

CENTRAL YAVAPAI FIRE DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION

September 20, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chairman Rutherford called the Central Yavapai Fire District (CYFD) Board of Director's regular session meeting to order on Tuesday, September 20, 2016 at 4:00 p.m. at the Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Bob Page, Board Members Darlene Packard, ViciLee Jacobs

Members Absent: Board Member Tom Steele

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Manager Susanne Dixson, Administrative Assistant III Laura Mowrer

Others in Attendance: Attorney Nick Cornelius attended telephonically

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments.

Chairman Rutherford mentioned the passing of Bill Fain and shared condolences for the family.

4. CONSENT AGENDA

All matters listed under Consent Agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - August 18, 2016
- B. Approve Executive Session Minutes - August 18, 2016

- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Transfer August Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$55,669.81
- F. Approve Restatement of Correct Fire Code Amendment as Approved January 19, 2016 - Incorrect Submittal was Approved June 21, 2016

Chairman Rutherford asked that Item F be removed from the Consent Agenda for discussion.

Clerk Page made a motion to approve Consent Agenda Items A through E. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford
NAYS: None

- F. Approve Restatement of Correct Fire Code Amendment as Approved January 19, 2016 - Incorrect Submittal was Approved June 21, 2016

Chairman Rutherford asked for clarification regarding the restatement of the Fire Code.

Fire Marshal Chase explained that the Board had approved this fire sprinkler change in January; however, an incorrect document that was not updated from the January approval was submitted and subsequently approved in June. It was confirmed that this correction, as previously presented in January, is in alignment with the Chino Valley area fire code.

It was confirmed that the correct version of the Amendment was posted but was not presented in the board packets for approval.

Board Member Jacobs made a motion to approve Consent Agenda Item 4F. Clerk Page seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford
NAYS: None

5. CORRESPONDENCE

There was no discussion on this item.

6. NEW BUSINESS

- A. Approve Resolution 2016-07 - Single Owner Annexation - Heller - Parcel 401-01-111V - 11375 E. Indigo Road

Board Member Packard made motion to approve Resolution 2016-07, Single Owner Annexation - Heller - Parcel 401-01-111V - 11375 E. Indigo Road. Clerk Page seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford
NAYS: None

B. Approve Resolution 2016-08 Single Owner Annexation - TMN Development LLC - 401-01-115

Clerk Page made a motion to approve Resolution 2016-08 - Single Owner Annexation – TMN Development LLC - Parcel 401-01-115. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford
NAYS: None

7. VOTE TO GO INTO EXECUTIVE SESSION

A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

Board Member Packard made a motion to go into Executive Session. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford
NAYS: None

Chairman Rutherford recessed the public meeting to go into Executive Session at 4:08 p.m.

Clerk Page made a motion to reconvene into open session. Board Member Jacobs seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford
NAYS: None

Chairman Rutherford reconvened the open session at 4:22 p.m.

8. OLD BUSINESS

A. Discussion and Possible Action Related to Training Center Drainage Issues

There was no discussion on this item.

9. ADJOURNMENT

Clerk Page made a motion to adjourn. Board Member Packard seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford

NAYS: None

Chairman Rutherford adjourned the meeting at 4:22 p.m.

Date 9-16-16

Bob Page, Board Clerk