

## NOTICE OF MEETING

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the Central Yavapai Fire District will hold a meeting open to the public on **Tuesday, February 16, 2016 at 2:00 p.m.** The meeting will be held at **Central Yavapai Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### AGENDA

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE

Moment of Silence to Honor Sandy Heiden for Her Many Years of Dedication to Central Yavapai Fire District

3. PRESENTATIONS

- A. Prescott Valley Town Council Report
- B. Annual Alarm Summary 2015
- C. Mid-Year Review of District Goals and Objectives 2015-2016

4. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda.

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - January 19, 2016
- B. Approve Executive Session Minutes - January 19, 2016
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Approve Fire Protection Agreement - Baker
- F. Approve Fire Protection Agreement - Mattmann
- G. Approve Fire Protection Agreement - Townsend
- H. Approve Camp Verde Fire District Purchasing Agreement
- I. Approve Montezuma Rimrock Fire District Purchasing Agreement

6. CORRESPONDENCE

- A. Letters from the Public
- B. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

7. OLD BUSINESS

- A. Discussion and Possible Action Related to Training Center Drainage Issues

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If any disabled person needs any type of accommodation, please notify  
Central Yavapai Fire District at (928) 772-7711 prior to the scheduled meeting time.



- B. Discussion and Possible Action Related to State Forestry Intergovernmental Agreement
- C. Discussion Regarding Fiscal Year End June 30, 2015 Audit
- D. Discussion and Direction to Staff Concerning Chino Valley Meeting Location

8. NEW BUSINESS

- A. Discussion and Possible Action Related to 2016 Annual Goals Update
- B. Discussion and Possible Action Related to Policies: Remove Policy 100 Mission Statement; New Joint Policies J100 Mission, Vision and Values; Central Arizona Fire and Medical Authority Compass; Revised Policy J121 Policy Committee; New Joint Policies: J190 Public Records Access; J193 Telecommuting; J194 Tax Advantaged Bonds; J243 Demotions; J603 Employee Contact with Elected Officials; J604 Employee Contact with Elected Officials During Board Meetings; J905 National Fire Protection Association (NFPA) Compliance

9. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Intergovernmental Agreement with State Forestry

10. OLD BUSINESS CONTINUED

- A. Discussion and Possible Action Related to Training Center Drainage Issues Discussed in Executive Session
- B. Discuss and Possible Action Related to State Forestry Intergovernmental Agreement Issues Discussed in Executive Session

11. ADJOURNMENT

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If any disabled person needs any type of accommodation, please notify  
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# Central Yavapai Fire District



## Alarm Summary 2015

# CYFD Call Volume by Month

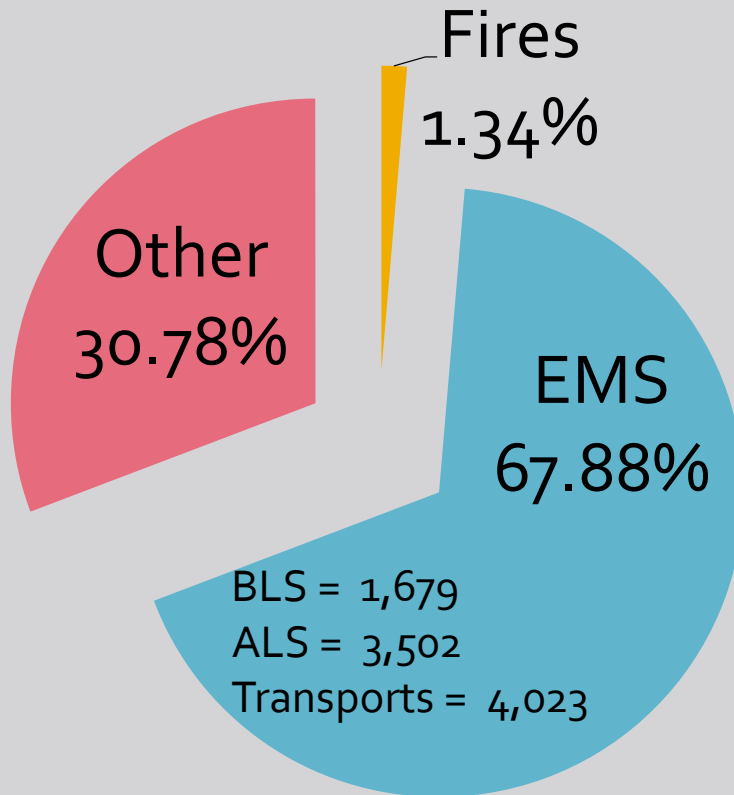
	2009	2010	2011	2012	2013	2014	2015
Jan	483	538	643	550	704	570	664
Feb	481	478	581	590	520	545	570
Mar	502	551	637	581	579	587	654
Apr	498	565	582	618	619	576	609
May	584	622	602	664	630	674	633
Jun	556	567	648	637	618	645	718
Jul	543	683	641	665	662	685	715
Aug	619	659	680	706	659	717	693
Sep	541	661	599	625	654	676	657
Oct	534	578	656	529	577	628	655
Nov	494	553	556	581	538	563	662
Dec	644	602	599	619	630	619	730
TOTAL	6,479	7,063	7,424	7,365	7,390	7,484	7,960



# 3 – Year Comparison

	<u>2013</u>	<u>2014</u>	<u>2015</u>
Total # Calls	7,390	7,484	7,960
TOTAL FIRE:	113	100	107
Structure	7	16	8
Structure, Confined	24	17	26
Mobile/Portable	11	2	4
Brush/Grass/Wildland	39	36	30
Vehicle	13	19	23
Trash/Other	19	10	16
EMS:	5,008	5,103	5,403
OTHER:	2,269	2,281	2,450
Auto Aid			
CYFD to PFD	1,187	1,308	1,245
PFD to CYFD	678	658	621

# CYFD Calls by Category



**Total # of Calls: 7,960**  
**Total # of Fires: 107**  
**Total # of EMS: 5,403**  
**Total # of Other: 2,450**

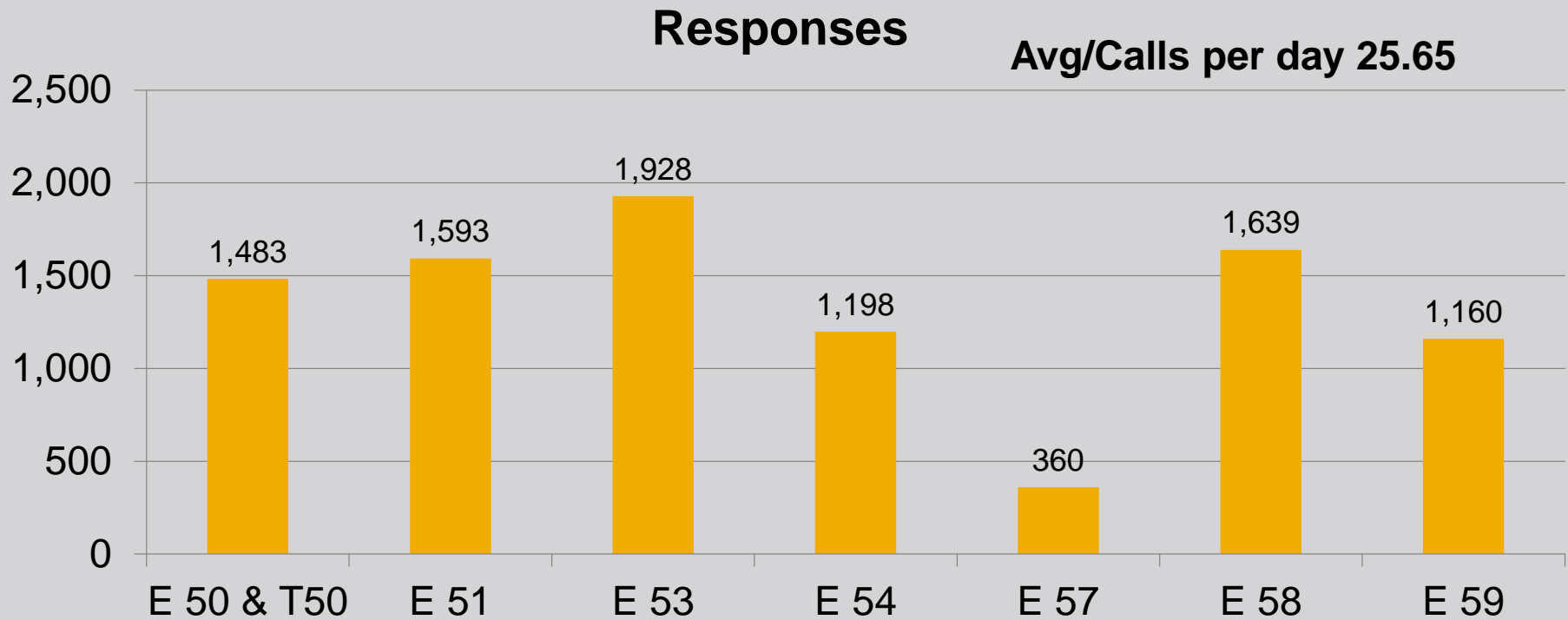
# Calls by Station in CYFD

■ St 50	1,267
■ St 51	285
■ St 53	1,728
■ St 54	1,166
■ St 57	329
■ St 58	1,460
■ St 59	1,027
■ AVG calls/day by CYFD stations	19.9

■ St 71	132
■ St 72	103
■ St 73	151
■ St 74	48
■ St 75	194
■ CVFD	6
■ St 91	1
■ AVG All calls/day in CYFD	21.81

# Total Calls by Unit Response

The workload *includes* calls CYFD engines ran in CYFD and all other jurisdictions. [Prescott, Chino Valley, Williamson Valley, Walker and all out of district. (beyond Ponderosa Park, Cherry & Orme Road, Hwy 89)]



# Top 20 Call Types

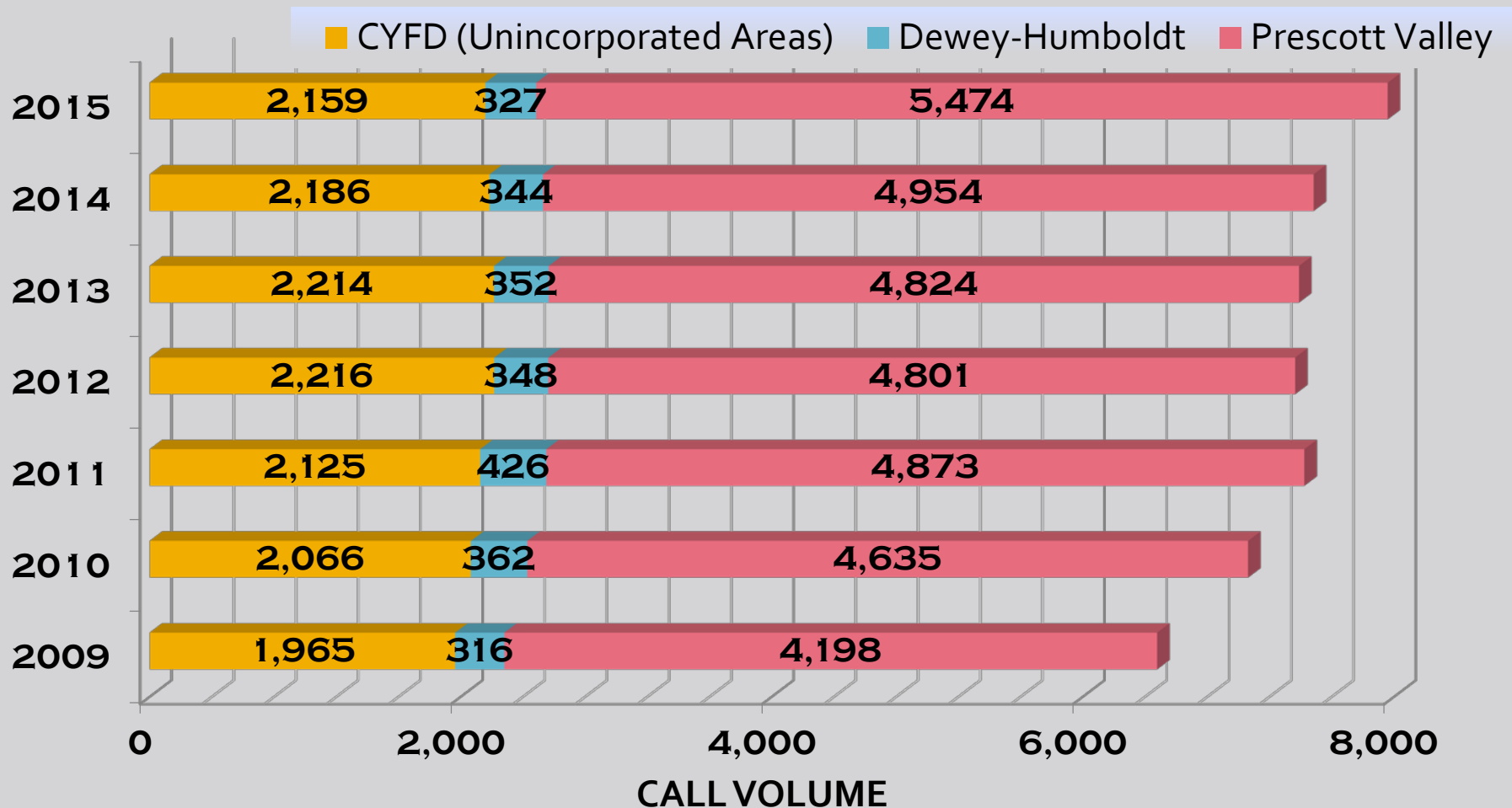
# Incidents by Series

INCIDENT TYPE	CY	PV	TOTAL
321 EMS Call	1,570	3,481	5,051
611 Cancelled en Route	204	304	508
554 Assist Invalid	87	280	367
550 Public Service Assistance, Other	123	214	337
322 Vehicle Accident w/Injuries	51	156	207
551 Assist Police or Other Gov't Agency	34	120	154
622 No Incident Found on Arrival	39	97	136
553 Public Service	32	92	124
324 Motor Vehicle Accident With No Injuries	28	93	121
541 Animal Problem	22	51	73
735 Alarm System Sounded Due to Malfunction	12	59	71
651 Smoke Scare; Odor of Smoke	26	30	56
500 Service Call; Other	14	41	55
600 Good Intent Call; Other	18	33	51
561 Unauthorized Burning	23	25	48
733 Smoke Detector Activation due to Malfunction	13	32	45
412 Gas Leak (Natural Gas or LPG)	18	23	41
745 Alarm System Sounded; No Fire – Unintentional	2	31	33
700 False Alarm or False Call; Other	11	21	32
511 Lock-out	5	17	22

INCIDENT SERIES	TOTAL
100 Fire	107
200 Overpressure/Explosion/Overheat	0
300 EMS/Rescue	5,403
400 Hazardous Condition	101
500 Service Call	1,290
600 Good Intent Call	798
700 False Alarm/False Call	252
800 Severe Weather/Natural Disaster	2
900 Special Incident/Citizen Complaint	7



# Call Volume Comparison: Prescott Valley, Dewey-Humboldt, & the Rest of the District



# Fire Incident Summary

Fires involving Residential Structures – 10

Fires Confined Inside Structures – 25

Fires in Residential Out Structures – 5

Fires in Commercial Structures – 0

25 Structure Fires < \$5,000

13 Structure Fires \$5,000 – \$120,000

2 Structure Fires > \$300,000

11 Vehicle Fires	Loss of \$ 146,450
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1 Recreational Vehicle Fires	Loss of \$ 106,700
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17 Wildland / Brush / Grass Fires	Loss of \$ 650
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4 Outside Rubbish / Trash / Other	Loss of \$ 2,900
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Firefighter Injuries – 0

Civilian Injuries – 1

Firefighter Fatalities – 0

Civilian Fatalities – 1

# Responses Outside the District

## **Auto Aid:**

CYFD to PFD 1,245

CYFD to CVFD 10

CYFD to WVFD 4

PFD to CYFD 621

CVFD to CYFD 6

WVFD to CYFD 6

## **Out of District Calls (11):**

- 3 Fire Incidents: E51 to Granite Basin for wildland, E51 to Granite Basin for illegal camp fire, and E59 to Prescott Ridge for lightening fire.
- 3 EMS: E54 to cardiac arrest, E59 to diabetic issue (refusal), E59 to syncope episode.
- 2 Vehicle Accidents w/Injury by E51
- 2 Cancelled en Route
- 1 Public Service by E50 for coolant leak steam thought to be fire.

## **Mutual Aid Calls Given:** 8 to Mayer Fire District (E54)

- 1 Brush/Grass Fires
- 3 Structure Fires: Patient Care, Mop Up, and Overhaul
- 1 Vehicle Accident with Injuries on I-17
- 3 Cancelled en Route

**Individual Personnel Off-District Wildland Response:** Arizona (10), Alaska (4), Oregon (4)  
California (19), Idaho (4), Washington (5)

# Station Response Reliability

	E50	E51	E53	E54	E57	E58	E59
1st Qtr	70.05%	86.05%	74.09%	87.8%	95.71%	83.48%	86.74%
2nd Qtr	69.17%	84.75%	78.24%	85.71%	81.82%	78.53%	82.14%
3rd Qtr	74.24%	88.89%	76.23%	87.22%	89.13%	81.27%	89.94%
4th Qtr	74.90%	81.67%	73.85%	87.14%	88.76%	80.61%	87.82%
2015	72.88%	84.96%	75.59%	86.95%	89.25%	80.29%	86.57%

# Response Time Analysis

Response Time Performance - 1st on Scene Code 3, all call types				
	SUBURBAN		RURAL	
TIME PERIOD	90TH PERCENTILE		90TH PERCENTILE	
2015	STANDARD: 9.5 MIN		STANDARD: 14 MIN	
	%	CALLS	%	CALLS
Jan-Mar	93.1	556	94.74	275
Apr-June	94.73	632	92.28	251
July-Sept	91.03	621	94.09	257
Oct-Dec	91.47	568	94.35	251
<b>TOTAL</b>	<b>92.44</b>	<b>2,377</b>	<b>93.79</b>	<b>1,034</b>
Average	6:00 Minutes		8:40 Minutes	



# THE END



## 2015-2016 District Goals & Objectives



**GOAL 1: Seek innovative and diversified opportunities and revenue sources to support future financial planning, organizational sustainability as well as community needs**

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Develop a plan for moving CYFD and CVFD together as one organization under either a merger or Joint Power Authority (JPA)</b>						
2015-16	Create a joint budget	Chief Bliss	--	100%	1-Jun-15	Chief Bliss will create a hypothetical budget for a merger. In addition, utilizing the expense portion of the budget he will create a JPA budget utilizing the revenue sources as outlined under a JPA. These will be used to determine feasibility.
2015-16	Organizational Development and Change	Senior Staff/Labor Management	--	Ongoing	Ongoing	Consultation with Divisions and Sections on Core Services to address best effective organizational structure and staffing needs under a blended organization. Develop various strategies for organizational communication objectives to address resource, issues management, to support the organizations efforts to meet strategic goals and objectives as one organization.
2015-16	Determine whether a merger or a JPA is the best route for a blended organization and make a recommendation to the boards.	Senior Staff	-	100%	15-Jul-15	This will be based first on a comprehensive fiscal analysis i.e. creation of the joint budget. Once we determine which is the viable option, we will determine what if any legislative changes would be necessary. The question that must be answered is, "is it less expensive to operate as one blended organization than it is to run two separate agencies?"
2015-16	Once a recommendation to move forward is made by staff, seek final approval from the boards by no later than October 2015 or earlier.	Senior Staff Board of Directors	-	100%	Sept/Oct 2015	
2015-16	If approved, develop and implement plans for a July 1, 2016 implementation.	Senior Staff/Labor Management		60%	Oct 2015-July 2016	Staff will develop and implementation plan and assign responsibilities as appropriate.
2015-16	Review and Revise Strategic Plan	Senior Staff, Board, Labor		0%	1-Jul-16	This process begins January 22nd
2015-16	Redefine mission, vision and values	Senior Staff, Board, Labor		100%	1-Jul	Completed December 2015, along with a guiding document
<b>Objective 2: Develop a list of fire service relevant and regularly offered grants with occurrence schedule</b>						
2015-16	Research and maintain grant funding	Chief Tharp/Training Chief	--	Ongoing	Ongoing	Keep up on Safer grant reporting, as well as look for other opportunities.
2014-15	Identify and document a process for grant application.	Chief Tharp/Admin Manager/ Division Directors		25%	Jul-16	This SOG is being developed with general guidelines for considerations prior, during and post application, including designating grant facilitator and financial oversight.
<b>Objective 3: Maintain sufficient reserves: general fund, contingency fund, and capitol reserve fund</b>						
2015-16	Financial planning through analysis of NAV, Capital Replacement Schedule and 5 year forecasting	Senior Staff		Ongoing	Ongoing	This is an ongoing budget process that involves coordinate efforts from assessment valuations, capital expenditures and controlling costs. The budget process is the culmination of the annual process.
<b>Objective 4: Institutionalize the core services process in budgeting and decision making</b>						
2015-16	The current SOG needs to be expanded and revised for financial planning	Chief Tharp/Chief Bliss		50%	Nov-15	SOG A-106 gives a detailed description of the the budget planning timeline and who is involved. The next step is the development of the actual SOG for budget decision making.

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 5: Work to minimize fiscal impact of health insurance</b>						
2014-15	Employee Healthcare Cost Containment Efforts.	Chief Tharp/Patty/Maria		Ongoing	Ongoing	Proactive efforts in Wellness with a new educational focus on family health, fitness and nutrition. Reporting redesign is underway for 2010 that will help employees focus on sustained behavioral change. This program places an emphasis on the employee's role in taking responsibility for their own wellness. Other health management strategies include an ongoing evaluation of claims costs, increased collaboration with Cigna and Kaiser health insurance companies, and targeted education to reduce claims in high cost areas. HR staff will work with Hays benefits consultant to create a five year strategic plan for healthcare benefit provisions.
2015-16	Attend industry meetings with regard to the ACA implementation and local implications for community para-medicine programs.	Chief Tharp/HR Manager/ EMS Captain		Ongoing	Ongoing	Community Paramedicine rules are still being developed through the AZ DHS. Quarterly Prehospital meetings are held to discuss this and other items of interest. Annual training is held for ACA compliance and review. Currently we are ACA compliant, but will be issuing changes this year 2015.
<b>Objective 6: Review joint purchasing arrangement and adjust as necessary.</b>						
2015-16	Review purchasing agreements with vendors	Erik Trujillo		Ongoing	Ongoing	Erik has developed a process of checking with vendors periodically to compare prices. He will be documenting the process in order to provide explanation to anyone that requests.
2015-16	Promote program with other fire service agencies	Erik Trujillo, Senior Staff		Ongoing	Ongoing	We continue to add new Fire District agreements. Latest is Eloy. Municipal Departments such as Flagstaff and Prescott have
<b>Objective 7: Review Annexation Situation</b>						
2015-16	Discuss Prescott Valley development plans with an appropriate town representative and determine CYFD annexation plan for PV area.	Chief Freitag/Fire Marshal Chase		Ongoing	Ongoing	This was initiated with Chief Bliss and the Planning/ Zoning Department, however, developers will not be willing to annex into the Fire District at the same time as annexation into the Town of PV due to tax liability. However, we may be able to continue with a process to stipulate that the developer, as part of the Master Plan, will annex into the Fire District prior to sale of any developed lots to alleviate the need for single parcel annexations/ contracts
2015-16	Determine if a joint annexation process with the Town is feasible.			Ongoing	Ongoing	The above bullet points are related to each other and have been completed to a point, but are on-going. As the vacant land is annexed into the town for development, it is not annexed into the Fire District. The reason is that owners do not want to pay taxes on vacant land. We are working on a development agreement plan with the Town of PV that would bring the properties into the District once development begins.

## 2015-2016 District Goals & Objectives



### GOAL 2: Continue to maintain/enhance positive public perception and relationships with the communities we serve

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Develop an educational program plan</b>						
2014-15	Review existing educational program plan	Fire Marshal Chase and staff	--	Ongoing	Ongoing	The intent is to ensure that all programs are current and relevant. Any programs that are out of date will be updated. We have evaluated the current programs and are looking to extend the fire pal program into Chino Valley Public Schools. We have evaluated the car seat program and have plans to hold quarterly car seat events, as well as possibly offering a car seat certification class to internal and external customers. Chase-1/28/16
2014-15	Identify resource availability and needs	Fire Marshal Chase and staff		Ongoing	Ongoing	We have begun training for our newest fire inspector but still have a need for additional personnel to facilitate more public education programs. Operations personnel will still be utilized on occasion depending on work volume. Chase 1/28/16
2014-15	Identify new programs that would benefit the community and determine feasibility.	Fire Marshal Chase and staff		Ongoing	Ongoing	CYFD has been providing additional fire extinguisher training classes to local businesses. We have generated positive feedback from those businesses. These programs are ongoing/Chase 1/28/2016
<b>Objective 2: Maintain safe buildings and homes</b>						
2015-16	Business inspection program	Fire Marshal Chase and staff	--	Ongoing	Ongoing	Business inspection are conducted by the Fire Prevention Section as well as Fire Crews for fire safety and crew familiarity in case of a fire. The District strives to maintain an annual completion rate of XX%. We have updated the inspection form to be more appropriate for businesses in both battalions. We have also been utilizing operations personnel assistance with inspection overflow. Chase 1/28/16
2015-16	Maintain above average ratings for building inspector performance based on post project contractor surveys	Fire Marshal Chase	--	Ongoing	Ongoing	In process. Chase 1/28/16
2015-16	Ensure prevention section achieves training goals to keep their personnel are fully qualified and up to date on life safety codes, inspection processes and plan review.	Fire Marshal Chase/Assistant Fire Marshal Smith/Chief Freitag	--	Ongoing	Ongoing	The current prevention staff has individual training goals set on an annual basis by the individual and their supervisor. Because a number of our prevention professionals still need higher level of qualifications, it is imperative that we remain committed to their on going training. Ongoing.
<b>Objective 3: Recruit more FireCorp Members</b>						
2015-16	Continue evaluation of the FireCorp program in an effort to improve recruitment	Patty/Bill	Free	Ongoing	Ongoing	The FireCorp program is a good opportunity for the public to be involved in the District. However, we are finding it difficult to recruit and retain volunteers.
<b>Objective 4: Coninue attendance in local planning, business, and community group activities</b>						
2015-16	Maintain a presence at Town Council meetings as well as County Supervisor meetings as often as possible	Chief Freitag supported by senior staff, Fire Marshal and B/Cs	Free	Ongoing	Ongoing	It is important to ensure that our communities understand that we are partners in ensuring the sustainability and success of the areas we serve. Either myself, a member of senior staff or an on-duty Battalion Chief have been in attendance at all but a couple of Town meetings in both PV and Chino. I have attended and presented at a handful of Supervisor meetings.
2015-16	Continue involvement in Rotary	Chief Freitag	\$600	Ongoing	Ongoing	Because of time constraints and meeting conflicts, Chief Freitag has had to drop Rotary for now. We will stay involved in other areas, but the time demands from the JPA process as well as meetings in Phoenix that usually occur on the same day and time prevent involvement.

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
2015-16	Coninue involvement in PV and Chino Chambers, PVEDF, as well as GPREP	Senior Staff	\$950	Ongoing	Ongoing	We have maintained a presence in PV and have made an occasional meeting in Chino. The Chino meetings are every month at lunch which creates some issues with meeting conflicts.
----- 2015-16	Seek other opportunities for involvement in community development and/or opportunities to be involved in commuity activities	All		Ongoing	Ongoing	The Healing Fields, Angel Program and the Turkey drop were all huge successes that gained positive public support. Chief Freitag was the MC for this years healing fields.





## 2015-2016 District Goals & Objectives

### GOAL 3: Ensure the safety of our community through prevention as well as response capabilities and planning

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Manage and enhance response capabilities through planning and partnerships while remaining fiscally responsible</b>						
2015-16	Work with adjoining Fire Districts and cities to enhance mutual and automatic aid system	Chief Freitag/Chief Polacek	\$0	On-going	Ongoing	Both Chiefs have been working with our surrounding agencies, specifically Prescott, regarding our aid agreements. The brownouts of Prescott fire stations is creating some challenges, however we remain engaged in the conversation and development of a plan.
2015-16	Develop and internal Emergency Operations Plan that supports the community as well as our personnel	Chief Freitag/Chief Polacek	\$0	0%		This process has been delayed due the ongoing efforts of blending the organization. The plan is to develop an EOP as one agency in the next fiscal year.
2015-16	Develop and provide a District wide training for our employees as an overview of the EOP.	Chief Polacek/Training Chief		80%		The Training Chief has met with each section of the fire district to determine the training needs for all personnel. Administration has audited operations personnel training records to help aid training in determining training needs. The Training Chief has a training schedule for the next year in place.
<b>Objective 2: Maintain safe buildings and homes</b>						
2015-16	Business inspection program	Fire Marshal Chase and staff	--	Ongoing	Ongoing	Business inspection are conducted by the Fire Prevention Section as well as Fire Crews for fire safety and crew familiarity in case of a fire. The District strives to maintain an annual completion rate of XX%. We have updated the inspection form to be more appropriate for businesses in both battalions. We have also been utilizing operations personnel assistance with inspection overflow. Chase 1/28/16
2015-16	Senior Home Safety Survey Program	Inspector Ayars	--	Ongoing	Ongoing	Conduct senior home survey for fire and other safety hazards, ensuring home meets current life safety standards. No further action at this time. Chase-1/28/16
2015-16	Maintain above average ratings for building inspector performance based on post project contractor surveys	Fire Marshal Chase/Sussane	--	Ongoing	Ongoing	No further action at this time. Chase 1/28/2016
2015-16	Ensure prevention section achieves training goals to keep their personnel are fully qualified and up to date on life safety codes, inspection processes and plan review.	Fire Marshal Chase/Assistant Fire Marshal Smith/Chief Freitag	--	Ongoing	Ongoing	The current prevention staff has individual training goals set on an annual basis by the individual and their supervisor. Because a number of our prevention professionals still need higher level of qualifications, it is imperative that we remain committed to their on going training. Ongoing. Staff members are currently enrolled in educational courses as well as future training courses. Chase 1/28/2016
<b>Objective 3: Maintain a positive and proactive approach to working with PRCC</b>						
2015-16	Ensure participation in Liaison meetings	Chief Polacek/James		Ongoing	Ongoing	Attend Liaison Meetings, and maintain communications with PRCC.
2015-16	Ensure participation in Bi-annual Chief meetings and stay in communications with our partners throughout the year	Chief Freitag/Chief Polacek		Ongoing	Ongoing	Attend Chief Meetings and maintain communications with Chiefs. This process continues in earnest to include board seats on AFDA and AZ Fire Chiefs.
2015-16	Ensure all portable and mobile radios are programmed and functioning properly, as well as the MDT's	James and staff		50%		All portable and mobile radios are programmed and functioning properly. There is a need to update CVFD portable radios. This is being worked on. CVFD MDT's are as stable as the underlying software allows. CVFD MDT systems will be overhauled as time allows.

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
2015-16	Ensure that issues with PRCC are reported and addressed through the appropriate channels and that we address any issues with our personnel received from PRCC.	Chief Polacek/BC's		Ongoing	Ongoing	Continue to meet with PRCC to review procedures and review incidents to resolve issues. The PRCC procedural manual was updated working with PRCC and PFD. This was done to help resolve issues and inconsistencies between fire agencies.

## 2015-2016 District Goals & Objectives



**GOAL 4: Identify and remain proactive regarding legislative issues that may have an impact on the District and the communities we serve.**

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Stay involved in professional organizations and associations that work on local, State and Federal Levels</b>						
2015-16	Attend monthly Arizona Fire District Association meetings and AFDA bi-annual conferences.	Chief Freitag/Chief Tharp/Board Members		Ongoing	Ongoing	Chiefs Freitag and Tharp have been regularly attending the conferences as well as the meetings. Freitag has been appointed to the board position of Career section rep.
2015-16	Maintain membership and participation with the Arizona Fire Chiefs Association	Senior Staff	\$1200 annual group	Ongoing	Ongoing	Attend annual conference, seek board opportunities. The organization has been taking part, and Chief Freitag has been appointed to the board position of liaison to AFDA.
2015-16	Maintain Membership in the International Association of Fire Chiefs and attend annual conference	Senior Staff	\$275 p/ member	Ongoing	Ongoing	It is important to have insight on national trends in emergency services. This is a budget item so attendance at the conference will be based on what the budget will allow. Membership has been maintained and Chief Freitag attended the FRI conference in Atlanta.
2015-16	Maintain membership in the Arizona Fire Marshal's Association	Fire Marshal Chase	\$50	Ongoing	Ongoing	Current and active
<b>Objective 2: Maintain a relationship with our legislators both State and Federal</b>						
2015-16	Attend local events in which our legislators are involved.	Senior Staff	--	Ongoing	Ongoing	We have maintained a relationship with our legislators and have spent time at the State Capitol. Chief Freitag continues to stay informed on evolving issues within the State.
2015-16	Seek opportunities to educate our legislators by visiting the capitol and/or inviting them to the district for visits	Chief Freitag/Chief Tharp		Ongoing	Ongoing	It is important that we have a presence at the capitol in Phoenix to educate and support our legislators as well as to get to know other legislators that may be able to assist our legislative efforts. Take time to have our legislators visit with staff at the District for educational purposes. Chief Freitag has been invited to sit on the floor for the opening of the legislature by Representative Fann the last two sessions. In addition, we have been present and testified at committee hearings.
<b>Objective 3: Seek legislative language clean up as necessary</b>						
2015-16	Remain active in promoting PSPRS reform and language clean-up related to Fire Chiefs	Chief Freitag/Chief Tharp	\$5,000	90%	1-Jul-16	We have remained involved, testified at committee hearings, and had meetings directly with PSPRS at their offices in Phoenix. It does appear reform will be successful to include language to correct the concerns related to Fire and Police Chiefs.
2015-16	Propose legislative language related to Fire District Mergers and Fire Authorities	Chief Freitag/Chief Tharp	\$0	90%	2016	We worked with AFDA to propose language that would allow agencies to keep their FDAT dollars when merging or consolidating. H2197 has been dropped and is up for debate during this legislative session.

## 2015-2016 District Goals & Objectives



### GOAL 5: Ensure the long term sustainability and success of our organization through the development and success of our personnel

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Complete a staffing plan that accounts for future attrition and growth within the organization</b>						
2015-16	Create and maintain a schedule of personnel and potential retirement dates taking into account any specialized qualifications	Patty/Karen/Division Heads	\$0	50%	1-Jul-16	A list is complete for Battalion 3 Personnel, but a list still needs to be developed for Battalion 6 personnel.
2015-16	Test for and maintain a list of personnel for operations positions	Patty/Karen/Chief Polacek		100%		Maintain a hiring list for FFs/EMT/Paramedics as well as promotional lists for Engineer, Captain, and Battalion Chief per Policy.
2015-16	Maintain organizational succession plans and work to implement the same in Chino, or adopt the same plan under a Fire Authority	Division Heads		100%	Ongoing	All succession plans should be approved close to being approved by the first of the fiscal year. We need to ensure the plans are maintained and/or updated to incorporate the needs of the organization and our personnel.
<b>Objective 2: Identify training needs District wide</b>						
2015-16	Based on the succession plans for each Division and Section, identify training needs	Training Chief Feddema/Captain Kelley/Division and Section heads		80%		Succession plans will be completed, or nearly complete as of the first of the fiscal year. It will be important that Division/Section heads work closely with the training section to determine Training needs. Chief Feddema met with Division Supervisors to determine training needs.
2015-16	Maintain and adequate training budget to meet our long term needs	Training Chief Feddema/Chief Polacek		Ongoing	Ongoing	Chief Feddema is working to expand training opportunities for all sections/divisions while remaining fiscally responsible.
2015-16	Develop mentoring programs for each Division and Section in line with the succession plans	Division and Section Heads		Ongoing	Ongoing	While succession plans are complete, it has been identified that we need to formalize our mentoring program. That said, most of our officers, Captain and up, are providing on going mentoring.
<b>Objective 3: Continue to develop our human resources through support of positive recruitment, retention and labor/management relations.</b>						
2015-16	Maintain subcommittees (Policy, SOG, Wage and Benefit, etc)	Senior staff	--	Ongoing	Ongoing	These committees remained integral to the long term sustainability and success of our organization.
2015-16	Continue the joint policy and SOG meetings in an effort to align the policies and guidelines of CYFD and CVFD.	Senior Staff		Ongoing	Ongoing	As we continue to operate under the Joint Management Agreement, it is important that we work to bring the policies and guidelines together as much as possible for both consistency and efficiency. We have defined priority 1, 2 and 3 policies. Priority 1's will be completed by April-16, 2's by July-16 and 3's by Sept-16.
2015-16	Revise the evaluation system in CYFD as well as CVFD.	Chief Bliss		60%	1-Jul-16	A proposed revision to the evaluation system has been submitted to the policy and SOG committees. The revision was developed through Labor/Management. After approval from the committees and Board approval, training will be scheduled in the Spring.
<b>Objective 4: Create the feeling of "one" within the organization</b>						
2015-16	Create and plan for an on-going team building retreat program that includes each Division, Section as well as both organizations	Chief Carothers	\$8,000	0%		The intent of the program is to have people from each of the Divisions and Sections from each level within the organization participate in an off-site retreat and team building opportunity. Our idea is to instill the feeling that we are one organization, not separate groups within one; no one division is more or less important than another. This will likely not happen this year.

## 2015-2016 District Goals & Objectives



### GOAL 6: Continue to develop the Central Yavapai Fire Regional Training Academy into a local, regional and state facility

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Meet the training needs of CYFD personnel through internal as well as regional partnerships</b>						
2015-16	Continue to work with Prescott on creating a Joint Training agreement utilizing shared staff.	Chief Freitag/Chief Polacek/Training Chief Feddema	--	25%		This would allow us to centralize training coordination and create efficiencies through the sharing of personnel and resources. <b>Currently PFD is not moving forward with this, but may in the future,</b>
2015-16	Create a live streaming training opportunity to allow personnel to take part in lecture series training from their stations in CYFD, CVFD and Prescott FD	Training Chief Feddema/Chief Polacek/Chief Bliss/James	\$1,000	20%		An interactive system would create less movement of apparatus and ensure training needs are met more efficiently. We are working on this project, but have not moved forward inhouse with this. However, we are moving forward with Gotomeeting in an effort to accomodate run review in house.
2015-16	Host training opportunities related to National, Statewide, and Regional classes.	Training Chief Feddema/Captain Kelley	\$10,200	Ongoing	Ongoing	Examples include the Captain's academy, ICS classes, Propane class, NFA off-campus classes, etc.
2015-16	Ensure classes are offered to maintain current qualifications.	Training Chief Feddema/Captain Kelley	\$25,000		Ongoing	Evaluate training needs based on current trends and topics. Provide AAR's for training provided by CYRTA to ensure we are meeting the needs of training.
2015-16	Document the annual review process to ensure training offerings support District training needs.	Training Chief Feddema/Captain Kelley				Conduct AAR's and document the lessons learned and provide recommendations to enhance training. This was completed for 2015 and will be conducted after each fiscal years training.
<b>Objective 2: Improve in-house training opportunities for EMT's and Paramedics</b>						
2015-16	Work to create one shared internal paramedic refresher program with CVFD and CYFD utilizing the program Chino already has in place	Captain Niemynski/Committee from CYFD and CVFD	\$35,000	50%		this goal is completed and is currently working. July 2016 we will work as one CEP refresher program for CAFMA.
2015-16	Create an in-house monthly EMS continuing education program.	Captain Niemynski/Committee from CYFD and CVFD	\$11,000	Ongoing	Ongoing	Work with outside agencies to provide in-hous EMS training for personnel. We are moving forward with this plan to be implemented July 2016.
<b>Objective 3: Ensure future success and sustainability of the CYRTA facility</b>						
2015-16	Update the business plan and infrastructure improvement needs of CYRTA	Training Chief/Senior Staff		25%		This on going process is somewhat delayed as we have just transitioned from one training chief to another. However, Chief Feddema has this on his radar.



## 2015-2016 District Goals & Objectives



**GOAL 7: Analyze and implement information technology and communication systems that will enhance and/or create efficiencies in support of all CYFD and CVFD functions.**

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Continue build out of VHF system</b>						
2015-16	Complete site work at VHF sites	Comm/IT staff	Internal Labor costs	80%		All hard infrastructure has been installed.
2015-16	Implement voted VHF system	Comm/IT staff	Internal Labor costs	70%		Ongoing project.
<b>Objective 2: Continue extension of CYFD network to CVFD facilities</b>						
2015-16	Complete installation of micro-wave equipment to improve connectivity.	Comm/IT staff	Internal Labor costs	100%		Micro-wave service has been extended to all full-time Fire Authority facilities. There are 2 CYFD reserve stations that are not connected but no need is seen for extension to these buildings.
2015-16	Install station hardware and software at CVFD stations to provide improved work ability	Comm/IT staff	Internal Labor costs	95%		Most of the installation of hardware and software is completed. We will continue to work on finish details.
<b>Objective 3: Investigate RMS improvement options</b>						
2015-16	Determine the options for changing to a new RMS system	Senior Staff, James	0	25%		As we work toward a new CAD system with PRCC, some systems provide their own complex records management system. This may need to wait until we get a new CAD system, but will continue to research new RMS.
2015-16	Make a decision on direction of RMS change prior to FY2017 budget process	Senior Staff	\$0	0%		We will need to make a change in fiscal 17 as our current system cannot be upgraded and may only be supported in its current format for another 12-24 months.

## 2015-2016 District Goals & Objectives



**GOAL 8: Plan for future facility and apparatus needs while maintaining the quality condition and functionality of our resources and remaining fiscally responsible to our citizens.**

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Plan for on-going vehicle needs</b>						
2015-16	Review Capital replacement schedule in the fall and adjust based on actual use and needs. Specific attention should be paid to staff vehicles and the aerial apparatus.	Chief Bliss, Chief Tharp, Chief Polacek, Fleet Manager Scaife	\$0	100%	42309	The Capital Replacement plan has been reviewed and revised. The end product includes integration of CYFD and CVFD assets for a Fire Authority plan. Additional work will need to be done in the future to continue to assess the long term balance
<b>Objective 2: Develop and document Facilities Maintenance plan</b>						
2015-16	Confirm current process and document in SOG format.	Facilities Manager Muniz	\$0	60%	42339	Process is in place. Tom has begun work on documentation.
<b>Objective 3: Continue data analysis for use in future planning for stations and equipment.</b>						
2015-16	Analyze response data for the purpose of identifying possible future station locations. Particular focus should be placed on the effects of development on the 89A corridor.	Chief Bliss, Chief Polacek, Michael Feeman	0	50%	Ongoing	We have continued to have discussions regarding development in the Glassford Hill Rd and 89A corridors. The Town of PV may be extending Prescott East Highway to the North in the near future. This will be an ongoing assesment as things develop.
2015-16	Review response performance to identify future needs for additional apparatus vs. additional stations.	Chief Bliss, Chief Polacek, Michael Feeman	\$0	50%	Ongoing	We have continued to look at response numbers to identify needs. Based on reliability results, it appears that there will be a need for an additional response unit in the future to address the continual increase in move-ups to the Dewey area. This need may be met by the additon of a unit at an existing station.
2015-16	Review response data to identify any improvement in data recording due to MDT use.	Chief Bliss, Michael Freeman	\$0	75%	Ongoing	We have been using the MDT's for 9 months now and continue to compare data from the equivalent period prior to use. At this point there has been no noticeable improvement in performance times which would have indicated that times were being reported more accuratly with use of the MDT's. This is somewhat suprising but may be related to the almost 7% increase in call volume.

TO: Fire Board  
FROM: Chief Freitag  
DATE: February 10, 2016

SUBJECT: CALL TO THE PUBLIC

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*The Chairperson shall announce this portion of the Central Yavapai Fire District Board meeting as a Call to the Public. This portion of the meeting is for individuals to address the Board on any issue within the jurisdiction of the Board. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on issues raised during the Call to the Public unless item is properly noticed on the agenda due to restrictions of the Open Meeting Law.*

*Any member of the public wishing to address the Fire District Board shall complete the Fire District written disclosure form with his or her name on it for the record prior to speaking. Thereafter, the Chairperson shall ask those wishing to address the Board to raise their hand so they may be recognized. Please state your name for the record. In the interest of the orderly and efficient conduct of the open meeting, the Chairperson may limit speakers to three minutes.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

TO: Fire Board  
FROM: Assistant Chief of Administration Tharp  
DATE: February 10, 2016

SUBJECT: CONSENT AGENDA

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*All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.*

- A. Approve Regular Session Minutes - January 19, 2016
- B. Approve Executive Session Minutes - January 19, 2016
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Approve Fire Protection Agreement - Baker
- F. Approve Fire Protection Agreement - Mattmann
- G. Approve Fire Protection Agreement - Townsend
- H. Approve Camp Verde Fire District Purchasing Agreement
- I. Approve Montezuma Rimrock Fire District Purchasing Agreement

*The January General Fund Financial Statements include the payroll direct deposit reports, the payroll and accounts payable check registers, income statement, balance sheet, cash flow projections, and revenue and expense graphs. The income statement and balance sheet are included for the Bond Debt Service Account. The bank reconciliation documents are included for all financial accounts.*

**Suggested Motion:** Approve Consent Agenda.

*If you have any questions, please call Chief Freitag or myself at 772-7711.*

CENTRAL YAVAPAI FIRE DISTRICT  
FIRE BOARD  
REGULAR SESSION

January 19, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chairman Rutherford called the Central Yavapai Fire District Fire Board meeting to order on Tuesday, January 19, 2019, at 2:00 p.m. at Town of Prescott Valley, 7401 E. Civic Circle, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Bob Page, Board Members ViciLee Jacobs, Darlene Packard, and Tom Steele

Members Absent: None

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Manager Susanne Dixson, Administrative Assistant III Laura Mowrer

Others in Attendance: Attorney Nick Cornelius

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. PRESENTATIONS

A. Swear in Public Safety Personnel Retirement System (PSPRS) Local Board Member

Clerk Page swore in new Public Safety Personnel Retirement System (PSPRS) Local Board Member Lee Beaudette.

B. Prescott Valley Town Council Report

Prescott Valley Town Council Member Stephen Marshall provided the Board with recent Prescott Valley building permit information.

C. Fiscal Year 2015 Audit Presentation by HintonBurdick CPAs and Advisors

McKay Hall with HintonBurdick CPAs and Advisors presented Fiscal Year ending June 30, 2015 audit with a power point presentation to the Board of Directors. Chairman

Rutherford stated that the Board of Directors had not previously viewed these documents.

Mr. Hall confirmed that they issued an unqualified or a clean audit opinion. He explained that the auditors found the information to be materially correct, therefore stating that the financial statements are reliable. He mentioned that the financial audit does not test the internal controls. If internal control issues come to light, the auditors will make recommendations. He stated there were no findings or recommendations noted this year. There had been two small control issues last year and they were addressed.

Mr. Hall reviewed some of the audit highlights and explained that the total net position of \$298,362, difference between assets and liabilities, of the District decreased from last year due to changes in accounting standards (GASB 68 and 71) which require a reporting change. The District has been participating in a state pension program, and they previously were not required to disclose the long-term financial obligation; the state was previously required to report this information. Fire districts are now required to report pension obligations. There was a net position decrease of \$20,988,248. This is the amount required to pay off all future liabilities for all future years as of the end of June 30, 2015. This is only a financial reporting change; this does not affect the operation of the District. Of the \$20 mil, \$19.4 mil is a change due to the new reporting requirement of GASB 68.

Mr. Hall mentioned the capital assets decreased by \$740,000 net of depreciation of \$1,207,200.

Chairman Rutherford asked that an agenda item be included for February to discuss the accounting changes. Mr. Hall explained that the restatement adjustment on Page 47 of the audit explains the accounting changes.

Mr. Hall stated that there were some capital assets acquired, capital projects completed, and furniture and equipment purchased. The net affect was a decrease in capital assets of \$740,000. Chairman Rutherford confirmed there was \$1.2 mil in depreciation expense.

Mr. Hall mentioned that the long-term debt was \$36,541,000 in which \$23,237,000 was from net pension liabilities. He mentioned that the General Fund equity (assets-liabilities) balance had decreased over the last three years. This is due to significant capital asset changes. The variance in liability is expected in normal operations. Therefore the cash fund is trending downward because of capital asset purchases.

Chief Tharp explained that over the last two or three years the District has had a significant amount of carryover; we are slowly reducing that amount. In lieu of excess cash sitting in the General Fund and being carried over each year, we have opted to spend those funds on capital purchases or on expenditures for emergency services of the District. That is why you are seeing this downward trend. Going forward, you will see

a leveling of the cash and general fund, because the \$4.5 mil that we were carrying is now down to about \$1.5 mil as we had anticipated.

Chairman Rutherford confirmed that the downward trend of capital reserve was planned. Chief Tharp explained that the savings were built in anticipation of the economic downturn so that the funds were available to alleviate having to layoff personnel or reduce services. We were to slowly use the savings once the impact was over and only solicit tax funds that are actually required to not have a large carryover at year end.

Mr. Hall pointed out that the unassigned fund balance of \$1.3 mil is for current responsibilities. He explained that the expense and revenue amounts are closer this year and he expects that to continue in the future.

Mr. Hall thanked Chief Tharp and Finance Manager Spingola for their assistance with the audit. Chairman Rutherford also thanked staff.

4. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments.

There were no comments.

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve December 15, 2015 Board Meeting Minutes
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Approve Purchasing Agreement with Eloy Fire District
- E. Approve CYRTA Facilities Use Agreement with International Society of Fire Service Instructors (ISFSI)

Clerk Page made a motion to approve the consent agenda items 5A through E. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele

NAYS: None

6. CORRESPONDENCE

A. Letters from the Public

Chief Freitag explained that District members and the Firefighter Angel Program were able to assist a family that had a house fire in December. Chairman Rutherford explained that all expenses were paid through donations and District funds.

Chairman Rutherford mentioned a thank you note that was received for Engine 53 B-Shift.

B. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

Chief Freitag added that he attended several meetings: Arizona Fire Chiefs' Association, Arizona Fire District Association (AFDA), Arizona Fire Marshal's office, and State Forester.

Chief Freitag explained that Training Chief John Feddema was appointed to the statewide training committee. This committee is responsible for the Arizona summer fire school. Normally new members are provided a mentor for their initial year; however, John was assigned to curriculum without a mentor. That says a lot for the respect of Central Yavapai and our employees.

Chief Freitag explained that the State Fire Marshal's Office will be moved to the State Forester. This is important as the State does not currently report data to the National Fire Incident Reporting System (NFIRS). The State Forester is working on this issue. By not providing statistics, we are unable to obtain federal funds. Chief Freitag stated that he ran a career section round-table meeting at the AFDA Conference to discuss those items.

Chief Freitag had a conversation with State Forester Jeff Whitney and several Arizona fire chiefs and recommended a committee be formed under one of our representative organizations. This committee would provide one consistent voice to express the fire agencies' needs to the State Fire Marshal's office. This committee will be formed under Arizona Fire Service Institute (AFSI) which is the umbrella organization made up of Professional Fire Fighters of Arizona (PFFA), AFDA, and Arizona Fire Chiefs. This organization represents everyone and they also run the Center for Public Safety which is where the training is held. The committee creation will be placed on the February agenda. Chief Freitag stated that we hope to be involved in that so that we have a voice for this area. The State Forester will also be addressing state-wide training issues.



Chief Freitag participated in a panel discussion regarding fire authorities, consolidations, and mergers with Timber Mesa which is a merged organization), and Montezuma-Rimrock and Camp Verde Fire Chief Terry Keller which are working under numerous shared intergovernmental agreements. Partnerships were a consistent theme at AFDA. Most of the AFDA board members are working with other agencies or are trying to move in that direction.

Chief attended the opening day of the 52nd Legislative session as a guest of Representative Fann. This was an opportunity to talk with representatives working on PSPRS reform as well as other bills that directly impact us. Representative Fann and Senator Allen are sponsors of House Bill 2197 which addresses the issue of losing FDAT revenue when fire districts merge. Currently, without this bill, if Central and Chino were to merge, we would lose \$280,000 in FDAT funds.

Chief Freitag explained that Brian Jefferies presented on PSPRS reform at the AFDA Conference. The PSPRS Reform Committee struck a deal Friday. If the bill can get through the House and Senate prior to February 17, the proposition will be placed on May ballot along with Prop 123 for the schools. If that passes, PSPRS reform will be in place. Chief will forward a copy of the presentation to the Board Members.

If PSPRS reform passes, it is projected to reduce employer contributions by about 4% in the first year and begin stabilizing the system. Chief Freitag stated that he will be at the Senate and House when necessary; however, many members of PFFA are carrying this bill.

Chief Freitag explained that under the Tier 3 system, if the PSPRS reform passes, new employees hired in 2017 would come in under a defined benefit plan where both the employee and employer would pay 9%. There is also a defined contribution option under Tier 3 and it changes the split to 50/50 between employees and taxpayers. The reform also requires that the governance board makeup be split between employees and taxpayers so that poor decisions cannot be made to increase the cost for everyone.

Chief Freitag mentioned that MI Windows made a \$5,000 donation to the Firefighter Foundation.

Chief Freitag stated that dialogue continues between Central and Williamson Valley Fire District.

Chairman Rutherford confirmed that the District is working toward the joint powers authority due to the current FDAT penalty for mergers. Bill 2197 would remove the merger roadblock. Chief Freitag explained that when agencies merge, often times they are needing financial assistance, losing the FDAT only causes more financial hardship.

Chief Freitag stated that Black Canyon Fire District has entered into a management agreement with Daisy Mountain Fire District. Therefore, Chief Mark Nichols will be administrating Black Canyon Fire District.

Chief Tharp introduced newly hired Chino Valley HR Assistant Karen Viscardi and Fire Prevention Administrative Assistant Pam Dellinger. There will be a swearing in ceremony after the Board meeting in February. He explained that the budget process has begun, and we are soliciting information from program managers. Chief Tharp confirmed that the District is fully staffed.

Fire Marshal Chase introduced Fire Inspector Chuck Dowdy. He also thanked his staff: Fire Inspector Ayars Mandy, Assistant Fire Marshal Smith, and Administrative Manager Dixon for their assistance with additional workload and training over the past year while the department was short staffed.

Chairman Rutherford mentioned that Chief Polacek was the only fire partner to attend a recent CAD meeting. He hopes that we will always have representative at these meetings.

Chief Freitag stated that we were successful in obtaining a grant from Firehouse Subs for hazmat testing equipment. Chief Davis stated that we are able to purchase three air monitoring meters for hazardous material calls. These meters will be utilized with joint Hazmat Team which includes Prescott Fire Department.

Chief Freitag mentioned that Chief Bliss will provide a report regarding Engine 54 motor swap. Chief Freitag also explained that to better align ourselves with the National Incident Management System (NIMS), we are making a change in Support Services to better define what that section does. Therefore, Support Services will change to Planning and Logistics to better describe what they do.

## 7. OLD BUSINESS

### A. Discussion and Possible Action Related to Training Center Drainage Issues

Attorney Cornelius stated that we received J2 Engineering proposal and it has been reviewed by engineering consultant Len Erie. Mr. Erie is preparing a written report that will be circulated to the Board. Attorney Cornelius shared Mr. Erie's opinion that the proposal is very comprehensive and a conservative approach to repairs. This item will be discussed further in executive session.

Chairman Rutherford believes the engineering proposal shows substantial improvements and is of high quality. His initial impression is very favorable.

### B. Discuss and Possible Action Related to State Forestry Intergovernmental Agreement

Attorney Cornelius spoke with the deputy director of the State Forestry. Mr. Parrish has not been able to complete his review; however, he and Bill Sims are working together to finalize their comments. We expect to have the draft document soon.

## 8. NEW BUSINESS

### A. Approve 2012 International Fire Code Amendment and Resolution 16-03

Chief Freitag stated that this amendment adds clarity to the fire code.

Fire Marshal Chase explained that he has spoken with local building departments. All departments are in agreement with the amendment regarding measuring square footage under roof of a residence. Fire Marshal Chase explained that if the overhangs are greater than four foot they are counted. The typical overhang of less than four feet will not be counted.

Board Member Jacobs made a motion to approve 2012 International Fire Code Amendment and Resolution 16-03. Board Member Packard seconded the motion.  
MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

### B. Approve Resolution 16-01 and Single Owner Annexation - Mitchell-Lane LLC - Parcel 306-01-063

Chief Tharp explained that this is a single parcel annexation. This type of annexation occurs when a property owner wants fire protection, but their neighbors are unwilling to annex into the District. These are listed accordingly to ensure that there are contiguous borders.

Board Member Steele made a motion to approve Resolution 16-01. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

### C. Approve Resolution 16-02 and Single Owner Annexation - Nordi LLC - Parcel 306-01-062

Clerk Page made a motion to approve Resolution 16-02. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

D. Approval of Fiscal Year Ending June 30, 2015 Audit

Chief Tharp explained that the District is required to submit multiple reports to Yavapai County, the State Fire Marshal's office, and to the State Library of Archives. The deadlines are January 31 or February 14; prior to the next regular Board meeting. He mentioned that the audit is a clean audit; however, the Board may have questions, and staff is willing to answer any questions. Chief Tharp recommended that the Board would approve the audit so the required reporting may be completed unless there is something egregious with the specific document, and that a further discussion will occur at the next board meeting.

Clerk Page made a motion to approve Fiscal Year Ending June 30, 2015 audit. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

E. Review and Approve Budget Schedule for Fiscal Year 2017

Chief Freitag informed the Board that three budgets will be created this year and the CAFMA budget will be the key document, and then those numbers will be split in the Chino and Central budgets. The purpose of multiple budgets is to ensure that the Board and public can see the savings created by the joint powers authority.

Chief Tharp explained that the Central Yavapai schedule is applicable to this Board; however, all three schedules were included to show that all schedules are going in conjunction with each other. The timelines are crucial to ensure that we start the fiscal year on time. Chief Tharp stated that a joint work/study session with all fire boards is tentatively scheduled for April 1 or the first week of April. We anticipate receiving the net assessed valuations (NAV) by the first or second week of February.

Clerk Page made a motion to approve Fiscal Year 2017 Budget Schedule for CYFD. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

F. Discussion and Direction to Staff Regarding Meeting Locations

The Board discussed options for rotating Board meeting locations between Prescott Valley and Chino Valley since the Central Arizona Fire and Medical Authority (CAFMA) Board represents residents of both Districts.

Chief Freitag stated that he will need to determine a schedule with the Town of Chino Valley if their facility will be utilized enabling recording of the meetings. He mentioned that the February meetings need to be held in Prescott Valley due to the retirement/promotion ceremony at CYRTA following the meetings. Additionally, there are some Chino Valley members retiring and promoting in April. The April meetings should be held in Chino Valley to assist with this ceremony.

Chief Tharp mentioned that if we want to utilize the Town of Chino Valley's facility and have the meetings recorded, we need to establish an agreement similar to the agreement that we have with the Town of Prescott Valley.

Chairman Rutherford suggested rotating the meeting locations monthly with the April meetings being held in Chino Valley. This should also provide time to develop an agreement with the Town of Chino Valley.

Chief Freitag stated that he will take the Board's recommendation to the CAFMA and Chino Valley Boards.

G. Discussion and Possible Approval of Yavapai Regional Medical Center Base Hospital Agreement

Chief Freitag explained that staff has been negotiating with YRMC regarding the base hospital agreement. YRMC's initial offer was an increase of 46% over last year. That equates to about a 300% increase drug box expenses of the last three years. In addition to the \$1,140 per drug box, they had proposed payment for any drugs exchanged including broken items at retail costs. We had significant dialogue with hospital personnel including the hospital president. We met in January and they offered a three-year agreement with a \$500 fixed drug box cost; no additional fees or charges. This also includes a 6-month window to negotiate the next contract. The drug boxes cost YRMC \$850 each which is similar to Banner and other healthcare systems in the state. YRMC is considering the \$350 difference as community service. Because our organization does not transport, the District cannot bill patients. Chief Freitag stated that he feels this is an appropriate agreement; therefore, there is no need to seek services outside of the local area.

Chief Freitag stated there will be future amendments related to online access for training requirements (run reviews) as crews are not always available for onsite training.

Chief Freitag confirmed that Central has ten drug boxes and Chino has four. We were paying close to \$800 per box this past fiscal year and their initial offer was over \$1,100 per box. The \$500 per box reduces the current expenditure.

Board Member Jacobs asked about the District experience with expired drugs. Chief Freitag stated that the last invoice that was received from YRMC listed 169 expired drugs in one quarter. Staff felt there was a discrepancy in this invoice. After discussions with John Amos and Larry Burns, staff was requested to disregard the invoice. Chief Tharp confirmed that the District is mandated to have documentation, and we have been compliant; however, there have been some discrepancies with YRMC records. He explained that currently there is an online system that assists with record keeping; however, with the new agreement, there is no billing for expired medications. Chief Freitag explained that going forward all expired medications will be tracked online with a date and time stamp.

Board Member Jacobs inquired if recent and past invoices are going to be reviewed for discrepancies. Chief Tharp explained that the fourth quarter of 2015 had discrepancies and prior invoices had been reviewed and adjusted. Chief Freitag stated that the hospital has made improvements of their internal system including the electronic reporting.

Board Member Jacobs made a motion to approve amendment 1 to the Base Hospital Agreement Option 3. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

9. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Intergovernmental Agreement with State Forestry

Board Member Jacobs made a motion to go into Executive Session. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

Chairman Rutherford recessed the meeting to allow the Board to go into Executive Session at 3:41 p.m.

Clerk Page made a motion to reconvene in open session. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

Chairman Rutherford reconvened the Public Session at 3:57 p.m.

10. OLD BUSINESS CONTINUED

- A. Discussion and Possible Action Related to Training Center Drainage Issues Discussed in Executive Session

Per Chairman Rutherford there were no actions to be taken.

- B. Discussion and Possible Action Related to State Forestry Intergovernmental Agreement Issues Discussed in Executive Session

Per Chairman Rutherford there were no actions to be taken.

11. ADJOURNMENT

Board Member Steele made a motion to adjourn the meeting. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

Chairman Rutherford adjourned the meeting at 3:58 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bob Page, Board Clerk



The Central Yavapai Fire District Board of Directors have reviewed and approved the following financial documents to include Income Statements, Balance Sheets, and Bank Reconciliations with supporting documents, Revenue and Expenditure Graphs, and Cash Flow Projections in compliance with A.R.S. § 48-805, 807.

CYFD General Fund

CYFD Bond Debt Service

_____	_____
Fire Board Chairperson	Date

_____	_____
Fire Board Clerk	Date

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues									
Real Estate Tax	400000000	\$296,077.75	\$0.00	\$296,077.75	0.0%	\$8,147,236.06	\$13,018,632.00	\$(4,871,395.94)	(37.4)%
Fire Protection Contracts	400100000	1,563.64	0.00	1,563.64	0.0	24,127.25	65,000.00	(40,872.75)	(62.9)
Personal Property Tax	410000000	6,531.29	0.00	6,531.29	0.0	168,274.56	265,686.00	(97,411.44)	(36.7)
Fire District Assistance Tax	420000000	10,565.29	0.00	10,565.29	0.0	202,374.24	313,900.00	(111,525.76)	(35.5)
Walker VFD Maintenance	431500000	0.00	0.00	0.00	0.0	3,997.13	8,000.00	(4,002.87)	(50.0)
Mayer Maintenance	432500000	587.13	0.00	587.13	0.0	6,138.01	5,000.00	1,138.01	22.8
Chino Valley Maintenance	435000000	1,650.00	0.00	1,650.00	0.0	14,918.75	21,306.00	(6,387.25)	(30.0)
Clarkdale Maintenance	435200000	0.00	0.00	0.00	0.0	2,882.26	3,000.00	(117.74)	(3.9)
Camp Verde Maintenance	436000000	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
Montezuma Rimrock Maintenance	436500000	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
US Forest Service Maintenance	437500000	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
Rosenbauer/Central States Maintenance	438500000	0.00	0.00	0.00	0.0	0.00	3,000.00	(3,000.00)	(100.0)
Crown King Maintenance	439500000	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
Plan Review Fees	440000000	950.00	0.00	950.00	0.0	5,465.10	4,500.00	965.10	21.4
Care Home Inspection Revenue	441500000	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
Special Events Fees	442000000	200.00	0.00	200.00	0.0	1,300.00	17,500.00	(16,200.00)	(92.6)
CRMD Permits	442500000	0.00	0.00	0.00	0.0	0.00	200.00	(200.00)	(100.0)
Inspection Fees	443000000	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
Groom Creek Dispatch	460000000	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
Williamson Vly FD Maintenance	464000000	0.00	0.00	0.00	0.0	0.00	750.00	(750.00)	(100.0)
Other Vehicle Maintenance/Warranty	470000000	0.00	0.00	0.00	0.0	0.00	1,000.00	(1,000.00)	(100.0)
Cell Tower Lease Revenue	477500000	0.00	0.00	0.00	0.0	20,006.66	38,000.00	(17,993.34)	(47.4)
State of AZ/Off-District Fires	480000000	0.00	0.00	0.00	0.0	85,146.79	50,000.00	35,146.79	70.3
Interest Income-General Fund	490000000	3,081.10	0.00	3,081.10	0.0	8,041.23	15,000.00	(6,958.77)	(46.4)
Interest Income-Cap Rsv Fund	490100000	8,569.86	0.00	8,569.86	0.0	18,645.79	0.00	18,645.79	0.0
Misc. Income	510000000	178.70	0.00	178.70	0.0	13,906.16	10,900.00	3,006.16	27.6
CPR Class Income	510500000	0.00	0.00	0.00	0.0	428.00	6,000.00	(5,572.00)	(92.9)
Wildland Reimbursements	512531000	0.00	0.00	0.00	0.0	0.00	15,000.00	(15,000.00)	(100.0)
Communications Contracting Revenue	514041000	0.00	0.00	0.00	0.0	59,722.10	125,000.00	(65,277.90)	(52.2)
Paramedic Ride-in For Lifeline	535000000	0.00	0.00	0.00	0.0	0.00	100.00	(100.00)	(100.0)
Donations	540000000	0.00	0.00	0.00	0.0	520.00	500.00	20.00	4.0
2007 HSGP Grant	541050001	0.00	0.00	0.00	0.0	0.00	20,000.00	(20,000.00)	(100.0)
Grant-FEMA-SAFER	543050005	0.00	0.00	0.00	0.0	114,275.11	145,810.00	(31,534.89)	(21.6)
Babysitting Class	560000000	0.00	0.00	0.00	0.0	0.00	600.00	(600.00)	(100.0)
Chino Valley Fire District-Prevention	561100000	0.00	0.00	0.00	0.0	0.00	45,000.00	(45,000.00)	(100.0)
Warehouse Purchasing Group	570000000	12,036.93	0.00	12,036.93	0.0	96,703.01	50,000.00	46,703.01	93.4
CYFD Training Center Classes	590000000	65.00	0.00	65.00	0.0	2,795.00	30,000.00	(27,205.00)	(90.7)
Net Revenues		\$342,056.69	\$0.00	\$342,056.69	0.0 %	\$8,996,903.21	\$14,284,884.00	\$(5,287,980.79)	(37.0)%

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

			Current Period			Year To Date			
	Account	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Personnel Expenses</u></b>									
Salaries/Admin	610010000	\$49,889.28	\$0.00	\$(49,889.28)	0.0%	\$333,346.52	\$597,913.00	\$264,566.48	44.2%
Salaries/CRMD	610020000	19,380.80	0.00	(19,380.80)	0.0	141,949.59	303,396.00	161,446.41	53.2
Salaries/Operations	610030000	392,787.82	0.00	(392,787.82)	0.0	2,828,945.38	5,242,451.00	2,413,505.62	46.0
Salaries/Training	610035000	15,874.56	0.00	(15,874.56)	0.0	139,745.07	253,313.00	113,567.93	44.8
Salaries/Communications	610041000	22,094.40	0.00	(22,094.40)	0.0	160,458.00	285,156.00	124,698.00	43.7
Salaries/Facilities Maintenance	610043000	5,651.20	0.00	(5,651.20)	0.0	40,900.00	73,478.00	32,578.00	44.3
Salaries/Fleet Maint	610048000	40,014.00	0.00	(40,014.00)	0.0	197,952.80	359,190.00	161,237.20	44.9
Salaries/Warehouse	610049000	4,878.40	0.00	(4,878.40)	0.0	35,152.40	63,740.00	28,587.60	44.9
Salaries/Reserve	610132000	1,838.04	0.00	(1,838.04)	0.0	11,321.98	20,000.00	8,678.02	43.4
Salaries Reserve/Aux Staffing	610232000	0.00	0.00	0.00	0.0	8,798.55	20,000.00	11,201.45	56.0
Special Detail/Admin	610310000	0.00	0.00	0.00	0.0	112.50	1,000.00	887.50	88.8
Special Detail / CRMD / Fire Pal	610320400	225.00	0.00	(225.00)	0.0	4,087.50	9,600.00	5,512.50	57.4
Special Detail / CRMD/ Babysitter Prgrm	610320402	0.00	0.00	0.00	0.0	0.00	250.00	250.00	100.0
Special Detail/CRMD/Spec Ev Assign Pay	610320403	0.00	0.00	0.00	0.0	493.75	6,500.00	6,006.25	92.4
Fire Investigator Trainees	610320404	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Special Detail/Prev/Car Seat Program	610320406	0.00	0.00	0.00	0.0	287.50	0.00	(287.50)	0.0
Spec Det/Ops CPR Prgrm Int/Ext	610330425	125.00	0.00	(125.00)	0.0	1,512.50	5,000.00	3,487.50	69.8
Telestaff Maintenance	610330426	0.00	0.00	0.00	0.0	487.50	2,000.00	1,512.50	75.6
Spec Det/Ops Wildland Prgrm Mngr	610330428	0.00	0.00	0.00	0.0	0.00	600.00	600.00	100.0
Spec Det/Ops Chainsaw Maint Hours	610330429	0.00	0.00	0.00	0.0	0.00	600.00	600.00	100.0
Spec Det/Ops TRT Prgrm Mangr Pay	610330430	50.00	0.00	(50.00)	0.0	487.50	500.00	12.50	2.5
Spec Det/Ops Employee Hlth Immuniz Prgrm	610330431	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Spec Det/Ops EMS Equip/Supplies Mngr	610330433	137.50	0.00	(137.50)	0.0	2,243.75	0.00	(2,243.75)	0.0
Spec Det/Ops CISD Program Shift Peers	610330435	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Spec Det/Ops End of Prob Test (Eval/Help	610330436	0.00	0.00	0.00	0.0	37.50	400.00	362.50	90.6
Spec Det/Ops FF Promo Testing (Eval/Help	610330437	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Spec Det/Ops Comm/Tower Work + New Tower	610330439	0.00	0.00	0.00	0.0	1,075.00	6,500.00	5,425.00	83.5
Spec Det/Ops Haz Mat Program	610330440	0.00	0.00	0.00	0.0	75.00	625.00	550.00	88.0
Spec Det/Ops Hose Program	610330441	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Spec Det/Ops SCBA Program	610330442	0.00	0.00	0.00	0.0	100.00	750.00	650.00	86.7
Spec Det/Ops Mask Fit Testing Program	610330443	118.75	0.00	(118.75)	0.0	256.25	900.00	643.75	71.5
Spec Det/Ops Mask Fit Tstg Prg Res Rec A	610330444	0.00	0.00	0.00	0.0	0.00	200.00	200.00	100.0
Spec Det/Ops FF Equipment Program	610330445	0.00	0.00	0.00	0.0	0.00	625.00	625.00	100.0
Spec Det/Ops Res Rec Aca (Asst Instr/Hel	610330447	0.00	0.00	0.00	0.0	4,062.50	8,700.00	4,637.50	53.3
Spec Det/Ops Engineer Promo Testing	610330449	0.00	0.00	0.00	0.0	0.00	5,000.00	5,000.00	100.0
Spec Det/Ops Captain Promo Testing	610330450	0.00	0.00	0.00	0.0	0.00	2,100.00	2,100.00	100.0
Spec Detail / Warehouse	610330451	0.00	0.00	0.00	0.0	187.50	0.00	(187.50)	0.0

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Spec Det/Trng Instr Annual Eng Co Trn In	610335476	0.00	0.00	0.00	0.0	1,737.50	1,600.00	(137.50)	(8.6)
Spec Det/Trng Instr Rope Resc Prof Test	610335477	0.00	0.00	0.00	0.0	50.00	1,000.00	950.00	95.0
Spec Det/Trng Instr WL IA Class Instruct	610335479	0.00	0.00	0.00	0.0	1,262.50	5,000.00	3,737.50	74.8
Spec Det/Trng Instr In-House EMS Trainin	610335482	0.00	0.00	0.00	0.0	0.00	4,050.00	4,050.00	100.0
Tower Rescue/Instructor	610335483	0.00	0.00	0.00	0.0	50.00	1,000.00	950.00	95.0
CYRTA-CPAT Qtrly Tests	610335484	0.00	0.00	0.00	0.0	0.00	15,000.00	15,000.00	100.0
Spec Detail Warehouse	610349451	0.00	0.00	0.00	0.0	206.25	11,500.00	11,293.75	98.2
Supervisory Assignment Pay/CRMD	610420000	0.00	0.00	0.00	0.0	120.00	500.00	380.00	76.0
Supervisory Assignment Pay/Ops	610430000	2,725.00	0.00	(2,725.00)	0.0	17,252.88	20,000.00	2,747.12	13.7
Supervisory Assignment Pay/Maint	610448000	0.00	0.00	0.00	0.0	0.00	400.00	400.00	100.0
VA / SL Buyback	610530000	0.00	0.00	0.00	0.0	61,455.61	300,000.00	238,544.39	79.5
Assignment Pay/Tier 4	610630000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Special Duty/PT Monitoring	610730000	0.00	0.00	0.00	0.0	350.00	6,100.00	5,750.00	94.3
In District Severity / Reserves	610832000	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
O.T. Salaries/Admin	611010000	455.12	0.00	(455.12)	0.0	7,777.43	5,500.00	(2,277.43)	(41.4)
O.T. Salaries/CRMD	611020000	511.09	0.00	(511.09)	0.0	6,352.50	15,000.00	8,647.50	57.7
Recall O.T./Operations	611030000	1,361.10	0.00	(1,361.10)	0.0	26,222.64	45,000.00	18,777.36	41.7
SWAT Response / Coverage	611030250	(50.22)	0.00	50.22	0.0	(519.20)	9,000.00	9,519.20	105.8
O.T. Salaries/CYRTA	611035000	0.00	0.00	0.00	0.0	251.57	3,911.00	3,659.43	93.6
O.T. Salaries/Communications	611041000	4,302.69	0.00	(4,302.69)	0.0	35,125.36	15,000.00	(20,125.36)	(134.2)
O.T. Salaries/Facilities Maintenance	611043000	0.00	0.00	0.00	0.0	0.00	3,240.00	3,240.00	100.0
O.T. Salaries/Maint	611048000	(11,770.96)	0.00	11,770.96	0.0	1,877.06	5,750.00	3,872.94	67.4
Salaries/Warehouse OT	611049000	788.93	0.00	(788.93)	0.0	2,598.81	15,000.00	12,401.19	82.7
FLSA O.T. Salaries/Operations	611130000	27,604.17	0.00	(27,604.17)	0.0	114,206.88	130,463.00	16,256.12	12.5
Shift O.T. Salaries/Operations	611230000	0.00	0.00	0.00	0.0	(2,157.99)	0.00	2,157.99	0.0
Shift OT Sal/Ops/Rte Shft Cov(VL,SL,FMLA	611230200	17,683.27	0.00	(17,683.27)	0.0	189,625.90	280,000.00	90,374.10	32.3
Shift OT Sal/Ops/Shft Cov-Prom Test Prep	611230201	0.00	0.00	0.00	0.0	0.00	1,500.00	1,500.00	100.0
Off District WL - Covg & Pay	611431000	80.85	0.00	(80.85)	0.0	307,451.78	20,000.00	(287,451.78)	(1437.3)
Training Captain OT/Ops/Quartly Training	611535300	778.82	0.00	(778.82)	0.0	9,551.14	18,000.00	8,448.86	46.9
Training Captain OT/Ops/Qrtly Reser Trng	611535301	87.51	0.00	(87.51)	0.0	380.85	3,600.00	3,219.15	89.4
Training Captain OT/Ops/Bi-Annl Eng Trai	611535302	0.00	0.00	0.00	0.0	1,559.56	3,600.00	2,040.44	56.7
Training Captain OT/Ops/SD FT TC Work	611535304	0.00	0.00	0.00	0.0	3,331.25	3,750.00	418.75	11.2
Training Captain OT/Ops/SD FT Qtrly Rsv	611535305	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Training Captain OT/Ops/EVOC Drvr Trng	611535307	0.00	0.00	0.00	0.0	115.56	2,500.00	2,384.44	95.4
Swift Water Training Officers	611535370	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
Flashover Recert-Training Officers	611535380	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
OT PT Progr Cov/Cov for Tier 4 Individua	611630210	0.00	0.00	0.00	0.0	0.00	4,500.00	4,500.00	100.0
OT PT Progr Cov/PT Monitoring Coverage	611630211	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
OT PT Progr Cov/PFT OT Admin	611630212	0.00	0.00	0.00	0.0	0.00	1,470.00	1,470.00	100.0

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
OT In-District Severity Staffing	611731000	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Trng Cov/OT Eng Co Trng Coverage	611835326	0.00	0.00	0.00	0.0	0.00	12,600.00	12,600.00	100.0
Trng Cov/OT Cov New PFT Trng	611835328	0.00	0.00	0.00	0.0	1,577.52	6,897.00	5,319.48	77.1
Trng Cov/OT Cov Peer Fitness Coordinator	611835329	0.00	0.00	0.00	0.0	0.00	1,680.00	1,680.00	100.0
Trng Cov/OT Cov AZ WL Acad AD Lve (3 Ins	611835331	0.00	0.00	0.00	0.0	0.00	3,500.00	3,500.00	100.0
Trng Cov/OT Cov AZ WL Acad AD Leave (Par	611835332	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Trng Cov/OT Cov Basin WL Drill (2 Engine	611835333	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Trng Cov/OT Cov Spec Ops Traning	611835336	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Trng Cov/OT Cov Param Upgrade Trng (2)	611835337	0.00	0.00	0.00	0.0	1,537.54	10,000.00	8,462.46	84.6
Trng Cov/OT Cov TRT	611835338	0.00	0.00	0.00	0.0	0.00	12,000.00	12,000.00	100.0
Trng Cptn Cert Classes Coverage	611835339	0.00	0.00	0.00	0.0	837.84	4,000.00	3,162.16	79.1
Trng Cptn NIMS ICS 300/400	611835340	0.00	0.00	0.00	0.0	680.67	2,880.00	2,199.33	76.4
Trng Cptn Basin Ops Grp Meetings	611835341	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
State Retirement/Admin	612910000	3,598.65	0.00	(3,598.65)	0.0	25,196.55	40,721.00	15,524.45	38.1
State Retirement/CRMD	612920000	1,287.20	0.00	(1,287.20)	0.0	9,662.53	17,796.00	8,133.47	45.7
State Retirement/Training	612935000	265.20	0.00	(265.20)	0.0	1,902.03	3,993.00	2,090.97	52.4
State Retirement/Communications	612941000	3,027.74	0.00	(3,027.74)	0.0	22,679.55	34,428.00	11,748.45	34.1
State Retirement/Facilities Maintenance	612943000	648.20	0.00	(648.20)	0.0	4,691.28	8,800.00	4,108.72	46.7
State Retirement/Maint	612948000	1,777.09	0.00	(1,777.09)	0.0	12,425.19	18,425.00	5,999.81	32.6
State Retirement/Warehouse	612949000	658.65	0.00	(658.65)	0.0	4,347.29	9,031.00	4,683.71	51.9
P.S.P.R.S./Admin	613010000	2,737.28	0.00	(2,737.28)	0.0	47,814.23	83,101.00	35,286.77	42.5
P.S.P.R.S./CRMD	613020000	2,750.03	0.00	(2,750.03)	0.0	20,441.45	36,386.00	15,944.55	43.8
P.S.P.R.S. / Operations	613030000	130,645.62	0.00	(130,645.62)	0.0	1,025,135.53	1,807,408.00	782,272.47	43.3
P.S.P.R.S. / Training	613035000	736.02	0.00	(736.02)	0.0	5,132.55	26,609.00	21,476.45	80.7
P.S.P.R.S./Maint	613048000	2,127.08	0.00	(2,127.08)	0.0	15,856.70	29,147.00	13,290.30	45.6
401A Retirement / Ops	613230000	8,373.45	0.00	(8,373.45)	0.0	59,540.40	95,112.00	35,571.60	37.4
401A / Training	613235000	1,236.56	0.00	(1,236.56)	0.0	14,661.87	32,606.00	17,944.13	55.0
401A Retirement / Maint	613248000	638.90	0.00	(638.90)	0.0	6,708.84	7,925.00	1,216.16	15.3
Reserve Pension	614032000	183.81	0.00	(183.81)	0.0	2,085.76	4,200.00	2,114.24	50.3
State Comp/Admin	615010000	8,602.19	0.00	(8,602.19)	0.0	21,387.69	14,506.00	(6,881.69)	(47.4)
State Comp/CRMD	615020000	2,814.30	0.00	(2,814.30)	0.0	10,772.60	16,442.00	5,669.40	34.5
State Comp/Operations	615030000	81,367.98	0.00	(81,367.98)	0.0	260,845.93	288,099.00	27,253.07	9.5
State Comp/Reserves	615032000	0.00	0.00	0.00	0.0	0.00	2,054.00	2,054.00	100.0
State Comp/Training	615035000	4,378.58	0.00	(4,378.58)	0.0	13,323.08	12,578.00	(745.08)	(5.9)
State Comp/Comm	615041000	4,173.08	0.00	(4,173.08)	0.0	13,793.57	14,678.00	884.43	6.0
State Comp/Facilities	615043000	895.91	0.00	(895.91)	0.0	3,023.01	3,752.00	728.99	19.4
State Comp/Maint	615048000	2,696.04	0.00	(2,696.04)	0.0	8,315.68	17,865.00	9,549.32	53.5
State Comp/Warehouse	615049000	815.12	0.00	(815.12)	0.0	2,656.08	3,850.00	1,193.92	31.0
State Comp/Volunteers	615110000	0.00	0.00	0.00	0.0	44.23	101.00	56.77	56.2

**CENTRAL YAVAPAI FIRE DISTRICT**  
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		Actual	Budget	Variance	%	Actual	Budget	Variance	%
State Comp Wages/Training	616535000	0.00	0.00	0.00	0.0	1,726.20	0.00	(1,726.20)	0.0
Unemployment/Admin	617010000	277.76	0.00	(277.76)	0.0	277.76	673.00	395.24	58.7
Unemployment/CRMD	617020000	112.63	0.00	(112.63)	0.0	112.63	449.00	336.37	74.9
Unemployment/Operations	617030000	2,542.19	0.00	(2,542.19)	0.0	2,698.66	5,831.00	3,132.34	53.7
Unemployment/Reserves	617032000	11.77	0.00	(11.77)	0.0	106.87	827.00	720.13	87.1
Unemployment / Training	617035000	95.68	0.00	(95.68)	0.0	136.28	224.00	87.72	39.2
Unemployment/Communications	617041000	139.07	0.00	(139.07)	0.0	139.07	299.00	159.93	53.5
Unemployment/Facilities	617043000	35.04	0.00	(35.04)	0.0	35.04	75.00	39.96	53.3
Unemployment/Maint	617048000	169.81	0.00	(169.81)	0.0	210.42	411.00	200.58	48.8
Unemployment/Warehouse	617049000	35.54	0.00	(35.54)	0.0	35.54	75.00	39.46	52.6
Social Security Exp/Admin	618010000	1,925.38	0.00	(1,925.38)	0.0	13,416.93	30,640.00	17,223.07	56.2
Social Security Exp/CRMD	618020000	688.94	0.00	(688.94)	0.0	5,225.85	3,886.00	(1,339.85)	(34.5)
Social Security Exp/Ops	618030000	0.00	0.00	0.00	0.0	1,127.03	0.00	(1,127.03)	0.0
Social Security Exp/Training	618035000	138.50	0.00	(138.50)	0.0	1,006.30	2,334.00	1,327.70	56.9
Social Security Exp/Communication	618041000	1,536.80	0.00	(1,536.80)	0.0	11,321.51	18,910.00	7,588.49	40.1
Social Security Exp/Facilities Maint	618043000	350.38	0.00	(350.38)	0.0	2,535.83	4,757.00	2,221.17	46.7
Social Security / Maint	618048000	940.12	0.00	(940.12)	0.0	6,564.57	12,714.00	6,149.43	48.4
Social Security / Warehouse	618049000	356.03	0.00	(356.03)	0.0	2,349.89	4,882.00	2,532.11	51.9
Medicare Exp/Admin	618110000	720.48	0.00	(720.48)	0.0	5,561.27	8,764.00	3,202.73	36.5
Medicare Exp/CRMD	618120000	275.66	0.00	(275.66)	0.0	2,063.28	4,876.00	2,812.72	57.7
Medicare Exp/Operations	618130000	6,082.54	0.00	(6,082.54)	0.0	47,188.68	89,039.00	41,850.32	47.0
Medicare Exp/CYRTA	618135000	224.01	0.00	(224.01)	0.0	2,091.89	3,730.00	1,638.11	43.9
Medicare Exp/Communications	618141000	359.41	0.00	(359.41)	0.0	2,692.04	4,452.00	1,759.96	39.5
Medicare Exp/Facilities Maintenance	618143000	81.94	0.00	(81.94)	0.0	593.04	1,112.00	518.96	46.7
Medicare Exp/Maint	618148000	398.52	0.00	(398.52)	0.0	3,138.30	5,297.00	2,158.70	40.8
Medicare Exp/Warehouse	618149000	83.27	0.00	(83.27)	0.0	549.58	1,142.00	592.42	51.9
Post Retirement Health Ins.	618530000	410.71	0.00	(410.71)	0.0	71,229.42	71,046.00	(183.42)	(0.3)
Employee Health Ins/Admin	619010000	5,309.11	0.00	(5,309.11)	0.0	40,705.00	69,660.00	28,955.00	41.6
Employee Health Ins/CRMD	619020000	1,913.28	0.00	(1,913.28)	0.0	14,449.26	30,960.00	16,510.74	53.3
Employee Health Ins/Operations	619030000	46,265.99	0.00	(46,265.99)	0.0	324,736.61	603,720.00	278,983.39	46.2
Employee Health Ins/Training	619035000	1,703.72	0.00	(1,703.72)	0.0	14,508.61	23,220.00	8,711.39	37.5
Employee Health Ins/Comm	619041000	2,388.40	0.00	(2,388.40)	0.0	17,214.04	30,960.00	13,745.96	44.4
Employee Health Ins/Facilities	619043000	614.98	0.00	(614.98)	0.0	4,267.86	7,740.00	3,472.14	44.9
Employee Health Ins/Maint	619048000	3,366.54	0.00	(3,366.54)	0.0	23,139.34	42,570.00	19,430.66	45.6
Employee Health Ins/Warehouse	619049000	600.22	0.00	(600.22)	0.0	4,266.16	7,740.00	3,473.84	44.9
Health Ins. Assistance/Ops	619130000	5,303.51	0.00	(5,303.51)	0.0	39,714.04	80,000.00	40,285.96	50.4
<b>Total Personnel Expenses</b>		<b>\$949,514.73</b>	<b>\$0.00</b>	<b>\$(949,514.73)</b>	<b>0.0 %</b>	<b>\$6,984,524.37</b>	<b>\$12,106,556.00</b>	<b>\$5,122,031.63</b>	<b>42.3 %</b>

Supply Expenses

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Office Supplies / Admin	620010000	\$(60.00)	\$0.00	\$60.00	0.0%	\$237.63	\$500.00	\$262.37	52.5%
Office Supplies / Communications	620041000	0.00	0.00	0.00	0.0	65.84	500.00	434.16	86.8
Office Supplies/Facilities Maint	620043000	0.00	0.00	0.00	0.0	112.98	0.00	(112.98)	0.0
Office Supplies / Warehouse	620049000	1,598.75	0.00	(1,598.75)	0.0	4,472.90	11,540.00	7,067.10	61.2
Computer Supplies & Software/Training	620135000	0.00	0.00	0.00	0.0	9,232.00	13,500.00	4,268.00	31.6
Computer Supplies & Equipment / Communic	620141000	18,391.22	0.00	(18,391.22)	0.0	103,894.34	149,894.00	45,999.66	30.7
Computer Supplies & Equipment/Flt Maint	620148000	1,466.57	0.00	(1,466.57)	0.0	1,466.57	0.00	(1,466.57)	0.0
Computer Supplies & Equipment / Warehous	620149000	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
In-House Dupl & Prtg / Admin	620510000	493.59	0.00	(493.59)	0.0	3,971.78	15,000.00	11,028.22	73.5
In-House Dupl & Prtg/ CRMD	620520000	181.05	0.00	(181.05)	0.0	1,027.09	2,300.00	1,272.91	55.3
In-House Dupl & Printing	620549000	0.00	0.00	0.00	0.0	5,776.40	5,600.00	(176.40)	(3.2)
District Fire Corps Program	621010000	0.00	0.00	0.00	0.0	424.47	500.00	75.53	15.1
District Mapping Program	621141000	0.00	0.00	0.00	0.0	0.00	6,200.00	6,200.00	100.0
Employee Health & Wellness Supplies	621230000	0.00	0.00	0.00	0.0	0.00	157.00	157.00	100.0
Medical Supplies	621530000	5,100.46	0.00	(5,100.46)	0.0	38,771.84	67,000.00	28,228.16	42.1
CPR Supplies & Books	621630000	0.00	0.00	0.00	0.0	1,435.75	8,100.00	6,664.25	82.3
Medical Equipment Replacement	621730000	307.80	0.00	(307.80)	0.0	1,256.60	10,000.00	8,743.40	87.4
Fuel (Diesel & Gas)	622048000	8,842.03	0.00	(8,842.03)	0.0	73,225.98	192,000.00	118,774.02	61.9
Oil & Lubr. (Routine)	622148000	56.83	0.00	(56.83)	0.0	(1,324.24)	12,600.00	13,924.24	110.5
Uniforms-Freitag, Scott	623010100	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms-Tharp, Dave	623010101	0.00	0.00	0.00	0.0	125.43	500.00	374.57	74.9
Uniforms-Mowrer, Laura	623010102	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Frawley, Teresa	623010103	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Butler, Karen	623010104	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Brookins, Patty	623010105	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-West, Cheryl	623010106	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Spingola, Debbie	623010107	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Corbiere, Anna	623010108	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms/CRMD	623020000	0.00	0.00	0.00	0.0	0.00	625.00	625.00	100.0
Uniforms-Chase, Rick	623020100	0.00	0.00	0.00	0.0	24.05	500.00	475.95	95.2
Uniforms-Smith, Andie	623020101	0.00	0.00	0.00	0.0	46.57	500.00	453.43	90.7
Uniforms-Ayars, Mandy	623020103	0.00	0.00	0.00	0.0	31.51	500.00	468.49	93.7
Uniforms-Dixon, Susanne	623020105	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms/Operations	623030000	181.97	0.00	(181.97)	0.0	8,172.30	13,809.00	5,636.70	40.8
Uniforms-Polacek, Jeff	623030100	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms-Feddema, John	623030101	0.00	0.00	0.00	0.0	509.65	0.00	(509.65)	0.0
Uniforms-Davis, Brad	623030102	0.00	0.00	0.00	0.0	223.52	500.00	276.48	55.3
Uniforms-Carothers, Cougan	623030103	0.00	0.00	0.00	0.0	169.21	500.00	330.79	66.2
Uniforms-Abel, Todd	623030104	0.00	0.00	0.00	0.0	643.50	500.00	(143.50)	(28.7)



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Uniforms-Burch, Brian	623030105	0.00	0.00	0.00	0.0	61.60	450.00	388.40	86.3
Uniforms-Cole, Brian	623030106	0.00	0.00	0.00	0.0	219.08	450.00	230.92	51.3
Uniforms-Duplessis, Rob	623030107	0.00	0.00	0.00	0.0	328.93	450.00	121.07	26.9
Uniforms-Fields, Brody	623030108	0.00	0.00	0.00	0.0	186.92	450.00	263.08	58.5
Uniforms-Lys, Damian	623030110	0.00	0.00	0.00	0.0	144.91	450.00	305.09	67.8
Uniforms-Mauldin, Mark	623030111	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-McConnell, Dave	623030112	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-McKinnon, Alex	623030113	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Ness, Dan	623030114	0.00	0.00	0.00	0.0	462.97	0.00	(462.97)	0.0
Uniforms-Niemynsi, Doug	623030115	0.00	0.00	0.00	0.0	275.94	500.00	224.06	44.8
Uniforms-Olson, Rick	623030116	0.00	0.00	0.00	0.0	9.15	450.00	440.85	98.0
Uniforms-Pederson, Zach	623030117	0.00	0.00	0.00	0.0	18.30	450.00	431.70	95.9
Uniforms-Prange, Ross	623030118	0.00	0.00	0.00	0.0	141.98	450.00	308.02	68.4
Uniforms-Smith, Travis	623030119	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Stooks, Craig	623030120	0.00	0.00	0.00	0.0	12.76	450.00	437.24	97.2
Uniforms-Valadez, Arrmando	623030121	0.00	0.00	0.00	0.0	418.04	450.00	31.96	7.1
Uniforms-Baker, Mark	623030123	0.00	0.00	0.00	0.0	31.51	450.00	418.49	93.0
Uniforms-Beaudette, Lee	623030124	0.00	0.00	0.00	0.0	129.96	450.00	320.04	71.1
Uniforms-Brown, Dennis	623030125	0.00	0.00	0.00	0.0	254.04	450.00	195.96	43.5
Uniforms-Bushman, James	623030126	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Curry, Robert	623030127	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Dale, Jack	623030128	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Edwards, David	623030129	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Fields, Zach	623030130	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Fournier, Nick	623030131	0.00	0.00	0.00	0.0	108.48	450.00	341.52	75.9
Uniforms-Hlavack, Evan	623030132	0.00	0.00	0.00	0.0	340.50	450.00	109.50	24.3
Uniforms-Huddleston, Michael	623030133	0.00	0.00	0.00	0.0	162.71	450.00	287.29	63.8
Uniforms-Horstman, Stephen	623030134	0.00	0.00	0.00	0.0	339.54	450.00	110.46	24.5
Uniforms-King, Jeremiah	623030135	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Kuykendall, Jeff	623030136	0.00	0.00	0.00	0.0	450.00	450.00	0.00	0.0
Uniforms-Litchfield, Ron	623030137	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-McFadden, Mike	623030138	0.00	0.00	0.00	0.0	61.93	450.00	388.07	86.2
Uniforms-Nolan, Jason	623030139	0.00	0.00	0.00	0.0	328.63	450.00	121.37	27.0
Uniforms-Parra, Dustin	623030140	0.00	0.00	0.00	0.0	429.35	450.00	20.65	4.6
Uniforms-Pierson, Doug	623030141	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Pruitt, Rob	623030142	0.00	0.00	0.00	0.0	500.15	450.00	(50.15)	(11.1)
Uniforms-Seets, JW	623030143	0.00	0.00	0.00	0.0	520.67	450.00	(70.67)	(15.7)
Uniforms-Tucker, Mike	623030144	0.00	0.00	0.00	0.0	305.11	450.00	144.89	32.2
Uniforms-Aspa, Ryan	623030145	0.00	0.00	0.00	0.0	396.60	450.00	53.40	11.9

**CENTRAL YAVAPAI FIRE DISTRICT**  
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Uniforms-Barmum, Josh	623030146	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Beard, Jared	623030147	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Blum, Rodney	623030148	12.24	0.00	(12.24)	0.0	179.11	450.00	270.89	60.2
Uniforms-Corbiere, Aaron	623030149	0.00	0.00	0.00	0.0	285.85	450.00	164.15	36.5
Uniforms-Cruz, Steve	623030150	0.00	0.00	0.00	0.0	177.60	450.00	272.40	60.5
Uniforms-Cunningham, Cody	623030151	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Dibble, Gordon	623030152	0.00	0.00	0.00	0.0	166.80	450.00	283.20	62.9
Uniforms-Eckle, Kellan	623030153	0.00	0.00	0.00	0.0	442.75	450.00	7.25	1.6
Uniforms-Ferris, Ryan	623030154	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Kirk, Jaron	623030155	0.00	0.00	0.00	0.0	511.69	450.00	(61.69)	(13.7)
Uniforms-Kontz, Mike	623030156	0.00	0.00	0.00	0.0	274.52	450.00	175.48	39.0
Uniforms-Loperman, Keith	623030157	0.00	0.00	0.00	0.0	35.00	450.00	415.00	92.2
Uniforms-Mazon, Josh	623030158	0.00	0.00	0.00	0.0	182.34	450.00	267.66	59.5
Uniforms-Mazzella, Marc	623030159	0.00	0.00	0.00	0.0	220.03	450.00	229.97	51.1
Uniforms-McFadden, Matt	623030160	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-McGuire, Thaddeus	623030161	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Moore, Scott	623030162	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Pacheco, Michael	623030163	0.00	0.00	0.00	0.0	521.16	450.00	(71.16)	(15.8)
Uniforms-Parra, Payton	623030164	0.00	0.00	0.00	0.0	115.92	450.00	334.08	74.2
Uniforms-Pena, Chris	623030165	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Poliakon, Brett	623030166	0.00	0.00	0.00	0.0	329.27	450.00	120.73	26.8
Uniforms-Postula, Justin	623030167	0.00	0.00	0.00	0.0	412.05	450.00	37.95	8.4
Uniforms-Postula, Karl	623030168	0.00	0.00	0.00	0.0	31.06	450.00	418.94	93.1
Uniforms-Reyes, Adam	623030169	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Russell, Dillion	623030170	0.00	0.00	0.00	0.0	415.00	450.00	35.00	7.8
Uniforms-Ryan, Keith	623030171	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Sheldon, Wes	623030172	0.00	0.00	0.00	0.0	68.96	450.00	381.04	84.7
Uniforms-Sims, Mike	623030173	0.00	0.00	0.00	0.0	175.47	450.00	274.53	61.0
Uniforms-Wittenberg, Dave	623030174	0.00	0.00	0.00	0.0	97.84	450.00	352.16	78.3
Uniforms-Jones, Shaun	623030175	0.00	0.00	0.00	0.0	38.04	450.00	411.96	91.5
Uniforms-Ducote-Perkins, Shane	623030176	0.00	0.00	0.00	0.0	276.58	450.00	173.42	38.5
Uniforms-Wagner, Adam	623030177	0.00	0.00	0.00	0.0	193.02	450.00	256.98	57.1
Uniforms-Butler, Jason	623030179	0.00	0.00	0.00	0.0	419.09	0.00	(419.09)	0.0
Uniforms-Bliss, Scott	623030180	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms-Turner, Kenny	623030181	0.00	0.00	0.00	0.0	147.29	450.00	302.71	67.3
Uniforms/Operations - Honor Guard	623030540	0.00	0.00	0.00	0.0	254.35	3,236.00	2,981.65	92.1
Uniforms/Reserves	623032000	0.00	0.00	0.00	0.0	0.00	2,276.00	2,276.00	100.0
Uniforms-Brunk, Jake	623032102	0.00	0.00	0.00	0.0	197.01	0.00	(197.01)	0.0
Uniforms/Training	623035000	0.00	0.00	0.00	0.0	243.68	600.00	356.32	59.4

**CENTRAL YAVAPAI FIRE DISTRICT**  
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	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Uniforms-Kelley, Joe	623035101	0.00	0.00	0.00	0.0	76.08	500.00	423.92	84.8
Uniforms-McCarty, Daniel	623035102	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms-Feddema, John	623035103	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms/Comm	623036000	0.00	0.00	0.00	0.0	(10.00)	0.00	10.00	0.0
Uniforms/Communications	623041000	119.17	0.00	(119.17)	0.0	282.42	0.00	(282.42)	0.0
Uniforms-Ogden, James	623041100	0.00	0.00	0.00	0.0	381.53	0.00	(381.53)	0.0
Uniforms-Frazier, Tony	623041101	0.00	0.00	0.00	0.0	89.02	0.00	(89.02)	0.0
Uniforms-Muniz, Tom	623043100	0.00	0.00	0.00	0.0	233.61	500.00	266.39	53.3
Uniforms/Fleet Maint	623048000	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Scaife, Domenic	623048100	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms-Reyes, Charlie	623048101	0.00	0.00	0.00	0.0	312.37	500.00	187.63	37.5
Uniforms-Beck, David	623048102	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms-Capito, Rick	623048103	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Uniforms-Mason, Belinda	623048104	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Trujillo, Erik	623049101	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Protective Clothing	623130000	(210.83)	0.00	210.83	0.0	33,544.19	76,074.00	42,529.81	55.9
Library Reference Materials / Admin	624010000	0.00	0.00	0.00	0.0	309.00	2,949.00	2,640.00	89.5
Operations Supplies/Routine	624030000	0.00	0.00	0.00	0.0	0.00	2,200.00	2,200.00	100.0
Library Reference Materials/Tr Ctr	624035000	0.00	0.00	0.00	0.0	981.38	6,450.00	5,468.62	84.8
Communications Supplies / Routine	624041000	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Facilities Maint Supplies/Routine	624043000	0.00	0.00	0.00	0.0	15.25	530.00	514.75	97.1
Supplies / CRMD	624220000	0.00	0.00	0.00	0.0	42.96	1,840.00	1,797.04	97.7
Supplies / Fleet Maintenance	624248000	112.53	0.00	(112.53)	0.0	1,990.99	6,400.00	4,409.01	68.9
Supplies / Warehouse	624249000	46.26	0.00	(46.26)	0.0	3,310.22	5,500.00	2,189.78	39.8
Library Reference Materials/CRMD	624320000	0.00	0.00	0.00	0.0	0.00	1,910.00	1,910.00	100.0
Pub Ed / School Ed / CRMD	624520000	148.70	0.00	(148.70)	0.0	8,596.05	10,765.00	2,168.95	20.1
Public Education/EMS	624530000	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
Supplies-Warehouse Purchasing Group	624549000	6,872.87	0.00	(6,872.87)	0.0	77,003.87	50,000.00	(27,003.87)	(54.0)
Defensible Space Grant	624920010	(13.40)	0.00	13.40	0.0	1,501.81	0.00	(1,501.81)	0.0
PAWUIC Grant	624920020	0.00	0.00	0.00	0.0	0.00	30,000.00	30,000.00	100.0
Vehicle Maint (Routine)	625048000	25,757.32	0.00	(25,757.32)	0.0	49,012.73	78,315.00	29,302.27	37.4
Vehicle Maint (Special Prjcts)	625148000	7.42	0.00	(7.42)	0.0	1,052.81	6,500.00	5,447.19	83.8
FF Equipment Maintenance	626048000	0.00	0.00	0.00	0.0	1,406.61	12,750.00	11,343.39	89.0
SCBA Supplies & Maint	626348000	27.91	0.00	(27.91)	0.0	4,483.37	17,500.00	13,016.63	74.4
Tire Replacement	626548000	0.00	0.00	0.00	0.0	9,939.62	30,000.00	20,060.38	66.9
Tire Repair	626648000	0.00	0.00	0.00	0.0	140.38	1,500.00	1,359.62	90.6
Building Maint Supplies	627043001	160.91	0.00	(160.91)	0.0	3,374.35	15,000.00	11,625.65	77.5
Building Maint Supplies/CRMD	627043002	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Building Maint Supplies / Admin	627043010	946.35	0.00	(946.35)	0.0	43,858.33	85,000.00	41,141.67	48.4

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		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Building Maint Supplies/CYRTA	627043035	685.52	0.00	(685.52)	0.0	6,153.94	13,520.00	7,366.06	54.5
Building Maint Supplies/Comm Building	627043041	0.00	0.00	0.00	0.0	0.00	4,214.00	4,214.00	100.0
Building Maint Supplies/Maint Facility	627043048	464.59	0.00	(464.59)	0.0	1,883.84	4,000.00	2,116.16	52.9
Building Maint Supplies/Warehouse	627043049	1,056.21	0.00	(1,056.21)	0.0	1,814.91	5,000.00	3,185.09	63.7
Building Maint Supplies/Sta 50	627043050	0.00	0.00	0.00	0.0	4,456.85	3,600.00	(856.85)	(23.8)
Building Maint Supplies/Sta 51	627043051	1,912.09	0.00	(1,912.09)	0.0	2,833.46	5,600.00	2,766.54	49.4
Building Maint Supplies/Sta 52	627043052	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Building Maint Supplies/Sta 53	627043053	177.28	0.00	(177.28)	0.0	5,760.90	3,600.00	(2,160.90)	(60.0)
Building Maint Supplies/Sta 54	627043054	0.00	0.00	0.00	0.0	615.28	3,000.00	2,384.72	79.5
Building Maint Supplies/Sta 56	627043056	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Building Maint Supplies/Sta 57	627043057	128.59	0.00	(128.59)	0.0	1,946.83	3,500.00	1,553.17	44.4
Building Maint Supplies/Sta 58	627043058	10.68	0.00	(10.68)	0.0	626.27	3,000.00	2,373.73	79.1
Building Maint Supplies/Sta 59	627043059	235.32	0.00	(235.32)	0.0	607.96	3,000.00	2,392.04	79.7
Building Maint Supplies / Warehouse	627049000	0.00	0.00	0.00	0.0	128.93	500.00	371.07	74.2
Furniture & Fixtures/Training Center	627135000	0.00	0.00	0.00	0.0	331.47	1,700.00	1,368.53	80.5
Furniture & Fixtures / Communications	627141000	0.00	0.00	0.00	0.0	532.38	1,750.00	1,217.62	69.6
Furniture & Fixture Replacement	627143000	1,870.00	0.00	(1,870.00)	0.0	9,368.89	7,875.00	(1,493.89)	(19.0)
Furniture & Fixtures / Warehouse	627149000	434.01	0.00	(434.01)	0.0	600.85	1,500.00	899.15	59.9
Janitorial / Maintenance	627248000	0.00	0.00	0.00	0.0	31.82	0.00	(31.82)	0.0
Janitorial / Warehouse	627249000	841.79	0.00	(841.79)	0.0	9,771.26	23,000.00	13,228.74	57.5
Station Supplies-All Stations	627349000	639.52	0.00	(639.52)	0.0	2,744.51	5,000.00	2,255.49	45.1
Site / Equip Maint Supplies / Comm	627441000	0.00	0.00	0.00	0.0	12,453.93	24,000.00	11,546.07	48.1
Radio/Pager Maintenance	628041000	977.50	0.00	(977.50)	0.0	16,024.03	70,000.00	53,975.97	77.1
Radio/Pager Maint - Radio Sup - YCSO	628041561	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Batteries	628830000	0.00	0.00	0.00	0.0	140.22	0.00	(140.22)	0.0
Batteries / Communications	628841000	0.00	0.00	0.00	0.0	0.00	150.00	150.00	100.0
Batteries / Warehouse	628849000	26.93	0.00	(26.93)	0.0	776.59	2,400.00	1,623.41	67.6
Firefighter Equipment Replacement	628930000	7,210.55	0.00	(7,210.55)	0.0	28,755.04	36,274.00	7,518.96	20.7
Firefighting Equipment New Purchases	629030000	0.00	0.00	0.00	0.0	2,580.85	10,000.00	7,419.15	74.2
Firefighting Equipment/Training Center	629035000	0.00	0.00	0.00	0.0	0.00	1,500.00	1,500.00	100.0
Haz-Mat Equipment	629130000	2,332.07	0.00	(2,332.07)	0.0	2,818.19	7,500.00	4,681.81	62.4
Comm/Radio Technician Equipment	629241000	0.00	0.00	0.00	0.0	1,960.25	6,750.00	4,789.75	71.0
Technical Rescue Equipment	629330000	0.00	0.00	0.00	0.0	0.00	9,500.00	9,500.00	100.0
Special Ops Equip/Training Center	629435000	0.00	0.00	0.00	0.0	15.02	900.00	884.98	98.3
Wildland Equipment Replacement	629531000	0.00	0.00	0.00	0.0	86.72	3,700.00	3,613.28	97.7
Training Center Equipment & Prop Supply	629635000	425.92	0.00	(425.92)	0.0	12,006.21	27,750.00	15,743.79	56.7
TC Equipment C.P.A.T.	629635530	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Rentals	629643000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Exercise Equipment - Ops	629730000	0.00	0.00	0.00	0.0	3,645.13	5,000.00	1,354.87	27.1

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Small Tools/Training Center	630035000	504.35	0.00	(504.35)	0.0	738.73	1,500.00	761.27	50.8
Small Tools / Communications	630041000	150.50	0.00	(150.50)	0.0	191.74	0.00	(191.74)	0.0
Small Tools/Facilities Maintenance	630043000	54.31	0.00	(54.31)	0.0	105.89	530.00	424.11	80.0
Small Tools / Maintenance	630048000	707.20	0.00	(707.20)	0.0	907.05	5,000.00	4,092.95	81.9
Safety Equip & Supplies/Warehouse	631049000	0.00	0.00	0.00	0.0	48.23	750.00	701.77	93.6
<b>Total Supply Expenses</b>		<b>\$91,392.65</b>	<b>\$0.00</b>	<b>\$(91,392.65)</b>	<b>0.0 %</b>	<b>\$642,438.03</b>	<b>\$1,319,683.00</b>	<b>\$677,244.97</b>	<b>51.3 %</b>
<b><u>Service Expenses</u></b>									
Audit & Accounting	640010000	\$4,162.80	\$0.00	\$(4,162.80)	0.0%	\$10,060.86	\$14,000.00	\$3,939.14	28.1%
Other Prof Services/Admin	640510000	2,406.50	0.00	(2,406.50)	0.0	9,124.50	16,545.00	7,420.50	44.9
Other Prof Services/CRMD	640520000	48.00	0.00	(48.00)	0.0	48.00	0.00	(48.00)	0.0
Other Prof Services/Ops	640530000	1,654.00	0.00	(1,654.00)	0.0	14,122.00	29,945.00	15,823.00	52.8
Other Prof Services/Comm	640541000	0.00	0.00	0.00	0.0	(16.00)	7,500.00	7,516.00	100.2
Other Prof Services/FMC	640543000	125.00	0.00	(125.00)	0.0	4,797.18	7,150.00	2,352.82	32.9
Other Prof Services/Warehouse	640549000	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
IT Services/Communications	640641000	5,000.00	0.00	(5,000.00)	0.0	25,000.00	78,000.00	53,000.00	67.9
Legal Services - Routine	641010000	3,627.13	0.00	(3,627.13)	0.0	20,887.25	65,500.00	44,612.75	68.1
Legal Services - Non-Routine	641010600	1,953.50	0.00	(1,953.50)	0.0	21,963.00	7,500.00	(14,463.00)	(192.8)
Employee Health / Exams/Admin	641510000	325.00	0.00	(325.00)	0.0	325.00	0.00	(325.00)	0.0
Employee Health / Exams/ CRMD	641520000	385.00	0.00	(385.00)	0.0	385.00	0.00	(385.00)	0.0
Employee Health / Exams/Ops	641530000	0.00	0.00	0.00	0.0	26,618.94	61,960.00	35,341.06	57.0
Employee Health / Exams/FltMtc	641548000	0.00	0.00	0.00	0.0	95.00	0.00	(95.00)	0.0
Employee Assistance Program	642010000	0.00	0.00	0.00	0.0	2,700.00	7,500.00	4,800.00	64.0
Dispatch Services/Ops	642530000	19,254.78	0.00	(19,254.78)	0.0	131,245.53	283,114.00	151,868.47	53.6
Communications/Admin	643010000	4,890.67	0.00	(4,890.67)	0.0	35,207.67	70,295.00	35,087.33	49.9
Postage/Admin	643510000	132.03	0.00	(132.03)	0.0	1,874.59	4,000.00	2,125.41	53.1
Shipping / Warehouse	643549000	10.49	0.00	(10.49)	0.0	297.16	1,750.00	1,452.84	83.0
Fire Board Expenses	644110000	0.00	0.00	0.00	0.0	1,261.83	950.00	(311.83)	(32.8)
Wildland Expenses	644231000	0.00	0.00	0.00	0.0	41,529.32	20,000.00	(21,529.32)	(107.6)
Outside Vehicle Repairs	645048000	120.00	0.00	(120.00)	0.0	2,814.97	6,000.00	3,185.03	53.1
Newspaper Advertising	647010000	0.00	0.00	0.00	0.0	1,101.11	3,450.00	2,348.89	68.1
Outside Dupl & Printing / Admin	649010000	384.45	0.00	(384.45)	0.0	1,512.11	1,750.00	237.89	13.6
Outside Dupl & Printing/CRMD	649020000	0.00	0.00	0.00	0.0	316.48	1,400.00	1,083.52	77.4
Outside Dupl & Printing/Ops	649030000	113.64	0.00	(113.64)	0.0	290.79	1,775.00	1,484.21	83.6
Outside Dupl & Printing / Training Cente	649035000	0.00	0.00	0.00	0.0	0.00	200.00	200.00	100.0
Insurance	650010000	0.00	0.00	0.00	0.0	83,373.30	94,835.00	11,461.70	12.1
Cable TV	650830000	26.10	0.00	(26.10)	0.0	2,906.06	1,575.00	(1,331.06)	(84.5)
Electricity	651010000	0.00	0.00	0.00	0.0	2,238.72	4,250.00	2,011.28	47.3
Electric / CRMD	651020000	0.00	0.00	0.00	0.0	1,595.06	4,000.00	2,404.94	60.1

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Electricity - OPS - Station 50	651030050	756.73	0.00	(756.73)	0.0	6,451.49	12,500.00	6,048.51	48.4
Electricity - OPs - Station 51	651030051	0.00	0.00	0.00	0.0	3,039.67	4,935.00	1,895.33	38.4
Electricity - OPs - Station 52	651030052	0.00	0.00	0.00	0.0	218.54	525.00	306.46	58.4
Electricity - OPs - Station 53	651030053	0.00	0.00	0.00	0.0	5,756.68	10,500.00	4,743.32	45.2
Electricity - OPs - Station 54	651030054	62.79	0.00	(62.79)	0.0	4,241.84	10,000.00	5,758.16	57.6
Electricity - OPs - Station 55	651030055	0.00	0.00	0.00	0.0	0.00	788.00	788.00	100.0
Electricity - OPs - Station 56	651030056	(240.26)	0.00	240.26	0.0	280.44	525.00	244.56	46.6
Electricity - OPs - Station 57	651030057	0.00	0.00	0.00	0.0	4,709.99	9,450.00	4,740.01	50.2
Electricity - OPs - Station 58	651030058	570.00	0.00	(570.00)	0.0	5,183.37	9,000.00	3,816.63	42.4
Electricity - OPs - Station 59	651030059	0.00	0.00	0.00	0.0	4,058.03	9,450.00	5,391.97	57.1
Electric/Training Center	651035000	2,950.82	0.00	(2,950.82)	0.0	12,297.84	20,000.00	7,702.16	38.5
Electric/Communications	651041000	2,506.51	0.00	(2,506.51)	0.0	13,855.18	25,000.00	11,144.82	44.6
Electric/Maintenance	651048000	0.00	0.00	0.00	0.0	6,781.27	12,500.00	5,718.73	45.7
Electric/Warehouse	651049000	257.88	0.00	(257.88)	0.0	1,162.64	10,000.00	8,837.36	88.4
Sanitation Charges	651210000	17.66	0.00	(17.66)	0.0	105.96	200.00	94.04	47.0
Sanitation / CRMD	651220000	9.17	0.00	(9.17)	0.0	55.02	137.00	81.98	59.8
Sanitation Charges	651230000	0.00	0.00	0.00	0.0	105.82	1,000.00	894.18	89.4
Sanitation Charges - Station 50	651230050	35.30	0.00	(35.30)	0.0	247.10	450.00	202.90	45.1
Sanitation Charges - Station 51	651230051	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Sanitation Charges - Station 53	651230053	43.78	0.00	(43.78)	0.0	262.68	500.00	237.32	47.5
Sanitation Charges - Station 54	651230054	35.30	0.00	(35.30)	0.0	211.80	450.00	238.20	52.9
Sanitation Charges - Station 57	651230057	35.30	0.00	(35.30)	0.0	211.80	450.00	238.20	52.9
Sanitation Charges - Station 58	651230058	35.30	0.00	(35.30)	0.0	176.50	450.00	273.50	60.8
Sanitation Charges - Station 59	651230059	31.95	0.00	(31.95)	0.0	63.90	450.00	386.10	85.8
Sanitation/Training Center	651235000	120.61	0.00	(120.61)	0.0	723.66	1,500.00	776.34	51.8
Sanitation/Communications	651241000	0.00	0.00	0.00	0.0	0.00	300.00	300.00	100.0
Sanitation/Maintenance	651248000	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Sanitation/Warehouse	651249000	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Natural Gas	652010000	55.50	0.00	(55.50)	0.0	225.17	650.00	424.83	65.4
Natural Gas / CRMD	652020000	0.00	0.00	0.00	0.0	7.55	0.00	(7.55)	0.0
Natural Gas	652030000	0.00	0.00	0.00	0.0	104.50	0.00	(104.50)	0.0
Station 50	652030050	0.00	0.00	0.00	0.0	0.00	2,250.00	2,250.00	100.0
Natural Gas - Station 51	652030051	673.55	0.00	(673.55)	0.0	1,259.04	3,000.00	1,740.96	58.0
Natural Gas - Station 53	652030053	142.72	0.00	(142.72)	0.0	473.26	1,500.00	1,026.74	68.4
Natural Gas - Station 58	652030058	577.29	0.00	(577.29)	0.0	1,188.98	2,250.00	1,061.02	47.2
Natural Gas - Station 59	652030059	0.00	0.00	0.00	0.0	280.12	2,000.00	1,719.88	86.0
Natural Gas/Maintenance	652048000	813.20	0.00	(813.20)	0.0	1,452.09	3,250.00	1,797.91	55.3
LPG	653030000	0.00	0.00	0.00	0.0	0.00	105.00	105.00	100.0
LPG - Station 51	653030051	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
LPG - Station 52	653030052	0.00	0.00	0.00	0.0	0.00	350.00	350.00	100.0
LPG - Station 54	653030054	0.00	0.00	0.00	0.0	0.00	1,250.00	1,250.00	100.0
LPG - Station 56	653030056	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
LPG - Station 57	653030057	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
LPG - Station 59	653030059	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0
LPG/Training Center	653035000	0.00	0.00	0.00	0.0	0.00	7,000.00	7,000.00	100.0
LPG/Communications	653041000	0.00	0.00	0.00	0.0	0.00	7,500.00	7,500.00	100.0
LPG/Warehouse	653049000	0.00	0.00	0.00	0.0	0.00	7,500.00	7,500.00	100.0
Pest Control	653543000	261.00	0.00	(261.00)	0.0	1,750.00	3,829.00	2,079.00	54.3
Water	654010000	37.34	0.00	(37.34)	0.0	269.69	1,000.00	730.31	73.0
Water / CRMD	654020000	19.42	0.00	(19.42)	0.0	140.28	500.00	359.72	71.9
Water - Station 50	654030050	0.00	0.00	0.00	0.0	743.04	1,400.00	656.96	46.9
Water - Station 51	654030051	196.81	0.00	(196.81)	0.0	997.63	1,300.00	302.37	23.3
Water - Station 52	654030052	150.00	0.00	(150.00)	0.0	900.00	1,890.00	990.00	52.4
Water - Station 53	654030053	92.62	0.00	(92.62)	0.0	668.97	2,500.00	1,831.03	73.2
Water - Station 58	654030058	0.00	0.00	0.00	0.0	645.24	1,250.00	604.76	48.4
Water - Station 59	654030059	77.35	0.00	(77.35)	0.0	558.36	1,250.00	691.64	55.3
Water/Training Center	654035000	0.00	0.00	0.00	0.0	4,038.50	5,000.00	961.50	19.2
Water/Maintenance	654048000	0.00	0.00	0.00	0.0	1,182.29	2,000.00	817.71	40.9
Water/Warehouse	654049000	0.00	0.00	0.00	0.0	0.00	1,250.00	1,250.00	100.0
Hydrant Maintenance	655130000	41.52	0.00	(41.52)	0.0	678.94	3,000.00	2,321.06	77.4
Repair & Maint Equip/Admin	658010000	0.00	0.00	0.00	0.0	0.00	250.00	250.00	100.0
Risk Management Equipment	658020000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Outside Repair Equip/Ops	658030000	0.00	0.00	0.00	0.0	7,428.18	19,177.00	11,748.82	61.3
Outside Repair Equip/TC	658035000	0.00	0.00	0.00	0.0	698.59	2,000.00	1,301.41	65.1
Outside Repair Equip/Fac Maint	658043000	0.00	0.00	0.00	0.0	458.15	1,802.00	1,343.85	74.6
Outside Repair/Veh Maint Equip	658048000	0.00	0.00	0.00	0.0	0.00	3,500.00	3,500.00	100.0
EMS Training	658735000	0.00	0.00	0.00	0.0	150.72	2,074.00	1,923.28	92.7
CYFD Training Center Classes	658835000	0.00	0.00	0.00	0.0	2,250.00	7,700.00	5,450.00	70.8
State Fire School	658935000	0.00	0.00	0.00	0.0	1,675.40	3,000.00	1,324.60	44.2
Training & Travel/Admin	659010000	721.44	0.00	(721.44)	0.0	2,612.70	7,585.00	4,972.30	65.6
Training & Travel/CRMD	659020000	650.48	0.00	(650.48)	0.0	2,191.92	9,605.00	7,413.08	77.2
Training & Travel/Ops	659030000	1,086.47	0.00	(1,086.47)	0.0	9,759.62	35,775.00	26,015.38	72.7
Training & Travel/Ops - Honor Guard	659030540	0.00	0.00	0.00	0.0	799.70	6,230.00	5,430.30	87.2
Training & Travel/Ops - Pipes & Drums	659030541	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Training & Travel/Training Center	659035000	236.74	0.00	(236.74)	0.0	5,141.24	5,000.00	(141.24)	(2.8)
Training & Travel / Special Ops Personne	659035030	0.00	0.00	0.00	0.0	0.00	5,200.00	5,200.00	100.0
Training & Travel/Communications	659041000	0.00	0.00	0.00	0.0	0.00	6,500.00	6,500.00	100.0
Training & Travel/Maintenance	659048000	0.00	0.00	0.00	0.0	1,830.21	4,000.00	2,169.79	54.2



**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Training & Travel/Warehouse	659049000	0.00	0.00	0.00	0.0	180.00	750.00	570.00	76.0
Books & Subscriptions / OPs	659135030	0.00	0.00	0.00	0.0	0.00	965.00	965.00	100.0
Books & Subscriptions / Training Center	659135035	0.00	0.00	0.00	0.0	29.00	85.00	56.00	65.9
ACLS Recert/ALS CEU's	659235000	0.00	0.00	0.00	0.0	12,300.00	10,800.00	(1,500.00)	(13.9)
ACLS Upgrade	659335000	0.00	0.00	0.00	0.0	110.00	21,930.00	21,820.00	99.5
EMT Refresher Course	659435000	0.00	0.00	0.00	0.0	0.00	2,600.00	2,600.00	100.0
Awards	659510000	0.00	0.00	0.00	0.0	100.00	0.00	(100.00)	0.0
Awards	659530000	3,537.97	0.00	(3,537.97)	0.0	6,621.75	5,875.00	(746.75)	(12.7)
College - Upper & Lower Division	659535000	480.00	0.00	(480.00)	0.0	3,650.20	8,500.00	4,849.80	57.1
Training/Ops/Program Managers	659735000	236.00	0.00	(236.00)	0.0	1,610.96	6,300.00	4,689.04	74.4
Haz Mat Travel & Training	659835000	0.00	0.00	0.00	0.0	614.00	2,500.00	1,886.00	75.4
Wildland Travel & Training	659935000	0.00	0.00	0.00	0.0	360.00	9,000.00	8,640.00	96.0
Dues/Admin	660010000	0.00	0.00	0.00	0.0	2,051.72	4,985.00	2,933.28	58.8
Dues/CRMD	660020000	0.00	0.00	0.00	0.0	320.91	1,620.00	1,299.09	80.2
Dues/Operations	660030000	(1,000.00)	0.00	1,000.00	0.0	180.53	3,575.00	3,394.47	95.0
Dues/Training Center	660035000	0.00	0.00	0.00	0.0	0.00	1,635.00	1,635.00	100.0
Dues/Warehouse	660049000	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0
Misc/Admin	661010000	19.78	0.00	(19.78)	0.0	2,161.12	2,000.00	(161.12)	(8.1)
Misc/CRMD	661020000	0.00	0.00	0.00	0.0	83.00	665.00	582.00	87.5
Misc/Operations	661030000	240.55	0.00	(240.55)	0.0	1,734.21	0.00	(1,734.21)	0.0
Misc/Operations - Routine	661030490	0.00	0.00	0.00	0.0	0.00	1,500.00	1,500.00	100.0
Misc/Operations - Fire Rehab	661030491	0.00	0.00	0.00	0.0	0.00	1,475.00	1,475.00	100.0
Misc/Operations - Taxi Cab - Citizens	661030492	0.00	0.00	0.00	0.0	59.00	250.00	191.00	76.4
Misc/Operations - BC Promo Testing	661030495	0.00	0.00	0.00	0.0	333.00	0.00	(333.00)	0.0
Misc/Operations - Captain Promo Testing	661030496	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Misc/Operations - Resv FF Recrtnmt Suppl	661030498	0.00	0.00	0.00	0.0	0.00	200.00	200.00	100.0
Misc/Warehouse	661049000	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0
Contract Services / Comm & IT	663041000	0.00	0.00	0.00	0.0	248.68	8,400.00	8,151.32	97.0
<b>Total Service Expenses</b>		<b>\$61,195.68</b>	<b>\$0.00</b>	<b>\$(61,195.68)</b>	<b>0.0 %</b>	<b>\$599,184.81</b>	<b>\$1,224,561.00</b>	<b>\$625,376.19</b>	<b>51.1 %</b>
<b><u>Capital Expenses</u></b>									
Cap Outlay - Bldg Admin	772010000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$180,000.00	\$180,000.00	100.0%
Cap Outlay - Vehicles/Ops	773030000	(649.04)	0.00	649.04	0.0	41,296.43	1,041,154.00	999,857.57	96.0
Cap Outlay-Comm	773041000	0.00	0.00	0.00	0.0	0.00	41,154.00	41,154.00	100.0
Cap Outlay - Vehicles/Ops - Non-Capital	773130000	0.00	0.00	0.00	0.0	20,231.84	0.00	(20,231.84)	0.0
Cap Outlay - Equip/Ops	774030000	0.00	0.00	0.00	0.0	59,473.50	70,000.00	10,526.50	15.0
Cap Outlay - Equip/Training Center	774035000	0.00	0.00	0.00	0.0	0.00	20,000.00	20,000.00	100.0
Cap Outlay - Equip/Admin Non-Inventory	774110000	(5,248.00)	0.00	5,248.00	0.0	25,612.00	0.00	(25,612.00)	0.0
Cap Outlay - Comm Equip/Ops Non-Capital	775141000	4,016.97	0.00	(4,016.97)	0.0	4,016.97	0.00	(4,016.97)	0.0

**CENTRAL YAVAPAI FIRE DISTRICT**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total Capital Expenses</b>		<b>\$(1,880.07)</b>	<b>\$0.00</b>	<b>\$1,880.07</b>	<b>0.0 %</b>	<b>\$150,630.74</b>	<b>\$1,352,308.00</b>	<b>\$1,201,677.26</b>	<b>88.9 %</b>
<b>Total Expenses</b>		<b>\$1,100,222.99</b>		<b>\$(1,100,222.99)</b>		<b>\$8,376,777.95</b>	<b>\$16,003,108.00</b>	<b>\$7,626,330.05</b>	<b>47.7%</b>
<b>Income (Loss) from Operations</b>		<b>\$(758,166.30)</b>	<b>\$0.00</b>	<b>\$(758,166.30)</b>	<b>0.0%</b>	<b>\$620,125.26</b>	<b>\$(1,718,224.00)</b>	<b>\$2,338,349.26</b>	<b>136.1%</b>
<b><u>Contingency</u></b>									
Funded Contingency/Admin	780010000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$(59,033.00)	\$59,033.00	100.0%
Funded Contingency/Ops	780030000	0.00	0.00	0.00	0.0	0.00	(536,334.00)	536,334.00	100.0
Funded Contingency/Support Services	780140000	0.00	0.00	0.00	0.0	0.00	(137,171.00)	137,171.00	100.0
<b>Total Contingency</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.0 %</b>	<b>\$0.00</b>	<b>\$(732,538.00)</b>	<b>\$732,538.00</b>	<b>100.0 %</b>
<b>Net Income (Loss)</b>		<b>\$(758,166.30)</b>	<b>\$0.00</b>	<b>\$(758,166.30)</b>	<b>0.0%</b>	<b>\$620,125.26</b>	<b>\$(2,450,762.00)</b>	<b>\$3,070,887.26</b>	<b>125.3%</b>

**CENTRAL YAVAPAI FIRE DISTRICT**

Balance Sheet

As of 1/31/2016

**Assets**

**Current Assets**

Cash with Yavapai County	\$4,158,962.96	
Capital Reserve Fund	6,164,233.13	
Taxes Receivable	338,607.11	
Other Receivables	64,084.67	
Misc. Receivables	60,582.15	
Retiree / Insurance Receivable	(9,276.32)	
Due from Fiduciary Fund	25,000.00	
Total Current Assets		\$10,802,193.70

**Total Assets**

**\$10,802,193.70**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$(74,481.62)	
Accrued Wages	185,114.37	
Accrued Payroll Expenses	51,477.99	
Credit Card	(7,848.55)	
PSPRS Withheld	0.05	
State Retirement Withheld	(0.34)	
Health Insurance Withheld	27,133.53	
Dental Insurance Withheld	5,082.32	
CYRTA - Test Fee's Payable	(850.00)	
Deferred Revenue	223,002.00	
Total Current Liabilities		\$408,629.75

**Total Liabilities**

**\$408,629.75**

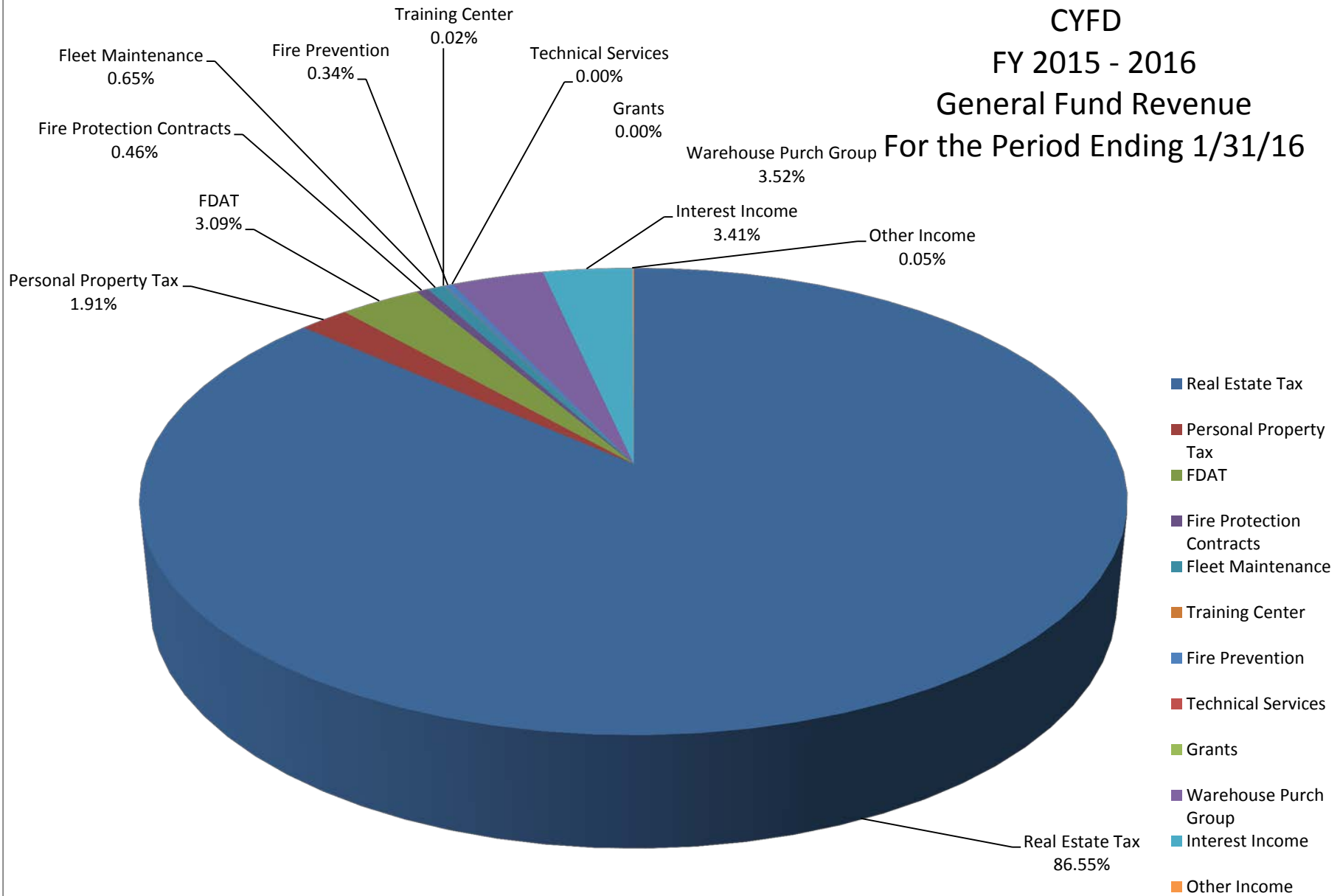
**Net Assets**

Fund Balance	\$9,773,438.69	
Current Year Net Assets	620,125.26	
Total Net Assets		10,393,563.95
Total Liabilities and Net Assets		<b>\$10,802,193.70</b>

CYFD  
Revenue

	Current	YTD	
	Month Revenue	Budget	
Real Estate Tax	\$ 296,078	\$ 13,027,632	86.56
Personal Property Tax	\$ 6,531	\$ 256,686	1.91
FDAT	\$ 10,565	\$ 313,900	3.09
Fire Protection Contracts	\$ 1,564	\$ 65,000	0.46
Fleet Maintenance	\$ 2,237	\$ 46,056	0.65
Training Center	\$ 65	\$ 30,000	0.02
Fire Prevention	\$ 1,150	\$ 90,300	0.34
Technical Services	\$ -	\$ 163,000	0.00
Grants	\$ -	\$ 165,810	0.00
Warehouse Purch Group	\$ 12,037	\$ 50,000	3.52
Interest Income	\$ 11,651	\$ 15,000	3.41
Other Income	\$ 179	\$ 1,291,500	0.05
	<u>\$ 342,057</u>	<u>\$ 15,514,884</u>	<u>100.00</u>

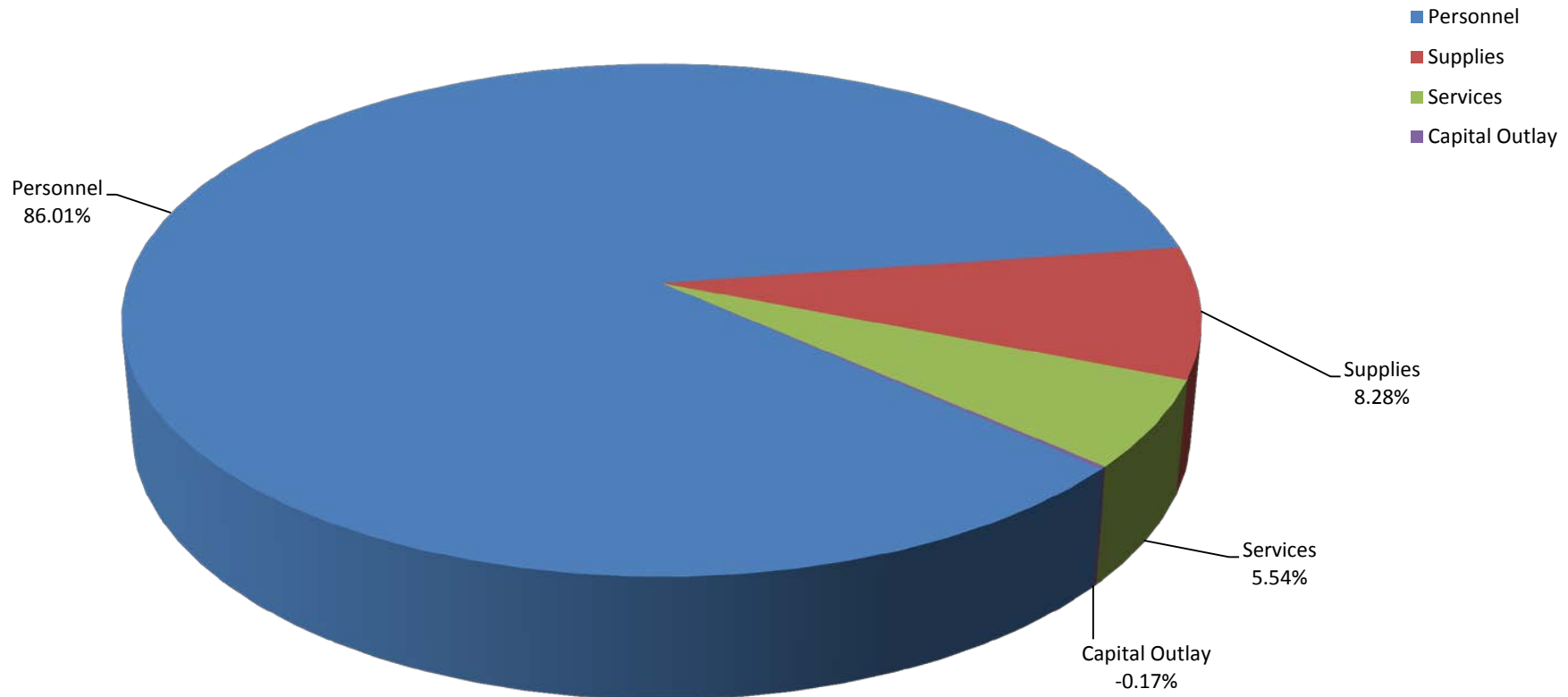
**CYFD**  
**FY 2015 - 2016**  
**General Fund Revenue**  
**For the Period Ending 1/31/16**



CYFD  
Expenses

	Current Month		YTD Budget	
	Actual			
Personnel	\$ 949,515	\$ 12,106,556	86.30	
Supplies	\$ 91,393	\$ 1,319,683	8.31	
Services	\$ 61,196	\$ 1,224,561	5.56	
Capital Outlay	\$ (1,880)	\$ 1,352,308	(0.17)	
	<hr/>	<hr/>		
	\$ 1,100,223	\$ 16,003,108	100	

CYFD  
FY 2015 - 2016  
General Fund Expenditures  
For the Period Ending 1/31/16



**Central Yavapai Fire District**  
**General Fund Tax Collection Information**

Total Levy Month	FY 04-05 \$6,913,768 Collected	FY 05-06 \$8,081,850 Collected	FY 06-07 \$9,436,030 Collected	FY 07-08 \$11,846,174 Collected	FY 08-09 \$13,463,373 Collected	FY 09-10 \$13,408,327 Collected	FY 10-11 \$13,409,077 Collected	FY 11-12 \$12,030,906 Collected	FY 12-13 \$11,565,704 Collected	FY 13-14 \$11,463,180 Collected	FY 14-15 \$12,355,859 Collected	FY 15-16 \$13,284,318 Collected
July	\$90,827	\$96,915	\$83,783	\$87,156	\$110,039	\$132,171	\$160,816	\$97,118	\$98,218	\$49,130	\$52,496	\$78,757
%	1.8561%	1.9390%	1.1706%	1.3917%	0.8173%	0.986%	1.199%	0.807%	0.849%	0.429%	0.425%	0.593%
% To Date	1.8561%	1.9390%	1.1706%	1.3917%	0.8173%	0.9857%	1.1993%	0.8072%	0.8492%	0.4286%	0.4249%	0.5929%
August	\$19,394	\$33,539	\$29,902	\$29,493	\$43,363	\$54,230	\$67,211	\$67,725	\$53,505	\$31,390	\$16,334	\$33,291
%	0.8204%	0.4024%	0.3082%	0.3634%	0.3221%	0.404%	0.501%	0.563%	0.463%	0.274%	0.132%	0.251%
% To Date	2.6765%	2.3414%	1.4788%	1.7551%	1.1394%	1.3902%	1.7005%	1.3702%	1.3118%	0.7024%	0.5571%	0.8435%
September	\$539,210	\$70,431	\$177,924	\$43,626	\$107,451	\$54,153	\$117,450	\$77,250	\$838,823	\$648,107	\$1,095,501	\$1,245,953
%	0.6101%	1.9306%	3.9653%	0.4126%	0.7981%	0.404%	0.876%	0.642%	7.253%	5.654%	8.866%	9.379%
% To Date	3.2866%	4.2720%	5.4441%	2.1677%	1.9375%	1.7941%	2.5764%	2.0123%	8.5645%	6.3562%	9.4233%	10.2226%
October	\$1,927,176	\$2,875,353	\$3,215,840	\$4,532,443	\$5,218,751	\$4,889,830	\$4,830,888	\$3,857,770	\$4,051,242	\$3,652,128	\$4,537,288	\$4,753,774
%	29.4660%	34.7343%	32.5873%	37.6731%	38.763%	36.469%	36.027%	32.065%	35.028%	31.860%	36.722%	35.785%
% To Date	32.7526%	39.0064%	38.0313%	39.8408%	40.7001%	38.2627%	38.6034%	34.0777%	43.5926%	38.2159%	46.1451%	46.0074%
November	\$1,286,650	\$1,314,493	\$1,569,999	\$1,445,614	\$1,464,437	\$1,810,813	\$1,771,286	\$2,173,940	\$1,136,001	\$1,662,046	\$776,001	\$1,053,509
%	23.1259%	17.1466%	17.5005%	16.1786%	10.877%	13.505%	13.210%	18.070%	9.822%	14.499%	6.280%	7.930%
% To Date	55.8785%	56.1530%	55.5318%	56.0194%	51.5773%	51.7678%	51.8130%	52.1474%	53.4147%	52.7149%	52.4255%	53.9379%
December	\$196,952	\$436,441	\$487,646	\$518,402	\$653,937	\$804,068	\$703,572	\$598,094	\$657,523	\$682,390	\$822,849	\$847,617
%	2.8328%	2.8396%	2.8162%	3.2900%	4.8572%	5.9968%	5.2470%	4.9713%	5.6851%	5.9529%	6.6596%	6.3806%
% To Date	58.7113%	58.9926%	58.3480%	59.3094%	56.4344%	57.7646%	57.0600%	57.1187%	59.0988%	58.6678%	59.0851%	60.3185%
January	\$144,098	\$182,929	\$233,164	\$418,982	\$429,557	\$418,693	\$440,523	\$471,527	\$316,971	\$345,369	\$323,603	\$302,609
%	2.5007%	2.0818%	1.4652%	1.4671%	3.1906%	3.1226%	3.2853%	3.9193%	2.7406%	3.0129%	2.6190%	2.2779%
% To Date	61.2120%	61.0744%	59.8132%	60.7765%	59.6250%	60.8872%	60.3453%	61.0380%	61.8405%	61.6806%	61.7041%	62.5964%
February	\$97,852	\$263,264	\$278,975	\$364,994	\$418,260	\$491,337	\$579,652	\$452,569	\$404,624	\$354,364	\$337,873	\$0
%	2.5771%	1.7459%	1.8239%	1.6772%	3.1067%	3.6644%	4.3228%	3.7617%	3.4985%	3.0913%	2.7345%	0.0000%
% To Date	63.7891%	62.8203%	61.6371%	62.4537%	62.7317%	64.5516%	64.6681%	64.7997%	65.3389%	64.7719%	64.4386%	62.5964%
March	\$154,631	\$371,324	\$361,669	\$535,404	\$589,848	\$622,420	\$585,713	\$469,035	\$388,803	\$444,942	\$486,368	\$0
%	2.2141%	2.0772%	2.2658%	2.2945%	4.3811%	4.6420%	4.3680%	3.8986%	3.3617%	3.8815%	3.9363%	0.0000%
% To Date	66.0032%	64.8975%	63.9029%	64.7482%	67.1128%	69.1937%	69.0361%	68.6983%	68.7006%	68.6534%	68.3749%	62.5964%
April	\$1,458,917	\$1,771,951	\$2,150,211	\$2,612,277	\$3,055,585	\$3,015,293	\$3,016,004	\$2,866,023	\$2,744,532	\$2,658,334	\$3,204,400	\$0
%	21.1757%	18.1462%	21.9855%	18.9281%	22.6955%	22.4882%	22.4923%	23.8222%	23.7299%	23.1902%	25.9343%	0.0000%
% To Date	87.1789%	83.0437%	85.8884%	83.6763%	89.8083%	91.6819%	91.5284%	92.5205%	92.4305%	91.8436%	94.3092%	62.5964%
May	\$831,445	\$488,790	\$577,825	\$793,414	\$879,374	\$916,959	\$947,777	\$798,148	\$740,157	\$716,914	\$380,081	\$0
%	11.3797%	14.9929%	10.8976%	14.6802%	6.5316%	6.8387%	7.0682%	6.6341%	6.3996%	6.2541%	3.0761%	0.0000%
% To Date	98.5586%	98.0365%	96.7860%	98.3565%	96.3399%	98.5206%	98.5966%	99.1546%	98.8301%	98.0977%	97.3853%	62.5964%
June	\$114,278	\$116,499	\$159,436	\$136,155	\$145,703	\$170,884	\$174,933	\$177,193	\$161,596	\$161,606	\$181,986	\$0
%	0.9877%	1.7911%	2.0166%	1.3217%	1.0822%	1.2745%	1.3046%	1.4728%	1.3972%	1.4098%	1.4729%	0.0000%
% To Date	99.5463%	99.8277%	98.8026%	99.6782%	97.4221%	99.7951%	99.9012%	100.6274%	100.2273%	99.5075%	98.8582%	62.5964%
TOTALS	\$6,310,280	\$7,110,845	\$8,354,861	\$10,038,188	\$13,116,306	\$13,380,852	\$13,395,823	\$12,106,390	\$11,591,996	\$11,406,720	\$12,214,780	\$8,315,511
Delinquency	0.4537%	0.1723%	1.1974%	0.3218%	2.5779%	0.2049%	0.0988%	-0.6274%	-0.2273%	0.4925%	1.1418%	37.4036%



**Central Yavapai Fire District  
FDAT Collection Information**

Total Levy Month	FY 04-05 \$300,000 Collected	FY 05-06 \$300,000 Collected	FY 06-07 \$300,000 Collected	FY 07-08 \$300,000 Collected	FY 08-09 \$300,000 Collected	FY 09-10 \$300,000 Collected	FY 10-11 \$300,000 Collected	FY 11-12 \$300,000 Collected	FY 12-13 \$338,000 Collected	FY 13-14 \$309,352 Collected	FY 14-15 \$313,900 Collected	FY 15-16 \$313,900 Collected
July	\$4,703	\$4,168	\$2,975	\$2,464	\$1,301	\$3,143	\$3,697	\$2,595	\$3,064	\$1,979	\$1,836	\$2,501
%	2.1203%	-0.8239%	5.0433%	2.0287%	0.4338%	1.048%	1.232%	0.865%	0.907%	0.640%	0.585%	0.797%
% To Date	2.1203%	-0.8239%	5.0433%	2.0287%	0.4338%	1.0476%	1.2324%	0.8651%	0.9066%	0.6398%	0.5848%	0.7966%
August	\$1,604	\$1,731	\$1,333	\$1,258	\$1,226	\$1,248	\$1,915	\$1,736	\$1,536	\$902	\$823	\$1,456
%	1.0461%	0.6483%	0.4096%	0.4382%	0.4085%	0.416%	0.638%	0.579%	0.455%	0.291%	0.262%	0.464%
% To Date	3.1664%	-0.1756%	5.4529%	2.4669%	0.8423%	1.4636%	1.8709%	1.4439%	1.3611%	0.9312%	0.8471%	1.2606%
September	\$21,474	\$1,724	\$2,051	\$868	\$1,745	\$1,257	\$2,388	\$1,448	\$19,621	\$15,016	\$25,478	\$26,332
%	0.5869%	0.9866%	0.0000%	0.3293%	0.582%	0.419%	0.796%	0.483%	5.805%	4.854%	8.117%	8.389%
% To Date	3.7533%	0.8109%	5.4529%	2.7962%	1.4240%	1.8825%	2.6670%	1.9266%	7.1662%	5.7853%	8.9637%	9.6492%
October	\$82,848	\$96,135	\$102,106	\$97,685	\$101,806	\$99,555	\$96,016	\$93,006	\$101,218	\$95,055	\$78,715	\$97,909
%	28.7499%	29.9224%	26.7685%	33.8371%	33.9354%	33.185%	32.005%	31.002%	29.946%	30.727%	25.076%	31.191%
% To Date	32.5032%	30.7333%	32.2214%	36.6333%	35.3594%	35.0674%	34.6725%	32.9286%	37.1125%	36.5125%	34.0402%	40.8405%
November	\$62,790	\$59,803	\$55,973	\$56,540	\$50,916	\$52,928	\$50,646	\$59,997	\$53,327	\$50,582	\$58,108	\$43,410
%	26.5042%	22.8299%	24.3841%	20.2237%	16.9722%	17.6426%	16.8819%	19.9989%	15.7772%	16.3508%	18.5116%	13.8292%
% To Date	59.0074%	53.5633%	56.6055%	56.8570%	52.3315%	52.7100%	51.5544%	52.9274%	52.8897%	52.8633%	52.5518%	54.6697%
December	\$8,615	\$18,356	\$14,523	\$14,149	\$14,552	\$17,550	\$19,555	\$15,865	\$18,751	\$17,866	\$19,303	\$20,201
%	2.6880%	3.1634%	3.0781%	3.4052%	4.8505%	5.8501%	6.5184%	5.2883%	5.5476%	5.7753%	6.1494%	6.4354%
% To Date	61.6954%	56.7267%	59.6835%	60.2621%	57.1821%	58.5602%	58.0728%	58.2157%	58.4373%	58.6386%	58.7012%	61.1051%
January	\$8,021	\$9,532	\$9,359	\$12,416	\$11,850	\$12,187	\$11,920	\$12,904	\$12,073	\$20,052	\$11,243	\$10,565
%	3.2227%	2.4080%	2.3099%	2.0084%	3.9501%	4.0624%	3.9733%	4.3013%	3.5719%	6.4819%	3.5817%	3.3658%
% To Date	64.9180%	59.1347%	61.9934%	62.2705%	61.1321%	62.6225%	62.0461%	62.5170%	62.0092%	65.1205%	62.2829%	64.4709%
February	\$4,527	\$7,787	\$9,793	\$10,562	\$9,794	\$11,387	\$10,332	\$10,894	\$11,450	\$8,863	\$7,979	\$0
%	2.8210%	1.9308%	1.8404%	2.4433%	3.265%	3.796%	3.444%	3.631%	3.388%	2.865%	2.542%	0.000%
% To Date	67.7390%	61.0655%	63.8338%	64.7138%	64.3968%	66.4183%	65.4902%	66.1482%	65.3968%	67.9857%	64.8248%	64.4709%
March	\$5,620	\$16,226	\$12,337	\$12,305	\$12,699	\$13,595	\$14,808	\$12,280	\$11,003	\$10,149	\$12,656	\$0
%	2.2914%	1.4983%	1.9114%	2.0156%	4.2329%	4.5315%	4.9361%	4.0932%	3.2554%	3.2808%	4.0319%	0.0000%
% To Date	70.0304%	62.5638%	65.7452%	66.7294%	68.6297%	70.9498%	70.4262%	70.2414%	68.6522%	71.2665%	68.8567%	64.4709%
April	\$51,786	\$45,356	\$45,679	\$33,339	\$39,613	\$55,561	\$57,997	\$43,738	\$56,579	\$58,042	\$65,056	\$0
%	17.9575%	14.3693%	16.6549%	17.3709%	13.2045%	18.5203%	19.3324%	14.5794%	16.7394%	18.7624%	20.7249%	0.0000%
% To Date	87.9878%	76.9331%	82.4001%	84.1002%	81.8342%	89.4701%	89.7587%	84.8208%	85.3916%	90.0289%	89.5816%	64.4709%
May	\$43,885	\$34,199	\$37,793	\$50,251	\$44,834	\$31,295	\$25,244	\$44,155	\$43,984	\$31,386	\$22,095	\$0
%	13.5009%	18.7327%	15.3767%	15.0484%	14.9446%	10.4317%	8.4146%	14.7184%	13.0130%	10.1458%	7.0389%	0.0000%
% To Date	101.4887%	95.6658%	97.7768%	99.1487%	96.7788%	99.9019%	98.1733%	99.5391%	98.4046%	100.1747%	96.6206%	64.4709%
June	\$4,629	\$3,699	\$4,194	\$3,396	\$3,537	\$3,134	\$4,100	\$4,540	\$5,694	\$4,028	\$4,150	\$0
%	0.9351%	1.7492%	1.8785%	1.4651%	1.1790%	1.0447%	1.3665%	1.5132%	1.6847%	1.3019%	1.3221%	0.0000%
% To Date	102.4238%	97.4149%	99.6553%	100.6138%	97.9578%	100.9465%	99.5398%	101.0524%	100.0894%	101.4767%	97.9427%	64.4709%
TOTALS	\$307,271	\$292,245	\$298,966	\$301,841	\$293,873	\$302,840	\$298,619	\$303,157	\$338,302	\$313,920	\$307,442	\$202,374
Delinquency	-2.4238%	2.5851%	0.3447%	-0.6138%	2.0422%	-0.9465%	0.4602%	-1.0524%	-0.0894%	-1.4767%	2.0573%	35.5291%



## 2015 - 2016 Cash Flow by Month : February Board Meeting

	Actual		Projected									
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>Revenues:</b>												
Property Taxes	78,756	33,292	1,245,953	4,753,774	1,053,509	847,617	302,609	1,107,027	1,107,027	1,107,027	1,107,027	1,107,027
Fire Protection Contracts	19,284	1,872	387	614	-	406	1,564	5,417	5,417	5,417	5,417	5,417
FDAT	2,501	1,456	26,332	97,909	43,410	20,201	10,565	26,158	26,158	26,158	26,158	26,158
Fee for Service	20,797	15,119	12,142	6,228	33,738	25,781	3,452	27,446	27,446	27,446	27,446	27,446
Interest Income	1,140	9,564	225	193	1,073	883	11,651	1,250	1,250	1,250	1,250	1,250
Grants	-	-	-	114,275	-	-	-	13,818	13,818	13,818	13,818	13,818
Misc. Non Levy	46,801	14,142	29,367	20,480	24,900	74,999	12,216	107,625	107,625	107,625	107,625	107,625
<b>Revenue Totals:</b>	169,279	75,446	1,314,406	4,993,474	1,156,630	969,887	342,057	1,111,721	1,111,721	1,111,721	1,111,721	1,111,721

<b>Expenditures:</b>												
Personnel Costs	1,063,149	901,844	1,110,027	1,486,756	637,512	835,722	949,515	976,256	976,256	976,256	976,256	976,256
Supplies/ Consum.	49,385	49,724	90,463	191,514	71,621	98,338	91,393	121,217	121,217	121,217	121,217	121,217
Utilities	13,644	14,635	11,663	20,911	9,210	13,738	10,352	14,902	14,902	14,902	14,902	14,902
Misc. Service Expenses	80,256	63,478	41,997	196,240	24,059	72,686	50,843	88,891	88,891	88,891	88,891	88,891
Capital Expenses	-	7,498	-	98,694	878	45,442	(1,880)	83,031	83,031	83,031	83,031	83,031
<b>Expenditure Totals:</b>	1,167,510	1,037,179	1,254,150	1,284,297	743,280	1,065,926	1,100,223	1,284,297	1,284,297	1,284,297	1,284,297	1,284,297

Monthly Net Cash	(998,231)	(961,733)	60,256	3,709,177	413,350	(96,039)	(758,166)	(172,576)	(172,576)	(172,576)	(172,576)	(172,576)
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Cumulative Net Cash	(775,702)	(1,737,435)	(1,677,179)	2,031,998	2,445,348	2,349,309	1,591,143	1,418,567	1,245,991	1,073,415	900,839	728,263
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Cash Balance	222,529	(739,204)	(678,948)	3,030,229	3,443,579	3,347,540	2,589,374
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**(\$1.2 M carryover)**

Capital Reserve	8,147,545	6,153,943	6,154,149	6,154,312	6,155,189	6,155,663	6,164,233
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**\$6,164,233.13 bal.**

**Central Yavapai Fire District**  
**Check Reconciliation Jan 2016**

**Reconciliation:**

Beginning Balance: 4,927,579.01  
 Deposits: 354,774.92  
 Transfers: -  
 Outstanding Deposit:  
 Disbursements: (1,123,390.97)  
 Warrants Issued Adj

**Ending Balance:** 4,158,962.96

Difference between Balances: \$0.00

Balance per Bank: \$4,164,918.44  
 Outstanding Checks: (\$5,955.48)  
 Outstanding Deposit:

**Ending Balance:** \$4,158,962.96

**G/L Ending Balance** \$4,158,962.96

\$4,158,962.96

Deposits per Bank Statement:

Real Estate Taxes 296,077.75  
 Pers. Property Taxes (UPP) 6,531.29  
 FDAT 10,565.29  
 Fire District Deposit 38,519.49  
 Transfer Out-Reserve Pension -  
 Transfer In(Error from County)  
 NSF check returned  
 Adjustments(Warrants Issued)  
 Interest Income 3,081.10  
354,774.92

Bank Reconciliation Register:

Checks from A/P 1,123,390.97  
 Checks from P/R 0.00

**Total Checks:** 1,123,390.97

Deposits from A/R 38,519.49  
 Journal Entries from G/L 316,255.43  
 NSF Check Returned  
 Outstanding Deposit  
354,774.92

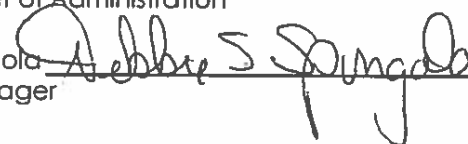
Reconciliation Approved by: Scott Freitag  
 Fire Chief

 2/8/16

Reconciliation Reviewed by: Dave Tharp  
 Assistant Chief of Administration

 02/04/16

Reconciliation Prepared by: Debbie Spingola  
 Finance Manager

 2-4-16

**CENTRAL YAVAPAI FIRE DISTRICT**

Bank Reconciliation Summary  
For the Bank Statement ending: 1/31/2016

BANK CONTROL ID: CYFD - GENERAL FUND		DESC: GENERAL FUND	ACCOUNT NO: 1100
Beginning Balance:	01/01/16		\$4,967,651.89
Deposits and Credits:			\$354,774.92
Checks and Charges:			(\$1,157,508.37)
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			<b>\$4,164,918.44</b>
Ending Balance Per Bank Statement:	01/31/16		\$4,164,918.44
* Outstanding Deposits and Credits:	01/31/16		\$0.00
* Outstanding Checks and Charges:	01/31/16		(\$5,955.48)
Ending Book Balance:	01/31/16		<b>\$4,158,962.96</b>

\* Outstanding amounts are all outstanding credits and charges dated prior or equal to the Reconciliation date.

**CENTRAL YAVAPAI FIRE DISTRICT**

**BR Checks and Charges Cleared**

For the Bank Statement ending: 1/31/16

CYFD	General Fund	General Fund	1100		
Date	Document	Description	Module	Company	Amount
11/24/15	058625	A1 Water Delivery, Inc	AP	CYFD	\$100.00
11/24/15	058681	Polar Bair Products	AP	CYFD	\$342.20
11/24/15	058682	Ponderosa Electric	AP	CYFD	\$1,451.00
12/08/15	058711	AZ Fire Chief Assn, Inc	AP	CYFD	\$1,000.00
12/08/15	058730	Dennis Brown	AP	CYFD	\$136.00
12/08/15	058752	Travis Kohler	AP	CYFD	\$60.00
12/08/15	058759	Ponderosa Electric	AP	CYFD	\$502.00
12/22/15	058782	PV Ace Hardware	AP	CYFD	\$153.10
12/22/15	058783	AZ Fire District Assoc.	AP	CYFD	\$1,015.00
12/22/15	058788	Arrow International, Inc.	AP	CYFD	\$1,771.75
12/22/15	058790	Awards Etc	AP	CYFD	\$58.69
12/22/15	058802	B&W Fire Security Sys, LLC	AP	CYFD	\$731.18
12/22/15	058806	Chino Vly Med Ctr	AP	CYFD	\$2,710.00
12/22/15	058814	DeCarol	AP	CYFD	\$700.00
12/22/15	058826	Mark Leyboldt	AP	CYFD	\$260.00
12/22/15	058839	Safeguard Business Systems	AP	CYFD	\$688.86
12/22/15	058851	Verizon Wireless	AP	CYFD	\$100.20
12/22/15	058852	Verizon Wireless	AP	CYFD	\$2,659.32
12/22/15	058854	Webers Insurance Service	AP	CYFD	\$24,916.30
12/22/15	058855	Western Shelter Systems	AP	CYFD	\$497.28
12/22/15	058858	Zebrascares LLC	AP	CYFD	\$165.00
01/05/16	058859	A1 Water Delivery, Inc	AP	CYFD	\$150.00
01/05/16	058860	TODD ABEL	AP	CYFD	\$367.34
01/05/16	058861	PV Ace Hardware	AP	CYFD	\$280.74
01/05/16	058863	AmericanHeritage Life Ins, Inc	AP	CYFD	\$142.68
01/05/16	058864	APEHP	AP	CYFD	\$75,565.00
01/05/16	058865	APEHP	AP	CYFD	\$14,794.20
01/05/16	058866	APS, Inc	AP	CYFD	\$5,069.28
01/05/16	058867	Arizona State Retirement Sys	AP	CYFD	\$11,139.24
01/05/16	058868	AZ Dept of Revenue	AP	CYFD	\$1,485.19
01/05/16	058869	Chase Bank Account #21005484	AP	CYFD	\$185,419.68
01/05/16	058870	Chase Bank Account #21005484	AP	CYFD	\$39,297.30
01/05/16	058871	Chase Bank Account #21005484	AP	CYFD	\$7,310.25
01/05/16	058872	Best Pick Disposal, Inc	AP	CYFD	\$364.37
01/05/16	058873	Truman Duncan	AP	CYFD	\$180.00
01/05/16	058874	Bobby's Repair	AP	CYFD	\$120.00
01/05/16	058875	Bound Tree Medical LLC	AP	CYFD	\$4,363.63
01/05/16	058877	Patty Brookins	AP	CYFD	\$390.24
01/05/16	058878	B&W Fire Security Sys, LLC	AP	CYFD	\$125.00
01/05/16	058879	CenturyLink	AP	CYFD	\$1,243.42
01/05/16	058880	Century Link Busi Svc	AP	CYFD	\$39.12
01/05/16	058881	Chase Card Services	AP	CYFD	\$17,444.80
01/05/16	058886	Support Payment Clearinghouse	AP	CYFD	\$3,228.22
01/05/16	058887	Chase Bank Account #2100-5484	AP	CYFD	\$210.90
01/05/16	058888	Cummins Rocky Mountain LLC	AP	CYFD	\$1,359.00
01/05/16	058889	Chino Valley Fire District	AP	CYFD	\$113.64
01/05/16	058890	Chase Bank Account #21005484	AP	CYFD	\$225.00
01/05/16	058891	CYFD Vol Relief & Pen Fund	AP	CYFD	\$90.94
01/05/16	058892	Chase Bank Account 2100-5484	AP	CYFD	\$145.36
01/05/16	058893	Fed Ex	AP	CYFD	\$10.49
01/05/16	058894	Chase Bank Account #2100-5484	AP	CYFD	\$128.15
01/05/16	058895	Freightliner of AZ	AP	CYFD	\$1,789.33
01/05/16	058896	Globalstar USA	AP	CYFD	\$80.41
01/05/16	058897	Guardian - Appleton	AP	CYFD	\$12,069.93
01/05/16	058899	Hillyyard/Flagstaff	AP	CYFD	\$120.28
01/05/16	058900	Home Depot Credit Svc	AP	CYFD	\$2,631.18
01/05/16	058901	Chase Bank Account #21005484	AP	CYFD	\$50.83
01/05/16	058902	Interstate Batteries, Inc.	AP	CYFD	\$220.98
01/05/16	058903	Leading Edge Auto Paint	AP	CYFD	\$31.06
01/05/16	058904	Melcher Printing, Inc.	AP	CYFD	\$21.74
01/05/16	058905	Merit Technology Partners	AP	CYFD	\$9,540.17
01/05/16	058906	MN8-Foxfire	AP	CYFD	\$2,766.73

**CENTRAL YAVAPAI FIRE DISTRICT**

**BR Checks and Charges Cleared**

For the Bank Statement ending: 1/31/16

CYFD		General Fund		General Fund		1100
Date	Document	Description	Module	Company	Amount	
01/05/16	058907	Motorola Solutions, Inc	AP	CYFD	\$216.43	
01/05/16	058908	Laura Mowrer	AP	CYFD	\$480.00	
01/05/16	058909	R and R Auto and Truck Parts	AP	CYFD	\$27.08	
01/05/16	058910	Napa Auto Parts	AP	CYFD	\$159.78	
01/05/16	058911	Norm's Lock & Safe	AP	CYFD	\$84.00	
01/05/16	058912	Oppenheimer Funds	AP	CYFD	\$415.00	
01/05/16	058913	Nationwide Trust Co., FSB	AP	CYFD	\$151.08	
01/05/16	058914	Purchase Power	AP	CYFD	\$51.69	
01/05/16	058915	PBGF Services, LLC	AP	CYFD	\$136.53	
01/05/16	058916	Prescott, City of	AP	CYFD	\$196.81	
01/05/16	058917	City of Prescott	AP	CYFD	\$19,254.78	
01/05/16	058918	Prescott Winlectric Co.	AP	CYFD	\$257.72	
01/05/16	058919	Prescott Steel & Welding	AP	CYFD	\$7.42	
01/05/16	058920	Public Safety Personnel Ret	AP	CYFD	\$95,775.16	
01/05/16	058921	Town of Prescott Valley	AP	CYFD	\$77.35	
01/05/16	058922	Rosenbauer South Dakota	AP	CYFD	\$118.50	
01/05/16	058923	Rosenbauer Motors, LLC	AP	CYFD	\$465.65	
01/05/16	058924	SC Fuels	AP	CYFD	\$674.47	
01/05/16	058925	Security Benefit Group	AP	CYFD	\$2,756.85	
01/05/16	058926	The Standard	AP	CYFD	\$770.12	
01/05/16	058927	Staples Business Advantage	AP	CYFD	\$334.62	
01/05/16	058928	Tessco, Inc.	AP	CYFD	\$500.64	
01/05/16	058929	Unisource Energy Services	AP	CYFD	\$393.21	
01/05/16	058930	Chase Bank Account #21005484	AP	CYFD	\$2,031.68	
01/05/16	058931	Nationwide Retirement Solution	AP	CYFD	\$9,456.91	
01/05/16	058932	Nationwide Retirement Solution	AP	CYFD	\$9,033.40	
01/05/16	058933	Yavapai Fleet Industrial	AP	CYFD	\$210.99	
01/05/16	058934	Yavapai Mechanical, LLC	AP	CYFD	\$1,617.00	
01/05/16	058935	Zoro Tools	AP	CYFD	\$504.35	
01/13/16	058711	AZ Fire Chief Assn, Inc	AP	CYFD	(\$1,000.00)	
01/19/16	058936	PV Ace Hardware	AP	CYFD	\$65.19	
01/19/16	058937	ADOT/Equipment Services	AP	CYFD	\$182.44	
01/19/16	058938	AGM Sales & Service, LLC	AP	CYFD	\$118.60	
01/19/16	058939	Alliance Home Care LLC	AP	CYFD	\$84.00	
01/19/16	058940	American Fence Co, Inc	AP	CYFD	\$240.55	
01/19/16	058941	American Express, Inc	AP	CYFD	\$5,674.31	
01/19/16	058943	APEHP	AP	CYFD	\$14,952.13	
01/19/16	058944	APS, Inc	AP	CYFD	\$2,035.45	
01/19/16	058945	Arrow International, Inc.	AP	CYFD	\$584.93	
01/19/16	058946	Arizona State Retirement Sys	AP	CYFD	\$11,471.28	
01/19/16	058947	DES - Unemployment Tax	AP	CYFD	\$203.88	
01/19/16	058948	Chase Bank Account #21005484	AP	CYFD	\$188,867.58	
01/19/16	058949	Chase Bank Account #21005484	AP	CYFD	\$39,981.31	
01/19/16	058950	Chase Bank Account #21005484	AP	CYFD	\$7,410.52	
01/19/16	058951	Bennett Oil Company, Inc	AP	CYFD	\$736.74	
01/19/16	058952	Douglas Bergstrom, PhD	AP	CYFD	\$650.00	
01/19/16	058953	Bound Tree Medical LLC	AP	CYFD	\$6,580.60	
01/19/16	058955	Bradshaw Mountain Environmentl	AP	CYFD	\$60.00	
01/19/16	058956	Burch & Cracchiolo, P.A.	AP	CYFD	\$1,732.00	
01/19/16	058957	B&W Fire Security Sys, LLC	AP	CYFD	\$97.82	
01/19/16	058958	Cable One, Inc	AP	CYFD	\$26.10	
01/19/16	058959	Carescape, Inc.	AP	CYFD	\$385.00	
01/19/16	058960	Center for Public Safety Excel	AP	CYFD	\$1,390.00	
01/19/16	058961	CenturyLink	AP	CYFD	\$659.77	
01/19/16	058962	Support Payment Clearinghouse	AP	CYFD	\$3,228.22	
01/19/16	058963	Chase Bank Account #2100-5484	AP	CYFD	\$214.35	
01/19/16	058964	Cummins Rocky Mountain LLC	AP	CYFD	\$19,603.76	
01/19/16	058965	Chase Bank Account #21005484	AP	CYFD	\$227.50	
01/19/16	058966	CYFD Vol Relief & Pen Fund	AP	CYFD	\$276.68	
01/19/16	058967	Chase Bank Account 2100-5484	AP	CYFD	\$145.36	
01/19/16	058968	Chase Bank Account #2100-5484	AP	CYFD	\$128.15	
01/19/16	058969	Grainger, Inc.	AP	CYFD	\$22.77	

**CENTRAL YAVAPAI FIRE DISTRICT**

**BR Checks and Charges Cleared**

For the Bank Statement ending: 1/31/16

CYFD		General Fund			1100
Date	Document	Description	Module	Company	Amount
01/19/16	058970	Hinton Burdick CPA	AP	CYFD	\$4,162.80
01/19/16	058971	HME, Inc.	AP	CYFD	\$2,907.39
01/19/16	058972	Hung-Rite Doors	AP	CYFD	\$699.02
01/19/16	058973	Chase Bank Account #21005484	AP	CYFD	\$50.83
01/19/16	058974	immixTechnology, Inc.	AP	CYFD	\$4,016.97
01/19/16	058975	Kendhammer & Partners, L.L.P.	AP	CYFD	\$3,848.63
01/19/16	058976	Larry Gross Painting	AP	CYFD	\$475.00
01/19/16	058977	Mark Leyboldt	AP	CYFD	\$260.00
01/19/16	058978	Lighthouse	AP	CYFD	\$73.33
01/19/16	058979	LN Curtis & Sons	AP	CYFD	\$4,346.24
01/19/16	058980	Med-Tech Resource Inc	AP	CYFD	\$40.23
01/19/16	058981	Napa Auto Parts	AP	CYFD	\$448.35
01/19/16	058982	Oppenheimer Funds	AP	CYFD	\$415.00
01/19/16	058983	Nationwide Trust Co., FSB	AP	CYFD	\$259.63
01/19/16	058984	Prescott Steel & Welding	AP	CYFD	\$10.68
01/19/16	058985	Public Safety Personnel Ret	AP	CYFD	\$97,032.96
01/19/16	058986	Town of Prescott Valley	AP	CYFD	\$149.38
01/19/16	058987	SC Audit & Accounting Solution	AP	CYFD	\$2,210.00
01/19/16	058988	SC Fuels	AP	CYFD	\$420.58
01/19/16	058989	Security Benefit Group	AP	CYFD	\$2,616.57
01/19/16	058990	Staples Business Advantage	AP	CYFD	\$721.78
01/19/16	058991	Copper Point/SCF Arizona	AP	CYFD	\$105,743.20
01/19/16	058992	Talley	AP	CYFD	\$136.60
01/19/16	058993	Unisource Energy Services	AP	CYFD	\$1,869.05
01/19/16	058994	Universal Background Screening	AP	CYFD	\$244.50
01/19/16	058995	University Termite & Pest Cont	AP	CYFD	\$261.00
01/19/16	058996	Chase Bank Account #21005484	AP	CYFD	\$2,031.68
01/19/16	058997	Nationwide Retirement Solution	AP	CYFD	\$9,436.68
01/19/16	058998	Nationwide Retirement Solution	AP	CYFD	\$8,957.88
01/19/16	058999	Verizon Wireless	AP	CYFD	\$100.26
01/19/16	059000	Verizon Wireless	AP	CYFD	\$2,767.69
01/19/16	059001	Voyager Fleet Systems, Inc.	AP	CYFD	\$6,612.40
01/19/16	059002	Xerox Corp	AP	CYFD	\$674.64
01/19/16	059003	Yavapai Fleet Industrial	AP	CYFD	\$2.51
01/19/16	059004	Zebrascapes LLC	AP	CYFD	\$165.00
<b>TOTAL CHECKS AND CHARGES CLEARED:</b>					<b>\$1,157,508.37</b>

CENTRAL YAVAPAI FIRE DISTRICT  
BR Checks and Charges Outstanding  
For the Bank Statement ending: 1/31/16

CYFD		General Fund			1100
Date	Document	Description	Module	Company	Amount
12/22/15	058791	AZ Dept of Public Safety	AP	CYFD	\$15.00
12/22/15	058792	AZ Dept of Public Safety	AP	CYFD	\$40.00
01/05/16	058862	Application Data Systems, Inc.	AP	CYFD	\$5,600.00
01/05/16	058898	Guest Services	AP	CYFD	\$300.48
TOTAL CHECKS AND CHARGES OUTSTANDING:					\$5,955.48



CENTRAL YAVAPAI FIRE DISTRICT  
BR Deposits and Credits Cleared  
For the Bank Statement ending: 1/31/16

CYFD		General Fund			1100
Date	Document	Description	Module	Company	Amount
01/07/16	4925	Deposit	AR	CYFD	\$7,678.00
01/07/16	4926	Deposit	AR	CYFD	\$1,009.04
01/19/16	4930	Deposit	AR	CYFD	\$8,216.10
01/19/16	4931	Deposit	AR	CYFD	\$5,840.08
01/19/16	4932	Deposit	AR	CYFD	\$598.52
01/29/16	4933	Deposit	AR	CYFD	\$5,261.54
01/29/16	4934	Deposit	AR	CYFD	\$1,010.08
01/29/16	4935	Deposit	AR	CYFD	\$8,194.61
01/29/16	4936	Deposit	AR	CYFD	\$711.52
01/31/16	Tax&Interest Rev	Tax and Interest Revenue	GL	CYFD	\$316,255.43
TOTAL DEPOSITS AND CREDITS CLEARED:					<u>\$354,774.92</u>

CENTRAL YAVAPAI FIRE DISTRICT  
BR Deposits and Credits Outstanding  
For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount
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TOTAL DEPOSITS AND CREDITS OUTSTANDING:

# CENTRAL YAVAPAI FIRE DISTRICT

## Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: CHECKS FROM ACCOUNTS PAYABLE</b>						
<b>BANK CONTROL ID: CYFD - GENERAL FUND</b>						
058711	01/13/16	Marked	Yes	AZ Fire Chief Assn, Inc	02/04/16	(\$1,000.00)
058859	01/05/16	Marked	No	A1 Water Delivery, Inc	02/04/16	\$150.00
058860	01/05/16	Marked	No	TODD ABEL	02/04/16	\$367.34
058861	01/05/16	Marked	No	PV Ace Hardware	02/04/16	\$280.74
058862	01/05/16	Retrieved	No	Application Data Systems, Inc.		\$5,600.00
058863	01/05/16	Marked	No	AmericanHeritage Life Ins, Inc	02/04/16	\$142.68
058864	01/05/16	Marked	No	APEHP	02/04/16	\$75,565.00
058865	01/05/16	Marked	No	APEHP	02/04/16	\$14,794.20
058866	01/05/16	Marked	No	APS, Inc	02/04/16	\$5,069.28
058867	01/05/16	Marked	No	Arizona State Retirement Sys	02/04/16	\$11,139.24
058868	01/05/16	Marked	No	AZ Dept of Revenue	02/04/16	\$1,485.19
058869	01/05/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$185,419.68
058870	01/05/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$39,297.30
058871	01/05/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$7,310.25
058872	01/05/16	Marked	No	Best Pick Disposal, Inc	02/04/16	\$364.37
058873	01/05/16	Marked	No	Truman Duncan	02/04/16	\$180.00
058874	01/05/16	Marked	No	Bobby's Repair	02/04/16	\$120.00
058875	01/05/16	Marked	No	Bound Tree Medical LLC	02/04/16	\$4,363.63
058877	01/05/16	Marked	No	Patty Brookins	02/04/16	\$390.24
058878	01/05/16	Marked	No	B&W Fire Security Sys, LLC	02/04/16	\$125.00
058879	01/05/16	Marked	No	CenturyLink	02/04/16	\$1,243.42
058880	01/05/16	Marked	No	Century Link Busi Svc	02/04/16	\$39.12
058881	01/05/16	Marked	No	Chase Card Services	02/04/16	\$17,444.80
058886	01/05/16	Marked	No	Support Payment Clearinghouse	02/04/16	\$3,228.22
058887	01/05/16	Marked	No	Chase Bank Account #2100-5484	02/04/16	\$210.90
058888	01/05/16	Marked	No	Cummins Rocky Mountain LLC	02/04/16	\$1,359.00
058889	01/05/16	Marked	No	Chino Valley Fire District	02/04/16	\$113.64
058890	01/05/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$225.00
058891	01/05/16	Marked	No	CYFD Vol Relief & Pen Fund	02/04/16	\$90.94
058892	01/05/16	Marked	No	Chase Bank Account 2100-5484	02/04/16	\$145.36
058893	01/05/16	Marked	No	Fed Ex	02/04/16	\$10.49
058894	01/05/16	Marked	No	Chase Bank Account #2100-5484	02/04/16	\$128.15
058895	01/05/16	Marked	No	Freightliner of AZ	02/04/16	\$1,789.33
058896	01/05/16	Marked	No	Globalstar USA	02/04/16	\$80.41
058897	01/05/16	Marked	No	Guardian - Appleton	02/04/16	\$12,069.93
058898	01/05/16	Retrieved	No	Guest Services		\$300.48
058899	01/05/16	Marked	No	Hillyard/Flagstaff	02/04/16	\$120.28
058900	01/05/16	Marked	No	Home Depot Credit Svc	02/04/16	\$2,631.18
058901	01/05/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$50.83
058902	01/05/16	Marked	No	Interstate Batteries, Inc.	02/04/16	\$220.98
058903	01/05/16	Marked	No	Leading Edge Auto Paint	02/04/16	\$31.06
058904	01/05/16	Marked	No	Melcher Printing, Inc.	02/04/16	\$21.74
058905	01/05/16	Marked	No	Merit Technology Partners	02/04/16	\$9,540.17
058906	01/05/16	Marked	No	MN8-Foxfire	02/04/16	\$2,766.73
058907	01/05/16	Marked	No	Motorola Solutions, Inc	02/04/16	\$216.43
058908	01/05/16	Marked	No	Laura Mower	02/04/16	\$480.00
058909	01/05/16	Marked	No	R and R Auto and Truck Parts	02/04/16	\$27.08
058910	01/05/16	Marked	No	Napa Auto Parts	02/04/16	\$159.78
058911	01/05/16	Marked	No	Norm's Lock & Safe	02/04/16	\$84.00
058912	01/05/16	Marked	No	Oppenheimer Funds	02/04/16	\$415.00
058913	01/05/16	Marked	No	Nationwide Trust Co., FSB	02/04/16	\$151.08
058914	01/05/16	Marked	No	Purchase Power	02/04/16	\$51.69
058915	01/05/16	Marked	No	PBGF Services, LLC	02/04/16	\$136.53
058916	01/05/16	Marked	No	Prescott, City of	02/04/16	\$196.81
058917	01/05/16	Marked	No	City of Prescott	02/04/16	\$19,254.78
058918	01/05/16	Marked	No	Prescott Winlectric Co.	02/04/16	\$257.72
058919	01/05/16	Marked	No	Prescott Steel & Welding	02/04/16	\$7.42
058920	01/05/16	Marked	No	Public Safety Personnel Ret	02/04/16	\$95,775.16
058921	01/05/16	Marked	No	Town of Prescott Valley	02/04/16	\$77.35
058922	01/05/16	Marked	No	Rosenbauer South Dakota	02/04/16	\$118.50
058923	01/05/16	Marked	No	Rosenbauer Motors, LLC	02/04/16	\$465.65
058924	01/05/16	Marked	No	SC Fuels	02/04/16	\$674.47

**CENTRAL YAVAPAI FIRE DISTRICT**

**Bank Reconciliation Register**

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: CHECKS FROM ACCOUNTS PAYABLE</b>						
<b>BANK CONTROL ID: CYFD - GENERAL FUND</b>						<b>(CONTINUED)</b>
058925	01/05/16	Marked	No	Security Benefit Group	02/04/16	\$2,756.85
058926	01/05/16	Marked	No	The Standard	02/04/16	\$770.12
058927	01/05/16	Marked	No	Staples Business Advantage	02/04/16	\$334.62
058928	01/05/16	Marked	No	Tessco, Inc.	02/04/16	\$500.64
058929	01/05/16	Marked	No	Unisource Energy Services	02/04/16	\$393.21
058930	01/05/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$2,031.68
058931	01/05/16	Marked	No	Nationwide Retirement Solution	02/04/16	\$9,456.91
058932	01/05/16	Marked	No	Nationwide Retirement Solution	02/04/16	\$9,033.40
058933	01/05/16	Marked	No	Yavapai Fleet Industrial	02/04/16	\$210.99
058934	01/05/16	Marked	No	Yavapai Mechanical, LLC	02/04/16	\$1,617.00
058935	01/05/16	Marked	No	Zoro Tools	02/04/16	\$504.35
058936	01/19/16	Marked	No	PV Ace Hardware	02/04/16	\$65.19
058937	01/19/16	Marked	No	ADOT/Equipment Services	02/04/16	\$182.44
058938	01/19/16	Marked	No	AGM Sales & Service, LLC	02/04/16	\$118.60
058939	01/19/16	Marked	No	Alliance Home Care LLC	02/04/16	\$84.00
058940	01/19/16	Marked	No	American Fence Co, Inc	02/04/16	\$240.55
058941	01/19/16	Marked	No	American Express, Inc	02/04/16	\$5,674.31
058943	01/19/16	Marked	No	APEHP	02/04/16	\$14,952.13
058944	01/19/16	Marked	No	APS, Inc	02/04/16	\$2,035.45
058945	01/19/16	Marked	No	Arrow International, Inc.	02/04/16	\$584.93
058946	01/19/16	Marked	No	Arizona State Retirement Sys	02/04/16	\$11,471.28
058947	01/19/16	Marked	No	DES - Unemployment Tax	02/04/16	\$203.88
058948	01/19/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$188,867.58
058949	01/19/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$39,981.31
058950	01/19/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$7,410.52
058951	01/19/16	Marked	No	Bennett Oil Company, Inc	02/04/16	\$736.74
058952	01/19/16	Marked	No	Douglas Bergstrom, PhD	02/04/16	\$650.00
058953	01/19/16	Marked	No	Bound Tree Medical LLC	02/04/16	\$6,580.60
058955	01/19/16	Marked	No	Bradshaw Mountain Environmentl	02/04/16	\$60.00
058956	01/19/16	Marked	No	Burch & Cracchiolo, P.A.	02/04/16	\$1,732.00
058957	01/19/16	Marked	No	B&W Fire Security Sys, LLC	02/04/16	\$97.82
058958	01/19/16	Marked	No	Cable One, Inc	02/04/16	\$26.10
058959	01/19/16	Marked	No	Carescape, Inc.	02/04/16	\$385.00
058960	01/19/16	Marked	No	Center for Public Safety Excel	02/04/16	\$1,390.00
058961	01/19/16	Marked	No	CenturyLink	02/04/16	\$659.77
058962	01/19/16	Marked	No	Support Payment Clearinghouse	02/04/16	\$3,228.22
058963	01/19/16	Marked	No	Chase Bank Account #2100-5484	02/04/16	\$214.35
058964	01/19/16	Marked	No	Cummins Rocky Mountain LLC	02/04/16	\$19,603.76
058965	01/19/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$227.50
058966	01/19/16	Marked	No	CYFD Vol Relief & Pen Fund	02/04/16	\$276.68
058967	01/19/16	Marked	No	Chase Bank Account 2100-5484	02/04/16	\$145.36
058968	01/19/16	Marked	No	Chase Bank Account #2100-5484	02/04/16	\$128.15
058969	01/19/16	Marked	No	Grainger, Inc.	02/04/16	\$22.77
058970	01/19/16	Marked	No	Hinton Burdick CPA	02/04/16	\$4,162.80
058971	01/19/16	Marked	No	HME, Inc.	02/04/16	\$2,907.39
058972	01/19/16	Marked	No	Hung-Rite Doors	02/04/16	\$699.02
058973	01/19/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$50.83
058974	01/19/16	Marked	No	immixTechnology, Inc.	02/04/16	\$4,016.97
058975	01/19/16	Marked	No	Kendhammer & Partners, L.L.P.	02/04/16	\$3,848.63
058976	01/19/16	Marked	No	Larry Gross Painting	02/04/16	\$475.00
058977	01/19/16	Marked	No	Mark Leyboldt	02/04/16	\$260.00
058978	01/19/16	Marked	No	Lighthouse	02/04/16	\$73.33
058979	01/19/16	Marked	No	LN Curtis & Sons	02/04/16	\$4,346.24
058980	01/19/16	Marked	No	Med-Tech Resource Inc	02/04/16	\$40.23
058981	01/19/16	Marked	No	Napa Auto Parts	02/04/16	\$448.35
058982	01/19/16	Marked	No	Oppenheimer Funds	02/04/16	\$415.00
058983	01/19/16	Marked	No	Nationwide Trust Co., FSB	02/04/16	\$259.63
058984	01/19/16	Marked	No	Prescott Steel & Welding	02/04/16	\$10.68
058985	01/19/16	Marked	No	Public Safety Personnel Ret	02/04/16	\$97,032.96
058986	01/19/16	Marked	No	Town of Prescott Valley	02/04/16	\$149.38
058987	01/19/16	Marked	No	SC Audit & Accounting Solution	02/04/16	\$2,210.00
058988	01/19/16	Marked	No	SC Fuels	02/04/16	\$420.58

CENTRAL YAVAPAI FIRE DISTRICT

Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
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MODULE: CHECKS FROM ACCOUNTS PAYABLE

BANK CONTROL ID: CYFD - GENERAL FUND

(CONTINUED)

058989	01/19/16	Marked	No	Security Benefit Group	02/04/16	\$2,616.57
058990	01/19/16	Marked	No	Staples Business Advantage	02/04/16	\$721.78
058991	01/19/16	Marked	No	Copper Point/SCF Arizona	02/04/16	\$105,743.20
058992	01/19/16	Marked	No	Talley	02/04/16	\$136.60
058993	01/19/16	Marked	No	Unisource Energy Services	02/04/16	\$1,869.05
058994	01/19/16	Marked	No	Universal Background Screening	02/04/16	\$244.50
058995	01/19/16	Marked	No	University Termite & Pest Cont	02/04/16	\$261.00
058996	01/19/16	Marked	No	Chase Bank Account #21005484	02/04/16	\$2,031.68
058997	01/19/16	Marked	No	Nationwide Retirement Solution	02/04/16	\$9,436.68
058998	01/19/16	Marked	No	Nationwide Retirement Solution	02/04/16	\$8,957.88
058999	01/19/16	Marked	No	Verizon Wireless	02/04/16	\$100.26
059000	01/19/16	Marked	No	Verizon Wireless	02/04/16	\$2,767.69
059001	01/19/16	Marked	No	Voyager Fleet Systems, Inc.	02/04/16	\$6,612.40
059002	01/19/16	Marked	No	Xerox Corp	02/04/16	\$674.64
059003	01/19/16	Marked	No	Yavapai Fleet Industrial	02/04/16	\$2.51
059004	01/19/16	Marked	No	Zebrascapes LLC	02/04/16	\$165.00

SUB TOTAL FOR BANK: \$1,123,390.97

TOTAL FOR MODULE: \$1,123,390.97

MODULE: DEPOSITS FROM ACCOUNTS RECEIVABLE

BANK CONTROL ID: CYFD - GENERAL FUND

4925	01/07/16	Marked	No	Deposit	02/04/16	\$7,678.00
4926	01/07/16	Marked	No	Deposit	02/04/16	\$1,009.04
4930	01/19/16	Marked	No	Deposit	02/04/16	\$8,216.10
4931	01/19/16	Marked	No	Deposit	02/04/16	\$5,840.08
4932	01/19/16	Marked	No	Deposit	02/04/16	\$598.52
4933	01/29/16	Marked	No	Deposit	02/04/16	\$5,261.54
4934	01/29/16	Marked	No	Deposit	02/04/16	\$1,010.08
4935	01/29/16	Marked	No	Deposit	02/04/16	\$8,194.61
4936	01/29/16	Marked	No	Deposit	02/04/16	\$711.52

SUB TOTAL FOR BANK: \$38,519.49

TOTAL FOR MODULE: \$38,519.49

MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER

BANK CONTROL ID: CYFD - GENERAL FUND

Tax&Interest Rev	01/31/16	Marked	No	Tax and Interest Revenue	02/04/16	\$316,255.43
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SUB TOTAL FOR BANK: \$316,255.43

TOTAL FOR MODULE: \$316,255.43

CENTRAL YAVAPAI FIRE DISTRICT  
BR Adjustments Report  
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
DOCUMENT:					

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

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Yavapai County Treasurer  
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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 10  
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	(---Period---)	(-----Y-T-D-----)			
Begin Balance:	4,967,651.89	1,629,225.92			
Income . . . :	354,774.92	11,362,151.61			
LOC Advance . :	.00	.00			
Expense . . . :	1,157,508.37-	8,574,571.18-	LOC :	251,887.91	Levy: 13,261,029.65
LOC Payments :	.00	251,887.91-	Out :	.00	Coll: 8,125,820.92
Cash Balance :	4,164,918.44	4,164,918.44	End :	4,416,806.35	Adj : 3,167.19
					Out : 5,138,375.92

Transaction Summary By Source  
Source Description

Beginning Balance:	4,967,651.89	1,629,225.92
	Monthly	Yearly
07376 Transfer in	.00	2,000,000.00
<del>20061 2006 UPP Taxes</del>	<del>18.38</del>	258.77
<del>20071 2007 UPP Taxes</del>	<del>18.30</del>	81.54
<del>20081 2008 UPP Taxes</del>	<del>16.71</del>	95.91
<del>20091 2009 UPP Taxes</del>	<del>19.77</del>	141.48
<del>20101 2010 UPP Taxes</del>	<del>16.48</del>	142.26
<del>20102 2010 RE Taxes</del>	<del>.00</del>	2.70
<del>20111 2011 UPP Taxes</del>	<del>17.56</del>	186.04
<del>20112 2011 RE Taxes</del>	<del>.00</del>	5.94
<del>20121 2012 UPP Taxes</del>	<del>92.27</del>	574.81
<del>20122 2012 RE Taxes</del>	<del>6.41</del>	140.63-
<del>20131 2013 UPP Taxes</del>	<del>46.22</del>	2,194.48
<del>20132 2013 RE Taxes</del>	<del>445.61-</del>	142.71-
<del>20141 2014 UPP Taxes</del>	<del>231.84</del>	3,247.99
<del>20142 2014 RE Taxes</del>	<del>12,485.04</del>	183,041.12
<del>20151 2015 UPP Taxes</del>	<del>6,053.76</del>	161,351.28
<del>20152 2015 RE Taxes</del>	<del>284,031.91</del>	7,964,469.64
37122 Fire District Deposit	38,519.49	584,337.61
37150 FDAT Distributions	10,565.29	202,374.24
38108 Interest on Investments ICM	2,979.98	6,120.55
38109 Interest on Investments St Treas	101.12	352.38
38113 Interest on Investments-Wells Fargo	.00	1,238.09
38120 Interest on Transwestern Loan	.00	330.21
76001 Line of Credit Advance	.00	251,887.91
91032 Warrants Redeemed	1,157,508.37-	8,574,515.05-
91301 Line of Credit Principle Pymts	.00	251,887.91-
91401 Line of Credit Interest Pymts	.00	56.13-
Ending Balances:	4,164,918.44	4,164,918.44

Real Estate Taxes	\$ 296,077.75
UPP Taxes	\$ 6,531.29
FDAT	\$ 10,565.29
Interest	\$ 3,081.10
Subtotal	\$ 316,255.43

Subtotal	\$ 316,255.43
Fire Dist Deposit	\$ 38,519.49
total	\$ 354,774.92

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Yavapai County Treasurer  
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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 1  
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T R A N S A C T I O N S				Begin Balance:	4,967,651.89
Date	Source	Description	Notes		Debits/Credits
1/04	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004192	10.79
1/04	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004192	19.59
1/04	20142	2014 RE Taxes	TAX DISTRIBUTION	0004192	901.92
1/04	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004192	662.65
1/04	20152	2015 RE Taxes	TAX DISTRIBUTION	0004192	25,320.12
1/04	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013332	1,790.23
1/04	91032	Warrants Redeemed	PAID WARRANTS	1000013334	26,260.46-
1/05	20142	2014 RE Taxes	TAX DISTRIBUTION	0004193	334.40
1/05	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004193	1,033.88
1/05	20152	2015 RE Taxes	TAX DISTRIBUTION	0004193	58,420.03
1/05	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013335	922.97
1/05	91032	Warrants Redeemed	PAID WARRANTS	1000013337	8,678.49-
1/06	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004194	48.91
1/06	20122	2012 RE Taxes	TAX DISTRIBUTION	0004194	27.99
1/06	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004194	20.05
1/06	20132	2013 RE Taxes	TAX DISTRIBUTION	0004194	87.00
1/06	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004194	39.87
1/06	20142	2014 RE Taxes	TAX DISTRIBUTION	0004194	1,630.20
1/06	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004194	567.83
1/06	20152	2015 RE Taxes	TAX DISTRIBUTION	0004194	23,084.91
1/06	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013338	2,376.63
1/06	91032	Warrants Redeemed	PAID WARRANTS	1000013340	236,290.33-
1/07	20142	2014 RE Taxes	TAX DISTRIBUTION	0004195	217.01
1/07	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004195	510.23
1/07	20152	2015 RE Taxes	TAX DISTRIBUTION	0004194	389.89
1/07	20152	2015 RE Taxes	TAX DISTRIBUTION	0004195	23,516.55
1/07	37122	Fire District Deposit		0040378	8,687.04
1/07	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013341	939.64
1/07	91032	Warrants Redeemed	PAID WARRANTS	1000013343	18,624.80-
1/08	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004196	14.86
1/08	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004196	7.54
1/08	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004196	5.47
1/08	20142	2014 RE Taxes	TAX DISTRIBUTION	0004196	39.45
1/08	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004196	1,093.61
1/08	20152	2015 RE Taxes	TAX DISTRIBUTION	0004196	26,577.52
1/08	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013344	619.93
1/08	91032	Warrants Redeemed	PAID WARRANTS	1000013346	5,852.73-
1/11	20132	2013 RE Taxes	TAX DISTRIBUTION	0004197	42.06-
1/11	20142	2014 RE Taxes	TAX DISTRIBUTION	0004197	1,641.94
1/11	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004197	595.49

Debit Page Totals: 295,706.81- Credit Page Totals: 182,114.08 Page End Totals: 4,854,059.16



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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 2  
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T R A N S A C T I O N S  
Date Source Description

Notes

Debits/Credits

1/11	20152	2015 RE Taxes	TAX DISTRIBUTION	0004197	18,662.65
1/11	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013347	763.18
1/11	91032	Warrants Redeemed	PAID WARRANTS	1000013349	17,367.38-
1/12	20132	2013 RE Taxes	TAX DISTRIBUTION	0004198	39.36-
1/12	20142	2014 RE Taxes	TAX DISTRIBUTION	0004198	147.11
1/12	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004198	302.06
1/12	20152	2015 RE Taxes	TAX DISTRIBUTION	0004198	17,771.60
1/12	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013350	533.02
1/12	91032	Warrants Redeemed	PAID WARRANTS	1000013352	172,693.63-
1/13	20142	2014 RE Taxes	TAX DISTRIBUTION	0004199	281.69
1/13	20152	2015 RE Taxes	TAX DISTRIBUTION	0004199	6,405.10
1/13	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013353	542.28
1/13	91032	Warrants Redeemed	PAID WARRANTS	1000013355	92,041.24-
1/14	20061	2006 UPP Taxes	TAX DISTRIBUTION	0004200	18.38
1/14	20071	2007 UPP Taxes	TAX DISTRIBUTION	0004200	18.30
1/14	20081	2008 UPP Taxes	TAX DISTRIBUTION	0004200	16.71
1/14	20091	2009 UPP Taxes	TAX DISTRIBUTION	0004200	16.72
1/14	20101	2010 UPP Taxes	TAX DISTRIBUTION	0004200	16.48
1/14	20111	2011 UPP Taxes	TAX DISTRIBUTION	0004200	17.56
1/14	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004200	17.71
1/14	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004200	18.63
1/14	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004200	18.13
1/14	20142	2014 RE Taxes	TAX DISTRIBUTION	0004200	1,486.55
1/14	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004200	388.91
1/14	20152	2015 RE Taxes	TAX DISTRIBUTION	0004200	6,836.63
1/14	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013356	280.46
1/14	91032	Warrants Redeemed	PAID WARRANTS	1000013358	4,545.82-
1/15	20091	2009 UPP Taxes	TAX DISTRIBUTION	0004201	3.05
1/15	20142	2014 RE Taxes	TAX DISTRIBUTION	0004201	591.96
1/15	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004201	53.79
1/15	20152	2015 RE Taxes	TAX DISTRIBUTION	0004201	4,474.90
1/15	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013359	276.76
1/15	91032	Warrants Redeemed	PAID WARRANTS	1000013361	408.78-
1/19	20142	2014 RE Taxes	TAX DISTRIBUTION	0004202	3.80
1/19	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004202	56.85
1/19	20152	2015 RE Taxes	TAX DISTRIBUTION	0004202	3,333.35
1/19	37122	Fire District Deposit		0040439	8,792.62
1/19	37122	Fire District Deposit		0040440	5,862.08
1/19	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013362	164.15
1/19	91032	Warrants Redeemed	PAID WARRANTS	1000013364	136.53-

Debit Page Totals: 582,900.19- Credit Page Totals: 260,247.89 Page End Totals: 4,644,999.59

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T R A N S A C T I O N S				
Date	Source	Description	Notes	Debits/Credits
1/20	20142	2014 RE Taxes	TAX DISTRIBUTION	0004203 411.33
1/20	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004203 356.53
1/20	20152	2015 RE Taxes	TAX DISTRIBUTION	0004203 20,564.40
1/20	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013365 137.34
1/20	91032	Warrants Redeemed	PAID WARRANTS	1000013367 240,829.03-
1/21	20142	2014 RE Taxes	TAX DISTRIBUTION	0004204 228.83
1/21	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004204 144.04
1/21	20152	2015 RE Taxes	TAX DISTRIBUTION	0004204 8,251.25
1/21	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013368 247.54
1/21	91032	Warrants Redeemed	PAID WARRANTS	1000013370 8,274.63-
1/22	20142	2014 RE Taxes	TAX DISTRIBUTION	0004205 533.26
1/22	20152	2015 RE Taxes	TAX DISTRIBUTION	0004205 4,150.19
1/22	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013371 168.40
1/22	91032	Warrants Redeemed	PAID WARRANTS	1000013373 4,421.22-
1/25	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004206 19.36
1/25	20142	2014 RE Taxes	TAX DISTRIBUTION	0004206 631.74-
1/25	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004206 149.82
1/25	20152	2015 RE Taxes	TAX DISTRIBUTION	0004206 6,809.08
1/25	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013374 140.01
1/25	91032	Warrants Redeemed	PAID WARRANTS	1000013376 139,747.17-
1/26	20132	2013 RE Taxes	TAX DISTRIBUTION	0004207 434.05-
1/26	20142	2014 RE Taxes	TAX DISTRIBUTION	0004207 624.49
1/26	20152	2015 RE Taxes	TAX DISTRIBUTION	0004206 298.41
1/26	20152	2015 RE Taxes	TAX DISTRIBUTION	0004207 6,443.58
1/26	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013377 107.39
1/26	91032	Warrants Redeemed	PAID WARRANTS	1000013379 161,470.73-
1/27	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004208 129.42
1/27	20142	2014 RE Taxes	TAX DISTRIBUTION	0004208 481.95
1/27	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004208 9.52
1/27	20152	2015 RE Taxes	TAX DISTRIBUTION	0004208 9,284.60
1/27	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013380 197.52
1/27	91032	Warrants Redeemed	PAID WARRANTS	1000013382 7,185.22-
1/28	20122	2012 RE Taxes	TAX DISTRIBUTION	0004209 21.58-
1/28	20132	2013 RE Taxes	TAX DISTRIBUTION	0004209 17.14-
1/28	20142	2014 RE Taxes	TAX DISTRIBUTION	0004209 488.23
1/28	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004209 24.28
1/28	20152	2015 RE Taxes	TAX DISTRIBUTION	0004209 6,318.11
1/28	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013383 205.18
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013385 251.62
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013386 176.05

Debit Page Totals: 1,144,828.19- Credit Page Totals: 326,495.11 Page End Totals: 4,149,318.81

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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 4

T R A N S A C T I O N S				
Date	Source	Description	Notes	Debits/Credits
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013387 290.78
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013388 515.31
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013389 884.40
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013390 861.82
1/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013391 53.36
1/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013392 47.76
1/28	91032	Warrants Redeemed	PAID WARRANTS	1000013393 431.44-
1/29	20142	2014 RE Taxes	TAX DISTRIBUTION	0004210 3,072.66
1/29	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004210 104.27
1/29	20152	2015 RE Taxes	TAX DISTRIBUTION	0004210 7,119.04
1/29	37122	Fire District Deposit	CENTRAL YAVAPAI FIRE DISTRICT	0040522 6,271.62
1/29	37122	Fire District Deposit	CENTRAL YAVAPAI FIRE DISTRICT	0040523 8,906.13
1/29	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013394 152.66
1/29	91032	Warrants Redeemed	PAID WARRANTS	1000013396 12,248.74-

Ending Debit Totals: 1,157,508.37- Ending Credit Totals: 354,774.92 Ending Balance: 4,164,918.44

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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 5  
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Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-60040-0000	600	PAID	/	00058625	100.00	11/24/2015	1/04/2016	
6-60040-0000	600	PAID	/	00058681	342.20	11/24/2015	1/04/2016	
6-60040-0000	600	PAID	/	00058682	1,451.00	11/24/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058730	136.00	12/08/2015	1/13/2016	
6-60040-0000	600	PAID	/	00058752	60.00	12/08/2015	1/04/2016	
6-60040-0000	600	PAID	/	00058759	502.00	12/08/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058782	153.10	12/22/2015	1/04/2016	
6-60040-0000	600	PAID	/	00058783	1,015.00	12/22/2015	1/07/2016	
6-60040-0000	600	PAID	/	00058788	1,771.75	12/22/2015	1/20/2016	
6-60040-0000	600	PAID	/	00058790	58.69	12/22/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058802	731.18	12/22/2015	1/06/2016	
6-60040-0000	600	PAID	/	00058806	2,710.00	12/22/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058814	700.00	12/22/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058826	260.00	12/22/2015	1/06/2016	
6-60040-0000	600	PAID	/	00058839	688.86	12/22/2015	1/04/2016	
6-60040-0000	600	PAID	/	00058851	100.20	12/22/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058852	2,659.32	12/22/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058854	24,916.30	12/22/2015	1/04/2016	
6-60040-0000	600	PAID	/	00058855	497.28	12/22/2015	1/05/2016	
6-60040-0000	600	PAID	/	00058858	165.00	12/22/2015	1/07/2016	
6-60040-0000	600	PAID	/	00058859	150.00	1/05/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058860	367.34	1/05/2016	1/22/2016	
6-60040-0000	600	PAID	/	00058861	280.74	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058863	142.68	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058864	75,565.00	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058865	14,794.20	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058866	5,069.28	1/05/2016	1/08/2016	
6-60040-0000	600	PAID	/	00058867	11,139.24	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058868	1,485.19	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058869	185,419.68	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058870	39,297.30	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058871	7,310.25	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058872	364.37	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058873	180.00	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058874	120.00	1/05/2016	1/15/2016	
6-60040-0000	600	PAID	/	00058875	4,363.63	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058877	390.24	1/05/2016	1/08/2016	
6-60040-0000	600	PAID	/	00058878	125.00	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058879	1,243.42	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058880	39.12	1/05/2016	1/11/2016	

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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 6  
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Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-60040-0000	600	PAID	/	00058881	17,444.80	1/05/2016	1/07/2016	
6-60040-0000	600	PAID	/	00058886	3,228.22	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058887	210.90	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058888	1,359.00	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058889	113.64	1/05/2016	1/21/2016	
6-60040-0000	600	PAID	/	00058890	225.00	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058891	90.94	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058892	145.36	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058893	10.49	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058894	128.15	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058895	1,789.33	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058896	80.41	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058897	12,069.93	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058899	120.28	1/05/2016	1/14/2016	
6-60040-0000	600	PAID	/	00058900	2,631.18	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058901	50.83	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058902	220.98	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058903	31.06	1/05/2016	1/15/2016	
6-60040-0000	600	PAID	/	00058904	21.74	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058905	9,540.17	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058906	2,766.73	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058907	216.43	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058908	480.00	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058909	27.08	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058910	159.78	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058911	84.00	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058912	415.00	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058913	151.08	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058914	51.69	1/05/2016	1/14/2016	
6-60040-0000	600	PAID	/	00058915	136.53	1/05/2016	1/19/2016	
6-60040-0000	600	PAID	/	00058916	196.81	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058917	19,254.78	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058918	257.72	1/05/2016	1/15/2016	
6-60040-0000	600	PAID	/	00058919	7.42	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058920	95,775.16	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058921	77.35	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058922	118.50	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058923	465.65	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058924	674.47	1/05/2016	1/11/2016	
6-60040-0000	600	PAID	/	00058925	2,756.85	1/05/2016	1/14/2016	

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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 7

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-60040-0000	600	PAID	/	00058926	770.12	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058927	334.62	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058928	500.64	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058929	393.21	1/05/2016	1/08/2016	
6-60040-0000	600	PAID	/	00058930	2,031.68	1/05/2016	1/06/2016	
6-60040-0000	600	PAID	/	00058931	9,456.91	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058932	9,033.40	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058933	210.99	1/05/2016	1/12/2016	
6-60040-0000	600	PAID	/	00058934	1,617.00	1/05/2016	1/14/2016	
6-60040-0000	600	PAID	/	00058935	504.35	1/05/2016	1/13/2016	
6-60040-0000	600	PAID	/	00058936	65.19	1/19/2016	1/29/2016	
6-60040-0000	600	PAID	/	00058937	182.44	1/19/2016	1/28/2016	
6-60040-0000	600	PAID	/	00058938	118.60	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058939	84.00	1/19/2016	1/28/2016	
6-60040-0000	600	PAID	/	00058940	240.55	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058941	5,674.31	1/19/2016	1/21/2016	
6-60040-0000	600	PAID	/	00058943	14,952.13	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058944	2,035.45	1/19/2016	1/22/2016	
6-60040-0000	600	PAID	/	00058945	584.93	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058946	11,471.28	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058947	203.88	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058948	188,867.58	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058949	39,981.31	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058950	7,410.52	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058951	736.74	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058952	650.00	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058953	6,580.60	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058955	60.00	1/19/2016	1/29/2016	
6-60040-0000	600	PAID	/	00058956	1,732.00	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058957	97.82	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058958	26.10	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058959	385.00	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058960	1,390.00	1/19/2016	1/29/2016	
6-60040-0000	600	PAID	/	00058961	659.77	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058962	3,228.22	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058963	214.35	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058964	19,603.76	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058965	227.50	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058966	276.68	1/19/2016	1/21/2016	
6-60040-0000	600	PAID	/	00058967	145.36	1/19/2016	1/20/2016	

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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 8  
\*\*\*\*\*

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-60040-0000	600	PAID	/	00058968	128.15	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058969	22.77	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058970	4,162.80	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058971	2,907.39	1/19/2016	1/27/2016	
6-60040-0000	600	PAID	/	00058972	699.02	1/19/2016	1/27/2016	
6-60040-0000	600	PAID	/	00058973	50.83	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058974	4,016.97	1/19/2016	1/29/2016	
6-60040-0000	600	PAID	/	00058975	3,848.63	1/19/2016	1/29/2016	
6-60040-0000	600	PAID	/	00058976	475.00	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058977	260.00	1/19/2016	1/27/2016	
6-60040-0000	600	PAID	/	00058978	73.33	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058979	4,346.24	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058980	40.23	1/19/2018	1/27/2016	
6-60040-0000	600	PAID	/	00058981	448.35	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058982	415.00	1/19/2016	1/27/2016	
6-60040-0000	600	PAID	/	00058983	259.63	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058984	10.68	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058985	97,032.96	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058986	149.38	1/19/2016	1/22/2016	
6-60040-0000	600	PAID	/	00058987	2,210.00	1/19/2016	1/21/2016	
6-60040-0000	600	PAID	/	00058988	420.58	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058989	2,616.57	1/19/2016	1/27/2016	
6-60040-0000	600	PAID	/	00058990	721.78	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058991	105,743.20	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058992	136.60	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058993	1,869.05	1/19/2016	1/22/2016	
6-60040-0000	600	PAID	/	00058994	244.50	1/19/2016	1/27/2016	
6-60040-0000	600	PAID	/	00058995	261.00	1/19/2016	1/25/2016	
6-60040-0000	600	PAID	/	00058996	2,031.68	1/19/2016	1/20/2016	
6-60040-0000	600	PAID	/	00058997	9,436.68	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058998	8,957.88	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00058999	100.26	1/19/2016	1/29/2016	
6-60040-0000	600	PAID	/	00059000	2,767.69	1/19/2016	1/29/2016	
6-60040-0000	600	PAID	/	00059001	6,612.40	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00059002	674.64	1/19/2016	1/26/2016	
6-60040-0000	600	PAID	/	00059003	2.51	1/19/2016	1/27/2016	
6-60040-0000	600	PAID	/	00059004	165.00	1/19/2016	1/28/2016	
Status Subtotal	:			157	1,157,508.37			
6-60040-0000	600	STOP	STOP PAYMENT	00058711	1,000.00	12/22/2015	1/13/2016	
Status Subtotal	:			1	1,000.00			

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\* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 1/01/2016 to 1/31/2016 Page: 5  
\*\*\*\*\*

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Fund Subtotal	:	158	1,158,508.37			
Total Paid Warrants:		157	1,157,508.37			
Total Outstanding . :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			



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\* Account Number: 6-60340-0000 Central Yavapai Fire Dist. Capital Reser Date Range: 1/01/2016 to 1/31/2016 Page: 3  
\*\*\*\*\*

	(---Period---)	(-----Y-T-D-----)		
Begin Balance:	6,155,663.27	8,145,587.34		
Income . . . :	8,569.86	18,645.79		
LOC Advance . :	.00	.00		
Expense . . . :	.00	2,000,000.00-	LOC :	.00
LOC Payments :	.00	.00	Out :	.00
Cash Balance :	6,164,233.13	6,164,233.13	End :	6,164,233.13
			Levy:	49,315.82
			Coll:	32,410.00
			Adj :	5.28-
			Out :	16,900.54

Transaction Summary By Source	Beginning Balance:	6,155,663.27	8,145,587.34
Source Description		Monthly	Yearly
38108 Interest on Investments ICM		8,444.93	14,671.96
38109 Interest on Investments St Treas		124.93	1,061.02
38113 Interest on Investments-Wells Fargo		.00	2,530.02
38120 Interest on Transwestern Loan		.00	382.79
91702 Transfer out		.00	2,000,000.00-
		-----	-----
Ending Balances:		6,164,233.13	6,164,233.13

Interest \$ 8,569.86

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\* Account Number: 6-60340-0000 Central Yavapai Fire Dist. Capital Reser Date Range: 1/01/2016 to 1/31/2016 Page: 1  
\*\*\*\*\*

T R A N S A C T I O N S					Begin Balance:	6,155,663.27
Date	Source	Description	Notes			Debits/Credits
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013385		1,737.57
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013386		1,735.01
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013387		1,571.56
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013388		1,310.76
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013389		1,025.21
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013390		1,064.82
1/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013391		65.93
1/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013392		59.00
Ending Debit Totals:			.00	Ending Credit Totals:	8,569.86	Ending Balance: 6,164,233.13

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\* Account Number: 6-60340-0000 Central Yavapai Fire Dist. Capital Reser Date Range: 1/01/2016 to 1/31/2016 Page: 2  
\*\*\*\*\*

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

Date	Transaction	Debit	Credit	Balance
07/01/15	Fiscal Year Beginning Balance			\$8,145,587.34
07/31/15	Interest	\$1,957.29		\$8,147,544.63
08/31/15	Interest	\$6,398.76		\$8,153,943.39
08/31/15	Temp Transfer to General Fund		\$2,000,000.00	\$6,153,943.39
09/30/15	Interest	\$205.31		\$6,154,148.70
10/31/15	Interest	\$163.18		\$6,154,311.88
11/30/15	Interest	\$877.22		\$6,155,189.10
12/31/15	Interest	\$474.17		\$6,155,663.27
01/31/16	Interest	\$8,569.86		\$6,164,233.13

**Central Yavapai Fire Bond Debt Service**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 1/1/2016 Through 1/31/2016

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>General &amp; Administrative Expenses</u></b>									
Bond Debt Service Interest Expense	610000	\$0.00	\$0.00	\$0.00	0.0%	\$209,575.32	\$0.00	\$(209,575.32)	0.0%
Professional Services	640500	0.00	0.00	0.00	0.0	300.00	0.00	(300.00)	0.0
<b>Total General &amp; Administrative Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.0 %</b>	<b>\$209,875.32</b>	<b>\$0.00</b>	<b>\$(209,875.32)</b>	<b>0.0 %</b>
<b>Total Expenses</b>						<b>\$209,875.32</b>		<b>\$(209,875.32)</b>	
<b>Income (Loss) from Operations</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$(209,875.32)</b>	<b>\$0.00</b>	<b>\$(209,875.32)</b>	<b>0.0%</b>
<b><u>Other Income (Expense)</u></b>									
Bond Debt Service Tax Revenue	420000	\$30,444.37	\$0.00	\$30,444.37	0.0%	\$836,069.41	\$0.00	\$836,069.41	0.0%
Bond Debt Service Interest Revenue	430000	924.72	0.00	924.72	0.0	2,521.52	0.00	2,521.52	0.0
<b>Total Other Income (Expense)</b>		<b>\$31,369.09</b>	<b>\$0.00</b>	<b>\$31,369.09</b>	<b>0.0 %</b>	<b>\$838,590.93</b>	<b>\$0.00</b>	<b>\$838,590.93</b>	<b>0.0 %</b>
<b>Net Income (Loss)</b>		<b>\$31,369.09</b>	<b>\$0.00</b>	<b>\$31,369.09</b>	<b>0.0%</b>	<b>\$628,715.61</b>	<b>\$0.00</b>	<b>\$628,715.61</b>	<b>0.0%</b>

Central Yavapai Fire Bond Debt Service

Balance Sheet

As of 1/31/2016

**Assets**

**Current Assets**

Cash / Bond Debt Service	\$1,091,036.66	
Property Tax Receivable	35,584.23	
Deferred Revenue - Prop Tax	(23,435.00)	
Total Current Assets		\$1,103,185.89

**Total Assets**

\$1,103,185.89

**Net Assets**

Retained Earnings	\$474,470.28	
Current Year Net Assets	628,715.61	
Total Net Assets		1,103,185.89

**Total Liabilities and Net Assets**

\$1,103,185.89

Jan-16

**Bank Reconciliation**

**CYFD Bond Debt Service Account: 6-60240-0000**



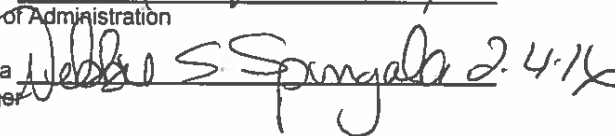
Beginning Balance (CYFD):	\$	1,059,667.57	Balance per Bank:	\$	1,091,036.66
Deposits:	\$	30,444.37			
Disbursements:	\$	-			
Interest Income:	\$	924.72			
Transfer to Bldg. Acct:					
<b>Ending Balance:</b>	<b>\$</b>	<b>1,091,036.66</b>	<b>Ending Balance:</b>	<b>\$</b>	<b>1,091,036.66</b>
Difference between Balances:	\$	0.00			
(Should be zero)					

Deposits:		
Real Estate Taxes	\$	29,784.17
Pers. Property Taxes	\$	660.20
	\$	30,444.37

Reconciliation Approved by: Scott Freitag  
Fire Chief

Reconciliation Reviewed by: Dave Tharp  
Assistant Chief of Administration

Reconciliation Prepared by: Debbie Spingola  
Finance Manager

 2/8/16  
 02/04/16  
 2.4.16

**Central Yavapai Fire Bond Debt Service**

Bank Reconciliation Summary

For the Bank Statement ending: 1/31/2016

BANK CONTROL ID: CYFDA - CASH/BOND BUILDING FUND		DESC: CASH/BOND BUILDING FUND	ACCOUNT NO: 1100
Beginning Balance:	01/01/16		\$1,059,667.57
Deposits and Credits:			\$31,369.09
Checks and Charges:			\$0.00
Adjustments:			\$0.00
<b>Ending Balance Per Reconciliation:</b>			<b>\$1,091,036.66</b>
Ending Balance Per Bank Statement:	01/31/16		\$1,091,036.66
* Outstanding Deposits and Credits:	01/31/16		\$0.00
* Outstanding Checks and Charges:	01/31/16		\$0.00
<b>Ending Book Balance:</b>	<b>01/31/16</b>		<b>\$1,091,036.66</b>

\* Outstanding amounts are all outstanding credits and charges dated prior or equal to the Reconciliation date.



BR Checks and Charges Cleared

For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount
------	----------	-------------	--------	---------	--------

TOTAL CHECKS AND CHARGES CLEARED:

Central Yavapai Fire Bond Debt Service  
BR Deposits and Credits Cleared  
For the Bank Statement ending: 1/31/16

CYFDA		Cash/Bond Building Fund	Cash/Bond Building Fund			1100
Date	Document	Description	Module	Company	Amount	
01/31/16	Tax & Int Revenue	Tax & Interest Revenue	GL	CYFBDS	\$31,369.09	
TOTAL DEPOSITS AND CREDITS CLEARED:					\$31,369.09	

BR Checks and Charges Outstanding

For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount
------	----------	-------------	--------	---------	--------

TOTAL CHECKS AND CHARGES OUTSTANDING:

Central Yavapai Fire Bond Debt Service

BR Deposits and Credits Outstanding

For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount
------	----------	-------------	--------	---------	--------

TOTAL DEPOSITS AND CREDITS OUTSTANDING:

Central Yavapai Fire Bond Debt Service  
Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER						
BANK CONTROL ID: CYFDA - CASH/BOND BUILDING FUND						
Tax & Int Revenue	01/31/16	Marked	No	Tax & Interest Revenue	02/04/16	\$31,369.09
SUB TOTAL FOR BANK:						\$31,369.09
TOTAL FOR MODULE:						\$31,369.09

Central Yavapai Fire Bond Debt Service  
BR Adjustments Report  
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
------	----------	-------------	------------	------------	----------

DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

**Central Yavapai Fire Bond Debt Service**  
GL Account Ledger - Detail By Date Range  
01/01/2016 through 01/31/2016  
Sorted by Date and Document

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
1100.00			CASH / BOND DEBT SERVICE						\$1,059,667.57
116	R	399	01/31/16		Tax & Int Revenue	Tax & Interest Revenue	31,369.09	-	1,091,036.66
CASH / BOND DEBT SERVICE TOTAL:							\$31,369.09	\$0.00	\$1,091,036.66
TOTAL OF LEDGER:							\$31,369.09	\$0.00	\$1,091,036.66

\*\*\* Indicates a summarized entry made up of more than one Batch, Journal, Entry Number, Date, Job, Document, or Description so a single value can not be displayed.

2/01/16  
9:44:28

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00216

\* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 1/01/2016 to 1/31/2016 Page: 1

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T R A N S A C T I O N S					Begin Balance:	1,059,667.57
Date	Source	Description	Notes		Debits/Credits	
1/04	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004192	1.30	
1/04	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004192	2.06	
1/04	20142	2014 RE Taxes	TAX DISTRIBUTION	0004192	94.78	
1/04	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004192	66.53	
1/04	20152	2015 RE Taxes	TAX DISTRIBUTION	0004192	2,542.93	
1/05	20142	2014 RE Taxes	TAX DISTRIBUTION	0004193	35.14	
1/05	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004193	103.83	
1/05	20152	2015 RE Taxes	TAX DISTRIBUTION	0004193	5,867.24	
1/06	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004194	5.89	
1/06	20122	2012 RE Taxes	TAX DISTRIBUTION	0004194	3.37	
1/06	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004194	2.45	
1/06	20132	2013 RE Taxes	TAX DISTRIBUTION	0004194	10.60	
1/06	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004194	4.19	
1/06	20142	2014 RE Taxes	TAX DISTRIBUTION	0004194	171.32	
1/06	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004194	57.03	
1/06	20152	2015 RE Taxes	TAX DISTRIBUTION	0004194	2,318.48	
1/07	20142	2014 RE Taxes	TAX DISTRIBUTION	0004195	22.80	
1/07	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004195	51.25	
1/07	20152	2015 RE Taxes	TAX DISTRIBUTION	0004194	39.16	
1/07	20152	2015 RE Taxes	TAX DISTRIBUTION	0004195	2,361.72	
1/08	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004196	1.79	
1/08	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004196	.92	
1/08	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004196	.57	
1/08	20142	2014 RE Taxes	TAX DISTRIBUTION	0004196	4.15	
1/08	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004196	109.83	
1/08	20152	2015 RE Taxes	TAX DISTRIBUTION	0004196	2,669.02	
1/11	20132	2013 RE Taxes	TAX DISTRIBUTION	0004197	5.12-	
1/11	20142	2014 RE Taxes	TAX DISTRIBUTION	0004197	172.56	
1/11	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004197	59.81	
1/11	20152	2015 RE Taxes	TAX DISTRIBUTION	0004197	1,874.32	
1/12	20132	2013 RE Taxes	TAX DISTRIBUTION	0004198	4.80-	
1/12	20142	2014 RE Taxes	TAX DISTRIBUTION	0004198	15.46	
1/12	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004198	30.35	
1/12	20152	2015 RE Taxes	TAX DISTRIBUTION	0004198	1,784.86	
1/13	20142	2014 RE Taxes	TAX DISTRIBUTION	0004199	29.61	
1/13	20152	2015 RE Taxes	TAX DISTRIBUTION	0004199	643.28	
1/14	20061	2006 UPP Taxes	TAX DISTRIBUTION	0004200	1.96	
1/14	20071	2007 UPP Taxes	TAX DISTRIBUTION	0004200	1.56	
1/14	20081	2008 UPP Taxes	TAX DISTRIBUTION	0004200	1.69	
1/14	20091	2009 UPP Taxes	TAX DISTRIBUTION	0004200	1.64	

Debit Page Totals: .00 Credit Page Totals: 21,155.53 Page End Totals: 1,080,823.10



2/01/16  
9:44:28

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00216

\* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 1/01/2016 to 1/31/2016 Page: 2

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T R A N S A C T I O N S

Date	Source	Description	Notes	Debits/Credits
1/14	20101	2010 UPP Taxes	TAX DISTRIBUTION	0004200 1.82
1/14	20111	2011 UPP Taxes	TAX DISTRIBUTION	0004200 2.10
1/14	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004200 2.13
1/14	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004200 2.27
1/14	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004200 1.91
1/14	20142	2014 RE Taxes	TAX DISTRIBUTION	0004200 156.21
1/14	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004200 39.05
1/14	20152	2015 RE Taxes	TAX DISTRIBUTION	0004200 686.61
1/15	20091	2009 UPP Taxes	TAX DISTRIBUTION	0004201 .30
1/15	20142	2014 RE Taxes	TAX DISTRIBUTION	0004201 62.20
1/15	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004201 5.41
1/15	20152	2015 RE Taxes	TAX DISTRIBUTION	0004201 449.46
1/19	20142	2014 RE Taxes	TAX DISTRIBUTION	0004202 .40
1/19	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004202 5.71
1/19	20152	2015 RE Taxes	TAX DISTRIBUTION	0004202 334.77
1/20	20142	2014 RE Taxes	TAX DISTRIBUTION	0004203 43.23
1/20	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004203 35.81
1/20	20152	2015 RE Taxes	TAX DISTRIBUTION	0004203 2,065.30
1/21	20142	2014 RE Taxes	TAX DISTRIBUTION	0004204 24.05
1/21	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004204 14.47
1/21	20152	2015 RE Taxes	TAX DISTRIBUTION	0004204 828.67
1/22	20142	2014 RE Taxes	TAX DISTRIBUTION	0004205 56.04
1/22	20152	2015 RE Taxes	TAX DISTRIBUTION	0004205 416.81
1/25	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004206 2.04
1/25	20142	2014 RE Taxes	TAX DISTRIBUTION	0004206 66.38-
1/25	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004206 15.06
1/25	20152	2015 RE Taxes	TAX DISTRIBUTION	0004206 683.84
1/26	20132	2013 RE Taxes	TAX DISTRIBUTION	0004207 52.93-
1/26	20142	2014 RE Taxes	TAX DISTRIBUTION	0004207 65.63
1/26	20152	2015 RE Taxes	TAX DISTRIBUTION	0004206 29.97
1/26	20152	2015 RE Taxes	TAX DISTRIBUTION	0004207 647.15
1/27	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004208 13.60
1/27	20142	2014 RE Taxes	TAX DISTRIBUTION	0004208 50.65
1/27	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004208 .96
1/27	20152	2015 RE Taxes	TAX DISTRIBUTION	0004208 932.56
1/28	20122	2012 RE Taxes	TAX DISTRIBUTION	0004209 2.60-
1/28	20132	2013 RE Taxes	TAX DISTRIBUTION	0004209 2.10-
1/28	20142	2014 RE Taxes	TAX DISTRIBUTION	0004209 51.31
1/28	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004209 2.44
1/28	20152	2015 RE Taxes	TAX DISTRIBUTION	0004209 634.54

Debit Page Totals: .00 Credit Page Totals: 29,396.00 Page End Totals: 1,089,063.57

2/01/16  
9:44:28

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00216

\* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 1/01/2016 to 1/31/2016 Page: 3  
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T R A N S A C T I O N S						
Date	Source	Description	Notes			Debits/Credits
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013385		99.47
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013386		110.39
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013387		128.90
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013388		161.53
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013389		192.57
1/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000013390		207.51
1/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013391		12.85
1/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013392		11.50
1/29	20142	2014 RE Taxes	TAX DISTRIBUTION	0004210		322.92
1/29	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004210		10.47
1/29	20152	2015 RE Taxes	TAX DISTRIBUTION	0004210		714.98
Ending Debit Totals:		.00	Ending Credit Totals:	31,369.09	Ending Balance:	1,091,036.66

2/01/16  
9:44:28

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00216

\* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 1/01/2016 to 1/31/2016 Page: 4  
\*\*\*\*\*

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:				.00			
Fund Subtotal	:				.00			
Total Paid Warrants:					.00			
Total Outstanding. :					.00			
Total Void Warrants:					.00			
Total Registered . :					.00			

2/01/16  
9:44:28

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00216

\* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 1/01/2016 to 1/31/2016 Page: 5  
\*\*\*\*\*

	(---Period---)	(---Y-T-D---)			
Begin Balance:	1,059,667.57	462,321.05			
Income . . . :	31,369.09	838,590.93			
LOC Advance . :	.00	.00			
Expense . . . :	.00	209,875.32-	LOC :	.00	Levy: 1,331,832.11
LOC Payments :	.00	.00	Out :	.00	Coll: 816,092.08
Cash Balance :	1,091,036.66	1,091,036.66	End :	1,091,036.66	Adj : 318.09
					Out : 516,058.12

Transaction Summary By Source  
Source Description

Beginning Balance:	1,059,667.57	462,321.05
	Monthly	Yearly
20061 2006 UPP Taxes	1.96	27.65
20071 2007 UPP Taxes	1.56	6.93
20081 2008 UPP Taxes	1.69	9.69
20091 2009 UPP Taxes	1.94	13.87
20101 2010 UPP Taxes	1.82	15.71
20102 2010 RE Taxes	.00	.30
20111 2011 UPP Taxes	2.10	22.23
20112 2011 RE Taxes	.00	.70
20121 2012 UPP Taxes	11.11	69.28
20122 2012 RE Taxes	.77	16.95-
20131 2013 UPP Taxes	5.64	267.57
20132 2013 RE Taxes	54.35-	17.42-
20141 2014 UPP Taxes	24.37	341.36
20142 2014 RE Taxes	1,312.08	19,236.41
20151 2015 UPP Taxes	608.01	16,205.00
20152 2015 RE Taxes	28,525.67	799,887.08
38108 Interest on Investments ICM	900.37	1,949.67
38109 Interest on Investments St Treas	24.35	122.18
38113 Interest on Investments-Wells Fargo	.00	377.77
38120 Interest on Transwestern Loan	.00	71.90
92185 Paying Agent Fees	.00	300.00-
92190 Bond Interest Payment	.00	209,575.32-
Ending Balances:	1,091,036.66	1,091,036.66

Real Estate taxes \$ 29,784.17  
UPP \$ 660.20  
Interest \$ 924.72  
Total \$ 31,369.09

**CENTRAL YAVAPAI FIRE DISTRICT**  
**FIRE PROTECTION SERVICES AGREEMENT**

This Fire Protection Agreement is made effective January 20, 2016, between the Central Yavapai Fire District, a political subdivision of the State of Arizona, hereinafter referred to as the "District" or "CYFD" and Kathleen Baker, hereinafter referred to as the "Applicant." The property under consideration is described as:

Street Address: 12400 Mingus Vista Dr  
Mailing Address: 12400 Mingus Vista Dr  
Prescott Valley AZ 86315  
Yavapai County Assessor's Parcel Number: 401-01-055D

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1) Purpose. The District shall provide fire protection and limited emergency medical services under the terms of this Agreement.

2) Duration and Renewal. The initial effective term of this Agreement shall be from January 20, 2016 through June 30, 2016. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 11. It is the Applicant's responsibility to provide the District with the current assessed and secondary valuation of the Applicant's property by June 15 of each year.

3) Services Provided. Fire Suppression, Emergency Rescue, and limited Emergency Medical Services (collectively "Emergency Services") will be provided under this Agreement. Unless the Incident Commander (senior Central Yavapai Fire District Officer present) requests additional help, the District shall provide a standard response as determined by CYFD dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Emergency Services provided under this Agreement shall be made available to the individuals residing at the property described in the Preamble above (the "Property") or invitees of said residents (collectively, "Service Recipient(s)") in conjunction with the above-referenced Property irrespective of whether the Property is owner occupied or leased. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipient for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to the Service Fee charged under this Agreement.

In providing services under this Agreement, the District reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems

necessary, consistent with its then current protocol. No assurances are made as to whether, or to what extent, any such third party providers will respond. Applicant and Service Recipients shall be responsible for any additional charges assessed by such other service providers.

The Applicant herein acknowledges that the District may respond with fewer units or personnel in the event of any unforeseen circumstance, such as a major fire, other accidents, conflicting concurrent calls, reduction in force, road closure, poor road conditions, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected elsewhere within the District by reason of the distance to and isolation of the Applicant's Property, the limited manpower available, access limitations, road conditions, and the other calls within the District that take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that the District's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that the District may, in its discretion, give priority to other emergency calls either within the District or outside District boundaries, causing a delay in response time. Further, Applicant acknowledges and agrees that the District may, in conjunction with any call to the Property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, or by reason of the limited information having been made available to the District in conjunction with the determination of the appropriate response. In conjunction therewith, Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be had, and agrees to hold the District harmless from and indemnify the District for any and all damages which might be incurred to Applicant, to Service Recipient, to Applicant's Property or to any third party's property or person, including that of any Service Recipient, by reason of extended response times, reduced equipment or manpower response, the decision to involve other service providers, the failure to involve other jurisdictions or service providers, the District's decision to allocate resources elsewhere either inside or outside of the District, the allocation of manpower or equipment, or other operational decisions which might result in delay or delay or additional loss of life or property. The District shall not be liable for the negligent act or omission of any third party service provider. Applicant also agrees the District is under no obligation to transport any Service Recipient of services. Applicant acknowledges that the District does not hold a Certificate of Necessity, and that transport services are typically provided through a third party. Applicant, Service Recipient, or both, shall be responsible for all transportation expenses associated therewith.

4) Response Time. The District shall make reasonable effort to respond to the Applicant's emergency calls in a manner consistent with then current protocol, subject to the terms and conditions set forth in this Agreement. The Applicant hereby acknowledges that response times are subject to variations due to existing weather conditions, road conditions, travel distance, traffic conditions, property identification,

conflicting responses, equipment and manpower availability or allocation, and access to Applicant's Property; and acknowledges that, because of the substantial distance involved, the minimum response time likely to be experienced by Applicant will be 6 minutes, or more. No assurances are given by the District as to what ISO rating might apply to the Applicant's Property.

5) Routing Information. The Applicant shall provide the District with current routing information to all Applicant's Property in a form acceptable to the District Fire Chief, and will endeavor to inform all occupants of subject Property of the proper procedures to follow in case of fire.

6) Access. The Applicant hereby specifically acknowledges that standard access roads sufficient to allow District fire equipment to reach the scenes of emergency calls are a significant factor in the District's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with the Applicant. Applicant hereby agrees to hold the District harmless from, and indemnify the District for any liability or damages for any delays which might occur by reason of limited, inadequate or poorly maintained access, inadequate address or access description, or failure of Applicant or the Property to comply with applicable fire codes, building codes, zoning codes or recommendations or requirements made by any agency or the District.

Applicant hereby grants to the District the right of ingress and egress, and to come upon Applicant's Property for purposes of conducting inspections to determine accessibility, and to observe any other matters which may affect the District's ability to provide service under this Agreement. Nothing herein shall be construed as requiring the District to make any such inspection, or to require that the District report to the Property owner in regard to any accessibility issues.

7) Compensation. As consideration for the District providing Emergency Services under this Agreement, the Applicant shall pay to the District a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's Property was located in and taxable by the District at the District's then current tax rate, plus an administrative fee equal to 25% of said sum then in effect, as modified from time to time. The rate to be used in calculating the Service Fee will be equivalent to the tax rate in place as of the date of the Agreement, and on the renewal date thereof each year thereafter unless otherwise provided in this agreement. The Service Fee shall be owed, even if there is no current county tax assessed to the property, by reason of the fact that the property is considered to be non-taxable, because no net assessed value has been established, or for any other reason. In that event, for the purpose of calculating the Service Fee to be paid by the Applicant, 10% of the full cash value as indicated by the county assessor's office may be used as the assessed value or if the full cash value is not available, the value of the property shall be established by way of appraisal provided by and at the cost of the Applicant. If the property is appraised, the assessed value will be 10% of the appraisal. The then current District's tax rate shall be

applied to said property value, plus an administrative fee equal to 25% of said sum then in effect. If for some reason the current assessed value information is unavailable, then the Service Fee under this contract, as renewed, will be equal to the Service Fee charged for the immediately preceding service year, plus 10%, until such time as the current property value information is made available, at which time the fee for the current year shall be recalculated and an adjustment to the Service Fee made. Payment will be made in one annual installment, in advance, with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter, by August 1st of each succeeding year, assuming the Agreement is renewed. For the initial term of the Agreement (January 20, 2016 through June 30, 2016), the parties agree that the yearly fee shall be One thousand four hundred eighty-one and fifty-four cents (\$1,481.54), but will be prorated (based on 12 months). The yearly Service Fee and any prorated amount are payable in one lump sum when due.

The Service Fee being paid to the District by the Applicant pursuant to this Agreement shall be considered earned by the District when paid, and shall not be conditioned upon or modified by reason of the number of responses made by the District to the Applicant's property during the term of this Agreement. In addition to the fees set forth above, the District reserves the right to charge any invitees of Applicant, or any resident or occupant of the Applicant's property ("Service Recipient(s)") for services actually rendered to that individual, consistent with the District's then current fee schedule. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipients for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to any Service Fee due under the terms of this Agreement.

8) Insurance. The Applicant shall provide the District with a current certificate of liability and hazard insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number, and shall name the District as an additional insured thereunder.

9) Waiver and Disclaimer of Liability. The District shall not be liable for any consequential damages, including but not limited to any lost income or profits suffered by Applicant or any Service Recipient. In consideration of the District's agreement to provide services under the terms of this Agreement, the Applicant agrees to hold the District harmless and hereby releases the District from and indemnifies the District for any and all claims, demands, liability and causes of action that may arise as a result of the District providing the services described, and specifically, in addition to the foregoing, any claims, demands, liability or causes of action which might arise out of the District's inability to provide, or delay or limits in providing services, due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party. Nothing herein shall be construed as a warranty by the District against damages, whether property or personal, which may result by way of fire, injury to a person, accident, or other



emergency occurring on Applicant's Property. In the event of breach or non-performance by the District, Applicant's sole remedy shall be limited to the termination of this Agreement and refund of fees for that current contract year, the parties having agreed that said fees are a reasonable amount of damages. This release shall bind the members, legal representatives, assigns and successors in interest of the Applicant. The waiver, hold harmless and indemnification provisions of this Agreement for the benefit of the District shall survive the termination of this Agreement.

10) No Third Party Beneficiaries. This Agreement will be for the benefit of the District and Applicant only, and shall not be construed as having been entered into for the benefit of any third party.

11) Termination. Either party may terminate this Agreement by thirty (30) days written notice of termination delivered to the other party at these addresses:

District – Central Yavapai Fire District	Applicant – Kathleen Baker
Administration	12400 Mingus Vista Dr.
8555 E. Yavapai Rd.	Prescott Valley AZ 86315
Prescott Valley, AZ 86314	

In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, the District shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

In the event Applicant sells the subject property or otherwise disposes of the same, this Agreement will terminate; provided, however, that the indemnification requirements imposed on Applicant under this Agreement for incidents occurring during the term of this Agreement shall survive. Nothing herein shall prevent the District from negotiating a new service agreement with the new owner of the subject property.

The District may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

12) Severability. If any provision of this Agreement shall be held to be unconstitutional, invalid, or unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

The undersigned warrants to District that the Applicant has the power to enter into this Agreement and that all necessary acts have been taken to so authorize.

APPLICANT:

CENTRAL YAVAPAI FIRE DISTRICT

By Kathleen L Baker <sup>19 Jan 2016</sup>  
Date

\_\_\_\_\_  
Board Chairman Date

Its Dunes

ATTEST:

By \_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk Date

Its \_\_\_\_\_

**CENTRAL YAVAPAI FIRE DISTRICT**  
**FIRE PROTECTION SERVICES AGREEMENT**

This Fire Protection Agreement is made effective January 22, 2016, between the Central Yavapai Fire District, a political subdivision of the State of Arizona, hereinafter referred to as the "District" or "CYFD" and Lon Mattmann, hereinafter referred to as the "Applicant." The property under consideration is described as:

Street Address: 10475 N Prescott Ridge Rd  
Mailing Address: PO Box 620274  
Woodside CA 94062  
Yavapai County Assessor's Parcel Number: 401-01-085F

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1) Purpose. The District shall provide fire protection and limited emergency medical services under the terms of this Agreement.

2) Duration and Renewal. The initial effective term of this Agreement shall be from January 22, 2016 through June 30, 2016. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 11. It is the Applicant's responsibility to provide the District with the current assessed and secondary valuation of the Applicant's property by June 15 of each year.

3) Services Provided. Fire Suppression, Emergency Rescue, and limited Emergency Medical Services (collectively "Emergency Services") will be provided under this Agreement. Unless the Incident Commander (senior Central Yavapai Fire District Officer present) requests additional help, the District shall provide a standard response as determined by CYFD dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Emergency Services provided under this Agreement shall be made available to the individuals residing at the property described in the Preamble above (the "Property") or invitees of said residents (collectively, "Service Recipient(s)") in conjunction with the above-referenced Property irrespective of whether the Property is owner occupied or leased. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipient for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to the Service Fee charged under this Agreement.

In providing services under this Agreement, the District reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems

necessary, consistent with its then current protocol. No assurances are made as to whether, or to what extent, any such third party providers will respond. Applicant and Service Recipients shall be responsible for any additional charges assessed by such other service providers.

The Applicant herein acknowledges that the District may respond with fewer units or personnel in the event of any unforeseen circumstance, such as a major fire, other accidents, conflicting concurrent calls, reduction in force, road closure, poor road conditions, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected elsewhere within the District by reason of the distance to and isolation of the Applicant's Property, the limited manpower available, access limitations, road conditions, and the other calls within the District that take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that the District's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that the District may, in its discretion, give priority to other emergency calls either within the District or outside District boundaries, causing a delay in response time. Further, Applicant acknowledges and agrees that the District may, in conjunction with any call to the Property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, or by reason of the limited information having been made available to the District in conjunction with the determination of the appropriate response. In conjunction therewith, Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be had, and agrees to hold the District harmless from and indemnify the District for any and all damages which might be incurred to Applicant, to Service Recipient, to Applicant's Property or to any third party's property or person, including that of any Service Recipient, by reason of extended response times, reduced equipment or manpower response, the decision to involve other service providers, the failure to involve other jurisdictions or service providers, the District's decision to allocate resources elsewhere either inside or outside of the District, the allocation of manpower or equipment, or other operational decisions which might result in delay or delay or additional loss of life or property. The District shall not be liable for the negligent act or omission of any third party service provider. Applicant also agrees the District is under no obligation to transport any Service Recipient of services. Applicant acknowledges that the District does not hold a Certificate of Necessity, and that transport services are typically provided through a third party. Applicant, Service Recipient, or both, shall be responsible for all transportation expenses associated therewith.

4) Response Time. The District shall make reasonable effort to respond to the Applicant's emergency calls in a manner consistent with then current protocol, subject to the terms and conditions set forth in this Agreement. The Applicant hereby acknowledges that response times are subject to variations due to existing weather conditions, road conditions, travel distance, traffic conditions, property identification,

conflicting responses, equipment and manpower availability or allocation, and access to Applicant's Property; and acknowledges that, because of the substantial distance involved, the minimum response time likely to be experienced by Applicant will be 6 minutes, or more. No assurances are given by the District as to what ISO rating might apply to the Applicant's Property.

5) Routing Information. The Applicant shall provide the District with current routing information to all Applicant's Property in a form acceptable to the District Fire Chief, and will endeavor to inform all occupants of subject Property of the proper procedures to follow in case of fire.

6) Access. The Applicant hereby specifically acknowledges that standard access roads sufficient to allow District fire equipment to reach the scenes of emergency calls are a significant factor in the District's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with the Applicant. Applicant hereby agrees to hold the District harmless from, and indemnify the District for any liability or damages for any delays which might occur by reason of limited, inadequate or poorly maintained access, inadequate address or access description, or failure of Applicant or the Property to comply with applicable fire codes, building codes, zoning codes or recommendations or requirements made by any agency or the District.

Applicant hereby grants to the District the right of ingress and egress, and to come upon Applicant's Property for purposes of conducting inspections to determine accessibility, and to observe any other matters which may affect the District's ability to provide service under this Agreement. Nothing herein shall be construed as requiring the District to make any such inspection, or to require that the District report to the Property owner in regard to any accessibility issues.

7) Compensation. As consideration for the District providing Emergency Services under this Agreement, the Applicant shall pay to the District a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's Property was located in and taxable by the District at the District's then current tax rate, plus an administrative fee equal to 25% of said sum then in effect, as modified from time to time. The rate to be used in calculating the Service Fee will be equivalent to the tax rate in place as of the date of the Agreement, and on the renewal date thereof each year thereafter unless otherwise provided in this agreement. The Service Fee shall be owed, even if there is no current county tax assessed to the property, by reason of the fact that the property is considered to be non-taxable, because no net assessed value has been established, or for any other reason. In that event, for the purpose of calculating the Service Fee to be paid by the Applicant, 10% of the full cash value as indicated by the county assessor's office may be used as the assessed value or if the full cash value is not available, the value of the property shall be established by way of appraisal provided by and at the cost of the Applicant. If the property is appraised, the assessed value will be 10% of the appraisal. The then current District's tax rate shall be

applied to said property value, plus an administrative fee equal to 25% of said sum then in effect. If for some reason the current assessed value information is unavailable, then the Service Fee under this contract, as renewed, will be equal to the Service Fee charged for the immediately preceding service year, plus 10%, until such time as the current property value information is made available, at which time the fee for the current year shall be recalculated and an adjustment to the Service Fee made. Payment will be made in one annual installment, in advance, with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter, by August 1st of each succeeding year, assuming the Agreement is renewed. For the initial term of the Agreement (January 22, 2016 through June 30, 2016), the parties agree that the yearly fee shall be One thousand one hundred forty-eight dollars and thirty-six cents (\$1,148.36), but will be prorated (based on 12 months). The yearly Service Fee and any prorated amount are payable in one lump sum when due.

The Service Fee being paid to the District by the Applicant pursuant to this Agreement shall be considered earned by the District when paid, and shall not be conditioned upon or modified by reason of the number of responses made by the District to the Applicant's property during the term of this Agreement. In addition to the fees set forth above, the District reserves the right to charge any invitees of Applicant, or any resident or occupant of the Applicant's property ("Service Recipient(s)") for services actually rendered to that individual, consistent with the District's then current fee schedule. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipients for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to any Service Fee due under the terms of this Agreement.

8) Insurance. The Applicant shall provide the District with a current certificate of liability and hazard insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number, and shall name the District as an additional insured thereunder.

9) Waiver and Disclaimer of Liability. The District shall not be liable for any consequential damages, including but not limited to any lost income or profits suffered by Applicant or any Service Recipient. In consideration of the District's agreement to provide services under the terms of this Agreement, the Applicant agrees to hold the District harmless and hereby releases the District from and indemnifies the District for any and all claims, demands, liability and causes of action that may arise as a result of the District providing the services described, and specifically, in addition to the foregoing, any claims, demands, liability or causes of action which might arise out of the District's inability to provide, or delay or limits in providing services, due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party. Nothing herein shall be construed as a warranty by the District against damages, whether property or

personal, which may result by way of fire, injury to a person, accident, or other emergency occurring on Applicant's Property. In the event of breach or non-performance by the District, Applicant's sole remedy shall be limited to the termination of this Agreement and refund of fees for that current contract year, the parties having agreed that said fees are a reasonable amount of damages. This release shall bind the members, legal representatives, assigns and successors in interest of the Applicant. The waiver, hold harmless and indemnification provisions of this Agreement for the benefit of the District shall survive the termination of this Agreement.

10) No Third Party Beneficiaries. This Agreement will be for the benefit of the District and Applicant only, and shall not be construed as having been entered into for the benefit of any third party.

11) Termination. Either party may terminate this Agreement by thirty (30) days written notice of termination delivered to the other party at these addresses:

District – Central Yavapai Fire District  
Administration  
8555 E. Yavapai Rd  
Prescott Valley, Arizona 86314

Applicant – Lon Mattmann  
PO Box 620274  
Woodside CA 94062

In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, the District shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

In the event Applicant sells the subject property or otherwise disposes of the same, this Agreement will terminate; provided, however, that the indemnification requirements imposed on Applicant under this Agreement for incidents occurring during the term of this Agreement shall survive. Nothing herein shall prevent the District from negotiating a new service agreement with the new owner of the subject property.

The District may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

12) Severability. If any provision of this Agreement shall be held to be unconstitutional, invalid, or unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

The undersigned warrants to District that the Applicant has the power to enter into this Agreement and that all necessary acts have been taken to so authorize.

APPLICANT:

CENTRAL YAVAPAI FIRE DISTRICT

By J. T. Mattman 1-21-16  
Date

\_\_\_\_\_  
Board Chairman Date

Its OWNER

ATTEST:

By Debra Mattman 1-21-16  
Date

\_\_\_\_\_  
Board Clerk Date

Its OWNER



**CENTRAL YAVAPAI FIRE DISTRICT**  
**FIRE PROTECTION SERVICES AGREEMENT**

This Fire Protection Agreement is made effective February 9, 2016, between the Central Yavapai Fire District, a political subdivision of the State of Arizona, hereinafter referred to as the "District" or "CYFD" and Janet-Mae Townsend, hereinafter referred to as the "Applicant." The property under consideration is described as:

Street Address: 12380 E Mingus Vista Dr  
Mailing Address: 12380 E Mingus Vista Dr

Yavapai County Assessor's Parcel Number: 401-01-055C

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

- 1) Purpose. The District shall provide fire protection and limited emergency medical services under the terms of this Agreement.
- 2) Duration and Renewal. The initial effective term of this Agreement shall be from February 9, 2016 through June 30, 2016. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 11. It is the Applicant's responsibility to provide the District with the current assessed and secondary valuation of the Applicant's property by June 15 of each year.
- 3) Services Provided. Fire Suppression, Emergency Rescue, and limited Emergency Medical Services (collectively "Emergency Services") will be provided under this Agreement. Unless the Incident Commander (senior Central Yavapai Fire District Officer present) requests additional help, the District shall provide a standard response as determined by CYFD dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Emergency Services provided under this Agreement shall be made available to the individuals residing at the property described in the Preamble above (the "Property") or invitees of said residents (collectively, "Service Recipient(s)") in conjunction with the above-referenced Property irrespective of whether the Property is owner occupied or leased. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipient for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to the Service Fee charged under this Agreement.

In providing services under this Agreement, the District reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems



necessary, consistent with its then current protocol. No assurances are made as to whether, or to what extent, any such third party providers will respond. Applicant and Service Recipients shall be responsible for any additional charges assessed by such other service providers.

The Applicant herein acknowledges that the District may respond with fewer units or personnel in the event of any unforeseen circumstance, such as a major fire, other accidents, conflicting concurrent calls, reduction in force, road closure, poor road conditions, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected elsewhere within the District by reason of the distance to and isolation of the Applicant's Property, the limited manpower available, access limitations, road conditions, and the other calls within the District that take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that the District's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that the District may, in its discretion, give priority to other emergency calls either within the District or outside District boundaries, causing a delay in response time. Further, Applicant acknowledges and agrees that the District may, in conjunction with any call to the Property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, or by reason of the limited information having been made available to the District in conjunction with the determination of the appropriate response. In conjunction therewith, Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be had, and agrees to hold the District harmless from and indemnify the District for any and all damages which might be incurred to Applicant, to Service Recipient, to Applicant's Property or to any third party's property or person, including that of any Service Recipient, by reason of extended response times, reduced equipment or manpower response, the decision to involve other service providers, the failure to involve other jurisdictions or service providers, the District's decision to allocate resources elsewhere either inside or outside of the District, the allocation of manpower or equipment, or other operational decisions which might result in delay or delay or additional loss of life or property. The District shall not be liable for the negligent act or omission of any third party service provider. Applicant also agrees the District is under no obligation to transport any Service Recipient of services. Applicant acknowledges that the District does not hold a Certificate of Necessity, and that transport services are typically provided through a third party. Applicant, Service Recipient, or both, shall be responsible for all transportation expenses associated therewith.

4) Response Time. The District shall make reasonable effort to respond to the Applicant's emergency calls in a manner consistent with then current protocol, subject to the terms and conditions set forth in this Agreement. The Applicant hereby acknowledges that response times are subject to variations due to existing weather conditions, road conditions, travel distance, traffic conditions, property identification,



conflicting responses, equipment and manpower availability or allocation, and access to Applicant's Property; and acknowledges that, because of the substantial distance involved, the minimum response time likely to be experienced by Applicant will be 6 minutes, or more. No assurances are given by the District as to what ISO rating might apply to the Applicant's Property.

5) Routing Information. The Applicant shall provide the District with current routing information to all Applicant's Property in a form acceptable to the District Fire Chief, and will endeavor to inform all occupants of subject Property of the proper procedures to follow in case of fire.

6) Access. The Applicant hereby specifically acknowledges that standard access roads sufficient to allow District fire equipment to reach the scenes of emergency calls are a significant factor in the District's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with the Applicant. Applicant hereby agrees to hold the District harmless from, and indemnify the District for any liability or damages for any delays which might occur by reason of limited, inadequate or poorly maintained access, inadequate address or access description, or failure of Applicant or the Property to comply with applicable fire codes, building codes, zoning codes or recommendations or requirements made by any agency or the District.

Applicant hereby grants to the District the right of ingress and egress, and to come upon Applicant's Property for purposes of conducting inspections to determine accessibility, and to observe any other matters which may affect the District's ability to provide service under this Agreement. Nothing herein shall be construed as requiring the District to make any such inspection, or to require that the District report to the Property owner in regard to any accessibility issues.

7) Compensation. As consideration for the District providing Emergency Services under this Agreement, the Applicant shall pay to the District a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's Property was located in and taxable by the District at the District's then current tax rate, plus an administrative fee equal to 25% of said sum then in effect, as modified from time to time. The rate to be used in calculating the Service Fee will be equivalent to the tax rate in place as of the date of the Agreement, and on the renewal date thereof each year thereafter unless otherwise provided in this agreement. The Service Fee shall be owed, even if there is no current county tax assessed to the property, by reason of the fact that the property is considered to be non-taxable, because no net assessed value has been established, or for any other reason. In that event, for the purpose of calculating the Service Fee to be paid by the Applicant, 10% of the full cash value as indicated by the county assessor's office may be used as the assessed value or if the full cash value is not available, the value of the property shall be established by way of appraisal provided by and at the cost of the Applicant. If the property is appraised, the assessed value will be 10% of the appraisal. The then current District's tax rate shall be



applied to said property value, plus an administrative fee equal to 25% of said sum then in effect. If for some reason the current assessed value information is unavailable, then the Service Fee under this contract, as renewed, will be equal to the Service Fee charged for the immediately preceding service year, plus 10%, until such time as the current property value information is made available, at which time the fee for the current year shall be recalculated and an adjustment to the Service Fee made. Payment will be made in one annual installment, in advance, with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter, by August 1st of each succeeding year, assuming the Agreement is renewed. For the initial term of the Agreement (February 9, 2016 through June 30, 2016), the parties agree that the yearly fee shall be Eight Hundred Twenty-Two Dollars and Seventy-Four Cents (\$822.74), but will be prorated (based on 12 months). The yearly Service Fee and any prorated amount are payable in one lump sum when due.

The Service Fee being paid to the District by the Applicant pursuant to this Agreement shall be considered earned by the District when paid, and shall not be conditioned upon or modified by reason of the number of responses made by the District to the Applicant's property during the term of this Agreement. In addition to the fees set forth above, the District reserves the right to charge any invitees of Applicant, or any resident or occupant of the Applicant's property ("Service Recipient(s)") for services actually rendered to that individual, consistent with the District's then current fee schedule. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipients for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to any Service Fee due under the terms of this Agreement.

8) Insurance. The Applicant shall provide the District with a current certificate of liability and hazard insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number, and shall name the District as an additional insured thereunder.

9) Waiver and Disclaimer of Liability. The District shall not be liable for any consequential damages, including but not limited to any lost income or profits suffered by Applicant or any Service Recipient. In consideration of the District's agreement to provide services under the terms of this Agreement, the Applicant agrees to hold the District harmless and hereby releases the District from and indemnifies the District for any and all claims, demands, liability and causes of action that may arise as a result of the District providing the services described, and specifically, in addition to the foregoing, any claims, demands, liability or causes of action which might arise out of the District's inability to provide, or delay or limits in providing services, due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party. Nothing herein shall be construed as a warranty by the District against damages, whether property or personal, which may result by way of fire, injury to a person, accident, or other

emergency occurring on Applicant's Property. In the event of breach or non-performance by the District, Applicant's sole remedy shall be limited to the termination of this Agreement and refund of fees for that current contract year, the parties having agreed that said fees are a reasonable amount of damages. This release shall bind the members, legal representatives, assigns and successors in interest of the Applicant. The waiver, hold harmless and indemnification provisions of this Agreement for the benefit of the District shall survive the termination of this Agreement.

10) No Third Party Beneficiaries. This Agreement will be for the benefit of the District and Applicant only, and shall not be construed as having been entered into for the benefit of any third party.

11) Termination. Either party may terminate this Agreement by thirty (30) days written notice of termination delivered to the other party at these addresses:

District – Central Yavapai Fire District  
Administration  
8555 E. Yavapai Road  
Prescott Valley, AZ 86314

Applicant – Janet-Mae Townsend  
12380 E. Mingus Vista Drive  
Prescott Valley, AZ 86315

In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, the District shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

In the event Applicant sells the subject property or otherwise disposes of the same, this Agreement will terminate; provided, however, that the indemnification requirements imposed on Applicant under this Agreement for incidents occurring during the term of this Agreement shall survive. Nothing herein shall prevent the District from negotiating a new service agreement with the new owner of the subject property.

The District may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

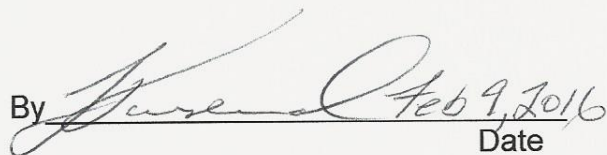
12) Severability. If any provision of this Agreement shall be held to be unconstitutional, invalid, or unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.



The undersigned warrants to District that the Applicant has the power to enter into this Agreement and that all necessary acts have been taken to so authorize.

APPLICANT:

CENTRAL YAVAPAI FIRE DISTRICT

By   
Date

\_\_\_\_\_  
Board Chairman Date

Its \_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk Date

Its \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT FOR  
PURCHASING  
BETWEEN CENTRAL YAVAPAI FIRE DISTRICT  
AND Camp Verde Fire District**

**PREAMBLE**

This Agreement, effective the 20<sup>th</sup> day of January, 2016, by and between the CENTRAL YAVAPAI FIRE DISTRICT, a political subdivision of the State of Arizona ("DISTRICT") and the Camp Verde Fire District, a political subdivision of the State of Arizona (the "Referring Agency" or "Member" as the context requires).

**RECITALS**

WHEREAS, the Referring Agency and DISTRICT are empowered pursuant to A.R.S. §11-952, A.R.S. §15-342(13), A.R.S. §48-805, and A.R.S. §41-2632 to enter into this Agreement for purposes of carrying out their mutual responsibilities; and

WHEREAS, the Referring Agency and DISTRICT wish to cooperate with each other in order to more effectively and economically purchase material and equipment ("Goods") consistent with the terms and conditions set forth herein.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the parties agree as follows:

**COVENANTS**

**SECTION 1. - SCOPE OF WORK AND COMPENSATION**

**DISTRICT'S responsibilities and obligations**

1. For the term of this Agreement, the DISTRICT shall act as a purchasing agent ("Purchasing Agent") for the Referring Agency when requested.
2. The delivery method of requested purchases will be determined on a case by case basis and may include but is not limited to:
  - a) Direct shipment to Referring Agency
  - b) Delivery by DISTRICT personnel
  - c) Pick-up by Referring Agency
3. The DISTRICT shall maintain records on all purchases made on behalf of the Referring Agency, and shall provide the

Referring Agency with a report of all purchases made on request within a reasonable time thereafter.

4. The DISTRICT shall submit an invoice to the Referring Agency on a monthly basis reflecting the compensation owed to the DISTRICT.
5. The DISTRICT agrees that the priority given to the Referring Agency's purchases will be comparable to the priorities given to other purchases by the DISTRICT taking into consideration all other purchasing commitments.
6. The District will insure that vendor contracts will allocate to the vendors all risk of loss of or damage to the operations supplies until they are delivered to, inspected, and accepted by: (1) the Members/Referring Agency at their respective warehouses or storage facilities; or (2) CYFD at its storage facility.
7. If operations supplies are damaged or nonconforming to the contract, each Member/Referring Agency-or CYFD on that Member's behalf-may reject the supplies and arrange for them to be returned to the vendor. With a Member's consent, CYFD may direct the vendor to promptly deliver non-damaged, conforming replacement supplies to the Member or CYFD's storage facility on that Member's behalf.
8. While acting as the Procurement Officer, CYFD shall be responsible for all damage or loss incurred to Goods ordered by Member's as a result of CYFD's negligent acts or omissions and shall at all times maintain all-risk property and contents insurance on its storage facility and the District supplies warehoused there.
9. Goods stored at a District warehouse pending payment of the District invoice and delivery to the Member/Referring Agency shall remain the property of the District until payment is actually received and cleared by the District's bank and/or such goods are actually delivered to the Member/Referring Agency.
10. In the case of "direct delivery" of goods to a Member/Referring Agency by a vendor or manufacturer, any damages suffered by any goods so shipped shall be the responsibility of the vendor or shipper thereof, the manufacturer, and the Member/Referring Agency, as their interests and duties may arise there from, and not the responsibility of the District.



### **Referring Agency's responsibilities and obligations**

11. The Referring Agency shall request the District to make purchases when desired. Requests shall be in the form of an ordering process established by the DISTRICT.
12. Compensation to be paid to the DISTRICT shall be as follows:
  - a) The Referring Agency agrees to pay the actual cost of purchases + 5% to the DISTRICT.
  - b) If delivery is requested from the DISTRICT warehouse and made by DISTRICT personnel, the Referring Agency agrees to pay the personnel and equipment costs of the delivery. Delivery will be subject to personnel availability.
  - c) If the Referring agency elects to use a 3<sup>rd</sup> party shipping company for deliver from the DISTRICT warehouse, the Referring Agency agrees to pay shipping costs.
  - d) The Referring Agency agrees to pay the DISTRICT within 30 days of receiving an invoice from the DISTRICT. Failure to pay the District within thirty (30) days of receipt of a District invoice may result in an interest charge of one and one-quarter percent (1.25%) interest per month, or fifteen percent (15%) per annum, on the outstanding balance until paid in full.
  - e) In the event that payments are not received within 30 days of receiving an invoice from the DISTRICT, The District reserves the right to decline further requests for purchases until the Referring Agency submits payment.
13. The Referring Agency agrees to establish and provide to the DISTRICT a list of personnel who are authorized to request purchases prior to making any request hereunder, and shall update such list from time to time or when there is any change thereto, and shall be solely responsible for oversight of authorized personnel.
14. So long as the DISTRICT reasonably relied on the purchase authorization given to it, the parties agree that the DISTRICT shall be timely paid pursuant to its rates as set forth in Paragraph 2 above, subject however to set off for damages or claims for which District or Vendor is responsible.
15. Each Referring Agency must be prepared to: (1) take delivery of the Goods at its own facilities through direct shipping from the vendor; or (2) pick up the Goods delivered to CYFD's

storage facility on that member's behalf no later than the pick-up date set by CYFD; or (3) arrange for delivery by DISTRICT personnel or a 3rd party shipper.

16. Except as otherwise provided in this Agreement, each Referring Agency is exclusively responsible to exercise all of its rights and remedies against any manufacturer, seller, or other contractor for defective or nonconforming operations supplies procured under this agreement.
17. Each Member/Referring Agency undertakes that it will indemnify and defend the District from all claims or liability arising from any and all damages to goods ordered by a Member/Referring Agency that are to be delivered by "direct delivery", unless such damages occur due to the negligent acts or omissions of the District.
18. Each Referring Agency shall maintain all-risk insurance on Referring Agency Goods warehoused at CYFD's facility.

## **SECTION 2. - GENERAL PROVISIONS**

This Agreement is intended to serve as an avenue for more economic purchasing of material and supplies ("Goods") at the discretion of the Referring Agency. This Agreement does not require or imply any obligation for the Referring Agency to use the District as purchasing agent. In the event that a Referring Agency does use the District as its Purchasing Agent, the Referring Agency's proposed purchase of Goods may be combined with those of other agencies to maximize savings to the Referring Agencies.

Nothing contained in this Agreement shall create any partnership or joint venture between the parties. Each party shall at all times be independent of each other and shall not at any time purport to act as an employee of any other party.

The DISTRICT shall be excused for delay or failure to perform its obligations under this Agreement, in whole or part, when and to the extent that such delay or failure is a result of scheduling conflicts or causes beyond the reasonable control of the DISTRICT. Such causes include, without limitation, acts of God, acts of the public enemy, acts of the federal or state government, fire, floods, epidemics, quarantine restrictions or embargo. In addition, the DISTRICT shall not be responsible for delays caused by the acts or omissions of an outside contractor, not controlled by the District, if any.

The District and the Referring Agency waive all rights against each other and any of their agents and employees, each of the other, for damages caused by fire or other causes of loss not incurred as the result of the District's negligent act or omission

to the extent covered by property insurance obtained pursuant to this Intergovernmental Agreement or other applicable property insurance, except the rights they have to proceeds of the insurance held by CYFD as fiduciary. A waiver of subrogation is effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged. Notwithstanding the above, no such waiver shall be effective if, or to the extent, it is forbidden by or is a breach of said party's obligations under its contract with its insurance carrier.

If the District is permitted to adjust a loss, a loss insured under the District's or a Referring Agency's property insurance must be adjusted by the District as fiduciary and made payable to the District or the Referring Agency as fiduciary for the insureds, as their interests may appear.

### **SECTION 3. - SEVERABILITY**

If any provision of this Agreement shall be held to be unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

### **SECTION 4. - DURATION OF AGREEMENT**

This Agreement shall become effective upon the effective adoption and execution of this Agreement by both parties and, where required, the recordation of the same (the "Effective Date"), and shall automatically renew itself from year to year thereafter, until terminated.

### **SECTION 5. - LIABILITY INSURANCE**

Each party shall maintain, during the life of this Agreement, a policy of liability insurance in the amount of not less than \$1,000,000 per occurrence with aggregate liability coverage of not less than \$3,000,000. Each party shall provide the other with proof of insurance within thirty (30) days after the execution of this Agreement.

### **SECTION 6. - INDEMNIFICATION**

The Parties to this IGA shall indemnify and hold harmless each other and their respective districts, boards, employees, and agents, from any and all claims, liabilities, and expenses resulting from the indemnifying Party's negligence, or the negligence, acts of omissions of its directors, employees, and

agents incurred in connection with the performance of its responsibilities under this IGA. Nothing herein shall be construed as a waiver by either Party of the right to bring an action for contribution against the other or as against any third person or entity.

#### **SECTION 7. - TERMINATION**

This Agreement will terminate immediately upon written notice to the other party should the governing body of either party fail to allocate funds for its continued implementation. The DISTRICT shall be entitled to compensation for all services provided up to the effective date of said notice.

In addition, either party may terminate their participation in this Agreement, for any reason, effective one hundred eighty (180) days from the giving of written notice to the other party at the following addresses:

Central Yavapai Fire District  
Attn: Fire Chief  
8555 E. Yavapai Road  
Prescott Valley, Arizona 86314

Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_, Arizona \_\_\_\_\_

Either party may cancel this Agreement, pursuant to the requirements of A.R.S. §38-511.

#### **SECTION 8. - IMMIGRATION; LEGAL ARIZONA WORKERS ACT COMPLIANCE.**

Both parties are governmental entities that are required to comply with A.R.S. §41-4401. The parties hereby warrant that they will, at all times during the terms of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the "State and Federal Immigration Laws").

A breach of a warranty regarding compliance with the State and Federal Immigration Laws shall be deemed a material breach of the Agreement and the parties who breach may be subject to penalties up to and including termination of the Agreement.

#### **SECTION 9. - CONSEQUENTIAL DAMAGES; CONTRIBUTION; THIRD PARTIES**

The DISTRICT shall not be liable for any consequential damages associated with the delivery of material or supplies pursuant to this Agreement.

Nothing herein shall be construed to waive any claim for contribution or allocation of fault as it relates to claims arising from the negligent action or omission of the other party.

This Agreement shall not be construed as a third party beneficiary contract and shall be intended to benefit only the parties named specifically herein.

#### **SECTION 10. - WORKERS' COMPENSATION COVERAGE**

All employees of a party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another party pursuant to this particular Agreement, shall be deemed to be an employee of the party who is his or her primary employer, as provided in A.R.S. §23-1022(D), and the primary employer/party of such an employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. Each party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the public notice required. In conjunction herewith, it is recognized that the Warehouse Operations Manager is an employee of the DISTRICT for the purposes of employment and benefit law.

#### **SECTION 11. - NON-DISCRIMINATION**

The parties will not discriminate on the grounds of race, color, national origin, religion, sex, disability or familial status in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The parties will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, the Genetic Discrimination Act of 2008, and Executive Orders 99-4 and 2000-4.

#### **SECTION 12. - BINDING EFFECT**

This Agreement shall be binding upon the parties and any successor in interest hereto, including subsequent boards, as elected, unless terminated as otherwise set forth herein.

#### **SECTION 13. - GOVERNING LAW**

This Agreement shall be interpreted in accordance with the substantive and procedural laws of the State of Arizona and shall be deemed made and entered into in Yavapai County, Arizona. Any dispute arising hereunder shall be submitted for resolution in Yavapai County, Arizona.

#### **SECTION 14. - WAIVER OF JURY TRIAL; ATTORNEYS' FEES**

The parties hereto expressly covenant and agree that in the event of a dispute arising from this Agreement, each of the parties

hereto waives any right to a trial by jury. In the event of litigation, the parties agree to submit to a trial before the Court. The parties hereto further expressly covenant and agree that in the event of a dispute, mediation, arbitration or litigation arising from this IGA, each party shall bear its own attorneys' fees and costs and neither shall be entitled to an award of attorneys' fees.

This Agreement is intended to replace and supersede any prior agreements and amendments in their entirety, entered into between the parties relating to fire apparatus maintenance and repairs.

**SECTION 15.- No WAIVER**

No action or failure to act by any Referring Agency or the District constitutes a waiver of any right or duty under this Intergovernmental Agreement, nor does the action or failure to act constitute approval of or acquiescence in a breach of the Agreement, unless all of the parties hereto memorialize the waiver or approval in writing and sign it.

**IN WITNESS WHEREOF**, the parties enter into this Agreement on the date set forth below.

APPROVALS

CENTRAL YAVAPAI FIRE DISTRICT

Camp Verde Fire District  
District Name

\_\_\_\_\_  
Chairman/Fire Board Date

S. Klundt 1/20/16  
Chairman/Board Date

\_\_\_\_\_  
Clerk/Fire Board Date

Linda Bloch 1/20/16  
Clerk/Board Date

\_\_\_\_\_  
District Counsel Date

\_\_\_\_\_  
District Counsel Date

**INTERGOVERNMENTAL AGREEMENT FOR  
PURCHASING  
BETWEEN CENTRAL YAVAPAI FIRE DISTRICT  
AND Montezuma Rimrock Fire District**

**PREAMBLE**

This Agreement, effective the 21<sup>st</sup> day of January, 2016, by and between the CENTRAL YAVAPAI FIRE DISTRICT, a political subdivision of the State of Arizona ("DISTRICT") and the Montezuma Rimrock Fire District a political subdivision of the State of Arizona (the "Referring Agency" or "Member" as the context requires).

**RECITALS**

WHEREAS, the Referring Agency and DISTRICT are empowered pursuant to A.R.S. §11-952, A.R.S. §15-342(13), A.R.S. §48-805, and A.R.S. §41-2632 to enter into this Agreement for purposes of carrying out their mutual responsibilities; and

WHEREAS, the Referring Agency and DISTRICT wish to cooperate with each other in order to more effectively and economically purchase material and equipment ("Goods") consistent with the terms and conditions set forth herein.

NOW THEREFORE, in consideration of mutual promises and covenants contained herein, the parties agree as follows:

**COVENANTS**

**SECTION 1. - SCOPE OF WORK AND COMPENSATION**

**DISTRICT'S responsibilities and obligations**

1. For the term of this Agreement, the DISTRICT shall act as a purchasing agent ("Purchasing Agent") for the Referring Agency when requested.
2. The delivery method of requested purchases will be determined on a case by case basis and may include but is not limited to:
  - a) Direct shipment to Referring Agency
  - b) Delivery by DISTRICT personnel
  - c) Pick-up by Referring Agency
3. The DISTRICT shall maintain records on all purchases made on behalf of the Referring Agency, and shall provide the

Referring Agency with a report of all purchases made on request within a reasonable time thereafter.

4. The DISTRICT shall submit an invoice to the Referring Agency on a monthly basis reflecting the compensation owed to the DISTRICT.
5. The DISTRICT agrees that the priority given to the Referring Agency's purchases will be comparable to the priorities given to other purchases by the DISTRICT taking into consideration all other purchasing commitments.
6. The District will insure that vendor contracts will allocate to the vendors all risk of loss of or damage to the operations supplies until they are delivered to, inspected, and accepted by: (1) the Members/Referring Agency at their respective warehouses or storage facilities; or (2) CYFD at its storage facility.
7. If operations supplies are damaged or nonconforming to the contract, each Member/Referring Agency-or CYFD on that Member's behalf-may reject the supplies and arrange for them to be returned to the vendor. With a Member's consent, CYFD may direct the vendor to promptly deliver non-damaged, conforming replacement supplies to the Member or CYFD's storage facility on that Member's behalf.
8. While acting as the Procurement Officer, CYFD shall be responsible for all damage or loss incurred to Goods ordered by Member's as a result of CYFD's negligent acts or omissions and shall at all times maintain all-risk property and contents insurance on its storage facility and the District supplies warehoused there.
9. Goods stored at a District warehouse pending payment of the District invoice and delivery to the Member/Referring Agency shall remain the property of the District until payment is actually received and cleared by the District's bank and/or such goods are actually delivered to the Member/Referring Agency.
10. In the case of "direct delivery" of goods to a Member/Referring Agency by a vendor or manufacturer, any damages suffered by any goods so shipped shall be the responsibility of the vendor or shipper thereof, the manufacturer, and the Member/Referring Agency, as their interests and duties may arise there from, and not the responsibility of the District.



### **Referring Agency's responsibilities and obligations**

11. The Referring Agency shall request the District to make purchases when desired. Requests shall be in the form of an ordering process established by the DISTRICT.
12. Compensation to be paid to the DISTRICT shall be as follows:
  - a) The Referring Agency agrees to pay the actual cost of purchases + 5% to the DISTRICT.
  - b) If delivery is requested from the DISTRICT warehouse and made by DISTRICT personnel, the Referring Agency agrees to pay the personnel and equipment costs of the delivery. Delivery will be subject to personnel availability.
  - c) If the Referring agency elects to use a 3<sup>rd</sup> party shipping company for deliver from the DISTRICT warehouse, the Referring Agency agrees to pay shipping costs.
  - d) The Referring Agency agrees to pay the DISTRICT within 30 days of receiving an invoice from the DISTRICT. Failure to pay the District within thirty (30) days of receipt of a District invoice may result in an interest charge of one and one-quarter percent (1.25%) interest per month, or fifteen percent (15%) per annum, on the outstanding balance until paid in full.
  - e) In the event that payments are not received within 30 days of receiving an invoice from the DISTRICT, The District reserves the right to decline further requests for purchases until the Referring Agency submits payment.
13. The Referring Agency agrees to establish and provide to the DISTRICT a list of personnel who are authorized to request purchases prior to making any request hereunder, and shall update such list from time to time or when there is any change thereto, and shall be solely responsible for oversight of authorized personnel.
14. So long as the DISTRICT reasonably relied on the purchase authorization given to it, the parties agree that the DISTRICT shall be timely paid pursuant to its rates as set forth in Paragraph 2 above, subject however to set off for damages or claims for which District or Vendor is responsible.
15. Each Referring Agency must be prepared to: (1) take delivery of the Goods at its own facilities through direct shipping from the vendor; or (2) pick up the Goods delivered to CYFD's

storage facility on that member's behalf no later than the pick-up date set by CYFD; or (3) arrange for delivery by DISTRICT personnel or a 3rd party shipper.

16. Except as otherwise provided in this Agreement, each Referring Agency is exclusively responsible to exercise all of its rights and remedies against any manufacturer, seller, or other contractor for defective or nonconforming operations supplies procured under this agreement.
17. Each Member/Referring Agency undertakes that it will indemnify and defend the District from all claims or liability arising from any and all damages to goods ordered by a Member/Referring Agency that are to be delivered by "direct delivery", unless such damages occur due to the negligent acts or omissions of the District.
18. Each Referring Agency shall maintain all-risk insurance on Referring Agency Goods warehoused at CYFD's facility.

## **SECTION 2. - GENERAL PROVISIONS**

This Agreement is intended to serve as an avenue for more economic purchasing of material and supplies ("Goods") at the discretion of the Referring Agency. This Agreement does not require or imply any obligation for the Referring Agency to use the District as purchasing agent. In the event that a Referring Agency does use the District as its Purchasing Agent, the Referring Agency's proposed purchase of Goods may be combined with those of other agencies to maximize savings to the Referring Agencies.

Nothing contained in this Agreement shall create any partnership or joint venture between the parties. Each party shall at all times be independent of each other and shall not at any time purport to act as an employee of any other party.

The DISTRICT shall be excused for delay or failure to perform its obligations under this Agreement, in whole or part, when and to the extent that such delay or failure is a result of scheduling conflicts or causes beyond the reasonable control of the DISTRICT. Such causes include, without limitation, acts of God, acts of the public enemy, acts of the federal or state government, fire, floods, epidemics, quarantine restrictions or embargo. In addition, the DISTRICT shall not be responsible for delays caused by the acts or omissions of an outside contractor, not controlled by the District, if any.

The District and the Referring Agency waive all rights against each other and any of their agents and employees, each of the other, for damages caused by fire or other causes of loss not incurred as the result of the District's negligent act or omission

to the extent covered by property insurance obtained pursuant to this Intergovernmental Agreement or other applicable property insurance, except the rights they have to proceeds of the insurance held by CYFD as fiduciary. A waiver of subrogation is effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest in the property damaged. Notwithstanding the above, no such waiver shall be effective if, or to the extent, it is forbidden by or is a breach of said party's obligations under its contract with its insurance carrier.

If the District is permitted to adjust a loss, a loss insured under the District's or a Referring Agency's property insurance must be adjusted by the District as fiduciary and made payable to the District or the Referring Agency as fiduciary for the insureds, as their interests may appear.

### **SECTION 3. - SEVERABILITY**

If any provision of this Agreement shall be held to be unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

### **SECTION 4. - DURATION OF AGREEMENT**

This Agreement shall become effective upon the effective adoption and execution of this Agreement by both parties and, where required, the recordation of the same (the "Effective Date"), and shall automatically renew itself from year to year thereafter, until terminated.

### **SECTION 5. - LIABILITY INSURANCE**

Each party shall maintain, during the life of this Agreement, a policy of liability insurance in the amount of not less than \$1,000,000 per occurrence with aggregate liability coverage of not less than \$3,000,000. Each party shall provide the other with proof of insurance within thirty (30) days after the execution of this Agreement.

### **SECTION 6. - INDEMNIFICATION**

The Parties to this IGA shall indemnify and hold harmless each other and their respective districts, boards, employees, and agents, from any and all claims, liabilities, and expenses resulting from the indemnifying Party's negligence, or the negligence, acts of omissions of its directors, employees, and

agents incurred in connection with the performance of its responsibilities under this IGA. Nothing herein shall be construed as a waiver by either Party of the right to bring an action for contribution against the other or as against any third person or entity.

#### **SECTION 7. - TERMINATION**

This Agreement will terminate immediately upon written notice to the other party should the governing body of either party fail to allocate funds for its continued implementation. The DISTRICT shall be entitled to compensation for all services provided up to the effective date of said notice.

In addition, either party may terminate their participation in this Agreement, for any reason, effective one hundred eighty (180) days from the giving of written notice to the other party at the following addresses:

Central Yavapai Fire District  
Attn: Fire Chief  
8555 E. Yavapai Road  
Prescott Valley, Arizona 86314

Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_, Arizona \_\_\_\_\_

Either party may cancel this Agreement, pursuant to the requirements of A.R.S. §38-511.

#### **SECTION 8. - IMMIGRATION; LEGAL ARIZONA WORKERS ACT COMPLIANCE.**

Both parties are governmental entities that are required to comply with A.R.S. §41-4401. The parties hereby warrant that they will, at all times during the terms of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the "State and Federal Immigration Laws").

A breach of a warranty regarding compliance with the State and Federal Immigration Laws shall be deemed a material breach of the Agreement and the parties who breach may be subject to penalties up to and including termination of the Agreement.

#### **SECTION 9. - CONSEQUENTIAL DAMAGES; CONTRIBUTION; THIRD PARTIES**

The DISTRICT shall not be liable for any consequential damages associated with the delivery of material or supplies pursuant to this Agreement.

Nothing herein shall be construed to waive any claim for contribution or allocation of fault as it relates to claims arising from the negligent action or omission of the other party.

This Agreement shall not be construed as a third party beneficiary contract and shall be intended to benefit only the parties named specifically herein.

#### **SECTION 10. - WORKERS' COMPENSATION COVERAGE**

All employees of a party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another party pursuant to this particular Agreement, shall be deemed to be an employee of the party who is his or her primary employer, as provided in A.R.S. §23-1022(D), and the primary employer/party of such an employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. Each party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the public notice required. In conjunction herewith, it is recognized that the Warehouse Operations Manager is an employee of the DISTRICT for the purposes of employment and benefit law.

#### **SECTION 11. - NON-DISCRIMINATION**

The parties will not discriminate on the grounds of race, color, national origin, religion, sex, disability or familial status in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The parties will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, the Genetic Discrimination Act of 2008, and Executive Orders 99-4 and 2000-4.

#### **SECTION 12. - BINDING EFFECT**

This Agreement shall be binding upon the parties and any successor in interest hereto, including subsequent boards, as elected, unless terminated as otherwise set forth herein.

#### **SECTION 13. - GOVERNING LAW**

This Agreement shall be interpreted in accordance with the substantive and procedural laws of the State of Arizona and shall be deemed made and entered into in Yavapai County, Arizona. Any dispute arising hereunder shall be submitted for resolution in Yavapai County, Arizona.

#### **SECTION 14. - WAIVER OF JURY TRIAL; ATTORNEYS' FEES**

The parties hereto expressly covenant and agree that in the event of a dispute arising from this Agreement, each of the parties

hereto waives any right to a trial by jury. In the event of litigation, the parties agree to submit to a trial before the Court. The parties hereto further expressly covenant and agree that in the event of a dispute, mediation, arbitration or litigation arising from this IGA, each party shall bear its own attorneys' fees and costs and neither shall be entitled to an award of attorneys' fees.

This Agreement is intended to replace and supersede any prior agreements and amendments in their entirety, entered into between the parties relating to fire apparatus maintenance and repairs.

#### SECTION 15.- No WAIVER

No action or failure to act by any Referring Agency or the District constitutes a waiver of any right or duty under this Intergovernmental Agreement, nor does the action or failure to act constitute approval of or acquiescence in a breach of the Agreement, unless all of the parties hereto memorialize the waiver or approval in writing and sign it.

**IN WITNESS WHEREOF**, the parties enter into this Agreement on the date set forth below.

#### APPROVALS

CENTRAL YAVAPAI FIRE DISTRICT

\_\_\_\_\_  
Chairman/Fire Board                      Date

\_\_\_\_\_  
Clerk/Fire Board                      Date

\_\_\_\_\_  
District Counsel                      Date

Montezuma Rimrock Fire District  
District Name

Carol Keeton                      1/21/16  
Chairman/Board                      Date

[Signature]                      1/21/16  
Clerk/Board                      Date

\_\_\_\_\_  
District Counsel                      Date

Thank You



2-1-16

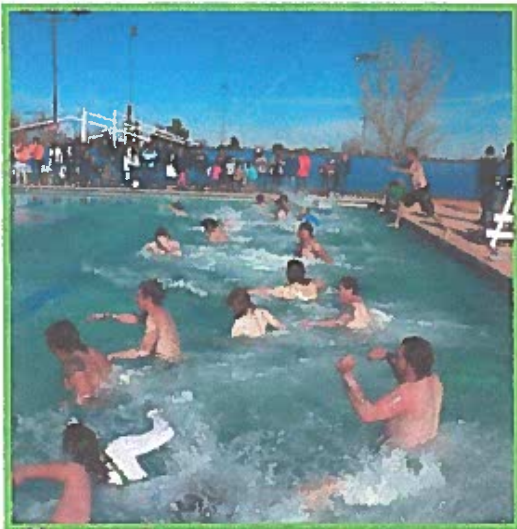
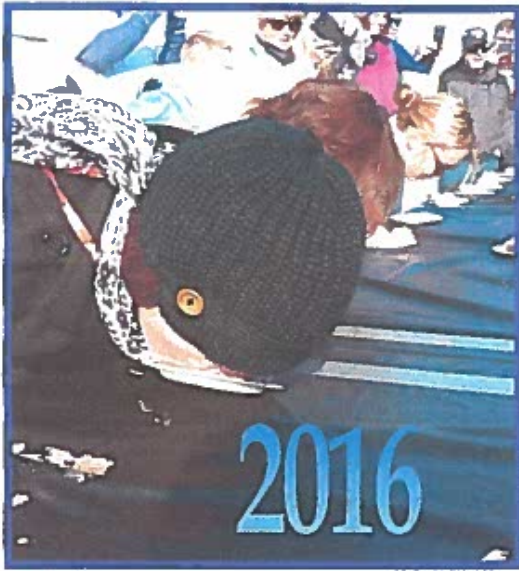
Francis Smith  
A-53 B Shift  
Smith, Bustman, Eckle

Although the words  
are short and few,  
This brings the warmest  
thanks to you.

Remembering your care  
and kind concern for me and  
husband David and our family.  
Your care and concern and  
pleasant reassurance helped  
me through a very anxious,  
scary time. You are the best &  
thank you, you are the best.  
We love you, Jeanne, David,  
Chanie and Vick and all  
our family.

James & Mary Bell donated \$100 as a thank you to the crew on Engine 50 A-Shift (Capt. Rob Pruitt, Eng. Dave Wittenberg & FF Dan McCarty) for changing the batteries in their smoke detectors on 1/27/16.





# Certificate of Appreciation

*In recognition of  
years*

*of support for*

## Polar Bear Splash

CYFD

Robert Kim

Signature

1/11/16

Date





# St. Luke's Episcopal Church

*Serving Prescott, Prescott Valley, Chino Valley*

January 25, 2016

Dear Chief Brian Davis and Phillip Cox,

Thank you and the Central Yavapai Fire District for your continued support in St. Luke's Episcopal Church's 35<sup>th</sup> annual largest Community Outreach Program, "Don't Spend Christmas Alone" dinner on Christmas day. Your generous donation of your time in delivering meals to the home bound is very heart felt. We served 486 hot meals to sit down diners and 238 meals were delivered to homebound people by the fire departments of the Quad City area and volunteers from Chino Valley, Dewey and Prescott.

Without your support this program would it not be as great a success as it is. Thank you again for your wonderful generosity of delivering the meals to those who are unable to get to the church. You definitely made a difference in their day.

We hope that you will continue to support the Don't Spend Christmas Alone Dinner next year as it does take a community effort to continue this dinner.

May the New Year bring you many Blessings and Good Health!

Peace and Blessings,

Mary Hallford

DSCA Chairman and the many volunteers



# Don't Send Christmas Alone 2015





TO: Fire Board  
FROM: Chief Freitag  
DATE: February 10, 2016

SUBJECT: DISCUSSION AND POSSIBLE ACTION RELATED TO POLICIES:

REMOVE POLICY 100 MISSION STATEMENT;  
NEW JOINT POLICIES J100 MISSION, VISION AND VALUES;  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY COMPASS;  
REVISED POLICY J121 POLICY COMMITTEE;  
NEW JOINT POLICIES: J190 PUBLIC RECORDS ACCESS;  
J193 TELECOMMUTING;  
J194 TAX-ADVANTAGED BONDS;  
J243 DEMOTIONS;  
J603 EMPLOYEE CONTACT WITH ELECTED OFFICIALS;  
J604 EMPLOYEE CONTACT WITH ELECTED OFFICIALS DURING  
BOARD MEETINGS;  
J905 NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)  
COMPLIANCE

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*The Policy Committee approved these new and revised joint policies and are asking the Fire Board for approval of all policies with the exception of the Central Arizona Fire and Medical Authority (CAFMA) Compass. This policy will be presented to the CAFMA Board of Directors for approval as it relates to the Fire Authority.*

*These Central Yavapai policies may have been modified and have been renumbered starting with the letter J to create joint policies: 190 Public Records Access; 193 Telecommuting; 194 Tax-Advantaged Bonds; 243 Demotions; 603 Employee Contact with Elected Officials; 604 Employee Contact with Elected Officials During Board Meetings; 905 National Fire Protection Association (NFPA) Compliance. All of these policies are included for your review and consideration.*

**Suggested Motion:** *Approve policies J100 Mission, Vision and Values; J121 Policy Committee; J190 Public Records Access; J193 Telecommuting; J194 Tax-Advantaged Bonds; J243 Demotions; J603 Employee Contact with Elected Officials; J604 Employee Contact with Elected Officials During Board Meetings; J905 National Fire Protection Association (NFPA) Compliance.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

## 100 MISSION STATEMENT

Created/Revised: 09/07/2001

Reviewed: 03/04/2014



### **~~"Dedicated to Excellence in Service"~~**

~~We are dedicated to providing the highest level of service in the prevention and mitigation of emergency incidents in a growing community and treating our citizens and members in a fair and considerate manner while remaining financially responsible.~~

### **~~VALUES~~**

#### **~~"We value a creative and proactive work place"~~**

~~We view the people of our community and our visitors as customers who deserve our concern, care, and attention.~~

~~We recognize our members are our most valuable resource and we are committed to them and their safety.~~

~~We recognize that our personal conduct is inseparable from the professional reputation of the District.~~

~~We support an organizational climate of mutual trust and respect.~~

~~We believe in a team-oriented, positive, and honest environment for all members.~~

~~We strive for excellence through teamwork, unity, leadership, personal and professional development, personal health and fitness, training, and preparedness.~~

~~We believe in open communication and mutually beneficial partnerships with neighboring fire agencies and communities.~~

~~We recognize the importance of cost-effective resource management.~~

~~We encourage innovation and ownership within the District.~~

## **J100 MISSION VISION and VALUES**

Created/Revised: 09/07/2001 / 02/16/2016

Created/Revised: 02/16/2016

Reviewed: 01/26/2016

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### **Purpose:**

The purpose of our mission, vision and values is to form the foundation of our organization.

### **Mission:**

Protecting life and property through prevention and response

### **Vision:**

To be a progressive emergency services agency in Arizona through leadership, cooperation and innovation

### **Values:**

We strive to serve our internal and external customers with **PRIDE**

**P**rofessionalism – We will adhere to the highest standards of our profession and adopt best practices

**R**espect – We believe in the basic dignity of every individual and all members of the community and organization

**I**ntegrity – We are honest and accountable

**D**edication – We are committed to quality, reliable and respectful service delivery

**E**xcellence – We will demonstrate high level of knowledge and skill in all aspects of our profession

# ***The Central Arizona Fire and Medical Compass***



***“May we never lose our way”***



# *The Central Arizona Fire and Medical Compass*

## **Introduction**

The fire service consists of a unique blend of individuals that exude determination, professionalism, bravery, and heart. It is a difficult world for those outside the fire service family to understand, and at times it is even difficult for those within the fire service to understand. Each agency is a unique entity unto itself. This uniqueness can lead to confusion when trying to determine an individual organization's identity and philosophy.

In order to assist our organization and its members in finding their way, we have developed the "*The Central Arizona Fire and Medical Compass*." When determining the framework for the agency's compass we first had to understand the significance of the compass itself. Generally, when a person thinks of a compass they picture a device for determining directions. For centuries seafaring people have found the compass to be an indispensable tool in finding their way, especially under difficult conditions. Merriam-Webster also defines compass as "a channel or direct course of thought or action having a guiding, governing, or motivating purpose." The latter definition is the driving force behind the development of our Compass. We want it to **guide** us through both good times and bad; to **govern** our actions at all times, treating our fellow employees as well as the members of our community with the utmost respect; and to **motivate** us as a unit to be the best we can be, always keeping in mind the mission, vision and the values we espouse — professionalism, respect, integrity, dedication, and excellence. We at Central Arizona Fire and Medical will depend on our compass as we navigate the day-to-day challenges of being a dynamic and successful organization. The Compass will guide us no matter the ferocity of any storm we face.

The boards of the Central Yavapai and Chino Valley Fire Districts signed an agreement to blend the two organizations as the Central Arizona Fire and Medical Authority in October 2015. In November of the same year, a committee representing a cross section of our organization was formed to create one blended set of mission, vision, and values.

Central Arizona Fire and Medical is made-up of committed individuals who have chosen to become members of our *unique family*. Each one of us should be proud of this relationship and treat it with respect. When a person makes a conscious choice to become part of something, whether it is an emergency services agency, a club affiliation, or an association of any type, it then becomes their responsibility to adhere to the standards of conduct set forth by that group. As a group we developed our philosophies, and as a group we will champion our cause.

*The Central Arizona Fire and Medical Compass* illustrates the vision and culture of our family unit. *The Compass* exists to support our mission and our members. It reinforces our belief in the labor management process as well as our belief in supporting each other. This document will continue to evolve over time; as we embrace the changes of the future, it will be necessary to review the Compass and adjust accordingly to ensure it continues to reflect our philosophies. However, the core ideologies outlined within will remain unchanged as they are "core" to our organization.





## *The Central Arizona Fire and Medical Compass*

Central Arizona Fire and Medical (CAFM) is committed to providing service beyond the expectations of our community. In addition, we have deemed it equally important to treat each other with a level of professionalism and respect that surpasses our own expectations. This document has been prepared by and for us in order that we may each understand the philosophies and beliefs that have been deemed essential by the organization and our members. *The Compass* shall serve as a guide for all current and future members of the agency as we move forward in the reinforcement of our core ideologies and the attainment of our stated mission, vision and values.

Our mission, **“Protecting life and property through prevention and response,”** recognizes the importance of prevention, which is why it is listed first. We understand that the response aspect of our job, which is how we are normally identified by the public, is the reactionary part of the service we provide to our community. Both are our purpose and our promise to all that seek our help.

Our vision, **“To be a progressive emergency services agency in Arizona through leadership, cooperation and innovation,”** is an on-going effort to provide the best we can for both our internal and external customers. It is not something that we can achieve without a true commitment to meeting the challenges of today and creating opportunities for tomorrow. Central Arizona Fire and Medical was founded on this vision.

Our core values are what we as a group believe in; they are the cornerstone of our organization. Times change, guidelines change, equipment changes, and personnel change, but our core ideologies will remain constant. As a group we worked together to define our core, and will remain committed to their spirit and intent despite the test of time.

We strive to serve our internal and external customers with **PRIDE**:

**Professionalism** – We will adhere to the highest standards of our profession and adopt best practices

**Respect** – We believe in the basic dignity of every individual and all members of the community and organization

**Integrity** – We are honest and accountable

**Dedication** – We are committed to quality, reliable and respectful service delivery

**Excellence** – We will demonstrate a high level of knowledge and skill in all aspects of our profession

*The Central Arizona Fire and Medical Compass* focuses on the premise that our members are central to the success of the organization. A house cannot be any stronger than the foundation it is built on. In that same regard, our agency cannot be any stronger than our membership. The fire service provides each of us with much more than a job. It provides us a relationship with a group of people we commit our lives to on a daily basis; and, with that commitment comes personal responsibility. Each member is responsible for their performance and each member will be held accountable for their actions. We will only achieve a positive work environment by combining personal responsibility with respect for our fellow employees. These are the minimum expectations for our agency.

Since we are an organization setting a course based on stated mission, vision, and values it is imperative that our members' exhibit behavior that is consistent with these values, philosophy, and vision. We want nothing less than a positive work environment, and to accomplish this goal we must have the commitment of our entire membership. As an agency, we will strive for adherence to our values. As a family, we know one of our members might fall. But, we *are* a second chance organization and as such we have a responsibility to help our members get up, get on the right track, and be successful. In that same regard, our members have a responsibility to put forth a sincere effort to help themselves and those around them.

The leaders and supervisors of Central Arizona Fire and Medical have equally important roles when it comes to communicating and upholding the agency's philosophies. They must set an example for their direct reports by maintaining a consistent positive attitude, and by providing a positive work environment to the best of their abilities. Our leaders should be proactive in their approach to leadership by working towards a solution to problems through adherence to our values. When communicating with others they should remember the words of Stephen Covey, "Seek first to understand, then to be understood." Working in this manner provides motivation for all members of the agency. Remember, be patient when you are communicating with other members and listen—a person who can truly listen to what someone is saying will learn much more than someone who tries to control a conversation.

Part of being a leader is to recognize, support, and reward the positive actions of our members. When members achieve or surpass our expectations of service to both our internal and external customers they should be recognized for those actions. Another aspect of being a leader is knowing when to provide corrective action for behavior that does not fall within our guidelines. When self-discipline fails leaders need to be ready to help the member get back on track. Leadership is critical to maintaining the high standards of the agency that enable us to achieve our vision.

We can only adhere to the principle of accountability through courage. Leaders must have the courage to engage in honest conversations with members that are not meeting organizational expectations. It is important to remember that avoiding these conversations or not taking action is a disservice to both the member in question as well as the rest of our members.

Leadership, both formal and informal, will be the mortar that holds us together, and will ensure the overall effectiveness of our agency. Leaders need to share their expectations up front with their direct reports and stress the personal accountability required of each member. These expectations need to be realistic and in line with our core ideologies. It is the responsibility of the current leaders of the Central Arizona Fire and Medical to act as mentors to others in the organization. Through our efforts we will prepare the leaders of tomorrow.

Each of us has made a conscious choice to be part of this organization. With that choice is a responsibility for maintaining a positive work environment, ensuring customer service that surpasses expectations, and a determination to work for and through changes for the betterment of the agency. Our organization works within a chain of command. That chain is in place to ensure members have the opportunity to voice concerns, criticisms, and complaints within the structure of the organization. Part of the process involves recognition of the union's role in the agency. Over the years, the union has shown a willingness to work towards improving service to the public and maintaining a safe work environment. Our hope is to continue this cohesive working relationship well into the future.

Central Arizona Fire and Medical must be receptive to new opportunities and always be diligent in looking for ways it can improve. This commitment should be shared by all members and is outlined in our Vision. It is counter-productive to be unhappy about a situation or disagree with an issue, but offer no suggestions on how to make it better. Focusing on the negatives without looking for ways to improve serves no purpose within our organization. We will stumble along the way, but as a strong group we will pick ourselves up, learn from our mistakes, and move forward. The past is finite, our future is infinite. Always remember that, ***“A challenge doesn't create character, it reveals it.”***

Change at any time and at any level is difficult, but change is a necessary part of the survival of an organization. We will strive to be proactive in our approach to change. One way in which we can be proactive is to begin any change with the end result in mind. This means thinking ahead, “If I kick this domino over today, where will the last one land five years from now?” Forethought will allow our agency to take the appropriate steps to achieve the desired outcome. This does not mean that everyone will understand or agree with the decided direction; it does imply that everyone will know why the change is being made, how we expect to implement the change, and what each member's role in the change process will be. As stated earlier, changes will occur over time as this is the natural progression of things within our profession. However, our core ideals will remain unchanged as they are our core. As long as Central Arizona Fire and Medical exists, our core ideologies will stand as our guiding light.





## *The Central Arizona Fire and Medical Compass*

### **Core Ideologies**

**We will adhere to the highest standards of our profession and adopt best practices.**

Our commitment is to provide a growth environment for our personnel to ensure we have the best and the brightest ready to guide the organization for the future in every division. We will remain committed to the on-going review of our succession plans to ensure they meet the challenges of today and prepare our personnel for the opportunities of tomorrow.

This commitment extends beyond professional and technical development. Our profession is dangerous. Every year we are losing more fire service professionals to the ravages of cancer, heart disease, as well as other ailments. We must continually educate and update policies and practices that will to the best of our ability protect our members so they can return home at the end of their shift, and reach a happy and healthy retirement.

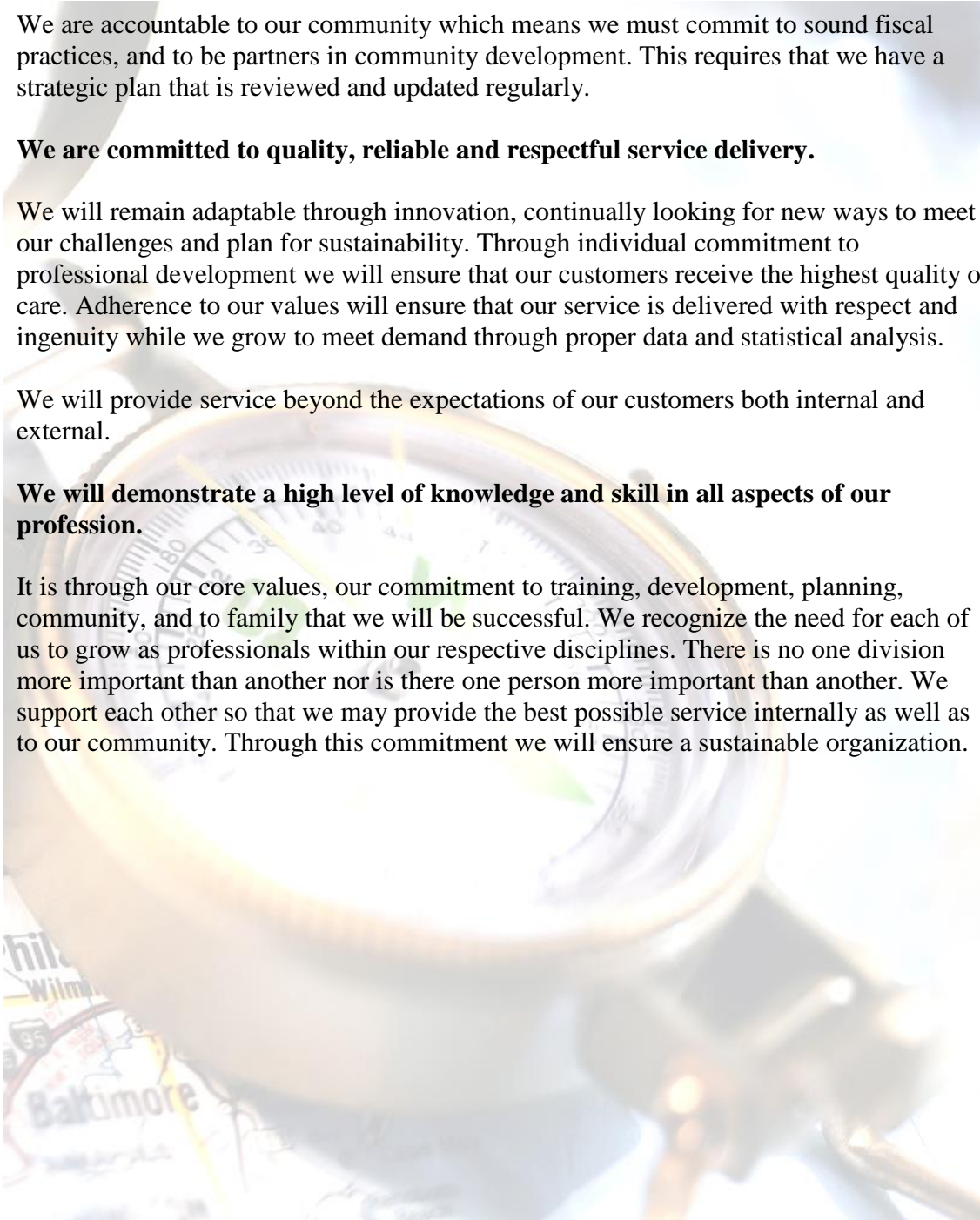
We will remain committed to the highest standard of technical training to ensure the safety of our members when faced with the physical and emotional stresses of an emergency response.

**We believe in the basic dignity of every individual and all members of the community and organization.**

We are committed to each other and our community. Each person we encounter will be treated with respect no matter their societal status. If one of our members is down, we will be there for them. Each of us has a family that we were born in to, or those we've created through other relationships. Together, the Central Arizona Fire and Medical Authority is a family. We will create a safe place for our members to seek assistance without judgement, and will be there for our members in their time of need. We will also be there to celebrate in times of great joy. Our commitment to each other is at the core of who we are.

**We are honest and accountable.**

We are committed to being and holding each other accountable. This requires each of us to display the courage necessary to be honest when someone is not meeting expectations or is not following our stated values. We do no favors by not holding each other accountable, and we do not allow a person to grow, if we do not have the courage to be honest.

A background image featuring a close-up of a brass compass rose with a green needle pointing towards the top right. Below the compass, a portion of a map is visible, showing labels for 'Baltimore' and 'Wilms'. The overall image has a soft, slightly blurred aesthetic.

We are accountable to our community which means we must commit to sound fiscal practices, and to be partners in community development. This requires that we have a strategic plan that is reviewed and updated regularly.

**We are committed to quality, reliable and respectful service delivery.**

We will remain adaptable through innovation, continually looking for new ways to meet our challenges and plan for sustainability. Through individual commitment to professional development we will ensure that our customers receive the highest quality of care. Adherence to our values will ensure that our service is delivered with respect and ingenuity while we grow to meet demand through proper data and statistical analysis.

We will provide service beyond the expectations of our customers both internal and external.

**We will demonstrate a high level of knowledge and skill in all aspects of our profession.**

It is through our core values, our commitment to training, development, planning, community, and to family that we will be successful. We recognize the need for each of us to grow as professionals within our respective disciplines. There is no one division more important than another nor is there one person more important than another. We support each other so that we may provide the best possible service internally as well as to our community. Through this commitment we will ensure a sustainable organization.



## *The Central Arizona Fire and Medical Compass*

### Organizational Expectations

As Fire Chief, I feel it is my responsibility to set and share what I expect of every member of Central Arizona Fire and Medical. My expectations are in line with our stated philosophies and reinforce our core principles.

1. Right Time, Right Place, Right Uniform
2. Know your job, do your job
3. See it, own it, solve it  
= **Accountability**
4. Clear, open, honest, and frequent communication  
= **Transparency**
5. Do the right thing  
= **Ethical behavior**
6. Be constructive in criticism
7. Make a decision; don't be afraid to make a mistake! You know the SOG's and policies as well as what needs to be done in a given situation... If it's off track, we'll work it out later.
8. Provide service beyond the expectations of our customers, both internal and external
9. Set the example
10. Act as if you are already in the position you aspire to attain (Thank you Chief Polacek for helping me articulate this one)  
= **Lead**
11. Always be a student as well as a mentor  
= **Learn**
12. Adhere to our agreed upon organizational values
13. Be honest with people even when its uncomfortable i.e. evaluations, or correcting behavior
14. Make the right, not popular decision  
= **Courage**
15. Think beyond today  
= **Vision**

Sincerely,

*Scott A Freitag*  
Fire Chief

## J121 POLICY COMMITTEE

Created/Revised: 12/13/2010 / ~~12/16/2014~~ 00/00/2016

12/18/2014 / 00/00/2016

Reviewed: ~~12/01/2010~~ 01/26/2016



### I. PURPOSE

The purpose of this policy is to identify the purpose and function of the Policy Committee.

### II. SCOPE

This applies to all Policy Committee Members.

The Policy Committee shall consist of the following representatives: ~~from both Districts:~~

- Fire Chief
- Battalion Chief (or designee)
- Labor Representative (2)
- Assistant Chief of Administration / Executive Administrative Director
- Administrative Member Representative (2)
- Support Services Representative
- Operations Member Representative ~~(China-2)~~ (3)
- Alternate Members

### III. POLICY

A Policy Advisory Committee shall be established to study issues and make ~~District~~ policy recommendations to the Board of Directors. Representation on the ~~e~~Committee shall be drawn from all levels of the organization.

The Policy Committee will serve as an advisory committee to the Board of Directors on all items that fall within the scope of the current policy manual. Items of policy will be presented to the Board of Directors after a majority vote by the Policy Committee. A dissenting opinion may be included in the presentation if the dissenter wishes.

The Policy Committee shall operate under the provisions of the Arizona Open Meeting Law and Robert's Rules of Order. The Policy Committee may also discuss items related to operational procedures and make recommendations to the Fire Chief for consideration.

#### **Selection**

The representatives shall be selected by their peers.

## J121 POLICY COMMITTEE

Created/Revised: 12/13/2010 / ~~12/16/2014~~ 00/00/2016

12/18/2014 / 00/00/2016

Reviewed: ~~12/01/2010~~ 01/26/2016

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### Term

Each ~~e~~CCommittee member will serve at least a one-year term. Positions will be open for selection in April of each year.

### Attendance

The Policy Committee will meet as needed. Committee members must attend 66% of the meetings and not miss more than 3 consecutive meetings to remain a member of the Committee. If a member is removed from the Committee for poor attendance, the alternate shall assume the regular position and another alternate will be selected as outlined above.

### Officers

Officers of the Committee shall consist of a chairperson and a clerk. These officers will be elected from the membership of the Committee at an election during the regular meeting in April of each year. If either office is vacated for any reason, the Committee shall elect an interim officer to fill the position until the next annual election.

The Clerk shall produce agendas, packets, and minutes for Policy Committee meetings at the direction of the Committee. The Clerk may be a non-voting member appointed by the Chairperson.

### Voting

Each position on the Policy Committee has one vote. Members must be present to cast a vote. An alternate may cast a vote if a regular member is not present at the meeting.

### Policy Review

All policies, including the organizational chart ~~and job descriptions~~, will be reviewed every 5 years.



## **J190 PUBLIC RECORDS ACCESS**

Created/Revised: 10/12/2009 / [00/00/2016](#)

Reviewed: ~~10/05/2009~~ [01/26/2016](#)



### **I. PURPOSE**

The purpose of this policy is to establish the standard and procedure for access to public records. The Arizona Public Records Law (A.R.S. § 39-121, et. seq.) permits any person to inspect any public records. As a public entity, the District is subject to the Public Records Law. This regulation shall serve to provide general guidelines for a uniform policy approach to disclosure and inspection of public records.

The Freedom of Information Act (FOIA) is the federal version of the public records law. It is not applicable to local entities such as the District. Courts have stated, however, that the FOIA and the cases interpreting it are helpful in construing the state public records law.

### **II. SCOPE**

This policy applies to all District members and all requests to view public records or to obtain copies of public records created by or in the possession of the District.

### **III. POLICY**

The District desires to conduct its business in an open environment. Therefore, it is the District's policy to comply with its obligations under the Arizona public records law by providing access to public records in good faith and with due diligence. Exceptions are made for records that are clearly privileged and confidential or detrimental to the best interests of the District, in which case the requesting party shall be provided an analysis and reason for not disclosing the information.

As a general rule most District records and documents are public record and may be accessed by members of the general public. The Arizona Supreme Court has defined a public record as any record that is required by law to be kept or necessary to be kept in the discharge of a duty imposed by law or direct by law to serve as a memorial in evidence of something written, said or done. To be a public record, the document must relate to the official duties of a public officer or public agency.

Examples of public records determined to be subject to disclosure by statute, the Arizona Courts, or opinions of the Attorney General's Office include:

- Official minutes and records of governmental bodies, boards, and commissions
- Records of expenditures of public monies
- Books of accounts and audits of the District

## **J190 PUBLIC RECORDS ACCESS**

Created/Revised: 10/12/2009 / 00/00/2016

Reviewed: ~~10/05/2009~~ 01/26/2016



- Permits and application forms for permit
- Public notices and announcements
- All products of electronic databases made or received by any governmental agency in connection with the transaction of public business
- Preliminary, tentative, and final District budgets
- Final selection list of applicants for a public-employment position
- Written legal opinions that determine existence or absence of a conflict of interest

### Exclusions

Arizona state law clearly defines certain exceptions that are not open for public disclosure. These exceptions include, but are not limited to:

- Medical records
- Personal Privacy. Matters which would inappropriately intrude upon an individual's privacy such as:
  - Home address, telephone number, social security number, age / birth date, racial background, credit or debit card numbers, financial account numbers, credit reports of individuals
  - Any other material in their employment file where there are specific facts which justify the possibility of specific risks to the member if the information is disclosed; or whereby the privacy and confidentiality interests of the member would outweigh public disclosures of the document or information
- Names and resumes of applicants for public employment positions until finalists are determined
- Financial statements of contractors
- Responses to a request for proposal (RFP), except for the name of the proposer. Notwithstanding, once a proposer is identified as the final choice for selecting, then all of the proposals become public records
- Trade secrets and proprietary information contained in a bid or proposal. These will generally be identified as such by the bidder or proposer
- Legal work product of attorneys. This does not include actual briefs or memoranda files with the court
- Letters, memos, and e-mail to and from the District attorney with other District staff, appointees, or Board of Directors which are attorney-client privileged information
- Memoranda and documents which are not otherwise public, which are provided to the District Board in an executive session
- Best Interest – Disclosure may not be required if release of the information is not in the best interest of public safety or the District as it would impair the District's performance of duties such as:
  - Release would place the District at a competitive disadvantage

## **J190 PUBLIC RECORDS ACCESS**

Created/Revised: 10/12/2009 / [00/00/2016](#)

Reviewed: ~~10/05/2009~~[01/26/2016](#)



- Test questions or other examination data which would invalidate the District's testing processes
- documents that are preliminary in nature and contain preliminary recommendations, observations and opinions
- Other records made confidential by Arizona Statutes. There are over 300 Arizona statutes that make certain information confidential. A comprehensive list of these statutes is included in the Arizona Attorney General publication entitled *Arizona Agency Handbook*, which is accessible on the Internet at [www.ag.state.az.us](http://www.ag.state.az.us).

### Custom Requests

- A Custom Request is a request for data that does not currently exist as requested. Custom data requests include requests to generate new data, perform research projects, create new report formats, or perform custom programming or extraction.
- The District is not required to create a new record to meet a public records request. This means that the District is not obligated to obtain new data, perform research projects, create new report formats, convert data to difference medium or formats, nor perform custom programming or extraction.
- Requestors only have a right to the data that is already maintained and in the format in which it is currently kept. A public entity is not required to convert data to a different format or to convert the magnetic media to one that the public entity does not use.
- Custom requests may be declined. However, the District may choose to fulfill a request for nonexistent information or for existing information in a different format or medium when it is in the District's best interest to do so.
- Factors to consider in evaluating whether to fulfill a custom request:
  - Availability of resources (members, equipment, etc)
  - The data subject to disclosure
  - Production costs
  - Maintenance costs
  - Impact on the District
- Once a "custom" document is created, it then becomes a public record subject to the normal public records requests guidelines.

### Procedure

All requests for access to District reports, records, or documentation shall be forwarded to Administration for processing. Requests related to fire investigations and code enforcement issues shall be coordinated through Fire Prevention. Requests for public records will be submitted on a Request for Public Records form.

Requests in the form of a subpoena or court order will be forwarded to the Assistant Chief of Administration / Executive Administrative Director.

## J190 PUBLIC RECORDS ACCESS

Created/Revised: 10/12/2009 / 00/00/2016

Reviewed: ~~10/05/2009~~ 01/26/2016



Requests in the following categories should also be forwarded to the Assistant Chief of Administration / Executive Administrative Director:

- Matters currently in litigation or that will likely lead to litigation
- Documents subject to attorney / client privilege
- Involving confidential records
- Seeking sensitive or personal privacy information
- If the status of the records requested is unclear.

Requests by individual District members, individual law enforcement officers, or individual Board of Director members shall be treated the same as requests from the general public.

*Prompt Disclosure.* Disclosure will be made of any records or portions of records that are plainly subject to public records disclosure. If a record is partly confidential, the District will promptly disclose the portion that is subject to disclosure. Records should be available for review or copies available for purchase within a reasonable period of 10 business days. Additional time may be needed for substantial requests, and in said case, the requesting party will be notified of additional time needed.

*Explanation of Withholding.* In the event the District withholds a record or part thereof, clear and explicit reasons will be provided in writing to the requesting party expressing the District's reason for withholding information and the detrimental impacts disclosure would have upon the District or its public interests.

*Balancing Test.* In doubtful cases, the District will apply a balancing test, according to the Arizona courts. This is to answer the question; **would release of the information requested have an important or harmful effect on the official duties of the public officer or public agency?**

### Requests for Member Files and Evaluations

The District's general policy is to keep member's employment records confidential in order to preserve the member's privacy rights. The District will review a request for employment files to determine whether the request is made pursuant to a matter of public interest, such as a claim letter, written complaint, criminal investigation, litigation, or an allegation involving misconducts of a public member.

Information that will be released regardless of the reason that the request is made:

- Name
- Job Title

## **J190 PUBLIC RECORDS ACCESS**

Created/Revised: 10/12/2009 / [00/00/2016](#)

Reviewed: ~~10/05/2009~~ [01/26/2016](#)



- Department
- Supervisor
- Date of Hire
- Salary
- Date of Termination.

Information that may be released if the request is made pursuant to a matter of public interest:

- Discipline report form (indicating the date, reason for discipline and actual discipline given).

Information that will **not** be released:

- Social Security number
- Birth date
- Home address and telephone number
- Medical records.

Fees for copies and research shall be as established by the Board of Directors.

## **J193 TELECOMMUTING**

Created/Revised: 12/19/2011 / [00/00/2016](#)

Reviewed: ~~12/19/2011~~ [01/26/2016](#)



### **I. PURPOSE**

The purpose of this policy is to provide District members with the guidelines under which a member is able to work from home.

### **II. SCOPE**

This policy applies to all District members.

### **III. POLICY**

The District recognizes that in certain circumstances it may be appropriate for the District to allow a member to telecommute. Telecommuting is a workplace alternative where the District allows a member to perform some or all assigned duties at home on either a regular or limited basis. This may involve the use of telecommunications equipment (cellular phones, blackberries, faxes, calling cards, pagers, etc.) or computer technologies, particularly those technologies used for access to the District portal and email. Telecommuting is a cooperative arrangement between the District and a member based on the needs of the position, the department or unit involved, the member's skills and the District's needs. All non-exempt members who perform any compensable work at home must enter into a Telecommuting Agreement with the District.

Any non-exempt member who performs work at home without the prior consent of his or her supervisor is subject to the discipline policy. District members are not encouraged to access the District portal or email while off duty. However, the District understands that some members prefer to do so, for their own convenience. No member shall be compensated for any insubstantial time (less than 5 minutes) spent while off-duty accessing the District portal or email. Members are not required to access the District portal and email from home. Checking the District portal and email from home is for the convenience of the member only.

Each member who telecommutes is required to report all of his or her compensable work hours each week. The report for each week is due by the end of the workweek in which the member performs any work. **The member must report all such time worked, including any overtime hours, by the Monday following the completion of the previous workweek.** Any non-exempt member who does not report all compensable time worked from home within the time prescribed, is subject to discipline, up to and including termination. Telecommuting does not alter the at-will nature of your employment with the District.



## **J194 TAX-ADVANTAGED BONDS**

Created/Revised: 08/19/2014 / [00/00/2016](#)

Reviewed: [01/26/2016](#)

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### **I. PURPOSE**

The Issuer has issued and may in the future issue tax-exempt obligations (including, without limitation, bonds, notes, loans, leases and certificates), tax credit obligations and “direct-pay” tax credit obligations (together, “tax-advantaged bonds”) that are subject to certain requirements under the Internal Revenue Code of 1986, as amended (the “Code”).

The Issuer has established the policies and procedures contained herein (the “Procedures”) as of August 26, 2013 in order to ensure that the Issuer complies with the requirements of the Code that are applicable to its tax-advantaged bonds. These Procedures, coupled with requirements contained in the Arbitrage and Tax Certificate (the “Tax Certificate”) or other operative documents executed at the time of issuance of the tax-advantaged bonds, are intended to constitute written procedures for ongoing compliance with the Federal tax requirements applicable to the bonds and for timely identification and remediation of violations of such requirements.

### **II. SCOPE**

The tax-advantaged bonds that are covered by these Procedures include, but are not limited to, “Build America Bonds”, “Recovery Zone Economic Development Bonds”, and “Specified Tax Credit Bonds” that constitute “qualified bonds” under Section 6431 of the Code and are therefore eligible for interest subsidy payments (the “Subsidy”) from the U.S. Treasury (such Build America Bonds, Recovery Zone Economic Development Bonds and Specified Tax Credit Bonds are collectively referred to as “Direct-Pay Bonds”). Specified Tax Credit Bonds include new clean renewable energy bonds, qualified energy conservation bonds, qualified zone academy bonds and qualified school construction bonds.

### **III. POLICY**

#### **GENERAL MATTERS**

- Responsible Officer. The Assistant Chief of Administration (Executive Administrative Director) will have overall responsibility for ensuring that the ongoing requirements described in these Procedures are met with respect to tax-advantaged bonds (the “Responsible Officer”).
- Establishment of Procedures. The Procedures established herein will be set forth as a Debt Management Policy in the CYFD Policies and Procedures Manual.





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- Identify Additional Responsible Employees. The Responsible Officer shall identify any additional persons who will be responsible for each section of the Procedures, notify the current holder of that office of the responsibilities, and provide that person a copy of the Procedures. (For each section of the Procedures, this may be the Responsible Officer or another person who is assigned the particular responsibility.)
  - Upon employee or officer transitions, new personnel should be advised of responsibilities under the Procedures and ensure they understand the importance of the Procedures.
  - If employee or officer positions are restructured or eliminated, responsibilities should be reassigned as necessary to ensure that all Procedures have been appropriately assigned.
- Training Required. The Responsible Officer and other responsible persons shall receive appropriate training that includes the review of and familiarity with the contents of these Procedures, review of the requirements contained in the Code applicable to each tax-advantaged bond, identification of all tax-advantaged bonds that must be monitored, identification of all facilities (or portions thereof) financed with proceeds of tax-advantaged bonds, familiarity with the requirements contained in the Tax Certificate or other operative documents contained in the transcript, and familiarity with the procedures that must be taken in order to correct noncompliance with the requirements of the Code in a timely manner.
- Periodic Review. The Responsible Officer or other responsible person shall periodically review compliance with the Procedures and with the terms of the Tax Certificate to determine whether any violations have occurred so that such violations can be timely remedied through the “remedial action” regulations (Treasury Regulation §1.141-12, §1.142-2, §1.144-2, §1.145-2 or §1.147-2, as applicable) or the Voluntary Closing Agreement Program described in Internal Revenue Service (“IRS”) Notice 2008 31 (or successor guidance) and related sections of the Internal Revenue Manual. Such periodic review shall occur biannually (January & July) but must occur at least annually with documentation of the periodic review to be reported to the Fire Chief and Board of Directors.
- Change in Bond Terms. If any changes to the terms of the bonds are contemplated, bond counsel should be consulted. Such modifications could result in a reissuance, i.e., a deemed refunding, of the bonds which could jeopardize the status of tax-advantaged bonds, including Direct-Pay Bonds (and thereby affect the continued receipt of the Subsidy for Direct-Pay Bonds).



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### **ISSUE PRICE FOR TAX-ADVANTAGED BONDS; PREMIUM LIMIT FOR DIRECT-PAY BONDS.**

- Issue Price. In order to document the issue price of tax-advantaged bonds, the Responsible Officer shall consult with bond counsel and obtain a written certification from the underwriter, placement agent or other purchaser of the bonds as to the offering price of the bonds that is in form and substance acceptable to the Issuer and bond counsel.
- Premium Limit for Direct Pay-Bonds. Prior to issuing Direct-Pay Bonds, the Responsible Officer shall consult with bond counsel and the Issuer's financial advisors to assure that the premium on each maturity of the Direct-Pay Bonds (stated as a percentage of principal amount) does not exceed one-quarter of one-percent (0.25%) multiplied by the number of complete years to the earlier of the final maturity of the bonds or, generally, the earliest call date of the bonds, and that the excess of the issue price of the bonds over the price at which the bonds are sold to the underwriter or placement agent, when combined with other issuance costs paid from proceeds of the bonds, does not exceed 2% of the sale proceeds of the bonds.

### **IRS INFORMATION RETURN FILING.**

- Filing of Applicable Form 8038. The Responsible Officer will confirm that bond counsel has filed the applicable information reports (such as Forms 8038, 8038-G, 8038-B or 8038-TC) for such bond issue with the IRS on a timely basis, and maintain copies of such form including evidence of timely filing as part of the transcript of the bond issue.
- Filing of Forms 8038-T or 8038-R. The Responsible Officer shall file the IRS Form 8038-T relating to the payment of rebate or yield reduction payments in a timely manner as discussed in Section I.12. below. The Responsible Officer shall also monitor the extent to which the Issuer is eligible to receive a refund of prior rebate payments and provide for the timely filing for such refunds using an IRS Form 8038-R.

### **USE OF PROCEEDS.** The Responsible Officer or other responsible person shall:

- Consistent Accounting Procedures. Maintain clear and consistent accounting procedures for tracking the investment and expenditures of bond proceeds, including investment earnings on bond proceeds.



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- Reimbursement Allocations at Closing. At or shortly after closing of a bond issue, ensure that any allocations for reimbursement expenditures comply with the Tax Certificate.
- Timely Expenditure of Bond Proceeds. Monitor that sale proceeds and investment earnings on sale proceeds of tax-advantaged bonds are spent in a timely fashion consistent with the requirements of the Tax Certificate.
- Costs of Issuance. With respect to Direct-Pay Bonds and qualified private activity bonds, monitor that no more than 2% of the sale proceeds are used to pay costs of issuance.
- Qualified Use of Proceeds of Recovery Zone Economic Development Bonds. With respect to Recovery Zone Economic Development Bonds, determine the correct amount of available project proceeds and monitor that 100% of all sale proceeds and investment earnings on sale proceeds (other than proceeds used to pay costs of issuance or deposited in a reasonably required reserve fund) are allocated to expenditures for qualified economic development purposes within the recovery zone in a timely fashion consistent with the requirements of the Tax Certificate.
- Qualified Use of Proceeds of Specified Tax Credit Bonds. With respect to Specified Tax Credit Bonds, determine the correct amount of available project proceeds and monitor that 100% of all sale proceeds and investment earnings on sale proceeds (other than proceeds used to pay costs of issuance) are allocated to qualifying expenditures that are permitted for each type of Specified Tax Credit Bond in a timely fashion consistent with the requirements of the Tax Certificate. If proceeds are not spent by the end of the "expenditure period" as defined in Section H.2. below, redeem bonds in accordance with the requirements of the Code as further described in Section H.2. below.
- Qualified Use of Proceeds of Qualified Private Activity Bonds. With respect to qualified bonds, including exempt facility bonds, monitor that sale proceeds and investment earnings on sale proceeds are allocated to qualifying expenditures permitted for each type of qualified bond in a timely fashion consistent with the requirements of the Tax Certificate. If an exempt facility or other applicable facility will not be completed, or the facility has been placed in service, and there are remaining unspent bond proceeds, immediately consult with bond counsel to determine whether bonds are required to be redeemed under Treasury Regulation §1.142-2. If exempt facility bonds are required to be redeemed or defeased in order to comply with the remedial action rules under Treasury Regulation §1.142-2, such redemption or defeasance must occur within 90 days of the date an action is taken that



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causes the bonds to not be used for the qualifying purpose for which the bonds were issued.

- **Requisitions.** Utilize requisitions to draw down bond proceeds, and ensure that each requisition contains (or has attached to it) detailed information in order to establish when and how bond proceeds were spent; review requisitions carefully before submission to ensure proper use of bond proceeds to minimize the need for reallocations.
- **Final Allocation.** Ensure that a final allocation of bond proceeds (including investment earnings) to qualifying expenditures is made if bond proceeds are to be allocated to project expenditures on a basis other than “direct tracing” (direct tracing means treating the bond proceeds as spent as shown in the accounting records for bond draws and project expenditures). An allocation other than on the basis of “direct tracing” is often made to reduce the private business use of bond proceeds that would otherwise result from “direct tracing” of proceeds to project expenditures. This allocation must be made within 18 months after the later of the date the expenditure was made or the date the project was placed in service, but not later than five years and 60 days after the date the bonds are issued (or 60 days after the bond issue is retired, if earlier). Bond counsel can assist with the final allocation of bond proceeds to project costs. Maintain a copy of the final allocation in the records for the tax-advantaged bond.
- **Maintenance and Retention of Records Relating to Proceeds.** Maintain careful records of all project and other costs (e.g., costs of issuance, credit enhancement and capitalized interest) and uses (e.g., deposits to a reserve fund) for which bond proceeds were spent or used. These records should be maintained separately for each issue of bonds for the period indicated under Section J. below.

**MONITORING PRIVATE BUSINESS USE.** With respect to tax-advantaged bonds that are subject to the private activity bond limitations provided in the Code (e.g., governmental bonds and qualified 501(c)(3) bonds), the Responsible Officer or other responsible person shall:

- **Identify Bond-Financed Facilities.** Identify or “map” which outstanding bond issues financed which facilities and in what amounts.
- **Review of Contracts with Private Persons.** Review all of the following contracts or arrangements with non-governmental persons or organizations or the federal government (collectively referred to as “private persons”) with respect to the bond-financed facilities which could result in private business use of the facilities:



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- Sales of bond-financed facilities;
  - Leases of bond-financed facilities;
  - Management or service contracts relating to bond-financed facilities;
  - Research contracts under which a private person sponsors research in bond-financed facilities; and
  - Any other contracts involving “special legal entitlements” (such as naming rights or exclusive provider arrangements) granted to a private person with respect to bond-financed facilities.
- **Bond Counsel Review of New Contracts or Amendments.** Before amending an existing agreement with a private person or entering into any new lease, management, service, or research agreement with a private person, consult bond counsel to review such amendment or agreement to determine whether it results in private business use.
  - **Establish Procedures to Ensure Proper Use and Ownership.** Establish procedures to ensure that bond-financed facilities are not used for private use without written approval of the Responsible Officer or other responsible person. For qualified 501(c)(3) bonds, establish procedures to ensure that the bond-financed facilities continue to be owned by a qualified 501(c)(3) organization or a governmental unit.
  - **Analyze Use.** Analyze any private business use of bond-financed facilities and, for each issue of bonds, determine whether the 10% limit on private business use (5% in the case of qualified 501(c)(3) bonds or “unrelated or disproportionate” private business use) is exceeded, and contact bond counsel or other tax advisors if either of these limits appears to be exceeded.
  - **Remediation if Limits Exceeded.** If it appears that private business use limits are exceeded, immediately consult with bond counsel to determine if a remedial action is required with respect to nonqualified bonds of the issue under Treasury Regulation §1.141-12, or if the IRS should be contacted under its Voluntary Closing Agreement Program. If tax-advantaged bonds are required to be redeemed or defeased in order to comply with the remedial action rules under Treasury Regulation §1.141-12, such redemption or defeasance must occur within 90 days of the date a deliberate action is taken that results in a violation of the private business use limits.



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- Maintenance and Retention of Records Relating to Private Use. Retain copies of all of the above contracts or arrangements (or, if no written contract exists, detailed records of the contracts or arrangements) with private persons for the period indicated under Section J. below.

**MONITORING USE OF FACILITIES FINANCED WITH QUALIFIED PRIVATE ACTIVITY BONDS.** With respect to tax-advantaged bonds that are not subject to the private activity bond limitations, but are subject to the limitations provided in the Code as to the qualifying use of proceeds and qualifying use of bond-financed facilities (e.g., exempt facility bonds, qualified small issue bonds and qualified redevelopment bonds), the Responsible Officer or other responsible person shall:

- Identify Bond-Financed Facilities. Identify or “map” facilities that have been bond-financed and assure that use is for an appropriate purpose (e.g., airport facilities are being used for airport purposes).
- Review of Contracts with Private Persons. If the bond-financed facilities are required to be governmentally owned, examine all leases, management contracts or other contracts with private persons to assure compliance with applicable safe-harbors for governmental ownership provided in the Code. Before amending an existing agreement or entering into any new lease, management or other contract, consult bond counsel to review such amendment or agreement to determine whether it complies with applicable safe harbors.
- Establish Procedures to Monitor Use. Establish procedures to monitor that bond-financed facilities are not used for non-qualifying purposes. Require users of facilities to immediately notify the Responsible Officer or other responsible person if a change in use of the facilities is contemplated or occurs.
- Remediation if Limitations Exceeded. If qualified use of facilities financed with tax-advantaged bonds changes to a non-qualified use (e.g., use of airport facilities that is not for airport purposes), immediately consult with bond counsel to determine if a remedial action is required with respect to nonqualified bonds of the issue under Treasury Regulation §1.142-2, or if the IRS should be contacted under its Voluntary Closing Agreement Program. If tax-advantaged bonds are required to be redeemed or defeased in order to comply with the remedial action rules under Treasury Regulation §1.142-2, such redemption or defeasance must occur within 90 days of the date an action is taken that causes the bonds to not be used for the qualifying purpose for which the bonds were issued.



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- Maintenance and Retention of Records Relating to Qualifying Use. Retain copies of all of the above contracts or arrangements (or, if no written contract exists, detailed records of the contracts or arrangements) with private persons for the period indicated under Section J. below.

**LOAN OF BOND PROCEEDS.** Consult bond counsel if a loan of proceeds of tax-advantaged bonds is contemplated. If proceeds of tax-advantaged bonds are permitted under the Code to be loaned to other entities and are in fact so loaned, require that the entities receiving a loan of bond proceeds institute policies and procedures similar to the Procedures to ensure that the proceeds of the loan and the facilities financed with proceeds of the loan comply with the limitations provided in the Code. Require the recipients of such loans to annually report to the Issuer ongoing compliance with the Procedures and the requirements of the Code.

**ARBITRAGE AND REBATE COMPLIANCE.** The Responsible Officer or other responsible person shall:

- Review Tax Certificate. Review each Tax Certificate to understand the specific requirements that are applicable to each tax-advantaged bond issue.
- Arbitrage Yield. Record the arbitrage yield of the bond issue, as shown on IRS Form 8038-G, 8038-B, 8038-TC or other applicable form. If the bonds are variable rate bonds, yield must be determined on an ongoing basis over the life of the bonds as described in the Tax Certificate.
- Temporary Periods. Review the Tax Certificate to determine the “temporary periods” for each bond issue, which are the periods during which proceeds of bonds may be invested without yield restriction.
- Post-Temporary Period Investments. Ensure that any investment of bond proceeds after applicable temporary periods is at a yield that does not exceed the applicable bond yield, unless yield reduction payments can be made pursuant to the Tax Certificate.
- Monitor Temporary Period Compliance. Monitor that bond proceeds (including investment earnings) are expended promptly after the bonds are issued in accordance with the expectations for satisfaction of three-year or five-year temporary periods for investment of bond proceeds and to avoid “hedge bond” status.
- Monitor Yield Restriction Limitations. Identify situations in which compliance with applicable yield restrictions depends upon later investments (e.g., the





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purchase of 0% State and Local Government Securities from the U.S. Treasury for an advance refunding escrow). Monitor and verify that these purchases are made as contemplated.

- Establish Fair Market Value of Investments. Ensure that investments acquired with bond proceeds satisfy IRS regulatory safe harbors for establishing fair market value (e.g., through the use of bidding procedures), and maintaining records to demonstrate satisfaction of such safe harbors. Consult the Tax Certificate for a description of applicable rules.
- Credit Enhancement, Hedging and Sinking Funds. Consult with bond counsel before engaging in credit enhancement or hedging transactions relating to a bond issue, and before creating separate funds that are reasonably expected to be used to pay debt service on bonds. Maintain copies of all contracts and certificates relating to credit enhancement and hedging transactions that are entered into relating to a bond issue.
- Grants/Donations to Governmental Entities. Before beginning a capital campaign or grant application that may result in gifts that are restricted to bond-financed projects (or, in the absence of such a campaign, upon the receipt of such restricted gifts), consult bond counsel to determine whether replacement proceeds may result that are required to be yield restricted.
- Bona Fide Debt Service Fund. Even after all proceeds of a given bond issue have been spent, ensure that the debt service fund meets the requirements of a "bona fide debt service fund," i.e., one used primarily to achieve a proper matching of revenues with debt service that is depleted at least once each bond year, except for a reasonable carryover amount not to exceed the greater of: (i) the earnings on the fund for the immediately preceding bond year; or (ii) one-twelfth of the debt service on the issue for the immediately preceding bond year. To the extent that a debt service fund qualifies as a bona fide debt service fund for a given bond year, the investment of amounts held in that fund is not subject to yield restriction for that year.
- Debt Service Reserve Funds. Ensure that amounts invested in any reasonably required debt service reserve fund do not exceed the least of: (i) 10% of the stated principal amount of the bonds (or the sale proceeds of the bond issue if the bond issue has original issue discount or original issue premium that exceeds 2% of the stated principal amount of the bond issue plus, in the case of premium, reasonable underwriter's compensation); (ii) maximum annual debt service on the bond issue; or (iii) 125% of average annual debt service on the bond issue.



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- **Rebate and Yield Reduction Payment Compliance.** Review the Arbitrage Rebate covenants contained in the Tax Certificate. Subject to certain rebate exceptions described below, investment earnings on bond proceeds at a yield in excess of the bond yield (i.e., positive arbitrage) generally must be rebated to the U.S. Treasury, even if a temporary period exception from yield restriction allowed the earning of positive arbitrage.
  - Ensure that rebate and yield reduction payment calculations will be timely performed and payment of such amounts, if any, will be timely made. Such payments are generally due 60 days after the fifth anniversary of the date of issue of the bonds, then in succeeding installments every five years. The final rebate payment for a bond issue is due 60 days after retirement of the last bond of the issue. The Issuer should hire a rebate consultant if necessary.
  - Review the rebate section of the Tax Certificate to determine whether the “small issuer” rebate exception applies to the bond issue.
  - If the 6-month, 18-month, or 24-month spending exceptions from the rebate requirement (as described in the Tax Certificate) may apply to the bonds, ensure that the spending of proceeds is monitored prior to semi-annual spending dates for the applicable exception.
  - Make rebate and yield reduction payments and file Form 8038-T in a timely manner.
  - Even after all other proceeds of a given bond issue have been spent, ensure compliance with rebate requirements for any debt service reserve fund and any debt service fund that is not exempt from the rebate requirement (see the Arbitrage Rebate covenants contained in the Tax Certificate).
- **Maintenance and Retention of Arbitrage and Rebate Records.** Maintain records of investments and expenditures of proceeds, rebate exception analyses, rebate calculations, Forms 8038-T, and rebate and yield reduction payments, and any other records relevant to compliance with the arbitrage restrictions for the period indicated in Section J. below.

**RECORD RETENTION.** The Responsible Officer or other responsible person shall ensure that for each issue of bonds, the transcript and all records and documents described in these Procedures will be maintained while any of the bonds are outstanding and during the three-year period following the final maturity or redemption of that bond issue, or if the bonds are refunded (or re-



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refunded), while any of the refunding bonds are outstanding and during the three-year period following the final maturity or redemption of the refunding bonds.

## **J243 DEMOTION**

Created/Revised: 02/12/2007 / ~~04/05/2011~~ 00/00/2016

Created/Revised 00/00/2016

Reviewed: 01/26/2016 ~~04/05/2011~~



### **I. PURPOSE**

Demotion is a transfer to a position of lower salary grade, resulting from either unsatisfactory performance or disciplinary action.

Demotion is a transfer to a position of a lower salary grade. The transfer results from a mutual agreement between the member and employer.

### **II. SCOPE**

Full-time and part-time permanent District members, persons in time-limited appointments, trainees, and probationary members are covered by this policy.

### **III. POLICY**

#### **DEMOTIONS**

A member may request a demotion if the member no longer is able or willing to carry out the duties of the current position. In the event that a member makes such a request, it may only be considered if a position on the lower position scale is available, or if someone in the lower position scale classification is eligible and willing to promote. ~~In such a situation, at the discretion of the Fire Chief, the member requesting the demotion may be required to participate in the designated selection process.~~ The member's pay shall be adjusted back to the member's original pay grade and step at the time of promotion plus any step accrued while at the higher rank. The Fire Chief has the discretion to adjust the step within the pay range based on legitimate business reasons.

In the event that performance-related issues or disciplinary issues lead to a management decision to relieve the member of their current duties, demotion may be an option. If a demotion is made to the member's previously held rank, the member's pay shall be adjusted back to the original pay grade and step at the time of promotion plus any step accrued while at the higher rank. ~~If a demotion is made to the member's previously held rank, the member's pay shall be adjusted back to the original pay grade and step at the time of promotion plus any step accrued while at the higher rank.~~ In both instances, the member's pay shall be adjusted at the discretion of the Fire Chief.

## **J603 EMPLOYEE CONTACT WITH ELECTED OFFICIALS**

Created/Revised: 02/13/2012 / [00/00/2016](#)

Reviewed: ~~02/13/2012~~ [04/26/2016](#)



### **I. PURPOSE**

The purpose of this procedure is to establish District policy for member contact with elected District Officials, to standardize a procedure for providing accurate information to District Officials, and also to keep the Fire Chief advised of issues that may be of consequence to the District.

### **II. SCOPE**

This policy applies to all District members and volunteers.

### **III. POLICY**

All District members are to immediately notify ~~the Fire Chief~~ [Senior Staff](#) of the nature of inquiries and subsequent contacts pertaining to District business, policies, and activities regardless of whether the contact was initiated by the member or the elected District Official (or their representative).

~~In anticipation of inquiries to District members by elected District Officials, this policy will assist the District members in providing accurate information to the District Official in an expeditious and efficient manner.~~

All District members shall, to the best of their ability, respond to inquiries and requests for information by elected District Officials in a courteous and professional manner. If inquiries cannot be answered accurately or completely by the initial member contacted, the person soliciting the request shall be referred to ~~the appropriate Assistant Chief / Director or Fire Chief~~ [Senior Staff](#).

The reporting requirements of this regulation do not apply to personal communications with your representative or to matters which are of no reasonable concern of the District, nor does it apply to correspondence between Union Officials and Elected District Officials regarding legitimate Union concerns.

## **J604 EMPLOYEE CONTACT WITH ELECTED OFFICIALS DURING BOARD MEETINGS**

Created/Revised: 11/19/2013 / 00/00/2016

Reviewed: ~~11/19/2013~~ 01/26/2016



### **I. PURPOSE**

The purpose of this policy is to establish District policy for members commenting during regular and special District Board meetings. This policy will give direction regarding the matters upon which a member of the District may comment either at the Call to Public or during an agenda item.

### **II. SCOPE**

This policy applies to all District members and volunteers.

### **III. POLICY**

Members may from time to time be called upon to share information intended to aid the Board of Directors in rendering a decision. In this instance, members are expected to provide true and accurate information to the best of their abilities. They may be asked for their professional opinion or analysis of data. This type of contact with the Board members is a result of the members' expected duties.

Members may from time to time wish to address the Board of Directors on matters of public interest. A member may make such an address if the following conditions are met:

- The member is not in uniform.
- The member is not on duty (leave may be taken within current leave policy for a Board appearance).
- The member is not discussing a matter that is part of his or her normal job requirements.
- The issue being addressed is of importance to the community.
- ~~The member is a resident of the District.~~

The member, as a community member, has a similar right to address the Board as compared to any other member of the public. Disagreements with Board actions are permissible under the conditions outlined above with the understanding that all members of the public, whether members of the District or not, present their concerns in a civil manner. If a member is uncertain as to whether their contemplated comments are protected speech under the First Amendment to the U.S. Constitution, they can consult their union representative or their supervisor.

## **J905 NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) COMPLIANCE**

Created/Revised: 12/17/2013 / [00/00/2016](#)

[Created/Revised](#) 00/00/2016

Reviewed: ~~12/17/2013~~ [01/26/2016](#)



### **I. PURPOSE**

Provide guidance in complying with National Fire Protection Association (NFPA) standards within operational, logistical, and fiscal restrictions.

### **II. SCOPE**

Applies to all District members whose job functions are addressed in NFPA standards.

### **III. POLICY**

The District, through its management and employees, will strive to enact Standard Operating Guidelines (SOG's) that incorporate the standards set forth by the NFPA. NFPA standards represent a significant number of compliance categories that change over time. Therefore, a goal of immediate material compliance with all of these standards is not attainable given the District's current resources. Implementation of appropriate SOG's is expected to be managed in a phased approach which will be based on operational, logistical, and fiscal [capabilities of the District in management's discretion and as approved by the Fire Board where required](#). Those NFPA standards that, through court action or other process, become an industry [requirement](#) ~~standard~~ or are mandated by other regulatory agencies, will be adopted into practice by the District as soon as possible or as required by law.

Standard Operating Guidelines will be authored or edited to reflect the tactical level instructions for NFPA compliance. All Section Chiefs (Operations, Support Services, and Administrative) will coordinate with the supervisors in their chain of command to construct practices designed to bring the organization into compliance.

The Training Division is responsible for providing training as necessary to educate District members with regard to their responsibility concerning NFPA compliance. Training on these topics will be created [and provided](#) ~~or secured~~ in ~~conjunction~~ [cooperation](#) with the appropriate Section Chief.

Senior staff, division supervisors, and labor representatives will receive a written briefing on significant operational changes on an as-needed basis to ensure they have an appropriate basis of understanding.