

## NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the Central Arizona Fire and Medical Authority will hold a meeting open to the public on **Tuesday, March 15, 2016 at 4:00 p.m.** The meeting will be held at the **Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### AGENDA

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. PRESENTATIONS
  - A. Wage and Benefit Considerations – Labor Representative
4. CALL TO THE PUBLIC

Those wishing to address the Central Arizona Fire and Medical Authority need not request permission in advance. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda.
5. NEW BUSINESS
  - A. Approve Board Meeting Minutes of February 16, 2016
  - B. Update and Discussion Regarding Joint Powers Authority, Property, and Personnel
  - C. Discussion of Budget Process / Updates and Schedule of Work Study Session
6. ADJOURNMENT



If any disabled person needs any type of accommodation, please notify Central Arizona Fire and Medical Authority at (928) 772-7711 prior to the scheduled meeting time.

CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
FIRE BOARD  
REGULAR SESSION

February 16, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chairman Rutherford called the Central Arizona Fire and Medical Authority (CAFMA) Board of Directors' meeting to order on Tuesday, February 16, 2016 at 4:18 p.m. at the Central Yavapai Regional Training Academy 9601 E Valley Road, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Julie Pettit, Board Members Dave Dobbs (telephonically), Darlene Packard

Members Absent: Board Member Bob Page

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Manager Susan Dixon, Administrative Assistant Kylee Burch

Others in Attendance: Attorney Nick Cornelius

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments.

There were no public comments.

4. OLD BUSINESS

A. Discussion and Direction to Staff Concerning the Chino Valley Meeting Location

Chief Freitag explained that the Town of Chino Valley has work study sessions on the 3rd Tuesday of each month, the same time we were looking to use their facility.

We will make an adjustment to use the classroom at Station 61. Chief Feddema and Chief Freitag will work on purchasing a video camera for use at those meetings as well as training.

Chairman Rutherford directed Chief Freitag to proceed as needed.

## 5. NEW BUSINESS

### A. Approve Board Meeting Minutes of January 19, 2016

Board Clerk Pettit made a motion to accept the meeting minutes of January 19, 2016. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford  
NAYS: None

### B. Discussion of 2016 Annual Goals Update

This item appears in error and was struck from the agenda

### C. Approve Resolution 16-01 for Participation in the Arizona Public Safety Retirement System and Joinder Agreement Between CAFMA and PSPRS

Chief Tharp has been in contact with PSPRS; he and Attorney Cornelius will address this item.

Chief Tharp stated that PSPRS has looked at the CAFMA agreement and resolution; they asked for the two documents to come before the CAFMA board. These documents set the foundation for CAFMA to join PSPRS and for the members of CYFD and CVFD to transfer accounts to CAFMA.

The joinder agreement states employees of each fire district will be transferred to CAFMA.

Chairman Rutherford will be, by statute, the first member of the local PSPRS board; subsequent processes for selecting or electing members will come about.

Attorney Cornelius recommended the resolution be read into the record.

- Reading of Resolution # 16-01 by Chief Tharp

The Resolution as read will be amended to reflect Oct 15, 2015 (the date of the execution of the CAFMA Agreement).

Board Member Packard made a motion to approve Resolution 16-01. Board Clerk Pettit seconded the motion. MOTION CARRIED.

AYES: Dobbs, Packard, Pettit, Rutherford  
NAYS: None

Board Clerk Pettit made a motion to approve the Joinder Agreement. Board Member Packard seconded the motion. MOTION CARRIED.

AYES: Dobbs, Packard, Pettit, Rutherford  
NAYS: None

D. Discussion and Possible Approval of the Central Arizona Fire and Medical Authority Compass

Chief Freitag advised the Board that the Mission, Vision and Values committee developed new set of Mission, Vision and Values for the fire authority; the Compass is a guiding document. Chief Freitag wrote the foundation of this document back in 2006. The last page of the document is the only place you see Chief Freitag's name; he stated his belief that any fire chief who comes to the organization should bring expectations.

The Mission, Vision and Values committee recommended approval through the policy committee and Board to show buy-in.

Every employee will receive a copy, new hires and Board members will receive a copy as well. It will also be on our webpage for the public to see.

Board Member Packard made a motion to approve the Compass. Board Clerk Pettit seconded the motion. MOTION CARRIED.

AYES: Dobbs, Packard, Pettit, Rutherford  
NAYS: None

E. Update / Discussion Regarding Joint Powers Authority, Property, and Personnel

Chief Freitag stated that everything remains on track. Chief Tharp indicated we are compiling and checking a list of IGA partners. Chief Freitag added that he needs to finalize details with the title company. Chief Freitag advised the Board that the website has been updated to include all three organizations, and is still a work in progress. The big thing for the community is there is now one place to find whichever organization they're looking for.

Chief Freitag noted that Chief Polacek is working with ops, everything is on track.

Chief Freitag stated that Jared from labor is working closely with union members to get everything worked out. He also noted that Chief Bliss continues to work with the warehouse and signage for stations. He added that Tom Muniz from Facilities Maintenance updated him on signage and permits required. We are starting to see the new logo on a few engines and the new engine will have CAFMA logo. We're also seeing some uniforms with the CAFMA logo.

Chief Freitag stated he is providing information at the State level, and that all appears to be on track.

Chief Tharp added he is reaching out to Yavapai County representatives for special districts; most of their questions are related to logistics of the organization. He met with Mr. Jacobs today in the Treasurer's office; he will pass the CAFMA Agreement document on to County Attorney. At this time, the Elections department does not have any questions.

Chief Tharp also stated that Mr. Jacobs is working on how to offer CAFMA a line of credit; he explained that the line of credit is through Chase bank and backed by the County in response to Chairman Rutherford's question on the line of credit. Chief Tharp finished by stating that everyone has been very thankful that we're coming to them now with changes and questions, rather than waiting until May or June.

Attorney Cornelius indicated there is a small issue regarding getting CAFMA registered for child support/spousal support through the clearing house. He believes it will be cleared up shortly.

Chief Freitag thanked the Board for allowing us the time to get these things accomplished.

## 6. ADJOURNMENT

Clerk Pettit made a motion to adjourn the meeting. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Pettit, Rutherford  
NAYS: None

Chairman Rutherford adjourned the meeting at 4:47 p.m.

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Clerk \_\_\_\_\_ Date \_\_\_\_\_