

CENTRAL YAVAPAI FIRE DISTRICT  
BOARD OF DIRECTORS' MEETING  
REGULAR SESSION

July 19, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chairman Rutherford called the Central Yavapai Fire District (CYFD) Board of Director's meeting to order on Tuesday, July 19, 2016 at 4:01 p.m. at the Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Bob Page, Board Members Darlene Packard, Tom Steele, and ViciLee Jacobs

Members Present Telephonically: None

Members Absent: None

Staff: Fire Chief Scott Freitag, Assistant Chief of Planning and Logistics Scott Bliss, Administrative Assistant III Laura Mowrer

Others in Attendance: Attorney Nick Cornelius attended telephonically

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. PRESENTATIONS

A. 5 Year Budget Forecast

Chief Bliss explained that Yavapai County requires a two-year projection; however, a five-year projection is prepared for improved forecasting. He mentioned that the tax rate peaks at \$2.63 and then begins to slowly decrease. He reviewed the forecast and explained the statutory tax levy limitations and consequences of Proposition 117.

4. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments.

No public comments.

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve Special Session Minutes of June 7, 2016
- B. Approve Regular Session Minutes of June 21, 2016
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Approve Training Center Facilities Use Agreement with Ropes That Rescue

Board Clerk Page made a motion to approve the Consent Agenda items 5A through E. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

6. OLD BUSINESS

- A. Discussion and Possible Action Related to Training Center Drainage Issues

Attorney Cornelius stated that there was a Rule 16 conference earlier today. All various counsels other than a Fain representative were on the conference call. We have some agreements regarding scheduling and there are a couple items to be discussed in Executive Session. There is a hearing scheduled for August 29, 2016.

7. NEW BUSINESS

- A. Response to Public Comments Received from Elected Officials

Chief Freitag stated that he has received phone calls from local officials and community leaders regarding comments they had heard regarding the Fire Board and staff members. The document in the Board packet provided facts for clarification of those comments.

- B. Approve Training Center Facilities Use Agreement with Arrow International, Inc. for Paramedic Cadaver Training

Chairman Rutherford stated this item should be tabled as there is no agreement to approve at this time.

Attorney Cornelius explained that Arrow International, Inc. provided their facility use agreement instead of Central Yavapai's standard agreement. Final documents should be available prior to the next Board meeting.

Chairman Rutherford varied the agenda.

9. OLD BUSINESS CONTINUED

B. Discussion and Possible Action Regarding Opening Escrow for the Purchase of 54,750 Square Feet, A Portion of APN 103-60-001A, as Described in the Attached Preliminary Site Plan in the Amount of \$95,812.50 or Discuss Other Possible Fire Station Site Options

Chief Freitag explained that the property that was set aside in 2004 was deemed to be unusable and there were no other parcels available at that time. Station 50 was then built.

The StoneRidge area was considered again in 2013; however, an adequate parcel was not located. Property was located in the back of StoneRidge off of Old Black Canyon Highway that would allow for good access to Highway 69 and backup for Station 54 in Dewey.

Chief Freitag stated that StoneRidge is expanding in another area, and the developer is meeting with the Town of Prescott Valley to discuss the needs of the development. Chief Freitag explained that Prescott Valley Community Development Director Mr. Parker suggested that a representative from Prescott Valley and District staff meet as a team to determine if there is property available. Staff is recommending that the Central Arizona Fire and Medical Authority Board place this item on hold until usable property can be located.

Chief Freitag confirmed that there is property zoned for a school; however, the school does not own the property.

Chief Freitag stated that any new property information will be brought back to the Board.

Chairman Rutherford reiterated that the developer has been approached twice without locating usable property. He mentioned that both Central Yavapai and Chino Valley Fire Districts have been working on repositioning assets in preparation for Central Arizona Fire and Medical Authority.

8. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Discussion and Instruction Pursuant to A.R.S. §38-431.03(A)(7) Regarding Opening Escrow for the Purchase of 54,750 Square Feet, A Portion of APN 103-60-001A, as Described in the Attached Preliminary Site Plan in the Amount of \$95,812.50 or Discuss Other Possible Fire Station Site Options

Board Member Packard made a motion to go into Executive Session. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

Board Chairman Rutherford recessed the public meeting to go into Executive Session at 4:29 p.m.

Board Member Jacobs made a motion to reconvene into open session. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

Board Chairman Rutherford reconvened the open session at 4:47 p.m.

9. OLD BUSINESS CONTINUED

A. Discussion and Possible Action Re: Training Center Drainage Issues Discussed in Executive Session

Chairman Rutherford confirmed that Attorney Cornelius had direction on the Training Center drainage issue.

B. Discussion and Possible Action Regarding Opening Escrow for the Purchase of 54,750 Square Feet, A Portion of APN 103-60-001A, as Described in the Attached Preliminary Site Plan in the Amount of \$95,812.50 or Discuss Other Possible Fire Station Site Options

Chairman Rutherford directed staff to continue discussions with the developer and school district as discussed.

10. ADJOURNMENT

Board Member Steele made a motion to adjourn. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele  
NAYS: None

Chairman Rutherford adjourned the meeting at 4:48 p.m.

8-17-2016  
Date



Bob Page, Board Clerk

Steve Rutherford, Board Chair