

CENTRAL YAVAPAI FIRE DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION

October 18, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chairman Rutherford called the Central Yavapai Fire District (CYFD) Board of Director's meeting to order on Tuesday, October 18, 2016 at 4:02 p.m. at the Central Arizona Fire and Medical Authority, 1133 W. Road 3 North, Chino Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Bob Page, Board Members Darlene Packard and Tom Steele

Members Absent: Board Member ViciLee Jacobs

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Manager Susanne Dixon

Others in Attendance: Attorney Nick Cornelius (telephonically)

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. PUBLIC HEARING 2012 INTERNATIONAL FIRE CODE AMENDMENTS

Chairman Rutherford opened the public hearing at 4:03 p.m. and asked for comments.

No comments

Chairman Rutherford closed the public hearing at 4:03 p.m.

4. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments.

There were no public comments

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - September 20, 2016
- B. Approve Executive Session Minutes - September 20, 2016
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Approve Transfer of September Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$798,744.36

Board Member Packard made a motion to approve the Consent Agenda items 5A through E. Board Chairman Rutherford seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

Board Member Steele had questions regarding the General Fund Financial Statements, specifically regarding whether we had lost our SAFER grant, cell tower revenue, and property tax revenue. Assistant Chief Tharp answered that we have not lost the SAFER grant and explained that what Mr. Steel is seeing as a loss of revenue is really that these financials reflect last fiscal year as well as this fiscal year due to the audit not being complete. Once the audit is completed and we close the last fiscal year, the reports will accurately only reflect this fiscal year.

6. NEW BUSINESS

- A. Approve Resolution 2016-10 - Single Owner Annexation - Risinger - Parcel 401-01-111K - 8300 N. Prescott Ridge Road

Board Member Steele made a motion to approve Resolution 2016-10 for annexation of Risinger property, Parcel 401-01-111K, located at 8300 N. Prescott Ridge Road. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

- B. Approve Resolution 2016-09 - 2012 International Fire Code (IFC) Amendment

Chief Freitag explained that with growth in Prescott Valley, the code we adopted requires cul-de-sac width of 96 feet; this is not consistent with what has been built in some of the master planned communities. Fire Marshal Chase went out to several locations with various apparatus to measure the width needed; they came up with a

compromise of 82 feet (drivable surface) with required “no parking” signs posted and enforced. Fire Marshal Chase explained that he has spoken with the State Fire Marshal, and he has approved this amendment.

Board Member Steele made a motion to approve Resolution 2016-09 for 2012 International Fire Code amendment. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

7. VOTE TO GO INTO EXECUTIVE SESSION

A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

Board Clerk Page made a motion to go into Executive Session. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

Chairman Rutherford recessed the public meeting to go into Executive Session at 4:19 p.m.

Board Clerk Page made a motion to reconvene into open session. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

Chairman Rutherford reconvened the open session at 4:32 p.m.

8. OLD BUSINESS

A. Discussion and Possible Action Related to Training Center Drainage Issues

Board Chairman Rutherford directed Attorney Cornelius to proceed as discussed and directed in executive session. Chairman Rutherford further directed Attorney Cornelius to obtain the services of construction damages expert Steve Klingler in the corrected amount of \$6,240.

Board Member Packard made a motion to approve the amended agreement from Mr. Klingler. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

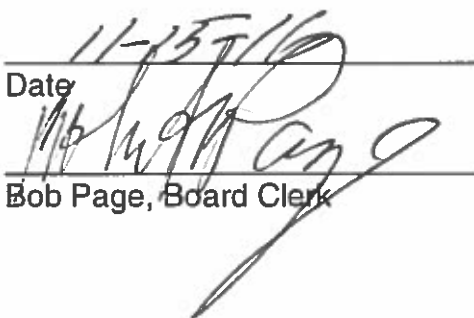
9. ADJOURNMENT

Board Member Steele made a motion to adjourn. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

Chairman Rutherford adjourned the meeting at 4:34 p.m.

Date

11-15-16

Bob Page, Board Clerk