

CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
FIRE BOARD
REGULAR SESSION

September 20, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chairman Rutherford called the Regular Session of the Central Arizona Fire and Medical Authority (CAFMA) Board of Directors' meeting to order on Tuesday, September 20, 2016, at 4:30 p.m. at the Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Julie Pettit, Board Members Darlene Packard, and Bob Page

Members Absent: Board Member Dave Dobbs

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Manager Susanne Dixson, Administrative Assistant III Laura Mowrer

Others in Attendance: Attorney Nick Cornelius attended telephonically

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. PRESENTATIONS

A. Prescott Valley Town Council Report

No presentation was given.

4. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments.

Chairman Rutherford mentioned the passing of Bill Fain and shared condolences for the family.

5. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - August 16, 2016
- B. Approve Executive Session Minutes - August 16, 2016
- C. Approve General Fund Financial Statements
- D. Approve Intergovernmental Agreement with Arizona Department of Transportation for Vehicle Maintenance and Fuel Purchase
- E. Approve Fire Protection Agreements: Burton, Byler, Carpenter, Cunningham, Dalton, Garchen Institute, Greeley, Gresham, Howell, Jones, Kear, Killian Living Trust (16), Mattered, McManigal, Mings Mountain Estate Residential Center, Inc., Mladejovsky, Neilson, Ocampo, Owens, Payne, Polacek, Prater, Raithel, Reichard, Schaible, Sharber, Shepherd, Smith, Stoltzmann, Thomas, Turczyn, Williams, Yeti LLC

Board Member Packard made a motion to approve Consent Agenda Items 5A through E. Clerk Pettit seconded the motion. MOTION CARRIED

AYES: Packard, Page, Pettit, Rutherford
NAYS: None

6. OLD BUSINESS

- A. Letters from the Public

Chief Freitag mentioned that there are blanks on some of the thank you letters due to removing private medical information. He expressed his appreciation of residents sending cards.

Chairman Rutherford mentioned the letter regarding the Healing Field and expressed gratitude of Board Member Packard and Fire Marshal Rick Chase for their work to make this event successful.

Board Member Packard stated that the Healing Field could not be accomplished without everyone helping, and she thanked Captain Jeremiah King, Station 53 Crew, Station 50 B-Shift, Chief Sharp, and many others. She stated that there are two Healing Fields in Arizona and 40 in the country.

- B. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto

Chief Freitag mentioned that while preparing for CAFMA, the administration fee for fire protection agreements in Central Yavapai's area had been reduced to match the Chino Valley rate as we are in the business of providing service to the community. He stated that we have experienced an 18% increase in agreements in the Central Yavapai area.

Chief Freitag applauded Firefighter Doug Copenhaver's talent of playing the bagpipes. He also commended Captain Jeremiah King for his work with the Honor Guard and Patriot Run. Chief Freitag praised Training Chief John Feddema and his staff for their exceptional work at the Arizona State Fire School.

Chief Freitag gave an overview regarding the draft letter from the Citizens Tax Committee (CTC). He explained that Chairman Rutherford, Board Member Page, Chief Tharp, Attorney Cornelius, and himself had a two-hour meeting with members of the CTC. They had a good dialogue and had some philosophical differences and reviewed some of their concerns. Outsourcing was considered prior to hiring personnel as the CTC had recommended. Additionally, we are unable to contract with the Town of Chino Valley for fire service as the Chino Valley Fire District was already in existence. Chief Freitag explained that there are fire service agencies that contract with fire departments to cover their areas. We considered contracting with Chino Valley Fire District; however, there were areas of fiscal savings such insurance premiums and PSPRS costs that could not be obtained under a contract. The Fire Boards did their due diligence and did what they felt was best for the taxpayers. They spent 18 months reviewing the options. Chief Freitag explained that members of the CTC attended some of these meetings, asked questions, and applauded the efforts of the Boards.

Chief Freitag mentioned that CTC President Mr. Lamerson presented a clean letter; however, there are still some inaccuracies and some confusion with the elections of Central Yavapai and Chino Valley Fire District Boards as many believe we merged.

Chief Freitag pointed out that community leaders continue to support the partnership of the Fire Authority as we are reducing costs and duplication. He mentioned that he was able to provide clarification to Sandy Griffis with YCCA regarding fire contracts and financial transactions.

Chief Tharp stated that he received election certifications for the three Chino Valley Fire District Board candidates. The ballot was reviewed and approved for publication for the Central Yavapai Fire District Board of Director's election.

Chief Freitag mentioned that Pastor Todd League, future Chino Valley Fire District Board member, is in attendance.

Chairman Rutherford expressed his appreciation of the Administrative staff preparing for the audit, and he thanked Chief Tharp for his work on the workers' compensation risk pool creation.

Fire Marshal Chase thanked Fire House Subs as they donated several pallets of water. He also thanked everyone for assisting with the Healing Field.

Board Member Packard asked for clarification on the Prescott Regional Communications Center (PRCC) bill of \$32,267.00 which had increased \$6,000 from last month.

Chief Polacek explained that we are billed based on last year's call volume, but our annual expenses do not exceed our budgeted amount. He stated that we are working with PRCC regarding the finances and \$31.00 per call it is still a reasonable rate. The monthly bill fluctuates according to expenses such as electricity and personnel services.

Chief Freitag stated that the proportional representation is not working with PRCC; however, with Prescott Police Chief Black and the new city manager, we may be able to turn the agreement into a cooperative partnership. PRCC is also hiring a director to handle the business side of the organization which should help long-term. We continue to strengthen our relationship with the City of Prescott.

Chief Polacek mentioned that off District responses have been placed on hold to regroup, but mentioned there were several requests that were declined this week.

7. OLD BUSINESS

A. Update Regarding Request for Qualifications (RFQ) for Architectural Services for 8603 E. Eastridge

Chief Freitag explained that we solicited architects statewide due to only receiving one submittal with the initial search. We received three submittals and one architect declined due to their workload; all submittals were from local architects. The deadline was 4:00 p.m. today so there is no additional information.

8. NEW BUSINESS

A. Discussion and Possible Approval of Station 57 Roof Replacement Bid

Chief Bliss informed the Board that there are three bids for the Station 57 roof replacement included in the Board packet. He requested the Board's approval of

the \$36,089 Granite Basin Roofing bid as they provide a 12 year product and workmanship warranty.

Chairman Rutherford requested confirmation that the quotes were still valid even though they are dated in January. Chief Bliss stated that all vendors were contacted and approved their prior submittals.

Clerk Pettit made a motion to approve Granite Basin Roofing, Inc. Station 57 roof replacement bid in the amount of \$36,089.00. Board Member Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Pettit, Rutherford
NAYS: None

B. Discussion and Possible Approval of Kellan Eckle's Request for Residency Deviation

Chief Freitag informed that Board that Firefighter Eckle requested approval to move to Anthem which is beyond the 30 minute radius. This is due to his wife's employment opportunity. Chief Freitag recommends the Board's approval. Chairman Rutherford confirmed that there have been other approvals for residency deviation.

Board Member Page made a motion to approve Kellan Eckle's request for residency deviation. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Packard, Page, Pettit, Rutherford
NAYS: None

C. Discussion and Approval of Resolution 2016-13 Authority to Enter into Real Estate Purchasing Agreement with Fain Signature Group, LLC

Chief Freitag stated that the title company is requesting a resolution from the Board.

Board Member Page made a motion to approve Resolution 2016-13 authorizing Central Arizona Fire and Medical Authority to enter into a real estate purchase agreement with Fain Signature Group, LLC for the purchase of real property. Clerk Pettit seconded the motion. MOTION CARRIED

AYES: Packard, Page, Pettit, Rutherford
NAYS: None

9. VOTE TO GO INTO EXECUTIVE SESSION

A. Legal Advice Pursuant to A.R.S. § 38-431.03(A)(3) Related to Allegations Raised by Members of the Public and/or Elected Officials

Board Member Packard made a motion to go into Executive Session. Board Member Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Pettit, Rutherford

NAYS: None

Chairman Rutherford recessed to go into Executive Session at 5:11 p.m.

Board Member Packard made a motion to move back into Open Session. Board Member Page seconded the motion. MOTION CARRIED

AYES: Packard, Page, Pettit, Rutherford

NAYS: None

Chairman Rutherford reconvened into Public Session at 5:37 p.m.

10. OLD BUSINESS CONTINUED

A. Discussion and Possible Action Related to Allegations Raised by Members of the Public and/or Elected Officials

No discussion.

11. ADJOURNMENT

Board Member Page made a motion to adjourn. Clerk Pettit seconded the motion. MOTION CARRIED

AYES: Packard, Page, Pettit, Rutherford

NAYS: None

Chairman Rutherford adjourned the meeting at 5:37p.m.


Clerk _____ Date 10/18/2016