

NOTICE OF MEETING

The Central Yavapai Fire District Board of Directors will meet in Regular Session on **Tuesday, February 17, 2015 at 2:00 p.m.** The meeting will be held at the **Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

- A. Recognition Awards – Sydney Swain and Harrison Furlong
- B. Prescott Valley Town Council Report
- C. Presentation of the Monthly Financial Reports

4. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter be placed on a future agenda.

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approval January 20, 2015 Regular Session Minutes
- B. Approval January 20, 2015 Executive Session Minutes
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements

6. REPORTS AND CORRESPONDENCE

- A. Letters from the Public
- B. Monthly Division Reports-Report from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

7. NEW BUSINESS

- A. Approve Policy Manual Amendments: 300 Job Classifications; J210 Reserve Firefighter Preliminary / Testing / Probationary Requirements; J211 Reserve Firefighter Requirements / Responsibilities; 212 Reserve Auxiliary Staffing; 304 Job Description Reserve Firefighter; J192 Social Media; 304 Job Description Training Chief; 304 Job Description (New) Human Resource Manager; 304 Job Description (New) Assistant Fire Marshal
- B. Discussion and Possible Action Regarding March Work / Study Session for Succession Planning and Budget Discussions
- C. Approve Joint Hazardous Material Vehicle Proposal
- D. Wildland Urban Interface Mitigation Concerns – Granite Oaks Area - Discussion Only



8. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Yarnell Hill Fire Incident and Legal Claims
- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Public Safety Personnel Retirement System (PSPRS) Membership Requirements - Legislative Action
- D. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Prescott National Forest Contract

9. OLD BUSINESS

- A. Discussion and Possible Action Related to Training Center Drainage Issues
- B. Discussion and Possible Action Related to the Yarnell Hill Fire Incident and Legal Claims
- C. Discussion and Possible Action Related to Public Safety Personnel Retirement System (PSPRS) Membership Requirements - Legislative Action
- D. Discussion and Possible Action Related to Prescott National Forest Contract

10. ADJOURNMENT



TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: RECOGNITION AWARDS –
SYDNEY SWAIN AND HARRISON FURLONG

Sydney Swain and Harrison Furlong were driving down Paseo Escondido when they noticed smoke coming from a vehicle. They proceeded to alert the residents that their vehicle was on fire so they could evacuate the home. In addition they also called 911.

Without their quick thinking and response, this fire may have caused more property loss and injuries.

This award is in recognition of their efforts to notify the occupants of an emergency situation.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: PRESCOTT VALLEY TOWN COUNCIL REPORT

This item has been placed on the agenda to allow the liaison from the Town of Prescott Valley to update the Board on Town activities and share other pertinent information. No action is contemplated regarding this presentation; however, the Board is free to direct staff to take action or gather information on any issues raised.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: PRESENTATION OF THE MONTHLY FINANCIAL REPORTS

Assistant Chief of Administration will provide a short presentation regarding the requirements of Arizona Revised Statutes § 48-805, 807 related to monthly financial reports and bank reconciliations. The presentation and discussion shall detail the requirements, checks and balances, and guidelines for the Fire Board to consider for review of the monthly financial reports that are presented to them.

This information was presented to the Fire Board in February 2013; however, it needs to be presented again for the benefit of our to new Board Members.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: CALL TO THE PUBLIC

The Chairperson shall announce this portion of the CYFD Board meeting as a Call to the Public. This portion of the meeting is for individuals to address the Board on any issue within the jurisdiction of the Board. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on issues raised during the Call to the Public unless item is properly noticed on the agenda due to restrictions of the Open Meeting Law.

Any member of the public wishing to address the Fire District Board shall complete the Fire District written disclosure form with his or her name on it for the record prior to speaking. Thereafter, the Chairperson shall ask those wishing to address the Board to raise their hand so they may be recognized. Please state your name for the record. In the interest of the orderly and efficient conduct of the open meeting, the Chairperson may limit speakers to three minutes.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Assistant Chief of Administration Tharp
DATE: February 10, 2015

SUBJECT: CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approval January 20, 2015 Regular Session Minutes*
- B. Approval January 20, 2015 Executive Session Minutes*
- C. Approve General Fund Financial Statements*
- D. Approve Bond Debt Service Financial Statements*

The January General Fund Financial Statements include the payroll direct deposit reports, the payroll and accounts payable check registers, income statement, balance sheet, cash flow projections, and revenue and expense graphs. The income statement and balance sheet are included for the Bond Debt Service Account. The bank reconciliation documents are included for all financial accounts.

Suggested Motion: Approve Consent Agenda.

If you have any questions, please call Chief Freitag or myself at 772-7711.

CENTRAL YAVAPAI FIRE DISTRICT
FIRE BOARD
REGULAR SESSION

January 20, 2015

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chairman Rutherford called the Fire Board meeting to order on Tuesday, January 20, 2015 at 2:00 p.m. at Prescott Valley Public Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Bob Page, Board Members, ViciLee Jacobs, Darlene Packard, and Tom Steele

Members Absent: None

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative/IT Assistant Laura Mowrer

Others in Attendance: Attorney Nick Cornelius

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. PRESENTATION

A. Prescott Valley Town Council Report

Prescott Valley Town Council Member Whiting provided the Fire Board with updated building permit information.

B. Audit Report for Year Ending June 30, 2014

Certified Public Accountant Mark Frost from HintonBurdick CPAs & Advisors presented the year ending June 30, 2014 audit to the Fire Board. He stated that the financial records of the District look very good; everything has passed. There is a clean opinion. He explained that a clean opinion in auditing is an unqualified opinion. The Independent Auditor's Report can be located on Page 3 of the audit. Another significant report is on the last two pages of the audit that references the District's internal control. From everything the auditors reviewed, the internal controls for the District are in very good order.

Mr. Frost highlighted a couple other important items. Page 5 of the audit consists of management's discussion and analysis. The first bullet point indicates that the assets of the District exceed liabilities by \$21 million at the end of June. That is the equity in the Fire District. Of that \$21 million of net assets, \$11 million is capital assets.

The second bullet point indicates a decrease in net position of \$1,062,000. This means that the expenditures for the year end June 30, 2014 exceeded revenues by \$1,062,000. The decrease in net position also reduced the overall net assets of the District from \$22 million to \$21 million. Page 15 of the audit shows these changes, revenue and expenses. The total revenue was \$14,160,000 and the expenses including depreciation and interest on debt total \$15 million. That is what generated the change in net position. Chairman Rutherford pointed out that \$1.2 million was depreciation (non-cash expense). Mr. Frost explained that depreciation is added back in, because it is not a cash number and that puts the District in the black on this statement.

Mr. Frost referenced Page 39 showing revenue and expenses as they relate to budget. The District budgeted revenue at \$12,161,000; actual revenue was \$12,400,000. Revenues were \$300,000 higher than budget. The District budgeted \$17,053,000 for expenditures; actual expenses were \$14 million. Therefore the District ~~spent~~ saved just under \$3 million of what was budgeted. Both of those are very positive.

Mr. Frost mentioned there was a decrease in net assets that was budgeted of \$3.5 million. The Board had budgeted that the expenses would exceed revenue by \$3.5 million. That was not the case. Part of that was due to the decline in property values and the restrictions on budgets that the District is subject. The expenses did exceed revenue, but it was not to the extent that was budgeted.

Mr. Frost also highlighted management's presentation of revenues on Page 9 indicating the charges for services, primarily wildland firefighting revenue, from June 30, 2013 was \$518,000 and the most recent year was \$756,000. Property taxes continue to decline from \$13,590,000 in 2013 to \$13,062,000 in the most recent year. Mr. Frost mentioned that property values have declined by 46% over the past few years, and tax levels to help make up that difference are delayed. This in part causes the expenses to be in excess of revenue in this year. Page 11 indicates the percentage of change in assessed valuations. Property values have dropped from \$906 million in 2008-2009 to \$489 million in 2013-2014. Mr. Frost mentioned this makes it very difficult to have the property tax revenue coming in to support operations with the decline in values.

Mr. Frost mentioned that a bond was refunded (Page 31). The District issued a bond in the current fiscal year of just under \$6 million at an interest rate of 2.69%.

That will retire or refund \$5.4 million of outstanding general obligation bonds that had interest rates that ranged from 4%-5%. That was a very good move with saving approximately 2% in interest on \$5.5 million.

Mr. Frost also noted the construction-in-progress on the Glassford Hill tower which is shown in the fixed asset additions. There were a few minor fixed assets that were retired. Most of the effect to the fixed assets was an addition of a new truck and the construction of the tower.

Mr. Frost thanked Chief Tharp and his staff for their assistance during the audit. He stated that his company audits a number of municipalities, fire districts, and other organizations. Central Yavapai should be complimented; it is in very good condition.

Chairman Rutherford asked if there were any recommended changes. Mr. Frost stated that he had communicated a few minor procedural concerns with Chief Tharp and would discuss those with the Fire Board if they wanted. Chairman Rutherford stated that if he had discussed then with staff that was good.

C. 2015 Annual Goals

Chief Freitag provided an overview of the 2015 Annual Goals for the Fire Board. He mentioned that the detailed document is available on the District website in the January Board packet if anyone wants to review it.

Chief Freitag reviewed the following goals:

Strategic Goal: *Seek innovative and diversified revenue sources to support future responsible financial planning and needs of the community.*

One of the highlights this year was the implementation of the Joint Management Agreement with Chino Valley Fire District. That agreement was signed and began on July 18, 2014. He stated that was a very significant accomplishment as it was developed within 6 months. We have recognized additional cost savings and efficiencies that had not been anticipated. Staff is working on additional steps towards greater efficiencies.

Joint purchasing (GYPC) has been completely dissolved and no longer accepting orders as of December 15, 2014 and everything continues as planned. We have more people who have signed up, more districts, than what was there under GYPC. The warehouse is very successful with our joint purchasing activities; we are saving money for the District and many other entities.

Rutherford asked if the Articles of Incorporations for GYPC have been dissolved. Chief Tharp mentioned that the Board of Directors of GYPC voted to dissolve the

corporation; however, until the accounts are reconciled, the company cannot be dissolved. Once all financial matters are resolved, the termination documents will be processed. Chief Tharp will update Attorney Cornelius once all the accounts have been resolved. Chief Tharp mentioned that there are four companies that have balances. Chief Tharp will provide an update to the Fire Board once everything is resolved.

Strategic Goal: *Continue to maintain/enhance positive public perception and relationships with the communities we serve through education and interaction.*

Chief Freitag stated that staff and the Board have been very involved in the community including events with the Chambers, Rotary, Republican groups, any groups that we have had an opportunity to speak with, schools, Town of Prescott Valley, the Town of Dewey Humboldt, etc. showing that we are a true partner. Chairman Rutherford recommended that Board Members be included in the goal as they are also getting involved with the communities.

Board Member Steele said that he hoped the public is taking advantage of the televised Board meetings and asked if staff could provide bullet points related to their Division Reports.

Strategic Goal: *Identify and remain proactive regarding legislative issues that may have an impact on the District and the communities we serve.*

Chief Freitag stated that through the Joint Management Agreement we have been able to go the extra mile attending legislative session. Chief Tharp and Chief Freitag have been attending Arizona Fire District Association (AFDA) meetings and keeping up on legislative activities through the lobbyist. Thanks to Mrs. Packard, Chief Freitag was invited to the opening to the 52nd Legislature at the State Capitol for the swearing in. That gave him the opportunity to speak with a number of our elected officials and representatives at the State level. It is very beneficial for this area to be represented. Chief Freitag stated that he and staff are planning on attending monthly legislative meetings. He stated this is an increase of about 100% of what it was before. Chief Freitag also mentioned that he is asking John Flynn, Executive Director of AFDA, if he needs us to attend or provide information for upcoming legislative hearings. Chief Freitag mentioned that he also attended a meet and greet for the LD1 Representatives that was held in Black Canyon City. We received very positive feedback from our legislators, and they are asking that we continue to be involved.

Strategic Goal: *Analyze and create a staffing plan for future attrition and growth of operation and support services personnel.*

Chief Freitag mentioned this is still in process. We should have either all or a majority of the succession plans for non-operations personnel completed for the

February Board meeting. This should include new job descriptions and associated wage scales. As the Board had asked at the previous meeting, the job description language has been reworked to allow for the best candidate for the position. We are still working on recruitment and promoting as necessary to fill both current and future staffing needs. In addition, we are taking a look at our processes for all to make sure we are following the best practice in any position.

Strategic Goal: *Plan for future facility and apparatus needs while maintaining the quality condition and functionality of our resources and remaining fiscally responsible to our citizens.*

Chief Freitag stated that everyone within the organization has been working diligently to ensure that we maintain the equipment that we have. The Board recently approved the capital replacement plan which is reviewed annually. Chief Freitag explained that even though equipment may be scheduled for replacement, it does not automatically get retired just because it is on the schedule. Every year the plan and associated equipment is re-evaluated so that the appropriate purchasing decisions are made.

Chairman Rutherford asked if there are any residents that are unhappy with the transfer of the Blue Hills property to the District. Chief Freitag stated that he does not believe the residents are unhappy with the transfer. However, they may be unhappy with the approach that was taken. There is still some work to be done on our part with easements. He does not believe anything negative is directed to the Fire District. Chief Freitag mentioned that Chief Bliss has done a great job in communicating with the residents.

Strategic Goal: *Develop a succession plan and mentoring program for all divisions in CYFD.*

Chief Freitag mentioned that the succession plans have not been completed and it has been difficult to develop a mentoring program if you do not know what the requirements for those positions. Chief Cordes and Captain Kelley have developed a template for the mentoring program that can be used moving forward once the succession plans have been completed on the non-operations side.

Strategic Goal: *Continue to development human resources through support of positive recruitment, retention, and labor/management relationship.*

Chief Freitag explained that we have continued the labor/management process and it is going very well for us working in partnership. We have involvement from the firefighter level which builds trust, and the relationship is very healthy at Central and Chino. It continues to build.

The succession plans will assist with new employee recruitment as it will provide them with direction if they want to advance. Staff is also reviewing the process of filling the higher level positions to ensure we are seeking and getting the best talent both internally and externally.

Strategic Goal: *Continue to develop Central Yavapai Fire Regional Training Academy (CYRTA).*

Chief Freitag stated that Chief Cordes, Captain Kelley, staff, and line personnel have worked very hard at bringing educational opportunities and training into CYRTA to make it the jewel that it is that only for Central Yavapai, but also for the region as well as the state in some cases. The Captain's Academy draws students from around the state which is a benefit to the local economy as well as the District.

Strategic Goal: *Analyze and implement information technology systems that will enhance and create efficiencies in support of all functions of CYFD.*

Chief Freitag stated that he will also add Chino Valley Fire District (CVFD) as we are working to bring them online for greater efficiencies in working between the two geographic locations. The Board has approved the fiber optic project that is currently under construction at CYRTA. Cable One's projection for the fiber optic installation was 30-45 days. Mobile Data Terminals (MDTs) were projected to be running this week; however, due to technical difficulties, it is delayed. Chief Freitag stated that this project will be completed. The anticipated completion date is about four weeks. Training also needs to be rescheduled.

Strategic Goal: *Complete the VHF/Communications/IT system.*

Chief Freitag informed the Board that part of this is in relation to the Glassford Hill town and for the most part this project is complete. It is up and functioning. There are a few items to be completed once warmer weather arrives.

Chief Polacek is working with Prescott Regional Communications Center (PRCC) on a frequency plan and the MDTs are coming along slowly. Chairman Rutherford asked for information regarding new frequency plan. Chief Freitag stated that this is an interagency plan. This relates to additional command channels and how they will get programmed.

Chairman Rutherford thanked staff for the progress they have made on these annual goals.

Board Member Steele commended Technical Services Manager James Ogden for all of his knowledge and dedicated work for the District.

Chief Freitag stated that James is one of the strongest technically-minded network engineers available. Chief Freitag stated that everyone in the organization is working hard to ensure that we meet and set attainable goals. He thanked the Fire Board for their support and community involvement to accomplish these goals.

4. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter be placed on a future agenda.

No comments.

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approval December 16, 2014 Regular Session Minutes
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Approve Fire Protection Agreement – Judge
- E. Approve Intergovernmental Agreement for Purchasing with Golden Shores Fire District

Board Clerk Page made a motion to approve the consent agenda. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele

NAYS: None

6. REPORTS AND CORRESPONDENCE

A. Letters from the Public

Chairman Rutherford reviewed the letters that have been received over the past month and stated we have members participating in parades. Chief Freitag mentioned the certificate that we received from the Prescott Valley Chamber.

This is a sign of our ongoing relationship with the Chamber which is very important and gives us an opportunity to network with community and business leaders. Chairman Rutherford mentioned a letter complimenting Captain Fields, Engineer Postula, and Firefighter Sims. We also received a couple letters from Sedona Fire District showing appreciation of the Honor Guard assisting with a funeral. Chief Freitag stated there were representatives from Central and Chino.

B. Monthly Division Reports-Report from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

Chief Freitag mentioned the succession plans, annual goals, MDTs as they were already discussed earlier. He stated that District Board Members and staff attended the AFDA conference and completed mandatory training. He stated that he and Chief Tharp attended a class related to mergers, consolidations, and joint power authorities in which enlightened us on a lot of things we had not thought about.

Chief Freitag was at the State Legislature for the opening ceremonies and had an opportunity to hear the state of the State Address from the Governor and attended the Governor's reception. Chief Freitag and Chief Tharp will be attending the Greater Prescott Regional Economic Partnership (GPREP) dinner on Friday which will allow them to meet with community leaders. Chief Freitag stated that his goal, by the end of the year, is when community leaders think about community assets, one of the first things on their mind is Central Yavapai Fire District.

Chief Tharp stated that March 11, 2015 is Central Yavapai Fire District's 50 Year anniversary. There will be a big celebration at CYRTA on March 14 between 10:00 a.m. - 2:00 p.m. in which there will be demonstrations and displays for the community. It is impressive where we have come from. It is an attribute of the staff and many Board Members throughout the years.

Chief Freitag stated that he had the opportunity to meet former Fire Chief Curtis, and he and other retirees will be attending the main event. We are looking forward to everyone attending.

Chief Freitag mentioned that he had a conversation with Prescott Chief Light and Central will assist with maintaining the communications system while they are filling their IT position. We have offered to assist with their recruitment process in addition to a District member assisting with their interview process. Their plan is to fill a Communication/IT role, move that under their IT department for direct supervision for proper oversight and then discuss, in the future, a new network engineer position which would be very important with our partnership with PRCC. It is important to have open communications to allow for the building of the best system.

Darlene asked if Technical Services Manager James Ogden has a backup person. Chief Freitag stated that he has two, Dave and Tony.

Chief Tharp stated that he had a letter regarding the two items Mark Frost had mentioned during the audit presentation. He explained that these items were minor. There were a couple purchases made that exceeded the purchasing threshold and the Board was advised. This has been rectified to ensure it will not happen in the future. Additionally, we are moving towards a purchase order system which will also set parameters for authorizations. The secondary issue was also very minor in which payables were paid in fiscal year 2015 which should have been accounted for in fiscal year 2014. We did receive a follow-up letter from the auditor stating they were aware that the issues were being rectified.

Chief Tharp also mentioned that the Standards & Poor (S&P), the District is anticipating an A+ credit rating. We should all be very proud, because that is very difficult to accomplish these days, especially with the economic downturn. The official notification should be available in February.

Chief Bliss stated that there is a glitch in reporting system. The monthly call numbers were accurate; however, when requesting several months together, the totals did not balance. Therefore, we are adding the monthly numbers manually. Per Chief Freitag this information was provided to PRCC.

7. NEW BUSINESS

A. Approval of Fiscal Year Ending June 30, 2014 Audit

Board Clerk Page made a motion to approve Fiscal Year Ending June 30, 2104 audit. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele

NAYS: None

B. Approve Purchase of Scissor Lift and Tilt Trailer

Chief Freitag stated that there is a budget item for renting a scissor lift and at times personnel use ladders. He explained that it is more appropriate to have a lift available as needed instead of spending the time and money on renting a lift.

Chief Bliss indicated that Facilities Maintenance Coordinator Muniz will inspect the unit, and if it does not meet requirements, he would like authorization to purchase something comparable not to exceed \$13,775.76. He mentioned that

safety issue is more of a concern than that cost of the equipment. Chief Bliss stated that since these are used lifts, they are probably do not have a warranty.

Chief Tharp mentioned that \$15,000 was budgeted for this purchase.

Board Member Steele made a motion to approve the purchase of a scissor lift and tilt trailer not to exceed \$14,000.00 contingent on a quality inspection by Facilities Maintenance Coordinator Muniz. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele

NAYS: None

C. Approve Arizona Propane Gas Association CYRTA Facility Use Agreement

The certificate of insurance as required in the agreement has been received and presented to the Fire Board.

Board Member Steele made a motion to approve facilities use agreement with Arizona Propane Gas Association. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele

NAYS: None

Chief Freitag stated that these issues can be addressed in public session; however, should the Board feel that they would like additional information; it could then be moved into executive session.

8. VOTE TO GO INTO EXECUTIVE SESSION

- A. A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Yarnell Hill Fire Incident and Legal Claims
- C. C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Public Safety Personnel Retirement System (PSPRS) Membership Requirements - Legislative Action
- D. D. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Prescott National Forest Contract

Items were skipped.

9. OLD BUSINESS

A. Discussion and Possible Action Related to Training Center Drainage Issues

Attorney Cornelius explained that he had a meeting with counsel Blaise and Januszewski. They are reviewing the underlining facts and circumstance related to the ACE Hardware drainage issue. They are asking for additional authority from the Board for Engineer Len Erie to review all of the engineering documents which were previously prepared as this issue has the potential for litigation. They have asked for up to \$5,000 for Mr. Erie. Attorney Cornelius suggested that the Board approve up to \$5,000 to be paid to Mr. Erie for him to review the documents and be prepared to provide a formal written opinion if necessary. This would allow Mr. Erie to visit the necessary offices, gather the pertinent documents, and review approximately three banker boxes with of documents. This would allow for preparing the settlement offer as well as the actual draft complaint. Mr. Erie will provide the attorneys with his findings.

Attorney Cornelius stated there are some items to be discussed in executive session related to this issue.

Board Clerk Page made a motion to approve up to \$5,000 for Len Erie's time to review the construction and permit documents related to the Training Center issue. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

B. Discussion and Possible Action Related to the Yarnell Hill Fire Incident and Legal Claims

Attorney Cornelius explained that this matter was originally filed by the Yarnell Hill plaintiffs in state court. There were two different attorneys and two different sets of plaintiffs. Mr. McGroder was representing 12 plaintiffs and Mr. Knapp representing three. As a result of a motion to dismiss filed by the State of Arizona on behalf of the State Forester, there were amendments to the original complaint filed by the plaintiffs under section 1983 of the US Code. Those plaintiffs were moved to Federal District Court by a motion from the State. The other plaintiffs did not make those 1983 action statements so they are still in the State court and the motion from the State to dismiss the case is scheduled to move forward on January 27, 2015. As a result of negotiations with the various parties, there is mediation scheduled for March 2015; after the scheduled hearing date related to the motion to dismiss at the State court level. There was a stipulation to continue the January 27, 2015 hearing in state court. Therefore, the motion to dismiss will not be heard pending the results of the mediation.

Attorney Cornelius mentioned that there is a secondary matter. There was a separate pleading filed by the State in the Federal District court for an allowance to exceed the page limitation regarding the State's reply to the Plaintiff's response related to the motion to dismiss. The State has received authorized to exceed the page limitation.

Attorney Cornelius would also like to provide legal advice in executive session.

Chairman Rutherford asked if the move from State to Federal court pursuant to 1983 action is in reference to civil rights violations. Attorney Cornelius confirmed.

C. Discussion and Possible Action Related to Public Safety Personnel Retirement System (PSPRS) Membership Requirements - Legislative Action

Chief Freitag informed the Board that House Bill 2351 has been submitted as a technical cleanup with an emergency provision to correct some unintentional consequences related to House Bill 1609. That seems to be moving forward. He and Chief Tharp were able to speak directly with Senator Pierce and brief him on the issue. He expressed his support. Chief Freitag said he had a conversation with the head of the Appropriations Committee that Representative Fann introduced him. He received a brief and that will be followed up on with more direct communications, because the Bill will go directly through his committee at some point. We hope the technical correction can move through the process quickly as it is a fairly simple fix.

Attorney Cornelius mentioned that this process was started only a few months ago and to have a draft bill which has been vetted by various interested parties as well as agencies is super-fast and impressive.

Chief Freitag stated that he reiterated to Steve Mortell that he would be willing to support him in any of the meetings he has with the various representatives. Mr. Mortell stated that he had not needed to do that at this point. He had received positive feedback when he explained what the unintentional consequences were related to 1609 and fire chiefs specifically. There is a clear understanding that a technical cleanup is necessary so that agencies have the opportunity to seek the best talent for their highest level position.

D. Discussion and Possible Action Related to Prescott National Forest Contract

Attorney Cornelius stated that initially comments were generated comments and revisions were made. A revised contract was sent to the Forest Service and they agreed to some changes, but not all. Attorney Cornelius requested direct contact with their legal department and was advised that some that some of the language was "mandatory" and would not be changed, moved, or edited. Some of the language related to items that did not involve District activities.

8. VOTE TO GO INTO EXECUTIVE SESSION

- E. A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- F. B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Yarnell Hill Fire Incident and Legal Claims
- G. C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Public Safety Personnel Retirement System (PSPRS) Membership Requirements - Legislative Action
- H. D. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Prescott National Forest Contract

Board Clerk Page made a motion to go into Executive Session. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

Board moved into Executive Session at 3:45 pm.

Board Clerk Page made a motion to reconvene in open session. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

Board reconvened in open session at 4:36 p.m.

9. ADJOURNMENT

Board Member Steele made a motion to adjourn. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

Meeting adjourned at 4:36 p.m.

Date

Bob Page, Board Clerk

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Real Estate Tax	\$304,147.99	\$0.00	\$304,147.99	0.0 %	\$7,445,770.48	\$12,084,166.00	\$(4,638,395.52)	(38.4)%
Fire Protection Contracts	100.00	0.00	100.00	0.0	64,279.81	65,000.00	(720.19)	(1.1)
Personal Property Tax	19,455.15	0.00	19,455.15	0.0	178,302.19	271,693.00	(93,390.81)	(34.4)
Fire District Assistance Tax	11,243.30	0.00	11,243.30	0.0	195,507.10	313,900.00	(118,392.90)	(37.7)
Walker VFD Maintenance	0.00	0.00	0.00	0.0	4,861.01	8,000.00	(3,138.99)	(39.2)
Mayer Maintenance	0.00	0.00	0.00	0.0	4,163.26	3,000.00	1,163.26	38.8
Chino Valley Maintenance	797.50	0.00	797.50	0.0	4,838.00	1,000.00	3,838.00	383.8
Clarkdale Maintenance	0.00	0.00	0.00	0.0	2,455.25	4,000.00	(1,544.75)	(38.6)
Camp Verde Maintenance	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
Montezuma Rimrock Maintenance	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
US Forest Service Maintenance	0.00	0.00	0.00	0.0	425.00	1,000.00	(575.00)	(57.5)
Rosenbauer/Central States Maintenance	480.38	0.00	480.38	0.0	2,775.52	1,000.00	1,775.52	177.6
Crown King Maintenance	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
Plan Review Fees	400.00	0.00	400.00	0.0	4,400.00	4,500.00	(100.00)	(2.2)
Care Home Inspection Revenue	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
Special Events Fees	0.00	0.00	0.00	0.0	2,525.00	17,500.00	(14,975.00)	(85.6)
CRMD Permits	0.00	0.00	0.00	0.0	0.00	200.00	(200.00)	(100.0)
Inspection Fees	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
Groom Creek Dispatch	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
Williamson Vly FD Maintenance	0.00	0.00	0.00	0.0	0.00	750.00	(750.00)	(100.0)
Other Vehicle Maintenance/Warranty	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
Cell Tower Lease Revenue	2,687.50	0.00	2,687.50	0.0	19,804.42	38,000.00	(18,195.58)	(47.9)
State of AZ/Off-District Fires	26,991.64	0.00	26,991.64	0.0	148,216.68	50,000.00	98,216.68	196.4
Interest Income-General Fund	37.10	0.00	37.10	0.0	6,390.89	15,000.00	(8,609.11)	(57.4)
Interest Income-Cap Rsv Fund	43.76	0.00	43.76	0.0	17,924.17	0.00	17,924.17	0.0
Misc. Income	1,464.73	0.00	1,464.73	0.0	25,677.21	10,900.00	14,777.21	135.6
CPR Class Income	70.00	0.00	70.00	0.0	1,488.04	6,000.00	(4,511.96)	(75.2)
Wildland Reimbursements	0.00	0.00	0.00	0.0	0.00	15,000.00	(15,000.00)	(100.0)
Communications Contracting Revenue	0.00	0.00	0.00	0.0	48,520.71	125,000.00	(76,479.29)	(61.2)
Risk Management Grants	0.00	0.00	0.00	0.0	15,100.00	0.00	15,100.00	0.0
Paramedic Ride-in For Lifeline	0.00	0.00	0.00	0.0	0.00	100.00	(100.00)	(100.0)
Donations	0.00	0.00	0.00	0.0	600.00	500.00	100.00	20.0
Grant-FEMA-SAFER	0.00	0.00	0.00	0.0	20,506.56	173,346.00	(152,839.44)	(88.2)
Babysitting Class	0.00	0.00	0.00	0.0	0.00	600.00	(600.00)	(100.0)
Chino Valley Fire District-Prevention	0.00	0.00	0.00	0.0	0.00	45,000.00	(45,000.00)	(100.0)
Warehouse Purchasing Group	8,411.17	0.00	8,411.17	0.0	32,645.27	50,000.00	(17,354.73)	(34.7)
CYFD Training Center Classes	150.00	0.00	150.00	0.0	429.00	30,000.00	(29,571.00)	(98.6)
CYRTA - Student Surcharge	0.00	0.00	0.00	0.0	4,035.00	0.00	4,035.00	0.0

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
CYRTA - Fire Instructor Class	0.00	0.00	0.00	0.0	1,020.00	0.00	1,020.00	0.0
Net Revenues	\$376,480.22	\$0.00	\$376,480.22	0.0 %	\$8,252,660.57	\$13,340,655.00	\$(5,087,994.43)	(38.1)%
Personnel Expenses								
Salaries/Admin	\$43,738.06	\$0.00	\$(43,738.06)	0.0 %	\$325,332.67	\$568,687.00	\$243,354.33	42.8 %
Salaries/CRMD	24,640.16	0.00	(24,640.16)	0.0	183,968.40	321,873.00	137,904.60	42.8
Salaries/Operations	407,599.96	0.00	(407,599.96)	0.0	2,994,724.02	5,231,552.00	2,236,827.98	42.8
Salaries/Training	19,069.72	0.00	(19,069.72)	0.0	143,215.30	245,430.00	102,214.70	41.6
Salaries/Communications	22,017.60	0.00	(22,017.60)	0.0	162,439.20	280,800.00	118,360.80	42.2
Salaries/Facilities Maintenance	5,372.80	0.00	(5,372.80)	0.0	40,168.00	70,727.00	30,559.00	43.2
Salaries/Fleet Maint	24,741.60	0.00	(24,741.60)	0.0	181,872.00	317,717.00	135,845.00	42.8
Salaries/Warehouse	4,233.60	0.00	(4,233.60)	0.0	29,980.80	69,591.00	39,610.20	56.9
Salaries/Reserve	4,469.24	0.00	(4,469.24)	0.0	16,831.42	40,000.00	23,168.58	57.9
Salaries Reserve/Aux Staffing	1,806.96	0.00	(1,806.96)	0.0	7,485.70	62,500.00	55,014.30	88.0
Special Detail/Admin	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Special Detail / CRMD	0.00	0.00	0.00	0.0	1,534.75	0.00	(1,534.75)	0.0
Special Detail / CRMD / Fire Pal	387.50	0.00	(387.50)	0.0	5,112.50	9,600.00	4,487.50	46.7
Special Detail / CRMD/ Babysitter Prgrm	0.00	0.00	0.00	0.0	0.00	250.00	250.00	100.0
Special Detail/CRMD/Spec Ev Assign Pay	1,032.20	0.00	(1,032.20)	0.0	3,725.82	6,500.00	2,774.18	42.7
Fire Investigator Trainees	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Special Detail/Prev/Juvenile Fire Setter	31.25	0.00	(31.25)	0.0	31.25	0.00	(31.25)	0.0
Special Detail/Prev/Car Seat Program	425.00	0.00	(425.00)	0.0	425.00	0.00	(425.00)	0.0
Spec Det/Ops CPR Prgrm Int/Ext	0.00	0.00	0.00	0.0	1,562.50	5,000.00	3,437.50	68.8
Telestaff Maintenance	0.00	0.00	0.00	0.0	112.50	2,000.00	1,887.50	94.4
Spec Det/Ops Wildland Prgrm Mngr	0.00	0.00	0.00	0.0	1,837.50	600.00	(1,237.50)	(206.3)
Spec Det/Ops Chainsaw Maint Hours	0.00	0.00	0.00	0.0	0.00	600.00	600.00	100.0
Spec Det/Ops TRT Prgrm Mangr Pay	0.00	0.00	0.00	0.0	387.50	500.00	112.50	22.5
Spec Det/Ops Employee Hlth Immuniz Prgrm	50.00	0.00	(50.00)	0.0	50.00	500.00	450.00	90.0
Spec Det/Ops EMS Equip/Supplies Mngr	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Spec Det/Ops Video Documentation Program	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Spec Det/Ops CISD Program Shift Peers	0.00	0.00	0.00	0.0	75.00	500.00	425.00	85.0
Spec Det/Ops End of Prob Test (Eval/Help	0.00	0.00	0.00	0.0	450.00	400.00	(50.00)	(12.5)
Spec Det/Ops FF Promo Testing (Eval/Help	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Spec Det/Ops BC Promo Tstg (Eval/Helpers	0.00	0.00	0.00	0.0	0.00	2,100.00	2,100.00	100.0
Spec Det/Ops Comm/Tower Work + New Tower	212.50	0.00	(212.50)	0.0	18,797.85	12,500.00	(6,297.85)	(50.4)
Spec Det/Ops Haz Mat Program	0.00	0.00	0.00	0.0	0.00	625.00	625.00	100.0
Spec Det/Ops Hose Program	0.00	0.00	0.00	0.0	718.75	500.00	(218.75)	(43.8)
Spec Det/Ops SCBA Program	0.00	0.00	0.00	0.0	275.00	750.00	475.00	63.3
Spec Det/Ops Mask Fit Testing Program	0.00	0.00	0.00	0.0	237.50	900.00	662.50	73.6

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Spec Det/Ops Mask Fit Tstg Prg Res Rec A	0.00	0.00	0.00	0.0	0.00	200.00	200.00	100.0
Spec Det/Ops FF Equipment Program	0.00	0.00	0.00	0.0	0.00	625.00	625.00	100.0
Spec Det/Ops Res Rec Aca (Asst Instr/Hel	0.00	0.00	0.00	0.0	0.00	8,700.00	8,700.00	100.0
Spec Det/Ops Engineer Promo Testing	0.00	0.00	0.00	0.0	0.00	8,000.00	8,000.00	100.0
Spec Det/Ops Captain Promo Testing	0.00	0.00	0.00	0.0	0.00	2,100.00	2,100.00	100.0
Spec Det/Trng Instr Annual Eng Co Trn In	0.00	0.00	0.00	0.0	0.00	1,600.00	1,600.00	100.0
Spec Det/Trng Instr Rope Resc Prof Test	0.00	0.00	0.00	0.0	850.00	1,000.00	150.00	15.0
Spec Det/Trng Instr In-House EMS Trainin	0.00	0.00	0.00	0.0	0.00	4,050.00	4,050.00	100.0
Tower Rescue/Instructor	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
CYRTA-CPAT Qtrly Tests	0.00	0.00	0.00	0.0	0.00	15,000.00	15,000.00	100.0
Spec Detail Warehouse	0.00	0.00	0.00	0.0	0.00	11,500.00	11,500.00	100.0
Supervisory Assignment Pay/CRMD	0.00	0.00	0.00	0.0	128.00	500.00	372.00	74.4
Supervisory Assignment Pay/Ops	2,223.75	0.00	(2,223.75)	0.0	15,489.91	15,000.00	(489.91)	(3.3)
Supervisory Assignment Pay/Maint	0.00	0.00	0.00	0.0	40.00	400.00	360.00	90.0
VA / SL Buyback	0.00	0.00	0.00	0.0	15,775.02	300,000.00	284,224.98	94.7
Assignment Pay/Tier 4	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Special Duty/PT Monitoring	0.00	0.00	0.00	0.0	162.50	6,100.00	5,937.50	97.3
In District Severity / Reserves	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
O.T. Salaries/Admin	213.44	0.00	(213.44)	0.0	2,980.11	5,500.00	2,519.89	45.8
O.T. Salaries/CRMD	1,034.18	0.00	(1,034.18)	0.0	4,804.73	15,000.00	10,195.27	68.0
Recall O.T./Operations	4,553.78	0.00	(4,553.78)	0.0	41,443.85	45,000.00	3,556.15	7.9
SWAT Response / Coverage	201.14	0.00	(201.14)	0.0	1,627.02	9,000.00	7,372.98	81.9
O.T. Salaries/CYRTA	0.00	0.00	0.00	0.0	2,527.49	3,911.00	1,383.51	35.4
O.T. Salaries/Communications	1,789.00	0.00	(1,789.00)	0.0	23,999.20	15,000.00	(8,999.20)	(60.0)
O.T. Salaries/Communications-YCSO	338.33	0.00	(338.33)	0.0	544.49	0.00	(544.49)	0.0
O.T. Salaries/Facilities Maintenance	352.60	0.00	(352.60)	0.0	823.32	3,240.00	2,416.68	74.6
O.T. Salaries/Maint	246.63	0.00	(246.63)	0.0	2,629.91	5,750.00	3,120.09	54.3
Salaries/Warehouse OT	912.88	0.00	(912.88)	0.0	4,300.59	15,000.00	10,699.41	71.3
FLSA O.T. Salaries/Operations	8,929.67	0.00	(8,929.67)	0.0	73,402.48	130,111.00	56,708.52	43.6
Shift O.T. Salaries/Operations	0.00	0.00	0.00	0.0	26.43	0.00	(26.43)	0.0
Shift OT Sal/Ops/Rte Shft Cov(VL,SL,FMLA	18,533.63	0.00	(18,533.63)	0.0	121,957.79	290,000.00	168,042.21	57.9
Shift OT Sal/Ops/Shft Cov-Prom Test Prep	0.00	0.00	0.00	0.0	0.00	1,500.00	1,500.00	100.0
Off District WL - Covg & Pay	0.00	0.00	0.00	0.0	100,437.24	20,000.00	(80,437.24)	(402.2)
Training Captain OT/Ops/Quarterly Training	1,434.03	0.00	(1,434.03)	0.0	7,358.39	18,000.00	10,641.61	59.1
Training Captain OT/Ops/Qtly Reser Trng	0.00	0.00	0.00	0.0	502.43	3,600.00	3,097.57	86.0
Training Captain OT/Ops/Bi-Annl Eng Trai	0.00	0.00	0.00	0.0	0.00	3,600.00	3,600.00	100.0
Training Captain OT/Ops/SD FT TC Work	268.75	0.00	(268.75)	0.0	2,131.25	3,750.00	1,618.75	43.2
Training Captain OT/Ops/SD FT Qtly Rsv	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Training Captain OT/Ops/EVOC Drvr Trng	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Training Captain OT/Flashover Recert	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Flashover Recert-Training Officers	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
OT PT Progr Cov/Cov for Tier 4 Individua	0.00	0.00	0.00	0.0	0.00	4,500.00	4,500.00	100.0
OT PT Progr Cov/PT Monitoring Coverage	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
OT PT Progr Cov/PFT OT Admin	0.00	0.00	0.00	0.0	0.00	1,470.00	1,470.00	100.0
OT In-District Severity Staffing	0.00	0.00	0.00	0.0	633.75	2,000.00	1,366.25	68.3
Trng Cov/OT Eng Co Trng Coverage	0.00	0.00	0.00	0.0	534.30	12,600.00	12,065.70	95.8
Trng Cov/OT Cov New PFT Trng	0.00	0.00	0.00	0.0	0.00	6,897.00	6,897.00	100.0
Trng Cov/OT Cov Peer Fitness Coordinator	0.00	0.00	0.00	0.0	0.00	1,680.00	1,680.00	100.0
Trng Cov/OT Cov AZ WL Acad AD Lve (3 Ins	0.00	0.00	0.00	0.0	0.00	3,500.00	3,500.00	100.0
Trng Cov/OT Cov AZ WL Acad AD Leave (Par	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Trng Cov/OT Cov Basin WL Drill (2 Engine	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Trng Cov/OT Cov Spec Ops Training	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Trng Cov/OT Cov Param Upgrade Trng (2)	1,491.12	0.00	(1,491.12)	0.0	6,181.29	22,500.00	16,318.71	72.5
Trng Cptn Cert Classes Coverage	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Trng Cptn NIMS ICS 300/400	0.00	0.00	0.00	0.0	127.37	2,880.00	2,752.63	95.6
Trng Cptn Basin Ops Grp Meetings	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
State Retirement/Admin	2,985.03	0.00	(2,985.03)	0.0	21,945.30	54,845.00	32,899.70	60.0
State Retirement/CRMD	1,373.61	0.00	(1,373.61)	0.0	9,681.93	17,384.00	7,702.07	44.3
State Retirement/Training	288.60	0.00	(288.60)	0.0	2,163.54	3,878.00	1,714.46	44.2
State Retirement/Communications	2,800.82	0.00	(2,800.82)	0.0	21,690.08	34,313.00	12,622.92	36.8
State Retirement/Facilities Maintenance	664.15	0.00	(664.15)	0.0	4,754.98	8,580.00	3,825.02	44.6
State Retirement/Maint	1,452.64	0.00	(1,452.64)	0.0	10,741.76	18,954.00	8,212.24	43.3
State Retirement/Warehouse	614.39	0.00	(614.39)	0.0	4,035.16	9,813.00	5,777.84	58.9
P.S.P.R.S./Admin	4,947.99	0.00	(4,947.99)	0.0	38,767.91	65,633.00	26,865.09	40.9
P.S.P.R.S./CRMD	3,703.82	0.00	(3,703.82)	0.0	28,881.17	49,511.00	20,629.83	41.7
P.S.P.R.S. / Operations	106,735.12	0.00	(106,735.12)	0.0	798,414.83	1,451,726.00	653,311.17	45.0
P.S.P.R.S. / Training	0.00	0.00	0.00	0.0	0.00	100.00	100.00	100.0
P.S.P.R.S./Maint	0.00	0.00	0.00	0.0	100.00	0.00	(100.00)	0.0
P.S.P.R.S./Maint	3,343.75	0.00	(3,343.75)	0.0	26,806.23	44,658.00	17,851.77	40.0
401A Retirement / Ops	7,837.74	0.00	(7,837.74)	0.0	66,047.83	117,834.00	51,786.17	43.9
401A / Training	3,017.07	0.00	(3,017.07)	0.0	25,034.34	45,874.00	20,839.66	45.4
Reserve Pension	635.49	0.00	(635.49)	0.0	2,651.22	10,450.00	7,798.78	74.6
State Comp/Admin	4,620.13	0.00	(4,620.13)	0.0	12,591.70	1,380.00	(11,211.70)	(812.4)
State Comp/CRMD	5,592.05	0.00	(5,592.05)	0.0	14,505.33	17,301.00	2,795.67	16.2
State Comp/Operations	118,861.86	0.00	(118,861.86)	0.0	298,301.81	282,473.00	(15,828.81)	(5.6)
State Comp/Reserves	414.33	0.00	(414.33)	0.0	624.37	5,068.00	4,443.63	87.7
State Comp/Training	4,837.74	0.00	(4,837.74)	0.0	13,216.60	12,093.00	(1,123.60)	(9.3)
State Comp/Comm	6,157.16	0.00	(6,157.16)	0.0	16,405.09	14,346.00	(2,059.09)	(14.4)

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
State Comp/Facilities	1,416.48	0.00	(1,416.48)	0.0	3,385.48	3,587.00	201.52	5.6
State Comp/Maint	3,664.90	0.00	(3,664.90)	0.0	9,190.49	15,708.00	6,517.51	41.5
State Comp/Warehouse	1,333.71	0.00	(1,333.71)	0.0	3,967.67	4,103.00	135.33	3.3
State Comp/Volunteers	38.00	0.00	(38.00)	0.0	116.00	101.00	(15.00)	(14.9)
Unemployment/Admin	226.65	0.00	(226.65)	0.0	254.53	673.00	418.47	62.2
Unemployment/CRMD	141.86	0.00	(141.86)	0.0	172.82	449.00	276.18	61.5
Unemployment/Operations	2,390.09	0.00	(2,390.09)	0.0	2,413.61	5,831.00	3,417.39	58.6
Unemployment/Reserves	24.08	0.00	(24.08)	0.0	92.24	827.00	734.76	88.8
Unemployment / Training	108.42	0.00	(108.42)	0.0	123.11	224.00	100.89	45.0
Unemployment/Communications	126.97	0.00	(126.97)	0.0	126.97	299.00	172.03	57.5
Unemployment/Facilities	33.21	0.00	(33.21)	0.0	33.21	75.00	41.79	55.7
Unemployment/Maint	140.05	0.00	(140.05)	0.0	140.05	374.00	233.95	62.6
Unemployment/Warehouse	30.72	0.00	(30.72)	0.0	46.87	75.00	28.13	37.5
Social Security Exp/Admin	1,554.94	0.00	(1,554.94)	0.0	11,425.89	29,314.00	17,888.11	61.0
Social Security Exp/CRMD	735.69	0.00	(735.69)	0.0	5,630.74	3,906.00	(1,724.74)	(44.2)
Social Security Exp/Training	154.26	0.00	(154.26)	0.0	1,156.38	2,248.00	1,091.62	48.6
Social Security Exp/Communication	1,430.19	0.00	(1,430.19)	0.0	11,091.96	18,640.00	7,548.04	40.5
Social Security Exp/Facilities Maint	354.98	0.00	(354.98)	0.0	2,541.50	4,586.00	2,044.50	44.6
Social Security / Maint	757.91	0.00	(757.91)	0.0	5,602.48	10,264.00	4,661.52	45.4
Social Security / Warehouse	328.39	0.00	(328.39)	0.0	2,156.72	5,245.00	3,088.28	58.9
Medicare Exp/Admin	626.56	0.00	(626.56)	0.0	4,899.03	8,340.00	3,440.97	41.3
Medicare Exp/CRMD	365.46	0.00	(365.46)	0.0	2,822.09	5,172.00	2,349.91	45.4
Medicare Exp/Operations	6,044.19	0.00	(6,044.19)	0.0	45,189.17	88,772.00	43,582.83	49.1
Medicare Exp/CYRTA	320.56	0.00	(320.56)	0.0	2,447.75	3,615.00	1,167.25	32.3
Medicare Exp/Communications	334.48	0.00	(334.48)	0.0	2,594.15	4,389.00	1,794.85	40.9
Medicare Exp/Facilities Maintenance	83.02	0.00	(83.02)	0.0	594.34	1,073.00	478.66	44.6
Medicare Exp/Maint	350.17	0.00	(350.17)	0.0	2,700.26	4,696.00	1,995.74	42.5
Medicare Exp/Warehouse	76.80	0.00	(76.80)	0.0	504.39	1,227.00	722.61	58.9
Post Retirement Health Ins.	0.00	0.00	0.00	0.0	68,981.29	70,314.00	1,332.71	1.9
Employee Health Ins/Admin	5,132.44	0.00	(5,132.44)	0.0	39,174.94	65,448.00	26,273.06	40.1
Employee Health Ins/CRMD	2,245.02	0.00	(2,245.02)	0.0	17,542.22	29,088.00	11,545.78	39.7
Employee Health Ins/Operations	40,586.18	0.00	(40,586.18)	0.0	314,071.14	567,216.00	253,144.86	44.6
Employee Health Ins/Training	1,583.67	0.00	(1,583.67)	0.0	12,139.92	21,816.00	9,676.08	44.4
Employee Health Ins/Comm	2,103.56	0.00	(2,103.56)	0.0	16,178.56	29,088.00	12,909.44	44.4
Employee Health Ins/Facilities	530.43	0.00	(530.43)	0.0	3,989.19	7,272.00	3,282.81	45.1
Employee Health Ins/Maint	2,635.45	0.00	(2,635.45)	0.0	20,229.20	36,360.00	16,130.80	44.4
Employee Health Ins/Warehouse	525.89	0.00	(525.89)	0.0	4,083.24	7,272.00	3,188.76	43.8
Health Ins. Assistance/Ops	4,606.58	0.00	(4,606.58)	0.0	34,803.14	80,000.00	45,196.86	56.5
Total Personnel Expenses	\$966,376.53	\$0.00	\$(966,376.53)	0.0 %	\$6,622,743.71	\$11,715,067.00	\$5,092,323.29	43.5 %

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Supply Expenses</u>								
Office Supplies / Admin	\$221.44	\$0.00	\$(221.44)	0.0 %	\$3,038.01	\$6,500.00	\$3,461.99	53.3 %
Office Supplies / CRMD	0.00	0.00	0.00	0.0	128.53	400.00	271.47	67.9
Office Supplies/Training Center	0.00	0.00	0.00	0.0	0.00	2,900.00	2,900.00	100.0
Office Supplies / Communications	0.00	0.00	0.00	0.0	251.83	500.00	248.17	49.6
Office Supplies/Facilities Maint	0.00	0.00	0.00	0.0	141.88	200.00	58.12	29.1
Office Supplies/Maintenance	0.00	0.00	0.00	0.0	0.00	600.00	600.00	100.0
Office Supplies / Warehouse	0.00	0.00	0.00	0.0	65.06	1,440.00	1,374.94	95.5
Office Supplies - FEMA - EVOC Grant	0.00	0.00	0.00	0.0	156.24	0.00	(156.24)	0.0
Computer Supplies & Software/Training	0.00	0.00	0.00	0.0	9,232.00	13,500.00	4,268.00	31.6
Computer Supplies & Equipment / Communic	6,222.17	0.00	(6,222.17)	0.0	62,415.26	170,453.00	108,037.74	63.4
Computer Supplies & Equipment/Fit Maint	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Computer Supplies & Equipment / Warehous	0.00	0.00	0.00	0.0	0.00	250.00	250.00	100.0
In-House Dupl & Prtg / Admin	400.63	0.00	(400.63)	0.0	9,423.10	18,000.00	8,576.90	47.6
In-House Dupl & Prtg/ CRMD	409.02	0.00	(409.02)	0.0	1,156.68	2,900.00	1,743.32	60.1
In-House Dupl & Prtg / Training	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
District Fire Corps Program	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
District Mapping Program	0.00	0.00	0.00	0.0	0.00	6,200.00	6,200.00	100.0
District Mapping Program	0.00	0.00	0.00	0.0	0.00	6,200.00	6,200.00	100.0
Medical Supplies	10,070.86	0.00	(10,070.86)	0.0	29,364.79	72,000.00	42,635.21	59.2
CPR Supplies & Books	79.30	0.00	(79.30)	0.0	2,246.04	8,100.00	5,853.96	72.3
Medical Equipment Replacement	0.95	0.00	(0.95)	0.0	1,211.90	13,000.00	11,788.10	90.7
Fuel (Diesel & Gas)	10,223.36	0.00	(10,223.36)	0.0	97,240.57	192,000.00	94,759.43	49.4
Oil & Lubr. (Routine)	3,650.32	0.00	(3,650.32)	0.0	4,265.59	12,600.00	8,334.41	66.1
Uniforms/Admin	0.00	0.00	0.00	0.0	0.00	1,550.00	1,550.00	100.0
Uniforms-Freitag, Scott	0.00	0.00	0.00	0.0	17.00	0.00	(17.00)	0.0
Uniforms-Tharp, Dave	0.00	0.00	0.00	0.0	314.97	0.00	(314.97)	0.0
Uniforms-Brookins, Patty	0.00	0.00	0.00	0.0	45.73	0.00	(45.73)	0.0
Uniforms/CRMD	0.00	0.00	0.00	0.0	29.44	3,000.00	2,970.56	99.0
Uniforms-Chase, Rick	76.08	0.00	(76.08)	0.0	309.46	0.00	(309.46)	0.0
Uniforms-Smith, Andie	0.00	0.00	0.00	0.0	398.83	0.00	(398.83)	0.0
Uniforms-Ayars, Mandy	0.00	0.00	0.00	0.0	326.43	0.00	(326.43)	0.0
Uniforms-Emery, Steve	76.08	0.00	(76.08)	0.0	235.52	0.00	(235.52)	0.0
Uniforms-Dixon, Susanne	0.00	0.00	0.00	0.0	108.00	0.00	(108.00)	0.0
Uniforms/Operations	2,269.15	0.00	(2,269.15)	0.0	3,555.91	51,734.00	48,178.09	93.1
Uniforms-Polacek, Jeff	457.80	0.00	(457.80)	0.0	761.41	0.00	(761.41)	0.0
Uniforms-Feddema, John	128.14	0.00	(128.14)	0.0	163.21	0.00	(163.21)	0.0
Uniforms-Davis, Brad	0.00	0.00	0.00	0.0	352.57	0.00	(352.57)	0.0
Uniforms-Carothers, Cougan	0.00	0.00	0.00	0.0	277.11	0.00	(277.11)	0.0

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Uniforms-Burch, Brian	0.00	0.00	0.00	0.0	125.43	0.00	(125.43)	0.0
Uniforms-Cole, Brian	0.00	0.00	0.00	0.0	140.64	0.00	(140.64)	0.0
Uniforms-Duplessis, Rob	0.00	0.00	0.00	0.0	429.48	0.00	(429.48)	0.0
Uniforms-Fields, Brody	0.00	0.00	0.00	0.0	174.41	0.00	(174.41)	0.0
Uniforms-Lys, Damian	128.14	0.00	(128.14)	0.0	301.83	0.00	(301.83)	0.0
Uniforms-Mauldin, Mark	256.28	0.00	(256.28)	0.0	548.20	0.00	(548.20)	0.0
Uniforms-McConnell, Dave	0.00	0.00	0.00	0.0	2.87	0.00	(2.87)	0.0
Uniforms-McKinnon, Alex	0.00	0.00	0.00	0.0	523.56	0.00	(523.56)	0.0
Uniforms-Ness, Dan	0.00	0.00	0.00	0.0	187.12	0.00	(187.12)	0.0
Uniforms-Olson, Rick	0.00	0.00	0.00	0.0	529.53	0.00	(529.53)	0.0
Uniforms-Pederson, Zach	0.00	0.00	0.00	0.0	399.74	0.00	(399.74)	0.0
Uniforms-Prange, Ross	0.00	0.00	0.00	0.0	364.71	0.00	(364.71)	0.0
Uniforms-Smith, Travis	0.00	0.00	0.00	0.0	322.41	0.00	(322.41)	0.0
Uniforms-Stooks, Craig	0.00	0.00	0.00	0.0	220.14	0.00	(220.14)	0.0
Uniforms-Valadez, Armando	76.08	0.00	(76.08)	0.0	390.87	0.00	(390.87)	0.0
Uniforms-Beaudette, Lee	0.00	0.00	0.00	0.0	231.63	0.00	(231.63)	0.0
Uniforms-Brown, Dennis	152.15	0.00	(152.15)	0.0	816.14	0.00	(816.14)	0.0
Uniforms-Bushman, James	286.82	0.00	(286.82)	0.0	532.23	0.00	(532.23)	0.0
Uniforms-Dale, Jack	0.00	0.00	0.00	0.0	64.87	0.00	(64.87)	0.0
Uniforms-Edwards, David	0.00	0.00	0.00	0.0	212.80	0.00	(212.80)	0.0
Uniforms-Fields, Zach	0.00	0.00	0.00	0.0	426.30	0.00	(426.30)	0.0
Uniforms-Fournier, Nick	0.00	0.00	0.00	0.0	109.49	0.00	(109.49)	0.0
Uniforms-Hlavack, Evan	128.14	0.00	(128.14)	0.0	192.59	0.00	(192.59)	0.0
Uniforms-Huddleston, Michael	0.00	0.00	0.00	0.0	319.07	0.00	(319.07)	0.0
Uniforms-Horstman, Stephen	0.00	0.00	0.00	0.0	263.91	0.00	(263.91)	0.0
Uniforms-King, Jeremiah	38.04	0.00	(38.04)	0.0	383.08	0.00	(383.08)	0.0
Uniforms-Kuykendall, Jeff	0.00	0.00	0.00	0.0	471.87	0.00	(471.87)	0.0
Uniforms-Litchfield, Ron	0.00	0.00	0.00	0.0	405.02	0.00	(405.02)	0.0
Uniforms-McFadden, Mike	128.14	0.00	(128.14)	0.0	481.01	0.00	(481.01)	0.0
Uniforms-Nolan, Jason	0.00	0.00	0.00	0.0	466.45	0.00	(466.45)	0.0
Uniforms-Parra, Dustin	0.00	0.00	0.00	0.0	410.63	0.00	(410.63)	0.0
Uniforms-Pruitt, Rob	0.00	0.00	0.00	0.0	421.82	0.00	(421.82)	0.0
Uniforms-Seets, JW	0.00	0.00	0.00	0.0	25.52	0.00	(25.52)	0.0
Uniforms-Tucker, Mike	38.04	0.00	(38.04)	0.0	279.08	0.00	(279.08)	0.0
Uniforms-Aspa, Ryan	0.00	0.00	0.00	0.0	253.65	0.00	(253.65)	0.0
Uniforms-Barnum, Josh	76.08	0.00	(76.08)	0.0	273.89	0.00	(273.89)	0.0
Uniforms-Beard, Jared	128.14	0.00	(128.14)	0.0	506.17	0.00	(506.17)	0.0
Uniforms-Blum, Rodney	0.00	0.00	0.00	0.0	82.42	0.00	(82.42)	0.0
Uniforms-Corbiere, Aaron	230.00	0.00	(230.00)	0.0	561.06	0.00	(561.06)	0.0

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Uniforms-Cruz, Steve	0.00	0.00	0.00	0.0	459.46	0.00	(459.46)	0.0
Uniforms-Cunningham, Cody	0.00	0.00	0.00	0.0	274.72	0.00	(274.72)	0.0
Uniforms-Dibble, Gordon	0.00	0.00	0.00	0.0	266.40	0.00	(266.40)	0.0
Uniforms-Eckle, Kellan	0.00	0.00	0.00	0.0	449.93	0.00	(449.93)	0.0
Uniforms-Ferris, Ryan	0.00	0.00	0.00	0.0	114.59	0.00	(114.59)	0.0
Uniforms-Kirk, Jason	0.00	0.00	0.00	0.0	286.38	0.00	(286.38)	0.0
Uniforms-Loperman, Keith	76.08	0.00	(76.08)	0.0	361.10	0.00	(361.10)	0.0
Uniforms-Mazon, Josh	0.00	0.00	0.00	0.0	267.64	0.00	(267.64)	0.0
Uniforms-Mazzella, Marc	0.00	0.00	0.00	0.0	382.70	0.00	(382.70)	0.0
Uniforms-McFadden, Matt	0.00	0.00	0.00	0.0	78.06	0.00	(78.06)	0.0
Uniforms-McGuire, Thaddeus	0.00	0.00	0.00	0.0	529.48	0.00	(529.48)	0.0
Uniforms-Moore, Scott	0.00	0.00	0.00	0.0	253.64	0.00	(253.64)	0.0
Uniforms-Pacheco, Michael	0.00	0.00	0.00	0.0	682.07	0.00	(682.07)	0.0
Uniforms-Parra, Payton	0.00	0.00	0.00	0.0	172.71	0.00	(172.71)	0.0
Uniforms-Pena, Chris	128.14	0.00	(128.14)	0.0	418.11	0.00	(418.11)	0.0
Uniforms-Poliakon, Brett	0.00	0.00	0.00	0.0	236.39	0.00	(236.39)	0.0
Uniforms-Postula, Justin	38.04	0.00	(38.04)	0.0	38.04	0.00	(38.04)	0.0
Uniforms-Postula, Karl	128.14	0.00	(128.14)	0.0	914.07	0.00	(914.07)	0.0
Uniforms-Reyes, Adam	0.00	0.00	0.00	0.0	326.82	0.00	(326.82)	0.0
Uniforms-Russell, Dillion	0.00	0.00	0.00	0.0	277.93	0.00	(277.93)	0.0
Uniforms-Ryan, Keith	0.00	0.00	0.00	0.0	161.17	0.00	(161.17)	0.0
Uniforms-Sheldon, Wes	0.00	0.00	0.00	0.0	133.68	0.00	(133.68)	0.0
Uniforms-Sims, Mike	0.00	0.00	0.00	0.0	434.96	0.00	(434.96)	0.0
Uniforms-Wittenberg, Dave	0.00	0.00	0.00	0.0	366.42	0.00	(366.42)	0.0
Uniforms-Jones, Shaun	(76.08)	0.00	76.08	0.0	168.50	0.00	(168.50)	0.0
Uniforms-Ducote-Perkins, Shane	0.00	0.00	0.00	0.0	255.46	0.00	(255.46)	0.0
Uniforms-Wagner, Adam	128.14	0.00	(128.14)	0.0	484.90	0.00	(484.90)	0.0
Uniforms-Butler, Jason	128.14	0.00	(128.14)	0.0	322.55	0.00	(322.55)	0.0
Uniforms-Bliss, Scott	230.00	0.00	(230.00)	0.0	584.80	0.00	(584.80)	0.0
Uniforms/Operations - Honor Guard	0.00	0.00	0.00	0.0	765.49	1,000.00	234.51	23.5
Uniforms/Operations - Pipes & Drums	0.00	0.00	0.00	0.0	158.08	0.00	(158.08)	0.0
Uniforms/Reserves	0.00	0.00	0.00	0.0	0.00	24,276.00	24,276.00	100.0
Uniforms-Beyea, Jason	0.00	0.00	0.00	0.0	164.42	0.00	(164.42)	0.0
Uniforms-Jones, Shaun	0.00	0.00	0.00	0.0	145.11	0.00	(145.11)	0.0
Uniforms/Training	0.00	0.00	0.00	0.0	0.00	2,250.00	2,250.00	100.0
Uniforms-Kelley, Joe	38.04	0.00	(38.04)	0.0	235.62	0.00	(235.62)	0.0
Uniforms-McCarty, Daniel	114.11	0.00	(114.11)	0.0	352.97	0.00	(352.97)	0.0
Uniforms-Ogden, James	0.00	0.00	0.00	0.0	122.85	0.00	(122.85)	0.0
Uniforms-Frazier, Tony	0.00	0.00	0.00	0.0	12.86	0.00	(12.86)	0.0

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Uniforms-Freeman, Michael	0.00	0.00	0.00	0.0	145.35	0.00	(145.35)	0.0
Uniforms-Muniz, Tom	0.00	0.00	0.00	0.0	309.62	550.00	240.38	43.7
Uniforms/Fleet Maint	0.00	0.00	0.00	0.0	0.00	2,450.00	2,450.00	100.0
Uniforms-Scaife, Domenic	0.00	0.00	0.00	0.0	162.29	0.00	(162.29)	0.0
Uniforms-Reyes, Charlie	0.00	0.00	0.00	0.0	183.45	0.00	(183.45)	0.0
Uniforms-Beck, David	0.00	0.00	0.00	0.0	344.89	0.00	(344.89)	0.0
Uniforms-Capito, Rick	0.00	0.00	0.00	0.0	634.11	0.00	(634.11)	0.0
Uniforms/Warehouse	0.00	0.00	0.00	0.0	4.00	550.00	546.00	99.3
Uniforms - Trujillo, Erik	76.08	0.00	(76.08)	0.0	462.81	0.00	(462.81)	0.0
Protective Clothing	250.00	0.00	(250.00)	0.0	11,821.90	130,519.00	118,697.10	90.9
Library Reference Materials / Admin	119.40	0.00	(119.40)	0.0	402.20	2,949.00	2,546.80	86.4
Operations Supplies/Routine	0.00	0.00	0.00	0.0	0.00	2,200.00	2,200.00	100.0
Library Reference Materials/Tr Ctr	0.00	0.00	0.00	0.0	1,865.07	6,450.00	4,584.93	71.1
Communications Supplies / Routine	0.00	0.00	0.00	0.0	68.41	1,000.00	931.59	93.2
Facilities Maint Supplies/Routine	0.00	0.00	0.00	0.0	92.86	530.00	437.14	82.5
Supplies / CRMD	0.00	0.00	0.00	0.0	316.28	1,840.00	1,523.72	82.8
Supplies / Fleet Maintenance	230.69	0.00	(230.69)	0.0	1,446.52	6,400.00	4,953.48	77.4
Supplies / Warehouse	409.05	0.00	(409.05)	0.0	1,346.20	3,500.00	2,153.80	61.5
Library Reference Materials/CRMD	0.00	0.00	0.00	0.0	318.63	1,910.00	1,591.37	83.3
Pub Ed / School Ed / CRMD	0.00	0.00	0.00	0.0	7,849.98	10,090.00	2,240.02	22.2
Public Education/EMS	3,428.31	0.00	(3,428.31)	0.0	5,713.86	2,500.00	(3,213.86)	(128.6)
Supplies-Warehouse Purchasing Group	6,454.06	0.00	(6,454.06)	0.0	53,866.42	50,000.00	(3,866.42)	(7.7)
Urban Interface/Brush Removal	0.00	0.00	0.00	0.0	3,350.00	30,000.00	26,650.00	88.8
Defensible Space Grant	0.00	0.00	0.00	0.0	887.50	0.00	(887.50)	0.0
Vehicle Maint (Routine)	3,328.86	0.00	(3,328.86)	0.0	28,449.25	78,315.00	49,865.75	63.7
Vehicle Maint (Special Prjcts)	122.85	0.00	(122.85)	0.0	2,862.85	6,500.00	3,637.15	56.0
FF Equipment Maintenance	45.89	0.00	(45.89)	0.0	2,631.26	12,750.00	10,118.74	79.4
SCBA Supplies & Maint	512.87	0.00	(512.87)	0.0	4,710.66	18,200.00	13,489.34	74.1
Tire Replacement	2,605.88	0.00	(2,605.88)	0.0	15,764.85	30,000.00	14,235.15	47.5
Tire Repair	125.91	0.00	(125.91)	0.0	370.75	1,500.00	1,129.25	75.3
Building Maint Supplies	630.09	0.00	(630.09)	0.0	4,735.33	15,000.00	10,264.67	68.4
Building Maint Supplies/CRMD	0.00	0.00	0.00	0.0	79.15	2,000.00	1,920.85	96.0
Building Maint Supplies / Admin	0.00	0.00	0.00	0.0	11,541.42	85,000.00	73,458.58	86.4
Building Maint Supplies/CYRTA	407.25	0.00	(407.25)	0.0	6,140.72	13,520.00	7,379.28	54.6
Building Maint Supplies/Comm Building	0.00	0.00	0.00	0.0	0.00	4,214.00	4,214.00	100.0
Building Maint Supplies/Maint Facility	0.00	0.00	0.00	0.0	817.48	2,000.00	1,182.52	59.1
Building Maint Supplies/Warehouse	18.28	0.00	(18.28)	0.0	1,755.05	5,000.00	3,244.95	64.9
Building Maint Supplies/Sta 50	1,472.00	0.00	(1,472.00)	0.0	3,295.62	3,600.00	304.38	8.5
Building Maint Supplies/Sta 51	389.73	0.00	(389.73)	0.0	2,989.09	5,600.00	2,610.91	46.6

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Building Maint Supplies/Sta 52	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Building Maint Supplies/Sta 53	155.47	0.00	(155.47)	0.0	6,139.48	3,600.00	(2,539.48)	(70.5)
Building Maint Supplies/Sta 54	0.00	0.00	0.00	0.0	1,108.97	3,000.00	1,891.03	63.0
Building Maint Supplies/Sta 56	0.00	0.00	0.00	0.0	49.27	2,000.00	1,950.73	97.5
Building Maint Supplies/Sta 57	0.00	0.00	0.00	0.0	5,450.16	3,500.00	(1,950.16)	(55.7)
Building Maint Supplies/Sta 58	1,256.06	0.00	(1,256.06)	0.0	3,376.30	3,000.00	(376.30)	(12.5)
Building Maint Supplies/Sta 59	0.00	0.00	0.00	0.0	1,222.23	3,000.00	1,777.77	59.3
Building Maint Supplies / Warehouse	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Furniture & Fixtures/Training Center	155.12	0.00	(155.12)	0.0	695.92	1,700.00	1,004.08	59.1
Furniture & Fixtures / Communications	0.00	0.00	0.00	0.0	594.13	1,750.00	1,155.87	66.0
Furniture & Fixture Replacement	0.00	0.00	0.00	0.0	4,913.04	7,875.00	2,961.96	37.6
Furniture & Fixtures / Warehouse	1,184.23	0.00	(1,184.23)	0.0	4,108.11	3,000.00	(1,108.11)	(36.9)
Janitorial - CRMD	0.00	0.00	0.00	0.0	0.97	0.00	(0.97)	0.0
Janitorial / Maintenance	127.28	0.00	(127.28)	0.0	934.02	3,000.00	2,065.98	68.9
Janitorial / Warehouse	2,639.47	0.00	(2,639.47)	0.0	6,848.82	22,605.00	15,756.18	69.7
Station Supplies-All Stations	0.00	0.00	0.00	0.0	2,011.64	7,685.00	5,673.36	73.8
Site / Equip Maint Supplies / Comm	0.00	0.00	0.00	0.0	9,700.67	19,000.00	9,299.33	48.9
Radio/Pager Maintenance	8.53	0.00	(8.53)	0.0	15,919.74	70,300.00	54,380.26	77.4
Radio/Pager Maint - Radio Sup - YCSO	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Radio/Pager Maint-Sup - Chino Vly FD	0.00	0.00	0.00	0.0	936.86	0.00	(936.86)	0.0
Reserve Recruit Academy	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Batteries	0.00	0.00	0.00	0.0	0.00	1,800.00	1,800.00	100.0
Batteries/Training Center	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Batteries / Communications	0.00	0.00	0.00	0.0	234.75	150.00	(84.75)	(56.5)
Batteries / Warehouse	0.00	0.00	0.00	0.0	0.00	400.00	400.00	100.0
Firefighter Equipment Replacement	741.86	0.00	(741.86)	0.0	4,511.75	36,274.00	31,762.25	87.6
Firefighting Equipment New Purchases	0.00	0.00	0.00	0.0	338.34	30,000.00	29,661.66	98.9
Firefighting Equipment/Training Center	0.00	0.00	0.00	0.0	0.00	1,500.00	1,500.00	100.0
Haz-Mat Equipment	0.00	0.00	0.00	0.0	5,260.24	7,500.00	2,239.76	29.9
Comm/Radio Technician Equipment	128.20	0.00	(128.20)	0.0	4,062.99	6,750.00	2,687.01	39.8
Technical Rescue Equipment	0.00	0.00	0.00	0.0	2,461.30	3,200.00	738.70	23.1
Special Ops Equip/Training Center	0.00	0.00	0.00	0.0	774.42	900.00	125.58	14.0
Wildland Equipment Replacement	0.00	0.00	0.00	0.0	610.17	3,700.00	3,089.83	83.5
Training Center Equipment & Prop Supply	404.25	0.00	(404.25)	0.0	2,915.68	28,750.00	25,834.32	89.9
TC Equipment C.P.A.T.	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Rentals	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Exercise Equipment - Ops	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Small Tools/Training Center	0.00	0.00	0.00	0.0	423.68	1,500.00	1,076.32	71.8
Small Tools/Facilities Maintenance	151.05	0.00	(151.05)	0.0	693.88	530.00	(163.88)	(30.9)

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Small Tools / Maintenance	798.08	0.00	(798.08)	0.0	2,152.58	5,000.00	2,847.42	56.9
Small Tools / Warehouse	0.00	0.00	0.00	0.0	106.69	800.00	693.31	86.7
Safety Equip & Supplies/Training Center	0.00	0.00	0.00	0.0	0.00	150.00	150.00	100.0
Safety Equip & Supplies/Warehouse	0.00	0.00	0.00	0.0	160.91	1,000.00	839.09	83.9
Postage/Admin	133.53	0.00	(133.53)	0.0	1,870.84	4,000.00	2,129.16	53.2
Total Supply Expenses	\$65,394.43	\$0.00	\$(65,394.43)	0.0 %	\$520,069.17	\$1,454,609.00	\$934,539.83	64.2 %
<u>Service Expenses</u>								
Audit & Accounting	\$0.00	\$0.00	\$0.00	0.0 %	\$12,418.50	\$14,000.00	\$1,581.50	11.3 %
Other Prof Services/Admin	10,312.24	0.00	(10,312.24)	0.0	21,219.69	37,045.00	15,825.31	42.7
Other Prof Services/Ops	1,370.00	0.00	(1,370.00)	0.0	14,670.87	29,945.00	15,274.13	51.0
Other Prof Services/Training Center	0.00	0.00	0.00	0.0	0.00	1,700.00	1,700.00	100.0
Other Prof Services/Comm	0.00	0.00	0.00	0.0	690.00	7,500.00	6,810.00	90.8
Other Prof Services/FMC	0.00	0.00	0.00	0.0	4,203.28	3,750.00	(453.28)	(12.1)
Other Prof Services/Fit Maint	165.00	0.00	(165.00)	0.0	495.00	0.00	(495.00)	0.0
Other Prof Services/Warehouse	0.00	0.00	0.00	0.0	0.00	6,000.00	6,000.00	100.0
IT Services/Communications	0.00	0.00	0.00	0.0	28,325.25	78,000.00	49,674.75	63.7
Legal Services - Routine	0.00	0.00	0.00	0.0	17,110.26	65,500.00	48,389.74	73.9
Legal Services - Non-Routine	7,031.30	0.00	(7,031.30)	0.0	24,484.83	7,500.00	(16,984.83)	(226.5)
Employee Health / Exams/Ops	14,958.00	0.00	(14,958.00)	0.0	26,744.96	58,743.00	31,998.04	54.5
Employee Assistance Program	0.00	0.00	0.00	0.0	2,920.00	7,500.00	4,580.00	61.1
Dispatch Services/Ops	0.00	0.00	0.00	0.0	133,329.99	279,661.00	146,331.01	52.3
Communications/Admin	4,367.69	0.00	(4,367.69)	0.0	33,502.76	70,295.00	36,792.24	52.3
Shipping / Warehouse	46.88	0.00	(46.88)	0.0	187.72	1,750.00	1,562.28	89.3
Fire Board Expenses	0.00	0.00	0.00	0.0	87.53	950.00	862.47	90.8
Wildland Expenses	0.00	0.00	0.00	0.0	19,216.56	20,000.00	783.44	3.9
Outside Vehicle Repairs	307.95	0.00	(307.95)	0.0	2,278.66	8,000.00	5,721.34	71.5
Newspaper Advertising	0.00	0.00	0.00	0.0	0.00	3,450.00	3,450.00	100.0
Outside Dupl & Printing / Admin	(22.75)	0.00	22.75	0.0	2,486.59	6,750.00	4,263.41	63.2
Outside Dupl & Printing/CRMD	0.00	0.00	0.00	0.0	631.87	1,400.00	768.13	54.9
Outside Dupl & Printing/Ops	(30.00)	0.00	30.00	0.0	629.65	1,775.00	1,145.35	64.5
Outside Dupl & Printing / Training Cente	0.00	0.00	0.00	0.0	0.00	200.00	200.00	100.0
Insurance	0.00	0.00	0.00	0.0	73,367.00	94,835.00	21,468.00	22.6
Cable TV	147.09	0.00	(147.09)	0.0	1,009.53	1,575.00	565.47	35.9
Electricity	301.04	0.00	(301.04)	0.0	2,423.84	4,250.00	1,826.16	43.0
Electric / CRMD	458.88	0.00	(458.88)	0.0	2,225.87	4,000.00	1,774.13	44.4
Electricity - OPS - Station 50	656.42	0.00	(656.42)	0.0	6,214.33	12,500.00	6,285.67	50.3
Electricity - OPs - Station 51	470.42	0.00	(470.42)	0.0	3,397.51	4,935.00	1,537.49	31.2
Electricity - OPs - Station 52	49.23	0.00	(49.23)	0.0	233.67	525.00	291.33	55.5

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Electricity - OPs - Station 53	774.12	0.00	(774.12)	0.0	6,232.73	10,500.00	4,267.27	40.6
Electricity - OPs - Station 54	0.00	0.00	0.00	0.0	5,087.38	10,000.00	4,912.62	49.1
Electricity - OPs - Station 55	0.00	0.00	0.00	0.0	0.00	788.00	788.00	100.0
Electricity - OPs - Station 56	(139.22)	0.00	139.22	0.0	353.04	525.00	171.96	32.8
Electricity - OPs - Station 57	620.72	0.00	(620.72)	0.0	5,131.23	9,450.00	4,318.77	45.7
Electricity - OPs - Station 58	638.65	0.00	(638.65)	0.0	4,049.39	9,000.00	4,950.61	55.0
Electricity - OPs - Station 59	543.01	0.00	(543.01)	0.0	5,059.24	9,450.00	4,390.76	46.5
Electric/Training Center	671.86	0.00	(671.86)	0.0	10,296.65	20,000.00	9,703.35	48.5
Electric/Communications	836.81	0.00	(836.81)	0.0	15,387.50	25,000.00	9,612.50	38.5
Electric/Maintenance	861.89	0.00	(861.89)	0.0	7,251.59	12,500.00	5,248.41	42.0
Electric/Warehouse	0.00	0.00	0.00	0.0	1,716.97	10,000.00	8,283.03	82.8
Sanitation Charges	0.00	0.00	0.00	0.0	88.26	200.00	111.74	55.9
Sanitation / CRMD	0.00	0.00	0.00	0.0	45.89	137.00	91.11	66.5
Sanitation Charges	55.17	0.00	(55.17)	0.0	268.81	1,000.00	731.19	73.1
Sanitation Charges - Station 50	0.00	0.00	0.00	0.0	211.80	450.00	238.20	52.9
Sanitation Charges - Station 51	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Sanitation Charges - Station 53	0.00	0.00	0.00	0.0	289.51	500.00	210.49	42.1
Sanitation Charges - Station 54	0.00	0.00	0.00	0.0	211.80	450.00	238.20	52.9
Sanitation Charges - Station 57	0.00	0.00	0.00	0.0	211.80	450.00	238.20	52.9
Sanitation Charges - Station 58	0.00	0.00	0.00	0.0	211.80	450.00	238.20	52.9
Sanitation Charges - Station 59	0.00	0.00	0.00	0.0	95.85	450.00	354.15	78.7
Sanitation/Training Center	0.00	0.00	0.00	0.0	723.66	1,500.00	776.34	51.8
Sanitation/Communications	0.00	0.00	0.00	0.0	0.00	300.00	300.00	100.0
Sanitation/Maintenance	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Sanitation/Warehouse	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Natural Gas	58.53	0.00	(58.53)	0.0	155.27	650.00	494.73	76.1
Station 50	0.00	0.00	0.00	0.0	373.01	2,500.00	2,126.99	85.1
Natural Gas - Station 51	516.09	0.00	(516.09)	0.0	1,029.57	4,500.00	3,470.43	77.1
Natural Gas - Station 53	150.51	0.00	(150.51)	0.0	399.29	1,500.00	1,100.71	73.4
Natural Gas - Station 58	0.00	0.00	0.00	0.0	427.98	2,500.00	2,072.02	82.9
Natural Gas - Station 59	633.06	0.00	(633.06)	0.0	1,084.38	2,250.00	1,165.62	51.8
Natural Gas/Training Center	0.00	0.00	0.00	0.0	0.00	7,000.00	7,000.00	100.0
Natural Gas/Maintenance	574.34	0.00	(574.34)	0.0	933.46	3,250.00	2,316.54	71.3
LPG	0.00	0.00	0.00	0.0	0.00	105.00	105.00	100.0
LPG - Station 51	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0
LPG - Station 52	0.00	0.00	0.00	0.0	0.00	350.00	350.00	100.0
LPG - Station 54	0.00	0.00	0.00	0.0	0.00	1,250.00	1,250.00	100.0
LPG - Station 56	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
LPG - Station 57	0.00	0.00	0.00	0.0	1.06	500.00	498.94	99.8

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CENTRAL YAVAPAI FIRE DISTRICT
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(Original Budget to Actual Comparison)
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	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
LPG - Station 59	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0
LPG/Communications	53.18	0.00	(53.18)	0.0	53.18	7,500.00	7,446.82	99.3
LPG/Warehouse	0.00	0.00	0.00	0.0	0.00	7,500.00	7,500.00	100.0
Pest Control	291.00	0.00	(291.00)	0.0	2,137.00	3,829.00	1,692.00	44.2
Water	27.55	0.00	(27.55)	0.0	482.27	1,000.00	517.73	51.8
Water / CRMD	14.34	0.00	(14.34)	0.0	250.86	500.00	249.14	49.8
Water - Station 50	164.34	0.00	(164.34)	0.0	920.29	1,400.00	479.71	34.3
Water - Station 51	136.15	0.00	(136.15)	0.0	1,173.67	1,300.00	126.33	9.7
Water - Station 52	100.00	0.00	(100.00)	0.0	800.00	1,890.00	1,090.00	57.7
Water - Station 53	68.35	0.00	(68.35)	0.0	1,196.21	2,500.00	1,303.79	52.2
Water - Station 58	99.46	0.00	(99.46)	0.0	1,061.14	1,250.00	188.86	15.1
Water - Station 59	0.00	0.00	0.00	0.0	660.94	1,250.00	589.06	47.1
Water/Training Center	423.89	0.00	(423.89)	0.0	2,407.21	5,000.00	2,592.79	51.9
Water/Maintenance	0.00	0.00	0.00	0.0	1,082.17	2,000.00	917.83	45.9
Water/Warehouse	0.00	0.00	0.00	0.0	0.00	1,250.00	1,250.00	100.0
Hydrant Maintenance	62.47	0.00	(62.47)	0.0	313.25	3,000.00	2,686.75	89.6
Repair & Maint Equip/Admin	0.00	0.00	0.00	0.0	577.45	250.00	(327.45)	(131.0)
Risk Management Equipment	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Outside Repair Equip/Ops	0.00	0.00	0.00	0.0	7,368.90	19,177.00	11,808.10	61.6
Outside Repair Equip/TC	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Outside Repair Equip/Fac Maint	0.00	0.00	0.00	0.0	916.26	1,802.00	885.74	49.2
Outside Repair/Veh Maint Equip	0.00	0.00	0.00	0.0	0.00	3,500.00	3,500.00	100.0
EMS Training	0.00	0.00	0.00	0.0	299.86	2,074.00	1,774.14	85.5
CYFD Training Center Classes	0.00	0.00	0.00	0.0	4,285.00	7,700.00	3,415.00	44.4
State Fire School	0.00	0.00	0.00	0.0	2,654.80	3,000.00	345.20	11.5
Training & Travel/Admin	706.00	0.00	(706.00)	0.0	3,066.58	5,585.00	2,518.42	45.1
Training & Travel/CRMD	0.00	0.00	0.00	0.0	3,446.98	8,400.00	4,953.02	59.0
Training & Travel/Ops	1,919.78	0.00	(1,919.78)	0.0	12,716.38	35,775.00	23,058.62	64.5
Training & Travel/Training Center	0.00	0.00	0.00	0.0	0.00	5,000.00	5,000.00	100.0
Training & Travel / Special Ops Personne	0.00	0.00	0.00	0.0	0.00	5,200.00	5,200.00	100.0
Training & Travel/Communications	0.00	0.00	0.00	0.0	0.00	6,500.00	6,500.00	100.0
Training & Travel/Maintenance	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Training & Travel/Warehouse	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Books & Subscriptions / OPs	0.00	0.00	0.00	0.0	0.00	965.00	965.00	100.0
Books & Subscriptions / Training Center	0.00	0.00	0.00	0.0	29.00	85.00	56.00	65.9
ACLS Recert/ALS CEU's	0.00	0.00	0.00	0.0	12,600.00	10,800.00	(1,800.00)	(16.7)
ACLS Upgrade	0.00	0.00	0.00	0.0	4,110.00	21,930.00	17,820.00	81.3
EMT Refresher Course	125.00	0.00	(125.00)	0.0	1,250.00	6,400.00	5,150.00	80.5
Awards	0.00	0.00	0.00	0.0	138.23	0.00	(138.23)	0.0

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%		Actual	Year To Date Budget	Variance	%
Awards	3,819.40	0.00	(3,819.40)	0.0		6,308.11	5,875.00	(433.11)	(7.4)
College - Upper & Lower Division	1,163.40	0.00	(1,163.40)	0.0		2,825.40	8,500.00	5,674.60	66.8
Training/Ops/Program Managers	0.00	0.00	0.00	0.0		154.00	6,300.00	6,146.00	97.6
Haz Mat Travel & Training	0.00	0.00	0.00	0.0		1,924.24	2,500.00	575.76	23.0
Wildland Travel & Training	0.00	0.00	0.00	0.0		250.00	14,000.00	13,750.00	98.2
Dues/Admin	654.00	0.00	(654.00)	0.0		1,240.19	4,710.00	3,469.81	73.7
Dues/CRMD	0.00	0.00	0.00	0.0		310.91	1,860.00	1,549.09	83.3
Dues/Operations	1,000.00	0.00	(1,000.00)	0.0		1,200.00	3,575.00	2,375.00	66.4
Dues/Training Center	0.00	0.00	0.00	0.0		0.00	1,635.00	1,635.00	100.0
Dues/Warehouse	0.00	0.00	0.00	0.0		50.00	50.00	0.00	0.0
Misc/Admin	14.00	0.00	(14.00)	0.0		1,173.71	2,000.00	826.29	41.3
Misc/CRMD	0.00	0.00	0.00	0.0		137.24	665.00	527.76	79.4
Misc/Operations	(143.91)	0.00	143.91	0.0		1,059.91	0.00	(1,059.91)	0.0
Misc/Operations - Routine	0.00	0.00	0.00	0.0		505.00	750.00	245.00	32.7
Misc/Operations - Fire Rehab	38.04	0.00	(38.04)	0.0		431.18	2,475.00	2,043.82	82.6
Misc/Operations - Taxi Cab - Citizens	0.00	0.00	0.00	0.0		42.00	250.00	208.00	83.2
Misc/Operations - BC Promo Testing	0.00	0.00	0.00	0.0		0.00	2,000.00	2,000.00	100.0
Misc/Operations - Captain Promo Testing	0.00	0.00	0.00	0.0		0.00	1,200.00	1,200.00	100.0
Misc/Operations - Resv FF Recrtmnt Suppl	0.00	0.00	0.00	0.0		0.00	200.00	200.00	100.0
Misc/Warehouse	0.00	0.00	0.00	0.0		0.00	50.00	50.00	100.0
Contract Services / Comm & IT	0.00	0.00	0.00	0.0		4,463.91	8,400.00	3,936.09	46.9
Total Service Expenses	\$58,121.37	\$0.00	\$(58,121.37)	0.0 %		\$589,908.07	\$1,245,521.00	\$655,612.93	52.6 %
Capital Expenses									
Training Center Phase 2	\$0.00	\$0.00	\$0.00	0.0 %		\$11,538.18	\$12,000.00	\$461.82	3.8 %
Scissor Lift and Trailer-Facilities	0.00	0.00	0.00	0.0		0.00	15,000.00	15,000.00	100.0
Cap Outlay - Vehicles/Ops	0.00	0.00	0.00	0.0		1,956.68	845,872.00	843,915.32	99.8
Cap Outlay - Equip/Ops	0.00	0.00	0.00	0.0		0.00	23,500.00	23,500.00	100.0
Cap Outlay - Equip/Ops Non-Inventory	0.00	0.00	0.00	0.0		0.00	50,000.00	50,000.00	100.0
Cap Outlay - Comm Equip	0.00	0.00	0.00	0.0		9,849.47	50,000.00	40,150.53	80.3
Cap Outlay - Comm - Glassford Hill Tower	0.00	0.00	0.00	0.0		24,284.62	0.00	(24,284.62)	0.0
Capital Outlay - Glassford Hill Non Cap.	0.00	0.00	0.00	0.0		4,734.93	0.00	(4,734.93)	0.0
Capital Outlay - Glassford Hill Equip.	90.39	0.00	(90.39)	0.0		4,538.62	0.00	(4,538.62)	0.0
Cap. Outlay - Glassford Hill Non Cap.	0.00	0.00	0.00	0.0		12,917.85	0.00	(12,917.85)	0.0
Cap Outlay - Warehouse	0.00	0.00	0.00	0.0		978.98	0.00	(978.98)	0.0
Total Capital Expenses	\$90.39	\$0.00	\$(90.39)	0.0 %		\$70,799.33	\$996,372.00	\$925,572.67	92.9 %
Total Expenses	\$1,089,982.72		\$(1,089,982.72)			\$7,803,520.28	\$15,411,569.00	\$7,608,048.72	49.4 %

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CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	<u><u>\$(713,502.50)</u></u>	<u><u>\$0.00</u></u>	<u><u>\$(713,502.50)</u></u>	<u><u>0.0 %</u></u>	<u><u>\$449,140.29</u></u>	<u><u>\$(2,070,914.00)</u></u>	<u><u>\$2,520,054.29</u></u>	<u><u>121.7 %</u></u>

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CENTRAL YAVAPAI FIRE DISTRICT
Balance Sheet
As of 1/31/2015

Assets

Current Assets

Cash with Yavapai County	\$4,472,386.99	
Capital Reserve Fund	6,252,980.71	
Taxes Receivable	324,234.79	
Other Receivables	112,950.51	
Misc. Receivables	21,144.21	
Retiree / Insurance Receivable	5,540.19	
Total Current Assets		\$11,189,237.40
 Total Assets		 \$11,189,237.40

Liabilities and Net Assets

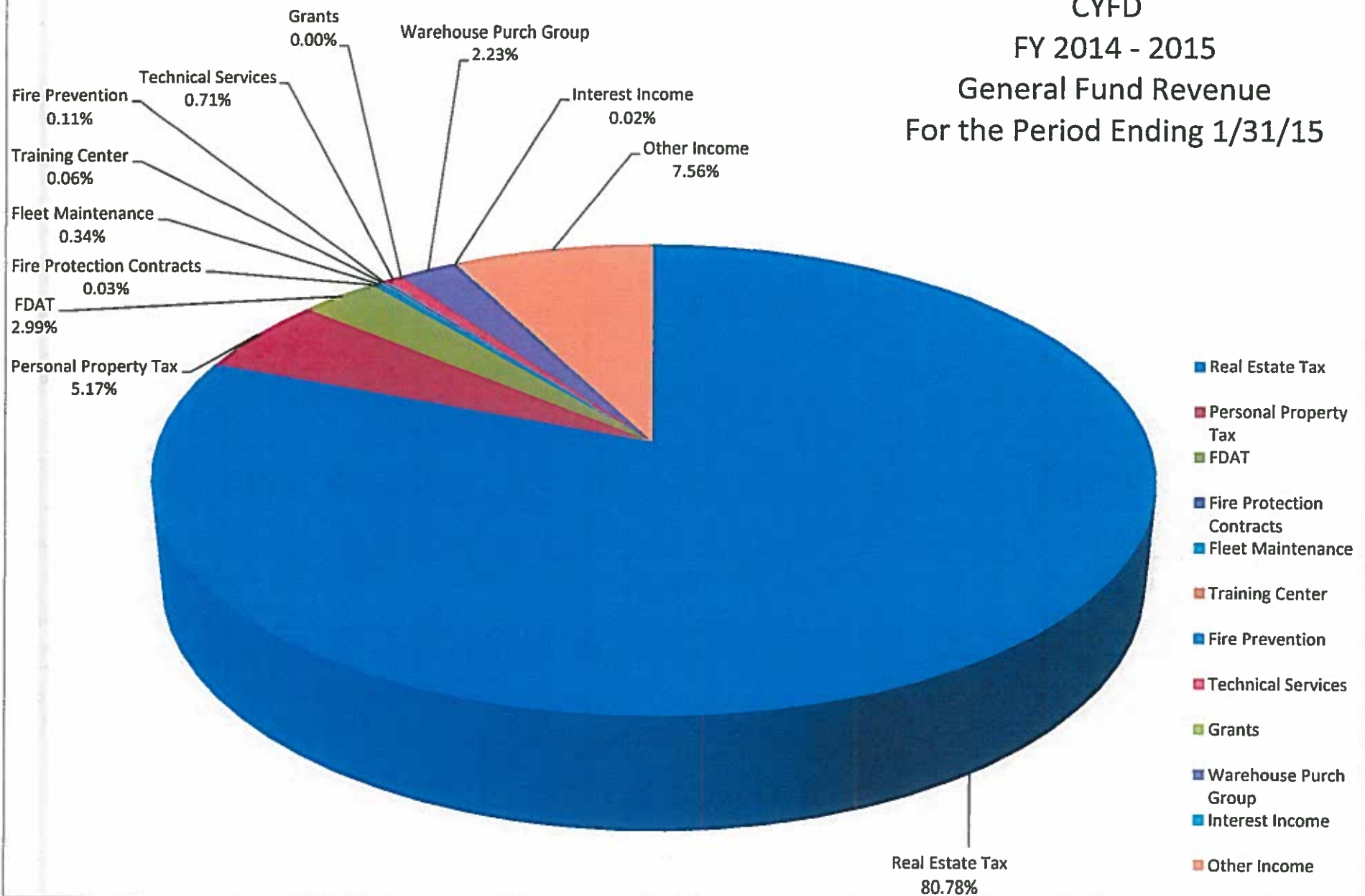
Current Liabilities

Accounts Payable	\$206,952.48	
Accrued Wages	184,340.24	
Accrued Payroll Expenses	48,191.97	
Credit Card	(4,037.53)	
State Retirement Withheld	(0.02)	
Health Insurance Withheld	3,617.13	
Dental Insurance Withheld	5,404.46	
WC Payable	35,791.54	
CYRTA - Test Fee's Payable	2,187.50	
Deferred Revenue	255,519.83	
Total Current Liabilities		\$737,967.60
 Total Liabilities		 \$737,967.60

Net Assets

Fund Balance	\$10,002,129.51	
Current Year Net Assets	449,140.29	
Total Net Assets		10,451,269.80
 Total Liabilities and Net Assets		 \$11,189,237.40

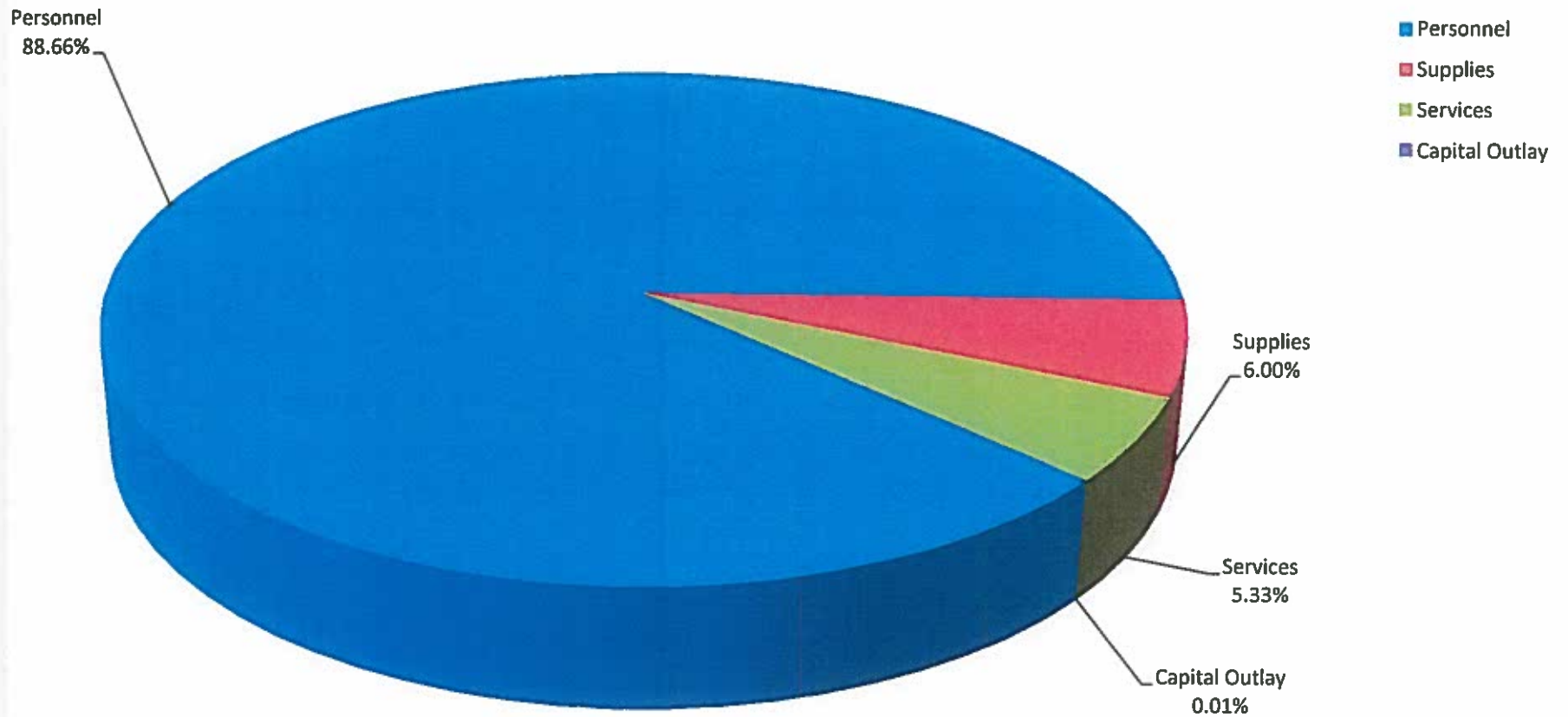
CYFD
FY 2014 - 2015
General Fund Revenue
For the Period Ending 1/31/15



CYFD
Revenue

	Current	YTD	
	Month Revenue	Budget	
Real Estate Tax	\$ 304,148	\$ 12,084,166	80.79
Personal Property Tax	\$ 19,455	\$ 271,693	5.17
FDAT	\$ 11,243	\$ 313,900	2.99
Fire Protection Contracts	\$ 100	\$ 65,000	0.03
Fleet Maintenance	\$ 1,278	\$ 22,750	0.34
Training Center	\$ 220	\$ 30,000	0.06
Fire Prevention	\$ 400	\$ 90,300	0.11
Technical Services	\$ 2,688	\$ 163,000	0.71
Grants	\$ -	\$ 173,346	0.00
Warehouse Purch Group	\$ 8,411	\$ 50,000	2.23
Interest Income	\$ 81	\$ 15,000	0.02
Other Income	\$ 28,456	\$ 61,500	7.56
	<u>\$ 376,480</u>	<u>\$ 13,340,655</u>	<u>100.00</u>

CYFD
FY 2014 - 2015
General Fund Expenditures
For the Period Ending 1/31/15



CYFD
Expenses

	Current Month		YTD Budget	
	Actual			
Personnel	\$ 966,377	\$	11,715,067	88.66
Supplies	\$ 65,394	\$	1,454,609	6.00
Services	\$ 58,121	\$	1,245,521	5.33
Capital Outlay	\$ 90	\$	996,372	0.01
	<hr/>			
	\$ 1,089,983	\$	15,411,569	100



2014 - 2015 Cash Flow by Month : February Board Meeting

	Actual	Projected										
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Revenues:												
Property Taxes	52,496	16,334	1,095,502	4,537,287	776,001	822,849	323,603	1,029,655	1,029,655	1,029,655	1,029,655	1,029,655
Fire Protection Contracts	1,081	1,069	57,218	4,405	(339)	746	100	5,417	5,417	5,417	5,417	5,417
FDAT	1,836	823	25,478	78,715	58,108	19,303	11,243	26,158	26,158	26,158	26,158	26,158
Fee for Service	18,381	9,380	12,808	25,647	13,850	17,089	4,586	25,504	25,504	25,504	25,504	25,504
Interest Income	7,966	542	95	120	5,549	9,962	81	1,250	1,250	1,250	1,250	1,250
Grants	-	35,607	-	-	-	-	-	14,445	14,445	14,445	14,445	14,445
Misc. Non Levy	287	55,364	22,072	2,668	36,866	53,220	36,867	9,292	9,292	9,292	9,292	9,292
Revenue Totals:	82,047	119,119	1,213,173	4,648,842	890,035	923,169	376,480	1,111,721	1,111,721	1,111,721	1,111,721	1,111,721
Expenditures:												
Personnel Costs	976,260	834,688	874,688	1,298,678	866,142	805,910	966,377	976,256	976,256	976,256	976,256	976,256
Supplies/ Consum.	82,339	33,044	65,095	109,798	59,117	90,711	65,394	121,217	121,217	121,217	121,217	121,217
Utilities	13,644	14,570	10,166	18,785	12,846	17,089	10,257	14,902	14,902	14,902	14,902	14,902
Misc. Service Expenses	83,136	67,624	86,681	115,393	58,368	47,691	47,864	88,891	88,891	88,891	88,891	88,891
Capital Expenses	12,131	28,068	4,773	16,024	2,085	7,627	90	83,031	83,031	83,031	83,031	83,031
Expenditure Totals:	1,167,510	977,994	1,041,403	1,558,678	998,558	969,028	1,089,982	1,284,297	1,284,297	1,284,297	1,284,297	1,284,297
Monthly Net Cash	-1085463	-858875	171770	3090164	-108523	-45859	-713502	-172576	-\$532,626	-172576	-172576	-172576
Cumulative Net Cash	(1,085,463)	(1,944,338)	2,116,108	974,056	865,533	819,674	106,172	\$ (66,404)	(599,030)	250,900	78,324	(94,252)
Cash Balance (\$2.1 M carryover)	1,014,537	155,662	(16,108)	3,074,056	2,965,533	2,919,674	2,206,172					
Capital Reserve \$6,252,980.71 bal.	7,990,471	7,990,909	6,240,995	6,241,121	6,245,450	6,252,937	6,252,981					

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Central Yavapai Fire Bond Debt Service
Income Statement
(Original Budget to Actual Comparison)
For the period of 1/1/2015 Through 1/31/2015

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>General & Administrative Expenses</u>								
Bond Debt Service Interest Expense	\$0.00	\$0.00	\$0.00	0.0 %	\$229,251.73	\$0.00	\$(229,251.73)	0.0 %
Professional Services	0.00	0.00	0.00	0.0	550.00	0.00	(550.00)	0.0
Total General & Administrative Expenses	\$0.00	\$0.00	\$0.00	0.0 %	\$229,801.73	\$0.00	\$(229,801.73)	0.0 %
Total Expenses					\$229,801.73		\$(229,801.73)	
Income (Loss) from Operations	\$0.00	\$0.00	\$0.00	0.0 %	\$(229,801.73)	\$0.00	\$(229,801.73)	0.0 %
<u>Other Income (Expense)</u>								
Bond Debt Service Tax Revenue	\$34,302.08	\$0.00	\$34,302.08	0.0 %	\$803,695.98	\$0.00	\$803,695.98	0.0 %
Bond Debt Service Interest Revenue	8.21	0.00	8.21	0.0	2,113.58	0.00	2,113.58	0.0
Total Other Income (Expense)	\$34,310.29	\$0.00	\$34,310.29	0.0 %	\$805,809.56	\$0.00	\$805,809.56	0.0 %
Net Income (Loss)	\$34,310.29	\$0.00	\$34,310.29	0.0 %	\$576,007.83	\$0.00	\$576,007.83	0.0 %

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Central Yavapai Fire Bond Debt Service
Balance Sheet
As of 1/31/2015

Assets

Current Assets

Cash / Bond Debt Service	\$1,047,526.41	
Property Tax Receivable	39,533.41	
Deferred Revenue - Prop Tax	(31,155.10)	
Total Current Assets		\$1,055,904.72
Total Assets		\$1,055,904.72

Net Assets

Retained Earnings	\$479,896.89	
Current Year Net Assets	576,007.83	
Total Net Assets		1,055,904.72
Total Liabilities and Net Assets		\$1,055,904.72

**Central Yavapai Fire District
General Fund Tax Collection Information**

Total Levy Month	FY 03-04 Collected	FY 04-05 Collected	FY 05-06 Collected	FY 06-07 Collected	FY 07-08 Collected	FY 08-09 Collected	FY 09-10 Collected	FY 10-11 Collected	FY 11-12 Collected	FY 12-13 Collected	FY 13-14 Collected	FY 14-15 Collected
July	\$83,267	\$90,827	\$96,915	\$83,783	\$87,156	\$110,039	\$132,171	\$160,816	\$97,118	\$98,218	\$49,130	\$52,496
%	1.3917%	1.3137%	1.1992%	0.8879%	0.7357%	0.8173%	0.986%	1.199%	0.807%	0.849%	0.429%	0.425%
% To Date	1.3917%	1.3137%	1.1992%	0.8879%	0.7357%	0.8173%	0.9857%	1.1993%	0.8072%	0.8492%	0.4286%	0.4249%
August	\$21,745	\$19,394	\$33,539	\$29,902	\$29,493	\$43,363	\$54,230	\$67,211	\$67,725	\$53,505	\$31,390	\$16,334
%	0.3634%	0.2805%	0.4150%	0.3169%	0.2490%	0.3221%	0.404%	0.501%	0.563%	0.463%	0.274%	0.132%
% To Date	1.7551%	1.5942%	1.6142%	1.2048%	0.9847%	1.1394%	1.3902%	1.7005%	1.3702%	1.3118%	0.7024%	0.5571%
September	\$24,687	\$539,210	\$70,431	\$177,924	\$43,626	\$107,451	\$54,153	\$117,450	\$77,250	\$838,823	\$648,107	\$1,095,501
%	0.4126%	7.7991%	0.8715%	1.8856%	0.3683%	0.7981%	0.404%	0.876%	0.642%	7.253%	5.654%	8.866%
% To Date	2.1677%	9.3933%	2.4856%	3.0904%	1.3530%	1.9375%	1.7941%	2.5764%	2.0123%	8.5645%	6.3562%	9.4233%
October	\$2,254,059	\$1,927,176	\$2,875,353	\$3,215,840	\$4,532,443	\$5,218,751	\$4,889,830	\$4,830,888	\$3,857,770	\$4,051,242	\$3,652,128	\$4,537,288
%	37.6731%	27.8745%	35.5779%	34.0804%	38.2608%	38.763%	36.469%	36.027%	32.065%	35.028%	31.860%	36.722%
% To Date	39.8408%	37.2678%	38.0635%	37.1708%	39.6138%	40.7001%	38.2627%	38.6034%	34.0777%	43.5926%	38.2159%	46.1451%
November	\$968,001	\$1,286,650	\$1,314,493	\$1,569,999	\$1,445,614	\$1,464,437	\$1,810,813	\$1,771,286	\$2,173,940	\$1,136,001	\$1,662,046	\$776,001
%	16.1786%	18.6100%	16.2648%	16.6383%	12.2032%	10.877%	13.505%	13.210%	18.070%	9.822%	14.499%	6.280%
% To Date	56.0194%	55.8777%	54.3283%	53.8091%	51.8170%	51.5773%	51.7678%	51.8130%	52.1474%	53.4147%	52.7149%	52.4255%
December	\$196,845	\$196,952	\$436,441	\$487,646	\$518,402	\$653,937	\$804,068	\$703,572	\$598,094	\$657,523	\$682,390	\$822,849
%	3.2900%	2.8487%	5.4003%	5.1679%	4.3761%	4.8572%	5.9968%	5.2470%	4.9713%	5.6851%	5.9529%	6.6596%
% To Date	59.3094%	58.7264%	59.7285%	58.9771%	56.1931%	56.4344%	57.7646%	57.0600%	57.1187%	59.0998%	58.6678%	59.0851%
January	\$87,782	\$144,098	\$182,929	\$233,164	\$418,982	\$429,557	\$418,693	\$440,523	\$471,527	\$316,971	\$345,369	\$323,603
%	1.4671%	2.0842%	2.2635%	2.4710%	3.5369%	3.1906%	3.1226%	3.2853%	3.9193%	2.7406%	3.0129%	2.6190%
% To Date	60.7765%	60.8106%	61.9920%	61.4481%	59.7300%	59.6250%	60.8872%	60.3453%	61.0380%	61.8405%	61.6806%	61.7041%
February	\$100,348	\$97,852	\$263,264	\$278,975	\$364,994	\$418,260	\$491,337	\$579,652	\$452,569	\$404,624	\$354,364	\$0
%	1.6772%	1.4153%	3.2575%	2.9565%	3.0811%	3.1067%	3.6644%	4.3228%	3.7617%	3.4985%	3.0913%	0.0000%
% To Date	62.4537%	62.2260%	65.2495%	64.4045%	62.8111%	62.7317%	64.5516%	64.6681%	64.7997%	65.3389%	64.7719%	61.7041%
March	\$137,284	\$154,631	\$371,324	\$361,669	\$535,404	\$589,848	\$622,420	\$585,713	\$469,035	\$388,803	\$444,942	\$0
%	2.2945%	2.2366%	4.5945%	3.8328%	4.5196%	4.3811%	4.6420%	4.3680%	3.8986%	3.3617%	3.8815%	0.0000%
% To Date	64.7482%	64.4625%	69.8440%	68.2374%	67.3307%	67.1128%	69.1937%	69.0361%	68.6983%	68.7006%	68.6534%	61.7041%
April	\$1,132,505	\$1,458,917	\$1,771,951	\$2,150,211	\$2,612,277	\$3,055,585	\$3,015,293	\$3,016,004	\$2,866,023	\$2,744,532	\$2,658,334	\$0
%	18.9281%	21.1016%	21.9251%	22.7872%	22.0517%	22.6955%	22.4882%	22.4923%	23.8222%	23.7299%	23.1902%	0.0000%
% To Date	83.6763%	85.5642%	91.7691%	91.0246%	89.3824%	89.8083%	91.6819%	91.5284%	92.5205%	92.4305%	91.8436%	61.7041%
May	\$878,347	\$831,445	\$488,790	\$577,825	\$793,414	\$879,374	\$916,959	\$947,777	\$798,148	\$740,157	\$716,914	\$0
%	14.6802%	12.0259%	6.0480%	6.1236%	6.6976%	6.5316%	6.8387%	7.0682%	6.6341%	6.3996%	6.2541%	0.0000%
% To Date	98.3565%	97.5901%	97.8171%	97.1482%	96.0800%	96.3399%	98.5206%	98.5966%	99.1546%	98.8301%	98.0977%	61.7041%
June	\$79,080	\$114,278	\$116,499	\$159,436	\$136,155	\$145,703	\$170,884	\$174,933	\$177,193	\$161,596	\$161,606	\$0
%	1.3217%	1.6529%	1.4415%	1.6897%	1.1494%	1.0822%	1.2745%	1.3046%	1.4728%	1.3972%	1.4098%	0.0000%
% To Date	99.6782%	99.2430%	99.2586%	98.8379%	97.2294%	97.4221%	99.7951%	99.9012%	100.6274%	100.2273%	99.5075%	61.7041%
TOTALS	\$5,963,949	\$6,861,430	\$8,021,929	\$9,326,373	\$11,517,960	\$13,116,306	\$13,380,852	\$13,395,823	\$12,106,390	\$11,591,996	\$11,406,720	\$7,624,072
Delinquency	0.3218%	0.7570%	0.7414%	1.1621%	2.7706%	2.5779%	0.2049%	0.0988%	-0.6274%	-0.2273%	0.4925%	38.2959%

**Central Yavapai Fire District
FDAT Collection Information**

Total Levy Month	FY 03-04 \$300,000 Collected	FY 04-05 \$300,000 Collected	FY 05-06 \$300,000 Collected	FY 06-07 \$300,000 Collected	FY 07-08 \$300,000 Collected	FY 08-09 \$300,000 Collected	FY 09-10 \$300,000 Collected	FY 10-11 \$300,000 Collected	FY 11-12 \$300,000 Collected	FY 12-13 \$338,000 Collected	FY 13-14 \$309,352 Collected	FY 14-15 \$313,900 Collected
July	\$6,086	\$4,703	\$4,168	\$2,975	\$2,464	\$1,301	\$3,143	\$3,697	\$2,595	\$3,064	\$1,979	\$1,836
%	2.0287%	1.5678%	1.3894%	0.9916%	0.8212%	0.4338%	1.048%	1.232%	0.865%	0.907%	0.640%	0.585%
% To Date	2.0287%	1.5678%	1.3894%	0.9916%	0.8212%	0.4338%	1.0476%	1.2324%	0.8651%	0.9066%	0.6398%	0.5848%
August	\$1,315	\$1,604	\$1,731	\$1,333	\$1,258	\$1,226	\$1,248	\$1,915	\$1,736	\$1,536	\$902	\$823
%	0.4382%	0.5347%	0.5769%	0.4445%	0.4192%	0.4085%	0.416%	0.638%	0.579%	0.455%	0.291%	0.262%
% To Date	2.4669%	2.1025%	1.9664%	1.4361%	1.2404%	0.8423%	1.4636%	1.8709%	1.4439%	1.3611%	0.9312%	0.8471%
September	\$988	\$21,474	\$1,724	\$2,051	\$868	\$1,745	\$1,257	\$2,388	\$1,448	\$19,621	\$15,016	\$25,478
%	0.3293%	7.1580%	0.5747%	0.6837%	0.2893%	0.582%	0.419%	0.796%	0.483%	5.805%	4.854%	8.117%
% To Date	2.7962%	9.2605%	2.5411%	2.1198%	1.5297%	1.4240%	1.8825%	2.6670%	1.9266%	7.1662%	5.7853%	8.9637%
October	\$101,511	\$82,848	\$96,135	\$102,106	\$97,685	\$101,806	\$99,555	\$96,016	\$93,006	\$101,218	\$95,055	\$78,715
%	33.8371%	27.6161%	32.0451%	34.0354%	32.5616%	33.9354%	33.185%	32.005%	31.002%	29.946%	30.727%	25.076%
% To Date	36.6333%	36.8765%	34.5861%	36.1551%	34.0913%	35.3594%	35.0674%	34.6725%	32.9286%	37.1125%	36.5125%	34.0402%
November	\$60,671	\$62,790	\$59,803	\$55,973	\$56,540	\$50,916	\$52,928	\$50,646	\$59,997	\$53,327	\$50,582	\$58,108
%	20.2237%	20.9300%	19.9344%	18.6576%	18.8467%	16.9722%	17.6426%	16.8819%	19.9989%	15.7772%	16.3508%	18.5116%
% To Date	56.8570%	57.8066%	54.5205%	54.8128%	52.9379%	52.3315%	52.7100%	51.5544%	52.9274%	52.8897%	52.8633%	52.5518%
December	\$10,215	\$8,615	\$18,356	\$14,523	\$14,149	\$14,552	\$17,550	\$19,555	\$15,865	\$18,751	\$17,866	\$19,303
%	3.4052%	2.8715%	6.1188%	4.8412%	4.7163%	4.8505%	5.8501%	6.5184%	5.2883%	5.5476%	5.7753%	6.1494%
% To Date	60.2621%	60.6781%	60.6393%	59.6539%	57.6542%	57.1821%	58.5602%	58.0728%	58.2157%	58.4373%	58.6386%	58.7012%
January	\$6,025	\$8,021	\$9,532	\$9,359	\$12,416	\$11,850	\$12,187	\$11,920	\$12,904	\$12,073	\$20,052	\$11,243
%	2.0084%	2.6738%	3.1775%	3.1195%	4.1386%	3.9501%	4.0624%	3.9733%	4.3013%	3.5719%	6.4819%	3.5817%
% To Date	62.2705%	63.3519%	63.8167%	62.7734%	61.7928%	61.1321%	62.6225%	62.0461%	62.5170%	62.0092%	65.1205%	62.2829%
February	\$7,330	\$4,527	\$7,787	\$9,793	\$10,562	\$9,794	\$11,387	\$10,332	\$10,894	\$11,450	\$8,863	\$0
%	2.4433%	1.5091%	2.5957%	3.2644%	3.5207%	3.265%	3.796%	3.444%	3.631%	3.388%	2.865%	0.000%
% To Date	64.7138%	64.8610%	66.4124%	66.0378%	65.3134%	64.3968%	66.4183%	65.4902%	66.1482%	65.3968%	67.9857%	62.2829%
March	\$6,047	\$5,620	\$16,226	\$12,337	\$12,305	\$12,699	\$13,595	\$14,808	\$12,280	\$11,003	\$10,149	\$0
%	2.0156%	1.8734%	5.4085%	4.1122%	4.1017%	4.2329%	4.5315%	4.9361%	4.0932%	3.2554%	3.2808%	0.0000%
% To Date	66.7294%	66.7344%	71.8209%	70.1500%	69.4151%	68.6297%	70.9498%	70.4262%	70.2414%	68.6522%	71.2665%	62.2829%
April	\$52,113	\$51,786	\$45,356	\$45,679	\$33,339	\$39,613	\$55,561	\$57,997	\$43,738	\$56,579	\$58,042	\$0
%	17.3709%	17.2621%	15.1187%	15.2263%	11.1131%	13.2045%	18.5203%	19.3324%	14.5794%	16.7394%	18.7624%	0.0000%
% To Date	84.1002%	83.9965%	86.9396%	85.3763%	80.5282%	81.8342%	89.4701%	89.7587%	84.8208%	85.3916%	90.0289%	62.2829%
May	\$45,145	\$43,885	\$34,199	\$37,793	\$50,251	\$44,834	\$31,295	\$25,244	\$44,155	\$43,984	\$31,386	\$0
%	15.0484%	14.6283%	11.3997%	12.5976%	16.7503%	14.9446%	10.4317%	8.4146%	14.7184%	13.0130%	10.1458%	0.0000%
% To Date	99.1487%	98.6248%	98.3393%	97.9739%	97.2786%	96.7788%	99.9019%	98.1733%	99.5391%	98.4046%	100.1747%	62.2829%
June	\$4,395	\$4,629	\$3,699	\$4,194	\$3,396	\$3,537	\$3,134	\$4,100	\$4,540	\$5,694	\$4,028	\$0
%	1.4651%	1.5430%	1.2329%	1.3979%	1.1319%	1.1790%	1.0447%	1.3665%	1.5132%	1.6847%	1.3019%	0.0000%
% To Date	100.6138%	100.1679%	99.5722%	99.3718%	98.4105%	97.9578%	100.9465%	99.5398%	101.0524%	100.0894%	101.4767%	62.2829%
TOTALS	\$301,841	\$300,504	\$298,716	\$298,115	\$295,232	\$293,873	\$302,840	\$298,619	\$303,157	\$338,302	\$313,920	\$195,506
Delinquency	-0.6138%	-0.1679%	0.4278%	0.6282%	1.5895%	2.0422%	-0.9465%	0.4602%	-1.0524%	-0.0894%	-1.4767%	37.7171%

100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000% 100.0000%

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: LETTERS FROM THE PUBLIC

Attached are letters received since the last Board meeting.

**FIRE PAL PROGRAM****Teacher Evaluation**

Dear Teacher:

We are asking for your help to evaluate our Fire Pal Program. Our duty is to promote fire and life safety. You can help us by evaluating our program so that we know the areas where we need some help, as well as the areas we are doing well. Please evaluate honestly.

Mandy Ayars, Fire Pal Program Coordinator

Email: mayars@centrallyavapaifire.org

Phone: 759-9933, Fax: 772-4957

DATE: 12/9/14 FIRE PAL: Carl TEACHER: Brantley GRADE: Ext. Resource
Please evaluate the program with 1 indicating "Needs Improvement" and 5 indicating "Well Done"

1. The information given to your students during the Fire Pal lesson was valuable

1

2

3

4

5

2. Our goal with this program is to teach young children to apply fire and life safety to their daily lives. How did we do?

1

2

3

4

5

3. The students enjoyed and related to their Fire Pal.

1

2

3

4

5

4. The Fire Pal was well prepared for his lessons.

1

2

3

4

5

5. The handouts adequately reflected the lessons for the day.

1

2

3

4

5

We are grateful for your support and participation in this important endeavor.

RECOMMENDATIONS FOR PROGRAM IMPROVEMENT/COMMENTS

You are doing a great job. Thanks



FIRE PAL PROGRAM

Teacher Evaluation

Dear Teacher:

We are asking for your help to evaluate our Fire Pal Program. Our duty is to promote fire and life safety. You can help us by evaluating our program so that we know the areas where we need some help, as well as the areas we are doing well. Please evaluate honestly.

Mandy Ayars, Fire Pal Program Coordinator

Email: mayars@centrallyavapaifire.org

Phone: 759-9933, Fax: 772-4957

DATE: 12/16/2014 FIRE PAL: Marc TEACHER: Mr. Wray GRADE: 1st
Please evaluate the program with 1 indicating "Needs Improvement" and 5 indicating "Well Done"

1. The information given to your students during the Fire Pal lesson was valuable.
1 2 3 4 (5)
2. Our goal with this program is to teach young children to apply fire and life safety to their daily lives. How did we do?
1 2 3 4 (5)
3. The students enjoyed and related to their Fire Pal.
1 2 3 4 (5)
4. The Fire Pal was well prepared for his lessons.
1 2 3 4 (5)
5. The handouts adequately reflected the lessons for the day.
1 2 3 4 (5)

We are grateful for your support and participation in this important endeavor.

RECOMMENDATIONS FOR PROGRAM IMPROVEMENT/COMMENTS

This is an excellent program. Fire
pal Marc is absolutely wonderful
with children.



St. Luke's Episcopal Church

Serving Prescott, Prescott Valley, Chino Valley

January 15, 2015

Dear Chief Freitag,

Thank you and the Central Yavapai Fire District for your continued support in St. Luke's Episcopal Church's 34th annual largest Community Outreach Program, "Don't Spend Christmas Alone" dinner on Christmas day. Your generous donation of your time in delivering meals to the home bound is very heart felt. We served 503 hot meals to sit down diners and 198 meals were delivered to homebound people by the fire departments of the Quad City area and volunteers from Chino Valley.

Without your support this program would not be as great a success as it is. Thank you again for your wonderful generosity of delivering the meals to those who are unable to get to the church. You definitely made a difference in their day.

We hope that you will continue to support the Don't Spend Christmas Alone Dinner next year as it does take a community effort to continue this dinner.

May the New Year bring you many Blessings and Good Health!

Peace and Blessings,

Mary Hallford

DSCA Chairman and the many volunteers

Kim Ewing / Associate Dean Prescott Valley Campus
Yavapai College, Public Safety Division
6955 Panther Path, Prescott Valley, AZ 86314
Office: (928) 717.7923 • Fax: (928) 772.8861

JAN 30 2015

January 27, 2015

Fire Chief Scott Freitag
Central Yavapai Fire District
8555 East Yavapai Road
Prescott Valley, AZ 86314

Dear Chief Freitag,

I would like to express our sincerest appreciation for Firefighter Jim Bushman and the outstanding job he does in teaching First Aid/CPR to our NARTA Recruits. Firefighter Bushman stands out as an expert and energetic instructor, dedicated to the training of our Police Recruits. We are appreciative of his time and effort in facilitating the course to ensure a smooth and successful class.

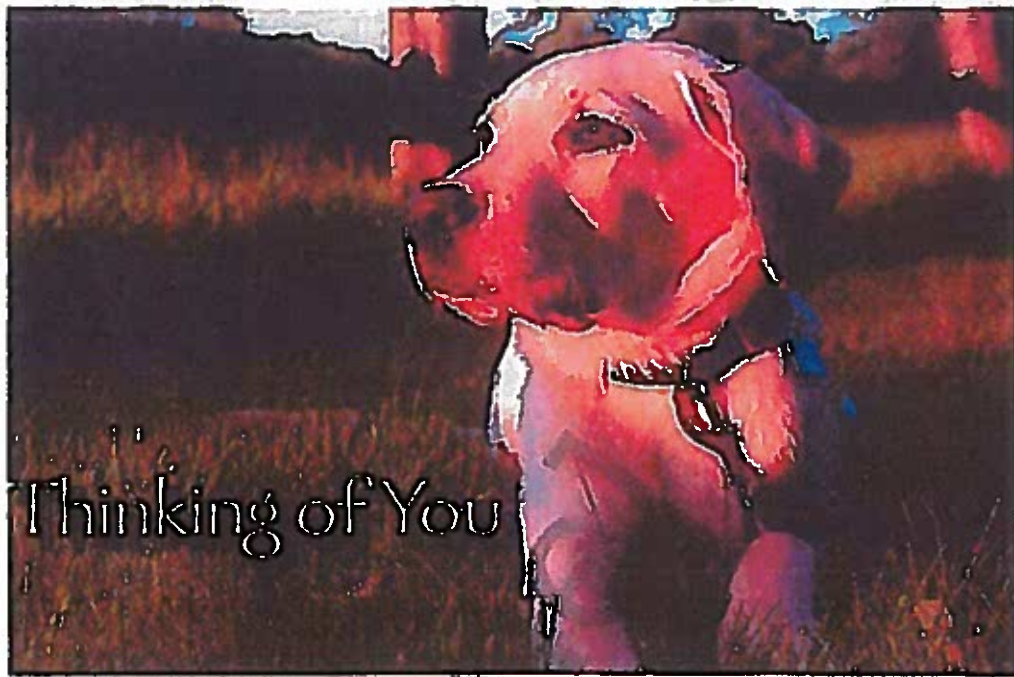
I am especially thankful for your continued support of NARTA. We would not be able to accomplish requirements of our program without the help of agencies such as the Central Yavapai Fire District.

Sincerely,


Kim Ewing
Associate Dean
Yavapai College

Sending a little sunshine
to sprinkle in your day,
reminding you that you're thought of
in a warm and special way!

*Thanks you for all
you do for me Mollie*



To the members of the Central Yavapai Fire District:

Thank you to your crew who responded to the tragedy at our base on December 1st. We appreciate the professional conduct of those involved that day.

We wanted to thank you for the apparatus & personnel support at the funeral. Our heartfelt gratitude goes out to Brad Davis and several other of the operations staff who came to the base to offer their condolences and support.

With greatest thanks,

Native 14



Don't Spend Christmas Alone 2014





January 26, 2015

Event Sponsor:

The Town of Prescott Valley Parks and Recreation Department would like to thank you for your continued support of the Polar Bear Splash as evidenced by your recent donation. Because of your generosity, we were able to further our goals of creating fun-filled family-oriented programs that all of our community can enjoy.

Each year, the Town of Prescott Valley Parks and Recreation Department continues to advance its mission of inspiring and sustaining a dynamic, innovative, and prosperous community through the combined talents of our citizenry. Through our programs, we have seen many lives changed for the better.

Again, many thanks for your support. It means the world to us and all of the participants who were able to take part in the splash! See you next year.

Sincerely,

Robert Kieren

Robert Kieren
Parks and Recreation Coordinator
Parks and Recreation Department
Town of Prescott Valley
(928)-775-3165

Certificate of Appreciation

In recognition of years

of support for

Polar Bear Splash

C Y F D



This certificate is awarded to

Robert Kim

Date

1/26/15



TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: APPROVE POLICY MANUAL AMENDMENTS:

- 300 JOB CLASSIFICATIONS;
- J210 RESERVE FIREFIGHTER PRELIMINARY / TESTING / PROBATIONARY REQUIREMENTS;
- J211 RESERVE FIREFIGHTER REQUIREMENTS / RESPONSIBILITIES;
- 212 RESERVE AUXILIARY STAFFING;
- 304 JOB DESCRIPTION RESERVE FIREFIGHTER;
- J192 SOCIAL MEDIA;
- 304 JOB DESCRIPTION TRAINING CHIEF;
- 304 JOB DESCRIPTION (NEW) HUMAN RESOURCE MANAGER;
- 304 JOB DESCRIPTION (NEW) ASSISTANT FIRE MARSHAL

The Policy Committee has approved the following policy amendments and asks the Board to review and consider approving them.

300 Job Classifications *Language was added to provide clarity for the creation / modification of job descriptions.*

J210 Reserve Firefighter Preliminary / Testing / Probationary Requirements *Language has been added requiring reserve firefighter candidates to have a valid EMT certification prior to applying. In addition, this policy has been made into a joint policy and the references to Chino's Reserve Program has been removed since they no longer have a program.*

J211 Reserve Firefighter Requirements / Responsibilities *References to Chino's Reserve Program has been removed. The policy was made into a joint policy and information pertaining to TeleStaff was added.*

212 Reserve Auxiliary Staffing *Reference to "home district" was removed.*

304 Job Description Reserve Firefighter *Reserves now report to the Reserve Coordinator instead of the Training Chief and must maintain a valid emergency medical technician (EMT) certification or be a certified paramedic.*

J192 Social Media *The only change to this policy is that the Policy Committee approved making it a joint policy.*

304 Job Description Training Chief *The modifications focus on training development and administration of the Training Division versus operational duties.*

304 Job Description (New) Human Resource Manager *This is a new job description.*

304 Job Description (New) Assistant Fire Marshal *This is a new job description.*

SUGGESTED MOTION: *Approve Policy Amendments to Policy / Policies _____. Approve new job descriptions for Human Resource Manager and Assistant Fire Marshal.*

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.



300 JOB CLASSIFICATIONS

Created/Revised: 08/07/2006 / ~~12/17/2012~~ 02/17/2015

Reviewed: 10/05/2010

I. PURPOSE

The purpose of this policy is to officially direct personnel of the process to create, reclassify (Uniform/ Civilian), or remove ~~identify~~ the various job classifications of the District ~~and to establish written job descriptions for each job classification.~~ This will also assist to establish the minimum and preferred job qualifications for each new job classification as directed in the Standard Operating Guidelines Manual.

II. SCOPE

The provisions of this policy apply to all paid members based on creation, modification or deletion of an ~~each~~ individual's job classification.

III. POLICY

Authority and Responsibility

The Board of Directors will approve all new, reclassified (Uniform/ Civilian/ FLSA status), revised, and/or deleted job classifications and their associated job descriptions including any job description that requires an adjusted/ created pay scale (outside of Board Approved COLA for all positions). The Fire Chief and Assistant Chief of Administration / Executive Administrative Director shall ensure existing job descriptions accurately reflect the duties, responsibilities, and job qualifications of each job classification.

Standards

Each job description will include the following sections:

- Summary / General Statement of Duties
- Supervision Received
- Supervision Exercised
- Essential Duties and Responsibilities, Skills, Knowledge, and Abilities
 - Essential Functions
 - Education and/or Experience
 - Skills
 - Knowledge
 - Abilities
- Work Environment
- Job Qualifications
 - Minimum Qualifications
 - Additional Preferred Qualifications
 - Future Qualifications (As Required)
- Fair Labor Standards Act (FLSA) Status



300 JOB CLASSIFICATIONS

Created/Revised: 08/07/2006 / ~~12/17/2012~~ 02/17/2015

Reviewed: 10/05/2010

Job Descriptions

This section contains job descriptions for the District. These job descriptions provide each District member with the minimum requirements of each position and are not intended to be all inclusive of the duties or responsibilities of each position. An individual, who wants to work in a position other than their assigned position, must meet the qualifications of the second position and have prior authorization.

The following job classifications and descriptions have been approved by the Board of Directors:

Administrative ~~Section~~ Division

- Fire Chief
- Assistant Chief of Administration
- Executive Administrative Director
- Administrative Manager
- Finance Manager
- Finance Specialist
- Human Resource Specialist
- Administrative / IT Assistant
- ~~Administrative Assistant~~
- ~~Information Technology Specialist~~
- ~~Geographic Information Systems (GIS) / Records Management Specialist~~
- Finance Assistant
- Office Assistant
- Fire Marshal
- Fire Inspector
- Administrative Assistant
- Public Education Specialist

Operations ~~Section~~ Division

- Assistant Chief of Operations
- Battalion Chief
- Fire Captain
- EMS Captain
- Fire Engineer
- Firefighter
- Reserve Firefighter
- Advanced Life Support / Advanced Cardiac Life Support Provider
- Incident Safety Officer
- SWAT Medic
- Training Chief
- Training Center Captain



300 JOB CLASSIFICATIONS

Created/Revised: 08/07/2006 / ~~12/17/2012~~ 202/17/2015

Reviewed: 10/05/2010

- Training Officer
- CYRTA Project and Maintenance Assistant
- Reserve Training Coordinator

Support Services Section ~~Division~~

- Assistant Chief of Support Services
- Executive Support Services Director
- ~~• Fire Marshal~~
- ~~• Fire Inspector~~
- ~~• Administrative Assistant~~
- ~~• Public Education Specialist~~
- Facilities Maintenance Coordinator
- Fleet Services Manager
- Fire Mechanic
- Technical Services Manager
- Technical Services Technician
- Public Safety Telecommunications Technician
- Information Technology Specialist
- Geographic Information Systems (GIS) / Records Management Specialist
-
- Warehouse Operations Manager

Authority and Responsibility of Supervisors:

- Supervisors shall constantly direct their efforts towards the intelligent and efficient performance of the functions of the District and shall require their subordinates to do the same. Supervisors shall be responsible for their own conduct and performance and for the conduct and performance of their subordinates.
- Supervisors shall act in a professional manner with their subordinates at all times.
- Supervisors shall be responsible for the maintenance and care of all property assigned to their command.
- Supervisor meetings shall be conducted as needed. It shall be mandatory that all supervisors attend. Off-duty supervisors will receive appropriate pay.

J210 RESERVE FIREFIGHTER PRELIMINARY ~~I~~, TESTING ~~I~~, AND PROBATIONARY REQUIREMENTS

Created/Revised: 06/14/2010 / ~~09/17/2012~~ 02/17/2015

Reviewed: 06/01/2010



I. PURPOSE

This policy identifies preliminary, testing, and probationary requirements for persons applying for a reserve firefighter.

II. SCOPE

This policy applies to all persons applying for a reserve firefighter position with the District.

III. POLICY

Preliminary Requirements for Interagency Reserve Firefighter

- Reside within Prescott Basin Area (including Prescott, Prescott Valley, Dewey-Humboldt, Chino Valley, Paulden, Groom Creek and Williamson Valley);
- Be a minimum of 18 years of age;
- Possess a valid Healthcare Provider CPR Card or equivalent, pursuant to A.R.S. Title 9 § 36-2202(a);
- Possess a minimum of a valid EMT or CEP certification from the Arizona Department of Health Services.
- Possess a valid State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer;
- Have no criminal convictions or pending criminal charges as described in Hiring and Promotion Policy;
- No felony within previous 10 years or misdemeanor within previous 3 years;
- No convictions involving moral turpitude;
- Be insurable by the District's ~~and Chino Valley Fire District's (CVFD)~~ insurance carrier for operation of District vehicles;
- Arizona State Firefighter I and II Certification, ~~or equivalent hours and curriculum~~;
- Current CPAT Card – Candidate Physical Abilities Test.

Testing Requirements for Reserve Firefighter

Successful completion of interagency reserve firefighter testing process, including:

- Written exam
- Oral review board
- Back ground check – finger prints and driving record
- Drug screening
- Psychological exam
- Medical exam per the District's and CVFD's requirements

J210 RESERVE FIREFIGHTER PRELIMINARY, TESTING, AND PROBATIONARY REQUIREMENTS

Created/Revised: 06/14/2010 / ~~08/17/2012~~ 02/17/2015
Reviewed: 06/01/2010



The following point values will be used for each phase of testing and will govern the placement on eligibility lists.

Examination Phases

CPAT - Physical Abilities	Pass/Fail
Written Exam	50 points
Oral Review Board	50 points

Additional Credit

A maximum of 5.0 points may be accumulated with additional points.

Fire Science Credits

Credit of 0.1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1.0 point will be awarded for fire science credits, if not receiving college degree credit.

Medical Certifications

1.0 points will be awarded for each level of Arizona medical certification of EMT and CEP.

All medical points will be cumulative.

A candidate need not have actually obtained each lower level of certification (i.e., an EMT who acquired CEP status would receive credit for each level, or 2.0 points). An EMT would be the lowest level medical certification required.

Fire Corps Points

Credit of 0.1 point will be awarded for every 45 hours of time volunteered up to a maximum of 0.5 points for active Fire Corps members.

Military Experience

2 points will be awarded to anyone with a discharge under honorable conditions from any United States recognized military service branch.

Other Certifications

Credit of 0.1 point will be awarded for each of the following certifications: HazMat First Responder - Operations, TRT or Hazardous Materials Technician; Wildland Firefighter Type 2.

J211 RESERVE FIREFIGHTER REQUIREMENTS / RESPONSIBILITIES

Created/Revised: 06/14/2010 / ~~09/16/2014~~ 02/17/2015

Reviewed: 06/01/2010



I. PURPOSE

The purpose of this policy is to identify the responsibilities and requirements for reserve firefighters.

II. SCOPE

This policy applies to all Reserve Firefighters.

III. POLICY

Definitions

Home District

~~The District in which the reserve is actually employed~~

Reserve In Good Standing

Not on disciplinary leave or suspension or leave of absence.

Interagency Auxiliary Staffing

Staffing of day to day auxiliary staffing needs by means of utilizing reserve members of participating districts or agencies.

Reserve Coordinator

Person placed in charge of coordinating reserve members on a day-to-day basis for drills, training, logistical issues and help with reserve recruitment and retention.

Probationary Requirements for Reserve Firefighter

- Successfully complete the interagency reserve academy or Yavapai College equivalent.
- Meet quarterly reserve drill, calls and ride along requirements according to this policy. Any reserve member not meeting these quarterly requirements will be considered as, Not in Good Standing.
- Pass CYFD's ~~CVFD's~~ physical fitness requirements (should be ongoing).
- Maintain Healthcare Provider CPR Certification or equivalent, pursuant to A.R.S. Title 9 §36-2202(a) (should be ongoing).
- Obtain Basic Wildland Firefighting Certification (red card) during the joint reserve academy.
- Hepatitis B Virus Vaccine - All reserve members (auxiliary staffing or not) are required to either show documentation of having received the hepatitis B series, of having begun the series at the Yavapai County Health Department, or sign a hepatitis B virus vaccine declination statement within 10 days of employment.

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Created/Revised: 06/14/2010 / ~~09/16/2014~~02/17/2015

Reviewed: 06/01/2010



Overall Requirements for Reserve Firefighter Effective July 1, 2013

- Respond to calls within the participating agency's response area - equivalent to 25% of alarms in the reserve's assigned area per quarter and complete one 24-hour ride-along per quarter

Or

- Complete 48 hours of ride-along per quarter

And

- Maintain CYFD's ~~/CVFD's~~ physical fitness requirements.
- Attend required quarterly drills.
- Maintain valid Healthcare Provider CPR Card or equivalent, pursuant to A.R.S. Title 9 § 36-2202(a).
- ~~Maintain a valid EMT or CEP certification from the Arizona Department of Health Services. Or Maintain a Valid CEP certification with the Arizona Department of Health Services.~~
- ~~Maintain~~ Possess a valid State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer.
- Adhere to all CYFD's ~~/CVFD's~~ policies.
- Meet all residence requirements of their district.
- Maintain current address and telephone numbers with District administration.

Training Requirements for Reserve Firefighter

Drills

There will be 1 interagency drill per quarter.

These quarterly drills are **mandatory for all reserve members**.

The quarterly drill will last a minimum of 6 hours.

Only 1 quarterly drill may be missed in a fiscal year.

Missed drills shall be made up within 30 days in the same quarter.

Quarters are as follows:

- 1st quarter - July 1 thru September 30
- 2nd quarter - October 1 thru December 31
- 3rd quarter - January 1 thru March 31
- 4th quarter - April 1 thru June 30

If unable to attend scheduled drills for an extended time because of school or current work schedules, a leave of absence shall be requested. The member must schedule the make-up drill through their Reserve Coordinator. Abuses of make-up drills will not be tolerated.

The following criteria must be met for makeup drills

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Created/Revised: 06/14/2010 / ~~09/16/2014~~ 02/17/2015

Reviewed: 06/01/2010



- Make-up training must be scheduled and completed within 30 days of the missed drill.
- Make-up training topics should be related to the topics missed.
- The hours of make-up training should be comparable to the drill time missed.

Ride-alongs

- All ~~interagency~~ reserve firefighters shall work on an engine / truck company at a ride-along station as assigned by the Battalion Chief of the shift per the needs of the day. A busy station is required.
- Ride-alongs should be scheduled with the Battalion Chief of that shift no less than 1 week prior to the day of the ride-along.
- Auxiliary staffing shifts during each quarter for any participating agency will satisfy this mandatory ride-along requirement.
- The minimum sign-up time ~~will be~~ is twelve (12) daylight hours.
- 24 hour ride-a-longs will be approved and scheduled with the Battalion Chief of the shift. A busy station will be required to satisfy this ride-a-long or at the discretion of the ~~B~~Battalion ~~e~~Chief to meet the District's needs.
- All ~~interagency~~ reserves ~~will be~~ are required to enter their hours into TeleStaff ~~complete a sign-in sheet at the agency they are riding along with~~ in order to obtain credit and pay for the time spent with the engine / truck company.
- Quarterly rides must be conducted during the quarter and cannot be made up.

Reserve Responsibility

- Reserve firefighters are responsible for all District issued equipment officially issued to them by the District and or any participating agency.

If an item is lost, damaged, or in need of replacement it must be reported immediately to the District reserve coordinator.

Upon suspension, termination or retirement, all District equipment issued to the reserve shall be returned to the reserve coordinator of the District within 14 days of separation.

Upon request for a leave of absence (LOA), a letter of request stating the reason for the LOA shall be turned into the Reserve Coordinator, in turn the letter will be forwarded to the Fire Chief for consideration. All District equipment issued to the reserve shall be returned to the Reserve Coordinator of the District prior to taking the LOA.

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Created/Revised: 06/14/2010 / ~~09/16/2014~~02/17/2015

Reviewed: 06/01/2010



In the event the equipment is not returned or is not in satisfactory condition the reserve firefighter shall be financially responsible for the cost incurred in the replacement of the issued equipment.

When Responding to Emergency Incidents

Members who are "in the area" of a serious call are encouraged to respond. Members, who are first on scene of a critical incident, should establish appropriate safety zones and can begin treatment or do a size-up, thereby expediting the District's service to the public. This is definitely in the best interest of the communities we serve.

The reserve that is close to an assigned reserve station or will pass by one shall stop at the station to staff appropriate apparatus for additional response to the incident (or in anticipation of staffing of apparatus as requested by Dispatch). Once at the station, alarm should be contacted by radio when responding or when staffing additional requested apparatus.

Responding reserves shall operate their private vehicles in accordance with local and state laws and safe driving practices.

Responding reserves arriving on scene in their private vehicles shall position their vehicles away from the incident so that it will not impede the ingress or egress of emergency traffic or normal traffic flow unless they are on scene first and doing so to safety the scene for emergency responders. Reserves vehicles should not obstruct private driveways, fire hydrants, or other utilities.

Members are discouraged from driving from their area to respond to a large incident in another area or other participating districts unless requested to do so by the incident commander or dispatch.

Signing-in for Alarm Responses

All calls (including those cancelled en-route) will be included in quarterly totals.

To receive pay and credit:

- Go to a station to sign in on the sign-in sheet.
- Station supervisor must initial.

Reserve compensation will be based on ~~the reserve's home~~ District's payroll policies. ~~District~~ Reserves will get a minimum of 1 hour.

Cancelled En-route to Alarm

To receive credit, no pay, (cancelled en-route calls only):

Call-in station supervisor will write your name on the sign-in sheet within the "called-in" section.

J211 RESERVE FIREFIGHTER REQUIREMENTS / RESPONSIBILITIES

Created/Revised: 06/14/2010 / ~~09/16/2014~~02/17/2015

Reviewed: 06/01/2010



General

Uniforms

Reserve members will provide and wear the following uniform items when working incidents:

- Black belt
- Black boots

Reserve members must comply with the District's "Boot Safety Policy"; as it applies ~~to their home-d~~District's full-time members.

The ~~reserve's home-d~~District will provide:

- One dress uniform shirt
 - Badge, Collar brass, and Name badge
- Two daily uniform shirts
- One physical training uniform (sweatshirt, sweatpants, shorts)
- Webbing
- One crew boss pants
- One dress uniform pants
- District pager-upon request only
- Complete set of ~~home-d~~District approved structural PPE helmet, Nomex hood, gloves, turnout boots, turnout coat and pants.
- Complete set of ~~home-d~~District approved wildland PPE helmet, wildland pack, goggles, gloves, Nomex shirt and pants.

The above items may be obtained from their ~~home-agency's~~ uniform program manager.

All reserves shall wear an approved District uniform ~~of the District~~ while participating in District or interagency functions including, drills, training, auxiliary staffing, or community functions representing the District.

District work out clothing will be allowed when the reserve's supervisor feels it is appropriate.

Grooming Standards

Tobacco / Jewelry / Tattoos / Piercings / Facial Hair / Hair

Reserves shall meet their home agency's policy. When working at a participating agency, they must meet the policy standards of that agency.

Discipline

Failure to Meet Quarterly Requirements

J211 RESERVE FIREFIGHTER REQUIREMENTS / RESPONSIBILITIES

Created/Revised: 06/14/2010 / ~~09/16/2014~~02/17/2015

Reviewed: 06/01/2010



A reserve failing to meet the required quarterly training, drill and ride-along will be sent a warning letter. The Reserve Coordinator will describe the requirements not met and forward that information to Human Resources, who will then generate a letter to the reserve. The letter will inform the reserve that they must meet reserve requirements for the next consecutive quarter of the fiscal year.

A reserve failing to meet the requirements for 2 consecutive quarters will result in their information being forwarded to the Fire Chief for disciplinary action.

The reserve will receive a pre-disciplinary letter stating the recommended discipline and scheduled date for a hearing. This letter will also be generated and sent by Human Resources after receipt of notification from the Reserve Coordinator that requirements have not been met.

Multiple quarters, even if not consecutive, of failing to meet requirements will result in the reserve's information being forwarded to the Fire Chief for review and follow-up disciplinary action up to and including possible termination from the Reserve Program.

District Rule Violation

A reserve firefighter can be disciplined for violations of District rules, regulations, SOG's or policies. These violations can be while on duty with any ~~of the~~ participating agency~~ies~~.

A reserve found brought to their Reserve Coordinator for a District rule to be in violation of a District policy ~~(from any participating agency)~~ will be subject to the same disciplinary action process as full time member~~s at their home district~~.

Suspension or Not in Good Standing

A reserve that is recommended for suspension will have their paperwork forwarded to the Chief ~~of their district~~ for disciplinary action. These actions are at the discretion of the Fire Chief based on the infraction and circumstances on a case by case basis.

Suspension or Not in Good Standing of a Reserve Firefighter results in the individual:

- Being unable to test for full-time,
- Being unable to fill any auxiliary staffing positions,
- Having a letter placed in the member's employment file permanently,
- Having to turn in all ~~of the District (agency's)~~ property that had been issued to them for the duration of the suspension.

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Created/Revised: 06/14/2010 / ~~09/16/2014~~ 02/17/2015

Reviewed: 06/01/2010



Termination

A reserve firefighter may be recommended for termination in the event that the issues resulting in their probation and/or suspension are not resolved within the time frames given for their probationary or suspension status.

A reserve firefighter may also be recommended for termination based on any infractions of District ~~their home agencies~~ policies, rules or procedures in accordance with the existing guidelines. ~~of their home district.~~

These violations can be while on duty with any ~~of the~~ participating agencies.

Benefits

Every reserve firefighter is entitled to:

- Compensation at ~~their home d~~ District's current reserve payroll policy levels.
- Workers' Compensation insurance as well as benefits of the Public Safety Act of 1976.
- Enrollment in ~~their home d~~ District's reserve retirement program under A.R.S. § 9-981.
- Other benefits offered to reserve firefighters by their Home District.

Leave of absence

Leave of absence from the reserves home district is available under the following circumstances:

- Illness
- Family issues
- Job related constraints
- Educational opportunities

Leave of absence can be obtained by turning in a letter to the Reserve Coordinator who will forward it to the Fire Chief for approval. The letter must include:

- Reason for the leave of absence
- Duration of the leave of absence

Leave will not be granted for time frames of less than 1 month or for more than 12 months.

During a leave of absence a reserve firefighter will be ineligible for:

- Full time testing
- Auxiliary staffing

The reserve firefighter will not be responsible for any of the quarterly requirements occurring during the duration of their leave time.

J211 RESERVE FIREFIGHTER REQUIREMENTS / RESPONSIBILITIES

Created/Revised: 06/14/2010 / ~~09/16/2014~~ 02/17/2015

Reviewed: 06/01/2010



Military leave

~~Military leave will be handled under existing home district policies.~~



212 RESERVE AUXILIARY STAFFING

Created/Revised: 06/14/2010 / ~~09/16/2014~~ 02/17/2015

Reviewed: 06/01/2010

I. PURPOSE

The purpose of this policy is to maintain minimum staffing levels. Reserve members of participating agencies may be used to fill in for vacancies at the firefighter level within any of the participating agencies.

II. SCOPE

This policy applies to all Reserve Firefighters.

III. POLICY

In order to be eligible for Reserve Auxiliary Staffing, Reserve Firefighters shall complete the "Auxiliary Staffing Task Book" and the "Driving Apparatus Task Book" certifications.

In order to be eligible for Reserve Auxiliary Staffing, Reserve Firefighters shall obtain a State of Arizona EMT certification.

Working auxiliary staffing shifts during each quarter for either participating agency will count towards the mandatory ride-along requirements.

Reserve use:

Reserves in good standing

- Can do ride-alongs.
- Can attend drills.
- Can respond to calls (drive the utility, water tenders, and patrols).
- Can respond directly to calls if in the area and not passing a needed reserve apparatus to do so.

Reserves in good standing and auxiliary staffing qualified

- Must have valid Arizona EMT Certification
- Can be utilized for auxiliary staffing for firefighter positions.
- Can be utilized to staff water tenders or patrols during severity staffing.

Reserves in good standing / missing their physical training (PT) monitoring

- If PT monitoring is missed, reserves must reschedule within 30 days with the peer fitness coordinator. Refer to Fitness Evaluation Program (PT Monitoring) Policy.
- Failure to successfully complete PT monitoring within 45 days will result in suspension lasting until the next regular scheduled PT testing.

Reserves in good standing / failing their PT monitoring



212 RESERVE AUXILIARY STAFFING

Created/Revised: 06/14/2010 / ~~09/16/2014~~02/17/2015

Reviewed: 06/01/2010

- Will follow the re-testing guidelines of the District.

Reserves not in good standing

- Will not do ride-alongs.
- Will not respond to any incident.
- Will not attend drills (quarterly, MCS, other).
- Will not do aux staffing.
- Will not test for full time positions.

Overall Requirements for Interagency Auxiliary Staffing Participation

Physical Monitoring

Auxiliary staffing members must meet the physical monitoring requirements of their ~~home~~ District.

Eligibility

All members must submit a completed reserve firefighter "Auxiliary Staffing Qualified Task Book" and "Apparatus Driving Task Book" to the Reserve Coordinator ~~of their home district~~. Company officers may certify that the member has completed task book requirements. Final approval of members will rest with the Reserve Coordinator ~~of their home district~~. Reserve coordinators will consider the recommendations of the company and training officers and any other related factors, such as physical conditioning, practical experience, availability, etc.

In addition the member's battalion chief will evaluate the applicant while they are completing their required ride-alongs, attending drills, or while on calls and shall submit their recommendation in memo form to the Reserve Coordinator.

Auxiliary Staffing Limitations - Affordable Care Act (ACA)

Regular Reserves are limited to 100 hours per month of auxiliary staffing or ride-a-long time.

- Quarterly drills or responses to emergency calls do not count towards the 100 hour monthly limit.
- Reserves are not allowed to participate in the off-District Wildland Program.
- Violations of these limitations will be addressed as per the Discipline Policy.

304 JOB DESCRIPTIONS

RESERVE FIREFIGHTER

Created/Revised: 12/08/1997 / ~~11/19/2013~~ 02/17/2015

Reviewed: 10/05/2010



Job Title: Reserve Firefighter
Division: Operations
Reports To: ~~Training Chief~~ Reserve Coordinator
FLSA Status: Nonexempt
Salary Level: Range 5
Classification: Uniform

SUMMARY Reserve firefighters are members of a fire fighting team called a fire company. They perform duties that support the mission of the company and the District. Reserve firefighters perform a variety of hazardous tasks when engaged in combating, extinguishing and preventing fire, answering emergency medical calls, extricating and rescuing individuals from fire and entrapment, treating the sick and injured, and operating and maintaining of District equipment, apparatus, and quarters. The reserve firefighters are required to attend drills and emergency incidents according to policy.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Meet the requirements of the recruit academy.
- Execute fire prevention related duties as assigned.
- Correctly identify and operate the tools and equipment used by the District.
- Operate and care for self-contained breathing apparatus.
- Demonstrate a working knowledge of minimum company standards.
- Demonstrate a working knowledge of the principles of ventilation.
- Utilize communications equipment according to procedures.
- Maintain and care for stations and grounds as assigned to them.
- Demonstrate a working use and knowledge of hydrants.
- Perform first aid and rescue techniques as needed on emergency assignments.
- Drive and operate all types of vehicles used by the District when trained.
- Fill out incident and sign-in reports as required.
- Interact with the public in a positive manner that exemplifies the District's mission.
- Attend all mandatory training and scheduled meetings for the assigned position.
- Ability to appropriately prepare, manage, store and locate the written records of the District, especially those generated or received by the member, including, but not limited to, all books, papers, maps, photographs, e-mails, notes and all other written documents within the member's job function; to ensure that all such records are kept in compliance with the records management requirements and public records obligations of the State of Arizona and the District and to be able to quickly locate and retrieve the same as part of a public records request.

304 JOB DESCRIPTIONS
RESERVE FIREFIGHTER

Created/Revised: 12/08/1997 / ~~11/19/2013~~ 02/17/2015
Reviewed: 10/05/2010



SUPERVISORY RESPONSIBILITIES None.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to understand and follow oral and written instructions.
- Ability to learn a variety of firefighting duties and methods, including the operations of firefighting apparatus, equipment and tools.
- Ability to get along well with others while working in close groups.
- Ability to act and react under emergency conditions, avoiding panic.
- Possess an aptitude towards mechanics.
- Refer to Standard Operating Guidelines (SOG) Administration Section – Succession Planning (Operations) for recommended experience and education.*

EDUCATION AND/OR EXPERIENCE High school diploma or general education degree (GED) required.

LANGUAGE SKILLS Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers and other members of the organization.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions and decimals.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

- Possess a ~~V~~valid State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer.
- Maintain a valid EMT or CEP certification from the Arizona Department of Health Services.
- State of Arizona Firefighter I and II Certification
- Current Healthcare Provider Level CPR Certificate (A.R.S. § 9-36-2202(a))
- HazMat 24 hour Operations Certificate*

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by a member to successfully perform the essential functions of

304 JOB DESCRIPTIONS
RESERVE FIREFIGHTER

Created/Revised: 12/08/1997 / ~~11/19/2013~~ 02/17/2015
Reviewed: 10/05/2010



this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The member is occasionally required to sit. The member must frequently lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those a member encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is frequently exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; and vibration. The member is exposed to hazardous conditions including but not limited to hostile fires, hazardous materials, and blood borne pathogens. The member is occasionally exposed to risk of electrical shock. The noise level in the work environment is usually loud.

DISCLAIMER The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and the member and is subject to change by the employer as the needs of the employer and the job requirements change.

*Required beginning January 1, 2015 in accordance with Standard Operating Procedure (SOG) Administration Section – Succession Planning (Operations).

J192 SOCIAL MEDIA

Created/Revised: 11/21/2011 / 02/17/2015

02/19/2015

Reviewed: 11/21/2011



I. PURPOSE

The purpose of this policy is to guide District members on the use of social media in the workplace so as to minimize risk and provide a control mechanism.

II. SCOPE

This policy applies to all District members.

III. POLICY

Social media provides a valuable means of assisting the District and its members in meeting community education, community information, fire prevention and other related organizational and community objectives. The District recognizes the role that social media tools may play in the personal lives of District members and that the personal use of social media can have an effect on District members in their official capacity as firefighters. This policy is a means to provide guidance of a precautionary nature as well as restrictions and prohibitions on the use of social media by District members.

Nothing contained herein shall prevent members, members or volunteers from using their personal computer and personal communication resources to participate in communications on the Internet and other communication systems as long as they do not divulge privileged or confidential District information or otherwise communicate in a manner that violates this policy.

Display of District logos, uniform, identifying items, personal photographs, or similar means of member recognition that may cause you to be identified as a firefighter, fire officer, member or volunteer of the District will be permitted as long as it is family oriented and positive in nature to the District as an organization.

When using social media, District members should be mindful that their speech and media becomes part of the World Wide Web.

District members and volunteers shall not criticize or ridicule the District, its policies, its officers or other members by speech, writing or other expression, when such speech, writing or expression:

- Is defamatory, obscene, slanderous, or unlawful; or
- Tends to interfere with the maintenance of proper discipline or its process; or

J192 SOCIAL MEDIA

Created/Revised: 11/21/2011 / 02/17/2015

02/19/2015

Reviewed: 11/21/2011



- Damages or impairs the reputation or efficiency of the District or its membership

This includes, but is not limited to, written, auditory or visual messages communicated via District resources or via personal communication devices, such as cell phones or PDAs or social media, etc.

Any posting of personal opinion related to District business or members not described previously must have a disclaimer statement expressly stating that the comments, posting, blog, etc. is one of personal view and not the position, view or opinion of the District. Because you are legally responsible for your postings, you may be subject to personal liability if your posts are found to be defamatory, harassing, or in violation of any other applicable law. You may also be liable if you make postings which include confidential information belonging to third parties. Releasing / posting of any patient information or pictures is specifically prohibited.

In the event of a reported violation that would constitute misconduct by a District member, Administration shall conduct an investigation. The District member will be required to assist the District in the review of any site when its content is "narrowly, directly, and specifically" related to matters that have been described in this policy. Violations of the Social Media Policy will be subject to the District Discipline Policy.

304 JOB DESCRIPTIONS

TRAINING CHIEF

Created/Revised: 05/08/2006 / ~~05/08/2009~~02/17/2015

Reviewed: 10/05/2010



Job Title: Training Chief
Division: Operations
Reports To: Assistant Chief of Operations
FLSA Status: Exempt
Salary Level: Range 50
Classification: Uniform / Civilian

SUMMARY This position is responsible for assessing and providing the direction of all organization-wide training activities and facilities for the District. The Training Chief will develop programs and recommendations to promote the proficiency, professionalism, and efficiency of all ~~administration, operations, and fire prevention members, both paid and reserve ranks~~ District members. The position is responsible for developing and implementing intergovernmental agreements pertaining to training facilities utilization, sponsoring and coordinating interagency training sessions, and developing measurable standards to serve as a control mechanism to determine training program and unit efficiency / effectiveness.

The Training Chief is responsible for business development plans, infrastructure development, IT planning, and long term strategic planning relating to the Central Yavapai Regional Training Center in ~~conjunction~~ coordination with senior staff.

The Training Chief ~~shall respond to all first alarm or greater assignments and~~ shall have the ability to perform ~~all the~~ duties within the Incident Command System.

The Training Chief does other technically related duties as required. Additional administrative functions include coordination of the ~~SOG and s~~ Safety e ~~Committees~~ and supervision / management of the Reserve Firefighters program.

The Training Chief is responsible for supervising staff members assigned to CYRTA, including, but not limited to, the Training Captain, Project and Maintenance Assistant and Administrative Assistant.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Assist in developing long and short-range goals and objectives for the District.
- Keep the Fire Chief / Assistant Chief informed of divisional activity through written and oral reports.
- Assess organization-wide training needs and recommend training programs or improvements necessary to educate and address organizational deficiencies.
- Provide a training environment conducive to cooperation, learning, and safety.

304 JOB DESCRIPTIONS

TRAINING CHIEF

Created/Revised: 05/08/2006 / ~~05/08/2009~~02/17/2015

Reviewed: 10/05/2010



- Prepare lesson plans, deliver, and/or coordinate the delivery of classes and practical drills.
- Assist in the development, coordination, and conducting of promotional and certification exams as required.
- Maintain complete and accurate training records for all training activities and members.
- May ~~P~~perform the duties of the Reserve Training Coordinator.
- Participate in the development of the District's annual budget and manage the Center's budget, preparing annual, quarterly, or monthly reports as required.
- Act as the ~~District's Safety Officer and~~ Chairperson of the Safety Committee.
- ~~Act as the District's Standard Operating Guidelines Committee Chairperson.~~
- Oversee facility scheduling to ensure that no conflicts occur, priorities are met, and uncomplicated access to the facility is provided. This includes scheduling and coordinating training center use by outside agencies and special training sessions by outside instructors.
- Market the training center to outside users.
- Manage day-to-day operations to include facility maintenance, security, custodial duties, and multimedia equipment and ~~perform~~ supervise minor repairs at the training center.
- Schedule and oversee major repairs and maintenance to the training center.
- Oversee construction projects as assigned.
- Work with Finance to Coordinate and account for the invoicing of agencies and customers, as applicable.
- Serve as the primary point of contact for neighbor complaints and concerns regarding the training center.
- Pass the District's physical fitness evaluation at a level commensurate with providing operational level training which may require use of an SCBA.
- Attend all mandatory training and scheduled meetings for the assigned position.
- Ability to appropriately prepare, manage, store and locate the written records of the District, especially those generated or received by the member, including, but not limited to, all books, papers, maps, photographs, e-mails, notes and all other written documents within the member's job function; to ensure that all such records are kept in compliance with the records management requirements and public records obligations of the State of Arizona and the District and to be able to quickly locate and retrieve the same as part of a public records request.
- Required to qualify for and maintain a "Meets Standards" on member's evaluations.

SUPERVISORY RESPONSIBILITIES Directly supervise 1 to 5 members. Carry out supervisory responsibilities in accordance with the organization's policies and applicable laws. Interview and train members, plan, assign, and direct work, appraise performance, reward and discipline members, address complaints and resolve problems.

304 JOB DESCRIPTIONS

TRAINING CHIEF

Created/Revised: 05/08/2006 / ~~05/08/2009~~02/17/2015

Reviewed: 10/05/2010



QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of principles, practices, methods and equipment employed in firefighting; fire hazards and fire prevention techniques, educational methodology, use of records and their application towards decision support and planning.
- Ability to assess, plan, perform, assign, and coordinate all the necessary activities related to a full organization-wide training program.
- Ability to effectively carry out orders, lead large groups of members, and provide state-of-the-art leadership training to staff officers.
- Ability to establish and maintain effective working relationships with members and the general public.
- Ability to speak and write effectively, prepare and deliver effective classroom and hands-on training.
- Ability to understand and effectively instruct adult learners.
- Ability to respond to emergency incidents and operate within the Incident Command System.

EDUCATION AND/OR EXPERIENCE

- ~~Associate's Degree (A.A.) from a two-year college required, or equivalent combination of education and experience.~~
- Successful completion of supervised, accredited college level courses in all phases of fire department operations, with appropriate B.A. in education preferred.
- Experience in all aspects of fire department operations with a minimum of 7 -years in the fire service, three years of supervisory experience.
- AZ Fire Instructor II or equivalent
- Leadership I, II, and III from NFA/State of AZ, or equivalent
- Experience and education in teaching adult learners preferred.
- NFA Classes related to instructional techniques and/or course development preferred.
- Ability to utilize the Microsoft Office Suite i.e. Power PointPPT, Excel, Word, etc.
- ICS 100, 200, 300, 400, 700 and 800

304 JOB DESCRIPTIONS

TRAINING CHIEF

Created/Revised: 05/08/2006 / ~~05/08/2009~~02/17/2015
Reviewed: 10/05/2010



LANGUAGE SKILLS Read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Write routine reports and correspondence. Speak effectively before groups of customers or members of the organization.

MATHEMATICAL SKILLS Calculate figures and amounts such as proportions, percentages, area, circumference, and volume. Apply concepts of basic algebra and geometry.

REASONING ABILITY Apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

- Possess a ~~Valid~~ State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer.
- ~~Certified Fire Service Instructor preferred.~~

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by a member to perform successfully the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The member is occasionally required to sit. The member must regularly lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those a member encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly exposed to moving mechanical parts and vibration. The member is frequently exposed to wet and/or humid conditions; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; and outside weather conditions. The member is occasionally exposed to risk of electrical shock, explosives, and risk of radiation. The noise level in the work environment is usually loud. The member is exposed to hazardous conditions including but not limited to hostile fires, hazardous materials, and blood borne pathogens.

304 JOB DESCRIPTIONS
TRAINING CHIEF

Created/Revised: 05/08/2006 / ~~05/08/2009~~ 02/17/2015

Reviewed: 10/05/2010



DISCLAIMER The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and the member and is subject to change by the employer as the needs of the employer and the job requirements change.

304 JOB DESCRIPTIONS

HUMAN RESOURCE MANAGER

Created/Revised: 02/27/2015

Reviewed:



Job Title: Human Resource Manager
Division: Administration
Reports To: Assistant Chief of Administration / Executive Administrative Director
FLSA Status: Nonexempt
Salary Level: Range 37
Classification: Civilian

SUMMARY The Human Resource Manager performs administrative and supervisory work involving planning, organizing, and directing organizational functions relating to Human Resources (HR). Additionally, provides leadership to HR support staff; performs expert level administrative HR work, and is responsible for higher level human resource and administrative functions.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Assume duties of Assistant Chief of Administration / Executive Administrative Director as assigned.
- Supervise HR support staff including assignment and review of duties, management of member performance and provision of training and development opportunities.
- Prepare and administer performance evaluations of assigned HR members.
- Ensure that all date and time sensitive legal requirements are met in a timely manner by assigning and prioritizing and distributing work flow of HR staff.
- Oversee Fire Corps Program.
- Evaluate, develop, and recommend changes in office procedures and equipment in order to improve productivity or workflow, simplify reporting procedures, or implement cost reductions.
- Assist the Assistant Chief of Administration / Executive Administrative Director with human resources duties and special projects.
- Provide administrative support to Chief Officers including preparation of correspondence, documents, reports, research, etc.
- Maintain District job descriptions, including making recommendations for revisions / updates as needed.
- Assist in development and coordination of member recognition programs.
- Maintain District members' employment and medical files, including member database.
- Coordinate all aspects of member benefit administration, including insurance, retirement, leaves of absence, etc.
- Oversee / handle workers' compensation process, including related paperwork and member communication.
- Manage recruitment and selection process, including job postings, verification of application information, scheduling of interviews, testing, etc.

304 JOB DESCRIPTIONS

HUMAN RESOURCE MANAGER

Created/Revised: 02/27/2015

Reviewed:



- Facilitate background investigation and fingerprinting on potential members.
- Conduct or oversee new member orientation, including all new hire paperwork.
- Gather data and prepare necessary HR reports including workers' compensation, Occupational Safety Health Administration (OSHA), Equal Employment Opportunity Commission (EEOC), Department of Economic Security (DES), etc.
- Prepare member separation paperwork and coordinate exit interviews.
- Coordinate and monitor member evaluation system to ensure timely completion and processing.
- Maintain HR information system including necessary certifications, performance review dates, address changes, etc.
- Using the HR information system, generate and distribute monthly reminders of upcoming items due or past due.
- Provide input into Human Resource related policy / procedure revisions.
- Coordinate with management on the employee grievance and investigation process.
- Serve as secretary to the Public Safety Personnel Retirement System (PSPRS) Local Board.
- Interact with the public in a positive manner that exemplifies the District's mission.
- Attend all mandatory training and scheduled meetings for the assigned position.
- Ability to appropriately prepare, manage, store, and locate the written records of the District, especially those generated or received by the member, including, but not limited to, all books, papers, maps, photographs, e-mails, notes and all other written documents within the member's job function. Ensure that all such records are kept in compliance with the records management requirements and public records obligations of the State of Arizona and the District and to be able to quickly locate and retrieve the same as part of a public records request.
- Required to qualify for and maintain "Meets Standards" on member's evaluations.

SUPERVISORY RESPONSIBILITIES Supervises and directs work flow of HR support personnel.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge, Skills and Abilities:

- Basic supervisory principles. General office management practices.
- Human resource administration policies and practices.
- Employment and labor related laws.
- Operation of modern office systems and equipment.

304 JOB DESCRIPTIONS

HUMAN RESOURCE MANAGER

Created/Revised: 02/27/2015

Reviewed:



- Word processing, spreadsheets, and other advanced computer programs.
- Proper grammar, spelling, mathematics, and editing.
- Fire district / fire department policies and procedures preferred.
- Efficiently and effectively manage human resource and administrative systems.
- Prioritize work to meet goals, objectives, and deadlines.
- Handle sensitive information in an appropriate manner.
- Direct others in carrying out job responsibilities.
- Interact effectively with District members, members from other agencies, and the public.
- District policies and procedures.
- Present information in individual and/or group settings.
- Work independently and/or follow instructions.
- Demonstrate effective oral and written communications skills.
- Record and transcribe accurate minutes of meetings.

EDUCATION AND/OR EXPERIENCE Associate's Degree or equivalent education is required. Bachelors degree or Master's Degree in HR (or related field) from accredited college preferred. Five years of human resource related experience and three years of supervisory experience required. Professional Certification (i.e. PHR, SPHR, HR-CP) in the human resource field is preferred.

LANGUAGE SKILLS Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information individually or in small groups.

MATHEMATICAL SKILLS Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS Possess a valid State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by a member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

304 JOB DESCRIPTIONS

HUMAN RESOURCE MANAGER

Created/Revised: 02/27/2015

Reviewed:



While performing the duties of this job, the member is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The member is occasionally required to stand; walk; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The member must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those a member encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

DISCLAIMER The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and the member and is subject to change by the employer as the needs of the employer and the job requirements change.

304 JOB DESCRIPTIONS

~~FIRE INSPECTOR~~ ASSISTANT FIRE MARSHAL



Created/Revised: ~~05/08/2006 / 10/07/2008~~ 02/17/2015
Reviewed: 10/05/2010

Job Title: ~~Fire-Inspector~~ Assistant Fire Marshal
Division: Fire Prevention
Reports To: Fire Marshal
FLSA Status: Nonexempt
Salary Level: Range 2
Classification: Uniform or Civilian
Approved Date: May 8, 2006

SUMMARY Under the direction of the Fire Marshal this position is responsible for the supervision of the inspectors, ~~development and~~ implementation of fire and life safety programs, fire inspection, fire investigations, plan review, public education, and code enforcement. ~~This position fills in~~ inserves as the Acting Fire Marshal when the Fire Marshal is unavailable, ~~and assists in supervising the Fire Prevention staff.~~

This is a highly technical position that performs a wide range of fire prevention activities. ~~This position requires the ability to handle multiple projects and tasks simultaneously.~~ The position involves considerable public contact, necessitating good communications skills. The nature of the work also requires that the person be able to exercise good judgment and a high degree of tact and diplomacy. ~~The position may at times be required to act in the capacity of the Fire Marshal.~~ This position requires being on-call for fire investigations after hours and on weekends in a divisional rotation.

ESSENTIAL DUTIES AND RESPONSIBILITIES ~~include the following:~~ (Other duties may be assigned.)

- Inspect ~~new and~~ existing structures, construction and remodel sites for compliance with applicable Fire Code ~~and prepare detailed reports.~~
- Inspect ~~and witness testing of~~ all types of fixed fire protection systems ~~for code compliance to ensure compliance with plans and national standards.~~
- Meet with the public, contractors, and prospective builders regarding fire code issues.
- Conduct all plan reviews relating to new subdivisions or developments, new building construction or modification to existing buildings.
- Conduct fire investigations as required.
- ~~Photographs fire scenes, collects evidence and prepares related reports, and testifies in court as necessary.~~ Investigate fire cause and origin, which includes detailed report writing, photographic documentation and court testimony as required.
- Conduct fire and life safety inspections ~~and prepare detailed discrepancy reports.~~
- Investigate and respond to complaints regarding fire code violations and fire hazards.
- Create and maintain data and records regarding fire inspections, investigations, fire prevention, and public education activities.

304 JOB DESCRIPTIONS

~~FIRE INSPECTOR~~ ASSISTANT FIRE MARSHAL



Created/Revised: ~~05/08/2006 / 10/07/2008~~ 02/17/2015

Reviewed: ~~10/05/2010~~

- Issue special use and hazardous materials permits as required by the applicable Fire Code.
- ~~Act in the capacity of Public Information Officer (PIO)~~ when necessary.
- Present fire education programs to schools and the public within the District's jurisdiction.
- Work with other agencies in the development and delivery of fire and safety programs.
- Make recommendations concerning fire education programs based on an analysis of the conditions found with the District.
- Research and develop new public education programs and activities as assigned.
- Prepare public safety announcements and news releases relating to fire / life safety.
- Interact with the public in a positive manner that exemplifies the District's mission.
- Attend all mandatory training and scheduled meetings for the assigned position.
- ~~Provide training to all Fire Prevention members.~~
- Ability to appropriately prepare, manage, store and locate the written records of the District, especially those generated or received by the member, including, but not limited to, all books, papers, maps, photographs, e-mails, notes and all other written documents within the member's job function; to ensure that all such records are kept in compliance with the records management requirements and public records obligations of the State of Arizona and the District and to be able to quickly locate and retrieve the same as part of a public records request.
- Required to qualify for and maintain a "Meets Standards" on member's evaluations.

SUPERVISORY RESPONSIBILITIES ~~None Assist in supervising~~ Supervises 1 to 6 members inspectors. Carry out supervisory responsibilities in accordance with the organization's policies and applicable laws: interview and train members; plan, assign, and direct work; appraise performance; reward and discipline members; address complaints, and resolve problems in a positive and productive manner.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

~~Working~~ Extensive knowledge of:

- Current applicable Fire Code and related NFPA Standards.
- Fire suppression practices.
- Building design and construction practices.
- Fire inspection, fire investigation, and fire prevention practices.
- Educational methods related to presenting programs of fire and life safety instruction.

304 JOB DESCRIPTIONS

~~FIRE INSPECTOR~~ ASSISTANT FIRE MARSHAL



Created/Revised: ~~05/08/2006 / 10/07/2008~~ 02/17/2015

Reviewed: 10/05/2010

- The basic science of fire behavior.
- **Five years' experience in a Fire Prevention Division as a Fire Inspector level employee.**

Ability to:

- Review and analyze fire data for program development.
- Effectively work and interact with diverse groups within the community and the District.
- Effectively present programs to groups of all sizes.
- Demonstrate strong and effective ~~communication~~ skills.
- Plan and administer training programs.
- Initiate and carry out programs in fire prevention.
- Maintain effective working relationships with fellow members and the general public.
- Read, write, understand, and follow verbal instructions.

EDUCATION AND/OR EXPERIENCE High school diploma or general education degree (GED) required. College level courses in fire prevention, fire inspections, fire investigation, and related subjects preferred.

LANGUAGE SKILLS Read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Write reports, business correspondence, and procedure manuals. Effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS Calculate figures and amounts such as proportions, area, circumference and volume. Apply concepts of basic algebra and geometry.

REASONING ABILITY Solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS ~~REQUIREMENTS~~

- ~~Valid State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer.~~
- ~~Fire Code Certification through International Code Council (preferred)~~
- ~~Fire Arson Investigation Class through International Association of Arson Investigators (preferred)~~
- ~~Applicable Fire Code Certification through International Code Council (must obtain within 1 year of appointment)~~
- **Possess a** ~~Valid~~ State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer.

304 JOB DESCRIPTIONS

~~FIRE INSPECTOR~~ ASSISTANT FIRE MARSHAL

Created/Revised: ~~05/08/2006 / 10/07/2008~~ 02/17/2015

Reviewed: 10/05/2010



- Fire Arson Investigation Classes, Fire/Arson 1-4 through International Association of Arson Investigators preferred.
- Fire Inspector 1 and 2 certification through International Code Council
- Building construction knowledge and experience
- International Code Council Plans Examiner
- National Fire Academy-Technical Fire Prevention Class
- Arizona State Fire Inspector I and II
- Continuing education in the fire investigation field each year as available.
- Fire Science Classes from Accredited College - i.e. Fire Code, Fire Investigation, Fire Protection Systems, Building Construction for Fire Protection
- Completion of a technical math class
- PIO Training or Experience
- ICS 100, ICS 200 Certification
- Knowledge of MS Office
- ~~Applicable Fire Code Certification through International Code Council (must obtain within 1 year of appointment)~~

RECOMMENDED

- National Fire Academy- Fire Prevention: A Management Curriculum Class
- Leadership I, II and III from NFA or State of Arizona
- AA Degree from an accredited two-year college with classes in fire prevention and administration or equivalent education and experience

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by a member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly required to stand and walk; use hands to finger, handle, or feel; reach with hands and arms; climb and balance; stoop, kneel, crouch, and crawl; talk, hear, taste, and smell. The member is occasionally required to sit. The member must regularly lift and/or move up to 100 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

~~The position is occasionally required to wear an SCBA during fire investigations.~~

WORK ENVIRONMENT The work environment characteristics described here are representative of those a member encounters while performing the essential functions

304 JOB DESCRIPTIONS

~~FIRE INSPECTOR~~ ASSISTANT FIRE MARSHAL

Created/Revised: ~~05/08/2006 / 10/07/2008~~ 02/17/2015

Reviewed: ~~10/05/2010~~



of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is occasionally exposed to wet and/or humid conditions, moving mechanical parts, high, precarious places, fumes and airborne particles, toxic and caustic chemicals, outside weather conditions, risk of electrical shock, explosives, risk of radiation, and vibration. The noise level in the work environment is usually moderate. The member is exposed to hazardous conditions including, but not limited to hostile fires, hazardous materials, and blood borne pathogens.

DISCLAIMER The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and the member and is subject to change by the employer as the needs of the employer and the job requirements change.

Wage Scale

1	1.5	2	2.5	3	3.5	4	4.5	5	5.5	6	6.5	7	7x1	7x2	7x3	7x4	7x5	7x6	7x7	7x8	7x9	7x10	7x11	7x12	7x13
\$57,500	\$58,938	\$60,375	\$61,884	\$63,394	\$64,979	\$66,563	\$68,228	\$69,892	\$71,639	\$73,386	\$75,221	\$77,055	\$77,826	\$78,604	\$79,390	\$80,184	\$80,986	\$81,796	\$82,614	\$83,440	\$84,274	\$85,117	\$85,968	\$86,828	\$87,696
\$27.64	\$28.34	\$29.03	\$29.75	\$30.48	\$31.24	\$32.00	\$32.80	\$33.60	\$34.44	\$35.28	\$36.16	\$37.05	\$37.42	\$37.79	\$38.17	\$38.55	\$38.94	\$39.32	\$39.72	\$40.12	\$40.52	\$40.92	\$41.33	\$41.74	\$42.16

Pay scales for Inspectors

City of Scottsdale

Inspector 1	\$21.73	\$31.51
Inspector 2	\$26.41	\$38.30
Deputy FM	\$29.96	\$40.45

City of Glendale

Inspector 1	\$17.11	\$27.38
Inspector 2	\$22.93	\$36.69
Asst. FM	\$30.73	\$49.17

City of Chandler

Fire Prevention Specialist	\$25.23	\$35.30
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City of Mesa

NOTE: No investigator duties for these positions

Inspector 1	\$22.48	\$30.26
Inspector 2	\$24.78	\$33.36
Asst. FM	\$28.68	\$38.62

City of Peoria

Inspector	\$24.01	\$32.29
Inspector Supervisor	\$30.69	\$45.35

City of Goodyear

Inspector 1	\$21.28	\$31.59
Inspector 2	\$22.55	\$33.48

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING MARCH
WORK STUDY SESSION FOR SUCCESSION PLANNING AND
BUDGET DISCUSSIONS

Staff would like to have a general discussion with the Board regarding the possibility of a special work study session. This session would be held after March 14th at CYRTA. The Fiscal Year 2015-2016 Budget and non-operations succession plan including new job descriptions and wage sales will be discussed. Both of these items include substantial information and will require time well beyond the bounds of a regular Board meeting. No decisions will be made at the study session.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: APPROVE JOINT HAZARDOUS MATERIAL VEHICLE
PROPOSAL

With the Board's prior approval, Fleet Services Manager Scaife has obtained a bid from Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Program for a hazardous materials vehicle. This purchase will be in conjunction with the City of Prescott to replace of the joint hazmat vehicle that both agencies share. Staff has budgeted \$300,000 for the District's portion.

The Rosenbauer bid is attached.

<i>Complete Vehicle Cost</i>	<i>\$477,718.00</i>
<i>Chassis paid for upon arrival at plant-Discout</i>	<i><u>(\$9,943.00)</u></i>
<i>Subtotal</i>	<i>\$467,775.00 plus tax</i>
<i>Sales tax estimated at 7.93%</i>	<i><u>\$37,094.56</u></i>
<i>Estimated Total Cost</i>	<i>\$504,869.56*</i>

**Please keep in mind that with the manufacturing of large vehicles there may be change orders that cause this amount to fluctuate. These change orders come about when the vehicle is inspected during the manufacturing process and we or the manufacture determines a change is required.*

SUGGESTED MOTION: Approve \$_____ bid for hazardous materials vehicle in which the District will pay half. The other half to be paid by the City of Prescott.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.



TO: CENTRAL YAVAPAI FIRE DISTRICT / CITY OF PRESCOTT FIRE DEPARTMENT
8555 YAVAPAI ROAD / 1700 W. IRON SPRINGS RD.
PRESCOTT, AZ 86314 / PRESCOTT, AZ 86305

DATE: 2/2/15

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by Central Yavapai Fire District and City of Prescott Fire Department, hereinafter called the BUYER and an officer of Rosenbauer South Dakota, LLC, hereinafter called the COMPANY, the following apparatus and equipment:

ROSENBAUER NON-WALKIN RESCUE APPARATUS BODY MANUFACTURED BY ROSENBAUER
SOUTH DAKOTA, LLC AND SPECIFIED EQUIPMENT

\$219,207.00

2015 ROSENBAUER "COMMANDER 4000" CUSTOM CHASSIS

\$258,511.00

TOTAL ... (not including tax) \$477,718.00*

FOUR HUNDRED SEVENTY SEVEN THOUSAND SEVEN HUNDRED EIGHTEEN DOLLARS

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

DELIVERY: The estimated delivery time for the completed apparatus, is to be made 365 days after receipt of and approval of this contract duly executed, (chassis must arrive within 170 days or delivery may be delayed), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. The Company cannot be held responsible for delays due to Acts of God, Labor Strikes, or Changes in Governmental Regulations that result in delayed delivery to our manufacturing facilities of these specified materials. This delivery estimate is based on the Company receiving complete and accurate paperwork from the Buyer and that no changes take place during pre-construction, mid-point inspections or final inspections. Changes required or requested by the Buyer during the construction process may be cause for an increase in the number of days required to build said apparatus.

PAYMENT TERMS: Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and test, any defects should develop, the Company shall be given reasonable time to correct same. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer.

MISCELLANEOUS PROVISIONS: This agreement shall be construed in accordance with the laws of the State of South Dakota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venued in South Dakota. The parties agree that this agreement bears a rational relationship to the State of South Dakota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

*NOTE: IF CHASSIS IS PAID FOR UPON ARRIVAL AT PLANT IN LYONS, SD, DEDUCT \$ 9,943.00

The amount in this proposal shall remain firm for a period of 60 days from the date of same.

BUYER:

We accept the above proposal and
enter into contract with signature below.

_____ Title _____

_____ Title _____

_____ Date _____

BUYER:

We accept the above proposal and
enter into contract with signature below.

_____ Title _____

_____ Title _____

_____ Date _____

After receipt of the document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.

Respectfully submitted,

DEALER: WESTERN STATES FIRE EQUIPMENT

SALES REP: 

CHAD HORNE

ROSENBAUER SOUTH DAKOTA LLC

_____ Title _____

_____ Date _____
info@rosenbaueramerica.com

www.rosenbaueramerica.com

ROSENBAUER SOUTH DAKOTA, LLC.
100 THIRD STREET
P.O. BOX 57
LYONS, SOUTH DAKOTA 57041
P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.
5181 260TH STREET
P.O. BOX 549
WYOMING, MINNESOTA 55092
P: 651.462.1000

ROSENBAUER MOTORS, LLC.
5190 260TH STREET
P.O. BOX 549
WYOMING, MINNESOTA 55092
P: 651.462.1000

ROSENBAUER AERIALS, LLC.
870 SOUTH BROAD STREET
FREMONT, NEBRASKA 68025
P: 402.721.7622

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: WILDLAND URBAN INTERFACE MITIGATION CONCERNS –
GRANITE OAKS AREA - DISCUSSION ONLY

Discussion related to wildland urban interface mitigation concerns in the Granite Oaks area. No action to be taken.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: VOTE TO GO INTO EXECUTIVE SESSION
LEGAL ADVICE PURSUANT TO A.R.S. §38-431.03(A)(3) AND
INSTRUCTION TO DISTRICT LEGAL COUNSEL PURSUANT TO
A.R.S. §38-431.03(A)(4) RE: TRAINING CENTER DRAINAGE

This item is on the agenda so that the Board may go into Executive Session for legal advice and instruction to District legal counsel regarding the Training Center / Ace property drainage and soil erosion issues.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: VOTE TO GO INTO EXECUTIVE SESSION
LEGAL ADVICE PURSUANT TO A.R.S. §38-431.03(A)(3) AND
INSTRUCTION TO DISTRICT LEGAL COUNSEL PURSUANT TO
A.R.S. §38-431.03(A)(4) RE: YARNELL HILL FIRE INCIDENT
AND LEGAL CLAIMS

This item is on the agenda so that the Board may go into Executive Session for legal advice and instruction to District legal counsel regarding the Yarnell Hill Fire incident and legal claims.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: VOTE TO GO INTO EXECUTIVE SESSION
LEGAL ADVICE PURSUANT TO A.R.S. §38-431.03(A)(3)
REGARDING PUBLIC SAFETY PERSONNEL RETIREMENT
SYSTEM (PSPRS) MEMBERSHIP REQUIREMENTS –
LEGISLATIVE ACTION

This item is on the agenda so that the Board may go into Executive Session to discuss Public Safety Personnel Retirement System (PSPRS) membership requirements and legislative action.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: VOTE TO GO INTO EXECUTIVE SESSION
LEGAL ADVICE PURSUANT TO A.R.S. §38-431.03(A)(3)
REGARDING PRESCOTT NATIONAL FOREST CONTRACT

This item is on the agenda so that the Board may go into Executive Session obtain legal advice related to Prescott National Forest Contract.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION RELATED TO TRAINING
CENTER DRAINAGE ISSUES

This item is placed on the agenda so that the Board may discuss and take action in regard to the Training Center drainage issues.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION RELATED TO THE
YARNELL HILL FIRE INCIDENT AND LEGAL CLAIMS

This item is placed on the agenda so that the Board may discuss and take action in regard to the Yarnell Hill Fire Incident legal claims.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING PSPRS
MEMBERSHIP REQUIREMENTS - LEGISLATIVE ACTION

This item is placed on the agenda so that the Board may discuss and take action as needed related to PSPRS membership requirements and legislative action.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

TO: Fire Board
FROM: Chief Freitag
DATE: February 10, 2015

SUBJECT: DISCUSSION AND POSSIBLE ACTION RELATED TO
PRESCOTT NATIONAL FOREST CONTRACT

Discussion and possible action related to Prescott National Forest Contract.

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.