0.00       | 0.0 | 3,645.13  | 5,000.00               | 1,354.87   | 27.1   |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                          | Account   | Actual             | Current Period<br>Budget | Variance             | %            | Actual              | Year To Date<br>Budget | Variance            | %             |
|------------------------------------------|-----------|--------------------|--------------------------|----------------------|--------------|---------------------|------------------------|---------------------|---------------|
| Small Tools/Training Center              | 630035000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 234.38              | 1,500.00               | 1,265.62            | 84.4          |
| Small Tools / Communications             | 630041000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 41.24               | 0.00                   | (41.24)             | 0.0           |
| Small Tools/Facilities Maintenance       | 630043000 | 51.58              | 0.00                     | (51.58)              | 0.0          | 51.58               | 530.00                 | 478.42              | 90.3          |
| Small Tools / Maintenance                | 630048000 | 1,624.43           | 0.00                     | (1,624.43)           | 0.0          | 199.85              | 5,000.00               | 4,800.15            | 96.0          |
| Safety Equip & Supplies/Warehouse        | 631049000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 48.23               | 750.00                 | 701.77              | 93.6          |
| <b>Total Supply Expenses</b>             |           | <b>\$71,621.39</b> | <b>\$0.00</b>            | <b>\$(71,621.39)</b> | <b>0.0 %</b> | <b>\$452,707.61</b> | <b>\$1,319,683.00</b>  | <b>\$866,975.39</b> | <b>65.7 %</b> |
| <b><u>Service Expenses</u></b>           |           |                    |                          |                      |              |                     |                        |                     |               |
| Audit & Accounting                       | 640010000 | \$0.00             | \$0.00                   | \$0.00               | 0.0 %        | \$3,134.43          | \$14,000.00            | \$10,865.57         | 77.6 %        |
| Other Prof Services/Admin                | 640510000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 5,809.00            | 16,545.00              | 10,736.00           | 64.9          |
| Other Prof Services/Ops                  | 640530000 | 228.00             | 0.00                     | (228.00)             | 0.0          | 6,449.50            | 29,945.00              | 23,495.50           | 78.5          |
| Other Prof Services/Comm                 | 640541000 | 0.00               | 0.00                     | 0.00                 | 0.0          | (16.00)             | 7,500.00               | 7,516.00            | 100.2         |
| Other Prof Services/FMC                  | 640543000 | 1,802.00           | 0.00                     | (1,802.00)           | 0.0          | 3,605.00            | 7,150.00               | 3,545.00            | 49.6          |
| Other Prof Services/Warehouse            | 640549000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 0.00                | 3,000.00               | 3,000.00            | 100.0         |
| IT Services/Communications               | 640641000 | 5,000.00           | 0.00                     | (5,000.00)           | 0.0          | 20,000.00           | 78,000.00              | 58,000.00           | 74.4          |
| Legal Services - Routine                 | 641010000 | 4,527.50           | 0.00                     | (4,527.50)           | 0.0          | 17,260.12           | 65,500.00              | 48,239.88           | 73.6          |
| Legal Services - Non-Routine             | 641010600 | 385.00             | 0.00                     | (385.00)             | 0.0          | 17,343.50           | 7,500.00               | (9,843.50)          | (131.2)       |
| Employee Health / Exams/Ops              | 641530000 | 5,342.00           | 0.00                     | (5,342.00)           | 0.0          | 20,862.94           | 61,960.00              | 41,097.06           | 66.3          |
| Employee Health / Exams/FltMtc           | 641548000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 95.00               | 0.00                   | (95.00)             | 0.0           |
| Employee Assistance Program              | 642010000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 2,700.00            | 7,500.00               | 4,800.00            | 64.0          |
| Dispatch Services/Ops                    | 642530000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 93,851.04           | 283,114.00             | 189,262.96          | 66.9          |
| Communications/Admin                     | 643010000 | 3,148.93           | 0.00                     | (3,148.93)           | 0.0          | 26,037.33           | 70,295.00              | 44,257.67           | 63.0          |
| Postage/Admin                            | 643510000 | (6.00)             | 0.00                     | 6.00                 | 0.0          | 1,750.56            | 4,000.00               | 2,249.44            | 56.2          |
| Shipping / Warehouse                     | 643549000 | 104.99             | 0.00                     | (104.99)             | 0.0          | 171.92              | 1,750.00               | 1,578.08            | 90.2          |
| Fire Board Expenses                      | 644110000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 1,254.32            | 950.00                 | (304.32)            | (32.0)        |
| Wildland Expenses                        | 644231000 | 219.38             | 0.00                     | (219.38)             | 0.0          | 41,529.32           | 20,000.00              | (21,529.32)         | (107.6)       |
| Outside Vehicle Repairs                  | 645048000 | 184.57             | 0.00                     | (184.57)             | 0.0          | 1,484.97            | 6,000.00               | 4,515.03            | 75.3          |
| Newspaper Advertising                    | 647010000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 672.93              | 3,450.00               | 2,777.07            | 80.5          |
| Outside Dupl & Printing / Admin          | 649010000 | 304.44             | 0.00                     | (304.44)             | 0.0          | 438.80              | 1,750.00               | 1,311.20            | 74.9          |
| Outside Dupl & Printing/CRMD             | 649020000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 305.61              | 1,400.00               | 1,094.39            | 78.2          |
| Outside Dupl & Printing/Ops              | 649030000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 177.15              | 1,775.00               | 1,597.85            | 90.0          |
| Outside Dupl & Printing / Training Cente | 649035000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 0.00                | 200.00                 | 200.00              | 100.0         |
| Insurance                                | 650010000 | 0.00               | 0.00                     | 0.00                 | 0.0          | 58,457.00           | 94,835.00              | 36,378.00           | 38.4          |
| Cable TV                                 | 650830000 | 575.60             | 0.00                     | (575.60)             | 0.0          | 1,942.88            | 1,575.00               | (367.88)            | (23.4)        |
| Electricity                              | 651010000 | 363.77             | 0.00                     | (363.77)             | 0.0          | 1,981.79            | 4,250.00               | 2,268.21            | 53.4          |
| Electric / CRMD                          | 651020000 | 193.34             | 0.00                     | (193.34)             | 0.0          | 1,387.88            | 4,000.00               | 2,612.12            | 65.3          |
| Electricity - OPS - Station 50           | 651030050 | 913.52             | 0.00                     | (913.52)             | 0.0          | 4,906.78            | 12,500.00              | 7,593.22            | 60.7          |
| Electricity - OPs - Station 51           | 651030051 | 362.27             | 0.00                     | (362.27)             | 0.0          | 2,617.07            | 4,935.00               | 2,317.93            | 47.0          |
| Electricity - OPs - Station 52           | 651030052 | 36.84              | 0.00                     | (36.84)              | 0.0          | 184.75              | 525.00                 | 340.25              | 64.8          |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                 | Account   | Actual | Current Period<br>Budget | Variance | %   | Actual   | Year To Date<br>Budget | Variance  | %     |
|---------------------------------|-----------|--------|--------------------------|----------|-----|----------|------------------------|-----------|-------|
| Electricity - OPs - Station 53  | 651030053 | 935.40 | 0.00                     | (935.40) | 0.0 | 5,096.00 | 10,500.00              | 5,404.00  | 51.5  |
| Electricity - OPs - Station 54  | 651030054 | 0.00   | 0.00                     | 0.00     | 0.0 | 4,119.83 | 10,000.00              | 5,880.17  | 58.8  |
| Electricity - OPs - Station 55  | 651030055 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 788.00                 | 788.00    | 100.0 |
| Electricity - OPs - Station 56  | 651030056 | 116.27 | 0.00                     | (116.27) | 0.0 | 420.51   | 525.00                 | 104.49    | 19.9  |
| Electricity - OPs - Station 57  | 651030057 | 824.48 | 0.00                     | (824.48) | 0.0 | 4,119.42 | 9,450.00               | 5,330.58  | 56.4  |
| Electricity - OPs - Station 58  | 651030058 | 634.03 | 0.00                     | (634.03) | 0.0 | 4,050.56 | 9,000.00               | 4,949.44  | 55.0  |
| Electricity - OPs - Station 59  | 651030059 | 608.50 | 0.00                     | (608.50) | 0.0 | 3,610.16 | 9,450.00               | 5,839.84  | 61.8  |
| Electric/Training Center        | 651035000 | 0.00   | 0.00                     | 0.00     | 0.0 | 6,843.74 | 20,000.00              | 13,156.26 | 65.8  |
| Electric/Communications         | 651041000 | 868.90 | 0.00                     | (868.90) | 0.0 | 9,512.77 | 25,000.00              | 15,487.23 | 61.9  |
| Electric/Maintenance            | 651048000 | 853.29 | 0.00                     | (853.29) | 0.0 | 5,908.75 | 12,500.00              | 6,591.25  | 52.7  |
| Electric/Warehouse              | 651049000 | 0.00   | 0.00                     | 0.00     | 0.0 | 753.32   | 10,000.00              | 9,246.68  | 92.5  |
| Sanitation Charges              | 651210000 | 0.00   | 0.00                     | 0.00     | 0.0 | 70.64    | 200.00                 | 129.36    | 64.7  |
| Sanitation / CRMD               | 651220000 | 0.00   | 0.00                     | 0.00     | 0.0 | 36.68    | 137.00                 | 100.32    | 73.2  |
| Sanitation Charges              | 651230000 | 0.00   | 0.00                     | 0.00     | 0.0 | 52.91    | 1,000.00               | 947.09    | 94.7  |
| Sanitation Charges - Station 50 | 651230050 | 0.00   | 0.00                     | 0.00     | 0.0 | 141.20   | 450.00                 | 308.80    | 68.6  |
| Sanitation Charges - Station 51 | 651230051 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 500.00                 | 500.00    | 100.0 |
| Sanitation Charges - Station 53 | 651230053 | 0.00   | 0.00                     | 0.00     | 0.0 | 175.12   | 500.00                 | 324.88    | 65.0  |
| Sanitation Charges - Station 54 | 651230054 | 0.00   | 0.00                     | 0.00     | 0.0 | 141.20   | 450.00                 | 308.80    | 68.6  |
| Sanitation Charges - Station 57 | 651230057 | 0.00   | 0.00                     | 0.00     | 0.0 | 141.20   | 450.00                 | 308.80    | 68.6  |
| Sanitation Charges - Station 58 | 651230058 | 0.00   | 0.00                     | 0.00     | 0.0 | 141.20   | 450.00                 | 308.80    | 68.6  |
| Sanitation Charges - Station 59 | 651230059 | 0.00   | 0.00                     | 0.00     | 0.0 | 31.95    | 450.00                 | 418.05    | 92.9  |
| Sanitation/Training Center      | 651235000 | 0.00   | 0.00                     | 0.00     | 0.0 | 482.44   | 1,500.00               | 1,017.56  | 67.8  |
| Sanitation/Communications       | 651241000 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 300.00                 | 300.00    | 100.0 |
| Sanitation/Maintenance          | 651248000 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 1,000.00               | 1,000.00  | 100.0 |
| Sanitation/Warehouse            | 651249000 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 750.00                 | 750.00    | 100.0 |
| Natural Gas                     | 652010000 | 0.00   | 0.00                     | 0.00     | 0.0 | 86.28    | 650.00                 | 563.72    | 86.7  |
| Natural Gas / CRMD              | 652020000 | 0.00   | 0.00                     | 0.00     | 0.0 | 7.55     | 0.00                   | (7.55)    | 0.0   |
| Natural Gas                     | 652030000 | 0.00   | 0.00                     | 0.00     | 0.0 | 104.50   | 0.00                   | (104.50)  | 0.0   |
| Station 50                      | 652030050 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 2,250.00               | 2,250.00  | 100.0 |
| Natural Gas - Station 51        | 652030051 | 58.97  | 0.00                     | (58.97)  | 0.0 | 243.80   | 3,000.00               | 2,756.20  | 91.9  |
| Natural Gas - Station 53        | 652030053 | 0.00   | 0.00                     | 0.00     | 0.0 | 116.08   | 1,500.00               | 1,383.92  | 92.3  |
| Natural Gas - Station 58        | 652030058 | 55.34  | 0.00                     | (55.34)  | 0.0 | 374.33   | 2,250.00               | 1,875.67  | 83.4  |
| Natural Gas - Station 59        | 652030059 | 89.16  | 0.00                     | (89.16)  | 0.0 | 280.12   | 2,000.00               | 1,719.88  | 86.0  |
| Natural Gas/Maintenance         | 652048000 | 36.52  | 0.00                     | (36.52)  | 0.0 | 179.01   | 3,250.00               | 3,070.99  | 94.5  |
| LPG                             | 653030000 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 105.00                 | 105.00    | 100.0 |
| LPG - Station 51                | 653030051 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 50.00                  | 50.00     | 100.0 |
| LPG - Station 52                | 653030052 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 350.00                 | 350.00    | 100.0 |
| LPG - Station 54                | 653030054 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 1,250.00               | 1,250.00  | 100.0 |
| LPG - Station 56                | 653030056 | 0.00   | 0.00                     | 0.00     | 0.0 | 0.00     | 125.00                 | 125.00    | 100.0 |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                          | Account   | Actual   | Current Period<br>Budget | Variance   | %   | Actual   | Year To Date<br>Budget | Variance  | %     |
|------------------------------------------|-----------|----------|--------------------------|------------|-----|----------|------------------------|-----------|-------|
| LPG - Station 57                         | 653030057 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 500.00                 | 500.00    | 100.0 |
| LPG - Station 59                         | 653030059 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 50.00                  | 50.00     | 100.0 |
| LPG/Training Center                      | 653035000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 7,000.00               | 7,000.00  | 100.0 |
| LPG/Communications                       | 653041000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 7,500.00               | 7,500.00  | 100.0 |
| LPG/Warehouse                            | 653049000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 7,500.00               | 7,500.00  | 100.0 |
| Pest Control                             | 653543000 | 632.00   | 0.00                     | (632.00)   | 0.0 | 1,489.00 | 3,829.00               | 2,340.00  | 61.1  |
| Water                                    | 654010000 | 67.04    | 0.00                     | (67.04)    | 0.0 | 171.31   | 1,000.00               | 828.69    | 82.9  |
| Water / CRMD                             | 654020000 | 34.87    | 0.00                     | (34.87)    | 0.0 | 89.11    | 500.00                 | 410.89    | 82.2  |
| Water - Station 50                       | 654030050 | 0.00     | 0.00                     | 0.00       | 0.0 | 617.68   | 1,400.00               | 782.32    | 55.9  |
| Water - Station 51                       | 654030051 | 134.83   | 0.00                     | (134.83)   | 0.0 | 672.58   | 1,300.00               | 627.42    | 48.3  |
| Water - Station 52                       | 654030052 | 250.00   | 0.00                     | (250.00)   | 0.0 | 750.00   | 1,890.00               | 1,140.00  | 60.3  |
| Water - Station 53                       | 654030053 | 166.31   | 0.00                     | (166.31)   | 0.0 | 424.94   | 2,500.00               | 2,075.06  | 83.0  |
| Water - Station 58                       | 654030058 | 99.91    | 0.00                     | (99.91)    | 0.0 | 545.33   | 1,250.00               | 704.67    | 56.4  |
| Water - Station 59                       | 654030059 | 0.00     | 0.00                     | 0.00       | 0.0 | 395.66   | 1,250.00               | 854.34    | 68.3  |
| Water/Training Center                    | 654035000 | 298.64   | 0.00                     | (298.64)   | 0.0 | 3,523.13 | 5,000.00               | 1,476.87  | 29.5  |
| Water/Maintenance                        | 654048000 | 0.00     | 0.00                     | 0.00       | 0.0 | 981.52   | 2,000.00               | 1,018.48  | 50.9  |
| Water/Warehouse                          | 654049000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 1,250.00               | 1,250.00  | 100.0 |
| Hydrant Maintenance                      | 655130000 | 74.20    | 0.00                     | (74.20)    | 0.0 | 450.01   | 3,000.00               | 2,549.99  | 85.0  |
| Repair & Maint Equip/Admin               | 658010000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 250.00                 | 250.00    | 100.0 |
| Risk Management Equipment                | 658020000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 500.00                 | 500.00    | 100.0 |
| Outside Repair Equip/Ops                 | 658030000 | 0.00     | 0.00                     | 0.00       | 0.0 | 7,428.18 | 19,177.00              | 11,748.82 | 61.3  |
| Outside Repair Equip/TC                  | 658035000 | 0.00     | 0.00                     | 0.00       | 0.0 | 698.59   | 2,000.00               | 1,301.41  | 65.1  |
| Outside Repair Equip/Fac Maint           | 658043000 | 17.00    | 0.00                     | (17.00)    | 0.0 | 458.15   | 1,802.00               | 1,343.85  | 74.6  |
| Outside Repair/Veh Maint Equip           | 658048000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 3,500.00               | 3,500.00  | 100.0 |
| EMS Training                             | 658735000 | 0.00     | 0.00                     | 0.00       | 0.0 | 37.16    | 2,074.00               | 2,036.84  | 98.2  |
| CYFD Training Center Classes             | 658835000 | 450.00   | 0.00                     | (450.00)   | 0.0 | 2,250.00 | 7,700.00               | 5,450.00  | 70.8  |
| State Fire School                        | 658935000 | 0.00     | 0.00                     | 0.00       | 0.0 | 1,675.40 | 3,000.00               | 1,324.60  | 44.2  |
| Training & Travel/Admin                  | 659010000 | 0.00     | 0.00                     | 0.00       | 0.0 | 1,732.26 | 7,585.00               | 5,852.74  | 77.2  |
| Training & Travel/CRMD                   | 659020000 | 69.00    | 0.00                     | (69.00)    | 0.0 | 1,277.44 | 9,605.00               | 8,327.56  | 86.7  |
| Training & Travel/Ops                    | 659030000 | (289.88) | 0.00                     | 289.88     | 0.0 | 8,673.15 | 35,775.00              | 27,101.85 | 75.8  |
| Training & Travel/Ops - Honor Guard      | 659030540 | 0.00     | 0.00                     | 0.00       | 0.0 | 799.70   | 6,230.00               | 5,430.30  | 87.2  |
| Training & Travel/Ops - Pipes & Drums    | 659030541 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 1,000.00               | 1,000.00  | 100.0 |
| Training & Travel/Training Center        | 659035000 | 0.00     | 0.00                     | 0.00       | 0.0 | 4,632.50 | 5,000.00               | 367.50    | 7.4   |
| Training & Travel / Special Ops Personne | 659035030 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 5,200.00               | 5,200.00  | 100.0 |
| Training & Travel/Communications         | 659041000 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 6,500.00               | 6,500.00  | 100.0 |
| Training & Travel/Maintenance            | 659048000 | 1,107.01 | 0.00                     | (1,107.01) | 0.0 | 1,770.21 | 4,000.00               | 2,229.79  | 55.7  |
| Training & Travel/Warehouse              | 659049000 | 0.00     | 0.00                     | 0.00       | 0.0 | 180.00   | 750.00                 | 570.00    | 76.0  |
| Books & Subscriptions / OPs              | 659135030 | 0.00     | 0.00                     | 0.00       | 0.0 | 0.00     | 965.00                 | 965.00    | 100.0 |
| Books & Subscriptions / Training Center  | 659135035 | 0.00     | 0.00                     | 0.00       | 0.0 | 29.00    | 85.00                  | 56.00     | 65.9  |

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**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                          | Account   | Actual              | Current Period<br>Budget | Variance              | %            | Actual                | Year To Date<br>Budget  | Variance              | %              |
|------------------------------------------|-----------|---------------------|--------------------------|-----------------------|--------------|-----------------------|-------------------------|-----------------------|----------------|
| ACLS Recert/ALS CEU's                    | 659235000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 12,300.00             | 10,800.00               | (1,500.00)            | (13.9)         |
| ACLS Upgrade                             | 659335000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 110.00                | 21,930.00               | 21,820.00             | 99.5           |
| EMT Refresher Course                     | 659435000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 2,600.00                | 2,600.00              | 100.0          |
| Awards                                   | 659510000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 100.00                | 0.00                    | (100.00)              | 0.0            |
| Awards                                   | 659530000 | 526.30              | 0.00                     | (526.30)              | 0.0          | 3,083.78              | 5,875.00                | 2,791.22              | 47.5           |
| College - Upper & Lower Division         | 659535000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 3,170.20              | 8,500.00                | 5,329.80              | 62.7           |
| Training/Ops/Program Managers            | 659735000 | 237.96              | 0.00                     | (237.96)              | 0.0          | 1,374.96              | 6,300.00                | 4,925.04              | 78.2           |
| Haz Mat Travel & Training                | 659835000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 614.00                | 2,500.00                | 1,886.00              | 75.4           |
| Wildland Travel & Training               | 659935000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 9,000.00                | 9,000.00              | 100.0          |
| Dues/Admin                               | 660010000 | 195.00              | 0.00                     | (195.00)              | 0.0          | 846.72                | 4,985.00                | 4,138.28              | 83.0           |
| Dues/CRMD                                | 660020000 | 135.00              | 0.00                     | (135.00)              | 0.0          | 320.91                | 1,620.00                | 1,299.09              | 80.2           |
| Dues/Operations                          | 660030000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 180.53                | 3,575.00                | 3,394.47              | 95.0           |
| Dues/Training Center                     | 660035000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 1,635.00                | 1,635.00              | 100.0          |
| Dues/Warehouse                           | 660049000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 50.00                   | 50.00                 | 100.0          |
| Misc/Admin                               | 661010000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 2,068.03              | 2,000.00                | (68.03)               | (3.4)          |
| Misc/CRMD                                | 661020000 | 25.00               | 0.00                     | (25.00)               | 0.0          | 39.00                 | 665.00                  | 626.00                | 94.1           |
| Misc/Operations                          | 661030000 | 240.55              | 0.00                     | (240.55)              | 0.0          | 1,253.11              | 0.00                    | (1,253.11)            | 0.0            |
| Misc/Operations - Routine                | 661030490 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 1,500.00                | 1,500.00              | 100.0          |
| Misc/Operations - Fire Rehab             | 661030491 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 1,475.00                | 1,475.00              | 100.0          |
| Misc/Operations - Taxi Cab - Citizens    | 661030492 | 31.00               | 0.00                     | (31.00)               | 0.0          | 59.00                 | 250.00                  | 191.00                | 76.4           |
| Misc/Operations - BC Promo Testing       | 661030495 | 0.00                | 0.00                     | 0.00                  | 0.0          | 333.00                | 0.00                    | (333.00)              | 0.0            |
| Misc/Operations - Captain Promo Testing  | 661030496 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 1,200.00                | 1,200.00              | 100.0          |
| Misc/Operations - Resv FF Recrmtnt Suppl | 661030498 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 200.00                  | 200.00                | 100.0          |
| Misc/Warehouse                           | 661049000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 50.00                   | 50.00                 | 100.0          |
| Contract Services / Comm & IT            | 663041000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 248.68                | 8,400.00                | 8,151.32              | 97.0           |
| <b>Total Service Expenses</b>            |           | <b>\$33,268.75</b>  | <b>\$0.00</b>            | <b>\$(33,268.75)</b>  | <b>0.0 %</b> | <b>\$451,490.79</b>   | <b>\$1,224,561.00</b>   | <b>\$773,070.21</b>   | <b>63.1 %</b>  |
| <b>Capital Expenses</b>                  |           |                     |                          |                       |              |                       |                         |                       |                |
| Cap Outlay - Bldg Admin                  | 772010000 | \$0.00              | \$0.00                   | \$0.00                | 0.0 %        | \$0.00                | \$180,000.00            | \$180,000.00          | 100.0 %        |
| Cap Outlay - Vehicles/Ops                | 773030000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 41,945.47             | 1,041,154.00            | 999,208.53            | 96.0           |
| Cap Outlay-Comm                          | 773041000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 41,154.00               | 41,154.00             | 100.0          |
| Cap Outlay - Vehicles/Ops - Non-Capital  | 773130000 | 877.85              | 0.00                     | (877.85)              | 0.0          | 5,649.97              | 0.00                    | (5,649.97)            | 0.0            |
| Cap Outlay - Equip/Ops                   | 774030000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 59,473.50             | 70,000.00               | 10,526.50             | 15.0           |
| Cap Outlay - Equip/Training Center       | 774035000 | 0.00                | 0.00                     | 0.00                  | 0.0          | 0.00                  | 20,000.00               | 20,000.00             | 100.0          |
| <b>Total Capital Expenses</b>            |           | <b>\$877.85</b>     | <b>\$0.00</b>            | <b>\$(877.85)</b>     | <b>0.0 %</b> | <b>\$107,068.94</b>   | <b>\$1,352,308.00</b>   | <b>\$1,245,239.06</b> | <b>92.1 %</b>  |
| <b>Total Expenses</b>                    |           | <b>\$743,279.99</b> |                          | <b>\$(743,279.99)</b> |              | <b>\$6,210,555.28</b> | <b>\$16,003,108.00</b>  | <b>\$9,792,552.72</b> | <b>61.2 %</b>  |
| <b>Income (Loss) from Operations</b>     |           | <b>\$413,350.06</b> | <b>\$0.00</b>            | <b>\$413,350.06</b>   | <b>0.0 %</b> | <b>\$1,474,404.74</b> | <b>\$(1,718,224.00)</b> | <b>\$3,192,628.74</b> | <b>185.8 %</b> |

12/8/15  
9:44:36 AM

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                     | Account   | Actual                     | Current Period<br>Budget | Variance                   | %                   | Actual                       | Year To Date<br>Budget         | Variance                     | %                     |
|-------------------------------------|-----------|----------------------------|--------------------------|----------------------------|---------------------|------------------------------|--------------------------------|------------------------------|-----------------------|
| <u>Contingency</u>                  |           |                            |                          |                            |                     |                              |                                |                              |                       |
| Funded Contingency/Admin            | 780010000 | \$0.00                     | \$0.00                   | \$0.00                     | 0.0 %               | \$0.00                       | \$(59,033.00)                  | \$59,033.00                  | 100.0 %               |
| Funded Contingency/Ops              | 780030000 | 0.00                       | 0.00                     | 0.00                       | 0.0                 | 0.00                         | (536,334.00)                   | 536,334.00                   | 100.0                 |
| Funded Contingency/Support Services | 780140000 | 0.00                       | 0.00                     | 0.00                       | 0.0                 | 0.00                         | (137,171.00)                   | 137,171.00                   | 100.0                 |
| Total Contingency                   |           | <u>\$0.00</u>              | <u>\$0.00</u>            | <u>\$0.00</u>              | <u>0.0 %</u>        | <u>\$0.00</u>                | <u>\$(732,538.00)</u>          | <u>\$732,538.00</u>          | <u>100.0 %</u>        |
| Net Income (Loss)                   |           | <u><u>\$413,350.06</u></u> | <u><u>\$0.00</u></u>     | <u><u>\$413,350.06</u></u> | <u><u>0.0 %</u></u> | <u><u>\$1,474,404.74</u></u> | <u><u>\$(2,450,762.00)</u></u> | <u><u>\$3,925,166.74</u></u> | <u><u>160.2 %</u></u> |



12/8/15  
9:49:37 AM

**CENTRAL YAVAPAI FIRE DISTRICT**

**Balance Sheet  
As of 11/30/2015**

**Assets**

**Current Assets**

|                                |                |                 |
|--------------------------------|----------------|-----------------|
| Cash with Yavapai County       | \$5,020,758.25 |                 |
| Capital Reserve Fund           | 6,155,189.10   |                 |
| Taxes Receivable               | 338,607.11     |                 |
| Other Receivables              | 64,084.67      |                 |
| Misc. Receivables              | 59,602.49      |                 |
| Retiree / Insurance Receivable | (10,021.72)    |                 |
| Due from Fiduciary Fund        | 25,000.00      |                 |
| Total Current Assets           |                | \$11,653,219.90 |

**Total Assets**

\$11,653,219.90

**Liabilities and Net Assets**

**Current Liabilities**

|                            |               |              |
|----------------------------|---------------|--------------|
| Accounts Payable           | \$(74,481.62) |              |
| Accrued Wages              | 185,114.37    |              |
| Accrued Payroll Expenses   | 48,251.22     |              |
| Credit Card                | (7,921.86)    |              |
| State Retirement Withheld  | (0.32)        |              |
| Health Insurance Withheld  | 31,508.56     |              |
| Dental Insurance Withheld  | 754.12        |              |
| CYRTA - Test Fee's Payable | (850.00)      |              |
| Deferred Revenue           | 223,002.00    |              |
| Total Current Liabilities  |               | \$405,376.47 |

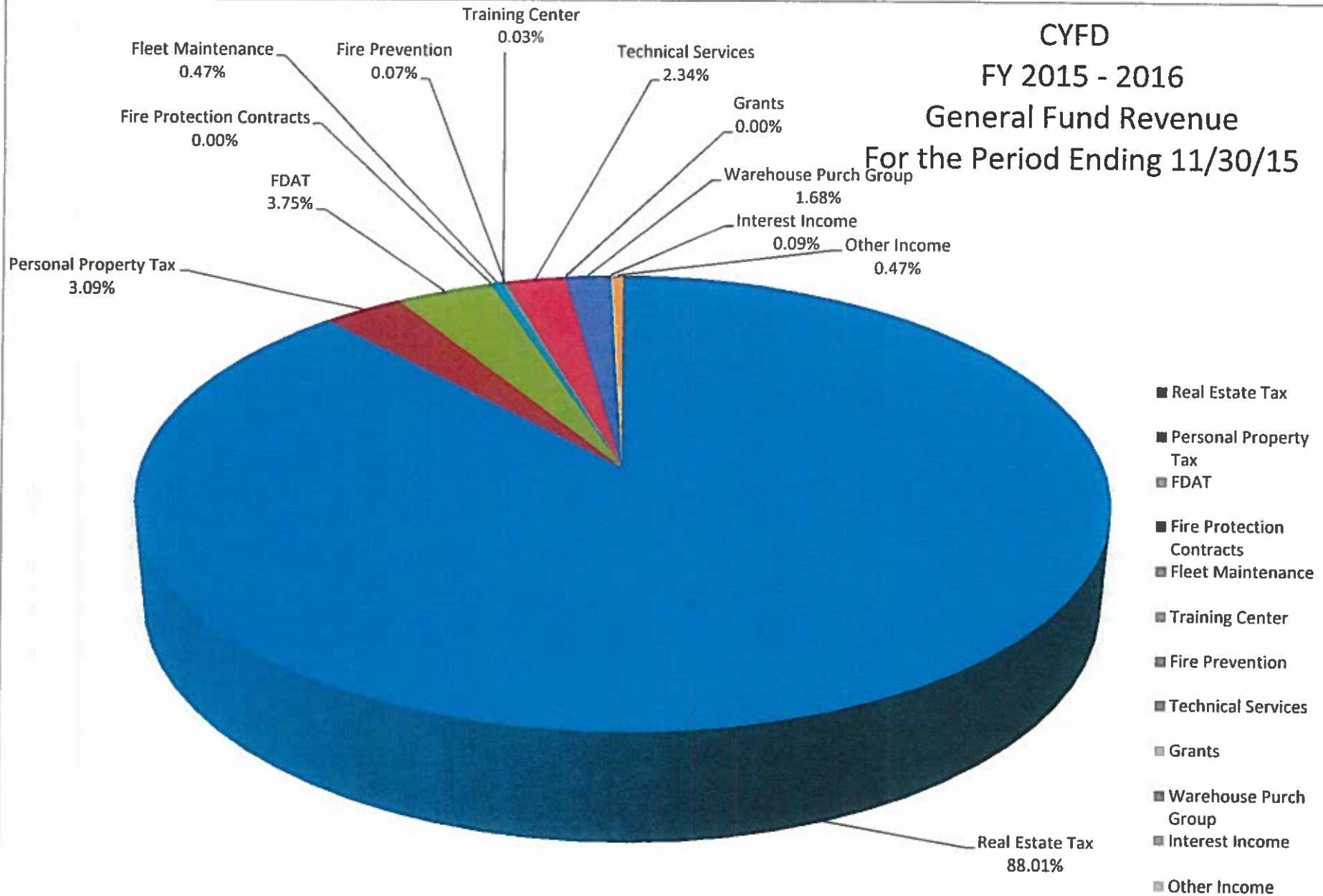
**Total Liabilities**

\$405,376.47

**Net Assets**

|                                  |                |                        |
|----------------------------------|----------------|------------------------|
| Fund Balance                     | \$9,773,438.69 |                        |
| Current Year Net Assets          | 1,474,404.74   |                        |
| Total Net Assets                 |                | 11,247,843.43          |
| Total Liabilities and Net Assets |                | <u>\$11,653,219.90</u> |

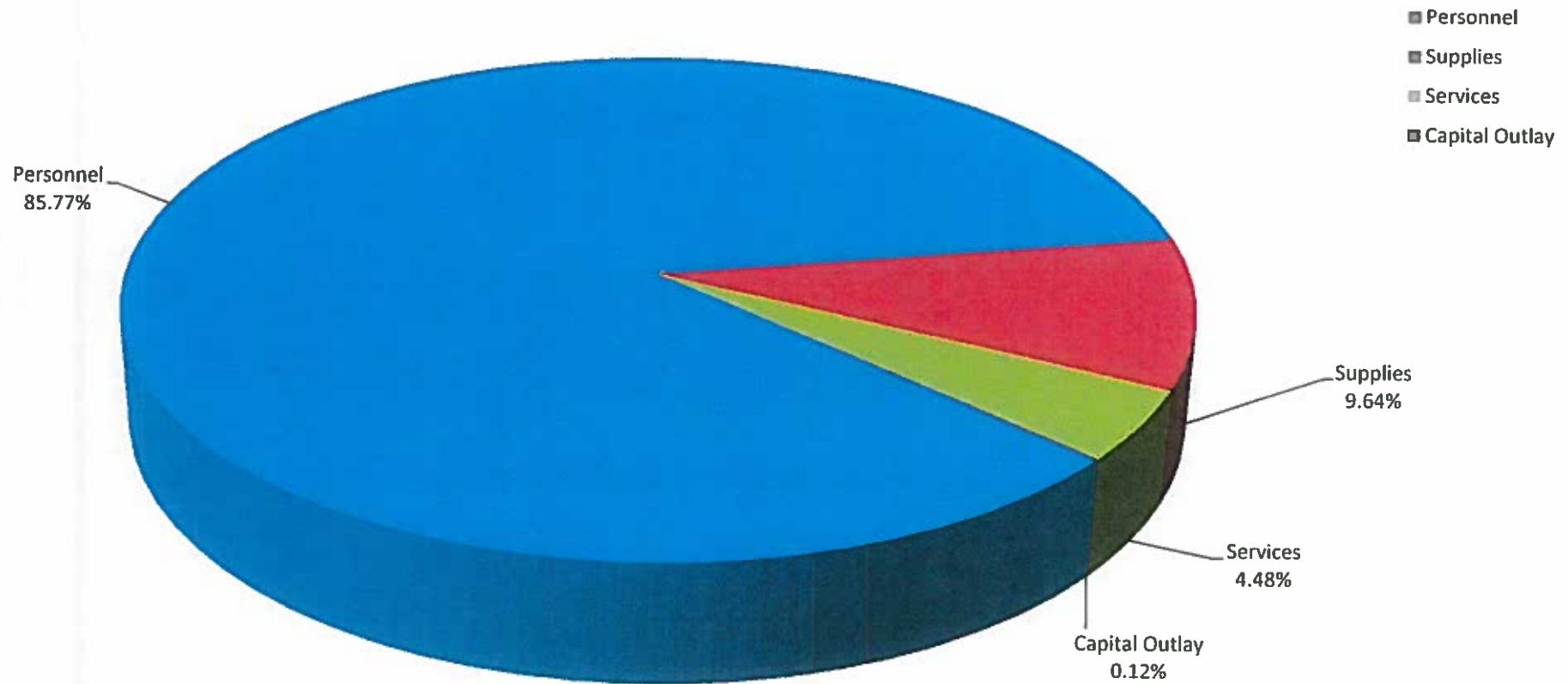
**CYFD**  
**FY 2015 - 2016**  
**General Fund Revenue**  
**For the Period Ending 11/30/15**



CYFD  
Revenue

|                           | Current<br>Month Revenue | YTD<br>Budget |       |
|---------------------------|--------------------------|---------------|-------|
| Real Estate Tax           | \$ 1,017,743             | \$ 13,027,632 | 87.99 |
| Personal Property Tax     | \$ 35,766                | \$ 256,686    | 3.09  |
| FDAT                      | \$ 43,410                | \$ 313,900    | 3.75  |
| Fire Protection Contracts | \$ -                     | \$ 65,000     | 0.00  |
| Fleet Maintenance         | \$ 5,476                 | \$ 46,056     | 0.47  |
| Training Center           | \$ 390                   | \$ 30,000     | 0.03  |
| Fire Prevention           | \$ 797                   | \$ 90,300     | 0.07  |
| Technical Services        | \$ 27,076                | \$ 163,000    | 2.34  |
| Grants                    | \$ -                     | \$ 165,810    | 0.00  |
| Warehouse Purch Group     | \$ 19,463                | \$ 50,000     | 1.68  |
| Interest Income           | \$ 1,073                 | \$ 15,000     | 0.09  |
| Other Income              | \$ 5,437                 | \$ 1,291,500  | 0.47  |
|                           | \$ 1,156,630             | \$ 15,514,884 | 99.97 |

CYFD  
FY 2015 - 2016  
General Fund Expenditures  
For the Period Ending 11/30/15



CYFD  
Expenses

|                | Current Month |               | YTD Budget |  |
|----------------|---------------|---------------|------------|--|
|                | Actual        |               |            |  |
| Personnel      | \$ 637,512    | \$ 12,106,556 | 85.77      |  |
| Supplies       | \$ 71,621     | \$ 1,319,683  | 9.64       |  |
| Services       | \$ 33,269     | \$ 1,224,561  | 4.48       |  |
| Capital Outlay | \$ 878        | \$ 1,352,308  | 0.12       |  |
|                | <hr/>         |               |            |  |
|                | \$ 743,280    | \$ 16,003,108 | 100        |  |

**Central Yavapai Fire District**  
**General Fund Tax Collection Information**

| Total Levy Month | FY 04-05<br>Collected | FY 05-06<br>Collected | FY 06-07<br>Collected | FY 07-08<br>Collected | FY 08-09<br>Collected | FY 09-10<br>Collected | FY 10-11<br>Collected | FY 11-12<br>Collected | FY 12-13<br>Collected | FY 13-14<br>Collected | FY 14-15<br>Collected | FY 15-16<br>Collected |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| July             | \$90,827              | \$96,915              | \$83,783              | \$87,156              | \$110,039             | \$132,171             | \$160,816             | \$97,118              | \$98,218              | \$49,130              | \$52,496              | \$78,757              |
| %                | 1.8561%               | 1.9390%               | 1.1706%               | 1.3917%               | 0.8173%               | 0.986%                | 1.199%                | 0.807%                | 0.849%                | 0.429%                | 0.425%                | 0.593%                |
| % To Date        | 1.8561%               | 1.9390%               | 1.1706%               | 1.3917%               | 0.8173%               | 0.9857%               | 1.1993%               | 0.8072%               | 0.8492%               | 0.4286%               | 0.4249%               | 0.5929%               |
| August           | \$19,394              | \$33,539              | \$29,902              | \$29,493              | \$43,363              | \$54,230              | \$67,211              | \$67,725              | \$53,505              | \$31,390              | \$16,334              | \$33,291              |
| %                | 0.8204%               | 0.4024%               | 0.3082%               | 0.3634%               | 0.3221%               | 0.404%                | 0.501%                | 0.563%                | 0.463%                | 0.274%                | 0.132%                | 0.251%                |
| % To Date        | 2.6765%               | 2.3414%               | 1.4788%               | 1.7551%               | 1.1394%               | 1.3902%               | 1.7005%               | 1.3702%               | 1.3118%               | 0.7024%               | 0.5571%               | 0.8435%               |
| September        | \$539,210             | \$70,431              | \$177,924             | \$43,626              | \$107,451             | \$54,153              | \$117,450             | \$77,250              | \$838,823             | \$648,107             | \$1,095,501           | \$1,245,953           |
| %                | 0.6101%               | 1.9306%               | 3.9653%               | 0.4126%               | 0.7981%               | 0.404%                | 0.876%                | 0.642%                | 7.253%                | 5.654%                | 8.866%                | 9.379%                |
| % To Date        | 3.2866%               | 4.2720%               | 5.4441%               | 2.1677%               | 1.9375%               | 1.7941%               | 2.5764%               | 2.0123%               | 8.5645%               | 6.3562%               | 9.4233%               | 10.2226%              |
| October          | \$1,927,176           | \$2,875,353           | \$3,215,840           | \$4,532,443           | \$5,218,751           | \$4,889,830           | \$4,830,888           | \$3,857,770           | \$4,051,242           | \$3,652,128           | \$4,537,288           | \$4,753,774           |
| %                | 29.4660%              | 34.7343%              | 32.5873%              | 37.6731%              | 38.763%               | 36.469%               | 36.027%               | 32.065%               | 35.028%               | 31.860%               | 36.722%               | 35.785%               |
| % To Date        | 32.7526%              | 39.0064%              | 38.0313%              | 39.8408%              | 40.7001%              | 38.2627%              | 38.6034%              | 34.0777%              | 43.5926%              | 38.2159%              | 46.1451%              | 46.0074%              |
| November         | \$1,286,650           | \$1,314,493           | \$1,569,999           | \$1,445,614           | \$1,464,437           | \$1,810,813           | \$1,771,286           | \$2,173,940           | \$1,136,001           | \$1,662,046           | \$776,001             | \$1,053,509           |
| %                | 23.1259%              | 17.1466%              | 17.5005%              | 16.1786%              | 10.877%               | 13.505%               | 13.210%               | 18.070%               | 9.822%                | 14.499%               | 6.280%                | 7.930%                |
| % To Date        | 55.8785%              | 56.1530%              | 55.5318%              | 56.0194%              | 51.5773%              | 51.7678%              | 51.8130%              | 52.1474%              | 53.4147%              | 52.7149%              | 52.4255%              | 53.9379%              |
| December         | \$196,952             | \$436,441             | \$487,646             | \$518,402             | \$653,937             | \$804,068             | \$703,572             | \$598,094             | \$657,523             | \$682,390             | \$822,849             | \$0                   |
| %                | 2.8328%               | 2.8396%               | 2.8162%               | 3.2900%               | 4.8572%               | 5.9968%               | 5.2470%               | 4.9713%               | 5.6851%               | 5.9529%               | 6.6596%               | 0.0000%               |
| % To Date        | 58.7113%              | 58.9926%              | 58.3480%              | 59.3094%              | 56.4344%              | 57.7646%              | 57.0600%              | 57.1187%              | 59.0998%              | 58.6678%              | 59.0851%              | 53.9379%              |
| January          | \$144,098             | \$182,929             | \$233,164             | \$418,982             | \$429,557             | \$418,693             | \$440,523             | \$471,527             | \$316,971             | \$345,369             | \$323,603             | \$0                   |
| %                | 2.5007%               | 2.0818%               | 1.4652%               | 1.4671%               | 3.1906%               | 3.1226%               | 3.2853%               | 3.9193%               | 2.7406%               | 3.0129%               | 2.6190%               | 0.0000%               |
| % To Date        | 61.2120%              | 61.0744%              | 59.8132%              | 60.7765%              | 59.6250%              | 60.8872%              | 60.3453%              | 61.0380%              | 61.8405%              | 61.6806%              | 61.7041%              | 53.9379%              |
| February         | \$97,852              | \$263,264             | \$278,975             | \$364,994             | \$418,260             | \$491,337             | \$579,652             | \$452,569             | \$404,624             | \$354,364             | \$337,873             | \$0                   |
| %                | 2.5771%               | 1.7459%               | 1.8239%               | 1.6772%               | 3.1067%               | 3.6644%               | 4.3228%               | 3.7617%               | 3.4985%               | 3.0913%               | 2.7345%               | 0.0000%               |
| % To Date        | 63.7891%              | 62.8203%              | 61.6371%              | 62.4537%              | 62.7317%              | 64.5516%              | 64.6681%              | 64.7997%              | 65.3389%              | 64.7719%              | 64.4386%              | 53.9379%              |
| March            | \$154,631             | \$371,324             | \$361,669             | \$535,404             | \$589,848             | \$622,420             | \$585,713             | \$469,035             | \$388,803             | \$444,942             | \$486,368             | \$0                   |
| %                | 2.2141%               | 2.0772%               | 2.2658%               | 2.2945%               | 4.3811%               | 4.6420%               | 4.3680%               | 3.8986%               | 3.3617%               | 3.8815%               | 3.9363%               | 0.0000%               |
| % To Date        | 66.0032%              | 64.8975%              | 63.9029%              | 64.7482%              | 67.1128%              | 69.1937%              | 69.0361%              | 68.6983%              | 68.7006%              | 68.6534%              | 68.3749%              | 53.9379%              |
| April            | \$1,458,917           | \$1,771,951           | \$2,150,211           | \$2,612,277           | \$3,055,585           | \$3,015,293           | \$3,016,004           | \$2,866,023           | \$2,744,532           | \$2,658,334           | \$3,204,400           | \$0                   |
| %                | 21.1757%              | 18.1462%              | 21.9855%              | 18.9281%              | 22.6955%              | 22.4882%              | 22.4923%              | 23.8222%              | 23.7299%              | 23.1902%              | 25.9343%              | 0.0000%               |
| % To Date        | 87.1789%              | 83.0437%              | 85.8884%              | 83.6763%              | 89.8083%              | 91.6819%              | 91.5284%              | 92.5205%              | 92.4305%              | 91.8436%              | 94.3092%              | 53.9379%              |
| May              | \$831,445             | \$488,790             | \$577,825             | \$793,414             | \$879,374             | \$916,959             | \$947,777             | \$798,148             | \$740,157             | \$716,914             | \$380,081             | \$0                   |
| %                | 11.3797%              | 14.9929%              | 10.8976%              | 14.6802%              | 6.5316%               | 6.8387%               | 7.0682%               | 6.6341%               | 6.3996%               | 6.2541%               | 3.0761%               | 0.0000%               |
| % To Date        | 98.5586%              | 98.0365%              | 96.7860%              | 98.3565%              | 96.3399%              | 98.5206%              | 98.5966%              | 99.1546%              | 98.8301%              | 98.0977%              | 97.3853%              | 53.9379%              |
| June             | \$114,278             | \$116,499             | \$159,436             | \$136,155             | \$145,703             | \$170,884             | \$174,933             | \$177,193             | \$161,596             | \$161,606             | \$181,986             | \$0                   |
| %                | 0.9877%               | 1.7911%               | 2.0166%               | 1.3217%               | 1.0822%               | 1.2745%               | 1.3046%               | 1.4728%               | 1.3972%               | 1.4098%               | 1.4729%               | 0.0000%               |
| % To Date        | 99.5463%              | 99.8277%              | 98.8026%              | 99.6782%              | 97.4221%              | 99.7951%              | 99.9012%              | 100.6274%             | 100.2273%             | 99.5075%              | 98.8582%              | 53.9379%              |
| TOTALS           | \$6,310,280           | \$7,110,845           | \$8,354,861           | \$10,038,188          | \$13,116,306          | \$13,380,852          | \$13,395,823          | \$12,106,390          | \$11,591,996          | \$11,406,720          | \$12,214,780          | \$7,165,284           |
| Delinquency      | 0.4537%               | 0.1723%               | 1.1974%               | 0.3218%               | 2.5779%               | 0.2049%               | 0.0988%               | -0.6274%              | -0.2273%              | 0.4925%               | 1.1418%               | 46.0621%              |

**Central Yavapai Fire District  
FDAT Collection Information**

| Total Levy<br>Month | FY 04-05<br>\$300,000<br>Collected | FY 05-06<br>\$300,000<br>Collected | FY 06-07<br>\$300,000<br>Collected | FY 07-08<br>\$300,000<br>Collected | FY 08-09<br>\$300,000<br>Collected | FY 09-10<br>\$300,000<br>Collected | FY 10-11<br>\$300,000<br>Collected | FY 11-12<br>\$300,000<br>Collected | FY 12-13<br>\$338,000<br>Collected | FY 13-14<br>\$309,352<br>Collected | FY 14-15<br>\$313,900<br>Collected | FY 15-16<br>\$313,900<br>Collected |
|---------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| July                | \$4,703                            | \$4,168                            | \$2,975                            | \$2,464                            | \$1,301                            | \$3,143                            | \$3,697                            | \$2,595                            | \$3,064                            | \$1,979                            | \$1,836                            | \$2,501                            |
| %                   | 2.1203%                            | -0.8239%                           | 5.0433%                            | 2.0287%                            | 0.4338%                            | 1.048%                             | 1.232%                             | 0.865%                             | 0.907%                             | 0.640%                             | 0.585%                             | 0.797%                             |
| % To Date           | 2.1203%                            | -0.8239%                           | 5.0433%                            | 2.0287%                            | 0.4338%                            | 1.0476%                            | 1.2324%                            | 0.8651%                            | 0.9066%                            | 0.6398%                            | 0.5848%                            | 0.7966%                            |
| August              | \$1,604                            | \$1,731                            | \$1,333                            | \$1,258                            | \$1,226                            | \$1,248                            | \$1,915                            | \$1,736                            | \$1,536                            | \$902                              | \$823                              | \$1,456                            |
| %                   | 1.0461%                            | 0.6483%                            | 0.4096%                            | 0.4382%                            | 0.4085%                            | 0.416%                             | 0.638%                             | 0.579%                             | 0.455%                             | 0.291%                             | 0.262%                             | 0.464%                             |
| % To Date           | 3.1664%                            | -0.1756%                           | 5.4529%                            | 2.4669%                            | 0.8423%                            | 1.4636%                            | 1.8709%                            | 1.4439%                            | 1.3611%                            | 0.9312%                            | 0.8471%                            | 1.2606%                            |
| September           | \$21,474                           | \$1,724                            | \$2,051                            | \$868                              | \$1,745                            | \$1,257                            | \$2,388                            | \$1,448                            | \$19,621                           | \$15,016                           | \$25,478                           | \$26,332                           |
| %                   | 0.5869%                            | 0.9866%                            | 0.0000%                            | 0.3293%                            | 0.582%                             | 0.419%                             | 0.796%                             | 0.483%                             | 5.805%                             | 4.854%                             | 8.117%                             | 8.389%                             |
| % To Date           | 3.7533%                            | 0.8109%                            | 5.4529%                            | 2.7962%                            | 1.4240%                            | 1.8825%                            | 2.6670%                            | 1.9266%                            | 7.1662%                            | 5.7853%                            | 8.9637%                            | 9.6492%                            |
| October             | \$82,848                           | \$96,135                           | \$102,106                          | \$97,685                           | \$101,806                          | \$99,555                           | \$96,016                           | \$93,006                           | \$101,218                          | \$95,055                           | \$78,715                           | \$97,909                           |
| %                   | 28.7499%                           | 29.9224%                           | 26.7685%                           | 33.8371%                           | 33.9354%                           | 33.185%                            | 32.005%                            | 31.002%                            | 29.946%                            | 30.727%                            | 25.076%                            | 31.191%                            |
| % To Date           | 32.5032%                           | 30.7333%                           | 32.2214%                           | 36.6333%                           | 35.3594%                           | 35.0674%                           | 34.6725%                           | 32.9286%                           | 37.1125%                           | 36.5125%                           | 34.0402%                           | 40.8405%                           |
| November            | \$62,790                           | \$59,803                           | \$55,973                           | \$56,540                           | \$50,916                           | \$52,928                           | \$50,646                           | \$59,997                           | \$53,327                           | \$50,582                           | \$58,108                           | \$43,410                           |
| %                   | 26.5042%                           | 22.8299%                           | 24.3841%                           | 20.2237%                           | 16.9722%                           | 17.6426%                           | 16.8819%                           | 19.9889%                           | 15.7772%                           | 16.3508%                           | 18.5116%                           | 13.8292%                           |
| % To Date           | 59.0074%                           | 53.5633%                           | 56.6055%                           | 56.8570%                           | 52.3315%                           | 52.7100%                           | 51.5544%                           | 52.9274%                           | 52.8897%                           | 52.8633%                           | 52.5518%                           | 54.6697%                           |
| December            | \$8,615                            | \$18,356                           | \$14,523                           | \$14,149                           | \$14,552                           | \$17,550                           | \$19,555                           | \$15,865                           | \$18,751                           | \$17,866                           | \$19,303                           | \$0                                |
| %                   | 2.6880%                            | 3.1634%                            | 3.0781%                            | 3.4052%                            | 4.8505%                            | 5.8501%                            | 6.5184%                            | 5.2883%                            | 5.5476%                            | 5.7753%                            | 6.1494%                            | 0.0000%                            |
| % To Date           | 61.6954%                           | 56.7267%                           | 59.6835%                           | 60.2621%                           | 57.1821%                           | 58.5602%                           | 58.0728%                           | 58.2157%                           | 58.4373%                           | 58.6386%                           | 58.7012%                           | 54.6697%                           |
| January             | \$8,021                            | \$9,532                            | \$9,359                            | \$12,416                           | \$11,850                           | \$12,187                           | \$11,920                           | \$12,904                           | \$12,073                           | \$20,052                           | \$11,243                           | \$0                                |
| %                   | 3.2227%                            | 2.4080%                            | 2.3099%                            | 2.0084%                            | 3.9501%                            | 4.0624%                            | 3.9733%                            | 4.3013%                            | 3.5719%                            | 6.4819%                            | 3.5817%                            | 0.0000%                            |
| % To Date           | 64.9180%                           | 59.1347%                           | 61.9934%                           | 62.2705%                           | 61.1321%                           | 62.6225%                           | 62.0461%                           | 62.5170%                           | 62.0092%                           | 65.1205%                           | 62.2829%                           | 54.6697%                           |
| February            | \$4,527                            | \$7,787                            | \$9,793                            | \$10,562                           | \$9,794                            | \$11,387                           | \$10,332                           | \$10,894                           | \$11,450                           | \$8,863                            | \$7,979                            | \$0                                |
| %                   | 2.8210%                            | 1.9308%                            | 1.8404%                            | 2.4433%                            | 3.265%                             | 3.796%                             | 3.444%                             | 3.631%                             | 3.388%                             | 2.865%                             | 2.542%                             | 0.000%                             |
| % To Date           | 67.7390%                           | 61.0655%                           | 63.8338%                           | 64.7138%                           | 64.3968%                           | 66.4183%                           | 65.4902%                           | 66.1482%                           | 65.3968%                           | 67.9857%                           | 64.8248%                           | 54.6697%                           |
| March               | \$5,620                            | \$16,226                           | \$12,337                           | \$12,305                           | \$12,699                           | \$13,595                           | \$14,808                           | \$12,280                           | \$11,003                           | \$10,149                           | \$12,656                           | \$0                                |
| %                   | 2.2914%                            | 1.4983%                            | 1.9114%                            | 2.0156%                            | 4.2329%                            | 4.5315%                            | 4.9361%                            | 4.0932%                            | 3.2554%                            | 3.2808%                            | 4.0319%                            | 0.0000%                            |
| % To Date           | 70.0304%                           | 62.5638%                           | 65.7452%                           | 66.7294%                           | 68.6297%                           | 70.9498%                           | 70.4262%                           | 70.2414%                           | 68.6522%                           | 71.2665%                           | 68.8567%                           | 54.6697%                           |
| April               | \$51,786                           | \$45,356                           | \$45,679                           | \$33,339                           | \$39,613                           | \$55,561                           | \$57,997                           | \$43,738                           | \$56,579                           | \$58,042                           | \$65,056                           | \$0                                |
| %                   | 17.9575%                           | 14.3693%                           | 16.6549%                           | 17.3709%                           | 13.2045%                           | 18.5203%                           | 19.3324%                           | 14.5794%                           | 16.7394%                           | 18.7624%                           | 20.7249%                           | 0.0000%                            |
| % To Date           | 87.9878%                           | 76.9331%                           | 82.4001%                           | 84.1002%                           | 81.8342%                           | 89.4701%                           | 89.7587%                           | 84.8208%                           | 85.3916%                           | 90.0289%                           | 89.5816%                           | 54.6697%                           |
| May                 | \$43,885                           | \$34,199                           | \$37,793                           | \$50,251                           | \$44,834                           | \$31,295                           | \$25,244                           | \$44,155                           | \$43,984                           | \$31,386                           | \$22,095                           | \$0                                |
| %                   | 13.5009%                           | 18.7327%                           | 15.3767%                           | 15.0484%                           | 14.9446%                           | 10.4317%                           | 8.4146%                            | 14.7184%                           | 13.0130%                           | 10.1458%                           | 7.0389%                            | 0.0000%                            |
| % To Date           | 101.4887%                          | 95.6658%                           | 97.7768%                           | 99.1487%                           | 96.7788%                           | 99.9019%                           | 98.1733%                           | 99.5391%                           | 98.4046%                           | 100.1747%                          | 96.6206%                           | 54.6697%                           |
| June                | \$4,629                            | \$3,699                            | \$4,194                            | \$3,396                            | \$3,537                            | \$3,134                            | \$4,100                            | \$4,540                            | \$5,694                            | \$4,028                            | \$4,150                            | \$0                                |
| %                   | 0.9351%                            | 1.7492%                            | 1.8785%                            | 1.4651%                            | 1.1790%                            | 1.0447%                            | 1.3665%                            | 1.5132%                            | 1.6847%                            | 1.3019%                            | 1.3221%                            | 0.0000%                            |
| % To Date           | 102.4238%                          | 97.4149%                           | 99.6553%                           | 100.6138%                          | 97.9578%                           | 100.9465%                          | 99.5398%                           | 101.0524%                          | 100.0894%                          | 101.4767%                          | 97.9427%                           | 54.6697%                           |
| TOTALS              | \$307,271                          | \$292,245                          | \$298,966                          | \$301,841                          | \$293,873                          | \$302,840                          | \$298,619                          | \$303,157                          | \$338,302                          | \$313,920                          | \$307,442                          | \$171,608                          |
| Delinquency         | -2.4238%                           | 2.5851%                            | 0.3447%                            | -0.6138%                           | 2.0422%                            | -0.9465%                           | 0.4602%                            | -1.0524%                           | -0.0894%                           | -1.4767%                           | 2.0573%                            | 45.3303%                           |



|                            | Actual           |                    | Projected          |                  |                  |                  |                  |                  |                  |                  |                  |                  |
|----------------------------|------------------|--------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                            | July             | Aug.               | Sept.              | Oct.             | Nov.             | Dec.             | Jan.             | Feb.             | March            | April            | May              | June             |
| <b>Revenues:</b>           |                  |                    |                    |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| Property Taxes             | 78,756           | 33,292             | 1,245,953          | 4,753,774        | 1,053,509        | 1,107,027        | 1,107,027        | 1,107,027        | 1,107,027        | 1,107,027        | 1,107,027        | 1,107,027        |
| Fire Protection Contracts  | 19,284           | 1,872              | 387                | 614              | -                | 5,417            | 5,417            | 5,417            | 5,417            | 5,417            | 5,417            | 5,417            |
| FDAT                       | 2,501            | 1,456              | 26,332             | 97,909           | 43,410           | 26,158           | 26,158           | 26,158           | 26,158           | 26,158           | 26,158           | 26,158           |
| Fee for Service            | 20,797           | 15,119             | 12,142             | 6,228            | 33,738           | 27,446           | 27,446           | 27,446           | 27,446           | 27,446           | 27,446           | 27,446           |
| Interest Income            | 1,140            | 9,564              | 225                | 193              | 1,073            | 1,250            | 1,250            | 1,250            | 1,250            | 1,250            | 1,250            | 1,250            |
| Grants                     | -                | -                  | -                  | 114,275          | -                | 13,818           | 13,818           | 13,818           | 13,818           | 13,818           | 13,818           | 13,818           |
| Misc. Non Levy             | 46,801           | 14,142             | 29,367             | 20,480           | 24,900           | 107,625          | 107,625          | 107,625          | 107,625          | 107,625          | 107,625          | 107,625          |
| <b>Revenue Totals:</b>     | <b>169,279</b>   | <b>75,446</b>      | <b>1,314,406</b>   | <b>4,993,474</b> | <b>1,156,630</b> | <b>1,111,721</b> | <b>1,111,721</b> | <b>1,111,721</b> | <b>1,111,721</b> | <b>1,111,721</b> | <b>1,111,721</b> | <b>1,111,721</b> |
| <b>Expenditures:</b>       |                  |                    |                    |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| Personnel Costs            | 1,063,149        | 901,844            | 1,110,027          | 1,486,756        | 637,512          | 976,256          | 976,256          | 976,256          | 976,256          | 976,256          | 976,256          | 976,256          |
| Supplies/ Consum.          | 49,385           | 49,724             | 90,463             | 191,514          | 71,621           | 121,217          | 121,217          | 121,217          | 121,217          | 121,217          | 121,217          | 121,217          |
| Utilities                  | 13,644           | 14,635             | 11,663             | 20,911           | 9,210            | 14,902           | 14,902           | 14,902           | 14,902           | 14,902           | 14,902           | 14,902           |
| Misc. Service Expenses     | 80,256           | 63,478             | 41,997             | 196,240          | 24,059           | 88,891           | 88,891           | 88,891           | 88,891           | 88,891           | 88,891           | 88,891           |
| Capital Expenses           | -                | 7,498              | -                  | 98,694           | 878              | 83,031           | 83,031           | 83,031           | 83,031           | 83,031           | 83,031           | 83,031           |
| <b>Expenditure Totals:</b> | <b>1,167,510</b> | <b>1,037,179</b>   | <b>1,254,150</b>   | <b>1,284,297</b> | <b>743,280</b>   | <b>1,284,297</b> | <b>1,284,297</b> | <b>1,284,297</b> | <b>1,284,297</b> | <b>1,284,297</b> | <b>1,284,297</b> | <b>1,284,297</b> |
| <b>Monthly Net Cash</b>    | <b>(998,231)</b> | <b>(961,733)</b>   | <b>60,256</b>      | <b>3,709,177</b> | <b>413,350</b>   | <b>(172,576)</b> | <b>(172,576)</b> | <b>(172,576)</b> | <b>(172,576)</b> | <b>(172,576)</b> | <b>(172,576)</b> | <b>(172,576)</b> |
| <b>Cumulative Net Cash</b> | <b>(775,702)</b> | <b>(1,737,435)</b> | <b>(1,677,179)</b> | <b>2,031,998</b> | <b>1,618,648</b> | <b>1,446,072</b> | <b>1,273,496</b> | <b>1,100,920</b> | <b>928,344</b>   | <b>755,768</b>   | <b>583,192</b>   | <b>410,616</b>   |
| <b>Cash Balance</b>        | <b>222,529</b>   | <b>(739,204)</b>   | <b>(678,948)</b>   | <b>3,030,229</b> | <b>3,443,579</b> |                  |                  |                  |                  |                  |                  |                  |
| <b>(\$1.2 M carryover)</b> |                  |                    |                    |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| <b>Capital Reserve</b>     | <b>8,147,545</b> | <b>6,153,943</b>   | <b>6,154,149</b>   | <b>6,154,312</b> | <b>6,155,189</b> |                  |                  |                  |                  |                  |                  |                  |
| <b>6,155,189.10 bal.</b>   |                  |                    |                    |                  |                  |                  |                  |                  |                  |                  |                  |                  |



12/8/15  
12:20:21 PM

**Central Yavapai Fire Bond Debt Service**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 11/1/2015 Through 11/30/2015

|                                                     | Account | Actual              | Current Period<br>Budget | Variance            | %            | Actual              | Year To Date<br>Budget | Variance            | %            |
|-----------------------------------------------------|---------|---------------------|--------------------------|---------------------|--------------|---------------------|------------------------|---------------------|--------------|
| <b><u>General &amp; Administrative Expenses</u></b> |         |                     |                          |                     |              |                     |                        |                     |              |
| Professional Services                               | 640500  | \$0.00              | \$0.00                   | \$0.00              | 0.0 %        | \$300.00            | \$0.00                 | \$(300.00)          | 0.0 %        |
| <b>Total General &amp; Administrative Expenses</b>  |         | <b>\$0.00</b>       | <b>\$0.00</b>            | <b>\$0.00</b>       | <b>0.0 %</b> | <b>\$300.00</b>     | <b>\$0.00</b>          | <b>\$(300.00)</b>   | <b>0.0 %</b> |
| <b>Total Expenses</b>                               |         |                     |                          |                     |              | <b>\$300.00</b>     |                        | <b>\$(300.00)</b>   |              |
| <b>Income (Loss) from Operations</b>                |         | <b>\$0.00</b>       | <b>\$0.00</b>            | <b>\$0.00</b>       | <b>0.0 %</b> | <b>\$(300.00)</b>   | <b>\$0.00</b>          | <b>\$(300.00)</b>   | <b>0.0 %</b> |
| <b><u>Other Income (Expense)</u></b>                |         |                     |                          |                     |              |                     |                        |                     |              |
| Bond Debt Service Tax Revenue                       | 420000  | \$105,877.08        | \$0.00                   | \$105,877.08        | 0.0 %        | \$720,412.06        | \$0.00                 | \$720,412.06        | 0.0 %        |
| Bond Debt Service Interest Revenue                  | 430000  | 74.20               | 0.00                     | 74.20               | 0.0          | 1,507.74            | 0.00                   | 1,507.74            | 0.0          |
| <b>Total Other Income (Expense)</b>                 |         | <b>\$105,951.28</b> | <b>\$0.00</b>            | <b>\$105,951.28</b> | <b>0.0 %</b> | <b>\$721,919.80</b> | <b>\$0.00</b>          | <b>\$721,919.80</b> | <b>0.0 %</b> |
| <b>Net Income (Loss)</b>                            |         | <b>\$105,951.28</b> | <b>\$0.00</b>            | <b>\$105,951.28</b> | <b>0.0 %</b> | <b>\$721,619.80</b> | <b>\$0.00</b>          | <b>\$721,619.80</b> | <b>0.0 %</b> |

12/8/15  
12:20:45 PM

**Central Yavapai Fire Bond Debt Service**

**Balance Sheet  
As of 11/30/2015**

**Assets**

**Current Assets**

|                             |                |                       |
|-----------------------------|----------------|-----------------------|
| Cash / Bond Debt Service    | \$1,183,940.85 |                       |
| Property Tax Receivable     | 35,584.23      |                       |
| Deferred Revenue - Prop Tax | (23,435.00)    |                       |
| Total Current Assets        |                | \$1,196,090.08        |
| <b>Total Assets</b>         |                | <b>\$1,196,090.08</b> |

**Net Assets**

|                                  |              |                |
|----------------------------------|--------------|----------------|
| Retained Earnings                | \$474,470.28 |                |
| Current Year Net Assets          | 721,619.80   |                |
| Total Net Assets                 |              | 1,196,090.08   |
| Total Liabilities and Net Assets |              | \$1,196,090.08 |

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: LETTERS FROM THE PUBLIC

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*Attached are letters received since the last Board meeting.*

**From:** Laura Molinaro

**Sent:** Wednesday, November 11, 2015 7:27 PM

**To:** Gene McFarland; Jim Rudow; KATHY GRISKOWITZ; Kim Stamper; Laura Molinaro; Mark Stamper; Robert Ziegler; Susie Kanzer; Vickie Fox-Weeks; Mark Breyer; Nick Fournier; Corey Kasun; KATHY GRISKOWITZ

**Cc:** kspeiser@

**Subject:** Special Olympics

Hello All,

Reaching out to several contacts who have volunteered in the past for our Special Olympics Regional Games.

We are letting you know that our 2015 games last April were the last games we are going to organize. After 20+ years of organizing Regional Competition for N. AZ we, as volunteers, are going to take a break and take our team to someone else's Regional Games.

We thank the many volunteers who gave of their time, their expertise, and their hearts over the years to help make our competitions successful. We had many long standing volunteers who were with us from the beginning. CYFD as our long jump venue directors were steadfast in the donation of their time and expertise. Tar Heel Towing, from the beginning was our Premier Sponsor providing a \$1,000 donation each year to help off-set the cost of the games.

In recent years, the congregation of Canyon Bible Church came out in force, sometimes I thought it was the entire congregation. They filled every nook and cranny we needed and did so with joy and happiness. NARTA was a fabulous addition, carry the Flame of Hope into Opening Ceremonies.

There are many, many others who provided assistance in various ways and they will forever remain in our hearts.

As a founding member of Bradshaw Mountain Special Olympics over 25 years ago, I cannot adequately express my gratitude to (literally) thousands of volunteers over the years who came together to show their support of the athletes of Special Olympics.

A new chapter in Special Olympics will be the attached event that will debut in January of 2016. The Polar Plunge will directly benefit both Bradshaw Mountain Special Olympics and Prescott Special Olympics. Funds raised will remain in the area and be earmarked for our local athletes.

While I will not be directly involved with the planning of the event I offered up an introduction of the individual who will be leading the way.

Kevin Speiser will be the lead organizer for this event. He will be reaching out to you in the next few weeks to see if this is an event with which you'd be interested in

assisting. He has been included in this message so he has your e-mail address and you have his. Kevin's number is 928-925-0561.

Take a moment to read the quote at the bottom of my signature block. It pertains to every one of you and extends to all the volunteers who helped us. Through your volunteerism you have woven hope, dreams, and joy into the lives of others.

We hope you will continue to support Special Olympics. I will continue to coach our local track & field team and if anyone is interested in helping with coaching, accompanying us to Regional Games, or chaperoning for State Games, please let us know.

With gratitude and thanks,

Laura

Lifestyle Fitness with Laura, L.L.C.

*"Dedicated to those who are dedicated to their fitness."*

<https://www.facebook.com/lifestylefitnesswithLaura>

<https://www.facebook.com/BradshawMountainSpecialOlympics>

"What you leave behind is not what is engraved in stone monuments,  
but what is woven into the lives of others." Pericles (495 BC - 425 BC)



# **Verde Valley Fire District**

**2700 E. GODARD ROAD, COTTONWOOD, AZ 86326**  
**PHONE: (928) 634-2578 FAX: (928) 646-5737**

November 24, 2015

Scott Freitag  
Fire Chief, Central Yavapai/Chino Valley Fire Districts  
8555 E. Yavapai Rd  
Prescott Valley, AZ 86314

Chief Freitag,

Recently, the Verde Valley Fire District hosted a promotional assessment for a Fire Captain position. This 1 day assessment was only possible with the support from Chief Polacek and Chief Cox and with the participation from you. These two gentlemen were instrumental in the process as they shared their expertise and professionalism.

Their involvement and judgment towards the candidate helped with the process in identifying strengths and weaknesses which ultimately justified their scores. Their demeanor exemplified the level of senior officers in both Chino Valley and Central Yavapai Fire Districts. Thank you for your support.

Respectfully,

---

Nazih M. Hazime  
Fire Chief  
Verde Valley Fire District



**Polar Plunge® is a fundraiser for Special Olympics Arizona, during which individuals and teams, alongside Special Olympics athletes, collect pledges from friends and family and then take the plunge into cold water. It's Freezin' for a Reason!**

**January 16, 2016** *- SATURDAY*  
**9:00am – 2:00pm**  
**Check-in begins at 8:00am**  
**The Terraces**  
**5700 Market St.**  
**Prescott Valley, AZ 86314**

Graciously hosted by:




**Register today for the Mountain Area Polar Plunge  
and make a splash for Special Olympics Arizona!**

**[www.2016MountainAreaPlunge.kintera.org](http://www.2016MountainAreaPlunge.kintera.org)**



# Prescott Valley **POLAR PLUNGE**



## Sponsorship Opportunities

### **\$500—Ultimate Plunger Sponsor**

- Recognition as an Ultimate Plunger Sponsor on event shirt (Logo must be provided by December 14, 2015)
- Recognition as an Ultimate Plunger Sponsor throughout the event by Emcee
- Opportunity to display one partner provided banner at event.
- Opportunity to include company information or items in participation goodie bag (Items must be provided to Special Olympics Arizona by January 4, 2016)
- One 6' table for display during event (Table/booth must be provided by partner)

### **\$300—Polar Sponsor**

- Recognition as a Polar Sponsor on event shirt (Logo must be provided by December 14, 2015)
- Recognition as a Polar Sponsor throughout the event by Emcee.
- Opportunity to include company information or items in participation goodie bag (Items must be provided to Special Olympics Arizona by January 4, 2016)

### **\$150—Freezin' Sponsor**

- Recognition as a Freezin' Sponsor on event shirt (Logo must be provided by December 14, 2015)
- Recognition as a Freezin' Sponsor throughout the event by Emcee

### **\$100—Supporting Sponsor**

- Company name listed on event shirt as a Supporting Sponsor



Visit [www.2016MountainAreaPlunge.kintera.org](http://www.2016MountainAreaPlunge.kintera.org).

Mail checks to: Special Olympics Arizona | Prescott Valley Polar Plunge | 2700 Woodlands Village Blvd #300-195 | Flagstaff, AZ 86001

For more info contact [Jim@SpecialOlympicsArizona.org](mailto:Jim@SpecialOlympicsArizona.org) | 928.890.9813

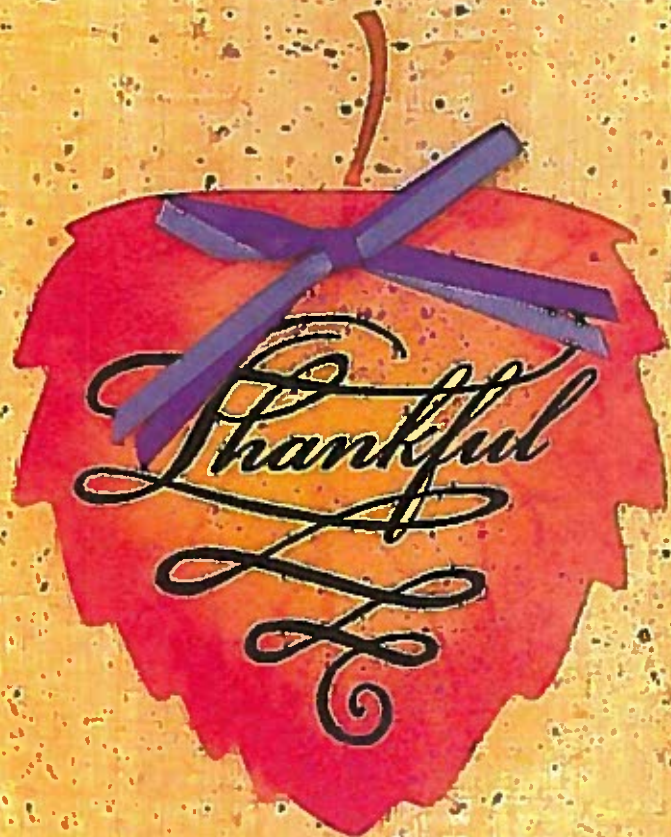


Dear Armando,, Steve  
and Jason.

Thank you so much  
for helping me when I  
really needed it - I only  
spent 2 days in the  
hospital and thanks to  
you three I am fine

and ready To return To  
Georgia.

I was so touched  
when I heard from you  
three - I thank you  
again for all your kindness  
Sincerely, Eke Klempeter  
Nov. 23. 2015.



Dear  
Station 51 -  
A Shift,

This time of year  
is a great reminder  
of life's many blessings.

Happy Thanksgiving!

We Appreciate  
you all,  
Karen, Joellen and  
Marion

A large, decorative cursive flourish that starts with a long horizontal line and ends in a small heart shape.



Nov. 3, 2015

Dear Captain Armando Valadez and firefighters Steve Cruz and Cody Cunningham,

A few weeks ago you responded to my grandmother's house - Marion  
She would not wake up so we called  
9-1-1.

We wanted to thank you for the care you gave her and responding so quickly and professionally. We thank you for seeing us in the ER as well. We were all in a panic she had ! but the ER Dr. told us she had a My Nana has been in much better shape since receiving care for this and we are all very happy about that! Here is a pic I took of you all:



I also got to thinking you all probably are used to seeing people at their worst. Well here is my Nana dressed her best in March of this year on her 97<sup>th</sup> Birthday:



We think she is beautiful, not to mention a mean poker player! So again, thank you for being there. We hope you can buy some steaks with this gift card or maybe just a turkey for Thanksgiving.

Take care and God Bless you all,

*Karen* (granddaughter)

*Joellen* (daughter in law)

*Marion*

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION RELATED TO TRAINING  
CENTER DRAINAGE ISSUES

---

*The Board may discuss and take action related to the Training Center drainage issue.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: SWEAR IN LOCAL PUBLIC SAFETY PERSONNEL  
RETIREMENT SYSTEM (PSPRS) BOARD MEMBERS

---

*The Fire Board will swear in new Local Public Safety Personnel Retirement System (PSPRS) Board Members Ron Litchfield, Lee Beaudette, Michael Robison, and Ron Williams.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

## OATH OF OFFICE

STATE OF ARIZONA     )  
                                      ) ss.  
County of Yavapai     )

I, State your name do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same and defend them against all enemies, foreign and domestic; and I pledge to uphold the mission and policies of the District, and will faithfully and impartially discharge the duties of the position of

**Public Safety Personnel Retirement System (PSPRS) Local Board Member**

\_\_\_\_\_  
(Name of Position)

of the Central Yavapai Fire District, according to the best of my ability, so help me God (or, so I do affirm).

\_\_\_\_\_  
(Member)

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Residing at \_\_\_\_\_

My commission expires: \_\_\_\_\_

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: ELECTION OF BOARD CHAIRPERSON AND CLERK

---

*The Board Chairperson and Clerk will be elected for a one-year term commencing in January 2016. Board Officer Duties are attached for reference.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

### **BOARD OFFICER DUTIES**

**Relative Information:** All Board members are eligible for election and should view the election to office as a routine and expected responsibility of Board membership. Arizona Revised Statutes require each Board to elect a Chairman and a Clerk. While the term of office is one (1) year, there is no limitation on the number of sequential terms an individual may serve.

Board officers are generally elected during the month of December, depending on ranges of Board terms; officers begin their term in January of the following year. Each elected officer takes office immediately and serves until the first Board meeting of the following year, or until a successor is elected.

The duties of the Chairman include:

1. Presiding at meetings of the Board of Directors. The Chairman shall perform all of the duties prescribed by the Arizona Revised Statutes. The Chairman is responsible for ensuring that that business of the public meetings is transacted in the proper order and is reasonably expedited observing appropriate procedure and decorum.
2. Consulting with the Fire Chief regarding the preparation of each Board meeting agenda.
3. Participating, along with other Board members, with all the rights of a member to discuss issues, make motions, nominate candidates, and to vote.
4. Calling Special Meetings (study sessions, executive sessions, and/or additional regular sessions) of the Board as described by the Arizona Open Meeting Law.
5. Signing official District documents on behalf of the Board when authorized by the Board.
6. Making appointments as may be required by law and/or for the orderly representation of the Board.

The duties of the Clerk include:

1. Serving as Chairman in the absence of the Chairman with all the powers and duties as described above. The Clerk shall have such other powers and duties as a majority of the Board may determine.
2. Serving on such committees and/or as representative as appointed by the Board Chairman.
3. Ensuring accurate minutes of each Board meeting are taken, transcribed, and distributed. Ensuring official minutes are properly authenticated and maintained in chronological order. These duties are delegated to staff members under the supervision of the Clerk.
4. Signing on behalf of the District such documents that require two (2) signatures or as requested by the Chairman.



Effective Date: 04/10/2006

Policy Name: Board Officer Duties

Revised Date:

Review Date:

Policy Number: 3.5

---

**Policy Statement:** It shall be the policy of the Board of Directors of Central Yavapai Fire District that election to Board office is an accepted obligation of Board membership and that the Board may annually elect a Chairman and a Clerk as required by State Law.

**Cross References:**

Arizona Revised Statutes

A.R.S. §48-805 Fire district; powers and duties

A.R.S. §48-803(E) District administered by a district board

Board Policy Manual

Policy 3.2 Director Responsibilities

Policy 3.7 Filling Board Vacancies

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF SC AUDIT AND  
ACCOUNTING SERVICES AGREEMENT ADDENDUM

---

*The Board will consider an addendum to the professional services contract of SC Audit and Accounting.*

***Suggested Motion:*** *Approve addendum to professional services contract with SC Audit and Accounting Solutions, LLC.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

## ADDENDUM TO PROFESSIONAL SERVICES CONTRACT

This Addendum, made and entered into effective this 30th day of November, 2015, is added to that certain professional services contract between Central Yavapai Fire District, a political subdivision of the state of Arizona (hereinafter "CYFD") and SC Audit & Accounting Solutions, LLC (hereinafter "Company"), dated August 1, 2015 (the "Agreement"), adding or modifying the following provisions, the same as if said provisions were contained in the body of said document.

1. The following shall be added to the Agreement:


The Company will provide accounting and related services necessary to assist CYFD in the creation of a joint powers authority also known as the Central Arizona Fire & Medical Authority (hereinafter "CAFMA"). The hourly rates for the services provided by the Company will be the same as described in the Agreement. Additionally, billing for such services provided by the Company will be shared at pro-rata basis with the Chino Valley Fire District (hereinafter "CVFD") as prescribed by management of CYFD.

2. The following is added to the Agreement:

To the extent this Addendum conflicts with or is inconsistent with any term of the original Agreement referenced above, this Addendum shall control. In all other respects and manner, the original Agreement entered into by and between the parties shall remain in full force and effect.

PASSED, APPROVED AND ADOPTED by the Governing Board of the Central Yavapai Fire District this 30th day of November 2015.

SC AUDIT & ACCOUNTING SOLUTIONS, LLC

By:   
Name: C. Stephen Crandall  
Its: Owner

CENTRAL YAVAPAI FIRE DISTRICT, a political  
subdivision of the State of Arizona

By: \_\_\_\_\_  
Board Chair

ATTEST:

\_\_\_\_\_  
Board Clerk

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF ADDENDUM TO  
PROFESSIONAL SERVICES CONTRACT WITH KENDHAMMER  
& PARTNERS, LLP

---

*The Board will consider an addendum to professional services contract for Kendhammer and Partners, LLP.*

***Suggested Motion:*** *Approve addendum to professional services contract with Kendhammer and Partners, LLP.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

## ADDENDUM TO PROFESSIONAL SERVICES CONTRACT

This Addendum, made and entered into effective this 30<sup>th</sup> day of November, 2015, is added to that certain professional services contract between Central Yavapai Fire District, a political subdivision of the state of Arizona (hereinafter "CYFD") and Kendhammer & Partners, LLP, (hereinafter "Company"), dated on or about December 4, 2012 (the "Agreement"), adding or modifying the following provisions, the same as if said provisions were contained in the body of said document.

1. The following shall be added to the Agreement:

"Pursuant to the agreement between the parties, the Company may provide legal and related services to the recently-created Central Arizona Fire and Medical Authority (hereinafter "CAFMA" or the "Authority"), a joint powers authority created by the CYFD and the Chino Valley Fire District (hereinafter the "CVFD") under A.R.S. §48-805.01. Such services may relate to the establishment of the Authority, the transfer of assets, personnel or materials to or from the Authority, contractual work on the Authority's behalf, and such other matters as the parties hereto may agree. The hourly rates for all such services on behalf of CAFMA shall be as set forth in the Agreement, and shall be billed one-half to each of the CYFD and the CVFD until CAFMA shall establish its own funding and bank accounts. The parties hereto contemplate that CAFMA shall have an effective date July 1, 2016, and that thereafter the Authority itself will execute a contract for services with the firm.

2. In all other respects and manner, the original Agreement entered into by and between the parties shall remain in full force and effect.

PASSED, APPROVED AND ADOPTED by the Governing Board of the Central Yavapai Fire District this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CENTRAL YAVAPAI FIRE DISTRICT, a political  
subdivision of the State of Arizona

By: \_\_\_\_\_  
Board Chair

ATTEST:

\_\_\_\_\_  
Board Clerk

Kendhammer & Partners, LLP

By: \_\_\_\_\_  
Name: Nicolas J. Cornelius, Esq.  
Its: Partner

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: APPROVE JOINT POLICIES: J602 APPEARANCE AND J170  
CONFIDENTIALITY OF PATIENT INFORMATION

---

*Staff is asking for approval of Joint Policies: J602 Appearance and J170 Confidentiality of Patient Information. The Policy Committee has approved these amendments.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

**J602 APPEARANCE**Created/Revised: 12/12/2011 / ~~11/18/2014~~ 12/15/2015Created/Revised: 12/15/2015Reviewed: ~~11/02/2011~~ 11/24/2015**I. PURPOSE**

The purpose of this policy is to provide members with information and expectations regarding personal appearance on the job to ensure the uniform and professional appearance of all ~~District~~ members.

**II. SCOPE**

This policy applies to all ~~District~~ members.

**III. POLICY**

It is the policy of the District to maintain a highly professional bearing and appearance at all time. It is the responsibility of the company officer to monitor the appearance of their members. No modifications of ~~District~~ issued clothing or equipment will be allowed without authorization of a Chief Officer.

Refer to SOG G117 for a list of issued uniforms, PPE, and specifications.

**Uniform Regulations**

All members shall refrain from wearing the issued uniform clothing or any portion thereof while off-duty, except in transit to or from work or unless so authorized.

All members shall wear and maintain ~~District~~ issued uniforms and equipment in a clean, neat and operable condition.

**Clothing Specifications (Fulltime Operations Members):****Issued Clothing:**

|                  |                                                                            |
|------------------|----------------------------------------------------------------------------|
| T-shirt.....     | Navy blue                                                                  |
| Work pants.....  | Nomex slacks, Nomex crew boss style pants, or 100% cotton 511 slacks.      |
| Dress shirt..... | Navy blue with District Patch on left sleeve and EMS patch on right sleeve |
|                  | Boots                                                                      |
| Badge.....       | Rank of individual                                                         |
| Name plate       |                                                                            |
| Winter coat      |                                                                            |
| Sweat shirt      |                                                                            |
| Sweat pants      |                                                                            |
| Exercise shorts  |                                                                            |

**Optional Clothing:**

**J602 APPEARANCE**Created/Revised: 12/12/2011 / ~~11/18/2014~~ 12/15/2015

Created/Revised: 12/15/2015

Reviewed: ~~11/02/2011~~ 11/24/2015

|                       |                                                                                                                                                                               |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Baseball cap          | Navy blue                                                                                                                                                                     |
| Running, tennis shoes | Limited to PT use                                                                                                                                                             |
| Knit cap              | Navy blue, District logo optional, limited to cold weather outdoor use only                                                                                                   |
| Boonie hat            | May be worn when testing hydrants, drilling, or other substantially non-public, outside activities.                                                                           |
| Boonie hat            | May not be worn on calls, in the grocery store, on inspections, etc. that involve interaction with the public.                                                                |
| Station shoes         | Low/mid cut leather oxford with non-slip rubber sole. Must be easy to clean and shine. (No Sneakers)                                                                          |
| Station shorts        | Cargo style, 100% cotton                                                                                                                                                      |
| Overpants             | Mandatory with shorts, and 100% cotton slacks during suppression of wildland fires, otherwise optional. Nomex III 7.5 oz. approved for EMS, wildland and public assist calls. |

~~Proper personal protective equipment (PPE) shall be worn on all incidents.~~

**Safety Clothing (Operations Members):**

Nomex hood  
 Helmet, face shield and liner  
 Turnout coat with liner  
 Turnout pants with liner  
 Turnout boots  
 1 pair gloves and strap  
 1 pair suspenders  
 1 brush helmet with Nomex neck protector and goggles  
 1 brush shirt or jacket  
 1 pair work / wildland gloves  
 Safety strap

**Helmets (Operations Members)**

~~Helmet identification will be limited to the following: Only last names will be allowed on helmets. All helmets shall be lettered in black. The only other markings on the helmet will be assigned company numbers on the side and the District emblem on the front.~~

**Uniform Regulations****Operations Members**

~~All members will keep available on the premises a complete set of dress and work uniforms while on duty.~~



**J602 APPEARANCE**Created/Revised: 12/12/2011 / ~~11/18/2014~~ 12/15/2015

Created/Revised: 12/15/2015

Reviewed: ~~11/02/2011~~ 11/24/2015

~~The dress uniform shall consist of the issued collar shirt with minimum of the issued badge, collar brass (if approved), issued Nomex slacks (crew boss pants not allowed), a black belt, and approved footwear. Members may choose to wear their most current longevity pin centered above their name badge. No other items, pins, etc. are allowed.~~

~~The daily work uniform shall be the same except the collar shirt will be substituted by the issued blue T-shirt and Nomex crew boss style pants can be worn in place of the Nomex slacks. In lieu of crew boss pants, shorts may be worn with an approved black loafer style shoe (no sneakers), while maintaining a professional appearance. All members will maintain 1 dress uniform on the premises at all times.~~

~~When responding to wildland fires, overpants or approved Nomex slacks must be worn over uniform shorts or 100% cotton slacks with a wildland approved boot (no shoes).~~

All members will be neat, clean shaven except for approved facial hair, properly groomed, and in the proper uniform upon rising in the morning and at start of each shift.

~~All members of a company or group must be dressed appropriately when conducting activities together. It is the responsibility of the officer, or senior member present at the activity, to insure that all participating members are dressed appropriately.~~

Each member is responsible for the cleanliness and minor repair of equipment or uniforms issued.

All members will keep available on the premises a complete set of work and dress (if issued) uniforms while on duty.

The Daily work, PT, and Dress uniforms shall consist of uniform items issued per SOG G117 (Initial Uniform & PPE Issue) and used in accordance with SOG G118J Uniform/PPE Use and Replacement.

When responding to wildland fires, overpants or approved Nomex slacks must be worn over uniform shorts or 100% cotton slacks with a wildland approved boot (no shoes).

**J602 APPEARANCE**Created/Revised: 12/12/2011 / ~~11/18/2014~~12/15/2015

Created/Revised: 12/15/2015

Reviewed: ~~11/02/2011~~11/24/2015

When working ~~with mixed gender crews~~, the minimum attire at all times shall consist of a ~~T~~-shirt and shorts. Discretion should be exercised at all times with respect and courtesy being the standard.

The daily uniform will be worn by shift members until 1800 hours or upon retiring for the night, with the exception of the PT period.

~~The~~Issued PT uniform will be worn during the PT period and whenever members are participating in physical training activities around the station. It may also be worn from arising in the morning until 0800 shift change and from 0800 shift change through the scheduled PT time period.

~~Physical training clothing~~Issued PT uniform may be worn under turnout clothing but shall not be visible when viewed by the public (calls, drills, inspections, etc.).

Optional PT Uniform (tank tops) may be worn while members are involved with physical fitness training at a District facility. They are not to be worn during other activities such as station cleaning, physical fitness training at a public gym, under turnouts during training, or interacting with the public. If a call is received while working out, an approved "on duty" t-shirt must be put on. It is understood that there may be a short period of time before and after physical fitness training that personnel may be wearing tank tops and not actively exercising.

**PPE**

*Proper personal protective equipment (PPE) shall be worn on all incidents.*

Helmet identification will ~~All members shall wear a clean, unfaded, pressed uniform in good condition, except when given approval by a Chief Officer.~~

~~Uniforms shall be maintained in good condition and shall only be modified with the approval of the Fire Chief.~~

**Boot Policy**

~~The District requires that District sworn members wear NFPA and District approved boots/shoes while on duty. Additionally, they shall be worn when District members are involved in wildland firefighting or other special assignments representing the District.~~

~~Approved boots/shoes, purchased by the District, shall not be worn off duty for personal use. Members will be allowed an annual budgeted amount to purchase footwear every 2 years with a maximum purchase price determined by the District. Approved boots will be made available through the uniform program.~~



**J602 APPEARANCE**Created/Revised: 12/12/2011 / ~~11/18/2014~~ 12/15/2015Created/Revised: 12/15/2015Reviewed: ~~11/02/2011~~ 11/24/2015

~~Members will also be permitted to purchase their own boots under the following conditions. Any boot the member purchases on their own must meet the following Standards: NFPA Dual Certified EMS / Wildland Boots: Certified NFPA 199, 2008 Edition for EMS (Chemical and blood borne pathogens) and NFPA 1977, 2005 Edition for Wildland PPE; and Safety Toe: ASTM F 2413/05, M/1/75/C/75 Electrical Hazards and CAN/CSA/Z/95 18,000 volts electric shock resistance. When a member is notified by the Uniform Program Manager or District designee that they are eligible for a new pair of boots they will purchase boots that meet the standards outlined above and present them, along with the receipt, to the Uniform Program Manager / Battalion Chief. If the boots meet the standard, the receipt will be forwarded to the Office to provide reimbursement to the member. Members that purchase boots prior to being notified will not be reimbursed by the District.~~

~~Members will remain responsible for the up-keep of their footwear, as well as, any necessary soles or rebuilds required during the 2-year period. If damaged, inspection by Officer or Battalion Chief will determine if boots require replacement.~~

~~If a member receives the maximum reimbursement for a pair of boots, those boots will be expected to be of such quality as to last the entire 2-year period. If the member uses only a portion of the reimbursement, and if due to normal everyday wear, the boots purchased do not last the entire 2-year period, the member may use whatever funds remain during that 2-year period, to replace the boots. The member will be required to pay any additional costs above and beyond the maximum allowable reimbursement to replace or repair the boots.~~

~~Boots that are damaged due to abnormal duty requirements will receive special consideration, on a case-by-case basis, for their replacement or repair. Replacement or repair of boots damaged due to neglect will also be addressed on a case-by-case basis.~~

~~Example of replacement: (Based on a \$210 allowance)~~

~~Firefighter Smith buys a pair of boots for \$105 and receives reimbursement. After 1 year of wearing the boots, the uppers have deteriorated to the point where they no longer hold polish and leak moisture. Firefighter Smith can receive an additional \$105 for repair or replacement of his boots. If Smith decides to purchase a second pair of boots for \$200, the member must pay \$95 for the boots for the next 2-year period.~~

~~Example two: (Based on a \$210 allowance)~~

~~Firefighter Jones buys a pair of boots for \$210 and receives reimbursement. After 1 year of wearing the boots, the uppers have deteriorated to the point~~



**J602 APPEARANCE**Created/Revised: 12/12/2011 / ~~11/18/2014~~ 12/15/2015Created/Revised: 12/15/2015Reviewed: ~~11/02/2011~~ 11/24/2015

~~where they no longer hold polish and leak moisture. Firefighter Jones will be required to replace the boots on his own and will not receive reimbursement from the District. After 1 more year, Firefighter Jones will be eligible for another \$210 reimbursement.~~

~~Additional funds above the already allocated money, will not be made available to purchase approved shoes for use with shorts, but employees may use money left in their account to purchase all or part of the approved footwear.~~

Summary:

- ~~• Wildland boots shall be constructed of leather, dyed black, with an upper that is adjustable to fit snug around the ankle and lower leg, (zippers are acceptable and must remain zipped during use. Wellington style uppers are not acceptable). Upper shall be 8" minimum when measured from the top of the heel to the top of the upper. Heels shall be at least 0.5" high. Materials such as nylon or plastic, that may melt when exposed to flame, shall not be allowed on the exterior build of the footwear.~~
- ~~• Footwear must be kept in such condition as to provide safe footing in the various weather conditions experienced in the Tri-city area. The uppers must remain intact and the finish of the leather must remain black and should hold a soft shine so as not to detract from the overall appearance of the uniform.~~
- ~~• Supervisors remain responsible for monitoring the condition and quality of uniforms worn by their subordinates.~~

Non-Operations Members

~~Non-operations~~include the following: Last names and a front face piece provided by the organization. It is permissible to have small stickers as approved by Fire Chief.

Administrative Members

Administrative members such as administrative staff shall wear clothing that represents the District in a professional manner. The Fire Chief shall have the final decision relating to the appropriateness of non-operations clothing.

Terminated Members

Any uniform clothing or equipment that has been issued by the District remains the property of the District. When a member leaves the District, the member will return all issued clothing and equipment.

Members may be charged for lost, unacceptable, or damaged items, reasonable wear and tear excepted.

The uniform and equipment must be in a cleaned and laundered condition.

**J602 APPEARANCE**Created/Revised: 12/12/2011 / ~~11/18/2014~~12/15/2015

Created/Revised: 12/15/2015

Reviewed: ~~11/02/2011~~11/24/2015**Hair Regulations**

Hair regulations for all uniformed members including civilian members will conform to the following maximum limits.

**Operations Members / ~~Male~~ Staff Members**

Hair may be worn in professional styles but no longer than the ~~top~~bottom of the Class A shirt collar at the back of the neck when standing with the head in the normal upright position. Hair must be neat, combed, ~~clean, and not extend more than one and one half inches from the sides of the head and may extend no more than one quarter inch below the top of the ears, and clean.~~ Male employees may not have Mohawks, ponytails, or buns. A shaved head is allowed. Female operations members' hair must be worn in a professional style and restrained while on duty but no restriction is made on hair length.

**Facial Hair:** Sideburns ~~may~~shall be ~~no more than one~~neatly trimmed and ~~one half inches wide at the widest point. Sideburns are measured from the natural hairline nearest the ear. They will~~shall not extend below the line level with the bottom of the ear ~~lobes and will be cut straight horizontally and vertically and must be neatly trimmed. Sideburns are not permitted with a shaved head.~~

Mustaches ~~may not extend below the lower jaw bone and may not be twisted or waxed. Mustaches shall be kept clean, groomed, and~~ and all other facial hair shall be neatly trimmed. No facial hair shall interfere with the SCBA seal or other equipment per Policy 980.

**Civilian Members**

Hair must be well-groomed and clean, worn in a manner that will contribute to their personal safety and that of the public as well as considering the image of the District.

Female members who wear civilian clothing while on-duty will wear their hair in a professional style.

**Jewelry and Tattoos****Operations Members / ~~Male~~ Staff Members**

Necklaces, ~~crosses~~, pendants, medallions, etc. shall not be worn exposed on duty. Earrings or any other form of body piercing with jewelry shall not be worn on duty. Rings on fingers are allowed as long as they do not compromise the integrity of latex gloves.

602

**J602 APPEARANCE**

Created/Revised: 12/12/2011 / ~~11/18/2014~~ 12/15/2015

Created/Revised: 12/15/2015

Reviewed: ~~11/02/2011~~ 11/24/2015

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Offensive tattoos shall not be exposed on duty. The Fire Chief has final determination as to what is offensive.

Civilian Members

Female civilian members may wear earrings. Civilian members may wear other types of body piercing as long as it is covered by normally accepted work attire, is not exposed while on duty, and does not affect job performance.

## **J602 APPEARANCE**

Created/Revised: 12/12/2011 / 12/15/2015

Created/Revised: 12/15/2015

Reviewed: 11/24/2015

---



### **I. PURPOSE**

The purpose of this policy is to provide members with information and expectations regarding personal appearance on the job to ensure the uniform and professional appearance of all members.

### **II. SCOPE**

This policy applies to all members.

### **III. POLICY**

It is the policy of the District to maintain a highly professional bearing and appearance at all time. It is the responsibility of the company officer to monitor the appearance of their members. No modifications of issued clothing or equipment will be allowed without authorization of a Chief Officer.

Refer to SOG G117 for a list of issued uniforms, PPE, and specifications.

#### **Uniform Regulations**

All members shall refrain from wearing the issued uniform clothing or any portion thereof while off-duty, except in transit to or from work or unless so authorized.

All members shall wear and maintain issued uniforms and equipment in a clean, neat and operable condition. All members will be neat, clean shaven except for approved facial hair, properly groomed, and in the proper uniform upon rising in the morning and at start of each shift.

Each member is responsible for the cleanliness and minor repair of equipment or uniforms issued.

All members will keep available on the premises a complete set of work and dress (if issued) uniforms while on duty.

The Daily work, PT, and Dress uniforms shall consist of uniform items issued per SOG G117 (Initial Uniform & PPE Issue) and used in accordance with SOG G118J Uniform/PPE Use and Replacement.

When responding to wildland fires, overpants or approved Nomex slacks must be worn over uniform shorts or 100% cotton slacks with a wildland approved boot (no shoes).

## J602 APPEARANCE

Created/Revised: 12/12/2011 / 12/15/2015

Created/Revised: 12/15/2015

Reviewed: 11/24/2015



When working the minimum attire at all times shall consist of a shirt and shorts. Discretion should be exercised at all times with respect and courtesy being the standard.

The daily uniform will be worn by shift members until 1800 hours or upon retiring for the night, with the exception of the PT period.

Issued PT uniform will be worn during the PT period and whenever members are participating in physical training activities around the station. It may also be worn from arising in the morning until 0800 shift change and from 0800 shift change through the scheduled PT time period.

Issued PT uniform may be worn under turnout clothing but shall not be visible when viewed by the public (calls, drills, inspections, etc.).

Optional PT Uniform (tank tops) may be worn while members are involved with physical fitness training at a District facility. They are not to be worn during other activities such as station cleaning, physical fitness training at a public gym, under turnouts during training, or interacting with the public. If a call is received while working out, an approved "on duty" t-shirt must be put on. It is understood that there may be a short period of time before and after physical fitness training that personnel may be wearing tank tops and not actively exercising.

## PPE

***Proper personal protective equipment (PPE) shall be worn on all incidents.***

Helmet identification will include the following: Last names and a front face piece provided by the organization. It is permissible to have small stickers as approved by Fire Chief.

### Administrative Members

Administrative members such as administrative staff shall wear clothing that represents the District in a professional manner. The Fire Chief shall have the final decision relating to the appropriateness of non-operations clothing.

### Terminated Members

Any uniform clothing or equipment that has been issued by the District remains the property of the District. When a member leaves the District, the member will return all issued clothing and equipment.

Members may be charged for lost, unacceptable, or damaged items, reasonable wear and tear excepted.



## **J602 APPEARANCE**

Created/Revised: 12/12/2011 / 12/15/2015

Created/Revised: 12/15/2015

Reviewed: 11/24/2015

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The uniform and equipment must be in a cleaned and laundered condition.

### **Hair Regulations**

Hair regulations for all uniformed members including civilian members will conform to the following maximum limits.

#### **Operations Members / Staff Members**

Hair may be worn in professional styles but no longer than the bottom of the Class A shirt collar at the back of the neck when standing with the head in the normal upright position. Hair must be neat, combed, and clean. Male employees may not have Mohawks, ponytails, or buns. A shaved head is allowed. Female operations members' hair must be worn in a professional style and restrained while on duty but no restriction is made on hair length.

**Facial Hair:** Sideburns shall be neatly trimmed and shall not extend below the line level with the bottom of the ear. Mustaches and all other facial hair shall be neatly trimmed. No facial hair shall interfere with the SCBA seal or other equipment per Policy 980.

#### **Civilian Members**

Hair must be well-groomed and clean, worn in a manner that will contribute to their personal safety and that of the public as well as considering the image of the District.

Female members who wear civilian clothing while on-duty will wear their hair in a professional style.

### **Jewelry and Tattoos**

#### **Operations Members / Staff Members**

Necklaces, pendants, medallions, etc. shall not be worn exposed on duty. Earrings or any other form of body piercing with jewelry shall not be worn on duty. Rings on fingers are allowed as long as they do not compromise the integrity of latex gloves.

Offensive tattoos shall not be exposed on duty. The Fire Chief has final determination as to what is offensive.

#### **Civilian Members**

Female civilian members may wear earrings. Civilian members may wear other types of body piercing as long as it is covered by normally accepted work attire, is not exposed while on duty, and does not affect job performance.

## J170 CONFIDENTIALITY OF PATIENT INFORMATION

Created/Revised: 11/21/2011 / / /2015

Created/Revised: 00/00/2015

Reviewed: ~~11/21/2011~~ 11/24/2015



### I. PURPOSE

The purpose of this policy is to ensure that all ~~District~~ members understand ~~the District's concern~~ for the respect of patient privacy, to make every effort to avoid unlawful disclosures of patient information, and to ensure that all ~~District Members~~ members who have access to patient information understand and accept their particular role in retaining strict requirements on the security, access, disclosure, and use of patient information.

### II. SCOPE

This policy applies to all ~~District~~ members including Board of Directors, volunteers, students, and trainees who have access to patient information, including Protected Health Information (PHI), as defined under the Health Insurance Portability and Accountability Act (HIPAA). The guidelines below include work and activities that occur at fire stations, Administration, in the field or office, at home, or telecommuting. These guidelines ~~also~~ apply to all work situations or activities and must be used ~~as~~ where applicable.

### III. POLICY

It is the policy of the District to make every effort to protect and maintain the confidentiality of all patient information, including PHI, unless such information is required for treatment, payment, essential health care operations, or for use or disclosure as may otherwise be required or allowed by law. In such cases, except in patient care situations, it is also the policy of the District to make every effort to disclose and use only the minimum necessary patient information to accomplish the intended purpose.

#### Definition

For purposes of this policy, ~~District Members~~ members include ~~members~~, Board of Directors, employees, volunteers, students, and trainees.

#### Confidentiality Guidelines

The District recognizes that it is necessary to obtain and communicate patient information in the rendering of fire and emergency medical care. This information may exist in a variety of forms including oral, radio transmission, electronic, written or photographic materials. In particular, PHI is strictly confidential and protected by federal and state laws.

The District provides services to patients that are private and confidential. Given the nature of ~~Fire~~ fire / EMS work, it is imperative that the confidentiality of patient information that is received both on active duty and in offices and quarters is

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Created/Revised: 11/21/2011 / / /2015

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maintained at all times.

The District prohibits the release of any patient information to anyone outside the organization unless required for purposes of treatment, payment or healthcare operations or as may otherwise be required or allowed by law.

Discussions of patient information within the District will be limited to the *minimum necessary* to perform the job.

Acceptable uses of patient information by ~~District Members~~members include, but are not limited to:

Exchange of patient information needed for the treatment of the patient

- Billing and other essential healthcare operations
- Internal audits
- Quality management activities
- As otherwise required or allowed by law

Each ~~District Member~~member represents a crucial step in respecting the privacy rights of all patients.

All ~~District Members~~members must comply with this policy and the standard operating or administrative guidelines set in place by the District during their employment or association with the District.

~~District Members~~ are prohibited from personally retaining any patient information they obtain while performing any services for patients or otherwise. Upon request, ~~District Members~~members must return any and all patient information they may have in their possession.

If a ~~District Member~~member knowingly or inadvertently breaches this policy or its guidelines at any time, the ~~District Member~~member must immediately notify the District Privacy Officer.

Failure to comply with this policy will result in disciplinary action up to and including termination or prosecution for civil / criminal penalties.

### Verbal Security Guidelines

~~District Members~~ will pay attention to who is within hearing distance when a verbal statement or radio transmission about a patient's information is made and use the following guidelines to avoid accidental or inadvertent disclosures:

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Created/Revised: 11/21/2011 / / /2015

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### **Fire Station at Headquarters Reception Areas**

- If the general public is present in areas of the fire station or administration where patient information may be discussed, ~~District~~ members will be vigilant to their presence and discussions should be moved to a more private area.
- If a patient or a member of the public is in a reception area to discuss the service received or ask a question, ~~District Members~~ members will ensure that there is no one else in the area, or if so, take the person into a private area before engaging in the discussion.
- Medical information about other ~~District Members~~ members should not be discussed unless that ~~District Member~~ member is present and consents to the discussion. ~~District~~ Members need to always be aware of the privacy rights of their coworkers as well as patients and the public.

### **General Public Areas**

- ~~District~~ Members must be sensitive to the fact that the public and other agencies may be present in offices, apparatus bays, parking lots and other accessible areas.
- Conversations about patients should not take place in areas where those without a need to know are present.
- ~~District~~ Members should only discuss patient information with those who are / were involved in the care of the patient, regardless of their physical location.
- ~~District~~ Members should always be aware of the level of their voices and that others may be listening in the area.

### **General Verbal Guidelines**

- Verbal privacy guidelines are not intended to impede ~~District Members~~ members from speaking freely with other healthcare providers when engaged in patient care activities.
- ~~District~~ Members are encouraged to discuss all necessary aspects of a patient's medical condition, treatment provided and any other pertinent health information they may have with other healthcare providers when involved in the care of a patient.

### **Physical Security Guidelines**

~~District~~ Members will pay attention to who may have physical access to patient care records / reports containing patient information, including PHI, and use the following guidelines to avoid accidental or inadvertent disclosures:

### **Patient Care and other Patient Records**

- Patient care reports (run reports) will be stored and transported in a safe and secure manner.
- Patient reports, complete or incomplete, should not be left on desk / table tops, in

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accessible holders / bins or other areas.

- Only ~~District Members~~members with a need to have or manage the patient information for the completion of their job duties will have access to any patient reports.
- Hard copy or printed reports / records will be shredded before recycling or discarding.
- Fax machines / copiers that receive any patient information will be located in a secure area.
- Fax cover sheets will include a confidentiality statement.

### **Computer and Entry Devices**

- Electronic or e-mail transmission of any patient information should be very limited and must contain a confidentiality statement.
- ~~District~~ Members should never tell anyone or write down computer passwords.
- Passwords should not contain proper names, pets, hobbies, or dates. An 8-character or longer password is best.
- ~~District~~ Members should never let anyone use their computer account.
- Workstations should be protected and ~~District Members~~members should log off or lock the computer when not at their station.
- Laptops or hand-held devices need the same or more security.
- ~~District~~ Members need to be sensitive to who may be within viewing range of the monitor screen and take appropriate steps to shield viewing of the screen by unauthorized persons.
- Screen savers should be set to as short a time as possible to limit inadvertent viewing of sensitive information.
- ~~District~~ Members will ensure that hard drives of no longer used computers and electronic devices will be properly stored, handled or managed to protect patient information.

~~District~~ Members who become aware of any breach of patient information must immediately notify the District Privacy Officer

### **Disclosure Guidelines**

Access, disclosure and use of any patient information will be limited to those ~~District Members~~members who need it to perform their assigned duties and responsibilities.

Job categories and the specific type of patient information that a ~~District Member~~member requires access to and the conditions, as appropriate, that would apply to such access, are set by the Privacy Officer and will be available to all ~~District Members~~members at Privacy Training as well as in ~~the District's~~ Policy Manual at each District location.

If patient information is requested for treatment, billing and other essential healthcare

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operations, internal audits, quality management activities, or as otherwise required or allowed by law, disclosures must be limited to the minimum information that is only *absolutely necessary* for the intended purpose.

Requests for patient information from any third party (such as a subpoena, public records requests, etc.) are to be routed only to the Privacy Officer and in writing unless there are mitigating circumstances as determined by the Privacy Officer.

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: VOTE TO GO INTO EXECUTIVE SESSION  
LEGAL ADVICE PURSUANT TO A.R.S. §38-431.03(A)(3) AND  
INSTRUCTION TO DISTRICT LEGAL COUNSEL PURSUANT TO  
A.R.S. §38-431.03(A)(4) RE: TRAINING CENTER DRAINAGE

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*The Board may go into Executive Session for legal advice and instruction to District legal counsel regarding the Training Center / Ace property drainage and soil erosion issues.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: VOTE TO GO INTO EXECUTIVE SESSION  
LEGAL ADVICE PURSUANT TO A.R.S. §38-431.03(A)(3) AND  
INSTRUCTION TO DISTRICT LEGAL COUNSEL PURSUANT TO  
A.R.S. §38-431.03(A)(4) RE: INTERGOVERNMENTAL  
AGREEMENT WITH STATE FORESTRY

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*The Board may go into Executive Session for legal advice and instruction to District legal counsel regarding the State Forestry Intergovernmental Agreement.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*



TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION RELATED TO TRAINING  
CENTER DRAINAGE ISSUES

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*The Board may discuss and take action regarding the Training Center drainage issues.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 9, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION RELATED TO STATE  
FORESTRY AGREEMENT

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*The Board may discuss and take action regarding the State Forestry Agreement.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*