

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the Chino Valley Fire District will hold a meeting open to the public on Tuesday, May 17, 2016 at 5:00 p.m. The meeting will be held at Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC

Those wishing to address the Chino Valley Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct staff to review the matter or the matter may be placed on a future agenda. Individuals are limited to speak for three (3) minutes per person. The total time for Call to the Public shall be 30 minutes per meeting.

4. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve April 6, 2016 Special Session Minutes of Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Board Meeting
- B. Approve Regular Session Minutes - April 19, 2016
- C. Approve General Fund and Capital Reserve Financial Statements
- D. Approve Bond Debt Service Financials
- E. Approve Bond Fund 2007 Financials
- F. Approve Fire Protection Agreements - Buckley, Burton
- G. Discussion and Approve Cooperative Intergovernmental Agreement with Arizona State Forestry Division

5. CORRESPONDENCE

- A. Letters from the Public
- B. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

6. OLD BUSINESS

- A. Discussion and Possible Action Regarding Chino Valley Fire District Bonds

7. NEW BUSINESS

- A. Discussion and Approval to Purchase Portable Radios
- B. Discussion and Possible Action Regarding to Station 64, 238 N. State Route 89
- C. Discussion and Possible Approval of Tentative Fiscal Year 2016-2017 Budget
- D. Approve Amendment to Joint Policy J121 Policy Committee; Approve New Joint Policies J241 Temporary Appointment, J403 Leave Benefits; Remove Policy 350 Demotions Previously Replaced by Policy J243 Demotions
- E. Discussion and Possible Action Regarding Board Meeting Times

8. ADJOURNMENT

8555 E. Yavapai Road, Prescott Valley, Arizona 86314 - (928) 772-7711
If any disabled person needs any type of accommodation,
please notify the Chino Valley Fire District prior to the scheduled meeting time.



**CENTRAL YAVAPAI FIRE DISTRICT
BOARD OF DIRECTORS**

**CHINO VALLEY FIRE DISTRICT
BOARD OF DIRECTORS**

**CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
BOARD OF DIRECTORS**

SPECIAL SESSION MINUTES

APRIL 6, 2016

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Central Yavapai Fire District (CYFD) Board Chairman Rutherford called the Central Yavapai Fire District Special Session Board meeting to order on Wednesday, April 6, 2016 at 10:05 a.m. at Central Yavapai Fire District Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.

Central Yavapai Fire District Board Members Present

Board Chairman Steve Rutherford, Board Members ViciLee Jacobs, Darlene Packard, and Tom Steele

Board Clerk Bob Page arrived at 10:32 a.m.

Central Yavapai Fire District Board Members Absent

None

Central Yavapai Fire District Staff Present

Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Assistant III Laura Mowrer

Central Yavapai Fire District Legal Counsel Present

Attorney Nick Cornelius

Central Arizona Fire and Medical Authority Board Chairman Rutherford called the Central Arizona Fire and Medical Authority Special Session Board meeting to order on Wednesday, April 6, 2016 at 10:06 a.m. at Central Yavapai Fire District Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.

Central Arizona Fire and Medical Authority Board Members Present

Board Chairman Steve Rutherford, Board Clerk Julie Pettit, Board Members Darlene Packard, and Dave Dobbs

Board Members Bob Page arrived at 10:32 a.m.

Central Arizona Fire and Medical Authority Board Members Absent

None

Central Arizona Fire and Medical Authority Staff Present

Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Assistant III Laura Mowrer

Central Arizona Fire and Medical Authority Legal Counsel Present

Attorney Nick Cornelius

Chino Valley Fire District (CVFD) Board Clerk Dobbs called the Chino Valley Fire District Special Session Board meeting to order on Wednesday, April 6, 2016 at 10:06 a.m. at Central Yavapai Fire District Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.

Chino Valley Fire District Board Members Present

Board Clerk Dave Dobbs, Board Members Travis Bard and Julie Pettit

Board Member David McConnell arrived at 10:08 a.m.

Chino Valley Fire District Board Members Absent

Board Chair Cyndy Ducote

Chino Valley Fire District Staff Present

Fire Chief Scott Freitag

Chino Valley Fire District Legal Counsel Present

Attorney Nick Cornelius

Others in Attendance

Members of the public

2. PLEDGE OF ALLEGIANCE

CAFMA Board Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. CALL TO THE PUBLIC

CAFMA Chairman Rutherford opened the meeting for comments to all Boards.

No comments.

4. CHIEF'S REPORT INCLUDING PRESCOTT CITY COUNCIL MEETING UPDATE

Chief Freitag explained that the April 19 Board meeting will be held in Chino Valley. He explained that with the recommendation from Mark Stone, camera equipment has been purchased and should be available so that the April meeting can be recorded.

Chino Valley Fire District Board Member McConnell joined meeting at 10:08 a.m.

Chief Freitag stated that he and Chief Polacek attended the Prescott City Council meeting last night as their decisions will directly impact us next year. The City does not want to cut personnel, and they are preparing a public safety tax for the November ballot. Chief Freitag explained that he was not sure if that is to be used for paying PSPRS or used for payroll. Prescott Fire Chief Light has three positions that were frozen, and he just had three additional people leave for more stable job opportunities. He does not have authority to hire personnel at this point. There are also additional personnel seeking other employment opportunities. He also has three people in deferred retirement option plan (DROP) that will be retiring next fiscal year. Chief Freitag stated that at some point there has to be some hiring in order to keep the Prescott Fire Department open. They also have 2 employees on extended medical leave. Chief Freitag stated that Prescott is paying overtime every day and they still have to brown out stations. Last week they had to black out a station, because they could not find anyone to work.

Chief Freitag explained that the City Council wants to keep the Department open; it does not appear that they are shutting anything down at this point.

Chairman Rutherford stated that speaking for both Central Yavapai and Central Arizona Fire and Medical Authority Boards; we welcome the opportunity to discuss options with City officials in order to possibly solve some of these problems moving forward. He stated he has no idea what the solutions might be, but clearly, their decisions impact residents outside the City of Prescott.

Chief Freitag mentioned that he wanted to hear the Council Member's decisions firsthand instead of deciphering between the numerous stories out there. The City Council approved the purchase of self-contained breathing apparatus (SCBAs). Chief Light recommended a vendor other than the lowest bid in order to standardize the SCBAs with Central and Chino. Prescott has a 90/10 grant; therefore, out of the

\$480,000 purchase, the City only had to pay \$48,000. They unanimously approved the Scott Air-Pak which is also used by Central and Chino.

Chief Freitag mentioned that Central Yavapai loaned a person to Prescott Fire last week in order to keep a Prescott station open. Central had an extra person on an engine last week. Central paid for the person; it's similar to automatic aid; however, he explained that this is not a practice we want to get into on a regular basis.

Chairman Rutherford agreed that this should not be a standard practice.

Chief Freitag explained that we could consider an intergovernmental agreement to assist when the City is short staffed. The City would have access to our overtime list to staff their engine and then we would invoice them for services to recoup the cost.

5. NEW BUSINESS

A. Discussion and Possible Action Regarding Property and Building at 8603 Eastridge Drive – Prescott Valley, Arizona (Parcel 103-05-009P)

Chief Freitag mentioned that an administration facility plan has been on the capital replacement schedule for the past 10 years. The administrative staff no longer fits in the current building.

Chief Freitag explained the current situation with Administration currently working out of Station 53.

- All administrative staff has been moved to Station 53, because the Chino Valley office does not fit everyone.
- Placing some members in Chino Valley was insufficient; finance and human resources cannot be 30 miles apart.
- We have rented a portion of Chino Valley office to the State Forestry – This is a good source of revenue and it has also brought the Forestry resources to Chino Valle and the Prescott Basin area.
- Staff is cramped into Station 53 offices.
- During the strategic planning session the administrative offices were identified as a weakness.
- We have been working on a plan for 10 years; however, it has never been funded.
- The building was built in 1983 and houses administration and engine crews.
- It has been renovated at least 8 times.
- It was never designed for what we are using it for today; the building was not wired for all the computer systems.
- Renovations did not follow defined plans.

- There is a temporary wall constructed between the administrative manager's office and the human resource assistant's office.
- The HVAC system is no longer balanced for the building.

Chief Freitag explained our current challenges:

- There is limited space with 12 people currently.
- Infrastructure issues have come to light within the last month.
 - Limited electrical outlets in office
 - The electrical circuits are overloaded; lights dim and the computer shuts down when trying to print.
 - The sewer system is in need of repairs.
- We have no room to bring light-duty members in.
- Space is limited when board members come in to sign checks.
- The human resource assistant's office is the kitchen; therefore, it lacks privacy.
- There are no closed-door meetings because you can hear the conversations in the hallway.
- Fire Prevention is in a double wide trailer.
- Records are stored on and off site due to space limitations.
- There is only one conference room with limited meeting access.
- Servers are located in the finance manager's closet, so she is interrupted when the servers need to be worked on.
- The finance manager opens the server closet door to help warm her office as the HVAC system is inadequate.
- The Chief wears his coat all day.

Chief Freitag stated that the original plan was always to build something at the training center. It is a 10-year plan with \$2.1 million in the capital replacement budget for a building. The blue prints for the building was 23,000 square feet. A low estimate of a commercial building of this size would be \$4 million. To build a smaller building similar to what we are looking at would about \$3 million at \$200 per square foot. The building is listed on the capital plan; however it is not funded and is under estimated. The problem is we do not have \$4 million and we do not foresee a time when those funds will be available to construct a building.

Chief Freitag explained Plan B – look for an existing building. Within a few days Chief found a building located at 8603 Eastridge; located off of Navajo and Highway 69.

- Property is 14,035 square feet – good for long-term.
- It is currently listed for \$1.395 million / \$95 per square foot.
- We estimate renovation at about \$300,000 – \$350,000.

- There is a current lease of 8,000 square feet expiring at the end of this year.

Board Clerk Bob Page arrived at 10:32 a.m.

- There is an area that is not currently being used; however, it can be used for future expansion as needed. This area can be used for storage at this point.

Chief explained that he looked at other available buildings. One was less expensive, but was a strip mall that is occupied by tenants. It also did not fit our needs with the layout and traffic congestion. The other properties were two or three times more expensive. He also considered property in the Airport industrial area – either they did not fit or were more expensive and located in Prescott.

Chief Freitag explained that this is the only property that makes sense and he reviewed some of the items that needed to be renovated.

Chief Freitag explained that we are currently using 4,500 square feet and there is no space. There is no room for additional staff, filing cabinets, and it is not big enough as it is.

Chief Bliss explained that we have a little over \$10 million in the capital savings account under the Fire Authority. The capital replacement plan is a 10-year plan and it is critical that we maintain it for equipment/apparatus purchases. This account should be used to buffer capital purchases, not to make all the purchases. Without this purchase, the current capital plan we will see a leveling off of the balance at a little more than \$6 million. With the purchase the balance will be closer to \$4.8 million. Chief Bliss stated that he believes the lower balance is sustainable; however, we need to continue to monitor the capital reserve and shift the capital purchases more into the maintenance and operating budget as it was prior to the recession. The capital reserve should be used to prevent large spikes in the tax rate.

Chief Freitag mentioned that funds obtained from bonding must stay within that specific agency.

Chairman Rutherford explained that an administrative building has been discussed for the past several years, and if we move forward with the purchase, that will accelerate the need to look at the capital reserve account and determine how to replenish those funds.

Chief Freitag mentioned that staff also reviewed other items that are on the horizon such as the Prescott Regional Communications Center (PRCC). He

stated that we need to maintain a regional dispatch center, and that he is opposed to having our own dispatch center. When PRCC was created, there was a 10 year period in which to repay the capital costs; Central Yavapai paid that up front. Every year since, we have had to contact the City of Prescott and remind them that the District has already paid those costs. Chief Freitag stated that if there are capital expenditures, it would be easier to pay like the other partners. Central's expense is about 10% - 11%. There does not appear to be a large increase in these costs.

Chief Freitag mentioned there is a lot of talk statewide about the need for Certificate of Necessity for 911 transports. That large discussion is beyond the capital plan. That discussion would include the general plan, cost recovery, etc. This is on our radar as there is a point where private companies will not add ambulances even though the 911 call volume has increased. We are currently seeing 35-45 minute response times, and yesterday we waited 2 hours for an ambulance to arrive on scene.

Chief Freitag stated that radios need to be changed out, but they do not need to be purchased with capital replacement dollars if we can obtain a grant. However, grants are not always available. Some items are already in the capital reserve plan; we still need to review for the next 10 years.

Chief Freitag explained possible changes if the administrative building is purchased.

- Repurpose Station 53 to a wellness center
- Exercise equipment in the back of CYRTA can be move to Station 53 which opens additional space at CYRTA
- Other partnership discussions have begun for Station 53
- Move EMS Captain to administration as he needs to be with the administrative staff (opens office at warehouse)
- Move training chief into office at Warehouse – keeps him on training grounds and provides privacy
- Other possible partnerships for training facility for possible revenue for classroom construction
- Commits training grounds to training instead of adding administration to training grounds
- Creates additional multi-purpose classroom space at the new building

The sewer line at Station 53 needs to be replaced at some point; however, there is no place to move administration to while work is being completed. This is not an immediate need as part of the problem is the demand on the system.

Chief Freitag requested the Board to consider approving Chairman Rutherford to work with senior staff to start negotiations to purchase the property. If the Board decided, the intent would be to structure a contract starting under CYFD, because three months from now all money is going to be one pot. The contract would be written in a way that would allow CYFD or a player to be named later so that closing could take place after July 1 in the name of CAFMA without having to transfer everything over as we are doing with the other properties.

Chief Freitag explained that the current lessee is leasing 8,000 square feet for \$3,500 a month, and they would like to extend that lease which expires at the end of the year. We need to consider the agreement prior to the current owner entering into another agreement with the lessee. The owner would prefer to sell instead of lease.

Chief Freitag mentioned that Chairman Rutherford viewed the property with him as Chairman Rutherford has a background in construction. The building is 14,000 square feet with 8,000 currently being leased through the end of the year. If we purchase the building, we collect revenue from lease for six months and place those funds into the capital reserve fund for build-out. The 4,000 feet of office space needs to be renovated including securing the lobby and moving walls. The floorplan needs changes and communications needs to be installed. We are currently using 4,500 square feet with administration and prevention offices. We also have people in other locations. We would use about 10,000 for office space to fit everyone. There is a multipurpose room that could serve as a Board room and classroom. We would use about 10,000 square feet and then there is about 4,000 to expand into that could be used for storage.

Board Member Steele asked if the 4,000 square feet could be used as a revenue source and brought up the option of having a mortgage on the property. Chief Freitag stated that this area would require AC and electrical panels at a substantial cost in order to lease. We may be able to store the parade engine in this area.

Attorney Cornelius explained that state statutes place limitations on the type of business and leasing activities the District can be involved in.

Chairman Rutherford mentioned that if the District could rent this space as is, the revenue would be very minimal. He questioned why we would want to pay interest on a mortgage if we have money sitting in the bank. There would also be origination fees, appraisals, etc. if a loan was obtained. Paying with cash gives us the opportunity for a quick close which might be of interest to the owner.

Board Member Steele voiced concern related to rebuilding the capital reserve balance over the next 10 years. Chairman Rutherford suggested creating a line item in the budget to replenish the capital reserve account.

Board Member Pettit stated she would rather not be locked into a mortgage. She asked if the purpose of the discussion is to give Chairman Rutherford the authorization to move forward in discussion. Chief Freitag answered, "Yes". Board Member Pettit also confirmed that after speaking with the seller, options would be brought back for final decision and analysis.

Chairman Rutherford stated he believes staff should take the lead and if that is the direction the Boards would like to go, he would be happy to be an advisor/consultant as he has experience in this area. He stated there are a number of safeguards that need to be included: 1) An assignment ability of the buyer; who is the buyer going to be? We may negotiate on behalf of CYFD, but we know this is really a CAFMA decision. 2) Any offer we would make would be subject to approval by the appropriate Boards. He stated they have no authority to enter into an agreement that says this is final; it has to be approved by the Board(s). He asked if there was any reason that this purchase could not be completed prior to July 1 by Central and then conveyed to CAFMA as all the other real property is going to be done.

Attorney Cornelius stated a straight forward transaction.

Chairman Rutherford confirmed that if there were some advantage to a quick closing, that option exists. Attorney Cornelius stated that legally there is no impediment to proceeding now.

Chief Freitag stated he is working with Pioneer Title on transferring the other property as of July 1, 2016. He mentioned that Attorney Cornelius is preparing the resolution that states the Board's authority.

Chief Freitag mentioned that Chino Valley Fire District owns property on Highway 89 that they have leased to an upholstery business as it was not suitable for District needs. He recommended that the Board consider selling this property. Lease is good through 2017 with the lessee having the first right of refusal. It is possible that someone else could purchase the property and honor the lease. The Town of Chino Valley is interested in this property. Those dollars would assist with some renovations or could help replenish a portion of the capital reserve account.

Board Member Steele asked if the capital reserve funds are separated between Central Yavapai and Chino Valley? Chairman Rutherford stated they are separate today, but will be combined July 1. Chief Freitag confirmed that there is \$2.5 mil in Chino Valley's and \$8 mil Central Yavapai's capital reserve.

Board Member McConnell asked what the recommendation was from Standards and Poor's Rating Service (S&P) for the capital reserve account. Chief Tharp stated it is 15% of maintenance and operating (MO) budget. That is pretty minimal at about \$3 mil. He stated that he does not believe anyone is comfortable with that number on a \$22 mil operating budget. Discussions continue on how to replenish the money that is being expended from the capital reserve account.

Board Member McConnell stated that remodeling Station 53 is not a good idea. He asked about parking capability. Consensus is that the building does have adequate parking.

Board Member Steele asked if the renovation quote included data lines for networking. Chief Freitag stated that the estimate was for a modern office. Chairman Rutherford explained that the building has a networking room and all the cabling infrastructure was installed around 2003.

Chief Freitag stated that if we move forward with the building, we will have to create a request for proposal for multiple contractors to bid the renovations. Technical Services may also be able to perform some of the work.

Chief Tharp mentioned that our network is connected through microwave hops versus underground cabling.

Chief Bliss mentioned that Merit Technologies to assist with the networking.

Chairman Rutherford mentioned that the building next door, old Copper State building, sold for \$96 per square foot. This building is similar in construction, but smaller, and does not contain as high of quality improvements as the proposed property. The old Midas building across the street sold a few months ago at \$76 per square foot. It was a garage and not many improvements. The proposed building has some high quality improvements. The property is listed at the right price, we are hoping for a lesser selling price.

Central Yavapai Fire District Board Clerk Page made a motion to move forward with negotiations on the purchase of 8603 E. Eastridge Drive in Prescott Valley. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

Central Arizona Fire and Medical Authority Board Member Page made a motion to move forward with negotiations on the purchase of 8603 E. Eastridge Drive in

Prescott Valley. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Page, Pettit, Rutherford
NAYS: None

Chino Valley Fire District Board Member Pettit made a motion to move forward with negotiations on the purchase of 8603 E. Eastridge Drive in Prescott Valley. Board Member McConnell seconded the motion. MOTION CARRIED

AYES: Bard, Dobbs, McConnell, Pettit
NAYS: None

Chairman Rutherford reiterated that all that was approved today is to move forward with negotiations. It is our intent that we will have a contingency in the contract that needs to come back to the appropriate boards for approval.

The meeting was temporarily recessed at 11:32 a.m. for lunch.

The meeting was reconvened at 11:48 a.m.

B. 2017 Budgets for Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority

Chief Bliss provided Chino Valley Fire District financial history explaining that the basic maintenance and operating (M&O) budget peaked, had a drop, and is projected to increase over time along with their tax collection. He pointed out that there is a gap between taxes collected and the M&O budget, by itself, is not a problem. We are seeing the same happen with Central Yavapai. There has to be other revenue to make up the different. The total budget is the M&O plus contingency plus capital. The spikes are for equipment purchases that need to be made regardless of the Fire Authority.

The problem with the Chino Valley budget when it was analyzed last year was that the M&O expenses exceeded the tax revenue. Therefore, money had to be spent from the savings account, and that is not sustainable long term. The M&O has not decreases in the 2016 budget to meet revenue. This was primarily a result of cutting three positions. Chief Bliss stated that as of today, Chino Valley is spending what they are bringing in.

Chairman Rutherford clarified that the only way to increase the tax collection is through growth and net assessed value; the tax rate is at full capacity.

Chief Bliss state that the M&O is below revenue; however, there is no margin for error. Chino is stable.

Chief Bliss explained that Central Yavapai's tax collections are below M&O. The difference is being made up with the Fire District Assistance Tax (FDAT). For years, we were very close on tax collections and the M&O. For a while we were collecting a lot more to allow for savings with the anticipated economic recession. He mentioned that it is important that there is a closer relationship between taxes and M&O and that the tax rate is steady.

Central Yavapai is projecting a tax rate of \$2.69 as a standalone agency before the rate starts to decline. With the Fire Authority, we believe we can keep the tax rate lower.

Chief Tharp confirmed that we are not to the peak tax rate yet. We are trying to save the taxpayer money; however, the tax rate is still going to increase over the next few years as we are still trying to recover from the economic downturn. In 2020, we anticipate the tax rate to start leveling and come down. The rate will not peak as high as originally anticipated and the break over point is still in the range of that was originally forecasted around 2020.

Chairman Rutherford mentioned that a few years ago, the projection for 2020 was within 90% of the legal maximum tax rate.

Chief Tharp mentioned that prior projections had the tax rate at \$3.20 by 2020 with only \$1.1 mil in the capital reserve account.

Chief Tharp stated that Central Yavapai has about 17 years left to pay for the bonds that were refunded in 2013. We have about 8 years to pay off the 2005 bonds if we do not refinance them. The current bond tax rate for Central Yavapai is about \$.22; Chino Valley's rate is about \$.42. The bond tax rate fluctuates as the net assessed valuation changes. The bond tax rate has leveled off the last two years for both Districts. Chief Tharp stated that the Central Yavapai bond tax rate needs to be lowered, because we are carrying too much money forward.

Board Member Steele asked for an update on the public safety retirement system (PSPRS). Chief Freitag stated that there is no change until July 1, 2017 and only if it passes by the voters in May. We are not accounting for any PSPRS changes in this budget.

Chief Bliss stated that we are anticipating an increase in PSPRS, because if there are changes, it will only be for new hires. He explained that the advantage of the Fire Authority is not that taxes are going down; the advantage is that they will not be raised as much.

Chief Bliss provided the Central Arizona Fire and Medical Authority budget projections and stated that with combining the two Districts we continue the stable projections of tax levy growth and budget. The Chino Valley tax rate will stay at \$3.25 for a while. Central Yavapai's rate peaks at \$2.60 and then starts to decrease. He explained that with last year's net assessed valuation increases of 2.6% for Chino and 2.53% for Central Yavapai, it gave the impression that both Districts were growing at the same rate. When we received the values this year of 1.86% for Chino and 4.86% for Central, we contact the County Assessor's Office and found out that the County has a two-year cycle for assessments. One year typically has an increase and the following year is more flat. The projections over ten years are similar; however, there are differences year-to-year. The capital reserve fund should be used to assist in balancing these differences.

Chief Freitag mentioned that the District's assessments are on opposite cycles; therefore, when Central Yavapai has a flat year, Chino has an increase. This is a benefit under the Fire Authority.

Chairman Rutherford reiterated that the capital reserve account should be utilized to balance the levy amount.

Chief Tharp explained that The County Assessor's office does not have enough staffing to assess property every year; therefore, the fluctuation of the valuations. He will be assisting the County in creating an educational video to be utilized by other agencies.

Chief Bliss mentioned that we need 4-6 years of data before we can make adequate projections.

Chief Bliss stated that the Chino's budget is now formatted to match Central Yavapai's budget; therefore, there are a lot of blank areas.

Some of the detail included in the Chino Valley budget is as follows:

- M&O budget increase of \$15,000 or .38%
- Reduction of 3 positions \$86,000
- Increase to overtime budget \$12,000
- PSPRS increase
- Health insurance increase
- Dispatch increase
- Radio replacement

Chief Bliss mentioned that the Chino Valley and Central Yavapai budgets are for comparison purposes. We will not be asking for approval of the individual budgets.

- Chino's capital is up significantly with the purchase of Type 1 and Type 3 engines that are funded by the bond.
- The contingency fund went from 2.7% to 5%
- Tax levy is up \$66,500

Chief Bliss recommended Board members review budget line by line and bring their questions back to the April 19 Board meetings.

Central Yavapai budget changes include:

- M&O increased by \$546,205 or 3.73%
- PSPRS increase of \$150,000 put us over the 2% - 2.5% goal
- Wage increases reduced to 2.5% annually
- Overtime and fuel costs have been reduced
- Added new administrative manager
- Health insurance increase \$70,000
- Normal wage scale increases (1/2 as much as it would have been)
- Overtime \$40,000 increase due to injuries and expenses with employing people
- Board elections
- Contingency remains at 5% but increased with increase in M&O
- Capital spending slightly decreased

Chief Bliss explained that the budget does not include the purchase of the administrative building. Some of the detailed line items have been combined into a larger single item as the individual program managers are responsible to keep track of their detailed purchases. He informed the Board that they may request specific accounts detailed.

Chief Tharp stated that each program manager is required to provide a detailed list of their entire program every three years. He confirmed that detailed ledgers are available if requested.

Chief Bliss stated that Chino and Central compare costs over last 4 years and the Fire Authority only compares the costs for 2016-2017 to the Districts.

Chief Bliss explained that we have to increase our tax collections for Central Yavapai, as a stand-alone agency, by \$931,000 or (7.01%) over last's budget. This means that the taxpayer will see a 7.01% increase on their tax bill. The cost only increased approximately \$500,000; the difference is from a decrease in revenue from the SAFER Grant and we are not spending as much from the capital fund. He explained that we have to maintain the capital fund by spending less.

Board Member Jacobs excused herself from the meeting at 12:39 p.m.

Chief Freitag explained that we need to educate the public once the budget is finalized. Board Member Packard also mentioned that if we purchase the administrative building that should also be included in the education.

Chief Bliss mentioned that if we purchase the administrative building that capital reserve account balance will be affected, not the M&O budget. The Central Yavapai stand-alone budget has a tax rate of \$2.53 which is an increase of just over \$.05.

Chief Bliss stated that the CAFMA draft budget will be presented in May and once approved, it cannot be increased.

Chief Bliss explained that if the administrative building is purchased after July 1, we should try to include it in the budget. We need to make a decision prior to the May meeting whether to include it in the budget. If Central Yavapai purchases the property prior to July 1, it would not be included in the budget. If the purchase is included in the draft budget, it can be removed prior to final budget approval. There will be matching revenue for the purchase, so the purchase will not affect the tax rate.

Chairman Rutherford asked if the District can make the real estate purchase as it is not in the budget.

Chief Bliss stated that there is a contingency fund of \$732,000; however, that would not cover the entire purchase. Chief Tharp stated that the Central Yavapai Board would have to approve the expenditure from the contingency fund.

Attorney Cornelius stated that the Board could approve the expenditure from the contingency fund; however, not in excess of the contingency fund even though it might be in the capital reserve fund. Attorney Cornelius will verify the legal requirements.

Chief Bliss will add the administrative building purchase into 2017 budget with matching revenue.

Chief Tharp mentioned that the capital expenditure account balance needs to be reviewed. We had budgeted \$1.2 mil; we had approval to purchase a hazmat vehicle with the City of Prescott and a Type 1 engine. Money may be moved to different accounts; however, the District cannot expend more than the total budget.

Chief Bliss reviewed the Central Arizona Fire and Medical Authority (CAFMA) budget. The comparison is between the Fire Authority and the standalone District budgets.

Chairman Rutherford mentioned there is a \$405,000 savings with moving to the Fire Authority. Chief Bliss mentioned that \$377,000 is M&O expenses.

Chief Bliss provided a sample of items in which we have a savings under the Fire Authority:

- Health insurance -\$70,000
- PSPRS -\$75,000
- Overall personnel costs savings -\$115,637
- Chino pays \$45,000 to Central Yavapai for fire marshal (wash)
- Chino tax rate stays the same \$3.2492
- Central Yavapai has a lower tax rate \$2.5138 (\$-0.0236 over stand-alone)

Chief Bliss mentioned that there is a line item for records management software in the IT capital budget. This program would combine training, occupancy, staffing, etc.

Chief Freitag explained that the current reporting system will be unusable in a few years unless we spend over \$40,000 for an upgrade, and we have had system failures with previous upgrades.

Chief Freitag explained that the Chino and Central Yavapai budgets are attached to the CAFMA budget as they are in support of the CAFMA budget. Chino and Central budgets cover legal and election expenses along with the transferring of funds to CAFMA.

Chief Bliss mentioned that the CAFMA Board will need to approve the CAFMA budget and we will also need approval from the Chino and Central Boards for their smaller budgets. The draft budget will be presented April 19 with the tentative budgets being presented at the May meeting. The budget cannot be increased once the tentative budget is approved. The final budget will be presented for Board approval in June.

Board Member Pettit commended staff on an excellent job. Chairman Rutherford also echoed appreciation.

6. ADJOURNMENT

Central Yavapai Fire District Board Clerk Page made a motion to adjourn. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Packard, Page, Rutherford, Steele
NAYS: None

The Central Yavapai Fire District Board meeting was adjourned at 1:13 p.m.

Central Arizona Fire and Medical Authority Board Member Page made a motion to adjourn. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Dobbs, Packard, Page, Pettit, Rutherford
NAYS: None

Central Arizona Fire and Medical Authority Board meeting was adjourned at 1:13 p.m.

Chino Valley Fire District Board Member Pettit made a motion to adjourn. Board Member Bard seconded the motion. MOTION CARRIED

AYES: Bard, Dobbs, McConnell, Pettit
NAYS: None

Chino Valley Fire District Board meeting was adjourned at 1:13 p.m.

Central Yavapai Fire District	Date
Bob Page, Board Clerk	

Central Arizona Fire and Medical Authority	Date
Julie Pettit, Board Clerk	

Chino Valley Fire District	Date
Dave Dobbs, Board Clerk	

CHINO VALLEY FIRE DISTRICT
FIRE BOARD
REGULAR SESSION

April 19, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chairperson Ducote called the Chino Valley Fire District Fire Board meeting to order on Tuesday, April 19, 2016 at 5:42 p.m. at the Chino Valley Fire District, Administration Classroom, 1133 W. Road 3 North, Chino Valley, Arizona.

Members Present: Board Chairperson Cyndy Ducote, Board Clerk Dave Dobbs, Board Members Julie Pettit, Travis Bard, and Dave McConnell

Members Absent: None

Staff: Fire Chief Scott Freitag, Assistant Chief of Logistics and Planning Scott Bliss, Administrative Assistant III Laura Mowrer

Others in Attendance: Attorney Nick Cornelius

2. PLEDGE OF ALLEGIANCE

Chairperson Ducote led the recitation of the Pledge of Allegiance.

3. CALL TO THE PUBLIC

Chairperson Ducote opened the meeting for public comment.

There were no comments from the public.

4. CONSENT AGENDA

- A. Approve Regular Session Minutes of March 15, 2016
- B. Approve Executive Session Minutes of March 15, 2016
- C. Approve General Fund and Capital Reserve Financial Statements
- D. Approve Bond Debt Service Financials
- E. Approve Bond Fund, 2007 Financials
- F. Approve Fire Protection Agreement - Herman

Board Clerk Dobbs made a motion to approve the Regular Session minutes of March 15, 2016, approve Executive Session minutes of March 15, 2016, approve General Fund and Capital Reserve financial statements, approve Bond Debt Service financials, approve Bond

Fund 2007 financials, and approve Fire Protection Agreement for Herman. Board Member McConnell seconded the motion. MOTION CARRIED

AYES: Bard, Dobbs, Ducote, McConnell, Pettit
NAYS: None

5. CORRESPONDENCE

A. Letters from the Public

Chief Freitag mentioned the letter that he received from the accreditation agency. They approved Chief Freitag's renewal of his Chief Fire Officer designation. He explained that he had to meet certain standards for the renewal.

B. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire District and the status and progress relating thereto

Chief Freitag informed the Board that we are moving forward with the purchase of the property on Eastridge in Prescott Valley. He explained that the item was not before this Board, because it was determined at the last meeting that if we were able to close the deal prior to July 1, that Central Yavapai would fund the purchase. Chief Freitag stated that Central Yavapai's Board approved the contract as it is. The Central Arizona Fire and Medical Authority's Board then reviewed the contract because the expenditure will be split between two fiscal years. The final payment of \$250,000 is due between July and August; the seller is carrying this without interest for three months.

Chief Freitag stated that the District has received almost full payment for last year's wildland season; as of about eight weeks ago, we were due about \$900,000. The State Forester is reimbursing the local fire agencies prior to reimbursing themselves. Chief Freitag expressed his appreciation of the payments.

Senate Bill 1244 (Prompt Pay) has passed the House; however, it has to go back to the Senate because it was amended. It should be heard this week. It passed 56 to 3 out of the House with the amendments and that included an emergency clause. Therefore, it will be effective immediately as long as it passes in the Senate and the Governor signs.

6. OLD BUSINESS

A. Discussion and Possible Action Related to State Forestry Intergovernmental Agreement

Attorney Cornelius explained that we just received the agreement and the letter attached is dated March 23, 2016. Language is included to cover the District's concerns. This appears to be the final version; however, the agreement is between the State Forestry and Central Arizona Fire and Medical Authority. We were expecting agreements for the separate Districts.

Attorney Cornelius stated that the Board has the authority to approve a Board Member to execute the revised document.

Board Member Pettit made a motion to accept the contract with corrections and authorize Chair Cyndy Ducote to execute the contract when corrected. Board Clerk Dobbs seconded the motion. MOTION CARRIED

AYES: Bard, Dobbs, Ducote, McConnell, Pettit

NAYS: None

7. NEW BUSINESS

A. Presentation and Discussion of Fiscal Year 2016-2017 Draft Budget

Chief Bliss informed the Board that this meeting is to review the draft budget; we have had the work/study session. He reviewed the financial projections and explained that the collected taxes and maintenance and operating (M&O) costs are in alignment with a stable projection. He explained that the spike next year is due to the purchase of new engines. Chief Bliss explained that the collected revenues were below the M&O budget at one point indicating the District was spending more than what was collected. This year we have collected taxes equal to spending and going forward the collections are above spending.

Chief Freitag explained that while we have made financial corrections, any hiccup at all and the numbers go in the other direction. It will take some time to recover, and the Fire Authority provides a cushion. The loss of three fulltime firefighter positions caused staffing and overtime issues. We hope to be able to apply for a SAFER Grant over the next two or three years under the Fire Authority to replace those three positions.

Chief Bliss confirmed that the margin between tax collections and expenditures is still extremely thin. He explained that the Fire Authority projections are stable; it is normal to have a gap between tax levy and M&O. However, we want to make sure the gap is being covered by other revenue sources.

Chief Bliss stated that the Chino Valley tax rate will be stable at \$3.25. Once we have more data, we can extend our projections, and hopefully start reducing the tax rate.

Chief Freitag mentioned that Chino Valley is working on infrastructure, and they are talking with the City of Prescott regarding the water system. There are other buildings projected; however, the water issue will be significant. We still have tight margins for the next three to five years, but anticipate some improvements.

Board Member Bard stated that the changes will be very slow.

Chief Bliss stated that the draft budget presented at the work/study session is unchanged; however, there are five items that will affect the budget:

1. CYFD's SAFER Grant revenue is slightly higher than anticipated.
2. Chief Freitag's contract negotiations.
3. New administrative building.
4. Portable radios that are nearing their end of life.
5. Prescott Regional Communications Center (PRCC) dispatch costs. (\$23,000 increase)

The PRCC costs will affect the tax rate; however, the other items should not.

PRCC dispatch costs are billed according to their monthly expenses. This amount is higher than anticipated as they had not been billing for some of their expenses.

Chief Freitag stated that at today's PRCC meeting the focused was on the recent invoices that we had received. The items billed were for expenses that had not been budgeted, and they were listed as capital expenditures. It was determined that these charges were operating expenses. Prescott's leadership apologized for not being more upfront. Chief Freitag confirmed that the projected budget would be reviewed for accuracy so we could budget accordingly.

Chief Bliss explained that the contract is written so that the costs are divided amongst the partners according to their percentage of calls. The contract does not specify an amount. He mentioned that we are paying about \$38 per call and that is fairly reasonable.

Board Member Pettit asked if we are receiving the service we should be.

Chief Freitag stated that Chief Polacek has been appointed as the fire liaison with PRCC; that position had been held by Prescott. Some of the issues related to service include employee turnover due to low salaries and the inadequate computer aided dispatch (CAD) system. PRCC is currently down five positions.

Chief Polacek confirmed that they are also losing another position; they are in the hiring process. We have not had full staffing in dispatch for the past two years. Chief Polacek stated that they are trying to fix the problems; they are considering new processes and should see improvements with the new CAD system.

Chief Freitag mentioned that Chair Ducote and Central Yavapai Chair Rutherford signed a joint letter to Prescott's Mayor supporting a fifth supervisor position. The current four supervisors are required to answer phones, dispatch calls, and supervise. This does not work. The fifth supervisor will be a 40-hour person that will oversee the department, focus on training, and deal with questions and concerns. This will be a long process; however, Chief Freitag stated that there has been a lot progress since he started with

the hiring of an IT director that oversees software and other personnel changes. He stated there is more consistency and accountability.

Chief Bliss mentioned that CAFMA will have the large budget, and the Chino Valley Board will be asked to approve only the Chino Valley budget. However, the Chino Valley Board should also review the CAFMA budget. The tentative budget will be presented for approval at the May meeting and then the final budget will be on the June agenda.

- B. Approve Policy Changes: New Policy J115 Rules of Engagement for Structural Fire Fighting and the Acceptability of Risk; New Policy J160 Ethics; New Policy J200 Hiring and Promotional Replacing 105 Recruitment, Hiring, and Promotional Selection; New Policy J202 Testing Replacing 345 Promotions; New Policy J203.5 DUI Second Chance; New Policy J212 Reserve Auxiliary Staffing; New Policy J221 Full Time Firefighter Preliminary I Promotional I Probationary Requirements; New Policy J222 Engineer Preliminary I Promotional I Probationary Requirements; New Policy J610 Performance Evaluations Replacing 340 Performance Reviews; New Policy J700 Station Management Replacing 239 Housekeeping and Basic Maintenance; New Policy J705 Minimum Staffing; New Policy J715 Operations Daily I Weekly Routine and Miscellaneous Duties

Chief Freitag explained the background and development of new Policy J203.5 DUI Second Chance and stated that the Union President was in attendance if anyone had questions. He mentioned there were a couple DUI issues in Battalion 3. Due to liability related to member's driving requirements, he stated that it is likely we will not be able to retain them as employees. He confirmed these are first-time misdemeanor DUIs. He stated that we didn't feel a first-time misdemeanor DUI rises to the level of criminal activity to preclude someone from being a firefighter again; however, it does preclude the person from working for a time.

Chief Freitag explained that this policy was drafted after reviewing the legal process, liability issues, District policy, and discussions with Labor/Management. The policy allows for an employee who was terminated for a first offense misdemeanor DUI to apply for rehire to an open entry-level firefighter position within 24 months of their termination if all requirements have been met including no longer being an insurance liability without having to participate in the normal testing process. Their previous work history will also be taken into consideration. This person would take precedence over a current hiring list; however, there is no guarantee of hiring. Chief Freitag confirmed that the insurance company stated that if the employee is in any type of driving position and has an accident within 18 months of the incident date, the insurance company could cancel the District's insurance policy. He mentioned that the agency is not large enough to allow for non-driving members.

Chief Freitag mentioned that he is aware of another agency that had this issue. They developed a similar policy, the employee was able to be rehired, and he is now one of

their most outstanding performers. Additionally, he teaches their alcohol awareness program for their new recruit academy.

Union President Jared Beard mentioned that all avenues were reviewed. He stated that even though not all employees were in agreement this was the best option available.

Attorney Cornelius confirmed that upon re-hire all previous employment documents would still remain in their current personnel file. He also reiterated that the member would be hired at an entry-level position.

Chief Freitag stated that we cannot take on additional liability, and we do have Garrity process in place.

The Board discussed the process if someone is cleared from all wrong doing which is not part of this policy.

Chief Freitag explained the costs associated with retaining an employee in a limited capacity during the investigation process.

Chief Freitag mentioned that the rest of the policies are basic updates moving them into joint policies.

Board Member Pettit confirmed that we are not opening doors to other types of charges.

Chief Freitag confirmed that this is a very narrow policy based only on a first-offense misdemeanor alcohol related DUI charge.

Attorney Cornelius confirmed that this policy is for misdemeanor charges, not felonies. The DUI charge is a criminal offense; however, there are no further charges involving injury to property or persons.

Board Clerk Dobbs made a motion to approve all policy updates. Board Member McConnell seconded the motion. MOTION CARRIED

AYES: Bard, Dobbs, Ducote, McConnell, Pettit

NAYS: None

8. ADJOURNMENT

Board Member Pettit made a motion to adjourn. Board Clerk Dobbs seconded the motion. MOTION CARRIED

AYES: Bard, Dobbs, Ducote, McConnell, Pettit

NAYS: None

Chairperson Ducote adjourned the meeting at 6:37 p.m.

Date

Dave Dobbs, Board Clerk

DRAFT

Chino Valley Fire District
Income Statement
(Original Budget to Actual Comparison)
For the period of 4/1/2016 Through 4/30/2016

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>									
Real Estate Tax	10400000000	\$903,606.04	\$0.00	\$903,606.04	0.0 %	\$3,220,512.05	\$3,411,431.00	\$(190,918.95)	(5.6)%
Fire Protection Contracts	10400100000	145.39	0.00	145.39	0.0	71,253.57	59,000.00	12,253.57	20.8
Drake Fire Contract	10400200000	0.00	0.00	0.00	0.0	6,875.87	0.00	6,875.87	0.0
Personal Property Tax	10410000000	7,270.12	0.00	7,270.12	0.0	83,471.11	69,621.00	13,850.11	19.9
Fire District Assistance Tax	10420000000	35,415.68	0.00	35,415.68	0.0	257,753.36	313,900.00	(56,146.64)	(17.9)
State of AZ/Off-District Fires	10480000000	346,309.00	0.00	346,309.00	0.0	454,308.60	150,000.00	304,308.60	202.9
Interest Income-General Fund	10490000000	627.33	0.00	627.33	0.0	9,758.77	6,000.00	3,758.77	62.6
Rebates/Refunds	10500000000	0.00	0.00	0.00	0.0	7,566.13	2,000.00	5,566.13	278.3
Misc. Revenues	10510000000	32.38	0.00	32.38	0.0	2,654.02	0.00	2,654.02	0.0
CYFD JMA Expense Reimbursement	10511300000	2,500.00	0.00	2,500.00	0.0	10,000.00	10,000.00	0.00	0.0
Station 61 lease	10551000000	0.00	0.00	0.00	0.0	12,000.00	0.00	12,000.00	0.0
Station 64 Lease Revenue	10585500000	612.00	0.00	612.00	0.0	6,120.00	7,200.00	(1,080.00)	(15.0)
CYFD Training Center Classes	10590000000	0.00	0.00	0.00	0.0	15,500.00	0.00	15,500.00	0.0
Net Revenues		\$1,296,517.94	\$0.00	\$1,296,517.94	0.0 %	\$4,157,773.48	\$4,029,152.00	\$128,621.48	3.2 %
<u>Program Expenses</u>									
Salaries/Admin	10610010000	\$14,999.62	\$0.00	\$(14,999.62)	0.0 %	\$130,756.86	\$202,849.00	\$72,092.14	35.5 %
Salaries/Operations	10610030000	141,147.56	0.00	(141,147.56)	0.0	1,659,194.57	1,976,505.00	317,310.43	16.1
Special Detail/CRMD/Spec Event Assign Pa	10610320403	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Special Detail / OPS	10610330000	3,662.50	0.00	(3,662.50)	0.0	20,703.75	0.00	(20,703.75)	0.0
Vacation/ Sick Leave Buy Back	10610530000	11,392.07	0.00	(11,392.07)	0.0	65,283.50	25,000.00	(40,283.50)	(161.1)
Retro O.T./Operations	10611030000	0.00	0.00	0.00	0.0	6,733.68	0.00	(6,733.68)	0.0
Overtime and Special Duty	10611048000	0.00	0.00	0.00	0.0	60.49	1,000.00	939.51	94.0
FLSA Pay	10611130000	10,053.00	0.00	(10,053.00)	0.0	115,560.72	45,142.00	(70,418.72)	(156.0)
Shift O.T./Admin	10611210000	37.56	0.00	(37.56)	0.0	51.92	0.00	(51.92)	0.0
Shift O.T./Operations	10611230000	8,397.07	0.00	(8,397.07)	0.0	74,530.06	50,000.00	(24,530.06)	(49.1)
Off District Wildland Fires	10611431000	0.00	0.00	0.00	0.0	215,457.27	120,000.00	(95,457.27)	(79.5)
Training Captain OT	10611535000	0.00	0.00	0.00	0.0	135.87	0.00	(135.87)	0.0
ASRS Retirement	10612910000	650.13	0.00	(650.13)	0.0	5,529.06	9,297.00	3,767.94	40.5
PSPRS Retirement	10613030000	31,340.76	0.00	(31,340.76)	0.0	351,449.46	443,058.00	91,608.54	20.7
Fire Chief 401(A)	10613210000	1,691.14	0.00	(1,691.14)	0.0	17,752.48	21,984.00	4,231.52	19.2
State Comp Insurance/Admin	10615010000	72.29	0.00	(72.29)	0.0	206.81	5,489.00	5,282.19	96.2
Workers Comp/Prevention	10615020000	0.00	0.00	0.00	0.0	0.00	44.00	44.00	100.0
Worker's Comp Insurance	10615030000	21,161.92	0.00	(21,161.92)	0.0	63,939.89	96,432.00	32,492.11	33.7
Workers Comp-Fleet	10615048000	0.00	0.00	0.00	0.0	0.00	44.00	44.00	100.0
Unemployment Insurance/Admin	10617010000	0.00	0.00	0.00	0.0	907.98	112.00	(795.98)	(710.7)
Unemployment Insurance/OPS	10617030000	65.60	0.00	(65.60)	0.0	5,816.27	1,233.00	(4,583.27)	(371.7)

Chino Valley Fire District
Income Statement
(Original Budget to Actual Comparison)
For the period of 4/1/2016 Through 4/30/2016

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Social Security Exp/Admin	10618010000	875.35	0.00	(875.35)	0.0	9,523.74	12,577.00	3,053.26	24.3
Social Security-Fleet	10618048000	0.00	0.00	0.00	0.0	0.00	62.00	62.00	100.0
Medicare / Admin	10618110000	204.72	0.00	(204.72)	0.0	10.87	2,941.00	2,930.13	99.6
Medicare tax-Prevention	10618120000	0.00	0.00	0.00	0.0	0.00	15.00	15.00	100.0
Medicare / OPS	10618130000	2,422.31	0.00	(2,422.31)	0.0	30,161.89	32,141.00	1,979.11	6.2
Medicare-Fleet	10618148000	0.00	0.00	0.00	0.0	0.00	15.00	15.00	100.0
Post Employment Health Plan	10618530000	1,806.06	0.00	(1,806.06)	0.0	21,803.86	21,397.00	(406.86)	(1.9)
Medical Insurance./Admin	10619010000	1,656.83	0.00	(1,656.83)	0.0	10,317.51	15,372.00	5,054.49	32.9
Medical Insurance/OPS	10619030000	13,949.16	0.00	(13,949.16)	0.0	144,680.31	174,216.00	29,535.69	17.0
Health Insurance Assistance/Admin	10619110000	0.00	0.00	0.00	0.0	1,576.47	0.00	(1,576.47)	0.0
Health Insurance Assistance/OPS	10619130000	3,526.46	0.00	(3,526.46)	0.0	51,854.73	37,821.00	(14,033.73)	(37.1)
PEHP - Admin	10619210000	0.00	0.00	0.00	0.0	(17,211.08)	0.00	17,211.08	0.0
PEHP -OPS	10619230000	0.00	0.00	0.00	0.0	17,153.91	0.00	(17,153.91)	0.0
Dental Insurance/Admin	10619510000	682.69	0.00	(682.69)	0.0	2,807.14	1,999.00	(808.14)	(40.4)
Dental Insurance/OPS	10619530000	6,225.89	0.00	(6,225.89)	0.0	24,974.22	23,703.00	(1,271.22)	(5.4)
Vision Insurance - OPS	10619630000	0.00	0.00	0.00	0.0	(230.86)	0.00	230.86	0.0
Life Insurance/Admin	10619810000	42.90	0.00	(42.90)	0.0	371.80	515.00	143.20	27.8
Life Insurance/OPS	10619830000	486.20	0.00	(486.20)	0.0	4,933.50	5,834.00	900.50	15.4
Employee Assistance Program	10642030000	0.00	0.00	0.00	0.0	197.20	0.00	(197.20)	0.0
Total Program Expenses		\$276,549.79	\$0.00	\$(276,549.79)	0.0 %	\$3,036,995.85	\$3,327,797.00	\$290,801.15	8.7 %
Fund Raising Expenses									
In House Dupl & Prtg / Admin	10620510000	\$73.02	\$0.00	\$(73.02)	0.0 %	\$2,318.98	\$3,500.00	\$1,181.02	33.7 %
Fuel (Diesel & Gas)	10622048000	1,980.32	0.00	(1,980.32)	0.0	27,931.68	50,000.00	22,068.32	44.1
Janitorial / Warehouse	10627249000	618.35	0.00	(618.35)	0.0	1,852.06	4,500.00	2,647.94	58.8
Training Group Expenses	10629635000	0.00	0.00	0.00	0.0	552.00	1,500.00	948.00	63.2
Audit & Accounting	10640010000	0.00	0.00	0.00	0.0	12,904.67	15,000.00	2,095.33	14.0
Other Prof Services/Admin	10640510000	0.00	0.00	0.00	0.0	8,717.00	3,120.00	(5,597.00)	(179.4)
Other Professional services-Fire Marshal	10640520000	0.00	0.00	0.00	0.0	90,000.00	45,000.00	(45,000.00)	(100.0)
Other Prof Services/Ops	10640530000	0.00	0.00	0.00	0.0	661.00	5,300.00	4,639.00	87.5
Other Prof Services/FMC	10640543000	0.00	0.00	0.00	0.0	1,747.25	1,600.00	(147.25)	(9.2)
Other Prof Services/Flt Maint	10640548000	0.00	0.00	0.00	0.0	(770.00)	0.00	770.00	0.0
IT Services/Communications	10640641000	190.00	0.00	(190.00)	0.0	13,377.09	1,600.00	(11,777.09)	(736.1)
Legal Services - Routine	10641010000	2,251.44	0.00	(2,251.44)	0.0	9,496.09	30,000.00	20,503.91	68.3
Legal Services-Non Routine	10641010600	0.00	0.00	0.00	0.0	5,332.00	0.00	(5,332.00)	0.0
Employee Health / Exams/Ops	10641510000	0.00	0.00	0.00	0.0	385.00	0.00	(385.00)	0.0
Employee Health / Exams/Ops	10641530000	1,205.00	0.00	(1,205.00)	0.0	11,386.00	18,100.00	6,714.00	37.1
Employee Assistance Program	10642010000	0.00	0.00	0.00	0.0	771.40	1,700.00	928.60	54.6

Chino Valley Fire District
Income Statement
(Original Budget to Actual Comparison)
For the period of 4/1/2016 Through 4/30/2016

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Dispatch Services/Ops	10642530000	0.00	0.00	0.00	0.0	63,568.83	91,522.00	27,953.17	30.5
Communications/Admin	10643010000	1,222.08	0.00	(1,222.08)	0.0	13,076.01	20,960.00	7,883.99	37.6
Fire Board Expenses	10644110000	0.00	0.00	0.00	0.0	224.97	1,000.00	775.03	77.5
Outside Vehicle Repairs	10645048000	0.00	0.00	0.00	0.0	43,229.09	21,306.00	(21,923.09)	(102.9)
Newspaper Advertising	10647010000	0.00	0.00	0.00	0.0	368.18	2,000.00	1,631.82	81.6
Marketing & Advertising	10647120000	0.00	0.00	0.00	0.0	0.00	300.00	300.00	100.0
Insurance	10650010000	0.00	0.00	0.00	0.0	28,926.00	37,774.00	8,848.00	23.4
Cable TV	10650830000	187.74	0.00	(187.74)	0.0	4,592.92	0.00	(4,592.92)	0.0
Electricity - Admin	10651010000	0.00	0.00	0.00	0.0	3,307.31	4,800.00	1,492.69	31.1
Electricity - Apparatus Building	10651030000	0.00	0.00	0.00	0.0	676.22	2,000.00	1,323.78	66.2
Electricity - Station 61	10651030061	746.51	0.00	(746.51)	0.0	5,079.48	8,000.00	2,920.52	36.5
Electricity - Station 62	10651030062	409.08	0.00	(409.08)	0.0	5,644.33	8,000.00	2,355.67	29.4
Electricity - Station 63	10651030063	359.09	0.00	(359.09)	0.0	7,044.40	6,500.00	(544.40)	(8.4)
Sanitation Charges- Admin Building	10651210000	0.00	0.00	0.00	0.0	1,080.00	2,400.00	1,320.00	55.0
Sanitation Charge - Apparatus Building	10651230000	180.00	0.00	(180.00)	0.0	720.00	0.00	(720.00)	0.0
Natural Gas - Admin Building	10652010000	46.16	0.00	(46.16)	0.0	434.95	800.00	365.05	45.6
Natural Gas - Apparatus Building	10652030000	0.00	0.00	0.00	0.0	0.00	950.00	950.00	100.0
Natural Gas -Station 61 Storage	10652030001	0.00	0.00	0.00	0.0	465.28	0.00	(465.28)	0.0
Natural Gas - Station 61	10652030061	181.20	0.00	(181.20)	0.0	2,096.77	2,000.00	(96.77)	(4.8)
Natural Gas - Station 62	10652030062	118.26	0.00	(118.26)	0.0	1,391.61	2,300.00	908.39	39.5
Natural Gas - Station 63	10652030063	0.00	0.00	0.00	0.0	0.00	8,500.00	8,500.00	100.0
Propane - Apparatus Building	10653030000	0.00	0.00	0.00	0.0	273.11	0.00	(273.11)	0.0
Propane - Station 62	10653030062	1,388.87	0.00	(1,388.87)	0.0	1,388.87	0.00	(1,388.87)	0.0
Propane - Station 63	10653030063	1,703.73	0.00	(1,703.73)	0.0	5,388.87	0.00	(5,388.87)	0.0
Pest Control	10653543000	0.00	0.00	0.00	0.0	0.00	600.00	600.00	100.0
Water - Station 62	10654030062	407.58	0.00	(407.58)	0.0	2,112.15	1,600.00	(512.15)	(32.0)
Outside Repair Equip/Ops	10658030000	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Outside Repair & Maint	10658043000	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
EMS Training	10658735000	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Personnel Contractors/Consultants	10658835000	0.00	0.00	0.00	0.0	200.00	0.00	(200.00)	0.0
Training & Travel/Admin	10659010000	0.00	0.00	0.00	0.0	2,221.13	9,500.00	7,278.87	76.6
Training & Travel/CRMD	10659020000	0.00	0.00	0.00	0.0	162.00	850.00	688.00	80.9
Training & Travel/OPS	10659030000	0.00	0.00	0.00	0.0	1,041.09	1,400.00	358.91	25.6
Honor Guard-Training/Equip/Uniforms	10659030540	0.00	0.00	0.00	0.0	0.00	1,500.00	1,500.00	100.0
Training & Travel / Special Ops Personne	10659035030	0.00	0.00	0.00	0.0	0.00	1,500.00	1,500.00	100.0
ALS Recertifications/ALS CEU's	10659235000	0.00	0.00	0.00	0.0	384.00	1,500.00	1,116.00	74.4
ACLS Upgrade	10659335000	0.00	0.00	0.00	0.0	0.00	6,500.00	6,500.00	100.0
EMT Refresher Course	10659435000	0.00	0.00	0.00	0.0	0.00	600.00	600.00	100.0

Chino Valley Fire District
Income Statement
(Original Budget to Actual Comparison)
For the period of 4/1/2016 Through 4/30/2016

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Awards	10659510000	0.00	0.00	0.00	0.0	34.99	5,000.00	4,965.01	99.3
Awards	10659530000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Training & Travel/Training Center	10659535000	0.00	0.00	0.00	0.0	288.00	5,000.00	4,712.00	94.2
Training & Travel OPS	10659635000	0.00	0.00	0.00	0.0	0.00	5,700.00	5,700.00	100.0
Fitness certifications	10659735000	0.00	0.00	0.00	0.0	0.00	1,400.00	1,400.00	100.0
Wildland Training & Travel	10659935000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Dues / Admin	10660010000	30.00	0.00	(30.00)	0.0	2,333.08	3,930.00	1,596.92	40.6
Misc/Admin	10661010000	26.76	0.00	(26.76)	0.0	49.63	0.00	(49.63)	0.0
Misc/Operations	10661030000	0.00	0.00	0.00	0.0	577.30	2,368.00	1,790.70	75.6
Misc/Operations	10661030492	26.80	0.00	(26.80)	0.0	43.55	1,000.00	956.45	95.6
Total Fund Raising Expenses		\$13,351.99	\$0.00	\$(13,351.99)	0.0 %	\$385,086.34	\$456,730.00	\$71,643.66	15.7 %
<u>Donated Services & Materials</u>									
Office Supplies / Admin	10620010000	\$337.15	\$0.00	\$(337.15)	0.0 %	\$1,283.80	\$8,000.00	\$6,716.20	84.0 %
Office Supplies / CRMD	10620020000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Computer Supplies & Software/Training	10620135000	0.00	0.00	0.00	0.0	0.00	3,700.00	3,700.00	100.0
Computer Supplies & Equipment / Communic	10620141000	2,789.07	0.00	(2,789.07)	0.0	12,144.35	21,135.00	8,990.65	42.5
Medical Supplies	10621530000	621.41	0.00	(621.41)	0.0	6,166.49	20,600.00	14,433.51	70.1
Medical Equipment Replacement	10621730000	0.00	0.00	0.00	0.0	40.57	1,600.00	1,559.43	97.5
Oil & Lubr. (Routine)	10622148000	0.00	0.00	0.00	0.0	6,434.46	4,000.00	(2,434.46)	(60.9)
Uniforms/Admin	10623010000	0.00	0.00	0.00	0.0	(750.00)	1,360.00	2,110.00	155.1
Uniforms/CRMD	10623020000	0.00	0.00	0.00	0.0	191.65	500.00	308.35	61.7
Uniforms/Operations	10623030000	629.40	0.00	(629.40)	0.0	16,379.20	23,650.00	7,270.80	30.7
Protective Clothing	10623130000	0.00	0.00	0.00	0.0	6,478.63	20,000.00	13,521.37	67.6
Operations Supplies	10624030000	0.00	0.00	0.00	0.0	21.00	850.00	829.00	97.5
Library Reference Materials/Tr Ctr	10624035000	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Supplies-Code Enforcement	10624220000	0.00	0.00	0.00	0.0	0.00	1,350.00	1,350.00	100.0
Supplies / Fleet Maintenance	10624248000	25.25	0.00	(25.25)	0.0	183.29	1,000.00	816.71	81.7
Reference Materials	10624320000	0.00	0.00	0.00	0.0	600.00	1,400.00	800.00	57.1
Pub Ed / School Ed / CRMD	10624520000	0.00	0.00	0.00	0.0	0.00	1,250.00	1,250.00	100.0
Vehicle Maint (Routine)	10625048000	1,692.04	0.00	(1,692.04)	0.0	26,181.92	21,000.00	(5,181.92)	(24.7)
FF Equipment Maintenance	10626048000	0.00	0.00	0.00	0.0	99.00	1,800.00	1,701.00	94.5
SCBA Supplies & Maint	10626348000	1,042.06	0.00	(1,042.06)	0.0	3,165.90	11,400.00	8,234.10	72.2
Tire Replacement	10626548000	1,391.77	0.00	(1,391.77)	0.0	15,548.16	4,000.00	(11,548.16)	(288.7)
Building Mtn Supples - All Stations	10627043000	0.00	0.00	0.00	0.0	3.28	0.00	(3.28)	0.0
Building Maint Supplies / Admin	10627043010	10.24	0.00	(10.24)	0.0	2,788.33	6,580.00	3,791.67	57.6
Building Maint Supplies - Station 61	10627043061	179.60	0.00	(179.60)	0.0	5,248.62	7,000.00	1,751.38	25.0
Building Maint Supplies - Station 62	10627043062	542.67	0.00	(542.67)	0.0	2,195.44	5,000.00	2,804.56	56.1

Chino Valley Fire District
Income Statement
(Original Budget to Actual Comparison)
For the period of 4/1/2016 Through 4/30/2016

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Building Maint Supplies - Station 63	10627043063	0.00	0.00	0.00	0.0	5,159.30	4,000.00	(1,159.30)	(29.0)
Building Maint Supplies - Station 64	10627043064	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Furniture & Fixture Replacement	10627143000	2,668.69	0.00	(2,668.69)	0.0	5,119.78	18,000.00	12,880.22	71.6
Station Supplies-All Stations	10627349000	31.83	0.00	(31.83)	0.0	380.19	600.00	219.81	36.6
Radio/Pager Maintenance	10628041000	0.00	0.00	0.00	0.0	1,654.52	3,000.00	1,345.48	44.8
Firefighter Equipment Replacement	10628930000	173.96	0.00	(173.96)	0.0	3,699.26	7,500.00	3,800.74	50.7
Technical Rescue Equipment	10629330000	0.00	0.00	0.00	0.0	0.00	4,500.00	4,500.00	100.0
Wildland Equipment Replacement	10629531000	0.00	0.00	0.00	0.0	0.00	1,700.00	1,700.00	100.0
Exercise Equipment - Ops	10629730000	0.00	0.00	0.00	0.0	111.35	1,750.00	1,638.65	93.6
Small Tools	10630049000	0.00	0.00	0.00	0.0	0.00	900.00	900.00	100.0
Postage/Admin	10643510000	0.00	0.00	0.00	0.0	13.92	2,000.00	1,986.08	99.3
Off District Expenses	10644231000	0.00	0.00	0.00	0.0	7,689.46	30,000.00	22,310.54	74.4
In-House Duplication & Printing	10649010000	0.00	0.00	0.00	0.0	232.89	0.00	(232.89)	0.0
Outside Duplicating	10649030000	81.51	0.00	(81.51)	0.0	232.96	0.00	(232.96)	0.0
Total Donated Services & Materials		\$12,216.65	\$0.00	\$(12,216.65)	0.0 %	\$128,697.72	\$244,625.00	\$115,927.28	47.4 %
<u>General & Administrative Expenses</u>									
Capital Outlay-Equipment Non Inventory	10774110000	\$0.00	\$0.00	\$0.00	0.0 %	\$5,248.00	\$0.00	\$(5,248.00)	0.0 %
Total General & Administrative Expenses		\$0.00	\$0.00	\$0.00	0.0 %	\$5,248.00	\$0.00	\$(5,248.00)	0.0 %
Total Expenses		\$302,118.43		\$(302,118.43)		\$3,556,027.91	\$4,029,152.00	\$473,124.09	11.7 %
Net Income (Loss)		\$994,399.51	\$0.00	\$994,399.51	0.0 %	\$601,745.57	\$0.00	\$601,745.57	0.0 %

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Chino Valley Fire District
Balance Sheet
As of 4/30/2016
Fund: (10) General Fund

Assets

Current Assets

Cash with Yavapai County	\$2,493,703.04	
Payroll Cash Account	21,595.81	
Petty Cash	11.60	
Taxes Receivable	156,050.41	
Other Receivables	38,082.41	
Accounts Receivable	15,851.39	
Retiree/Insurance Receivable	4,293.07	
Total Current Assets		\$2,729,587.73

Property, Plant & Equipment

Capital Outlay - Equip/Comm	\$2,131.12	
Capital Outlay-Vehicles/OPS	1,425.71	
Capital Outlay - Telestaff Software	6,291.60	
Capital Outlay-Comm IT Network Upgrades	9,628.55	
Total Property, Plant & Equipment		19,476.98

Total Assets

\$2,749,064.71

Liabilities and Net Assets

Current Liabilities

Accrued Payroll Expenses	\$138,650.64	
Deferred Compensation (Prop Tax)	96,727.61	
PEHP Payable	(0.01)	
Medical Insurance Payable	(3,389.30)	
Child Support/Wage Garnishment	993.22	
HSA Payable	74.27	
Dental Insurance Payable	(619.78)	
PSPRS Payable	(0.15)	
Medicare Payable	0.06	
Union Dues Payable	(0.50)	
State Retirement Service Purchase 1	0.49	
ASRS Company	(0.10)	
Fire Chief Retirement Payable	(0.24)	
Medical Insurance Company	0.07	
Dental Insurance Company	(0.12)	
FICA Company	(0.12)	
Vision Insurance Payable	680.52	
Tax Levy Withheld	188.93	
Total Current Liabilities		\$233,305.49
Total Liabilities		\$233,305.49

Net Assets

Fund Balance	\$2,901,154.86	
Current Year Net Assets	601,745.57	
Total Net Assets		3,502,900.43
Total Liabilities and Net Assets		\$3,736,205.92

CVFD
Revenue

	Current Month Revenue	YTD Budget	
Real Estate Tax	\$ 903,606	\$ 3,411,431	69.69
UPP Tax	\$ 7,270	\$ 69,621	0.56
FDAT	\$ 35,416	\$ 313,900	2.73
Fire Prot. Contracts	\$ 145	\$ 59,000	0.01
Training Classes	\$ -	\$ -	0.00
Fire Prevention	\$ -	\$ -	0.00
JMA Exp Reimburse	\$ 2,500	\$ 10,000	0.19
Station 64 Lease	\$ 612	\$ 7,200	0.05
Interest Income	\$ 627	\$ 6,000	0.05
Other Income	\$ 346,341	\$ 152,000	26.71
	\$ 1,296,518	\$ 4,029,152	99.98

Chino Valley Fire District
General Fund Tax Collection Information

Total Levy	FY 15-16
Month	\$3,481,052
	Collected
July	\$32,572
%	0.936%
% To Date	0.9357%
August	\$26,909
%	0.773%
% To Date	1.7087%
September	\$296,716
%	8.524%
% To Date	10.2324%
October	\$1,237,993
%	35.564%
% To Date	45.7962%
November	\$289,817
%	8.326%
% To Date	54.1218%
December	\$220,662
%	6.3389%
% To Date	60.4607%
January	\$76,744
%	2.2046%
% To Date	62.6653%
February	\$87,184
%	2.5045%
% To Date	65.1698%
March	\$124,511
%	3.5768%
% To Date	68.7467%
April	\$910,876
%	26.1667%
% To Date	94.9134%
May	\$0
%	0.0000%
% To Date	94.9134%
June	\$0
%	0.0000%
% To Date	94.9134%
TOTALS	\$3,303,983
Delinquency	5.0866%



2015 - 2016 Cash Flow by Month : May Board Meeting

	Actual							Estimated				
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Revenues:												
Property Taxes	32,572	26,909	296,715	1,237,993	289,817	220,662	76,744	87,184	124,511	910,876	290,088	290,088
Fire Protection Contracts	416	9,359	8,198	47,063	8,182	1,756	437	1,139	1,124	145	4,917	4,917
FDAT	2,500	1,456	26,332	97,909	43,410	20,201	10,565	7,946	12,018	35,416	26,158	26,158
Fee for Service	3,412	2,147	1,212	6,062	-	600	2,125	3,725	3,550	-	13,933	13,933
Interest Income	889	2,760	71	60	326	265	3,526	73	1,163	627	500	500
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Non Levy	7,447	3,535	1,263	46	1,209	962	250	3,724	77,614	349,453	7,251	7,251
Revenue Totals:	47,236	46,166	333,791	1,389,133	342,944	244,446	93,647	103,791	219,980	1,296,518	342,846	342,846
Expenditures:												
Personnel Costs	441,915	259,514	380,919	302,239	316,677	238,380	203,551	278,720	388,162	276,550	277,316	277,316
Supplies/ Consum.	19,675	27,106	25,802	29,718	36,359	34,356	22,010	115,058	79,450	13,352	22,677	22,677
Misc. Service Expenses	19,069	7,190	10,140	11,872	5,520	19,606	5,979	31,065	17,610	12,217	35,826	35,826
Capital Expenses	-	-	-	-	-	-	5,248	-	-	-	2,375	2,375
Expenditure Totals:	480,659	293,810	416,861	343,830	358,556	292,342	236,788	424,843	485,222	302,119	338,194	338,194
Monthly Net Cash	-433,423	(247,644)	(83,070)	1,045,304	(15,612)	(47,896)	(143,141)	(321,052)	(265,242)	994,400	4,652	4,652
Cumulative Net Cash	(433,423)	(681,067)	(764,137)	281,167	265,555	217,659	74,518	(246,535)	(511,777)	482,623	487,275	491,926
Cash Balance (\$55,000)	(378,423)	(626,067)	(709,137)	336,167	320,555	272,659	129,518	(191,535)	(456,777)	537,623	542,275	546,926
Capital Reserve \$989,197.85 bal.	989,198	989,198	989,198	989,198	989,198	989,198	989,198	989,198	989,198	989,198	989,198	989,198

The Chino Valley Fire District Board of Directors have reviewed and approved the following monthly financial documents to include Income Statements, Balance Sheets, and Bank Reconciliations with supporting documents, Revenue and Expenditure Graphs, and Cash Flow Projections in compliance with ARS §48-805, 807:

CVFD General Fund

CVFD Capital Reserve Fund

CVFD Bond Debt Service

CVFD Bond Fund, 2007

_____	_____
Fire Board Chairperson	Date

_____	_____
Fire Board Clerk	Date

Chino Valley Fire District
Check Reconciliation April 2016

Reconciliation:

Beginning Balance:	1,505,248.05
Deposits:	1,299,004.38
Transfers:	
Outstanding Deposit:	
Disbursements:	(310,949.39)
Adjustment to payroll	\$ 400.00

Ending Balance: 2,493,703.04

Difference between Balances: \$0.00

Balance per Bank:	\$2,610,553.89
Outstanding Checks:	(\$118,650.85)
Outstanding Deposit:	

Adj to payroll	\$1,800.00
Ending Balance:	<u><u>\$2,493,703.04</u></u>

G/L Ending Balance \$2,493,703.04

\$2,493,703.04

Deposits per Bank Statement:

Real Estate Taxes	903,606.04
Pers. Property Taxes (UPP)	7,270.12
FDAT	35,415.68
Fire District Deposit	352,085.21
Transfer Out	
Transfer In(Special Rev Fund)	
Other-ADOT Game/Fish in lieu	-
Adjustments(Warrant interest)	
Interest Income	627.33
	<u><u>1,299,004.38</u></u>

Bank Reconciliation Register:

Checks from A/P	310,949.39
Check From P/R	0.00
Total Checks:	<u><u>310,949.39</u></u>

Deposits from A/R	352,085.21
Journal Entries from G/L	946,919.17

1,299,004.38

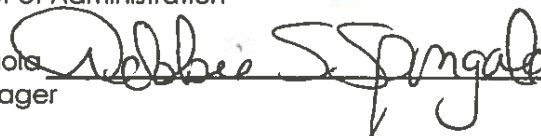
Reconciliation Approved by: Scott Freitag
 Fire Chief

 5/11/16

Reconciliation Reviewed by: Dave Tharp
 Assistant Chief of Administration

 05/11/16

Reconciliation Prepared by: Debbie Spingola
 Finance Manager

 5/10/16

Chino Valley Fire District
Bank Reconciliation Summary
For the Bank Statement ending: 4/30/2016

BANK CONTROL ID: GEN - GENERAL FUND		DESC: GENERAL FUND	ACCOUNT NO: 0000000000000000
Beginning Balance:	04/01/16		\$1,600,344.65
Deposits and Credits:			\$1,299,004.38
Checks and Charges:			(\$288,795.14)
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			\$2,610,553.89
Ending Balance Per Bank Statement:	04/30/16		\$2,610,553.89
* Outstanding Deposits and Credits:	04/30/16		\$0.00
* Outstanding Checks and Charges:	04/30/16		(\$118,650.85)
Ending Book Balance:	04/30/16		\$2,491,903.04

* Outstanding amounts are all outstanding credits and charges dated prior or equal to the Reconciliation date.

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Chino Valley Fire District
BR Checks and Charges Cleared
For the Bank Statement ending: 4/30/16

Page: 1

GEN	General Fund	General Fund	000000000000000
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Date	Document	Description	Module	Company	Amount
03/28/16	024095	AFLAC	AP	CHINOV	\$123.33
03/28/16	024096	Amsoil	AP	CHINOV	\$3,008.69
03/28/16	024099	Blue Cross-Blue Shield	AP	CHINOV	\$29,377.40
03/28/16	024103	City of Prescott (Dispatch)	AP	CHINOV	\$7,764.19
03/28/16	024107	Central Yavapai Fire Dist	AP	CHINOV	\$11,136.64
03/28/16	024110	Hampton Inn and Suites	AP	CHINOV	\$92.54
03/28/16	024111	Health Equity	AP	CHINOV	\$1,399.68
03/28/16	024112	Life Line Ambulance Service	AP	CHINOV	\$552.00
03/28/16	024113	Nationwide Retirement Solution	AP	CHINOV	\$933.29
03/28/16	024114	Nationwide Retirement Solution	AP	CHINOV	\$2,255.00
03/28/16	024115	Nationwide Retirement Solution	AP	CHINOV	\$845.57
03/28/16	024116	Online Solutions, LLC	AP	CHINOV	\$600.00
03/28/16	024118	Prescott Area Human Resources	AP	CHINOV	\$100.00
03/28/16	024119	Public Safety Personnel Retire	AP	CHINOV	\$26,039.85
03/28/16	024122	United Disposal, Inc	AP	CHINOV	\$180.00
03/28/16	024123	VFIS of Arizona	AP	CHINOV	\$9,638.00
03/28/16	024124	Workers Assistance Program, In	AP	CHINOV	\$107.30
03/28/16	024125	Yavapai Bottled Gas	AP	CHINOV	\$273.11
03/28/16	024126	Chase Card Services	AP	CHINOV	\$34.99
03/28/16	024127	American Express	AP	CHINOV	\$6.70
04/11/16	024128	AFLAC	AP	CHINOV	\$123.33
04/11/16	024129	Arizona State Retirement Sys	AP	CHINOV	\$648.70
04/11/16	024130	Auto Trim Plus	AP	CHINOV	\$552.13
04/11/16	024131	Bennett Oil	AP	CHINOV	\$1,068.66
04/11/16	024132	CenturyLink	AP	CHINOV	\$482.40
04/11/16	024133	Chase - AZ State Withholding	AP	CHINOV	\$2,426.72
04/11/16	024134	Chase Bank	AP	CHINOV	\$59,708.55
04/11/16	024135	Chase - US Treas Fed. Withhold	AP	CHINOV	\$10,517.58
04/11/16	024136	Chino Rentals	AP	CHINOV	\$172.31
04/11/16	024137	Support Payment Clearinghouse	AP	CHINOV	\$431.34
04/11/16	024138	Chase Bank 634641138	AP	CHINOV	\$101.00
04/11/16	024139	Chase Bank 634641138	AP	CHINOV	\$117.00
04/11/16	024140	Central Yavapai Fire Dist	AP	CHINOV	\$277.96
04/11/16	024141	Chase Bank 634641138	AP	CHINOV	\$63.00
04/11/16	024142	Flags Galore and More	AP	CHINOV	\$542.67
04/11/16	024143	Guardian	AP	CHINOV	\$4,526.01
04/11/16	024144	Health Equity	AP	CHINOV	\$1,399.68
04/11/16	024145	Mattress and Furniture Gallery	AP	CHINOV	\$2,179.23
04/11/16	024146	Message Media	AP	CHINOV	\$72.01
04/11/16	024147	Nationwide Retirement Solution	AP	CHINOV	\$898.00
04/11/16	024148	Nationwide Retirement Solution	AP	CHINOV	\$2,255.00
04/11/16	024149	Nationwide Retirement Solution	AP	CHINOV	\$845.57
04/11/16	024150	NTS Communications	AP	CHINOV	\$0.77
04/11/16	024151	Chase Bank 634641138	AP	CHINOV	\$49.03
04/11/16	024152	Public Safety Personnel Retire	AP	CHINOV	\$24,898.32
04/11/16	024153	Sharp Business Systems	AP	CHINOV	\$32.83
04/11/16	024154	Standard Insurance Company	AP	CHINOV	\$529.10
04/11/16	024155	Sunstate Equipment Co	AP	CHINOV	\$1,391.77
04/11/16	024156	Chase Bank 634641138	AP	CHINOV	\$701.76
04/11/16	024157	UNS Gas, Inc	AP	CHINOV	\$345.62
04/11/16	024158	Chase Card Services	AP	CHINOV	\$336.76
04/11/16	024159	Lauri Sherratt	AP	CHINOV	\$86.70
04/12/16	033622	Johnathan R Apolarin	PR	CHINOV	\$0.00
04/12/16	033623	Ben D Buchanan	PR	CHINOV	\$0.00
04/12/16	033624	Scott D Bulters	PR	CHINOV	\$0.00
04/12/16	033625	Darrell R Buntin III	PR	CHINOV	\$0.00
04/12/16	033626	Douglas J Copenhaver	PR	CHINOV	\$0.00
04/12/16	033627	Phillip C Cox	PR	CHINOV	\$0.00
04/12/16	033628	Adam J Croft	PR	CHINOV	\$0.00
04/12/16	033629	Bryan K Dalton	PR	CHINOV	\$0.00
04/12/16	033630	Glenn T Davidson	PR	CHINOV	\$0.00
04/12/16	033631	Ren W Douglas	PR	CHINOV	\$0.00

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Chino Valley Fire District
BR Checks and Charges Cleared
For the Bank Statement ending: 4/30/16

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GEN	General Fund	General Fund	00000000000000
Date	Document	Description	Module Company Amount
04/12/16	033632	Scott A Freitag	PR CHINOV \$0.00
04/12/16	033633	Timothy B Gallman	PR CHINOV \$0.00
04/12/16	033634	James E Ginn	PR CHINOV \$0.00
04/12/16	033635	Daniel W Gnagey	PR CHINOV \$0.00
04/12/16	033636	Nathaniel D Green	PR CHINOV \$0.00
04/12/16	033637	Nicholas R Guzzo	PR CHINOV \$0.00
04/12/16	033638	Jory Ingrao	PR CHINOV \$0.00
04/12/16	033639	Jack F Ingrao, Jr.	PR CHINOV \$0.00
04/12/16	033640	Terrence L Jacobson	PR CHINOV \$0.00
04/12/16	033641	David L Johnson	PR CHINOV \$0.00
04/12/16	033642	Peter J Lynch	PR CHINOV \$0.00
04/12/16	033643	Mathew T Mayhall	PR CHINOV \$0.00
04/12/16	033644	Eric R Merrill	PR CHINOV \$0.00
04/12/16	033645	Thomas E Muniz	PR CHINOV \$0.00
04/12/16	033646	Michael J Nelson	PR CHINOV \$0.00
04/12/16	033647	Samuel F Ramirez	PR CHINOV \$0.00
04/12/16	033648	Robert A Rendl	PR CHINOV \$0.00
04/12/16	033649	Jerry R Roberts	PR CHINOV \$0.00
04/12/16	033650	Benjamin H Roche	PR CHINOV \$0.00
04/12/16	033651	Cody S Rose	PR CHINOV \$0.00
04/12/16	033652	Alan J Schuster Jr.	PR CHINOV \$0.00
04/12/16	033653	Rhonda U Skinner	PR CHINOV \$0.00
04/12/16	033654	Timothy E Snyder	PR CHINOV \$0.00
04/12/16	033655	Jeff Stewart	PR CHINOV \$0.00
04/12/16	033656	Shawn S Tarver	PR CHINOV \$0.00
04/12/16	033657	Karen W Viscardi	PR CHINOV \$0.00
04/12/16	033658	Robert P Zazueta	PR CHINOV \$0.00
04/25/16	024161	APS	AP CHINOV \$1,514.68
04/25/16	024162	Arizona State Retirement Sys	AP CHINOV \$651.56
04/25/16	024166	Chase - AZ State Withholding	AP CHINOV \$2,438.60
04/25/16	024167	Chase Bank	AP CHINOV \$59,309.21
04/25/16	024168	Chase - US Treas Fed. Withhold	AP CHINOV \$10,760.59
04/25/16	024170	City of Prescott	AP CHINOV \$407.58
04/25/16	024171	Support Payment Clearinghouse	AP CHINOV \$431.34
04/25/16	024172	Chase Bank 634641138	AP CHINOV \$101.00
04/25/16	024174	Chase Bank 634641138	AP CHINOV \$117.00
04/25/16	024181	Chase Bank 634641138	AP CHINOV \$63.00
04/25/16	024193	Chase Bank 634641138	AP CHINOV \$49.03
04/25/16	024197	Chase Bank 634641138	AP CHINOV \$701.76
04/26/16	033659	Johnathan R Apolinar	PR CHINOV \$0.00
04/26/16	033660	Ben D Buchanan	PR CHINOV \$0.00
04/26/16	033661	Scott D Bulters	PR CHINOV \$0.00
04/26/16	033662	Darrell R Buntin III	PR CHINOV \$0.00
04/26/16	033663	Douglas J Copenhaver	PR CHINOV \$0.00
04/26/16	033664	Phillip C Cox	PR CHINOV \$0.00
04/26/16	033665	Adam J Croft	PR CHINOV \$0.00
04/26/16	033666	Bryan K Dalton	PR CHINOV \$0.00
04/26/16	033667	Glenn T Davidson	PR CHINOV \$0.00
04/26/16	033668	Ren W Douglas	PR CHINOV \$0.00
04/26/16	033669	Scott A Freitag	PR CHINOV \$0.00
04/26/16	033670	Timothy B Gallman	PR CHINOV \$0.00
04/26/16	033671	James E Ginn	PR CHINOV \$0.00
04/26/16	033672	Daniel W Gnagey	PR CHINOV \$0.00
04/26/16	033673	Nathaniel D Green	PR CHINOV \$0.00
04/26/16	033674	Nicholas R Guzzo	PR CHINOV \$0.00
04/26/16	033675	Jory Ingrao	PR CHINOV \$0.00
04/26/16	033676	Jack F Ingrao, Jr.	PR CHINOV \$0.00
04/26/16	033677	Terrence L Jacobson	PR CHINOV \$0.00
04/26/16	033678	David L Johnson	PR CHINOV \$0.00
04/26/16	033679	Peter J Lynch	PR CHINOV \$0.00
04/26/16	033680	Mathew T Mayhall	PR CHINOV \$0.00
04/26/16	033681	Eric R Merrill	PR CHINOV \$0.00

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Chino Valley Fire District
BR Checks and Charges Cleared
For the Bank Statement ending: 4/30/16

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GEN	General Fund	General Fund	000000000000000
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Date	Document	Description	Module	Company	Amount
04/26/16	033682	Thomas E Muniz	PR	CHINOV	\$0.00
04/26/16	033683	Michael J Nelson	PR	CHINOV	\$0.00
04/26/16	033684	Samuel F Ramirez	PR	CHINOV	\$0.00
04/26/16	033685	Robert A Rendl	PR	CHINOV	\$0.00
04/26/16	033686	Jerry R Roberts	PR	CHINOV	\$0.00
04/26/16	033687	Benjamin H Roche	PR	CHINOV	\$0.00
04/26/16	033688	Cody S Rose	PR	CHINOV	\$0.00
04/26/16	033689	Alan J Schuster Jr.	PR	CHINOV	\$0.00
04/26/16	033690	Rhonda U Skinner	PR	CHINOV	\$0.00
04/26/16	033691	Timothy E Snyder	PR	CHINOV	\$0.00
04/26/16	033692	Jeff Stewart	PR	CHINOV	\$0.00
04/26/16	033693	Shawn S Tarver	PR	CHINOV	\$0.00
04/26/16	033694	Karen W Viscardi	PR	CHINOV	\$0.00
04/26/16	033695	Robert P Zazueta	PR	CHINOV	\$0.00

TOTAL CHECKS AND CHARGES CLEARED:	\$288,795.14
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Chino Valley Fire District
BR Checks and Charges Outstanding
For the Bank Statement ending: 4/30/16

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GEN	General Fund	General Fund	000000000000000
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Date	Document	Description	Module	Company	Amount
03/25/15	023151	AZ General/Ace Hardware	AP	CHINOV	\$42.32
03/25/15	023181	Yavapai County Assessor's Offi	AP	CHINOV	\$25.00
04/16/15	001000	Boyle, Pecharich, Cline & Whit	AP	CHINOV	\$1,888.00
07/29/15	023471	Bolt Internet, Inc.	AP	CHINOV	\$73.00
04/25/16	024160	AFLAC	AP	CHINOV	\$123.33
04/25/16	024163	DES - Unemployment Tax	AP	CHINOV	\$5,245.60
04/25/16	024164	Blue Cross-Blue Shield	AP	CHINOV	\$27,689.39
04/25/16	024165	Cable One Business	AP	CHINOV	\$84.73
04/25/16	024169	Chino Valley Medical Center	AP	CHINOV	\$1,205.00
04/25/16	024173	CopperPoint Mutal INSURA Comp	AP	CHINOV	\$21,234.21
04/25/16	024175	Central Yavapai Fire Dist	AP	CHINOV	\$6,272.76
04/25/16	024178	Depot 89	AP	CHINOV	\$33.83
04/25/16	024179	Dish Network	AP	CHINOV	\$103.01
04/25/16	024180	Entenmann-Rovin Co.	AP	CHINOV	\$629.40
04/25/16	024182	Flame Propane	AP	CHINOV	\$253.05
04/25/16	024183	Guardian	AP	CHINOV	\$4,388.05
04/25/16	024184	Health Equity	AP	CHINOV	\$1,399.68
04/25/16	024185	Hunt's Building Center	AP	CHINOV	\$17.53
04/25/16	024186	Kendhammer and Partners, LLP	AP	CHINOV	\$2,251.44
04/25/16	024187	L. N. Curtis Emergency Equipme	AP	CHINOV	\$168.96
04/25/16	024188	Merit Technologies	AP	CHINOV	\$2,699.07
04/25/16	024189	MES	AP	CHINOV	\$885.00
04/25/16	024190	Nationwide Retirement Solution	AP	CHINOV	\$908.06
04/25/16	024191	Nationwide Retirement Solution	AP	CHINOV	\$13,617.07
04/25/16	024192	Nationwide Retirement Solution	AP	CHINOV	\$845.57
04/25/16	024194	Public Safety Personnel Retire	AP	CHINOV	\$24,980.31
04/25/16	024195	Sharp Electronics Corporation	AP	CHINOV	\$40.19
04/25/16	024196	Tom's Print & Sign	AP	CHINOV	\$489.46
04/25/16	024198	United Disposal, Inc	AP	CHINOV	\$180.00
04/25/16	024199	US Bank Voyager Fleet Sys	AP	CHINOV	\$877.83

TOTAL CHECKS AND CHARGES OUTSTANDING:	\$118,650.85
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Chino Valley Fire District
BR Deposits and Credits Cleared
For the Bank Statement ending: 4/30/16

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GEN	General Fund	General Fund	0000000000000000
Date	Document	Description	Module Company Amount
04/18/16	0459	Deposit	AR CHINOV \$156,454.65
04/25/16	0460	Deposit	AR CHINOV \$192,785.06
04/28/16	0461	Deposit	AR CHINOV \$2,845.50
04/30/16	Tax Revenue	Tax and Interest Revenue	GL CHINOV \$946,919.17
TOTAL DEPOSITS AND CREDITS CLEARED:			\$1,299,004.38

Chino Valley Fire District
BR Deposits and Credits Outstanding
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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TOTAL DEPOSITS AND CREDITS OUTSTANDING:

Chino Valley Fire District
Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: CHECKS FROM ACCOUNTS PAYABLE						
BANK CONTROL ID: GEN - GENERAL FUND						
024128	04/11/16	Marked	No	AFLAC	05/10/16	\$123.33
024129	04/11/16	Marked	No	Arizona State Retirement Sys	05/10/16	\$648.70
024130	04/11/16	Marked	No	Auto Trim Plus	05/10/16	\$552.13
024131	04/11/16	Marked	No	Bennett Oil	05/10/16	\$1,068.66
024132	04/11/16	Marked	No	CenturyLink	05/10/16	\$482.40
024133	04/11/16	Marked	No	Chase - AZ State Withholding	05/10/16	\$2,426.72
024134	04/11/16	Marked	No	Chase Bank	05/10/16	\$59,708.55
024135	04/11/16	Marked	No	Chase - US Treas Fed. Withhold	05/10/16	\$10,517.58
024136	04/11/16	Marked	No	Chino Rentals	05/10/16	\$172.31
024137	04/11/16	Marked	No	Support Payment Clearinghouse	05/10/16	\$431.34
024138	04/11/16	Marked	No	Chase Bank 634641138	05/10/16	\$101.00
024139	04/11/16	Marked	No	Chase Bank 634641138	05/10/16	\$117.00
024140	04/11/16	Marked	No	Central Yavapai Fire Dist	05/10/16	\$277.96
024141	04/11/16	Marked	No	Chase Bank 634641138	05/10/16	\$63.00
024142	04/11/16	Marked	No	Flags Galore and More	05/10/16	\$542.67
024143	04/11/16	Marked	No	Guardian	05/10/16	\$4,526.01
024144	04/11/16	Marked	No	Health Equity	05/10/16	\$1,399.68
024145	04/11/16	Marked	No	Mattress and Furniture Gallery	05/10/16	\$2,179.23
024146	04/11/16	Marked	No	Message Media	05/10/16	\$72.01
024147	04/11/16	Marked	No	Nationwide Retirement Solution	05/10/16	\$898.00
024148	04/11/16	Marked	No	Nationwide Retirement Solution	05/10/16	\$2,255.00
024149	04/11/16	Marked	No	Nationwide Retirement Solution	05/10/16	\$845.57
024150	04/11/16	Marked	No	NTS Communications	05/10/16	\$0.77
024151	04/11/16	Marked	No	Chase Bank 634641138	05/10/16	\$49.03
024152	04/11/16	Marked	No	Public Safety Personnel Retire	05/10/16	\$24,898.32
024153	04/11/16	Marked	No	Sharp Business Systems	05/10/16	\$32.83
024154	04/11/16	Marked	No	Standard Insurance Company	05/10/16	\$529.10
024155	04/11/16	Marked	No	Sunstate Equipment Co	05/10/16	\$1,391.77
024156	04/11/16	Marked	No	Chase Bank 634641138	05/10/16	\$701.76
024157	04/11/16	Marked	No	UNS Gas, Inc	05/10/16	\$345.62
024158	04/11/16	Marked	No	Chase Card Services	05/10/16	\$336.76
024159	04/11/16	Marked	No	Lauri Sherratt	05/10/16	\$86.70
024160	04/25/16	Retrieved	No	AFLAC		\$123.33
024161	04/25/16	Marked	No	APS	05/10/16	\$1,514.68
024162	04/25/16	Marked	No	Arizona State Retirement Sys	05/10/16	\$651.56
024163	04/25/16	Retrieved	No	DES - Unemployment Tax		\$5,245.60
024164	04/25/16	Retrieved	No	Blue Cross-Blue Shield		\$27,689.39
024165	04/25/16	Retrieved	No	Cable One Business		\$84.73
024166	04/25/16	Marked	No	Chase - AZ State Withholding	05/10/16	\$2,438.60
024167	04/25/16	Marked	No	Chase Bank	05/10/16	\$59,309.21
024168	04/25/16	Marked	No	Chase - US Treas Fed. Withhold	05/10/16	\$10,760.59
024169	04/25/16	Retrieved	No	Chino Valley Medical Center		\$1,205.00
024170	04/25/16	Marked	No	City of Prescott	05/10/16	\$407.58
024171	04/25/16	Marked	No	Support Payment Clearinghouse	05/10/16	\$431.34
024172	04/25/16	Marked	No	Chase Bank 634641138	05/10/16	\$101.00
024173	04/25/16	Retrieved	No	CopperPoint Mutal INSURA Comp		\$21,234.21
024174	04/25/16	Marked	No	Chase Bank 634641138	05/10/16	\$117.00
024175	04/25/16	Retrieved	No	Central Yavapai Fire Dist		\$6,272.76
024178	04/25/16	Retrieved	No	Depot 89		\$33.83
024179	04/25/16	Retrieved	No	Dish Network		\$103.01
024180	04/25/16	Retrieved	No	Entenmann-Rovin Co.		\$629.40
024181	04/25/16	Marked	No	Chase Bank 634641138	05/10/16	\$63.00
024182	04/25/16	Retrieved	No	Flame Propane		\$253.05
024183	04/25/16	Retrieved	No	Guardian		\$4,388.05
024184	04/25/16	Retrieved	No	Health Equity		\$1,399.68
024185	04/25/16	Retrieved	No	Hunt's Building Center		\$17.53
024186	04/25/16	Retrieved	No	Kendhammer and Partners, LLP		\$2,251.44
024187	04/25/16	Retrieved	No	L. N. Curtis Emergency Equipme		\$168.96
024188	04/25/16	Retrieved	No	Merit Technologies		\$2,699.07
024189	04/25/16	Retrieved	No	MES		\$885.00
024190	04/25/16	Retrieved	No	Nationwide Retirement Solution		\$908.06
024191	04/25/16	Retrieved	No	Nationwide Retirement Solution		\$13,617.07

Chino Valley Fire District
Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: CHECKS FROM ACCOUNTS PAYABLE						
BANK CONTROL ID: GEN - GENERAL FUND						(CONTINUED)
024192	04/25/16	Retrieved	No	Nationwide Retirement Solution		\$845.57
024193	04/25/16	Marked	No	Chase Bank 634641138	05/10/16	\$49.03
024194	04/25/16	Retrieved	No	Public Safety Personnel Retire		\$24,980.31
024195	04/25/16	Retrieved	No	Sharp Electronics Corporation		\$40.19
024196	04/25/16	Retrieved	No	Tom's Print & Sign		\$489.46
024197	04/25/16	Marked	No	Chase Bank 634641138	05/10/16	\$701.76
024198	04/25/16	Retrieved	No	United Disposal, Inc		\$180.00
024199	04/25/16	Retrieved	No	US Bank Voyager Fleet Sys		\$877.83
SUB TOTAL FOR BANK:						\$310,949.39
TOTAL FOR MODULE:						\$310,949.39
MODULE: DEPOSITS FROM ACCOUNTS RECEIVABLE						
BANK CONTROL ID: GEN - GENERAL FUND						
0459	04/18/16	Marked	No	Deposit	05/10/16	\$156,454.65
0460	04/25/16	Marked	No	Deposit	05/10/16	\$192,785.06
0461	04/28/16	Marked	No	Deposit	05/10/16	\$2,845.50
SUB TOTAL FOR BANK:						\$352,085.21
TOTAL FOR MODULE:						\$352,085.21
MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER						
BANK CONTROL ID: GEN - GENERAL FUND						
Tax Revenue	04/30/16	Marked	No	Tax and Interest Revenue	05/10/16	\$946,919.17
SUB TOTAL FOR BANK:						\$946,919.17
TOTAL FOR MODULE:						\$946,919.17
MODULE: CHECKS FROM PAYROLL						
BANK CONTROL ID: GEN - GENERAL FUND						
033622	04/12/16	Marked	No	Johnathan R Apolinar	05/10/16	\$0.00
033623	04/12/16	Marked	No	Ben D Buchanan	05/10/16	\$0.00
033624	04/12/16	Marked	No	Scott D Bulter	05/10/16	\$0.00
033625	04/12/16	Marked	No	Darrell R Buntin III	05/10/16	\$0.00
033626	04/12/16	Marked	No	Douglas J Copenhaver	05/10/16	\$0.00
033627	04/12/16	Marked	No	Phillip C Cox	05/10/16	\$0.00
033628	04/12/16	Marked	No	Adam J Croft	05/10/16	\$0.00
033629	04/12/16	Marked	No	Bryan K Dalton	05/10/16	\$0.00
033630	04/12/16	Marked	No	Glenn T Davidson	05/10/16	\$0.00
033631	04/12/16	Marked	No	Ren W Douglas	05/10/16	\$0.00
033632	04/12/16	Marked	No	Scott A Freitag	05/10/16	\$0.00
033633	04/12/16	Marked	No	Timothy B Gallman	05/10/16	\$0.00
033634	04/12/16	Marked	No	James E Ginn	05/10/16	\$0.00
033635	04/12/16	Marked	No	Daniel W Gnagey	05/10/16	\$0.00
033636	04/12/16	Marked	No	Nathaniel D Green	05/10/16	\$0.00
033637	04/12/16	Marked	No	Nicholas R Guzzo	05/10/16	\$0.00
033638	04/12/16	Marked	No	Jory Ingrao	05/10/16	\$0.00
033639	04/12/16	Marked	No	Jack F Ingrao, Jr.	05/10/16	\$0.00
033640	04/12/16	Marked	No	Terrence L Jacobson	05/10/16	\$0.00
033641	04/12/16	Marked	No	David L Johnson	05/10/16	\$0.00
033642	04/12/16	Marked	No	Peter J Lynch	05/10/16	\$0.00
033643	04/12/16	Marked	No	Mathew T Mayhall	05/10/16	\$0.00
033644	04/12/16	Marked	No	Eric R Merrill	05/10/16	\$0.00
033645	04/12/16	Marked	No	Thomas E Muniz	05/10/16	\$0.00
033646	04/12/16	Marked	No	Michael J Nelson	05/10/16	\$0.00
033647	04/12/16	Marked	No	Samuel F Ramirez	05/10/16	\$0.00
033648	04/12/16	Marked	No	Robert A Rendl	05/10/16	\$0.00
033649	04/12/16	Marked	No	Jerry R Roberts	05/10/16	\$0.00
033650	04/12/16	Marked	No	Benjamin H Roche	05/10/16	\$0.00
033651	04/12/16	Marked	No	Cody S Rose	05/10/16	\$0.00
033652	04/12/16	Marked	No	Alan J Schuster Jr.	05/10/16	\$0.00
033653	04/12/16	Marked	No	Rhonda U Skinner	05/10/16	\$0.00

Chino Valley Fire District
Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: CHECKS FROM PAYROLL						
BANK CONTROL ID: GEN - GENERAL FUND						(CONTINUED)
033654	04/12/16	Marked	No	Timothy E Snyder	05/10/16	\$0.00
033655	04/12/16	Marked	No	Jeff Stewart	05/10/16	\$0.00
033656	04/12/16	Marked	No	Shawn S Tarver	05/10/16	\$0.00
033657	04/12/16	Marked	No	Karen W Viscardi	05/10/16	\$0.00
033658	04/12/16	Marked	No	Robert P Zazueta	05/10/16	\$0.00
033659	04/26/16	Marked	No	Johnathan R Apolinar	05/10/16	\$0.00
033660	04/26/16	Marked	No	Ben D Buchanan	05/10/16	\$0.00
033661	04/26/16	Marked	No	Scott D Bulters	05/10/16	\$0.00
033662	04/26/16	Marked	No	Darrell R Buntin III	05/10/16	\$0.00
033663	04/26/16	Marked	No	Douglas J Copenhaver	05/10/16	\$0.00
033664	04/26/16	Marked	No	Phillip C Cox	05/10/16	\$0.00
033665	04/26/16	Marked	No	Adam J Croft	05/10/16	\$0.00
033666	04/26/16	Marked	No	Bryan K Dalton	05/10/16	\$0.00
033667	04/26/16	Marked	No	Glenn T Davidson	05/10/16	\$0.00
033668	04/26/16	Marked	No	Ren W Douglas	05/10/16	\$0.00
033669	04/26/16	Marked	No	Scott A Freitag	05/10/16	\$0.00
033670	04/26/16	Marked	No	Timothy B Gallman	05/10/16	\$0.00
033671	04/26/16	Marked	No	James E Ginn	05/10/16	\$0.00
033672	04/26/16	Marked	No	Daniel W Gnagey	05/10/16	\$0.00
033673	04/26/16	Marked	No	Nathaniel D Green	05/10/16	\$0.00
033674	04/26/16	Marked	No	Nicholas R Guzzo	05/10/16	\$0.00
033675	04/26/16	Marked	No	Jory Ingrao	05/10/16	\$0.00
033676	04/26/16	Marked	No	Jack F Ingrao, Jr.	05/10/16	\$0.00
033677	04/26/16	Marked	No	Terrence L Jacobson	05/10/16	\$0.00
033678	04/26/16	Marked	No	David L Johnson	05/10/16	\$0.00
033679	04/26/16	Marked	No	Peter J Lynch	05/10/16	\$0.00
033680	04/26/16	Marked	No	Mathew T Mayhall	05/10/16	\$0.00
033681	04/26/16	Marked	No	Eric R Merrill	05/10/16	\$0.00
033682	04/26/16	Marked	No	Thomas E Muniz	05/10/16	\$0.00
033683	04/26/16	Marked	No	Michael J Nelson	05/10/16	\$0.00
033684	04/26/16	Marked	No	Samuel F Ramirez	05/10/16	\$0.00
033685	04/26/16	Marked	No	Robert A Rendl	05/10/16	\$0.00
033686	04/26/16	Marked	No	Jerry R Roberts	05/10/16	\$0.00
033687	04/26/16	Marked	No	Benjamin H Roche	05/10/16	\$0.00
033688	04/26/16	Marked	No	Cody S Rose	05/10/16	\$0.00
033689	04/26/16	Marked	No	Alan J Schuster Jr.	05/10/16	\$0.00
033690	04/26/16	Marked	No	Rhonda U Skinner	05/10/16	\$0.00
033691	04/26/16	Marked	No	Timothy E Snyder	05/10/16	\$0.00
033692	04/26/16	Marked	No	Jeff Stewart	05/10/16	\$0.00
033693	04/26/16	Marked	No	Shawn S Tarver	05/10/16	\$0.00
033694	04/26/16	Marked	No	Karen W Viscardi	05/10/16	\$0.00
033695	04/26/16	Marked	No	Robert P Zazueta	05/10/16	\$0.00
SUB TOTAL FOR BANK:						\$0.00
TOTAL FOR MODULE:						\$0.00

Chino Valley Fire District
BR Adjustments Report
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
------	----------	-------------	------------	------------	----------

DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

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Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 4/01/2016 to 4/30/2016 Page: 6

	(---Period---)	(-----Y-T-D-----)			
Begin Balance:	1,600,344.65	2,048,295.97			
Income . . . :	1,299,004.38	4,158,009.41			
LOC Advance . . :	.00	.00			
Expense . . . :	288,795.14	3,595,751.49	LOC :	.00	Levy: 3,481,221.47
LOC Payments :	.00	.00	Out :	.00	Coll: 3,174,442.45
Cash Balance :	2,610,553.89	2,610,553.89	End :	2,610,553.89	Adj : 4,121.08-
					Out : 302,657.94

Transaction Summary By Source
Source Description

	Beginning Balance:	1,600,344.65 Monthly	2,048,295.97 Yearly
20021 2002 UPP Taxes		.00	3.78
20031 2003 UPP Taxes		.00	4.78
20041 2004 UPP Taxes		.00	5.81
20051 2005 UPP Taxes		.00	11.69
20061 2006 UPP Taxes		1.14	12.85
20071 2007 UPP Taxes		.00	61.01
20081 2008 UPP Taxes		.00	91.94
20091 2009 UPP Taxes		38.70	573.73
20101 2010 UPP Taxes		37.09	1,687.84
20102 2010 RE Taxes		.00	.00
20111 2011 UPP Taxes		43.11	1,976.69
20112 2011 RE Taxes		.00	138.31
20121 2012 UPP Taxes		54.08	880.58
20122 2012 RE Taxes		.00	230.84
20131 2013 UPP Taxes		49.77	615.20
20132 2013 RE Taxes		.00	8,556.31
20141 2014 UPP Taxes		171.19	8,009.32
20142 2014 RE Taxes		2.21	106,680.03
20151 2015 UPP Taxes		6,875.04	69,535.89
20152 2015 RE Taxes		903,603.83	3,104,906.56
37122 Fire District Deposit		352,085.21	586,324.15
37130 ADOT & Fish and Game in-lieu		.00	189.97
37150 FDAT Distributions		55,415.68	257,753.36
38108 Interest on Investments ICM		.00	7,083.14
38109 Interest on Investments St Treas		280.90	1,021.01
38113 Interest on Investments Wells Fargo		295.56	1,390.05
38120 Interest on Transwestern loan		66.88	264.57
91032 Warrants Redeemed		288,795.14-	3,595,751.49-
Ending Balances:		2,610,553.89	2,610,553.89

Real Estate Taxes: 903,606.04
UPP Taxes: 7,270.12.
FDAT: 35,415.68
Interest: 627.33
Sub Total: 946,919.17

Sub Total: 946,919.17
Fire District Deposits: 352,085.21
Total: 1,299,004.38

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 4/01/2016 to 4/30/2016 Page: 1

T R A N S A C T I O N S					Begin Balance:	1,600,344.65
Date	Source	Description	Notes		Debits/Credits	
4/01	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004254	106.05	
4/01	20152	2015 RE Taxes	TAX DISTRIBUTION	0004254	4,830.90	
4/01	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013536	256.30	
4/01	91032	Warrants Redeemed	PAID WARRANTS	1000013538	71,649.10	-
4/04	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004255	63.10	
4/04	20152	2015 RE Taxes	TAX DISTRIBUTION	0004254	159.88	
4/04	20152	2015 RE Taxes	TAX DISTRIBUTION	0004255	6,835.33	
4/04	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013539	387.27	
4/04	91032	Warrants Redeemed	PAID WARRANTS	1000013541	11,367.27	-
4/05	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004256	104.39	
4/05	20152	2015 RE Taxes	TAX DISTRIBUTION	0004255	924.84	
4/05	20152	2015 RE Taxes	TAX DISTRIBUTION	0004256	4,692.12	
4/05	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013542	617.27	
4/05	91032	Warrants Redeemed	PAID WARRANTS	1000013544	11,224.38	-
4/06	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004257	240.75	
4/06	20152	2015 RE Taxes	TAX DISTRIBUTION	0004257	9,350.25	
4/06	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013545	617.90	
4/06	91032	Warrants Redeemed	PAID WARRANTS	1000013547	192.54	-
4/07	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004258	195.36	
4/07	20152	2015 RE Taxes	TAX DISTRIBUTION	0004258	4,385.45	
4/07	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013548	722.80	
4/08	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004259	66.34	
4/08	20152	2015 RE Taxes	TAX DISTRIBUTION	0004259	7,254.67	
4/08	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013551	483.03	
4/11	20061	2006 UPP Taxes	TAX DISTRIBUTION	0004260	1.14	
4/11	20142	2014 RE Taxes	TAX DISTRIBUTION	0004260	2.21	
4/11	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004260	186.63	
4/11	20152	2015 RE Taxes	TAX DISTRIBUTION	0004260	5,362.42	
4/11	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013554	685.55	
4/12	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004261	38.90	
4/12	20152	2015 RE Taxes	TAX DISTRIBUTION	0004261	4,721.82	
4/12	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013557	731.82	
4/12	91032	Warrants Redeemed	PAID WARRANTS	1000013559	74,056.39	-
4/13	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004262	506.49	
4/13	20152	2015 RE Taxes	TAX DISTRIBUTION	0004262	13,340.27	
4/13	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013560	2,564.79	
4/14	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004263	455.51	
4/14	20152	2015 RE Taxes	TAX DISTRIBUTION	0004263	19,855.04	
4/14	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013563	718.82	
4/14	91032	Warrants Redeemed	PAID WARRANTS	1000013565	345.62	-
Debit Page Totals:					168,835.30-	
Credit Page Totals:					91,465.41	
Page End Totals:					1,522,974.76	

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 4/01/2016 to 4/30/2016 Page: 2

T R A N S A C T I O N S
Date Source Description

Notes

Debits/Credits

4/15	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004264	3.53
4/15	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004264	21.64
4/15	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004264	77.44
4/15	20152	2015 RE Taxes	TAX DISTRIBUTION	0004264	5,604.94
4/15	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013566	1,764.00
4/15	38120	Interest on Transwestern Loan	INVESTMENT INTEREST	1000013568	32.21
4/15	38120	Interest on Transwestern Loan	INVESTMENT INTEREST	1000013568	18.67
4/15	91032	Warrants Redeemed	PAID WARRANTS	1000013569	31,629.52-
4/18	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004265	113.07
4/18	20152	2015 RE Taxes	TAX DISTRIBUTION	0004264	175.64
4/18	20152	2015 RE Taxes	TAX DISTRIBUTION	0004265	16,735.59
4/18	37122	Fire District Deposit		0041049	156,454.65
4/18	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013570	885.92
4/18	91032	Warrants Redeemed	PAID WARRANTS	1000013572	4,541.24-
4/19	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004266	510.13
4/19	20152	2015 RE Taxes	TAX DISTRIBUTION	0004266	15,424.53
4/19	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013573	1,310.26
4/19	91032	Warrants Redeemed	PAID WARRANTS	1000013575	4,649.34-
4/20	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004267	122.39
4/20	20152	2015 RE Taxes	TAX DISTRIBUTION	0004267	11,254.53
4/20	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013576	2,229.17
4/20	91032	Warrants Redeemed	PAID WARRANTS	1000013578	1,937.42-
4/21	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004268	216.85
4/21	20152	2015 RE Taxes	TAX DISTRIBUTION	0004268	12,266.29
4/21	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013579	1,025.39
4/21	91032	Warrants Redeemed	PAID WARRANTS	1000013581	32.83-
4/22	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004269	527.47
4/22	20152	2015 RE Taxes	TAX DISTRIBUTION	0004269	130,579.12
4/22	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013582	1,345.11
4/22	91032	Warrants Redeemed	PAID WARRANTS	1000013584	72.01-
4/25	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004270	449.16
4/25	20152	2015 RE Taxes	TAX DISTRIBUTION	0004270	18,587.02
4/25	37122	Fire District Deposit		0041083	192,785.06
4/25	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013585	9,812.70
4/26	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004271	156.06
4/26	20152	2015 RE Taxes	TAX DISTRIBUTION	0004271	24,418.53
4/26	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013588	1,445.24
4/26	91032	Warrants Redeemed	PAID WARRANTS	1000013590	73,540.19-
4/27	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004272	101.49
4/27	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004271	989.11

Debit Page Totals: 285,237.85- Credit Page Totals: 698,908.32 Page End Totals: 2,014,015.12

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 4/01/2016 to 4/30/2016 Page: 3

T R A N S A C T I O N S
Date Source Description

Notes

Debits/Credits

4/27	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004272	163.65
4/27	20152	2015 RE Taxes	TAX DISTRIBUTION	0004271	2,186.59
4/27	20152	2015 RE Taxes	TAX DISTRIBUTION	0004272	51,063.83
4/27	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013591	2,574.55
4/27	91032	Warrants Redeemed	PAID WARRANTS	1000013593	552.13-
4/28	20091	2009 UPP Taxes	TAX DISTRIBUTION	0004273	38.70
4/28	20101	2010 UPP Taxes	TAX DISTRIBUTION	0004273	37.09
4/28	20111	2011 UPP Taxes	TAX DISTRIBUTION	0004273	43.11
4/28	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004273	50.55
4/28	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004273	49.77
4/28	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004273	48.06
4/28	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004273	40.63
4/28	20152	2015 RE Taxes	TAX DISTRIBUTION	0004273	13,900.26
4/28	37122	Fire District Deposit		0041123	2,845.50
4/28	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013594	3,430.48
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013596	25.01
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013596	14.49
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013602	152.82
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013602	88.58
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013597	43.10
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013597	17.42
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013598	43.28
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013598	18.69
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013599	42.58
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013599	19.35
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013600	36.77
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013600	18.67
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013601	35.25
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013601	20.44
4/29	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004274	1,545.56
4/29	20152	2015 RE Taxes	TAX DISTRIBUTION	0004274	519,693.97
4/29	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000013604	1,807.31
4/29	91032	Warrants Redeemed	PAID WARRANTS	1000013606	3,005.16-

Ending Debit Totals: 288,795.14- Ending Credit Totals: 1,299,004.38 Ending Balance: 2,610,553.89

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Yavapai County Treasurer
Monthly Statement

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C00216

* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 4/01/2016 to 4/30/2016 Page: 4

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-65540-0000	655	PAID	/	00024095	123.33	3/28/2016	4/04/2016	
6-65540-0000	655	PAID	/	00024096	3,008.69	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024099	29,377.40	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024103	7,764.19	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024107	11,136.64	3/28/2016	4/04/2016	
6-65540-0000	655	PAID	/	00024110	92.54	3/28/2016	4/06/2016	
6-65540-0000	655	PAID	/	00024111	1,399.68	3/28/2016	4/05/2016	
6-65540-0000	655	PAID	/	00024112	552.00	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024113	933.29	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024114	2,255.00	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024115	845.57	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024116	600.00	2/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024118	100.00	3/28/2016	4/06/2016	
6-65540-0000	655	PAID	/	00024119	26,039.85	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024122	180.00	3/28/2016	4/05/2016	
6-65540-0000	655	PAID	/	00024123	9,638.00	3/28/2016	4/05/2016	
6-65540-0000	655	PAID	/	00024124	107.30	3/28/2016	4/04/2016	
6-65540-0000	655	PAID	/	00024125	273.11	3/28/2016	4/01/2016	
6-65540-0000	655	PAID	/	00024126	34.99	3/28/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024127	6.70	3/28/2016	4/05/2016	
6-65540-0000	655	PAID	/	00024128	123.33	4/11/2016	4/19/2016	
6-65540-0000	655	PAID	/	00024129	648.70	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024130	552.13	4/11/2016	4/27/2016	
6-65540-0000	655	PAID	/	00024131	1,068.66	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024132	482.40	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024133	2,426.72	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024134	59,708.55	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024135	10,517.58	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024136	172.31	4/11/2016	4/20/2016	
6-65540-0000	655	PAID	/	00024137	431.34	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024138	101.00	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024139	117.00	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024140	277.96	4/11/2016	4/20/2016	
6-65540-0000	655	PAID	/	00024141	63.00	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024142	542.67	4/11/2016	4/18/2016	
6-65540-0000	655	PAID	/	00024143	4,526.01	4/11/2016	4/19/2016	
6-65540-0000	655	PAID	/	00024144	1,399.68	4/11/2016	4/20/2016	
6-65540-0000	655	PAID	/	00024145	2,179.23	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024146	72.01	4/01/2016	4/22/2016	
6-65540-0000	655	PAID	/	00024147	898.00	4/11/2016	4/18/2016	

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Yavapai County Treasurer
Monthly Statement

TR046DSR
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* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 4/01/2016 to 4/30/2016 Page: 5

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-65540-0000	655	PAID	/	00024148	2,255.00	4/11/2016	4/18/2016	
6-65540-0000	655	PAID	/	00024149	845.57	4/11/2016	4/18/2016	
6-65540-0000	655	PAID	/	00024150	.77	4/11/2016	4/20/2016	
6-65540-0000	655	PAID	/	00024151	49.03	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024152	24,898.32	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024153	32.83	4/11/2016	4/21/2016	
6-65540-0000	655	PAID	/	00024154	529.10	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024155	1,391.77	4/11/2016	4/15/2016	
6-65540-0000	655	PAID	/	00024156	701.76	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024157	345.62	4/11/2016	4/14/2016	
6-65540-0000	655	PAID	/	00024158	336.76	4/11/2016	4/12/2016	
6-65540-0000	655	PAID	/	00024159	86.70	4/11/2016	4/20/2016	
6-65540-0000	655	PAID	/	00024161	1,514.68	4/25/2016	4/29/2016	
6-65540-0000	655	PAID	/	00024162	651.56	4/25/2016	4/29/2016	
6-65540-0000	655	PAID	/	00024166	2,438.60	4/25/2016	4/26/2016	
6-65540-0000	655	PAID	/	00024167	59,309.21	4/25/2016	4/26/2016	
6-65540-0000	655	PAID	/	00024168	10,760.59	4/25/2016	4/26/2016	
6-65540-0000	655	PAID	/	00024170	407.58	4/25/2016	4/29/2016	
6-65540-0000	655	PAID	/	00024171	431.34	4/25/2016	4/29/2016	
6-65540-0000	655	PAID	/	00024172	101.00	4/25/2016	4/26/2016	
6-65540-0000	655	PAID	/	00024174	117.00	4/25/2016	4/26/2016	
6-65540-0000	655	PAID	/	00024181	63.00	4/25/2016	4/26/2016	
6-65540-0000	655	PAID	/	00024193	49.03	4/25/2016	4/26/2016	
6-65540-0000	655	PAID	/	00024197	701.76	4/25/2016	4/26/2016	
Status Subtotal	:			64	288,795.14			
Fund Subtotal	:			64	288,795.14			
Total Paid Warrants:				64	288,795.14			
Total Outstanding. :				20	108,045.07			
Total Void Warrants:					.00			
Total Registered . :					.00			

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-65840-0000 Chino Fire District Capital Reserve Date Range: 4/01/2016 to 4/30/2016 Page: 3

	(---Period---)	(-----Y-T-D-----)				
Begin Balance:	989,197.85	989,197.85				
Income . . . :	.00	.00				
LOC Advance . :	.00	.00				
Expense . . . :	.00	.00	LOC :	.00	Levy:	22,466.32
LOC Payments :	.00	.00	Out :	.00	Coll:	17,579.74
Cash Balance :	989,197.85	989,197.85	End :	989,197.85	Adj :	13.48-
					Out :	4,873.10

Transaction Summary By Source
Source Description

Beginning Balance:	989,197.85	989,197.85
	Monthly	Yearly
Ending Balances:	989,197.85	989,197.85

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Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65840-0000 Chino Fire District Capital Reserve Date Range: 4/01/2016 to 4/30/2016 Page: 2

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

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Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65840-0000 Chino Fire District Capital Reserve Date Range: 4/01/2016 to 4/30/2016 Page: 1

T R A N S A C T I O N S
Date Source Description

Notes

Begin Balance: 989,197.85
Debits/Credits

Ending Debit Totals: .00 Ending Credit Totals: .00 Ending Balance: 989,197.85

Chino Valley Fire District
GL Trial Balance Worksheet
For The Period of 4/1/2016 through 4/30/2016

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
10.1100.0.0.000	Cash with Yavapai County	\$1,505,248.05	\$1,418,022.14	\$429,567.15	\$2,493,703.04	
TOTALS:		<u>\$1,505,248.05</u>	<u>\$1,418,022.14</u>	<u>\$429,567.15</u>	<u>\$2,493,703.04</u>	

* Inactive accounts are marked and appear in grey.

Chino Valley Fire District
Income Statement
(Original Budget to Actual Comparison)
For the period of 4/1/2016 Through 4/30/2016

Fund: (40) Bond Service Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>									
Real Estate Tax	40420000002	\$114,222.15	\$0.00	\$114,222.15	0.0 %	\$407,908.37	\$0.00	\$407,908.37	0.0 %
Personal Tax Revenue	40420500000	917.73	0.00	917.73	0.0	10,530.98	0.00	10,530.98	0.0
Net Revenues		\$115,139.88	\$0.00	\$115,139.88	0.0 %	\$418,439.35	\$0.00	\$418,439.35	0.0 %
<u>Fund Raising Expenses</u>									
BDS - Bank Agent Fees	40640500000	\$0.00	\$0.00	\$0.00	0.0 %	\$420.00	\$0.00	\$(420.00)	0.0 %
Total Fund Raising Expenses		\$0.00	\$0.00	\$0.00	0.0 %	\$420.00	\$0.00	\$(420.00)	0.0 %
Total Expenses						\$420.00		\$(420.00)	
Income (Loss) from Operations		\$115,139.88	\$0.00	\$115,139.88	0.0 %	\$418,019.35	\$0.00	\$418,019.35	0.0 %
<u>Other Income (Expense)</u>									
Bond Debt Service Interest Revenue	40430000000	\$101.00	\$0.00	\$101.00	0.0 %	\$1,392.16	\$0.00	\$1,392.16	0.0 %
ADOT & Fish and Game In-Lieu	40435000002	0.00	0.00	0.00	0.0	0.42	0.00	0.42	0.0
Bond Debt Service Interest Expense	40610000000	0.00	0.00	0.00	0.0	(89,800.76)	0.00	(89,800.76)	0.0
Total Other Income (Expense)		\$101.00	\$0.00	\$101.00	0.0 %	\$(88,408.18)	\$0.00	\$(88,408.18)	0.0 %
Net Income (Loss)		\$115,240.88	\$0.00	\$115,240.88	0.0 %	\$329,611.17	\$0.00	\$329,611.17	0.0 %

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Chino Valley Fire District
Balance Sheet
As of 4/30/2016

Fund: (40) Bond Service Fund

Assets

Current Assets

Bond Fund Warrants	\$91,791.10	
Bond Debt Service	491,016.08	
Cash Held with Fiscal Agent	350,223.82	
Taxes Receivable	21,045.30	
Total Current Assets		\$954,076.30

Property, Plant & Equipment

IT/ COMMS Equipment - Capital	\$13,998.99	
Total Property, Plant & Equipment		13,998.99

Total Assets

\$968,075.29

Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Prop Tax	\$10,986.54	
Total Current Liabilities		\$10,986.54

Total Liabilities

\$10,986.54

Net Assets

Fund Balance	\$516,297.23	
Fund Balance Restr. Capital Reserve	113,236.99	
Current Year Net Assets	329,611.17	
Total Net Assets		959,145.39
Total Liabilities and Net Assets		\$970,131.93

April, 2016

Bank Reconciliation

CVFD Bond Debt Service Account: 6-65640-7000

Beginning Balance (CVFD):	\$	375,775.20
Deposits:	\$	115,139.88
Disbursements:	\$	-
Interest Income:	\$	101.00
Transfer to Bldg. Acct:		

Balance per Bank: \$ 491,016.08

Ending Balance: \$ 491,016.08

Ending Balance: \$ 491,016.08

Difference between Balances: \$ -
(Should be zero)

Deposits:		
Real Estate Taxes	\$	114,222.15
Pers. Property Taxes	\$	917.73
ADOT Game/Fish in lieu	\$	-
	\$	115,139.88

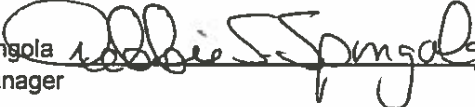
Reconciliation Approved by: Scott Freitag
Fire Chief

 5/11/16

Reconciliation Reviewed by: Dave Tharp
Assistant Chief of Administration

 05/11/16

Reconciliation Prepared by: Debbie Spingola
Finance Manager

 5/11/16

Chino Valley Fire District
Bank Reconciliation Summary
For the Bank Statement ending: 4/30/2016

BANK CONTROL ID: BDS - YAVAPAI COUNTY TREASURER		DESC: BOND DEBT SERVICE	ACCOUNT NO: 6-65640-7000
Beginning Balance:	04/01/16		\$375,775.20
Deposits and Credits:			\$115,240.88
Checks and Charges:			\$0.00
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			\$491,016.08
Ending Balance Per Bank Statement:	04/30/16		\$491,016.08
* Outstanding Deposits and Credits:	04/30/16		\$0.00
* Outstanding Checks and Charges:	04/30/16		\$0.00
Ending Book Balance:	04/30/16		\$491,016.08

* Outstanding amounts are all outstanding credits and charges dated prior or equal to the Reconciliation date.

Chino Valley Fire District
BR Checks and Charges Cleared
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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TOTAL CHECKS AND CHARGES CLEARED:

Chino Valley Fire District
BR Checks and Charges Outstanding
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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TOTAL CHECKS AND CHARGES OUTSTANDING:

Chino Valley Fire District
BR Deposits and Credits Cleared
For the Bank Statement ending: 4/30/16

BDS		Yavapai County Treasurer		Bond Debt Service		6-65640-7000
Date	Document	Description	Module	Company	Amount	
04/30/16	BDS - Cash	BDS - Tax and Interest Revenue	GL	CHINOV	\$115,240.88	
TOTAL DEPOSITS AND CREDITS CLEARED:					\$115,240.88	

Chino Valley Fire District
BR Deposits and Credits Outstanding
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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TOTAL DEPOSITS AND CREDITS OUTSTANDING:

Chino Valley Fire District
Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER						
BANK CONTROL ID: BDS - YAVAPAI COUNTY TREASURER						
BDS - Cash	04/30/16	Marked	No	BDS - Tax and Interest Revenue	05/11/16	\$115,240.88
SUB TOTAL FOR BANK:						\$115,240.88
TOTAL FOR MODULE:						\$115,240.88

Chino Valley Fire District
BR Adjustments Report
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
------	----------	-------------	------------	------------	----------

DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

Chino Valley Fire District
GL Account Ledger - Detail By Period
4/1/2016 through 4/30/2016

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
40.1105.0.0.000						BOND DEBT SERVICE			\$375,775.20
1782	GJ	136701	04/30/16		BDS - Cash	BDS - Tax and Interest Revenue	115,240.88	-	491,016.08
BOND DEBT SERVICE TOTALS:							\$115,240.88	\$0.00	\$491,016.08
TOTAL OF LEDGER:							\$115,240.88	\$0.00	\$491,016.08

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Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS Date Range: 4/01/2016 to 4/30/2016 Page: 4

	(---Period---)	(---Y-T-D---)			
Begin Balance:	375,775.20	161,404.91			
Income . . . :	115,240.88	419,831.93			
LOC Advance . :	.00	.00			
Expense . . . :	.00	90,220.76-	LOC :	.00	Levy: 440,053.29
LOC Payments :	.00	.00	Out :	.00	Coll: 401,273.66
Cash Balance :	491,016.08	491,016.08	End :	491,016.08	Adj : 520.93-
					Out : 38,258.70

Transaction Summary By Source
Source Description

	Beginning Balance:	375,775.20 Monthly	161,404.91 Yearly
20071 2007 UPP Taxes		.00	4.65
20081 2008 UPP Taxes		.00	10.97
20091 2009 UPP Taxes		4.89	72.47
20101 2010 UPP Taxes		3.97	180.84
20102 2010 RE Taxes		.00	.00
20111 2011 UPP Taxes		5.17	236.90
20112 2011 RE Taxes		.00	16.58
20121 2012 UPP Taxes		5.15	83.80
20122 2012 RE Taxes		.00	21.98
20131 2013 UPP Taxes		6.61	81.74
20132 2013 RE Taxes		.00	1,137.30
20141 2014 UPP Taxes		22.86	1,069.74
20142 2014 RE Taxes		.29	14,248.72
20151 2015 UPP Taxes		869.08	8,789.87
20152 2015 RE Taxes		114,221.86	392,483.79
37130 ADOT & Fish and Game in-lieu		.00	.42
38108 Interest on Investments ICM		.00	994.37
38109 Interest on Investments St Treas		47.97	150.11
38113 Interest on Investments Wells Fargo		44.34	208.94
38120 Interest on Transwestern Loan		8.68	38.74
92185 Paying Agent Fees		.00	420.00-
92190 Bond Interest Payment		.00	89,800.76-
Ending Balances:		491,016.08	491,016.08

Real Estate Taxes: 114,222.15

UPP Taxes: 917.73

Interest: 101.00

Total: 115,240.88

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS Date Range: 4/01/2016 to 4/30/2016 Page: 1

T R A N S A C T I O N S					Begin Balance:	375,775.20
Date	Source	Description	Notes		Debits/Credits	
4/01	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004254	13.40	
4/01	20152	2015 RE Taxes	TAX DISTRIBUTION	0004254	610.66	
4/04	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004255	7.98	
4/04	20152	2015 RE Taxes	TAX DISTRIBUTION	0004254	20.21	
4/04	20152	2015 RE Taxes	TAX DISTRIBUTION	0004255	864.02	
4/05	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004256	13.20	
4/05	20152	2015 RE Taxes	TAX DISTRIBUTION	0004255	116.91	
4/05	20152	2015 RE Taxes	TAX DISTRIBUTION	0004256	593.09	
4/06	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004257	30.43	
4/06	20152	2015 RE Taxes	TAX DISTRIBUTION	0004257	1,181.95	
4/07	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004258	24.70	
4/07	20152	2015 RE Taxes	TAX DISTRIBUTION	0004258	554.34	
4/08	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004259	8.39	
4/08	20152	2015 RE Taxes	TAX DISTRIBUTION	0004259	917.02	
4/11	20142	2014 RE Taxes	TAX DISTRIBUTION	0004260	.29	
4/11	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004260	23.59	
4/11	20152	2015 RE Taxes	TAX DISTRIBUTION	0004260	677.83	
4/12	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004261	4.92	
4/12	20152	2015 RE Taxes	TAX DISTRIBUTION	0004261	596.87	
4/13	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004262	64.02	
4/13	20152	2015 RE Taxes	TAX DISTRIBUTION	0004262	1,686.31	
4/14	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004263	57.58	
4/14	20152	2015 RE Taxes	TAX DISTRIBUTION	0004263	2,509.82	
4/15	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004264	.34	
4/15	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004264	2.89	
4/15	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004264	9.79	
4/15	20152	2015 RE Taxes	TAX DISTRIBUTION	0004264	708.54	
4/15	38120	Interest on Transwestern Loan	INVESTMENT INTEREST	1000013568	1.73	
4/15	38120	Interest on Transwestern Loan	INVESTMENT INTEREST	1000013568	6.96	
4/18	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004265	14.29	
4/18	20152	2015 RE Taxes	TAX DISTRIBUTION	0004264	22.20	
4/18	20152	2015 RE Taxes	TAX DISTRIBUTION	0004265	2,115.48	
4/19	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004266	64.49	
4/19	20152	2015 RE Taxes	TAX DISTRIBUTION	0004266	1,949.73	
4/20	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004267	15.47	
4/20	20152	2015 RE Taxes	TAX DISTRIBUTION	0004267	1,422.44	
4/21	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004268	27.41	
4/21	20152	2015 RE Taxes	TAX DISTRIBUTION	0004268	1,550.60	
4/22	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004269	66.68	
4/22	20152	2015 RE Taxes	TAX DISTRIBUTION	0004269	16,506.10	
Debit Page Totals:		.00	Credit Page Totals:	35,062.67	Page End Totals:	410,837.87

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Yavapai County Treasurer
Monthly Statement

TR046DSR
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* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS Date Range: 4/01/2016 to 4/30/2016 Page: 2

T R A N S A C T I O N S			Notes	Debits/Credits
Date	Source	Description		
4/25	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004270 56.78
4/25	20152	2015 RE Taxes	TAX DISTRIBUTION	0004270 2,349.52
4/26	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004271 19.73
4/26	20152	2015 RE Taxes	TAX DISTRIBUTION	0004271 3,086.66
4/27	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004272 13.55
4/27	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004271 125.03
4/27	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004272 20.68
4/27	20152	2015 RE Taxes	TAX DISTRIBUTION	0004271 276.40
4/27	20152	2015 RE Taxes	TAX DISTRIBUTION	0004272 6,454.85
4/28	20091	2009 UPP Taxes	TAX DISTRIBUTION	0004273 4.89
4/28	20101	2010 UPP Taxes	TAX DISTRIBUTION	0004273 3.97
4/28	20111	2011 UPP Taxes	TAX DISTRIBUTION	0004273 5.17
4/28	20121	2012 UPP Taxes	TAX DISTRIBUTION	0004273 4.81
4/28	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004273 6.61
4/28	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004273 6.42
4/28	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004273 5.14
4/28	20152	2015 RE Taxes	TAX DISTRIBUTION	0004273 1,757.10
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013596 1.34
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013596 5.40
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013602 8.22
4/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000013602 33.01
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013597 1.62
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013597 6.89
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013598 1.73
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013598 7.62
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013599 1.80
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013599 6.75
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013600 1.73
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013600 6.68
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013601 1.90
4/28	38113	Interest on Investments-Wells Fargo	INVESTMENT INTEREST	1000013601 7.62
4/29	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004274 195.38
4/29	20152	2015 RE Taxes	TAX DISTRIBUTION	0004274 65,693.21

Ending Debit Totals: .00 Ending Credit Totals: 115,240.88 Ending Balance: 491,016.08

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Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS Date Range: 4/01/2016 to 4/30/2016 Page: 3

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

Chino Valley Fire District
GL Trial Balance Worksheet
For The Period of 4/1/2016 through 4/30/2016

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
40.1105.0 0.000	Bond Debt Service	\$375,775.20	\$115,240.88	\$0.00	\$491,016.08	
TOTALS:		<u>\$375,775.20</u>	<u>\$115,240.88</u>	<u>\$0.00</u>	<u>\$491,016.08</u>	

* Inactive accounts are marked and appear in grey.

April, 2016

Bank Reconciliation

CVFD Bond 2007 Account: 6-65640-0000

Beginning Balance (CVFD): \$ 91,791.10
Deposits: \$ -
Disbursements: \$ -
Interest Income: \$ -
Transfer to Bldg. Acct:

Balance per Bank: \$ 91,791.10

Ending Balance: \$ 91,791.10

Ending Balance: \$ 91,791.10

Difference between Balances: \$ -
(Should be zero)

Deposits:
Real Estate Taxes \$ -
Pers. Property Taxes \$ -
\$ -

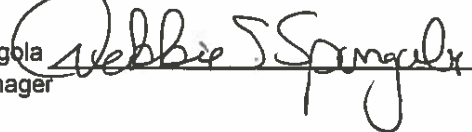
Reconciliation Approved by: Scott Freitag
Fire Chief

 5/11/16

Reconciliation Reviewed by: Dave Tharp
Assistant Chief of Administration

 05/11/16

Reconciliation Prepared by: Debbie Spingola
Finance Manager

 5/11/16

5/03/16
13:04:21

Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65640-0000 Chino Valley Fire Dist Bond Fund Date Range: 4/01/2016 to 4/30/2016 Page: 3

	(---Period---)	(-----Y-T-D-----)			
Begin Balance:	91,791.10	91,791.10			
Income . . . :	.00	.00			
LOC Advance .:	.00	.00			
Expense . . . :	.00	.00	LOC :	.00	Levy: 177,729.06
LOC Payments :	.00	.00	Out :	.00	Coll: 139,071.78
Cash Balance :	91,791.10	91,791.10	End :	91,791.10	Adj : 106.70-
					Out : 38,550.58

Transaction Summary By Source
Source Description

Beginning Balance:	91,791.10	91,791.10
	Monthly	Yearly
Ending Balances:	91,791.10	91,791.10

5/03/16
13:04:21

Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65640-0000 Chino Valley Fire Dist Bond Fund Date Range: 4/01/2016 to 4/30/2016 Page: 1

T R A N S A C T I O N S
Date Source Description

Notes

Begin Balance: 91,791.10
Debits/Credits

Ending Debit Totals: .00 Ending Credit Totals: .00 Ending Balance: 91,791.10

5/03/16
13:04:21

Yavapai County Treasurer
Monthly Statement

TR046DSR
C00216

* Account Number: 6-65640-0000 Chino Valley Fire Dist Bond Fund Date Range: 4/01/2016 to 4/30/2016 Page: 2

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:				.00			
Fund Subtotal	:				.00			
Total Paid Warrants:					.00			
Total Outstanding. :					.00			
Total Void Warrants:					.00			
Total Registered . :					.00			

CHINO VALLEY FIRE DISTRICT

FIRE PROTECTION SERVICES AGREEMENT

This Fire Protection Agreement is made effective 4/12/2106, between the Chino Valley Fire District, a political subdivision of the State of Arizona, hereinafter referred to as the "District" and **Christopher and Joanna Buckley**, hereinafter referred to as the "Applicant." The property under consideration is described as:

Property Address: **3275 W Ron Road**
Mailing Address:
Contact Phone Number:
Yavapai County Assessor's Parcel Number: **303-05-105P**

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1) Purpose. The District shall provide fire protection and limited emergency medical services under the terms of this Agreement.

2) Duration and Renewal. The effective term of this Agreement shall be from April 12, 2106 through June 30, 2016. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 11.

3) Services Provided. Fire Suppression, Emergency Rescue, and limited Emergency Medical Services (collectively "Emergency Services") will be provided under this Agreement. Unless the Incident Commander (senior Chino Valley Fire District Officer present) requests additional help, the District shall provide a standard response as determined by CVFD dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Emergency Services provided under this Agreement shall be made available to the individuals residing at the property described in the Preamble above (the "Property") or invitees of said residents (collectively, "Service Recipients") in conjunction with the above-referenced Property irrespective of whether the Property is owner occupied or leased. While the Applicant shall be responsible for all fees assessed under this Agreement, the District also reserves the right to bill both the Applicant and any actual Service Recipient (who shall be jointly liable) for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to the fee charged under this Agreement.

In providing services under this Agreement, the District reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems necessary, consistent with its then current protocol. No assurances are made as to whether, or to what extent, any such third party providers will respond. Applicant and

Service Recipients may be responsible for any additional charges assessed by such other service providers.

The Applicant herein acknowledges that the District may respond with fewer units or personnel in the event of any unforeseen circumstance, such as a major fire, other accidents, conflicting concurrent calls, reduction in force, road closure, poor road conditions, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected elsewhere within the District by reason of the distance to and isolation of the Applicant's Property, the limited manpower available, access limitations, road conditions, and the other calls within the District that take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that the District's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that the District may, in its discretion, give priority to other emergency calls either within the District or outside District boundaries, causing a delay in response time. Further, Applicant acknowledges and agrees that the District may, in conjunction with any call to the Property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, or by reason of the limited information having been made available to the District in conjunction with the determination of the appropriate response. In conjunction therewith, Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be had, and agrees to hold the District harmless from and indemnify the District for any and all damages which might be incurred to Applicant, to Service Recipient, to Applicant's Property or to any third party's property or person, including that of any Service Recipient, by reason of extended response times, reduced equipment or manpower response, the decision to involve other service providers, failure to involve other jurisdictions or service providers, the District's decision to allocate resources elsewhere either inside or outside of the District, the allocation of manpower or equipment, or other operational decisions which might result in delay or additional loss of life or property. The District shall not be liable for the negligent act or omission of any third party service provider. Applicant also agrees the District is under no obligation to transport any Service Recipient of services. Applicant acknowledges that the District does not hold a Certificate of Necessity, and that transport services are typically provided through a third party. Applicant, Service Recipient, or both, shall be responsible for all transportation expenses associated therewith.

4) Response Time. The District shall make reasonable effort to respond to the Applicant's emergency calls in a manner consistent with then current protocol, subject to the terms and conditions set forth in this Agreement. The Applicant hereby acknowledges that response times are subject to variations due to existing weather conditions, road conditions, travel distance, traffic conditions, property identification, conflicting responses, equipment and manpower availability or allocation, and access to Applicant's Property; and acknowledges that, because of the substantial distance involved, the minimum response time likely to be experienced by Applicant will be 13

minutes. No assurances are given by the District as to what ISO rating might apply to the Applicant's Property.

5) Routing Information. The Applicant shall provide the District with current routing information to all Applicants' Property in a form acceptable to the District Fire Chief, and will endeavor to inform all occupants of subject Property of the proper procedures to follow in case of fire.

6) Access. The Applicant hereby specifically acknowledges that standard access roads sufficient to allow District fire equipment to reach the scenes of emergency calls are a significant factor in the District's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with the Applicant. Applicant hereby agrees to hold the District harmless from, and indemnify the District for any liability or damages for any delays which might occur by reason of limited, inadequate or poorly maintained access, inadequate address or access description, or failure of Applicant or the Property to comply with applicable fire codes, building codes, zoning codes or recommendations or requirements made by any agency or the District.

Applicant hereby grants to the District the right of ingress and egress, and to come upon Applicant's Property for purposes of conducting inspections to determine accessibility, and to observe any other matters which may affect the District's ability to provide service under this Agreement. Nothing herein shall be construed as requiring the District to make any such inspection, or to require that the District report to the Property owner in regard to any accessibility issues.

7) Compensation. As consideration for the District providing Emergency Services under this Agreement, the Applicant shall pay to the District a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's Property was located in and taxable by the District at the District's then current tax rate, plus an administrative fee equal to \$50.00, as modified from time to time. The Service Fee shall be owed, even if there is no current county tax assessed to the property, by reason of the fact that the property is considered to be non-taxable, because no net assessed value has been established, or for any other reason. In that event, for the purpose of calculating the Service Fee to be paid by the Applicant, 10% of the full cash value as indicated by the county assessor's office may be used as the assessed value or if the full cash value is not available, the value of the property shall be established by way of appraisal provided by and at the cost of the Applicant. If the property is appraised, the assessed value will be 10% of the appraisal. The then current District's tax rate shall be applied to said property value, plus and administrative fee equal to \$50.00 of said sum then in effect. If for some reason the current assessed value information is unavailable, then the Service Fee under this contract, as renewed, will be equal to the Service Fee charged for the immediately preceding service year, plus 10%, until such time as the current year shall be recalculated and an adjustment to the Service Fee made.

Payment are due when contract is signed or payment arrangements may be approved for quarterly payments with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter each quarter with all amounts paid in full no later than June 30 of each year.

For the initial term of the Agreement, the parties agree that the fee shall be \$101.65. This fee shall be payable in one lump sum when due or payment arrangements may be approved by the administration office.

The Service Fee being paid to the District by the Applicant pursuant to this Agreement shall be considered earned by the District when paid, and shall not be conditioned upon or modified by reason of the number of responses made by the District to the Applicant's property during the term of this Agreement. In addition to the fees set forth above, the District reserves the right to charge any invitees of Applicant, or any resident or occupant of the Applicant's property ("Service Recipient(s)") for services actually rendered to that individual, consistent with the District's then current fee schedule. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipients for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to any Service Fee due under the terms of this Agreement.

8) Insurance. The Applicant shall provide the District with a current certificate of liability and hazard insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number, and shall name the District as an additional insured thereunder.

9) Waiver and Disclaimer of Liability. The District shall not be liable for any consequential damages, including but not limited to any lost income or profits suffered by Applicant or any Service Recipient. In consideration of the District's agreement to provide services under the terms of this Agreement, the Applicant agrees to hold the District harmless and hereby releases the District from and indemnifies the District for any and all claims, demands, liability and causes of action that may arise as a result of the District providing the services described, and specifically, in addition to the foregoing, any other claims, demands, liability or causes of action which might arise out of the District's inability to provide, or delay or limits in providing services, due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party. Nothing herein shall be construed as a warranty by the District against damages, whether property or personal, which may result by way of fire, injury to a person, accident or other emergency occurring on Applicant's Property. In the event of breach or non-performance by the District, Applicant's sole remedy shall be limited to the termination of this Agreement and refund of fees for that current contract year, the parties having agreed that said fees are a reasonable amount of damages. This release shall bind the members, legal representatives, assigns and successors in interest of the Applicant.

The waiver, hold harmless and indemnification provisions of this Agreement for the benefit of the District shall survive the termination of this Agreement.

10) **No Third Party Beneficiaries.** This Agreement will be for the benefit of the District and Applicant only and shall not be construed as having been entered into for the benefit of any third party.

11) **Termination.** Either party may terminate this Agreement by thirty (30) days written notice of termination delivered to the other party at these addresses:

District – Chino Valley Fire District Administration 8555 E Yavapai Rd Prescott Valley, AZ 86314	Applicant– Christopher and Joanna Buckley
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In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, the District shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

In the event Applicant sells the subject property or otherwise disposes of the same, this Agreement will terminate; provided, however, that the indemnification requirements imposed on Applicant under this Agreement for incidents occurring during the term of this Agreement shall survive. Nothing herein shall prevent the District from negotiating a new service agreement with the new owner of the subject property.

The District may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

12) **Severability.** If any provision of this Agreement shall be held to be unconstitutional, invalid, or unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

13) **Fire Code Compliance.** The Applicant hereby specifically acknowledges that all operations and activities, as well as new construction, and remodel of structures when applicable, will be in compliance with the District's adopted Fire Code.

The undersigned warrants to District that the Applicant has the power to enter into this Agreement and that all necessary acts have been taken to so authorize.

CHRISTOPHER AND JOANNA BUCKLEY

CHINO VALLEY FIRE DISTRICT

By _____
Date

Its _____

Board Chair Date

ATTEST:

By _____
Date

Its _____

Board Clerk Date

CHINO VALLEY FIRE DISTRICT

FIRE PROTECTION SERVICES AGREEMENT

This Fire Protection Agreement is made effective May 2, 2016, between the Chino Valley Fire District, a political subdivision of the State of Arizona, hereinafter referred to as the "District" and **Lynnell Burton**, hereinafter referred to as the "Applicant." The property under consideration is described as:

Property Address: **36880 N Dark Sky Dr**

Mailing Address:

Contact Phone Number:

Yavapai County Assessor's Parcel Number: **303-05-148D**

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1) Purpose. The District shall provide fire protection and limited emergency medical services under the terms of this Agreement.

2) Duration and Renewal. The effective term of this Agreement shall be from May 2, 2016 through June 30, 2016. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 11.

3) Services Provided. Fire Suppression, Emergency Rescue, and limited Emergency Medical Services (collectively "Emergency Services") will be provided under this Agreement. Unless the Incident Commander (senior Chino Valley Fire District Officer present) requests additional help, the District shall provide a standard response as determined by CVFD dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Emergency Services provided under this Agreement shall be made available to the individuals residing at the property described in the Preamble above (the "Property") or invitees of said residents (collectively, "Service Recipients") in conjunction with the above-referenced Property irrespective of whether the Property is owner occupied or leased. While the Applicant shall be responsible for all fees assessed under this Agreement, the District also reserves the right to bill both the Applicant and any actual Service Recipient (who shall be jointly liable) for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to the fee charged under this Agreement.

In providing services under this Agreement, the District reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems necessary, consistent with its then current protocol. No assurances are made as to

whether, or to what extent, any such third party providers will respond. Applicant and Service Recipients may be responsible for any additional charges assessed by such other service providers.

The Applicant herein acknowledges that the District may respond with fewer units or personnel in the event of any unforeseen circumstance, such as a major fire, other accidents, conflicting concurrent calls, reduction in force, road closure, poor road conditions, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected elsewhere within the District by reason of the distance to and isolation of the Applicant's Property, the limited manpower available, access limitations, road conditions, and the other calls within the District that take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that the District's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that the District may, in its discretion, give priority to other emergency calls either within the District or outside District boundaries, causing a delay in response time. Further, Applicant acknowledges and agrees that the District may, in conjunction with any call to the Property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, or by reason of the limited information having been made available to the District in conjunction with the determination of the appropriate response. In conjunction therewith, Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be had, and agrees to hold the District harmless from and indemnify the District for any and all damages which might be incurred to Applicant, to Service Recipient, to Applicant's Property or to any third party's property or person, including that of any Service Recipient, by reason of extended response times, reduced equipment or manpower response, the decision to involve other service providers, failure to involve other jurisdictions or service providers, the District's decision to allocate resources elsewhere either inside or outside of the District, the allocation of manpower or equipment, or other operational decisions which might result in delay or additional loss of life or property. The District shall not be liable for the negligent act or omission of any third party service provider. Applicant also agrees the District is under no obligation to transport any Service Recipient of services. Applicant acknowledges that the District does not hold a Certificate of Necessity, and that transport services are typically provided through a third party. Applicant, Service Recipient, or both, shall be responsible for all transportation expenses associated therewith.

4) Response Time. The District shall make reasonable effort to respond to the Applicant's emergency calls in a manner consistent with then current protocol, subject to the terms and conditions set forth in this Agreement. The Applicant hereby acknowledges that response times are subject to variations due to existing weather conditions, road conditions, travel distance, traffic conditions, property identification, conflicting responses, equipment and manpower availability or allocation, and access to Applicant's Property; and acknowledges that, because of the substantial distance

involved, the minimum response time likely to be experienced by Applicant will be 12 minutes. No assurances are given by the District as to what ISO rating might apply to the Applicant's Property.

5) Routing Information. The Applicant shall provide the District with current routing information to all Applicants' Property in a form acceptable to the District Fire Chief, and will endeavor to inform all occupants of subject Property of the proper procedures to follow in case of fire.

6) Access. The Applicant hereby specifically acknowledges that standard access roads sufficient to allow District fire equipment to reach the scenes of emergency calls are a significant factor in the District's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with the Applicant. Applicant hereby agrees to hold the District harmless from, and indemnify the District for any liability or damages for any delays which might occur by reason of limited, inadequate or poorly maintained access, inadequate address or access description, or failure of Applicant or the Property to comply with applicable fire codes, building codes, zoning codes or recommendations or requirements made by any agency or the District.

Applicant hereby grants to the District the right of ingress and egress, and to come upon Applicant's Property for purposes of conducting inspections to determine accessibility, and to observe any other matters which may affect the District's ability to provide service under this Agreement. Nothing herein shall be construed as requiring the District to make any such inspection, or to require that the District report to the Property owner in regard to any accessibility issues.

7) Compensation. As consideration for the District providing Emergency Services under this Agreement, the Applicant shall pay to the District a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's Property was located in and taxable by the District at the District's then current tax rate, plus an administrative fee equal to \$50.00, as modified from time to time. The Service Fee shall be owed, even if there is no current county tax assessed to the property, by reason of the fact that the property is considered to be non-taxable, because no net assessed value has been established, or for any other reason. In that event, for the purpose of calculating the Service Fee to be paid by the Applicant, 10% of the full cash value as indicated by the county assessor's office may be used as the assessed value or if the full cash value is not available, the value of the property shall be established by way of appraisal provided by and at the cost of the Applicant. If the property is appraised, the assessed value will be 10% of the appraisal. The then current District's tax rate shall be applied to said property value, plus an administrative fee equal to \$50.00 of said sum then in effect. If for some reason the current assessed value information is unavailable, then the Service Fee under this contract, as renewed, will be equal to the Service Fee charged for the immediately preceding service year, plus 10%, until such time as the current year shall be recalculated and an adjustment to the Service Fee made.

Payment are due when contract is signed or payment arrangements may be approved for quarterly payments with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter each quarter with all amounts paid in full no later than June 30 of each year.

For the initial term of the Agreement, the parties agree that the fee shall be \$60.68. This fee shall be payable in one lump sum when due or payment arrangements may be approved by the administration office.

The Service Fee being paid to the District by the Applicant pursuant to this Agreement shall be considered earned by the District when paid, and shall not be conditioned upon or modified by reason of the number of responses made by the District to the Applicant's property during the term of this Agreement. In addition to the fees set forth above, the District reserves the right to charge any invitees of Applicant, or any resident or occupant of the Applicant's property ("Service Recipient(s)") for services actually rendered to that individual, consistent with the District's then current fee schedule. While the Applicant shall be responsible for all Service Fees assessed under this Agreement, the District also reserves the right to invoice any actual Service Recipients for the services provided under this Agreement, according to the fee schedule adopted by the District, as amended from time to time. Said billing shall be in addition to any Service Fee due under the terms of this Agreement.

8) Insurance. The Applicant shall provide the District with a current certificate of liability and hazard insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number, and shall name the District as an additional insured thereunder.

9) Waiver and Disclaimer of Liability. The District shall not be liable for any consequential damages, including but not limited to any lost income or profits suffered by Applicant or any Service Recipient. In consideration of the District's agreement to provide services under the terms of this Agreement, the Applicant agrees to hold the District harmless and hereby releases the District from and indemnifies the District for any and all claims, demands, liability and causes of action that may arise as a result of the District providing the services described, and specifically, in addition to the foregoing, any other claims, demands, liability or causes of action which might arise out of the District's inability to provide, or delay or limits in providing services, due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party. Nothing herein shall be construed as a warranty by the District against damages, whether property or personal, which may result by way of fire, injury to a person, accident or other emergency occurring on Applicant's Property. In the event of breach or non-performance by the District, Applicant's sole remedy shall be limited to the termination of this Agreement and refund of fees for that current contract year, the parties having agreed that said fees are a reasonable amount of damages. This release shall bind the members, legal representatives, assigns and successors in interest of the Applicant.

The waiver, hold harmless and indemnification provisions of this Agreement for the benefit of the District shall survive the termination of this Agreement.

10) **No Third Party Beneficiaries.** This Agreement will be for the benefit of the District and Applicant only and shall not be construed as having been entered into for the benefit of any third party.

11) **Termination.** Either party may terminate this Agreement by thirty (30) days written notice of termination delivered to the other party at these addresses:

District – Chino Valley Fire District Administration 8555 E Yavapai Rd Prescott Valley, AZ 86314	Applicant– Lynnell Burton
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In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, the District shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

In the event Applicant sells the subject property or otherwise disposes of the same, this Agreement will terminate; provided, however, that the indemnification requirements imposed on Applicant under this Agreement for incidents occurring during the term of this Agreement shall survive. Nothing herein shall prevent the District from negotiating a new service agreement with the new owner of the subject property.

The District may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

12) **Severability.** If any provision of this Agreement shall be held to be unconstitutional, invalid, or unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

13) **Fire Code Compliance.** The Applicant hereby specifically acknowledges that all operations and activities, as well as new construction, and remodel of structures when applicable, will be in compliance with the District's adopted Fire Code.

The undersigned warrants to District that the Applicant has the power to enter into this Agreement and that all necessary acts have been taken to so authorize.

LYNNELL BURTON

CHINO VALLEY FIRE DISTRICT

By _____
Date

Board Chair Date

Its _____

ATTEST:

By _____
Date

Board Clerk Date

Its _____

**ARIZONA STATE FORESTRY DIVISION
COOPERATIVE INTERGOVERNMENTAL AGREEMENT**

This Cooperative Agreement ("Agreement") is made by and between Chino Valley Fire District hereinafter referred to as the Cooperator, and the State Forester (collectively the "Parties"). This Agreement supersedes all previous Memorandums of Understanding and Cooperative Agreements and will become effective upon the final signature.

WITNESSETH:

WHEREAS the Cooperator wishes to enter into a Cooperative Agreement with the State Forester for the protection of its forests and wildlands as authorized under A.R.S. Sections 37-623(F), 9-220 (8), 9-240(B)(7)(a) and 48-805(B)(16) and; the protection of forest, wild and agricultural lands, and rural structures as provided for within the Cooperative Forestry Assistance Act, 16 U.S.C. Section 2106; and

WHEREAS this is an Intergovernmental Agreement entered into pursuant to A.R.S. § 11-952; and

WHEREAS it is in the best interest of the State of Arizona to have wildland fires detected and suppressed quickly before they become large and more difficult to control; and

WHEREAS the Cooperator represents that it is a duly constituted fire department, fire district, or political subdivision of the State authorized to provide fire protection within the boundaries of the map attached hereto and by reference made a part hereof (Appendix A); and

WHEREAS the Cooperator may have a limited number of units of firefighting equipment that can be made available to the State Forester for fire suppression work; and

WHEREAS the Cooperator may have the capability to respond and suppress fires under the jurisdiction of the State Forester on a more timely and effective basis than any other assets or resources in the state; and

WHEREAS the Cooperator can more adequately carry out this function if additional equipment and technical assistance is available; and

WHEREAS the State Forester may have a limited number of units of firefighting equipment that can be made available to fire associations, fire districts, and incorporated fire departments involved in fire suppression; and

WHEREAS it has been determined to be advantageous to the State Forester in the proper discharge of his responsibilities to make certain equipment available to the Cooperator;

NOW THEREFORE, the parties to this Agreement do hereby agree as follows:

A. THE STATE FORESTER AGREES:

1. To make available organizational assistance, technical training and other expertise as available on his staff;
2. To provide State Forester's and other wildland fire training resources and funding when deemed available by the State Forester;
3. To provide State resources and resources under State agreement to the Cooperator for wildland fire suppression, pre-suppression, and for unplanned all-risk emergencies within the Cooperator's boundary or service area when requested by the Cooperator and deemed available by the State

Forester. Per A.R.S. 37-623.02.H, the State Forester may require reimbursement for cost incurred for these requested resources. The State Forester will determine as soon as practical after each request, the need for reimbursement. This determination will be based upon one or more of the following factors; the type of request, resources furnished, jurisdiction, land ownership, threat, state or federal emergency declaration status, and the actual costs of those resources to the State.;

4. To pay and reimburse the Cooperator, out of State Forestry allocated funding, for fire suppression activities, equipment and manpower at the rates established per the Cooperative Fire Rate Agreement (FM104) on file with the State Forester; provided, however, that payment shall be made only for such activities on lands outside the Cooperator's established boundaries or service area when requested by the State Forester;
5. That the Cooperator may refuse to furnish manpower and equipment when requested by the State Forester if by so doing it would reduce the Cooperator's resources to a level where he could no longer maintain an adequate level of fire protection on lands within his boundary or service area;
6. To make available such firefighting and training equipment as can be obtained and is suitable for the use of the Cooperator in fire management work and wildland fire training;
7. That title to all accessories, tools, equipment, sirens, etc., which the Cooperator adds or attaches to state equipment provided by the State Forester will remain the property of the Cooperator and the Cooperator shall remove same prior to returning same equipment to the State Forester;
8. To pay and reimburse the Cooperator, out of State Forestry allocated funding, for instructors conducting approved fire training instruction, at the State Forester's request and at the rate for instructors included in the Arizona State Forester's Emergency Pay Plan plus travel expenses, if applicable, at the approved state rates;
9. That no reimbursement for loss, damage or destruction of equipment due to ordinary wear and tear will be made;
10. To provide necessary forms as needed by the Cooperator in executing his responsibilities under this Agreement;
11. To the extent possible, to assist the Cooperator in ordering and obtaining fire training material and equipment through the federal supply system (GSA, NWCG, & NIFC);
12. That the Cooperator may purchase wildland firefighting equipment and supplies through the State Forester's procurement system.

B. THE COOPERATOR AGREES:

1. To respond to and engage in fire suppression actions on all wildland fires on State and Private lands within the Cooperator's boundary or service area as set forth in attached Appendix A at the Cooperator's expense;
2. To respond and engage in wildland fire suppression, pre-suppression, and for unplanned all-risk emergencies upon lands under the jurisdiction of the State Forester located outside the Cooperator's boundary or service area as set forth in attached Appendix A at such time and with equipment and manpower available as requested by the State Forester;
3. To maintain and make available for use at the request of the State Forester manpower and equipment subject to the provisions of the Cooperative Fire Rate Agreement (FM 104);
4. To accept direction and supervision by the State Forester or his duly authorized representatives while engaged in suppression or other activities at the State Forester's request;

5. To submit a State Forester's Arizona Individual Wildland Fire Report (Wild-RPT-1) within 15 days, for each wildland fire that the Cooperator responds to outside their jurisdiction, on which they are the incident commander;
6. To provide the State Forester with a summary report on all known wildland fires inside their jurisdiction on a calendar year basis by February 1st of each year;
7. That if the Cooperator agrees to provide approved wildland firefighting training courses at the State Forester's request, the courses will meet the standards set by the National Wildfire Coordinating Group for the Wildland and Prescribed Fire Qualification System;
8. To provide to the State Forester, for approved training courses, a summary report on courses provided, number of students trained, and number of fire departments represented on a calendar year on a quarterly basis;
9. To participate to the extent possible in fire prevention activities within their boundary or service area as requested by the State Forester;
10. To submit claims for reimbursement to the State Forester within thirty (30) days after release of its manpower and/or equipment in the manner and form prescribed by the State Forester;
11. To submit claims for reimbursement to the State Forester within thirty (30) days after completion of authorized training courses in the manner and form prescribed by the State Forester;
12. To maintain wildland fire training qualifications as set forth by the State Forester;
13. To accept and use equipment obtained from the State Forester pursuant to this agreement ("Assigned Equipment");
14. To maintain the Assigned Equipment in operable condition and state of readiness, and promptly report any loss or damage of such equipment to the State Forester;
15. To obtain prior approval for any planned alterations of the Assigned Equipment from the State Forester;
16. To provide adequate shelter from the weather elements for the Assigned Equipment;
17. Upon request, to promptly provide the State Forester with a report of the condition of Assigned Equipment;
18. That the Assigned Equipment may not be sold, transferred, loaned or otherwise disposed of, or traded, but must be returned to the State Forester unless part of the Firefighter Program (FFP) through the Department of Defense and US Forest Service and the agreement there of;
19. To require any contractors or subcontractors of the Cooperator operating under this Agreement to maintain, the following minimum insurance coverage.

Insurance Requirements for Any Contractors Used by a Party to the Intergovernmental Agreement:

The *insurance requirements* herein are minimum requirements and in no way limit the indemnity covenants contained in this Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or its contractors or subcontractors from liabilities that might arise out of the performance of the work under this Agreement by the Cooperator, its agents, representatives, employees, contractors or subcontractors, and Cooperator and its contractors and subcontractors are free to purchase additional insurance.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Contractor shall provide coverage with limits of liability not less than those stated below. The term "Contractor" throughout this Section 19 refers only to a contractor or subcontractor of the Cooperator, if any. None of the obligations under this Section 19, other than the duty of the Cooperator to provide a Certificate of Insurance under Section 19.A.1 are applicable to the Cooperator.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal and advertising injury and broad form contractual liability.

• General Aggregate	\$2,000,000
• Products – Completed Operations Aggregate	\$1,000,000
• Personal and Advertising Injury	\$1,000,000
• Damage to Rented Premises	\$ 50,000
• Each Occurrence	\$1,000,000

a. The policy shall be endorsed **(Blanket Endorsements are not acceptable)** to include the following additional insured language: **"The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor."** Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.

b. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the **"State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees"** for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

• Combined Single Limit (CSL)	\$1,000,000
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a. The policy shall be endorsed **(Blanket Endorsements are not acceptable)** to include the following additional insured language: **"The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor"**. Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.

b. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the **"State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees"** for losses arising from work performed by or on behalf of the Contractor.

c. Policy shall contain a severability of interest provision.

3. Worker's Compensation and Employers' Liability

• Workers' Compensation	Statutory
• Employers' Liability	
Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000

Disease – Policy Limit

\$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement (**Blanket Endorsements are not acceptable**) in favor of the “State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees” for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. § 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies are to contain, or be endorsed (**Blanket Endorsements are not acceptable**) to contain, the following provisions:

1. The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary insurance and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S § 41-621 (E).
2. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of its Contract with the other governmental entity(ies) party to the IGA.

C. NOTICE OF CANCELLATION: With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the insurance policies above shall require (30) days written notice to the State of Arizona. Such notice shall be sent directly to the Department and shall be sent by certified mail, return receipt requested.

D. ACCEPTABILITY OF INSURERS: Contractors insurance shall be placed with companies licensed in the State of Arizona. Insurers shall have an “A.M. Best” rating of not less than A- VII or duly authorized to transact Workers' Compensation insurance in the State of Arizona. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. VERIFICATION OF COVERAGE: Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by an authorized representative.

All certificates and endorsements (**Blanket Endorsements are not acceptable**) are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description are to be noted on the certificate of insurance. The State of Arizona reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

F. SUBCONTRACTORS: Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the State of Arizona separate certificates for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. APPROVAL: Any modification or variation from the *insurance requirements* of this Section 19 must have prior approval from the State of Arizona Department of Administration, Risk Management

Division, whose decision shall be final. Such action will not require a formal contract amendment, but may be made by administrative action.

- H. **EXCEPTIONS:** In the event the Cooperator, Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance or other Certificate of Insurance to the State Forester's Office as the Agent of the State of Arizona. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or university then none of the above shall apply.

20. INDEMNIFICATION:

Each Party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other Party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of injury to any person (including death) or property damage resulting from, or in connection with, the performance of this Agreement, but only to the extent that such injury or damage is caused by the negligent act or omission or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. For the purposes of this Section 20, an agent, employee, or volunteer of the Cooperator who is working under the jurisdiction, direction or supervision of the State Forester is the Cooperator's agent, employee, or volunteer and not the agent, employee or volunteer of the State Forester. The preceding sentence does not limit or affect the application of A.R.S. 23-1022, including the circumstances in which an employee is deemed to be an employee of both Parties for purposes of that statute.

This Section 20 does not reduce the degree of negligence or fault that the injured party or other third party must establish in the underlying Claim to recover for any injury or damage, or affect any defense to such underlying Claim.

In addition, if and only if the Cooperator uses contractors or subcontractors, which decision the Cooperator may make in its sole and absolute discretion, the Cooperator shall cause its contractor(s) and subcontractors, if any, to defend, indemnify, and hold harmless the State of Arizona, any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, reasonable attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the Cooperator's contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.

IT IS MUTUALLY AGREED:

1. That every obligation of either Party under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation; if funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by either Party at the end of the period for which funds are available. No liability shall accrue to either Party in the event this provision is exercised, and neither Party shall be obligated or liable for any future payments for any damages as a result of termination under this paragraph.
2. That the Cooperator will be hired and reimbursed, for suppression or other activities, as set forth in the "Cooperative Fire Rate Agreement" (FM104) as agreed to and attached as exhibit "B". This Cooperative Fire Rate will be part of the master Agreement and attached at a later date and prior to hiring.

3. The equipment issued by the State Forester will be painted and identified and marked in a manner that will indicate the cooperation between the Cooperator and the State Forester, unless the equipment was acquired through the Firefighter Program and the title has been passed to the cooperator;
4. If the equipment is not used as provided by this agreement, the State Forester may remove said equipment upon written notification.
5. **Amendments:** This agreement may be modified only by a written amendment signed by both parties. However, if mutually agreed, the parties may enter into specific supplemental, written agreements, subject to appropriate approvals, to accomplish the goals of this agreement and to carry out its terms and conditions.
6. **Dispute Resolution:** In the event of a dispute, the parties agree to arbitrate the dispute to the extent required by A.R.S. Section 12-1518.
7. **Inspection and Audit of Records:** Pursuant to A.R.S. Sections 35-214 and -215, to the extent that they apply, the Cooperator shall retain all books, accounts, reports, files and other records ("Records") relating to this agreement for a period of five years after completion of the contract. All records shall be subject to inspection and audit by the State Forester at all reasonable times. Upon request, the Cooperator shall produce the original of any and all such records at the offices of the State Forester.
8. **Cancellation for Conflict of Interest:** Pursuant to A.R.S. Section 38-511, the either Party to the Agreement may, within three years after its execution, cancel this contract, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the State is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to this contract in any capacity, or a consultant to any other party to this contract with respect to the subject matter of the contract. The cancellation shall be effective when written notice from the Governor is received by all other parties to the contract of the cancellation, unless the notice specifies a later time.
9. **Nondiscrimination:** The parties agree to comply with Arizona Governor's Executive Order 2009-09 - "Prohibition of Discrimination in Contracts Non-Discrimination in Employment by Government Cooperators and Subcontractors, Superseding Executive Order 99-4 and Amending Executive Order 75-5."
10. **Third-Party Antitrust Violations:** The Cooperator assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Cooperator toward fulfillment of this Agreement.
11. **Notices:** All notices required by this agreement shall be in writing delivered to the person and addresses specified below or to such other persons or addresses as either party may designate to the other party by written notice.

State Forester:

Office of the State Forester
 Arizona State Forestry Division
 1110 West Washington, Suite 100
 Phoenix, AZ 85007
 602-771-1400
 602-771-1421 fax

Cooperator:

Chino Valley Fire District
8555 E Yavapai Rd
Prescott Valley, AZ 86314
(928) 772-7711

12. **Immigration Compliance:** Cooperator warrants its compliance with all federal immigration laws and regulations that relate to their employees and its compliance with section 23-214, subsection A, and the compliance of any of its contractors or subcontractors. A breach of this warranty shall be deemed a material breach of the contract that is subject to penalties up to and including termination of the contract. The State

retains the legal right to inspect the papers of any Cooperator, contractor or subcontractor employee who works on the contract to ensure that the Cooperator, contractor or subcontractor is complying with the warranty.

13. **Workers' Compensation:** For purposes of workers' compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another Party pursuant to this Agreement, is deemed to be an employee of both the Party who is the primary employer and the Party under whose jurisdiction or control or within whose jurisdictional boundaries they are then working, as provided in A.R.S. §23-1022(D). The primary employer of such employee shall be solely liable for payment of workers' compensation benefits for the purpose of this section. Each Party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the notice required.
14. **Term:** This Agreement will continue (10) ten years from effective date, unless terminated by either party by (30) thirty days written notice to the other.
15. **Compliance with Laws:** The Parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

In WITNESS WHEREOF the parties by and through their duly qualified acting officials have hereunto set their hands.

COOPERATOR:

_____	_____
(Print Name)	_____

_____	_____
Signature	Witness
_____	_____
Title	Witness

Date	

STATE FORESTER:

Jeff Whitney
Print Name

Signature

State Forester
Title

Date

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with A.R.S. § 11-952, this Agreement has been reviewed by the undersigned who have determined that this Agreement is in appropriate form and is within the powers and authority of the respective parties.

Attorney General

Attorney for the Fire Department, District or City

By: _____

By: _____

Assist. Attorney General
Attorney for State Forester

Date: _____

Date: _____

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Thank You

CHIEF FREING,

I JUST WANTED TO QUICKLY THANK YOU FOR
PRESENTING OF OUR INAUGURAL CAREER FAIR.

I KNOW THE KIDS ENJOYED IT AND I REALLY
APPRECIATE YOUR WILLINGNESS TO PARTICIPATE.

THANKS.





DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

Chief's Report

By Fire Chief Freitag

We remain on track for the July 1st integration for CAFMA. Signs, logos, uniforms, IGAs, contracts, titles, deeds, insurance, etc. are all in process and will be ready on time. Our Policy and SOG Manuals remain on pace as well.

Pam Dellinger, one of our newer Administrative Division employees, has resigned to seek new opportunities. We wish her all the best. Patty Brookins and Susanne Dixson will review any remaining candidates on the current list and proceed as appropriate.

The week of May 2nd we completed three full days of personnel meetings for both battalions. During these meetings Chief Bliss introduced our new evaluation manual and forms. Human Resource Manager Patty Brookins followed Chief Bliss with a very good program on how to approach employee evaluations. We had a good dialogue with all in attendance and feel we are on track for the new system to be a success. Following the evaluation training, Patty and Karen (HR Assistant) provided an overview of all healthcare benefits and workers compensation. Chief Tharp provided a really good overview of the transition of our current individual retirement plans – 401A and 457s – from CYFD and CVFD to CAFMA. Dave's presentation also served as a good introduction to retirement planning for employees who have not taken steps to secure their personal financial future. I covered an update on CAFMA, legislative updates, and a general review of happenings within the agency. Overall the meetings went well and the information was well received.

On Wednesday, May 4th the Senate passed S1244 and H2197 unanimously. As a reminder, S1244 is the wildland prompt pay bill that also included language allowing agencies to keep their Fire Department Assistance Tax (FDAT) after merger or consolidation. An addendum was added at the last minute to allow Fire Districts to put a \$.25 override before their voters only one time either this November or next. This override allows an agency to increase their cap to \$3.50 for five years with no renewal. The bill passed with an emergency clause so it becomes law as soon as the Governor signs. H2197 is for Fire Districts to keep their FDAT after merger or consolidation. Because this bill contains the exact same language as S1244 as it relates to FDAT, legislative counsel will simply blend the two into one.

This has been one of the most successful legislative sessions for the Fire Service in years. We owe this to the fact that the AZ Fire District Association, Professional Firefighters of AZ, AZ Fire Chiefs, AZ Fire Service Institute and individual Fire Chiefs from across the State joined together. A significant amount of time was spent at the capitol, on the phone and via email educating individual legislators as well as interest groups. We had a presence during committee meetings and spent time testifying in both the House and the Senate. As a result we were successful in passing PSPRS reform, the ability to keep our FDAT in a merger or consolidation, Wildland prompt pay, as well as the opportunity for voters to decide at the local level about temporary overrides. We plan to continue our joint efforts next session. One priority will be to seek relief within the framework of Prop 117.



DIVISION REPORTS

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BOARD OF DIRECTORS

Debbie Spingola, Finance Manager, has been appointed as the Administrative Section Chair for AZ Fire District Association. I serve as the Career Section Chair, and Chiefs Tharp and Bliss will be teaching a class on Prop 117 as it relates to Net Assessed Valuation at the summer conference. Two years ago we did not feel that AFDA was headed in the right direction and they appeared ineffective. Over the last two years we have seen a group of proactive Fire Chiefs and staff get more involved, a change in the organizations lobbyist, and a willingness to partner with other organizations. Today, we feel AFDA is on the right track and is working for our best interest.

As of this writing, we are negotiating with the seller for a couple of repairs/maintenance items on the new administration building. During our due diligence period we obtained a building inspection, had our civil engineer review the drainage and overall exterior of the building, and had a roofing company assess the roof. All in all the building is in good shape. We hope to have things finalized with the buyer by the board meeting and either close escrow on the property, or have closing scheduled.

I had a meeting with the Operations Chief in charge of Life Line Ambulance (AMR) for our area. We discussed our concerns related to extended response times for transport ambulances, as well as their crew's inability to work within the Incident Command System (ICS). There does not appear to be much relief in sight for the long response times. We did discuss ideas for CAFMA to assist them with training new hires in the ICS system. One of the more serious examples of not working within the system includes a close call with a helicopter on final approach in to an accident scene at 69 and 169. YRMC has similar concerns with Life Line and has been expressing their displeasure with no change in service or behavior.

What will happen with Prescott Fire remains unsure as they move through their budget process. The Mayor has made statements during public presentations that are a bit disconcerting. He appears to be utilizing a January National Fire Protection Association Report (NFPA) as his source. The report is simply a statistical snapshot of the American fire service today and is not meant to represent or recommend a standard – as clearly stated in the document. I sent a copy of the report to all personnel as well as board members several weeks ago. Additionally Chief Bliss wrote a paper outlining the methodology utilized to determine community emergency service needs, as well as the related standards. The data required boils down to time, distance and critical tasks. Publicly, there are some that have taken a statistic from the NFPA report related to number of firefighters per 1000 residents. The number of personnel per 1000 residents is a statistical snapshot only and has nothing to do with the emergency services needs of a community.

We have distributed the Central Arizona Fire and Medical Compass to all employees through the battalion chiefs and appropriate supervisors. In addition, I gave a brief overview of the document during our personnel meetings. It seems well received, and we hope it will serve as a decision making guide for everyone associated with our organization.

I have been invited to be the keynote speaker for Yavapai College's Firefighter I and II graduation ceremony on May 11th in the Verde Valley.



DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

Administration

By Assistant Chief Tharp

Again, another month has been busy with changes. We want to express our gratitude for the time and efforts of Pamala Dillinger – Administrative Assistant. She resigned from her position effective May 5th and will be missed. We are currently reviewing the list of candidates for qualified individuals that may be willing to return for another follow up interview and may opt for a whole new job posting and search for qualified candidates. We are hopeful to have the position filled as soon as possible due to the enormous work load and effort it takes to train personnel on our processes. Currently, Teresa Frawley is assigned to Prevention and is enjoying the opportunity to learn those nuances.

We could go into detail in regards to all the processes that we are transitioning to CAFMA, but suffice it to say that employee benefits are in process. Open enrollment and renewal for employee insurances are in process. Accounting software, payroll deductions and checking accounts are all in process. Liability, automotive titles, property transfers and contracts are all in process. Notifications have been sent and are completed to all governmental and business partners. Personnel meetings with explanations of employee benefit changes and offerings are complete; follow up meetings with employees and spouses may be scheduled specific to HR, Finance or Administrative Divisions. Credit cards, lines of credit, and accounting records are in process. We are trying to mitigate "unforeseen" issues and are working to resolve an Arizona State Retirement Issue (ASRS) in regard to effective start date and an IRS 218 Agreement allowing continued payments to Social Security. We hope that before the Board meeting, we have a more direct plan for this issue. We continue with ensuring that the current workloads for the organizations are still being addressed while we are enabling processes for CAFMA. The Managers are working diligently to ensure the transition is as seamless as possible. I want to thank them and all the staff members for their efforts in moving the Joint Powers Authority (JPA) forward.

We continue exploring a workers compensation risk pool that would allow a different focus than our current carrier – CopperPoint. Instead of the focus being on making 20-30% profit, the focus is on meeting the needs of risk management of the partners and future savings through combined risk absorption. There were 14 districts represented at the last meeting and all supported moving forward with submitting data to enable an actuarial for risk and to have Ashton Tiffany talk with stop loss insurance companies. We will have a meeting on May 18th to review the feasibility study and see what the costs may be for each organization. All are concerned with the short term costs and desire better service with long term savings. We have some committed organizations trying to make this insurance pool work, but we will have a better idea after the May meeting.

Finally, a special thank you to all our personnel for their efforts in maintaining service, volunteering their time and being flexible in their approach to the changes in the organizations. We are setting a strong foundation for the future and all are contributing to that future stability.



DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

Fire Prevention By Fire Marshal Chase

Construction:

Several plan review meetings were attended at the Town of Prescott Valley:

- 108 unit apartment complex
- 5,000 square foot addition to the Boys and Girls Club building
- 96 unit apartment complex
- Maverick gas station and convenience store.
- A site for 4 greenhouses over 20,000 square feet each.

A preliminary code review was attended at the Yavapai County Development Services Department for an addition of 30 homes in the Pine Lakes Community.

Skillet's Cafe in Chino Valley is now open at 990 N. Highway 89.

Yavapai Humane Society Equine Facility is open at N. Road 1 West.

There may be a restaurant re-opening where Martina's was located on Highway 89. A site visit was made with the potential buyer.

Chick-fil-A will be breaking ground soon in the Crossroads area at 5773 E. Highway 69.

Dutch Brothers Coffee has broken ground at 5963 E. Highway 69.

Earnhardt VW should be breaking ground soon at 5582 E. Market Street.

Construction has started on La-Z-Boy at 5584 E. Highway 69.

Bingham Tractor Supply should be breaking ground soon at 10123 E. Highway 69.

Riliberto's will be building a new building at 7880 E. Highway 69 where the old Express Stop fuel station was.

Oasis Church located at 200 Hideaway Lane in upper blue hills is close to completion.

General:

April 11th the annual camp meeting took place at Yavapai County Emergency Management regarding the 2016 camp season. Several of the area agency representatives were there to talk about the fire season and evacuation plans.

April 12th the Prescott Valley Chamber quarterly meeting in Stoneridge was attended by Board Members Packard, Pettit, and I.

April 12th Chief Freitag, Engineer Beard, and I attended the announcement of the Northern Arizona Suns at the Prescott Valley Event Center.

Fire Inspector Dowdy and I attended the two day Firewise Assessor Class held in Prescott. He also received training on fireworks at a shooter school in Mesa.



DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

We have been working on the 2012 International Fire Code amendments for CYFD and CVFD to bring them in line as we become the Fire Authority.

As a reminder, burn permits are now valid for the calendar year that they are issued. Several agencies have moved to the annual burn permits including CYFD, CVFD, Prescott Fire Department, Williamson Valley Fire District, Groom Creek Fire District and Walker Fire. The preferred way to obtain a permit is online.

Fire Inspector Ayars attended a 20-hour Residential Fire Sprinkler Plan Review Class.

Assistant Fire Marshal Smith has been working on a project at Emmanuel Pines Camp. She is also been working with the developer and the Town of Chino Valley on the Mollie Rae Subdivision.

April 23rd was the PV Days Parade. Thank you to Bill and Patty Brookins for driving the 1954 Seagraves with the Prescott Valley Mayor and council members.

April 23rd was the Wildfire Expo in Prescott. Thank you to all who represented CAFMA at this event.

April 24th was the Salute to Heroes event in Prescott Valley. Fire Inspectors Ayars and Dowdy had the fire safety house there. Thank you to all who attended and represented CAFMA at this event.

April 28th firefighters Shaun Jones, Sam Ramirez, and Fire Inspector Mandy Ayars provided training to Child Protective Services workers on proper car seat installations. Thank you for a job well done.

Fire Prevention Activities

214	Business Inspections
6	Construction Inspections / Reviews
30	Alarm / Sprinkler Testing and Plan Reviews
4	Fire Investigations
70	School Programs / Public Talks
12	Preconstruction Meetings / Plan Reviews
24	Defensible Space Assessments



DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

Operations

By Assistant Chief Polacek

Another month closer to becoming Central Arizona Fire and Medical! As we move forward we are wrapping up some of the changes that need to be made prior to July 1. These items are policies and standard operating guidelines (SOGs) We are almost finished and plan to have them completed in June. We have been exchanging personnel between the battalions, and this is working well. We had a battalion chief meeting to get all of the chiefs together to discuss the process and any issues we can foresee as we are moving forward. The meeting went well, and we decided that we are on track to have a seamless transition July 1.

I attended the New World CAD demonstration. The demonstration was good, and it reassured us that our current CAD system is outdated and needs to be upgraded. The next step in the process is to visit agencies that currently use the software and gather information on the pros and cons or issues they may have with the software.

We received 87 applications for the firefighter test in June. We are currently working with Prescott Fire Department on a joint firefighter test. This gives the applicant one test for the opportunity for two agencies. This is the first time we have done this, and we will evaluate whether we want to continue joint testing after the process is complete.

The Homeland Security Grant process is complete, and we were denied our request for grant money for personnel protective clothing for active shooter incidents. No fire departments were given money for this type of equipment during this grant cycle. We will continue to seek grant opportunities to purchase this PPE. Chief Feddema sits on the grant committee and advised us that the other members are not in support of firefighters wearing equipment that police officers wear. The culture in Arizona will have to change in the future, because this is the way the nation is moving to protect firefighters in the event of an active shooting incident.

We have also been updating our Employee Health and Wellness Program. We met with YRMC and NextCare to discuss what they are currently providing for our physicals, and what we can do to improve the process. We came up with some options and will make a decision on who we would like to go with for our physicals. We currently use Chino Valley Medical Center; however, they were bought out by NextCare. Because of this, we needed to meet with them to see if they were going to continue to provide the services that they had in the past. This also gave us the opportunity to sit down with YRMC to see what they have to offer. We have not made a decision as of yet, but will continue to gather information so we can make a solid decision on who we will use for our department physicals.



DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

Planning and Logistics **By Assistant Chief Bliss**

A lot of things are going on in all of the Planning and Logistics areas.

The radio tower at 64 has been taken down. The tower has not been in use for a number of years and had acquired an obvious lean. Other towers of the same type, including those at Station 53 and Station 72 are being reviewed for reinforcement. We have received bids from Motorola to replace all portable radios. This has become necessary due to the age of the radios and the move by Motorola to stop supporting them. Funding is planned to occur from a combination of money from the Capital Reserve account and the remaining balance from the first CVFD bond.

Warehouse Operations Manager Trujillo and Firefighter Ryan picked up three pallets of Gatorade from Phoenix as part of the continuing donation program through the company. The donations have been a great help over the years. A new Personal Protective Equipment (PPE) Committee has been formed to assist with oversight of those items. Thank you to Captain Zach Fields for taking that on. Standardization of all Chief Officer Class A uniforms is almost complete which will enable the Uniform Committee to take the next step of looking at company officer dress uniforms.

The new engine is very close to being placed in service and the hazardous materials vehicle should be delivered soon. In an effort to continue looking for ways to lower costs Domenic, Chief Freitag, and I meet with an Enterprise representative to listen to a description of their fleet program. Their selling point is that they allow fire agencies the ability to change staff vehicles out every 4-5 years at a cost less than that of purchasing and maintaining vehicles over longer time spans. For agencies that do not have a solid in-house maintenance program, the Enterprise plan may have merit. Because we are able to keep our staff vehicles running for over 10 years, the increased frequency of changing out cars and a commitment to the Enterprise cost model does not appear to make sense for CAFMA.

Tom continues to address long term projects and those that pop up unexpectedly. Asphalt replacement and roof maintenance are the largest on-going costs for the organization.



DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

Training **By Training Chief Feddema**

As we approach July 1st and the transition to CAFMA, there is no shortage of projects. We continue to work on updating SOGs associated with training and to build bridge courses to unify qualifications. The goal is to merge training and qualifications of both organizations. Committees comprised of individuals from both organizations are being utilized to establish the direction of CAFMA. An example of this is the Volunteer Firemen's Insurance Services (VFIS) Committee which has been tasked with developing standardized driver's training for both organizations. Members of Battalion 6 and Battalion 3 are represented in this committee.

In addition to the existing committees designed to unify operations within CAFMA, a new committee has been established to review the future courses needed. The Course Development Committee comes as part of the recommendations that have arisen within Chief Freitag's strategic planning sessions. This committee will help bring together several projects that are being worked on and will bridge a gap in training that was identified as a weakness in the strategic planning.

The Prescott Area Regional TRT Coordination Group has been conducting a Technical Rescue Technician Course that ends May 20th. CAFMA had three individuals attending: Engineer Dillon Russell, Firefighter Cody Cunningham, and Firefighter Josh Barnum. During this 5 week course they have been studying topics related to rope, tower, swiftwater, confined space, structural collapse, and trench rescue. Their participation in the course will help strengthen the regional response team. We also had several members help teach this course. These were individuals who attended the instructor training in April. They include Engineer Bryan Dalton, Engineer Steve Horstman, Firefighter Aaron Corbiere, and Firefighter Jason Butler. Their help and expertise is greatly appreciated within the course.

There was additional swiftwater training that was conducted for our operations personnel this month as well. The goal of this training is to give our personnel an understanding of safety around swiftwater. While we do not have a large river in our area with constant flow, we do have many flood events during monsoon season. Our personnel have had to respond and rescue individuals who have been trapped during a flood event. The goal of the training is to help them identify safe techniques during these types of situations.



DIVISION REPORTS

REPORTED TO THE
CENTRAL YAVAPAI AND CHINO VALLEY FIRE DISTRICTS'
BOARD OF DIRECTORS

Response Report

By GIS | Records Management Specialist Freeman



Response Report - April 2016

Land Area: 162 sq. miles Population: 70,701 Fire Stations: 7 Staffed Stations

Responses in CYFD

TOTAL FIRE	10
BLDG FIRE	0
BLDG CONTAINED	3
MOBILE HOME/PORTABLE BLDG	0
VEHICLE	0
BRUSH/GRASS	4
OTHER	3

Fire is 1.49% of call volume

TOTAL EMS	474
-----------	-----

EMS is 70.43% of call volume

OVERPRESSURE	0
HAZMAT	7
SERVICE	97
GOOD INTENT	64
FALSE ALARM/OTHER	21

Other is 28.08% of call volume

TOTAL # OF CALLS	673
------------------	-----

Residential Fire Loss	\$4,600
Vehicle Fire Loss	\$0

Unit Responses

	In District	Total Responses
E50	106	112
E51	23	151
E53	145	146
E54	103	104
E57	37	42
E58	162	162
E59	90	99
T50	3	3

Request for service per agency at PRCC

	MONTH	YTD
PFD	759	2,693
CYFD	673	2,738
CVFD	217	870
GCDF	12	32
OD	1	13
WKFD	0	9
WVFD	N/A	13

Top 5 Call Types

443	EMS
49	Public Service Assistance
43	Cancelled en Route
33	Assist Invalid
17	Vehicle Accident w/Injuries

Average total # of calls per day	22.43
Avg fire calls per day	0.33
Avg EMS calls per day	15.80
Avg all other calls per day	6.30

Auto Aid Given	125
Auto Aid Received	64
Mutual Aid Given	1
Mutual Aid Received	0

Station	Number of move-ups
50	54
51	41
53	9
54	0
57	3
58	0
59	8
TOTAL	115



April 14, 2016

Michael LaVallee
mlavallee@stifel.com

Sandra Day
sday@stifel.com

Subject: Chino Valley Fire District of Yavapai County, Arizona General Obligation Bonds (the "Loan")

Dear Michael and Sandra:

This Term Sheet is presented in response to that certain RFP dated March 31, 2016 ("RFP") that you have presented to Capital One Public Funding, LLC ("COPF"). All terms, provisions and covenants set forth in the RFP are incorporated herein except as described below. We are very interested in working with Chino Valley Fire District of Yavapai County, Arizona ("Borrower") and are pleased to present the following summary terms:

TRANSACTION	REAL PROPERTY LEASE
Structure	Directly purchased General Obligation Bonds, Series 2016.
Estimated Amount	\$4,900,000
Use of Proceeds	Provide funding to make improvements to facilities, finance equipment and refund 2007 bonds.
Security Provisions / Repayment Sources	As described in the RFP.
Fixed Interest Rate	2.65%
Payment Assumptions	Semi-annual interest and annual principal; approximately average life of 9.388 years; final maturity 07/01/31.
Call Provisions	No call until 07/01/24, then in whole at par on any interest payment date.
Tax Treatment	Tax-exempt

Interest Rate Assumptions

The above-quoted interest rate is based upon the assumptions set forth above regarding average life and final maturity. Any changes from the assumptions may require an adjustment to the quoted rate. The rate may also be subject to change if the contemplated Loan is not closed by May 19, 2016.

Documentation

Loan documentation shall be prepared by qualified bond counsel subject to review by COPF and its counsel. Borrower shall provide, at its expense, an opinion of legal counsel (acceptable to COPF) attesting to the legal, valid, and binding nature of the transaction and the tax-exempt nature of the interest component of the Loan payments.

Costs of Issuance

The Borrower shall be responsible for normal borrower costs of issuance including a financial advisor, placement agent and bond counsel. No fees will be due to COPF, which shall be responsible for the costs of its own legal review.



Direct Purchase

The Loan shall be directly funded/purchased by (and registered in the name of) COPF and delivered in physical, non-book-entry, certificated form. The Loan shall not be (i) assigned a separate rating by any rating agency; (ii) registered with the Depository Trust Company or any other securities depository; (iii) issued pursuant to any type of official statement, private placement memorandum or other offering document; or (iv) assigned a CUSIP number.

Audited Financial Statements

Upon request, the Borrower shall send COPF a copy of its audited financial statements within 270 days of the end of the fiscal year.

Municipal Advisor Rules

As noted, this Term Sheet is submitted in response to your Request for Proposals dated March 31, 2016. The contents of this Term Sheet and any subsequent discussions between us, including any and all information, recommendations, opinions, indicative pricing, quotations and analysis with respect to the Loan, are provided to you in reliance upon the exemption provided for responses to requests for proposals or qualifications under the municipal advisor rules of the Securities and Exchange Commission (Rule 15Ba1-1 et seq.).

Role of Capital One Public Funding, LLC

The Borrower acknowledges and agrees that: (i) the information contained in this Term Sheet is for discussion purposes only and sets forth certain proposed terms and conditions of an arm's-length commercial transaction between the Borrower and COPF and does not constitute advice, an opinion or a recommendation by COPF; (ii) the Borrower will make its own determination regarding whether to enter into the proposed transaction and the terms thereof, and will consult with and rely on the advice of its own financial, accounting, tax, legal and other advisors; (iii) COPF is acting solely for its own account in connection with the proposed transaction, and is not acting as a municipal advisor, financial advisor, agent or fiduciary to the Borrower or any other person or entity (including to any financial advisor or placement agent engaged by the Borrower) and the Borrower, its financial advisor and placement agent are free to retain the services of such advisors (including as it relates to structure, timing, terms and similar matters and compliance with legal requirements applicable to such parties) as it deems necessary or appropriate; (iv) COPF has no fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934 to the Borrower with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto; (v) neither COPF nor any of its affiliates is acting as a broker, dealer, underwriter or placement agent with respect to the transactions contemplated hereby; (vi) the only obligations COPF has to the Borrower with respect to the transaction contemplated hereby expressly are set forth in this Term Sheet; and (vii) COPF is not recommending that the Borrower take an action with respect to the transaction contemplated by this Term Sheet. Before taking any action with respect to the Loan, the Borrower should discuss the information contained herein with the Borrower's own legal, accounting, tax, financial and other advisors, as it deems appropriate. If the Borrower would like a municipal advisor in this transaction that has legal fiduciary duties to it, Borrower is free to engage a municipal advisor to serve in that capacity.

Other Information

To the extent that updated financial and other credit materials have not already been provided to COPF or are not available through public resources, COPF may require and request the following: audited and unaudited financial statements; budgets; information on outstanding bond issues, lease transactions, and contingent/material liabilities; tax base details; and other reasonable and customary information relevant to the Borrower's credit quality and the source of repayment.



Confidentiality

The information contained herein is strictly confidential and is intended for review by the parties, their advisors and legal counsel only and may not be disclosed to any other person or entity, except as required by law or otherwise consented to by COPF.

Closing

Closing is anticipated to take place on May 12, 2016. The funding of the Loan will occur only after, among other things, COPF, the Borrower, and their respective counsels are fully satisfied with the terms of the Loan documents and all of the terms and conditions contained herein and in the Loan documents have been met.

Term Sheet Expiration

This Term Sheet shall expire if not accepted by the Borrower by April 21, 2016. Once accepted, this Term Sheet shall expire if the transaction has not closed by May 19, 2016 unless extended by COPF at its sole discretion.

Subject to Final Credit Approval

Specifically, but without limitation, this Term Sheet has not yet received all necessary internal and committee approvals of COPF. Any obligation of COPF to provide financing or otherwise shall arise only upon the execution of final Loan documents signed by authorized signatories of COPF and not from statements (oral or written) made during the course of discussions among the parties (whether or not prior to or after the date hereof).

Should the above-stated terms be acceptable to you, a formal decision through COPF's internal credit process will be pursued as quickly as possible.

Thank you for the opportunity to offer this Term Sheet. Should you have any questions, please do not hesitate to contact me at 877-698-2018 or jeffrey.sharp@capitalone.com.

Sincerely,

Jeffrey D. Sharp
Senior Vice President / Director of Business Development
Capital One Public Funding, LLC

Cc: Jonathan Lewis, Capital One Public Funding, LLC
Brenda Barnes, Capital One Public Funding, LLC

ACCEPTED BY: Chino Valley Fire District, Arizona

By

Name

Title

**Chino Valley Fire District
of Yavapai County, Arizona**
Proposal Summary of Tax-Exempt General Obligation Refunding Bonds, Series 2016 (Private Placement)

	Fixed Rate			Hybrid - Fixed + Reset in 2021 and 2026
	1	2	3	4
Entity:	NBH Bank	CapitalOne	BBVA Compass	NB/AZ Public Financial Services
Par (Up To):	\$4,900,000	\$4,900,000	\$4,900,000	\$4,670,000
Proposal Expiration:	Not Specified	4/29/2016 - change confirmed	4/29/2016	Not specified
Rate:	2.51% (Rate Floats Until Rate Lock 10 Days)	2.65%	2.70%	10 Year Average Fixed Rate: 1.86% 11-15 Year Rates Reset in 2021 and 2026 (see Index for Rate Reset)
Rate lock Through:	Indicative Rate Until Rate Lock 10 days prior to closing	Fixed	Indicative Rate Until Rate Lock	Fixed (incl. initial Hybrid rate)
Rate Lock Date:	30 days prior to closing - add 0.20%	Must Close by 5/19/16	30 days prior to closing	Must Close by 5/31/16
Index Until or After Lock:	2.30% + 9 Yr LIBOR Swap Rate (USSW9)	Not Specified	1.63% + 65% of 10-yr LIBOR swap rate	Not specified
Index for Rate Reset:	N/A	N/A	N/A	2027-2031 Rate Reset in 2021 and 2026: 100% of the Regular Five Year Fixed-Rate Advance by Federal Home Loan Bank of Des Moines
Prepayment:	Callable Any Time Formula for Prepayment Fees (Make Whole)	Callable at Par After 7/1/24 on any Interest Payment Date (In Whole)	Prepayable @ Par in year 10+ < 10 years - Prepayable with Premium Upon Request	Prepayable at Any Time with No Prepayment Penalty
Default Rate:	Fixed Rate at Default + 4.00%	Not Specified	Not Specified	Not Specified
Lessor Counsel:	Not Specified	None - Included in Rate	Not to Exceed \$10,000	Not Specified
Origination or Closing Fees:	Waived	None	None	None
Est. All-In-True Interest Cost (a):	2.71%	2.86%	2.93%	1.86% (Assuming est. rate reset at 1.45%) --- % (Assuming est. rate reset at --- %) - TBD
Approx. Avg. Annual Debt Service:	\$380,263	\$384,297	\$385,738	Years 1-5: \$273,017 Years 6-15: Unknown

(a) Includes estimates for special counsel, placement agent, contingency and fees listed above.

All proposals subject to credit/underwriting approval and final documentation. Most include typical insurance or payment of performance bond requirements.
All proposals assume proceeds are escrowed and released for the project using requisition process requiring approval of both lessor and lessee.

**Chino Valley Fire District
of Yavapai County, Arizona
Proposal Summary of Tax-Exempt General Obligation Refunding Bonds, Series 2016 (Private Placement)**

Entity:	Fixed Rate			Hybrid - Fixed + Reset in 2021 and 2026
	1	2	3	4
	NBH Bank	CapitalOne	BBVA Compass	NB/AZ Public Financial Services
	Annual audited financial statements within 210 days of FYE;			
	Annual approved operating budget within 30 days following FYE;			
Reporting Requirements:	Audited financial statements within 210 days of FYE; Annual budget within 30 days following FYE; Other financial information upon request	Audited financial statements within 270 days of FYE upon request	Other financial information upon request	Not Specified
<i>Items for consideration (there may be others that are not described below - this does not purport to be complete):</i>				
	Rates Fixed for entire period - not typically subject to future interest rate risk	Rates Fixed for entire period - not typically subject to future interest rate risk	Rates Fixed for entire period - not typically subject to future interest rate risk	Reset has INTEREST RATE RISK in year 5 (affecting years 6-10 payments) and year 10 (affecting years 11-15 payments) -- If District does not prepay loan before Year 6 or Year 11, interest rate will change based on current market conditions at that time (at the 5 year index noted above). <i>For illustration purposes only, Stifel estimated the rate in year 6 to increase to __%, as shown above (TBD).</i>
	May need longer than 10 days on rate lock causing an increase of 0.20% on rate (or 2.71% overall)		BBVA offers 30 day rate lock which is generally enough time to complete loan, typically	
	Make Whole provision has market risk -- generally, if market rates are lower than today's rates at time of take out, District will pay a Make Whole fee to prepay loan		If District prepays prior to year 10, will need to negotiate a premium with BBVA which will likely be a Make Whole calculation	
	Does not have an office in AZ, but has successfully completed some loans in AZ w/ Stifel as PA	Does not have an office in AZ, some loans completed	Has a local Phoenix office and bankers there have been doing loans in AZ for many years	Has a local Phoenix office and banker there has been doing loans in AZ for many years

Chino Valley Fire District
of Yavapai County, Arizona

Stifel, Nicolaus & Company, Incorporated (“Stifel”) has been engaged or appointed to serve as an underwriter or placement agent with respect to a particular issuance of municipal securities to which the attached material relates and Stifel is providing all information and advice contained in the attached material in its capacity as underwriter or placement agent for that particular issuance. As outlined in the SEC’s Municipal Advisor Rule, Stifel has not acted, and will not act, as your municipal advisor with respect to the issuance of the municipal securities that is the subject to the engagement.

Stifel is providing information and is declaring to the proposed municipal issuer and any obligated person that it has done so within the regulatory framework of MSRB Rule G-23 as an underwriter (by definition also including the role of placement agent) and not as a financial advisor, as defined therein, with respect to the referenced proposed issuance of municipal securities. The primary role of Stifel, as an underwriter, is to purchase securities for resale to investors in an arm’s- length commercial transaction. Serving in the role of underwriter, Stifel has financial and other interests that differ from those of the issuer. The issuer should consult with its’ own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate.

These materials have been prepared by Stifel for the client or potential client to whom such materials are directly addressed and delivered for discussion purposes only. All terms and conditions are subject to further discussion and negotiation. Stifel does not express any view as to whether financing options presented in these materials are achievable or will be available at the time of any contemplated transaction. These materials do not constitute an offer or solicitation to sell or purchase any securities and are not a commitment by Stifel to provide or arrange any financing for any transaction or to purchase any security in connection therewith and may not relied upon as an indication that such an offer will be provided in the future. Where indicated, this presentation may contain information derived from sources other than Stifel. While we believe such information to be accurate and complete, Stifel does not guarantee the accuracy of this information. This material is based on information currently available to Stifel or its sources and is subject to change without notice. Stifel does not provide accounting, tax or legal advice; however, you should be aware that any proposed indicative transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and /or counsel as you deem appropriate.



Date: April 14, 2016

Financing proposal for: Central Yavapai Fire District

Communications System Financing Proposal

Motorola Solutions Credit Company LLC is pleased to submit the following proposal for the financing of your Motorola Communications solution in accordance with the terms and conditions outlined below:

Transaction Type: Municipal Lease-Purchase Agreement
Lessor: Motorola Solutions, Inc. (or its Assignee)
Lessee: Central Yavapai Fire District
Amount: \$85,437.00
Down Payment: \$0.00
Balance to Finance: \$85,437.00
Equipment: As per the Motorola equipment proposal.
Title: Title to the equipment will vest with the Lessee.
Insurance: Lessee will be responsible to insure the equipment as outlined in the lease contract.
Taxes: Personal property, sales, leasing, use, stamp, or other taxes are for the account of the Lessee.

	<u>Option One</u>	<u>Option Two</u>	<u>Option Three</u>
Lease Term:	Three Years	Five Years	Seven Years
Payment Frequency:	Annual	Annual	Annual
Payment Structure:	Arrears	Arrears	Arrears
Lease Rate:	3.24%	3.31%	3.51%
Lease Factor:	0.355163	0.220291	0.163606
Lease Payment:	\$30,344.05	\$18,821.00	\$13,977.97
Payment Commencement:	First payment due one year after contract execution.		

Expiration: This above lease rates and factors are valid for all leases commenced by 5/15/2016

Qualifications: Receipt of a properly executed documentation package.

Lessee qualifies as a political subdivision or agency of the State as defined in the Internal Revenue Code of 1986. The interest portion of the Lease Payments shall be excludable from the Lessor's gross income pursuant to Section 103 of the Internal Revenue Code.

Receipt of a copy of the last years audited financial statements and current year's budget from the Lessee.

This proposal should not be construed as a commitment to finance. It is subject to final Motorola credit committee approval. This quote is based on the general level of interest rates, primarily U.S. Treasury Bills of like term maturity. Any movement in those rates in excess of 10 basis points will result in the revision of this quote.

LESSEE CERTIFIES THAT IT HAS DESIGNATED THIS LEASE AS A QUALIFIED TAX-EXEMPT OBLIGATION IN ACCORDANCE WITH SECTION 265(d)(3) OF THE CODE, THAT IT HAS NOT DESIGNATED MORE THAN \$10,000,000 OF ITS OBLIGATIONS AS QUALIFIED TAX-EXEMPT OBLIGATIONS IN ACCORDANCE

Documentation: Municipal Equipment Lease Purchase Agreement
Opinion of Counsel
Schedule A / Equipment List
Schedule B / Amortization Schedule
8038GC
UCC-1
Certificate of Incumbency
Statement of Essential Use/Source of Funds
Evidence of Insurance or Statement of Self Insurance

Please feel free to contact me if there are any questions or if an alternate structuring is required.

Regards,
Bill Stancik
Motorola Customer Financing
847-538-4531



Tentative Budget (April 16)
Fiscal Year 2017
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**Chino Valley Fire District
Revenue Budget FY 2017**

		Budget FY 14	Budget FY 15	Budget FY 16	Actual -	Draft Budget FY 17	Variance	Variance (%)
Total District Budget			4,313,370	4,169,152		3,899,599	(269,553)	-6.47%
Carryover				(55,000)		-	(55,000)	-100.00%
Revenue:								
Grants:								
5260	Fire Act Grant	-	-				-	-
5430	Grant - FEMA - SAFER	-	-				-	#DIV/0!
Total Grants		-	-	-	-	-	-	-
4200	FDAT		(313,900)	(313,900)		(313,900)	-	0.00%
Other:								
4000/4100	Real Estate Tax							
4001	Fire Protection Contracts		(59,000)	(59,000)		-	(59,000)	-100.00%
1200	Capital Reserve Account		(493,810)	(85,000)		(36,000)	(49,000)	-9.92%
4800	Off-District Fires		(150,000)	(150,000)		-	(150,000)	-100.00%
4900	Interest Income		(6,000)	(6,000)		-	(6,000)	-100.00%
5100	Miscellaneous Income						-	-
5200	64 Lease		(7,200)	(7,200)		-	(7,200)	-100.00%
5350	Rebates / Refunds		(2,000)	(2,000)		(2,000)	-	0.00%
5400	CYFD JMA Expense Reimbursement		(10,000)	(10,000)		-	(10,000)	-100.00%
Total Other		-	(728,010)	(319,200)	-	(38,000)	(281,200)	-88.10%
Total Non-Levy Revenues			(728,010)	(374,200)	-	(38,000)	(336,200)	-89.85%
Tax Levy Requirement		-	3,271,460	3,481,052		3,547,699	66,647	1.91%
Net A.V.(3.0% increase)			104,457,436	107,201,126		109,186,841	1,985,715	1.85%
Actual/Estimated Tax Rate			\$3.1500	\$3.2472		\$3.2492	\$0.0020	0.06%

Chino Valley Fire District
Draft Budget FY 2017 (5-2016)
General Fund

		Budget FY 14	Budget FY 15	Budget FY 16	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Retained Funds							
6400.1	Audit & Accounting		15,000	15,000	2000	(13,000)	-86.67%
6405.1	Other Professional Services						
	Fire Board Election		5,000	-	21,000	21,000	-
6410.1	Legal Services - routine		30,000	30,000	5,000	(25,000)	-83.33%
6441.1	Fire Board Expenses		900	1,000	1,000	-	0.00%
						-	-
						-	-
	<i>Total Retained Funds</i>		50,900	46,000	29,000	(17,000)	-36.96%
Contingency			57,713	110,819	20,000	(90,819)	-81.95%
Fire Authority Funding							
6700.1	Fire Authority Funding		-	-	3,850,599		-
Total Expense Budget					3,899,599		-



Tentative Budget (May 2016)
Fiscal Year 2017
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Draft Budget FY 2017

All Departments

Maintenance & Operation Budget

	FY 17(CV+CY)	FY 17 (CAFMA)	Variance	Variance (%)
Personnel Services				
Administration	1,169,770	1,196,339	26,569	2.27%
Support Services	1,657,090	1,644,019	(13,071)	-0.79%
Operations	13,038,137	12,911,767	(126,370)	-0.97%
Total Personnel Services	15,864,997	15,752,125	(112,872)	-0.71%
Supplies				
Administration	33,809	24,049	(9,760)	-28.87%
Support Services	1,172,218	1,147,464	(24,754)	-2.11%
Operations	448,137	433,097	(15,040)	-3.36%
Total Supplies	1,654,164	1,604,610	(49,554)	-3.00%
Services & Charges				
Administration	535,606	370,731	(164,875)	-30.78%
Support Services	317,047	244,260	(72,787)	-22.96%
Operations	970,965	908,582	(62,383)	-6.42%
Total Services & Charges	1,823,618	1,523,573	(300,045)	-16.45%
Maintenance & Operation Subtotal	19,342,779	18,880,308	(462,471)	-2.39%

Capital & Contingency Budget

Capital Outlay				
Administration	-	1,700,000	1,700,000	
Support Services	278,500	270,000	(8,500)	-3.05%
Operations	2,185,027	2,185,027	-	0.00%
Total Capital Outlay	2,463,527	4,155,027	1,691,500	68.66%
Contingency				
Administration	86,960	79,557	(7,403)	-8.51%
Support Services	157,317	151,787	(5,530)	-3.52%
Operations	722,860	712,670	(10,190)	-1.41%
Total Contingency	967,137	944,014	(23,123)	-2.39%
Capital & Contingency Budget	3,430,664	5,099,041	1,668,377	48.63%

Total District Budget

	22,773,443	23,979,349	1,205,906	5.30%
Department Totals	FY 17(CV+CY)	FY 17 (CAFMA)	Variance	Variance (%)
Administration	1,826,144	3,370,675	1,544,531	84.58%
Support Services	3,582,172	3,457,530	(124,642)	-3.48%
Operations	17,365,126	17,151,143	(213,983)	-1.23%
Total District Budget	22,773,441	23,979,347	1,205,906	5.30%

**Central Arizona Fire and Medical
Revenue Budget FY 2017**

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17		CAFMA Budget FY 17	Variance	Variance (%)
Total Budget	5,420,437	17,353,008	22,773,445		23,979,347	1,205,902	5.30%
Carryover	(110,819)	(1,232,540)	(1,343,359)		(1,343,359)	-	0.00%
Revenue:							
Vehicle Maintenance:							
4315 Walker Fire		(8,000)	(8,000)		(8,000)	-	0.00%
4325 Mayer Fire		(5,000)	(5,000)		(5,000)	-	0.00%
4350 Chino Valley Fire		(21,306)	(21,306)		-	(21,306)	-100.00%
4352 Clarkdale		(3,000)	(3,000)		(3,000)	-	0.00%
4360 Camp Verde Fire		(1,000)	(1,000)		(1,000)	-	0.00%
4365 Montezuma Rimrock		(1,000)	(1,000)		(1,000)	-	0.00%
4375 Forest Service		(1,000)	(1,000)		(1,000)	-	0.00%
4385 Rosenbauer/Central States		(3,000)	(3,000)		(3,000)	-	0.00%
4395 Crown King Fire		(500)	(500)		(500)	-	0.00%
4600 Groom Creek Fire		(500)	(500)		(500)	-	0.00%
4640 Williamson Valley Fire		(750)	(750)		(750)	-	0.00%
4700 Other/Warranty		(1,000)	(1,000)		(1,000)	-	0.00%
Total Vehicle Maintenance	-	(46,056)	(46,056)	-	(24,750)	(21,306)	-46.26%
Prevention:							
4400 Plan Review Fees		(4,500)	(4,500)		(4,500)	-	
4415 Care Home Inspection Fees		(500)	(500)		(500)	-	0.00%
4420 Special Events Fees		(17,500)	(17,500)		(17,500)	-	
4425 Prevention Permits		(200)	(200)		(200)	-	0.00%
4430 Inspection Fees		(1,000)	(1,000)		(1,000)	-	0.00%
5105 CPR Class Income		(6,000)	(6,000)		-	(6,000)	-100.00%
5125.31 PAWUIC / Def. Space		(24,000)	(24,000)		(24,000)	-	0.00%
5150 Risk Management Grants		-	-		-	-	-
5600 Babysitting Class		(600)	(600)		(600)	-	0.00%
Chino Valley Fire Contract		(45,000)	(45,000)		-	(45,000)	-100.00%
Total Prevention	-	(99,300)	(99,300)	-	(48,300)	(6,000)	-6.04%
Communications:							
CVFD Connectivity		(5,000)	(5,000)		-	(5,000)	-100.00%
4775 Cell Tower Lease Agreements		(38,000)	(38,000)		-	(38,000)	-100.00%
5140.41 Tech Services Contracting		(125,000)	(125,000)		(125,000)	-	0.00%
???? Supplies for Outside Agency Work		(10,000)	(10,000)		(10,000)	-	0.00%
Total Communications	-	(178,000)	(178,000)	-	(135,000)	(43,000)	-24.16%
Grants:							
5430 Grant - FEMA - SAFER	-	(65,000)	(65,000)	-	-	(65,000)	-100.00%
Total Grants	-	(65,000)	(65,000)	-	-	(65,000)	-100.00%
Warehouse:							
5700 Warehouse Purchasing Group	-	(50,000)	(50,000)		(50,000)	-	0.00%
Other:							
5900 CARTA Classes		(15,000)	(15,000)		(15,000)	-	0.00%
CPR / EMS Classes	(18,000)		(18,000)		(24,000)	6,000	33.33%
4200 FDAT	(313,900)	(313,900)	(627,800)		-	(627,800)	-100.00%
4001 Fire Protection Contracts	(59,000)	(65,000)	(124,000)		(124,000)	-	0.00%
1200 Capital Reserve Account	(16,800)	(946,509)	(963,309)		(2,646,509)	1,683,200	174.73%
Chino Bond	(1,155,000)	-	(1,155,000)		(1,155,000)	-	0.00%
4800 Off-District Fires	(150,000)	(50,000)	(200,000)		(50,000)	(150,000)	-75.00%
4900 Interest Income	(6,000)	(15,000)	(21,000)		(21,000)	-	0.00%
5100 Miscellaneous Revenue		(10,900)	(10,900)		(10,900)	-	0.00%
5200 Surplus Equipment Sales		-	-		-	-	-
5400 Donations		(500)	(500)		(500)	-	0.00%
5855 64 Lease	(7,200)	-	(7,200)		(7,200)	-	0.00%
5855 Admin 61 Lease	(24,000)	-	(24,000)		(24,000)	-	0.00%
5350 Rebates Refunds	(2,000)	-	(2,000)		-	(2,000)	-100.00%
5700 CYFD JMA Expense Reimbursement	(10,000)	-	(10,000)		-	(10,000)	-100.00%
Total Other	(1,430,000)	(1,087,909)	(2,474,709)	-	(4,039,109)	1,521,200	61.47%
Total Non-Levy Revenues	(1,558,819)	(2,773,805)	(4,332,624)	-	(5,679,518)	1,346,894	31.09%
Tax Levy Requirement	3,547,718	14,265,303	17,813,021		-	(17,813,021)	100.00%
Additional Funding Requirement					18,299,829	18,299,829	-
Net A.V.(3.0% increase)	109,186,841	560,250,069	109,186,841	CVFD	109,186,841	-	0.00%
			560,250,069	CYFD	560,250,069	-	0.00%
Funding Requirement by District							
3100 CVFD				CVFD	3,850,599		
3200 CYFD				CYFD	14,449,230		
Actual/Estimated Tax Rate	\$3.2492	\$2.5462		CVFD	\$3.2492	\$0.0000	0.00%
				CYFD	\$2.5196	(\$0.0266)	-1.04%

**Central Arizona Fire and Medical
Draft Budget FY 2017
Departmental Comparison**

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %	% of Total
Administration	429,309	1,309,876	1,739,185	3,291,119	1,551,934	89.23%	14.29
Fire Prevention	51,909	544,840	596,749	542,297	(54,452)	-9.12%	2.35
Operations	4,342,123	11,755,325	16,097,448	15,926,667	(170,781)	-1.06%	69.14
Training Center	27,800	517,018	544,818	511,806	(33,012)	-6.06%	2.22
Technical Services	198,735	984,265	1,183,000	1,152,904	(30,096)	-2.54%	5.00
Facilities Maintenance	45,530	300,009	345,539	344,185	(1,354)	-0.39%	1.49
Fleet Maintenance	115,627	915,966	1,031,593	998,007	(33,586)	-3.26%	4.33
Warehouse	6,000	261,974	267,974	268,350	376	0.14%	1.16
Budget Subtotal	5,217,033	16,589,273	21,806,306	23,035,335	1,229,029	5.64%	99.98
Contingency (5%)	207,952	763,738	967,139	944,015	(23,124)	-2.39%	
Total District Budget	5,424,985	17,353,011	22,773,445	23,979,348	1,205,903	5.30%	
Total Non-Levy Resources			(4,332,624)	(5,679,518)	(1,346,894)	31.09%	
FDAT			(627,800)	0	(627,800)		
Tax Levy Requirement			17,813,021				
Additional Funding Requirement				18,299,830	486,809		
Estimated Assessed Valuations	109,186,841	560,250,069	669,436,910	669,436,910	-		
Estimated Tax Rate	\$3.2492	\$2.5462	N/A	CVFD CYFD	\$3.2492 \$2.5196	\$0.0000 (\$0.0266)	0.00% -1.04%

Central Arizona Fire and Medical
Draft Budget FY 2017 (5-2016)
General Fund
Administration

Personnel Services

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
6100.1 Salaries							
Total Salaries	71,403	671,721	743,124		742,815	(309)	-0.04%
6101.1 CEO Fire Chief (70-13.7)	121,795	-	121,795		148,915	27,120	22.27%
6110.1 Overtime		6,500	6,500		6,500	-	0.00%
6130.1 PSPRS Retirement		41,029	41,029		36,820	(4,209)	-10.26%
6129.1 ASRS Retirement	8,190	48,674	56,864		56,829	(35)	-0.06%
6133.1 401A - Fire Chief	21,984	-	21,984		26,879	4,895	22.27%
6132.1 401A (Employees participating in DROP) Tier 2A		14,134	14,134		14,134	-	0.00%
6150.1 Workers Compensation Insurance							
Chief	5,359	-	5,359		7,282	1,923	35.88%
Admin at FF State Comp rate		12,414	12,414		12,414	-	0.00%
Office (Sal + OT+ Assign)	114	1,628	1,742		1,189	(553)	-31.75%
Total State Compensation Insurance	5,473	14,042	19,515		20,885	1,370	7.02%
6151.1 Workers Comp Ins. / Volunteers		101	101		101	-	0.00%
6170.1 Unemployment Insurance	112	673	785		972	187	23.82%
6180.1 Social Security Tax	11,978	26,310	38,288		39,951	1,663	4.34%
6181.1 Medicare Tax	2,801	9,834	12,635		13,024	389	3.08%
6190.1 Dental and Vision Insurance	1,999	-	1,999		-	(1,999)	-100.00%
6190.1 Life Insurance	515	-	515		-	(515)	-100.00%
6190.1 Health Insurance	15,982	74,520	90,502		102,648	12,146	13.42%
Total Personnel Services	262,232	907,538	1,169,770		1,196,339	26,569	2.27%

Supplies

6200.1 Office Supplies							
Routine Supplies (moved to warehouse)	8,000	-	8,000	-	-	(8,000)	-100.00%
Office Small Equipment Replacement	-	500	500	-	500	-	0.00%
Total Office Supplies	8,000	500	8,500	-	500	(8,000)	-94.12%
6205.1 In-House Duplication & Printing							
Copy paper (moved to warehouse)	-	-	-	-	-	-	-
Monthly Copier Charge (Lease, Maint, Supplies)	2,500	15,000	17,500	-	17,500	-	0.00%
Station Printer Supplies (moved to warehouse)	1,000	-	1,000		-	(1,000)	-100.00%
Total In-house Dupl & Printing	3,500	15,000	18,500		17,500	(1,000)	-5.41%
6210.1 Fire Corp Program							
Recruitment / Retention	-	260	260		260	-	0.00%
Uniforms	-	200	200		200	-	0.00%
Routine Supplies	-	40	40		40	-	0.00%
Training	-	-	-		-	-	-
Total Fire Corp Program	-	500	500		500	-	0.00%
6230.1 Uniforms	1,360	2,000	3,360		2,600	(760)	-22.62%
6240.1 Library Reference							
ADA Compliance Handbook	-	-	-		-	-	-
AFDA Handbook Insert Update	-	75	75		75	-	0.00%
ATRA Tax Summary	-	60	60		60	-	0.00%
Books/CDs	-	300	300		300	-	0.00%
Capitol Times	-	-	-		-	-	-
EMS Best Practices	-	270	270		270	-	0.00%
FLSA Handbook	-	475	475		475	-	0.00%

Central Arizona Fire and Medical
Draft Budget FY 2017 (5-2016)
General Fund
Administration

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
FMLA Handbook	-	475	475		475	-	0.00%
IFS Journal	-	50	50		50	-	0.00%
Legal Briefings for Fire Chiefs	-	99	99		99	-	0.00%
Personnel Law Update	-	200	200		200	-	0.00%
Public Employment Law	-	295	295		295	-	0.00%
Routine Subscriptions	-	650	650		650	-	0.00%
<i>Total Library Supplies</i>	-	2,949	2,949	-	2,949	-	0.00%
Total Supplies	12,860	20,949	33,809	-	24,049	(9,760)	-28.87%
Services and Charges							
6400.1 Audit & Accounting	15,000	14,000	29,000		20,000	(9,000)	-31.03%
6405.1 Other Professional Services							-
US Bank GADA Admin Fees	-	425	425		1,000	575	135.29%
Bank Fees	1,800	-	1,800		-		
Board Member Elections	21,000	75,500	96,500		-	(96,500)	-100.00%
Yavapai County MIS Maps	-	50	50		50	-	0.00%
Annexations - Legal Descriptions/Surveys	100	1,400	1,500		1,500	-	0.00%
County Charges	500	1,100	1,600		1,500	(100)	-6.25%
Bond Fees	420	-	420		800	380	90.48%
Arbitrage Fees	-	350	350		-	(350)	-100.00%
Fingerprint Charges	-	1,200	1,200		1,200	-	0.00%
Universal Background services	-	1,520	1,520		1,520	-	0.00%
Chino Valley Fire Chief (JMA)	-	10,000	10,000		-	(10,000)	-100.00%
PIO and Advertising	300	-	300				
Routine Other Professional Services	-	500	500		-	(500)	-100.00%
<i>Total Other Professional Services</i>	24,120	92,045	116,165		7,570	(108,595)	-93.48%
6410.1 Legal Services	30,000	65,500	95,500		70,000	(25,500)	-26.70%
.600 Legal Services - Non - Routine	-	7,500	7,500		7,500	-	0.00%
<i>Total Legal Services</i>	30,000	73,000	103,000	-	77,500	(25,500)	-24.76%
6420.1 Employee Assistance Program							
Routine	1,700	3,000	4,700		4,700	-	0.00%
HR/Supervisor Referrals	-	2,000	2,000		2,000	-	0.00%
CISD	-	2,500	2,500		2,500	-	0.00%
<i>Total Employee Assistance Program</i>	1,700	7,500	9,200		9,200	-	0.00%
6430.1 Communications <i>previously allocated, now all to Admin</i>							
Monthly (CenturyLink, Long Distance)	8,110	17,023	25,133		25,133	-	0.00%
Phone Line	900	-	900		900	-	0.00%
Cell Phones	3,800	30,000	33,800		33,800	-	0.00%
Cable One Internet	500	4,800	5,300		5,300	-	0.00%
Global Star - Satellite Phones	-	972	972		972	-	0.00%
Mobile Data	2,500	15,000	17,500		17,500	-	0.00%
Phone Repair/Rplce/Upgrade/Equip	-	2,500	2,500		2,500	-	0.00%
<i>Total Communications</i>	15,810	70,295	86,105		86,105	-	0.00%
6435.1 Postage							
Postage Meter	-	550	550		550	-	0.00%
Misc Postage Supplies (ink, labels, etc.)	-	250	250		250	-	0.00%
Shipping (UPS, FedEx, etc.)	-	300	300		300	-	0.00%
Postage	2,000	2,900	4,900		4,900	-	0.00%
<i>Total Postage</i>	2,000	4,000	6,000		6,000	-	0.00%
6441.1 Fire Board Expenses							
AFDA Travel	-	750	750		-	(750)	-100.00%
Misc. (Shirts, Business Cards, Name Tags, Good Will)	1,000	200	1,200		250	(950)	-79.17%
<i>Total Fire Board Expenses</i>	1,000	950	1,950		250	(1,700)	-87.18%
6470.1 Newspaper Advertising							
Routine	2,000	100	2,100		2,100	-	0.00%
Legal notices - Budget	-	350	350		350	-	0.00%
Bids @ \$35	-	250	250		250	-	0.00%
Elections	-	450	450		-	(450)	-100.00%
Annexations	-	200	200		200	-	0.00%
Public Hearings @ \$25	-	100	100		100	-	0.00%
Job or Position Openings	-	2,000	2,000		2,000	-	0.00%
<i>Total Newspaper Advertising</i>	2,000	3,450	5,450		5,000	(450)	-8.26%
6490.1 Outside Duplication & Printing							
Business Cards & Stationery	-	350	350		350	-	0.00%
Forms & Reports	-	750	750		750	-	0.00%
Finance	-	650	650		650	-	0.00%
<i>Total Outside Dupl & Printing</i>	-	1,750	1,750		1,750	-	0.00%

Central Arizona Fire and Medical
Draft Budget FY 2017 (5-2016)
General Fund
Administration

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
6500.1 Insurance	38,557	-	38,557		-	(38,557)	-100.00%
Umbrella Policy	-	99,579	99,579		122,951	23,372	23.47%
Reserve Insurance	-	-	-		-	-	-
Total Insurance	38,557	99,579	138,136		122,951	(15,185)	-10.99%
6510.1 Electric (station 61 admin)	4,800	-	4,800		4,800	-	0.00%
6520.1 Natural Gas (station 61 admin)	800	-	800		-	(800)	-100.00%
6580.1 Repairs & Maintenance - Equipment							
Typewriter & Fax	-	100	100		100	-	0.00%
Routine	-	150	150		150	-	0.00%
Total Repair & Maintenance - Equipment	-	250	250	-	250	-	0.00%
6590.1 Training & Travel							
IAFC Conference (1 Attendees)	-	-	-		-	-	-
Fire Chief Classes/Conferences	1,000	1,000	2,000		1,000	(1,000)	-50.00%
Administrative Chief Classes/Conferences		1,000	1,000		1,000	-	0.00%
Support Services Chief Classes/Conferences		1,000	1,000		1,000	-	0.00%
AFCA / AFDA Conferences	4,000	1,000	5,000		4,000	(1,000)	-20.00%
Finance - GFOA Classes (2 Attendees)		500	500		500	-	0.00%
CYMA Conference (2 Attendees)	-	1,000	1,000		1,000	-	0.00%
Yavapai College Classes	-	-	-		-	-	-
National Fire Academy (3)	1,500	285	1,785		1,000	(785)	-43.98%
SHRM/HR Conferences (2 attendees)	-	800	800	-	800	-	0.00%
Routine (Wildland Billing/Legal Update Classes)	3,000	1,000	4,000		4,000	-	0.00%
Total Training & Travel	9,500	7,585	17,085		14,300	(2,785)	-16.30%
6595.1 Awards	5,000	-	5,000		5,000	-	0.00%
6600.1 Dues							
AFDA-CYFD	1,300	990	2,290		2,000	(290)	-12.66%
Arizona Fire Chief Assn	200	1,000	1,200		1,200	-	0.00%
CV Chamber of Commerce	100		100		100	-	0.00%
PV Chamber of Commerce	-	150	150		150	-	0.00%
IAFC ()	240	550	790		800	10	1.27%
IPMA-HR (1)	-	200	200		200	-	0.00%
ICC	150		150		150	-	0.00%
CLIA	150		150		150	-	0.00%
Rotary Club CV	1,050		1,050		1,050	-	0.00%
Chase VISA	-	195	195		195	-	0.00%
Society for Human Resource (2)	-	360	360		360	-	0.00%
PV Econ. Dev. Foundation	-	500	500		500	-	500.00%
GFOA (2)	-	840	840		840	-	0.00%
Prsct Area Human Resource Assoc. (2)	-	200	200		200	-	0.00%
Prescott Newspapers	160		160		160	-	0.00%
Firehouse	180		180		-	(180)	-100.00%
Active 911	400		400		-	(400)	-100.00%
Routine (AZ Ambulance to 6600.3)	-	-	-		-	-	-
Total Dues	3,930	4,985	8,915		8,055	(860)	-9.65%
6610.1 Miscellaneous	-	2,000	2,000		2,000	-	0.00%
Total Services & Charges	154,217	381,389	535,606		370,731	(164,875)	-30.78%
Capital Outlay							
7720.1 Capital Outlay - Building	-	-	-	-	-	-	-
Admin building					1,700,000	1,700,000	-
7740.1 Capital Outlay - Equipment	-	-	-	-	-	-	-
Total Capital Outlay	-	-	-	-	1,700,000	1,700,000	-
Total Administration Budget	429,309	1,309,876	1,739,185	-	3,291,119	1,551,934	89.23%
Contingency	21,465	65,494	86,959		79,556		
Total Budget with Contingency	450,774	1,375,370	1,826,144		3,370,675		

Central Arizona Fire and Medical
Draft Budget FY 2017 (5-2016)
General Fund
Fire Prevention

Personnel Services

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
6100.2 Salaries							
<i>Total Salaries</i>	-	309,812	309,812		309,812	-	0.00%
6103.2 Special Detail							
.400 8 Fire Pals (\$25 / hour - 6 hrs./day)	-	9,600	9,600		12,600	3,000	31.25%
.402 Babysitter Program (1 4-hr lecture @ \$25/ hr)	-	250	250		250	-	0.00%
.403 Special Events Assignment Pay (special duty)	1,000	6,500	7,500		6,500	(1,000)	-13.33%
.404 Fire Investigator Trainees		1,000	1,000		1,000	-	0.00%
<i>Total Special Detail</i>	1,000	17,350	18,350	-	20,350	2,000	10.90%
6104.2 Supervisory Assignment (20 Days & \$25)	-	500	500		500	-	0.00%
6110.2 Overtime Salaries (Includes event center)	-	15,000	15,000		15,000	-	0.00%
6129.2 ASRS Retirement	-	24,067	24,067		24,067	-	0.00%
6130.2 PSPRS Retirement	-	40,202	40,202		36,089	(4,113)	-10.23%
6132.2 401A (Employees participating in DROP) Tier 2	-	-	-		-	-	-
6150.2 Workers Compensation Insurance							
Fire Marshal & Inspectors	44	15,279	15,323		15,426	103	0.67%
Administrative	-	73	73	-	73	-	0.00%
<i>Total State Compensation Insurance</i>	44	15,352	15,396	-	15,499	103	0.67%
6170.2 Unemployment Insurance	-	374	374		374	-	0.00%
6180.2 Social Security Tax	-	12,389	12,389		12,389	-	0.00%
6181.2 Medicare Tax	15	4,969	4,984		5,012	28	0.56%
6190.2 Health Insurance	-	41,400	41,400		39,480	(1,920)	-4.64%
Total Personnel Services	1,059	481,415	482,474	-	478,572	(3,902)	-0.81%

Supplies

6200.2 Office Supplies (moved to warehouse)	500	-	500		-	(500)	-100.00%
6205.2 In-House Duplication & Printing							
Monthly copy charges (Lease, Maint, Supplies)	-	2,300	2,300		2,300	-	0.00%
<i>Total In-house Duplication & Printing</i>	-	2,300	2,300		2,300	-	0.00%
6230.2 Uniforms	500	2,250	2,750		1,800	(950)	-34.55%
6242.2 Supplies - Prevention							
Investigations	-	1,350	1,350		1,350	-	0.00%
Code Enforcement	1,350	300	1,650		300	(1,350)	-81.82%
Routine Supplies	-	190	190		190	-	0.00%
<i>Total Risk Management Supplies</i>	1,350	1,840	3,190		1,840	(1,350)	-42.32%
6243.2 Library Reference Materials							
NFPA Subscription	1,400	1,300	2,700		1,300	(1,400)	-51.85%
Reference Books	-	500	500		500	-	0.00%
Routine Reference Materials	-	110	110		110	-	0.00%
<i>Total Library Supplies</i>	1,400	1,910	3,310		1,910	(1,400)	-42.30%
6245.2 Public Ed / School Ed							
Audio Visual - DVD discs/Polaroid film	-	-	-		-	-	-
Programs (clown program, pre-schl, etc)	-	-	-		-	-	-
Urban Survival - Videos & Other Resources	-	-	-		-	-	-
Carseat program	-	500	500		500	-	0.00%
Urban Survival - Handouts	-	8,500	8,500		8,500	-	0.00%
Urban Survival - Props	-	500	500		500	-	0.00%
Senior Program & Neighbor to Neighbor	-	200	200		200	-	0.00%
Printed Materials (Brochures)	-	315	315		315	-	0.00%
Smoke Detectors	-	350	350		350	-	0.00%
Public Education	1,250	400	1,650		1,650	-	0.00%
<i>Total Public Ed / School Ed</i>	1,250	10,765	12,015		12,015	-	0.00%
6249.2 Urban Interface / Brush Removal							
.010 PAWUIC Defensible Space Grant	-	30,000	30,000		30,000	-	0.00%
<i>Total Urban Interface / Brush Removal</i>	-	30,000	30,000		30,000	-	0.00%
Total Supplies	5,000	49,065	54,065	-	49,865	(4,200)	-7.77%

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Services and Charges

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
6405.2 Other Professional Services							
Fire Marshal Services from CYFD	45,000		45,000		-	(45,000)	-100.00%
6490.2 Outside Duplication & Printing							
Print Media	300	-	300		300	-	0.00%
Risk Management Forms	-	850	850		850	-	0.00%
Business Cards	-	300	300		300	-	0.00%
Routine Forms	-	250	250		250	-	0.00%
Total Outside Duplication & Printing	-	1,400	1,400		1,400	-	0.00%
6580.2 Prevention Equipment							
Routine Maintenance	-	200	200		200	-	0.00%
Repairs	-	300	300		300	-	0.00%
Total Risk Management Equipment	-	500	500		500	-	0.00%
6590.2 Training & Travel							
AFDA (1)	-	200	200		200	-	0.00%
National Fire Academy (2)	-	500	500		-	(500)	-100.00%
Fire Investigator	600	4,000	4,600		4,000	(600)	-13.04%
Routine	-	3,000	3,000		3,000	-	0.00%
Fire Marshal Education	250	1,000	1,250		1,000	(250)	-20.00%
Fire Code Board of Appeals	-	155	155		155	-	0.00%
Fire ops	-	1,250	1,250		1,250	-	0.00%
State Fire School	-	-	-		-	-	-
Total Training & Travel	850	10,105	10,955		9,605	(1,350)	-12.32%
6600.2 Dues							
PV EDF	-	60	60		60	-	0.00%
Natl Fire Prot Assoc - Fire Marshall	-	165	165		165	-	0.00%
National Fire Sprinkler Assn	-	85	85		85	-	0.00%
AZ State Fire Marshall	-	30	30		30	-	0.00%
International Code Council - Fire Marshall	-	135	135		135	-	0.00%
Intl Assoc of Arson Investigators	-	810	810		810	-	0.00%
Intl Assoc of Fire Chiefs /WFOA - Fire Marshall	-	300	300		300	-	0.00%
Az Fire & Burn Educators	-	105	105		105	-	0.00%
AZ Fire Code Committee/Fire Marshal's Assoc.	-	-	-		-	-	-
Total Dues	-	1,690	1,690		1,690	-	0.00%
6610.2 Miscellaneous							
Host Meetings (AFBEA)	-	100	100		100	-	0.00%
PV Chamber Quarterly Meetings	-	60	60		60	-	0.00%
Chamber Mixer	-	400	400		400	-	0.00%
PVEDF Quarterly Meetings	-	-	-		-	-	-
Routine	-	105	105		105	-	0.00%
Total Miscellaneous	-	665	665		665	-	0.00%
Total Services and Charges	45,850	14,360	60,210	-	13,860	(46,350)	-76.98%
7740.2 Capital Outlay - Equipment							
Total Capital Outlay - Equipment	-	-	-	-	-	-	-
Total Fire Prevention	51,909	544,840	596,749	-	542,297	(54,452)	-9.12%
Contingency	2,595	27,242	29,837		27,115		
Total Budget with Contingency	54,504	572,082	626,586		569,412		

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		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Personnel Services								
6100.3	Salaries / Operations							
6100.3	Total Salaries	1,890,283	5,066,496	6,956,779		6,977,333	20,554	0.30%
6110.3	Recall Overtime (calls, mtgs, EOP testing, mandatory physicals)	-	45,000	45,000		45,000	-	0.00%
.250	Recall OT SWAT Response	-	9,000	9,000		9,000	-	0.00%
6111.3	FLSA pay (range 30, 35 & 40)	43,034	384,176	427,210		521,650	94,440	22.11%
6112.3	Shift Overtime	-	-	-		-	-	-
.200	Routine shift coverage (ad, sick leave, fmla)	62,000	321,970	383,970		371,000	(12,970)	-3.38%
	Total Shift Overtime	62,000	321,970	383,970	-	371,000	(12,970)	-3.38%
6114.31	Off-District Wildland Fires (shift cover & wildland pay - FT & Reserve)	120,000	20,000	140,000	-	20,000	(120,000)	-85.71%
6115.35	Training Captain Overtime							
.300	Training Captains	-	29,200	29,200		29,200	-	0.00%
.304	Special Duty Pay	-	4,950	4,950		4,950	-	0.00%
.307	EVOC Driver Training Instructor Pay	-	2,500	2,500	-	2,500	-	0.00%
.380	Swift Water Training Officers	-	2,500	2,500		2,500	-	0.00%
	Total Training Captain Overtime	-	39,150	39,150	-	39,150	-	0.00%
6118.35	Training Coverage Overtime							
.326	Engine Company Training Coverage (8 hrs*2.5 Days*6 Shifts) Blis	-	12,600	12,600		12,600	-	0.00%
.330	Training Coverage	-	26,577	26,577		26,500	(77)	-0.29%
.336	Coverage - Special Operations Training Carothers	-	3,000	3,000		3,000	-	0.00%
.337	Coverage - Paramedic Upgrade Training (3 Attending)	-	10,000	10,000		10,000	-	0.00%
.338	Coverage - TRT / Hazmat	-	12,000	12,000		12,000	-	0.00%
	Total Training Coverage Overtime	-	64,177	64,177	-	64,100	(77)	-0.12%
6103.3	Special Detail Programs							
.425	CPR Program Internal/External (200 Hours) Pacheco	-	5,000	5,000		5,000	-	0.00%
.426	Telestaff Maintenance (80)	-	2,000	2,000		2,000	-	0.00%
.431	Employee Health/Immunization Program Mgr (20 Hours) Smith	-	1,400	1,400		1,400	-	0.00%
.435	CISD Program Shift Peers (30 Hours)	-	500	500		500	-	0.00%
.439	Communications / Tower Work	-	6,500	6,500		6,500	-	0.00%
.440	Haz Mat Program (25 Hours) Polacek	-	625	625		625	-	0.00%
.441	Hose Program (40 Hours) Merrill	-	500	500		500	-	0.00%
.442	SCBA Program Scale (5000 moved from fleet)	-	1,850	1,850		6,500	4,650	251.35%
.447	Recruit Acad. & Spec. Proj. (Asst Instructors/Helpers)	-	8,700	8,700		8,700	-	0.00%
.449	Promotional Testing (Evaluators & Helpers) Polacek	-	8,250	8,250		8,250	-	0.00%
.452	Misc.	-	8,425	8,425		8,000	(425)	-5.04%
	Total Special Detail Programs	-	43,750	43,750		47,975	4,225	9.66%
6103.35	Special Detail / Training Instructors							
.476	Special Ops Annual Eng Co. Training Instructor	-	2,600	2,600		2,600	-	0.00%
.479	CARTA Class Instructors	-	5,000	5,000		5,000	-	0.00%
.482	In-house EMS Training (Niemynski)	14,700	4,050	18,750		30,400	11,650	62.13%
.483	Tower Rescue / Instructor	-	1,000	1,000	-	1,000	-	0.00%
.484	TC - CPAT Qrly tests (600 Hours)	-	15,000	15,000	-	-	(15,000)	-100.00%
	Total Special Detail / Training Instructors	14,700	27,650	42,350	-	39,000	(3,350)	-7.91%
6104.3	Supervisor Assignment Pay							
	Capt 90.25 shifts / Batt. (6500/24/3)	-	10,500	10,500		10,500	-	0.00%
	Eng 90.25 shifts/ Batt. (6500/24/3)	-	12,000	12,000		12,000	-	0.00%
	Battalion Chiefs 27.75 shifts/ Batt. (2000/24/3)	-	3,500	3,500		3,500	-	0.00%
	Total Suprv Assignment Pay	-	26,000	26,000		26,000	-	0.00%
6105.3	Vacation/Sick Leave Buy-Back	25,000	300,000	325,000		300,000	(25,000)	-7.69%
6101.32	Salaries / Reserves							
	Routine Calls & Drills	-	15,000	15,000		10,000	(5,000)	-33.33%
	Reserve Salaries / Aux Staffing	-	10,000	10,000		10,000	-	0.00%
	Support Reserves	-	5,000	5,000	-	5,000	-	0.00%
	Total Salaries / Reserves	-	30,000	30,000		25,000	(5,000)	-16.67%
6130.3	PSPRS Retirement	505,010	1,994,146	2,499,156		2,438,281	(60,875)	-2.44%
6132.3	401A (Employees participating in DROP)	-	82,293	82,293		82,293	-	0.00%
	401A (Employees participating in DROP) Tier 2A	-	20,245	20,245		33,748	13,503	66.70%
6140.32	Reserve Pension	-	3,000	3,000		2,500	(500)	-16.67%
6150.3	Workers Compensation Insurance	93,721	294,249	387,970		397,812	9,842	2.54%
6150.32	Workers Compensation Insurance / Reserves	-	1,467	1,467		1,223	(244)	-16.63%
6170.3	Unemployment Insurance	1,233	5,831	7,064		7,774	710	10.05%
6170.32	Unemployment Insurance/Reserves	-	827	827		827	-	0.00%
6181.3	Medicare Tax	31,248	92,037	123,285		122,673	(612)	-0.50%
	PSPRS Cancer Insurance	1,900		1,900		-	(1,900)	-100.00%
	Dental and Vision Insurance	23,703		23,703		-	(23,703)	-100.00%
	Life Insurance	5,834		5,834		-	(5,834)	-100.00%
6185.3	Post Employment Health Plan (1%)	20,449	69,933	90,382		90,942	560	0.62%
6190.3	Health Insurance	181,185	645,840	827,025		821,184	(5,841)	-0.71%
6191.3	Health Insurance Assistance	37,821	80,000	117,821		117,821	-	0.00%
Total Personnel Services		3,057,121	9,667,237	12,724,358	-	12,602,286	(122,072)	-0.96%

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		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Supplies								
6212.3	Employee Health & Wellness Supplies							
	ECG Stickers, Alcohol Preps, Electrode Gel	-	157	157		157	-	0.00%
	<i>Total Employee Health & Wellness Supplies</i>	-	157	157		157	-	0.00%
6215.3	Medical Supplies - Disposable (tape, 4x4's, ekg electrodes, monitor paper, gloves, etc.)	17,000	60,000	77,000		77,000	-	0.00%
	YRMC Drug Box Charges	2,000	7,000	9,000		7,500	(1,500)	-16.67%
	<i>Total Medical Supplies</i>	19,000	67,000	86,000		84,500	(1,500)	-1.74%
6216.3	CPR Supplies & Books (Pacheco)							
	CPR Supplies	-	5,000	5,000		5,000	-	0.00%
	New Manikins and AED Trainer	-	-	-	-	-	-	-
	New Instructor Supplies (2)	-	600	600		600	-	-
	First Aid Supplies	-	2,500	2,500		2,500	-	0.00%
	<i>Total CPR Supplies & Books</i>	-	8,100	8,100		8,100	-	0.00%
6217.3	Medical Equipment Replacement (Niemynski)							
	Routine	1,600	10,000	11,600		11,000	(600)	-5.17%
	<i>Total Medical Equipment Replacement</i>	1,600	10,000	11,600		11,000	(600)	-5.17%
6230.3	Uniforms							
	Full-time Employees (104 * 450)	20,000	32,850	52,850		46,800	(6,050)	-11.45%
	Promotion/New Hire Costs	-	9,390	9,390		9,000	(390)	-4.15%
	Dress Uniforms	2,650	-	2,650		3,000	350	13.21%
	BC's Uniforms (6)	-	1,350	1,350		2,700	1,350	100.00%
	Assistant Chief Uniforms	-	450	450		450	-	0.00%
	Replacement / Retirement Costs	-	1,239	1,239		1,000	(239)	-19.29%
	Boot Oil Supplies	-	100	100		200	100	100.00%
	Repair/Damaged Uniforms	-	500	500		500	-	0.00%
	Safety Glasses	-	630	630		630	-	0.00%
.540	Honor Guard / Pipes & Drums Uniforms	1,000	3,236	4,236		4,000	(236)	-5.57%
	<i>Total Uniforms</i>	23,650	49,745	73,395		68,280	(5,115)	-6.97%
6230.32	Uniforms / Reserves							
	Reserve Uniforms (15)	-	2,276	2,276		2,000	(276)	-12.13%
	<i>Total Uniforms / Reserves</i>	-	2,276	2,276		2,000	(276)	-12.13%
6231.3	Protective Clothing (114 full-time)							
	Full-time Employees	20,000	-	20,000		-	(20,000)	-100.00%
	Turnouts (10 year rotation)	-	52,000	52,000		67,600	15,600	30.00%
	Helmets (10 year rotation)	-	4,350	4,350		5,700	1,350	31.03%
	Turnout boots (10 year rotation)	-	3,480	3,480		4,560	1,080	31.03%
	Station boots (4 year rotation)	-	10,875	10,875		14,250	3,375	31.03%
	Other (Gloves, wildland, helmet name shields...)	-	10,000	10,000		10,000	-	0.00%
	Reserve Employees	-	10,000	10,000		5,000	(5,000)	-50.00%
	PPE Washing Supplies/Service	-	400	400		600	200	50.00%
	Reserve Recruit Firefighters (24)	-	-	-		-	-	-
	Repairs	-	7,500	7,500		7,500	-	0.00%
	<i>Total Protective Clothing</i>	20,000	98,605	118,605		115,210	(3,395)	-2.86%
6240.3	Operations Supplies / Routine							
	Accreditation Supplies (Accreditation Manager)	-	500	500		500	-	0.00%
	Routine Supplies	-	1,200	1,200		1,200	-	0.00%
	Honor Guard Equipment	850	500	1,350		1,350	-	0.00%
	<i>Total Operations Supplies/Routine</i>	850	2,200	3,050		3,050	-	0.00%
6245.3	Public Education / EMS (Niemynski)	-	2,500	2,500		2,500	-	0.00%
6289.3	Firefighting Equipment (Polacek)							
	Routine replacement (salvage covers, etc.) Polacek	1,000	5,600	6,600		6,600	-	0.00%
	Foam (Class A) Polacek	4,500	11,000	15,500		15,500	-	0.00%
	Foam (Class B) Polacek	-	1,650	1,650		1,650	-	0.00%
	Nozzle Replacement	-	1,800	1,800		1,800	-	0.00%
	Ladders (Domenic)	-	2,500	2,500		2,500	-	0.00%
	Routine Hose Replacement	2,000	8,354	10,354		9,500	(854)	-8.25%
	<i>Total Firefighting Equipment</i>	7,500	30,904	38,404		37,550	(854)	-2.22%
6290.3	Firefighting Equipment New Purchases	-	10,000	10,000		10,000	-	0.00%
6291.3	Haz-Mat Equipment Polacek		7,500	7,500		7,500	-	0.00%
	<i>Total Haz-Mat Equipment</i>	-	7,500	7,500		7,500	-	0.00%
6293.3	Technical Rescue Equipment	1,500		1,500		-	-	-
	Drake - Equip/Tools	3,000	-	3,000		3,000	-	0.00%
	Technical Rescue new equipment	-	6,300	6,300		7,000	700	11.11%
	Technical Rescue routine replacement	-	3,200	3,200		4,000	800	25.00%
	<i>Total Technical Rescue Equipment</i>	4,500	9,500	14,000		14,000	-	0.00%

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6295.3	Wildland Equipment (Reyes, Abel)							
	Misc. Wildland Equip., tools, fittings	1,700	3,700	5,400	-	5,000	(400)	-7.41%
	Misc. Wildland Hose	-	-	-		-	-	-
	<i>Total Wildland Equipment</i>	1,700	3,700	5,400		5,000	(400)	-7.41%
6297.3	Exercise Equipment - Ops							
	Weight Equipment	1,750	5,000	6,750		6,500	(250)	-3.70%
	<i>Total Exercise Equipment - Ops</i>	1,750	5,000	6,750		6,500	(250)	-3.70%
Total Supplies		80,550	307,187	387,737		375,347	(12,390)	-3.20%
Services and Charges								
6405.3	Other Professional Services							
	Accreditation Annual Fee	-	1,330	1,330		-	(1,330)	-100.00%
	Backboard Retrieval Service (Niemynski)	1,000	1,200	2,200		2,200	-	0.00%
	Oxygen Refilling Svcs./hydrotesting (Niemynski)	500	2,500	3,000		3,000	-	0.00%
	Accreditation Peer Review Site Visit	-	-	-		-	-	-
	Fingerprint fees \$24 each	-	240	240		240	-	0.00%
	TIP	-	24,675	24,675		28,711	4,036	16.36%
	Opticom Repairs	3,000	-	3,000		3,000	-	0.00%
	Alarm Monitoring	800	-	800		800	-	0.00%
	<i>Total Other Professional Services</i>	5,300	29,945	35,245		37,951	2,706	7.68%
6415.3	Employee Health	18,100		18,100		-	(18,100)	-100.00%
	Routine Physical Exam (59 Personnel * \$190)		11,210	11,210		11,210	-	0.00%
	Audiogram (59@ \$30)		1,770	1,770		1,770	-	0.00%
	Lab Work (59* \$80)		4,720	4,720		4,720	-	0.00%
	NMR Lab (35 x \$70)		2,450	2,450		2,450	-	0.00%
	HS - CRP Lab (35 x \$47)		1,645	1,645		1,645	-	0.00%
	12 Lead EKG (50 x \$50)		2,500	2,500		2,500	-	0.00%
	Pulmonary Function Test (59* \$35)		2,065	2,065		2,065	-	0.00%
	Occult Blood Testing (35* \$10)		350	350		350	-	0.00%
	Stress Tests (9 * \$140)		1,260	1,260		1,260	-	0.00%
	Physical Exams Tier 4 Employees (2 * \$610)		1,220	1,220		1,220	-	0.00%
	2 ft entry-level physicals @ \$365.		730	730		730	-	0.00%
	HazMat Tech Exposures (Polacek)		4,750	4,750		4,750	-	0.00%
	Heavy Metals Screening (1 * \$120)		120	120		120	-	0.00%
	Max HR Testing for Tier 4 (8*\$140)		1,120	1,120		1,120	-	0.00%
	Hep. B Vaccine/Boosters/Titers (10 x \$360)		3,600	3,600		3,600	-	0.00%
	HIV/Hep-B/TB Post Exposure Lab Work		500	500		500	-	0.00%
	TB Skin Tests (16@\$60)		960	960		960	-	0.00%
	Flu Vaccines		-	-		-	-	-
	Supplies for TB/Flu Shots		75	75		75	-	0.00%
	PSA Lab (35 * \$45)		1,575	1,575		1,575	-	0.00%
	Cardiologist Referral (5 x \$550)		2,750	2,750		2,750	-	0.00%
	Health & OSHA Questionnaire Physician Review (130*10)		1,300	1,300		1,300	-	0.00%
	Other Employee Health Issues		-	-		-	-	-
	<i>Total Employee Health</i>	18,100	46,670	64,770		46,670	(18,100)	-27.95%
6425.3	Dispatch Services							
	Routine	109,074	325,432	434,506		434,506	-	-
	5% increase call volume buffer	-	-	-	-	-	-	-
	<i>Total Dispatch Services</i>	109,074	325,432	434,506		434,506	-	0.00%
6442.31	Wildland Expenses	30,000	20,000	50,000		20,000	(30,000)	-60.00%
6490.3	Outside Duplication & Printing							
	EMS Report Forms	-	-	-		-	-	-
	Business Cards	-	175	175		350	175	100.00%
	Suppression Forms	-	400	400		400	-	0.00%
	Survey Cards (+EMS Survey)	-	500	500		750	250	50.00%
	Shift Calendars	-	500	500		750	250	50.00%
	Routine Forms	-	200	200		300	100	50.00%
	<i>Total Outside Duplication & Printing</i>	-	1,775	1,775		2,550	775	43.66%
6508.3	Cable TV	-	1,575	1,575		1,575	-	0.00%
6510.3	Electric							
.050	Station 50	-	12,500	12,500		12,500	-	0.00%
.051	Station 51	-	4,935	4,935		4,935	-	0.00%
.052	Station 52	-	525	525		525	-	0.00%
.053	Station 53	-	20,000	20,000		20,000	-	0.00%
.533	Station 533	-	-	-		-	-	-
.054	Station 54	-	10,000	10,000		10,000	-	0.00%
.055	Station 55	-	788	788		788	-	0.00%
.056	Station 56	-	525	525		525	-	0.00%
.057	Station 57	-	9,450	9,450		9,450	-	0.00%
.058	Station 58	-	9,000	9,000		9,000	-	0.00%
.059	Station 59	-	9,450	9,450		9,450	-	0.00%

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		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
.061	Station 61	8,000		8,000		8,000		
.062	Statio 62	8,000		8,000		8,000		
.063	Station 63	6,500		6,500		6,500		
.061B	Apparatus Building "B"	2,000		2,000		2,000		
	<i>Total Electric</i>	24,500	77,173	101,673	-	101,673	-	0.00%
6512.3	Sanitation							
	Health/Medical Waste Services		1,000	1,000		1,000	-	0.00%
.051	City of Prescott - Station 72/51		500	500		500	-	0.00%
.053	Best Pick Disposal (Muniz)		850	850		850	-	0.00%
.054	Best Pick Disposal (Muniz)		450	450		450	-	0.00%
.057	Best Pick Disposal (Muniz)		450	450		450	-	0.00%
.058	Best Pick Disposal (Muniz)		450	450		450	-	0.00%
.059	Best Pick Disposal (Muniz)		450	450		450	-	0.00%
.050	Best Pick Disposal (Muniz)		450	450		450	-	0.00%
.061	Station 61	720		720		720	-	0.00%
.062	Station 62	720		720		720	-	0.00%
.063	Station 63	720		720		720	-	0.00%
	<i>Total Sanitation Charges</i>	2,160	4,600	6,760	-	6,760	-	0.00%
6520.3	Natural Gas							
.051	Station 51		3,000	3,000		3,000	-	0.00%
.053	Station 53		2,150	2,150		2,150	-	0.00%
.050	Station 50		2,250	2,250		2,250	-	0.00%
.058	Station 58		2,250	2,250		2,250	-	0.00%
.059	Station 59		2,000	2,000		2,000	-	0.00%
.061	Station 61	2,000		2,000		2,000	-	0.00%
.062	Station 62	2,300		2,300		2,300	-	0.00%
.061B	Apparatus Building "B"	950		950		950	-	0.00%
	<i>Total Natural Gas</i>	5,250	11,650	16,900		16,900	-	0.00%
6530.3	LPG							
.052	Station 52		350	350	-	350	-	0.00%
.054	Station 54		1,250	1,250		1,250	-	0.00%
.056	Station 56		125	125	-	125	-	0.00%
.057	Station 57		500	500	-	500	-	0.00%
.063	Station 63	8,500		8,500		8,500	-	0.00%
	<i>Total LPG</i>	8,500	2,225	10,725	-	10,725	-	-
6540.3	Water/Sewer							
.051	Station 51		1,300	1,300		1,300	-	0.00%
.052	Station 52		1,890	1,890		1,890	-	0.00%
.053	Station 53		4,000	4,000		4,000	-	0.00%
.050	Station 50		1,400	1,400		1,400	-	0.00%
.058	Station 58		1,250	1,250		1,250	-	0.00%
.059	Station 59		1,250	1,250		1,250	-	0.00%
.062	Station 62	1,600		1,600		1,600	-	0.00%
	<i>Total Water</i>	1,600	11,090	12,690	-	12,690	-	0.00%
6551.3	Hydrants							
	Hydrant Maintenance	-	3,000	3,000		3,000	-	0.00%
6580.3	Outside Repair & Maintenance - Equipment							
	EMS Equip Repair-Medtronic Contract (Bushman)	2,000	18,177	20,177		20,177	-	0.00%
	Other EMS Equip Repair	-	1,000	1,000		1,000	-	0.00%
	<i>Total Outside Repair & Maintenance - Equipment</i>	2,000	19,177	21,177		21,177	-	0.00%
6590.3	Training & Travel / Conferences							
	Assistant Chief Classes/Conferences (Polacek)	-	1,000	1,000		1,000	-	0.00%
	Accreditation Training	-	4,350	4,350		4,350	-	0.00%
	NIMS ICS 300/400	-	3,640	3,640		3,640	-	0.00%
	BC Training & Travel (\$1000/BC*6)	1,000	3,000	4,000		6,000	2,000	50.00%
	EMS Captain Training & Travel	-	1,430	1,430		1,430	-	0.00%
	National Fire Academy (9 Attendees)	-	1,755	1,755		1,755	-	0.00%
	Haz-Mat Technician training (2) (Polacek)	-	-	-		-	-	-
	Peer Fitness Training tuition(2 new)	400	2,800	3,200		3,200	-	0.00%
	Paramedic Class Per Diem (Clinicals) 3	-	4,800	4,800		4,800	-	0.00%
	Telestaff Training/ Continuing Education	-	2,500	2,500		2,500	-	0.00%
	Suppression Training & Travel (5700 from CVFD training acct)	-	6,000	6,000		11,700	5,700	95.00%
	CPR (2 new instructors Training & Materials) Pacheco	-	600	600		600	-	0.00%
	CISM Conference (2)	-	3,900	3,900		3,900	-	0.00%
	EMS training instructors	-	6,230	6,230		6,230	-	0.00%
.540	Honor Guard	500	1,000	1,500		1,500	-	0.00%
.541	Pipes & Drums	-	-	-		-	-	-
	Drake - Training	1,000	-	1,000		1,000	-	0.00%
	PPE Care & Inspection Class (2)	-	-	-		-	-	-
	<i>Total Training & Travel / Conferences</i>	2,900	43,005	45,905		53,605	7,700	16.77%
6595.3	Awards							
	Employee Plaques	-	400	400		400	-	0.00%
	Longevity Pins (+ certificates)	-	700	700		700	-	0.00%
	Employee Award	500	4,200	4,700		4,700	-	0.00%
	Civilian Plaques	-	75	75		75	-	0.00%

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		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
	Safety Awards	-	500	500		500	-	0.00%
	<i>Total Awards</i>	500	5,875	6,375		6,375	-	0.00%
6600.3	Dues							
	Assistant Chief Polacek	-	300	300		300	-	0.00%
	NAEMS	-	50	50		50	-	0.00%
	AFCA - Mid-sized Department	-	1,000	1,000		1,000	-	0.00%
	AzAA - Arizona Ambulance Assn	-	200	200		200	-	0.00%
	IAFC - EMS	-	120	120		120	-	0.00%
	IAFC (8)	-	1,375	1,375		2,200	825	60.00%
	CISM	-	100	100		100	-	0.00%
	Safety Officer Certification	-	380	380		380	-	0.00%
	PV Chamber	-	50	50		50	-	0.00%
	<i>Total Dues</i>	-	3,575	3,575		4,400	825	23.08%
6610.3	Miscellaneous							
.490	Routine + fire ops 101	750	1,500	2,250		2,250	-	0.00%
.491	Fire Rehab	1,000	1,475	2,475		2,250	(225)	-9.09%
.492	Taxi Service	300	250	550		550	-	0.00%
.494	Promotional Testing	2,000	-	2,000		2,000	-	0.00%
.496	Captain Promotional Testing Supplies & Expenses	-	1,200	1,200		1,200	-	0.00%
.498	Firefighter Recruitment Supplies	-	200	200		200	-	0.00%
	<i>Total Miscellaneous</i>	4,050	4,625	8,675	-	8,450	(225)	-2.59%
								-
Total Services and Charges		213,934	611,392	825,326		789,007	(36,319)	-4.40%
Capital Outlay								
7730.3	Capital Outlay - Vehicles							
	Truck Company (1/2)		500,000	500,000		500,000	-	0.00%
	Type 1 Engine (E-51)		562,247	562,247		562,247	-	0.00%
Bond	Type 3 Engine (E-675)	413,271	-	413,271		413,271	-	0.00%
	Type 1 Engine (E-63)	562,247	-	562,247		562,247	-	0.00%
	<i>Total Cap Outlay - Vehicles</i>	975,518	1,062,247	2,037,765	-	2,037,765	-	0.00%
7731.3	Capital Outlay - Vehicles/Ops - Non-Capital							
	New Type 1 (2), Type 3, Truck company (comm, hose, etc...)		30,000	30,000		30,000	-	0.00%
7740.3	Capital Outlay - Equipment and Facilities							
	Heart Monitor - Capital Repl. Schedule	-	38,110	38,110		38,110	-	0.00%
	TNT Vehicle Extrication Tool Set	-	24,152	24,152	-	24,152	-	0.00%
	TIC	15,000	15,000	30,000	-	30,000	-	0.00%
	<i>Total Capital Outlay - Equipment</i>	15,000	77,262	92,262		92,262	-	0.00%
								-
7745.5	Fire Act Grant							
	Fire Act Grant Backup Generator / TIC's	-	-	-	-	-	-	-
	<i>Total Fire Act Grant</i>	-	-	-	-	-	-	-
								-
Total Capital Outlay		990,518	1,169,509	2,160,027	-	2,160,027	-	0.00%
								-
Total Operations Budget		4,342,123	11,755,325	16,097,448	-	15,926,667	(170,781)	-1.06%
Contingency		167,580	529,291	696,871		688,332		
Total Budget with Contingency		4,509,703	12,284,616	16,794,319		16,614,999		

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Training Center

		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Personnel Services								
6100.35	Salaries							
	Total Salaries	-	211,269	211,269		211,269	-	0.00%
6110.35	Overtime (100 hours)	-	2,828	2,828		2,828	-	0.00%
6129.35	ASRS Retirement	-	3,777	3,777		3,777	-	0.00%
6130.35	PSPRS Retirement	-	30,723	30,723		27,577	(3,146)	-10.24%
6132.35	401A (Employees participating in DROP)	-	24,328	24,328		24,328	-	0.00%
6150.35	Workers Compensation Insurance	-	10,469	10,469		10,469	-	0.00%
6170.35	Unemployment Insurance	-	224	224		224	-	0.00%
6180.35	Social Security Tax	-	2,217	2,217		2,217	-	0.00%
6181.35	Medicare Tax	-	3,104	3,104		3,104	-	0.00%
6190.35	Health Insurance	-	24,840	24,840		23,688	(1,152)	-4.64%
Total Personnel Services		-	313,779	313,779	-	309,481	(4,298)	-1.37%
Supplies								
6201.35	Computer Supplies & Software							
	Computer Lab Supplies	0	1,500	1,500	-	1,500	-	-
	Handheld & Lapel Mics-2nd Set for CPAT Room	0	-	-		-	-	-
	Powerpoint Projector (backup projector for CYRTA)	0	-	-		-	-	-
	TargetSafety Software	3,700	12,000	15,700		15,700		-
	Total Computer Supplies & Software	3,700	13,500	17,200	-	17,200	-	0.00%
6230.35	Uniforms	-	1,500	1,500	-	1,500	-	0.00%
	Training Officers (10)	-	600	600	-	600	-	0.00%
	Total Uniforms	-	2,100	2,100		2,100	-	0.00%
6240.35	Library Reference							
	Routine	1,000	2,750	3,750		2,750	(1,000)	-26.67%
	NFPA Standards		1,200	1,200		1,200	-	-
	Probationary Packet Materials	0	2,500	2,500		2,500	-	-
	Total Library Reference	1,000	6,450	7,450		6,450	(1,000)	-13.42%
6296.35	Training Center Equipment & Prop Supplies							
	Routine Training Supplies	1,500	32,150	33,650		32,000	(1,650)	-4.90%
	Total Training Center Equipment / Supplies	1,500	32,150	33,650		32,000	(1,650)	-4.90%
Total Supplies		6,200	54,200	60,400		57,750	(2,650)	-4.39%
Services and Charges								
6510.35	Electric	-	20,000	20,000		20,000	-	0.00%
6512.35	Sanitation	-	1,500	1,500		1,500	-	0.00%
6530.35	LPG							
	Training Center 1	-	4,500	4,500		4,500	-	0.00%
	Training Center 2	-	2,500	2,500		2,500	-	0.00%
	Total LPG	-	7,000	7,000		7,000	-	0.00%
6540.35	Water/Sewer							
	Water / Training Useage	-	3,500	3,500		3,500	-	-
	Water	-	2,750	2,750		2,750	-	-
	Total Water	-	6,250	6,250		6,250	-	0.00%
6580.35	Outside Repair CARTA	-	2,000	2,000		2,000	-	0.00%
6587.35	EMS Training							
	Monthly Run Review (12) Supplies	-	480	480		480	-	0.00%
	EMS Training	-	-	-	-	-	-	-
	Routine Supplies	1,000	714	1,714	-	1,750	36	2.10%
	Training Texts at Stations & CYRTA (ACLS, PALS, PH)	-	880	880		880	-	0.00%
	Total EMS Training	1,000	2,074	3,074		3,110	36	1.17%
6588.35	CARTA Classes							
	Leadership Training w/Outside Instructors	-	4,000	4,000		4,000	-	0.00%
	Certification Fees for State Cert's	-	1,200	1,200		1,200	-	0.00%
	Supplies	-	-	-		-	-	-
	Safety Officer Training	-	-	-		-	-	-
	Fire Simulator Train the Trainer	-	1,500	1,500		1,500	-	0.00%
	Ladder Class	-	-	-		-	-	-
	Advanced Extrication Classes (Regional Class)	-	-	-		-	-	-
	Drivers Trng EVOC Course	-	1,000	1,000		1,000	-	0.00%
	Total CARTA Classes	-	7,700	7,700		7,700	-	0.00%

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	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
6590.35 Training & Travel							
CARTA personnel Classes & Conferences		5,000	5,000		5,000	-	0.00%
State Fire School (3 Attendees)	-	3,000	3,000		3,000	-	0.00%
Peer Fitness	1,400	6,300	7,700		7,700	-	0.00%
Haz-Mat	-	2,500	2,500		2,500	-	0.00%
Wildland	500	9,000	9,500		9,000	(500)	-5.26%
Special Operations - Swift Water		3,200	3,200		3,200	-	0.00%
Special Operations - TRT	1,500	2,000	3,500		3,500	-	0.00%
<i>Total Training & Travel</i>	3,400	31,000	34,400		33,900	(500)	-1.45%
6591.35.035 Books & Subscriptions / Ops							
EVT Subscription	-	75	75		75	-	0.00%
FCC Subscription	-	300	300		300	-	0.00%
ICS 300/400 Class Material	-	500	500		500	-	0.00%
Wildland Firefighter Subscription	-	30	30		30	-	0.00%
Firehouse Subscription	-	30	30		30	-	0.00%
Fire Engineering Subscription	-	30	30		30	-	0.00%
Books & Subscriptions / Training Center							
Fire Engineering	-	40	40		40	-	0.00%
EMS Responder	-	45	45		45	-	0.00%
<i>Total Books & Subscriptions</i>	-	1,050	1,050		1,050	-	0.00%
6592.35 ACLS Recert / ALS CEU's (\$300*36)	-	10,800	10,800		-	(10,800)	-100.00%
6593.35 ACLS Upgrade (\$7310*3)	6,500	21,930	28,430		21,930	(6,500)	-22.86%
6594.35 EMT Refresher Course (20*\$130)	-	2,600	2,600		-	(2,600)	-100.00%
6595.35 College - Upper & Lower Division	5,000	8,500	13,500		13,500	-	0.00%
6596.35 Training & Travel / Ops / Conferences	5,700	-	5,700	-	-	(5,700)	-100.00%
6600.35 Dues							
Dues - AFTA	-	150	150		150	-	0.00%
Dues - IAWF	-	60	60		60	-	0.00%
Dues - FESHE	-	25	25		25	-	0.00%
Dues - ISFSI (10 @\$125)	-	1,250	1,250		1,250	-	0.00%
Dues - NFPA	-	150	150		150	-	0.00%
<i>Total Dues</i>	-	1,635	1,635		1,635	-	0.00%
Total Services and Charges	21,600	124,039	145,639	-	119,575	(26,064)	-17.90%
Capital Outlay							
7730.35 Electric Fork Lift		25,000	25,000		25,000	-	0.00%
<i>Total Cap Outlay - Training Center Phase 3</i>	-	25,000	25,000	-	25,000	-	0.00%
Total Capital Outlay	-	25,000	25,000		25,000	-	0.00%
Total Training Center Budget	27,800	517,018	544,818	-	511,806	(33,012)	-6.06%
Contingency	1,390	24,601	25,991		24,340		
Total Budget with Contingency	29,190	541,619	570,809		536,146		

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Technical Services

		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Personnel Services								
6100.41	Salaries							
	<i>Total Salaries</i>	-	296,549	296,549		296,549	-	0.00%
6110.41	Overtime	-	15,000	15,000		15,000	-	0.00%
6110.41.561	Overtime - YCSO	-	-	-		-	-	
6129.41	ASRS Retirement	-	35,735	35,735		35,735	-	0.00%
6150.41	State Compensation Insurance	-	15,235	15,235		15,235	-	0.00%
6170.41	Unemployment Insurance	-	299	299		299	-	0.00%
6180.41	Social Security Tax	-	19,616	19,616		19,616	-	0.00%
6181.41	Medicare Tax	-	4,617	4,617		4,617	-	0.00%
6190.41	Health Insurance	-	33,120	33,120		31,584	(1,536)	-4.64%
Total Personnel Services		-	420,171	420,171	-	418,635	(1,536)	-0.37%
Supplies								
6200.41	Office Supplies	-	500	500		500	-	0.00%
6201.41	Computer Supplies & Software							
	5 Alive Software Support	-	374	374		374	-	0.00%
	Access Control Lock System (Hardware) -maintenance	-	5,000	5,000		5,000	-	0.00%
	Adobe Acrobat License/Upgrades	-	1,500	1,500		1,500	-	0.00%
	ADSI Software Maintenance	2,500	1,000	3,500		2,000	(1,500)	-42.86%
	Antivirus License	-	250	250		250	-	0.00%
	Ruckus (formerly Aruba) Wireless License Ogden	-	3,000	3,000		3,000	-	0.00%
	ASAP Inventory Software Maintenance	-	2,400	2,400		2,400	-	0.00%
	Barracuda SPAM Updates Ogden	-	1,700	1,700		1,700	-	0.00%
	Century Link / Cisco (SmartNet Contract VoIP)	-	11,000	11,000		11,000	-	0.00%
	Cisco Routers Ogden	-	1,500	1,500		1,500	-	0.00%
	Replacement Computers - Routine (moved from capital)	10,000	10,000	20,000		18,000	(2,000)	0.00%
	CYMA Payroll Tax Forms	-	200	200		200	-	0.00%
	CYMA software maintenance	-	3,500	3,500		3,500	-	0.00%
	CYMA support	-	1,500	1,500		1,500	-	0.00%
	EPCR - Misc. Hardware Batteries / Chargers	-	2,500	2,500		2,500	-	0.00%
	EPCR - Imagetrend CAD integration annual	-	2,500	2,500		2,500	-	0.00%
	EPCR - Tablet Replacement / Server Maint.	-	12,000	12,000		12,000	-	0.00%
	Firehouse Maintenance & Upgrades	3,135	5,385	8,520		7,500	(1,020)	-11.97%
	FireView Annual Software Maintenance	-	2,885	2,885		2,885	-	0.00%
	FortiGate Firewall (formerly SonicWall Base & Content) Ogden	-	3,100	3,100		3,100	-	0.00%
	MDT/Mobile Computing Software - maintenance (initial pu	-	4,000	4,000		4,000	-	0.00%
	Microsoft Licenses/upgrades	-	10,000	10,000		10,000	-	0.00%
	Mitchell Software Maintenance Contract	-	3,700	3,700		3,700	-	0.00%
	MTP Threat Denial (replaces ESET,Antivirus,AntiSpa	-	10,000	10,000		10,000	-	0.00%
	Net Motion VPN Software	-	3,000	3,000		3,000	-	0.00%
	Network Solutions SSL License Ogden	-	700	700		700	-	0.00%
	People-Trak Maintenance Software	-	-	-		-	-	-
	Printers, hardware, Server, UPS, Battery Equip	-	11,500	11,500		11,500	-	0.00%
	Pro-Series Fixed Assets	-	300	300		300	-	0.00%
	QQUEST - Facility Maintenance Software Updates	-	100	100		100	-	0.00%
	Routine Computer Supplies Ogden	-	4,000	4,000		4,000	-	0.00%
	Routine Software/Supplies	-	2,500	2,500		2,500	-	0.00%
	RS2 - Software Maintenance (door locks)	-	2,800	2,800		2,800	-	0.00%
	Software Upgrades (General)	3,000	1,500	4,500		4,500	-	0.00%
	Telestaff Maintenance/ Licensing	2,500	6,300	8,800		8,800	-	0.00%
	Training Center - IT	-	6,000	6,000		6,000	-	0.00%
	Website Supplies / Charges	-	2,000	2,000		2,000	-	0.00%
	Active 911	-	1,200	1,200		1,400	200	16.67%
	Air Advantage	-	500	500		500	-	0.00%
	Written Test Bank Software Update	-	1,000	1,000		1,000	-	0.00%
	Board Paq	1,200	1,200	2,400		1,560	(840)	-35.00%
	Google Aps	1,300	-	1,300		-	(1,300)	-100.00%
	IT Pr-Active Monitoring	4,000	-	4,000		-	(4,000)	-100.00%
Total Computer Supplies & Software		27,635	143,594	171,229		160,769	(10,460)	-6.11%
6211.41	District Mapping Program							
	Software Updates (Visio, TOPO, ArcGis, AVALabel)	-	1,500	1,500	-	1,500	-	0.00%
	ESRI Maintenance Agreement	-	3,200	3,200	-	3,200	-	0.00%
	Supplies	-	1,500	1,500	-	1,500	-	0.00%
Total District Mapping Program		-	6,200	6,200		6,200	-	0.00%
6240.41	Communication Supplies	-	1,000	1,000		1,000	-	0.00%
6274.41	Site / Equipment Maintenance Supplies (formerly 6270)							
	Communication Tower Sites Routine	-	10,000	10,000		10,000	-	0.00%
	Glassford site road maintenance	-	5,000	5,000		5,000	-	0.00%

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Technical Services

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Microwave Trupoint	-	1,000	1,000		1,000	-	0.00%
Microwave Equip	-	7,000	7,000		7,000	-	0.00%
New Communications Building	-	1,000	1,000		1,000	-	0.00%
<i>Total Building Maintenance Supplies - Communications</i>	-	24,000	24,000		24,000	-	0.00%
6280.41 Radio / Pager Maintenance							
Routine	3,000	7,500	10,500		10,500	-	0.00%
1 Mobile Radios (Non-Repairable Replacement Only)	-	-	-		-	-	-
Radio Battery Replacement	-	4,500	4,500		4,500	-	0.00%
Regular radio replacement	3,000	57,000	60,000		57,000	(3,000)	-5.00%
Replacement Radios/Narrowbanding issues/Station &	-	-	-		-	-	-
Pagers (15) Replace / Repair	-	3,500	3,500		3,500	-	0.00%
New Pagers - Reserves (10)	-	-	-		-	-	-
Station Alerting Equipment	-	5,000	5,000		5,000	-	0.00%
Wildland replacement radios & equipment	-	7,500	7,500		7,500	-	0.00%
Headsets Parts / Supplies & Maintenance	-	2,000	2,000		2,000	-	0.00%
			-				
6280.41.561 YCSO	-	2,000	2,000		2,000	-	0.00%
<i>Total Radio / Pager Maintenance</i>	6,000	89,000	95,000		92,000	(3,000)	-3.16%
???? Supplies for Outside Agency Work	-	10,000	10,000		10,000	-	0.00%
6288.41 Batteries		150	150		150	-	0.00%
6292.41 Communications / Technician Tools & Equipment							
Routine Tools & Equipment	-	6,750	6,750	-	6,750	-	0.00%
<i>Total Communications/Radio Technician Equipment</i>	-	6,750	6,750		6,750	-	0.00%
Total Supplies	33,635	281,194	314,829	-	301,369	(13,460)	-4.28%
Services and Charges							
6405.41 Other Professional Services							
FCC Licensing (New Paths Microwave / VHF / UHF)	0	7,500	7,500		7,500	-	-
IT Outsourced Support - Labor	1,600	75,000	76,600		75,000	(1,600)	-2.09%
Special Projects		30,000	30,000		30,000	-	0.00%
EPCR Support (6201)	0	3,000	3,000		3,000	-	-
Routine	0	-	-		-	-	-
<i>Total Other Professional Services</i>	1,600	115,500	117,100	-	115,500	(1,600)	-1.37%
6510.41 Electric							
Communications Towers	0	10,000	10,000		10,000	-	-
Technical Service Building	0	15,000	15,000		15,000	-	-
<i>Total Electric</i>	-	25,000	25,000	-	25,000	-	0.00%
6530.41 LPG							
Communications Building	0	6,000	6,000		6,000	-	-
Tower - Frances	0	750	750		750	-	-
Tower - Spruce Mountain	0	750	750		750	-	-
<i>Total LPG</i>	-	7,500	7,500	-	7,500	-	0.00%
6590.41 Training & Travel							
All Tech Services personnel	0	6,500	6,500		6,500	-	-
<i>Total Training & Travel</i>	-	6,500	6,500	-	6,500	-	0.00%
6630.41 Contract Services / Communications & IT							
Connectivity (CYFD)	5,000	-	5,000		-	(5,000)	-100.00%
Glassford State Land Lease / Right-of-way	0	3,500	3,500		3,500	-	-
Mt. Francis Improvement District	0	500	500		500	-	-
Forest Service - Mt. Francis	0	4,400	4,400		4,400	-	-
<i>Total Contract Services / Communications & IT</i>	5,000	8,400	13,400	-	8,400	(5,000)	-37.31%
Total Services and Charges	6,600	162,900	169,500	-	162,900	(6,600)	-3.89%

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Technical Services

		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Capital Outlay								
7730.3	Capital Outlay - Vehicles Radio Tech vehicle			-		-	-	-
7741.41	Capital Outlay - Replacement Computers	8,500	-	8,500		-	(8,500)	-100.00%
7750.41	Capital Outlay - Communication/IT						-	-
	Comm and Network Upgrades	10,000	-	10,000		10,000	-	0.00%
	Door Lock Replacement	0	20,000	20,000		20,000	-	0.00%
	RMS	50,000	100,000	150,000		150,000	-	0.00%
	Battalion 6 Radio Replacement	90,000	-	90,000		90,000	-	0.00%
Total Capital Outlay		158,500	120,000	278,500	-	270,000	(8,500)	-3.05%
Total Technical Services Budget		198,735	984,265	1,183,000	-	1,152,904	(30,096)	-2.54%
Contingency		2,012	43,213	45,225		44,145	(1,080)	-2.39%
Total Budget with Contingency		200,747	1,027,478	1,228,225		1,197,049	(31,176)	-2.54%

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Facilities Maintenance

		CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Personnel Services								
6100.43	Salaries							
	<i>Total Salaries</i>	-	75,386	75,386		75,386	-	0.00%
6110.43	Overtime		3,240	3,240		3,240	-	0.00%
6129.43	ASRS Retirement		9,018	9,018		9,018	-	0.00%
6150.43	State Compensation Insurance		3,845	3,845		3,845	-	0.00%
6170.43	Unemployment Insurance		75	75		75	-	0.00%
6180.43	Social Security Tax		4,875	4,875		4,875	-	0.00%
6181.43	Medicare Tax		1,140	1,140		1,140	-	0.00%
6190.43	Health Insurance		8,280	8,280		7,896	(384)	-4.64%
Total Personnel Services		-	105,859	105,859	-	105,475	(384)	-0.36%
Supplies								
6230.43	Uniforms	-	450	450		450	-	0.00%
6240.43	Facilities Maintenance Supplies	-	530	530		530	-	0.00%
6270.4.3.001	Building Maintenance Supplies (Maint Acct for Stns)	-	20,000	20,000		20,000	-	0.00%
6270.4.3.002	Building Maintenance Supplies - Fire Prevention	-	2,000	2,000		2,000	-	0.00%
6270.4.3.035	Building Maintenance Supplies - Training Center	-	13,520	13,520		13,500	(20)	-0.15%
6270.4.3.041	Building Maintenance Supplies - Technical Services	-	4,214	4,214		4,000	(214)	-5.08%
6270.4.3.048	Building Maintenance Supplies - Fleet Maintenance	-	4,000	4,000		4,000	-	0.00%
6270.4.3.049	Building Maintenance Supplies - Warehouse	-	5,000	5,000		5,000	-	0.00%
6270.4.3.050	Building Maintenance Supplies - Station 50	-	3,600	3,600		3,600	-	0.00%
6270.4.3.051	Building Maintenance Supplies - Station 51	-	5,600	5,600		5,600	-	0.00%
6270.4.3.052	Building Maintenance Supplies - Station 52	-	2,000	2,000		2,000	-	0.00%
6270.4.3.053	Building Maintenance Supplies - Station 53	-	3,600	3,600		3,600	-	0.00%
6270.4.3.533	Building Maintenance Supplies - Station 533	-	-	-		-	-	-
6270.4.3.054	Building Maintenance Supplies - Station 54	-	3,000	3,000		3,000	-	0.00%
6270.4.3.056	Building Maintenance Supplies - Station 56	-	2,000	2,000		2,000	-	0.00%
6270.4.3.057	Building Maintenance Supplies - Station 57	-	3,500	3,500		3,500	-	0.00%
6270.4.3.058	Building Maintenance Supplies - Station 58	-	3,000	3,000		3,000	-	0.00%
6270.4.3.059	Building Maintenance Supplies - Station 59	-	3,000	3,000		3,000	-	0.00%
6270.4.3.061	Building Maintenance Supplies - Station 61	7,000	-	7,000		7,000	-	0.00%
6270.4.3.062	Building Maintenance Supplies - Station 62	5,000	-	5,000		5,000	-	0.00%
6270.4.3.063	Building Maintenance Supplies - Station 63	4,000	-	4,000		4,000	-	0.00%
6270.4.3.064	Building Maintenance Supplies - Station 64	2,000	-	2,000		2,000	-	0.00%
6270.4.3.003	Building Maintenance Supplies - 61 Administration	2,000	-	2,000		2,000	-	0.00%
<i>Total Building Maintenance - Routine</i>		20,000	78,034	98,034	-	97,800	-	0.00%
6270.4.3.100	Large Projects							
	Routine work	-	25,000	25,000		25,000	-	0.00%
	Asphalt replacement	-	30,000	30,000		30,000	-	0.00%
	Large Project - changes annually	-	35,000	35,000		35,000	-	0.00%
	Landscaping equipment	1,350	-	1,350		1,000	(350)	-25.93%
	Grease Trap Pump	2,230	-	2,230		2,500	270	12.11%
	Airmation Filters	1,000	-	1,000		1,000	-	0.00%
<i>Total Building Maintenance</i>		4,580	90,000	94,580		94,500	(80)	-0.08%
6271.4.3	Furniture & Fixture Replacement							
	CARTA Furniture & Fixtures		1,700	1,700		1,700	-	-
	Technical Services		1,750	1,750		1,750	-	-
	Routine Furniture Replacement	10,000	2,500	12,500		12,500	-	-
	Routine Fixture/Appliance Replacement	8,000	5,375	13,375		13,250	(125)	-
<i>Total Furniture & Fixture Replacement</i>		18,000	11,325	29,325		29,200	(125)	-0.43%
6296.43	Rentals	-	500	500	-	500	-	0.00%
6300.43	Small Tools	-	530	530		530	-	0.00%
Total Supplies		42,580	181,369	223,949	-	223,510	(439)	-0.20%
Services and Charges								
6405.43	Other Professional Services	1,600		1,600		-	(1,600)	-100.00%
	Alarm / Sprinkler Annual Maintenance	-	3,100	3,100		4,700	1,600	51.61%
	Fire and security alarm monitoring (moved from Training)		3,400	3,400		3,400	-	0.00%
	Backflow Test @ St. 59, 57, 533, 53, & Maint.	-	650	650		650	-	0.00%
<i>Total Other Professional Services</i>		1,600	7,150	8,750		8,750	-	0.00%
6535.43	Pest Control	600	3,829	4,429		3,750	(679)	-

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General Fund
Facilities Maintenance

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
6580.43 Outside Repair & Maintenance - Equipment							
Fire Exting Svc	400	802	1,202		1,200	(2)	-
PT Equipment Repair	350	1,000	1,350		1,500	150	-
<i>Total Outside Repair & Maintenance - Equipment</i>	750	1,802	2,552		2,700	148	5.80%
Total Services and Charges	2,950	12,781	15,731	-	15,200	(531)	-3.38%
Capital Outlay							
Total Capital Outlay	-	-	-	-	-	-	-
Total Facilities Maintenance Budget	45,530	300,009	345,539	-	344,185	(1,354)	-0.39%
Contingency	2,277	15,000	17,277		17,209	(68)	-0.39%
Total Budget with Contingency	47,807	315,009	362,816		361,394	(1,422)	-0.39%

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General Fund
Fleet Maintenance

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
Personnel Services							
6100.48 Salaries							
<i>Total Salaries</i>	-	359,709	359,709		359,709	-	0.00%
6104.48 Supervisory Assignment	-	400	400		400	-	0.00%
6129.48 ASRS Retirement	-	22,767	22,767		22,767	-	0.00%
6130.48 PSPRS Retirement	-	33,638	33,638		30,198	(3,440)	-10.23%
401A (Employees participating in DROP) new	-	7,939	7,939		7,939	-	0.00%
6150.48 Workers Compensation Insurance	44	16,138	16,182		16,138	(44)	-0.27%
Workers Compensation Insurance - Administrative		86	86		86	-	0.00%
6170.48 Unemployment Insurance	-	449	449		449	-	0.00%
6180.48 Social Security Tax	62	12,440	12,502		12,440	(62)	-0.50%
6181.48 Medicare Tax	15	5,305	5,320		5,305	(15)	-0.28%
6190.48 Health Insurance	-	49,680	49,680		47,376	(2,304)	-4.64%
Total Personnel Services	1,121	514,301	515,422		508,557	(6,865)	-1.33%
Supplies							
6220.48 Fuel / Diesel & Gas	50,000	192,000	242,000		235,000	(7,000)	-2.89%
6221.48 Oil & Lubrication Supplies	4,000	12,600	16,600		16,000	(600)	-3.61%
6230.48 Uniforms	-	2,250	2,250		2,250	-	0.00%
6242.48 Maintenance Supplies	1,000	6,400	7,400		7,400	-	0.00%
6250.48 Vehicle Maintenance							-
Routine	21,000	73,315	94,315	-	95,000	685	0.73%
Fork Lift Maintenance	-	5,000	5,000		5,000	-	0.00%
<i>Total Vehicle Maintenance</i>	21,000	78,315	99,315		100,000	685	0.69%
6251.48 Vehicle Maintenance / Special Projects	-	6,500	6,500		6,500	-	0.00%
6260.48 Firefighting Equipment Maintenance							
Routine	-	4,000	4,000		4,000	-	0.00%
Saw parts & repairs (chain saws and circular saws)	-	4,600	4,600		4,600	-	0.00%
Ground & Aerial Ladder Maintenance/Testing	1,800	4,250	6,050		6,050	-	0.00%
TIC Maintenance	-	2,500	2,500		2,500	-	0.00%
Extrication Equipment Maintenance	-	2,000	2,000		2,000	-	0.00%
<i>Total Firefighting Equipment Maintenance</i>	1,800	17,350	19,150		19,150	-	0.00%
6263.48 SCBA Supplies & Maintenance (Domenic)							
Testing Unit Calibration		1,500	1,500		2,500	1,000	66.67%
SCBA Repair Parts	2,900	6,000	8,900		8,900	-	0.00%
SCBA Compressors	0	3,500	3,500		4,500	1,000	28.57%
Hydro Testing (130 Bottles)	0	2,000	2,000		2,000	-	0.00%
Mask Fit Testing Supplies	0	1,500	1,500		1,500	-	0.00%
Masks	5,000		5,000		-	(5,000)	-100.00%
SCBA Batteries	1,500		1,500		-	(1,500)	-100.00%
Calibration gas	2,000		2,000		-	(2,000)	-100.00%
Replacement parts for TC SCBA's	0	3,000	3,000		3,000	-	0.00%
<i>Total SCBA Supplies & Maintenance</i>	11,400	17,500	28,900		22,400	(6,500)	-22.49%
6265.48 Tire Replacement	4,000	30,000	34,000		40,000	6,000	-
6266.48 Tire Repair	0	1,500	1,500		1,500	-	-
6300.48 Small Tools	0	5,000	5,000		5,000	-	-
Total Supplies	93,200	369,415	462,615	-	455,200	(7,415)	-1.60%
Services and Charges							
6510.48 Electric	-	12,500	12,500		12,500	-	0.00%
6512.48 Sanitation	-	1,000	1,000		1,000	-	0.00%
6520.48 Natural Gas	-	3,250	3,250		3,250	-	0.00%
6540.48 Water/Sewer	-	2,000	2,000		2,000	-	0.00%
6580.48 Outside Repair / Vehicle Maintenance Equipment							
Outside Vehicle Repairs	21,306	6,000	27,306		8,000	(19,306)	-70.70%
Sefac Vehicle Lift Maintenance	-	3,500	3,500		3,500	-	0.00%
<i>Total Outside Repair / Veh Maint Equip</i>	21,306	9,500	30,806		11,500	(19,306)	-62.67%

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 Fleet Maintenance

	CVFD FY 17	CYFD FY 17	CVFD +CYFD FY 17	Actual -	CAFMA Budget FY 17	Budget Variance \$\$	Budget Variance %
6590.48 Training & Travel							
Spartan Conference (1 Attending)	-	1,800	1,800		1,800	-	0.00%
Routine	-	-	-		-	-	-
EVT testing in state	-	1,000	1,000		1,000	-	0.00%
Carquest (CTI class) / NAPA Training (Whole shop)	-	1,200	1,200		1,200	-	0.00%
<i>Total Training & Travel</i>	-	4,000	4,000		4,000	-	0.00%
Total Services and Charges	21,306	32,250	53,556	-	34,250	(19,306)	-36.05%
Capital Outlay	-	-	-	-	-	-	-
Total Capital Outlay	-	-	-	-	-	-	-
Total Fleet Maintenance Budget	115,627	915,966	1,031,593	-	998,007	(33,586)	-3.26%
Contingency	5,781	45,798	51,579		49,900	(1,679)	-3.26%
Total Budget with Contingency	121,408	961,764	1,083,172		1,047,907	(35,265)	-3.26%

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General Fund
Warehouse

Personnel Services

6100.49 Salaries

Total Salaries

6103.49.451	Special Detail (520 hrs @ \$25)	-	11,500	11,500	11,500	-	0.00%
6110.49	Overtime	-	15,000	15,000	15,000	-	0.00%
6129.49	ASRS Retirement	-	10,480	10,480	10,480	-	0.00%
6150.49	State Compensation Insurance	-	4,468	4,468	4,468	-	0.00%
6170.49	Unemployment Insurance	-	75	75	75	-	0.00%
6180.49	Social Security Tax	-	5,665	5,665	5,665	-	0.00%
6181.49	Medicare Tax	-	1,325	1,325	1,325	-	0.00%
6190.49	Health Insurance	-	8,280	8,280	7,896	(384)	-4.64%

Total Personnel Services

-	133,164	133,164	-	132,780	(384)	-0.29%
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Supplies

6200.49	Office Supplies (all divisions)	-	11,540	11,540	12,500	960	8.32%
6205.49	In-House Duplication & Printing	-	9,350	9,350	9,250	(100)	-1.07%
6230.49	Uniforms	-	450	450	450	-	0.00%
6242.49	Supplies / Bottled Water	-	6,000	6,000	6,000	-	0.00%
6245.49	Supplies - Warehouse Purchasing Group	-	50,000	50,000	50,000	-	0.00%
6271.49	Furniture & Fixtures	-	1,500	1,500	1,500	-	0.00%
	<i>Total Furniture & Fixtures</i>	-	1,500	1,500	1,500	-	0.00%
6272.49	Janitorial Supplies (all stations)	4,500	23,000	27,500	27,500	-	0.00%
	<i>Total Janitorial</i>	4,500	23,000	27,500	27,500	-	0.00%
6273.49	Station Supplies/Flags (all stations)	600	5,000	5,600	5,500	(100)	-1.79%
6288.49	Batteries (all divisions except Tech Services)	-	2,400	2,400	2,400	-	0.00%
	Saws All Batteries	-	770	770	770	-	0.00%
6300.49	Small Tools	900	-	900	900	-	0.00%
6310.49	Safety Equipment & Supplies		750	750	750	-	0.00%

Total Supplies

6,000	110,760	116,760	-	117,520	760	0.65%
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Services and Charges

6405.49	Other Professional Services	-	3,000	3,000	3,000	-	0.00%
6435.49	Shipping	-	1,750	1,750	1,750	-	0.00%
6510.49	Electric	-	5,000	5,000	5,000	-	0.00%
6530.49	LPG	-	7,500	7,500	7,500	-	0.00%
6590.49	Training & Travel	-	750	750	750	-	0.00%
6600.49	Dues (government purchasing)		50	50	50	-	

Total Services and Charges

-	18,050	18,050	-	18,050	-	0.00%
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Capital Outlay

-	-	-	-	-	-	-
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Total Capital Outlay

-	-	-	-	-	-	-
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Total Warehouse Budget

6,000	261,974	267,974	-	268,350	376	0.14%
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Contingency

300	13,099	13,399		13,418	19	0.14%
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Total Budget with Contingency

6,300	275,073	281,373		281,768	395	0.14%
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J121 POLICY COMMITTEE

Created/Revised: 12/13/2010 / 02/16/2016

Created/Revised: 12/18/2014 / 02/16/2016

Reviewed: ~~01/26/2016~~04/26/2016



I. PURPOSE

The purpose of this policy is to identify the purpose and function of the Policy Committee.

II. SCOPE

This applies to all Policy Committee Members.

The Policy Committee shall consist of the following representatives:

- Fire Chief
- Battalion Chief (or designee)
- Labor Representative (2)
- Assistant Chief of Administration / Executive Administrative Director
- Administrative Member Representative (2)
- ~~Support Services~~[Planning and Logistics](#) Representative
- Operations Member Representative (3)
- Alternate Members

III. POLICY

A Policy Advisory Committee shall be established to study issues and make policy recommendations to the Board of Directors. Representation on the Committee shall be drawn from all levels of the organization.

The Policy Committee will serve as an advisory committee to the Board of Directors on all items that fall within the scope of the current policy manual. Items of policy will be presented to the Board of Directors after a majority vote by the Policy Committee. A dissenting opinion may be included in the presentation if the dissenter wishes.

The Policy Committee shall operate under the provisions of the Arizona Open Meeting Law and Robert's Rules of Order. The Policy Committee may also discuss items related to operational procedures and make recommendations to the Fire Chief for consideration.

Selection

The representatives shall be selected by their peers.

J121 POLICY COMMITTEE

Created/Revised: 12/13/2010 / 02/16/2016

Created/Revised: 12/18/2014 / 02/16/2016

Reviewed: ~~01/26/2016~~ 04/26/2016



Term

Each Committee member will serve at least a ~~one~~two-year term; with the exception of the Fire Chief and the Assistant Chief of Administration. Positions will be open for selection in April of each year.

Attendance

The Policy Committee will meet as needed. Committee members must attend 66% of the meetings and not miss more than 3 consecutive meetings to remain a member of the Committee. If a member is removed from the Committee for poor attendance, the alternate shall assume the regular position and another alternate will be selected as outlined above.

Officers

Officers of the Committee shall consist of a chairperson and a clerk. These officers will be elected from the membership of the Committee at an election during the regular meeting in April of each year. If either office is vacated for any reason, the Committee shall elect an interim officer to fill the position until the next annual election.

The Clerk shall produce agendas, packets, and minutes for Policy Committee meetings at the direction of the Committee. The Clerk may be a non-voting member appointed by the Chairperson.

Voting

Each position on the Policy Committee has one vote. Members must be present to cast a vote. An alternate may cast a vote if a regular member is not present at the meeting.

Policy Review

All policies including the organizational chart will be reviewed every 5 years.

J241 TEMPORARY APPOINTMENT

Created/Revised: pre 05/08/2006 / 00/00/2016

Created/Revised: 00/00/2016

Reviewed: 04/26/2016

I. PURPOSE

This policy provides guidelines for temporary appointments to the next higher rank for a specific length of time to fill a vacant position. It may be used when a position is expected to be vacant for more than 30 days for any reason.

II. SCOPE

This policy applies to all District members.

III. POLICY

Appointment

A temporary appointment is made by the Fire Chief.

The Board of Directors would make the temporary appointment in the case of the Fire Chief's position. In the extended and/or unexpected absence of the Fire Chief, the listed succession of responsibility shall be followed:

1. Assistant Chief of Operations, Administration, or Planning and Logistics (as determined by the Board).
2. Battalion Chief

The acting chief executive officer shall immediately notify the Board of Directors of the situation and carry out the responsibilities, duties, and direction of the Board as directed.

Authority and Responsibilities

The appointed member will have all the authority and responsibilities of the assumed position.

Compensation

The temporarily appointed member's pay rate will be increased in the same manner specified for a regular promotion (by not less than 5% or to the nearest "step" of the new position's "range" above the 5% increase level).

Length of Appointment

The length of the appointment shall not be for more than 6 months, unless renewed by the Fire Chief or Board of Directors, as may be appropriate. The length of appointment may be subject to change based on District needs.

The assignment must be reviewed by the Fire Chief at 6 months and the individual may:

J241 TEMPORARY APPOINTMENT

Created/Revised: pre 05/08/2006 / 00/00/2016

Created/Revised: 00/00/2016

Reviewed: 04/26/2016

- Be returned to the previous position and salary, or
- Have temporary appointment extended for another 6 months.

Evaluations

During a temporary appointment, the member will receive quarterly evaluations as outlined in the Policy Manual beginning on the date of the appointment.

If a member is returned to the previous position, the evaluations will continue based on the date set at the beginning of the temporary appointment.

For example, Captain Smith is evaluated on January 1st. He receives a temporary appointment on March 1st. On June 1st, he has a three-month evaluation for his temporary appointment. On July 1st, he returns to his captain position. His new evaluation date will be September 1st.

Merit Raises

A member receiving a temporary appointment would be eligible for merit increases.

If the member receives a merit increase while serving a temporary appointment, but is not officially promoted at the end of the temporary appointment period, the merit increase will be reflected in their pay when they return to the previous position.

J403 LEAVE BENEFITS

Created/Revised: 02/21/2006 / [00/00/2016](#)

[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

I. PURPOSE

The purpose of this policy is to identify the leave accrual and use benefits for all members.

II. SCOPE

This policy applies to all part-time and full-time members.

III. POLICY

Vacation

Accumulation of Vacation Time

Vacation hours accrue on a monthly basis (at the end of the month) as follows:

Years of Service	0-4	5-9	10-14	15-19	20+
24-Hour Shift Members	12.00	15.00	18.00	21.00	24.00
Non-Shift Members	8.00	10.00	12.00	14.00	16.00

Shift members may accumulate no more than 720 hours of vacation at any time. Only 480 hours of vacation will be reimbursed upon termination of employment.

All other members may accumulate no more than 480 hours of vacation at any time. Only 320 hours of vacation will be reimbursed upon termination of employment.

Part-time members shall accrue vacation time commensurate with the number of regularly assigned hours per week.

Vacation Usage

For nonexempt members, the minimum number of vacation hours that may be taken is 4 hours for 24-hour shift members and 1 hour for all other members. Non-exempt members shall record their vacation leave based on the actual hours off.

Exempt members shall record their vacation leave based on days off.

Three Operations members may be allowed off for vacation or education leave on any given shift, unless special approval has been granted by the Assistant Chief or Fire Chief. A fourth member may schedule educational leave to attend

J403 LEAVE BENEFITS

Created/Revised: 02/21/2006 / [00/00/2016](#)

[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

an EMT or paramedic recertification course. The maximum remains at three operations members to be allowed off for scheduled leave unless it pertains to medical recertification, or Administrative Leave that was budgeted for educational purposes.

If leave is taken in excess of what has been earned, your account will reflect the negative balance and discipline applied as appropriate.

If a member responds to a call or works a duty day while on vacation, the amount of vacation used will be reduced accordingly.

Members may donate accumulated vacation hours to aid another member who is unable to work due to personal illness or crisis. The receiving member must have exhausted all of their accrued vacation and sick leave.

Preferred Vacation

Preferred vacation for the next fiscal year will be scheduled annually (April – June) prior to July 1st using TeleStaff to auction vacation.

The preferred vacation selection will be offered to each member of the shift in order of seniority from hire date.

- Preferred vacation is not mandatory.
- 24-hour shift members are entitled to sign up for a preferred vacation period of not more than 6 shifts.
- Each Person can take up to two tours of preferred vacation..

Vacation must be taken within two tours; the tours need not be consecutive. (EX: a three-shift tour in December and a three-shift tour in July).

The period shall be for only those hours accrued at the beginning of the vacation period.

After the Preferred Vacation picks are completed by all shift members the Preferred Vacation process will start over for the opportunity for personnel to pick three random nonconsecutive days. When the lowest seniority person is finished the vacation calendar will be opened up for first come vacation and education leave picks.

Education leave requests will be held until the preferred vacation selection is completed.

J403 LEAVE BENEFITS

Created/Revised: 02/21/2006 / [00/00/2016](#)

[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

Regular Vacation

Regular vacation is that vacation time available after the preferred vacations have been scheduled.

Regular vacation is available on "a first-come, first-served" basis. Rank and seniority have no preferential treatment.

Regular vacation may be taken in any increment not to exceed 160 hours for non-shift members or 240 hours for 24-hour shift members.

Members desiring vacation may check the TeleStaff or contact the chief officer to determine available days.

Supervisors must approve vacations.

SEE J403 LEAVE BENEFITS – HARSHIP VACATION

Seniority

Seniority is "time on the job in fulltime status" and may be used only to select preferred vacation dates. The failure to select a preferred vacation period when preferred vacation is auctioned off by TeleStaff will be considered as waiving any rights of seniority to preferred vacation periods.

When members have the same seniority dates, test scores and/or class standing will be used to determine seniority.

Cancellation of Vacation

In the event of a District emergency, the Fire Chief may cancel any or all vacations or portions thereof. Members who are affected will have priority in choosing replacement vacation days from the open vacation days.

Vacation for Chief Officers and Non-Operations Members

Members not assigned to operations will have their vacations approved by their supervisors in a manner that will not impair the efficiency of their division.

Vacation Buyback

When a member terminates employment, they will be paid accrued vacation up to 320 hours for non-shift members and 480 hours for 24-hour shift members. Vacation time will be paid at the member's current hourly rate. See Policy # 408, Insurance and Related Benefits for rules regarding PEHP contributions.

Sick Leave

J403 LEAVE BENEFITS

Created/Revised: 02/21/2006 / [00/00/2016](#)

[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

Accumulation of Sick Leave

Sick leave is accumulated in the same manner as vacation leave.

There is no maximum accrual.

No sick leave will be accrued by part-time members.

Reduced Hours from Fulltime to Part-time

If a full-time member transfers to part-time for any reason, including voluntary transfer by reason of District reorganization or disciplinary reasons, sick leave accrual for that member shall cease, and the sick leave accrued while that member worked for the District as a full-time member shall remain credited to that member's account. Should the part-time member terminate their employment for any reason, the sick leave accrued as a full-time member shall be forfeited, unless vested pursuant to District policy relating to buy back. If however, that part-time member should, at a later date, again become a full-time member, then said accrued sick leave shall once again be made available to that full-time member, and the accrual of sick leave for that full-time member shall continue. No credit for purposes of sick leave accrual or buy back shall be given to a member working on a part-time basis. The time for sick leave accrual and vesting shall be tolled while a member works for the District part-time.

Part-time Members and Sick Leave

Part-time members with accrued sick leave on the books at time of reduction in hours may use sick leave. Part-time members will not accrue sick leave.

Sick Leave Usage

Sick leave shall be used to recuperate from an injury or illness that prohibits the performance of duties and to minimize the spread of infectious disease or for medical appointments.

Nonexempt members shall record their sick leave based on the actual hours off.

Exempt members shall record their sick leave based on the days off.

Members using more than 4 consecutive 24-hour shifts or 8 consecutive work days will be required to use family and medical leave.

Operations members unable to report to work at the start of a shift because of illness or injury shall update TeleStaff not less than 1.5 hours before shift change. Operations members are not eligible for overtime 24 hours after calling

J403 LEAVE BENEFITS

Created/Revised: 02/21/2006 / [00/00/2016](#)

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in sick. (example: Call in sick on Monday, not eligible to work overtime until Wednesday).

All other members shall notify their immediate supervisor or place of employment at least 30 minutes before the start of their scheduled work period.

Non-operations members, off for more than 40 hours, and shift members, off for more than 72 hours, will be required to turn in a release from their doctor verifying the nature of their illness. Verification of sickness may be required by the Fire Chief in certain instances when members are on sick leave less than the above number of days or shifts.

The physician's release must be approved by the Fire Chief before fire members may resume fire-related duties.

Member's Inability to Work Due to Illness / Health

When a question arises about a District member's ability to perform his job without hazard to his health, the chief officer may consult with the District's physician, who shall establish a period of physical disability, if appropriate. (The District's physician may consult with the member's physician, if they have one.)

At the Fire Chief's discretion, a member may be assigned to light-duty status if such work is available.

Leave Donation

Members may donate accumulated vacation hours to aid another member who is unable to work due to personal illness or crisis. The receiving member must have exhausted all of their accrued vacation and sick leave.

Special Leave Without Pay

There will be no accrual of vacation and sick leave during unpaid leave.

Leave of Absence (LOA)

Leave of absence may be granted by the Fire Chief to any member for a minimum of 1 month, not to exceed 1 year. Leave of absence will not be considered as District-credited service.

Medical Leave of Absence

Medical leave of absence may be granted by the Fire Chief to any member for medical or physical recuperation, on a case-by-case basis.

Members shall be responsible for their medical insurance payments (to be paid to the District) during leave without pay.

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Created/Revised: 02/21/2006 / [00/00/2016](#)

[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

Arizona State Retirement System (ASRS) and Public Safety Retirement System (PSPRS) will accept authorized leave without pay as "service," but not as "credited service" toward normal retirement.

The date of merit eligibility will be adjusted to delay the date in accordance with the amount of time not worked.

Extended Leave

Extended leave is defined as any leave of more than 30 days. If on an extended leave both probationary and regular evaluation dates, seniority standing, and leave accrual will be adjusted accordingly.

Arizona State Retirement System (ASRS) and PSPRS will accept authorized leave without pay as "service", but not as "credited service" toward normal retirement.

The date of merit eligibility will be adjusted to delay the date in accordance with the amount of time not worked.

Openings created by an extended leave may be temporarily backfilled. The decision to utilize temporary backfilling will be made by the Assistant Chief or Fire Chief.

Sick Leave Buyback

OPTION A - SICK LEAVE BUY-BACK: Members who retire or voluntarily separate employment with a minimum of 10 years of continuous employment will be compensated for 50% of sick leave accrued in excess of 712 hours for non-shift members and 1,068 hours for 24-hour shift members at the member's hourly rate at the time of separation. Members dismissed are not eligible except as authorized by Fire Chief on a case-by-case basis.

OPTION B - NON-HOURLY COMPENSATION: Members who have attained a minimum of 17 years of service and a minimum of 1,200 hours sick leave for non-shift members and 1,800 hours sick leave for 24-hour shift members may elect to have 50% of future accrued sick leave hours converted to non-hourly compensation and paid at their hourly pay rate on a per pay period basis until their retirement. If the member plans on staying longer than 20 years, the non-hourly compensation may begin any time after the 17th year of service, at the member's request.

The following requirements and restrictions apply:

J403 LEAVE BENEFITS

Created/Revised: 02/21/2006 / [00/00/2016](#)

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Reviewed: 04/26/2016

- Member must notify Administration in January before the beginning of the fiscal year in which this Option will be utilized.
- Non-shift members must have a minimum of 1,200 hours of accrued sick leave and 24-hour shift members must have a minimum of 1,800 hours of accrued sick leave before invoking Option B.
- Any time a non-shift member's sick leave drops below 880 hours or a 24-hour shift member's sick leave drops below 1,320 hours Option B stops and they automatically revert to Option A for the duration of their employment.
- At the time of retirement, 50% of any excess sick leave over 712 hours for non-shift members and 1,068 for 24-hour shift members will be compensated in a lump sum at the member's base hourly rate at the time of separation (See Insurance and Related Benefits / Post Employment Health Plan (PEHP).
- Once the member elects Option B, it must continue until their retirement, unless the member's sick leave drops below 880 hours for non-shift members and 1,320 hours for 24-hour shift members.
- This option can be exercised only once during the member's career.

Emergency Leave

Members may be granted "Emergency Leave" for critical situations such as a death or serious illness or injury in the member's family.

"Family" is to include children, brother, sister, mother, father, grandfather, grandmother, spouse, and all corresponding relatives of the spouse.

Emergency leave will not be charged against accrued vacation time.

Emergency leave shall be granted for the minimum amount of time needed for the emergency. A Chief level officer may grant the remainder of the shift for emergency leave. The Assistant Chief / Director or Fire Chief may grant additional emergency leave limited to 48 hours for 24-hour shifts members or 40 hours for non-shift members.

An accommodation to allow use of vacation leave may be afforded to members requesting emergency leave pertaining to the death of someone extending outside the policy's definition of family. The amount of leave time allowed will be the same as outlined for definition of family.

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Created/Revised: 02/21/2006 / [00/00/2016](#)

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Members requiring additional time off for a serious illness or injury in the member's family must request family and medical leave if qualified.

A Chief Officer must approve all emergency leave.

Pregnancy Leave

This policy establishes guidelines relating to the safety of members of the District who become pregnant, their fellow members, and the public.

The District recognizes pregnancy as a normal occurrence in a woman's life and therefore establishes this policy to implement the provision of temporary non-shift alternate non-hazardous duty assignments for a pregnant female member until the member takes Family and Medical Leave.

- **Responsibility**
When a member is diagnosed by a physician as pregnant, she will immediately notify her supervisor.
- **Assignments**
Members assigned to a operations position shall request a letter from their attending physician addressing the member's ability to continue in her present assignment. Human Resources will provide the member with a packet of information for her attending physician that includes a description of job duties, responsibilities, and conditions.

The member is responsible, with advice from her physician, to determine how long she will continue in her assigned position.

Temporary reassignments to a non-shift alternate non-hazardous duty within a classification may be granted after written request to the Fire Chief by the member.

Operations members assigned to a non-shift position will remain at the same salary range and step..

All alternate non-hazardous assignments shall be based upon District needs and physical limitations determined by the member's attending physician.

- **Uniform**
While assigned to a operations position, pregnant members will be required to wear the specified uniform and all safety equipment.

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[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

While assigned to alternate non-hazardous duty or a non-operations position, civilian or maternity clothing may be worn by pregnant members.

- **Training**

While on alternate non-hazardous duty, the member will participate in District-level training that other fire members are undergoing, as long as the class activities do not pose any risk to the member.

Discrimination on the basis of pregnancy, childbirth, or related medical conditions constitutes unlawful sex discrimination and will not be tolerated.

Subpoenaed Leave

If a member is subpoenaed for court appearance in connection with District business, the District will pay the member's wages during the period involved and the member will return all subpoena fees to the District except for travel expenses. If the subpoena does not involve the District, the member will be responsible for arranging coverage in his absence.

Jury Duty Leave

It is the responsibility of each member to notify his immediate supervisor upon receipt of a jury summons and the dates of service.

Members serving on jury duty during their scheduled working hours will receive full pay and benefits; members must complete their shift if released from jury duty during their normal work period.

Members serving on jury duty will return all the jury fees to the District except for their travel expenses.

Military Leave

All members required to attend military training shall be entitled to a military leave from their respective duties. Should your military assignment conflict with your assigned work days, the following will be granted:

Military leave will be granted for one weekend a month and for two weeks a year without loss of benefits, time, evaluation rating, vacation accrual, sick leave, or salary.

Additional military training time will be granted without pay and benefits.

Members involved shall submit a copy of their military orders directing them to report for duty to their immediate supervisor as soon as possible for approval of military leave.

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Created/Revised: 02/21/2006 / [00/00/2016](#)

[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

Any member called into active service, or who volunteers for active service, shall be entitled to appropriate re-employment rights under State and Federal law.

Education Leave

Operations Members - Education Leave may be requested through TeleStaff if available or through the training nomination form. Education Leave requests through the training nomination form may be granted if the budget can cover overtime costs. The Operations Chief will grant approval if funds are available. Educational leave being taken on the roster counts towards the maximum amount of scheduled time off per shift (3 positions). For example, if three members are on vacation, educational leave is no longer available that day. If only two members are on vacation, then a third person may request education leave on a first come first served basis.

Administrative Leave

The purpose of administrative leave is to provide a leave option to cover situations that other leave does not otherwise address.

Administrative leave may only be granted by the Fire Chief or Assistant Chiefs.

It is preferred that regular leave be used if available and appropriate. Administrative leave use generally falls into 3 categories:

- Coverage of activities that are in support of District programs.
Examples include: Peer fitness testing, District instructors teaching to District or area members, promotional testing..
- Educational opportunities that exceed established or reasonable use of education leave.
Examples include: National Fire Academy, paramedic program, wildland academy attendance in excess of normal education leave.
- Administrative needs.
Examples include: Coverage of previously scheduled vacation when members are moved to another shift or during an internal or external investigation.

Effort shall be made to budget for foreseeable use of Administrative Leave for support of District programs and educational opportunities.

J403 LEAVE BENEFITS

Created/Revised: 02/21/2006 / [00/00/2016](#)

[Created/Revised: 00/00/2016](#)

Reviewed: 04/26/2016

Shift Trade and Standby

Shift trades must be entered in TeleStaff for the trade to be valid.

A member's immediate supervisor may grant a trade or standby with a replacement qualified or having the ability to fulfill the position, with no payback date required at the time of the trade. The Battalion Chief shall be notified at the time of the request. The number of trades and standbys a member may use is unlimited. Members are encouraged to trade with members of like medical certifications and qualifications. Shift trades are approved at the discretion of the Battalion Chief.

Members are not allowed to pay another member to work their scheduled shift.

Shift trades may not be allowed if the trade causes the District to pay overtime for appropriate shift coverage.

Members assigned to alternate District duty during a shift trade day will be considered to be on duty and paid accordingly.

It will be the responsibility of the members trading to obtain confirmation that the trade has been entered in TeleStaff.

Members will be held accountable for policies of both agencies.

Trade positions are not eligible for Acting Pay unless the person filling the trade is required by the District to fill an Acting position due to staffing needs.

The District assumes no responsibility for time that may not be paid back, e.g., should a person quit, be terminated, or transferred to another shift.

Overtime / Compensatory Time

**SEE JOINT POLICY J403 LEAVE BENEFITS – OVERTIME / COMPENSATORY TIME
IN BACK OF POLICY MANUAL**

350.0 DEMOTIONS

SEE JOINT POLICY J243 DEMOTION – BOARD APPROVED 2/16/2016

~~350.1 PURPOSE~~

~~To allow for the option of placing an employee in a position of lower classification status and pay if the employee is unable or unwilling to meet the requirements of the current position.~~

~~350.2 SCOPE~~

~~This policy applies to all employees of the District.~~

~~350.3 POLICY~~

~~It is the policy of CVFD to consider the option of placing an employee in a position of lower classification status and pay if the employee is no longer suited for the current position or if it is necessary to prevent a layoff.~~

~~350.4 DEFINITION~~

~~**Demotion** is defined as the reassignment of an employee to a position of a lower classification status and pay.~~

~~350.5 GUIDELINES~~

~~350.5.1 — An employee may request a demotion if the employee no longer is able or willing to carry out the duties of the current position. In the event that an employee makes such a request, it may only be considered if a position of lower rank is available, or if someone in the lower classification is eligible and willing to promote. In such a situation, at the discretion of the Fire Chief, the employee requesting the demotion may have to participate in the designated selection process. If an employee's request for demotion is granted, the employee's pay shall be adjusted at the discretion of the Fire Chief; however, such reduction in pay may not be below the minimum rate established for that position classification.~~

~~350.5.2 — In the event that performance-related issues or disciplinary issues lead to a management decision to relieve the employee of the current duties, demotion may be an option. If such a determination is made, the employee's pay shall be adjusted at the discretion of the Fire Chief. Such reduction in pay may not be below the minimum rate established for that position classification.~~

~~350.5.3 — Demotion may be an option exercised to prevent a layoff. In such an instance, the reduction in pay may not result in a base pay rate lower than the minimum step of the lower range. In the event that the employee's previous position~~

~~reopens, the layoff shall be reversed and the employee's original rate of pay shall be reinstated.~~

~~350.5.4 Any employee who is demoted with a reduction in pay shall be notified in writing prior to the effective date.~~

~~350.5.5 If the demoted employee has completed the first year promotional period in the previous classification, the employee shall not be required to complete another promotional period in that classification to which he has been demoted.~~