

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
Regular Meeting**

Tuesday, July 25, 2017, 3:30 pm - 4:30 pm

Central Arizona Regional Training Academy, 9601 E. Valley Road, Prescott Valley

In Attendance

Darlene Packard; Dave Tharp; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixson; Tom Steele; ViciLee Jacobs

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Tuesday, July 25, 2017 at 3:30 p.m.** The meeting will be held at **Central Arizona Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chair Packard called the Central Yavapai Fire District Regular Session to order on July 25, 2017 at 3:30 pm.

2. PLEDGE OF ALLEGIANCE

Director Steele led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

Board Chair Packard opened the meeting for public comments. There were no comments.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate

discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - June 27, 2017
- B. Approve Executive Session Minutes - June 27, 2017
- C. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017
- D. Approve General Fund Financial Statements
- E. Approve Bond Debt Service Financial Statements
- F. Transfer June Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$190,206.18

Director Steele asked that Item C. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017 be removed for revision.

Motion to approve Consent Agenda Items A, B, D, E, and F.

Director Steele expressed concern with the Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority minutes of June 27, 2017 as he felt the minutes lacked his comments regarding his position on the budget. He stated that he resented the brevity of the minutes, specifically related to his comments, as anyone reading the minutes that were not in attendance would not be aware of the extent of what they should have been aware of. He asked that his comments be included based on the tape of last month's meetings.

Chief Tharp reminded the Board that they receive the draft minutes for review and they may contact him prior to the meeting and request clarification or changes. He explained that we try to keep the minutes brief; however, specific items can be included.

The minutes will be brought back at the August Board meeting for approval.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

5. NEW BUSINESS

- A. Discussion and Possible Action Regarding Moving Monthly Board Meetings to the Fourth Monday or Tuesday of the Month

Chief Freitag explained that this request came from Finance Manager Spingola due to the time required to produce the monthly financial reports. She asked the Board to consider moving the meetings to allow additional time for preparing financials and allowing the Board packets to be distributed a week prior to the meeting.

Director Steele stated that he would like to have the Board packet sooner; he is in agreement with moving the meetings to the fourth week, and he would be interested in Tuesdays.

Director Jacobs was in agreement that she would like to have the packets earlier and is in support of making the change. However, she explained that she is not available on the fourth Monday as she is an elected official of the Republican Party and she has a commitment there. Tuesdays are the better time.

Director Zurcher expressed that he is open to either day; however, requested that the meetings be moved to 4:00 pm or later to allow for public attendance.

Director Jacobs agreed with the time change.

Director Wasowicz explained that moving the meeting back a week would be fine with a preference of Monday as Tuesdays are stacked up, but he can make Tuesdays. He agreed we could move the time later; however, he voiced concern about the length of meetings during budget season.

Chair Packard voiced her preference of Monday.

Director Steele mentioned that moving the time later puts an imposition on the CAFMA and Chino Boards.

Attorney Cornelius explained that the time would be changed if required for specific meetings.

Board consensus was the fourth Tuesday at 4:00 p.m. This will also be discussed at the CAFMA and Chino Valley Board meetings.

- B. Approve Annexation and Resolution 2017-16 - Winneke - Parcel 402-11-034R

Chief Polacek confirmed that this parcel has been reviewed by Operations, and they do not have any concerns.

Approve annexation and Resolution 2017-16 single owner Winneke Parcel 402-11-034R.

Move: Tom Steele Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

6. VOTE TO GO INTO EXECUTIVE SESSION

Motion to go into executive session at 3:46 p.m.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Attorney Cornelius' Follow-up to Chief Freitag's Complaint and Director Jacobs' Response

7. OLD BUSINESS

Motion to reconvene into public session at 4:43 p.m.

A. Discussion and Possible Action Related to Training Center Drainage Issues

Attorney Cornelius stated that he understood his instructions are to make sure counsel participates in depositions. His advice to the Board is that Attorney Ken Januszewski attend depositions between BlueScope and Kelley/Wise and Fann Construction.

B. Discussion and Possible Action Regarding Attorney Cornelius' Follow-up to Chief Freitag's Complaint and Director Jacobs' Response

Attorney Cornelius stated that he understands that he is to proceed as instructed in Executive Session.

8. ADJOURNMENT

Motion to adjourn at 4:45 p.m.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Board Clerk / Date

