

## AGENDA

**Central Arizona Fire and Medical Authority  
Chino Valley Fire District Board of Directors  
Regular Meeting**

**Tuesday, August 15, 2017, 6:00 pm - 6:30 pm**

**Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley**

### NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Tuesday, August 15, 2017 at 6:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 N., Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. CALL TO THE PUBLIC

Those wishing to address the Chino Valley Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

4. CONSENT AGENDA

All matters listed under consent agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017 and Addendum
- B. Approve Regular Session Minutes - July 25, 2017
- C. Approve General Fund and Capital Reserve Financial Statements
- D. Approve Bond Debt Service Financials
- E. Approve Bond Fund 2007 Financials
- F. Approve Bond Fund Investment Financials

G. Transfer July Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$26,726.71

5. OLD BUSINESS

A. Discussion and Possible Action Regarding Moving Monthly Board Meetings to the Fourth Monday or Tuesday of the Month

6. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai / Chino / Central Arizona Fire and Medical  
Joint Fire Board Meeting**

**Tuesday, June 27, 2017, 4:45 pm - 5:30 pm**

**Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley**

### **In Attendance**

Cyndy Dicus; Darlene Packard; Dave Dobbs; Dave Tharp; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixson; Todd League; Tom Steele; ViciLee Jacobs

### **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley and Central Yavapai Fire Districts and Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority** will hold a special meeting open to the public on **Tuesday, June 27, 2017 at 4:45 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

#### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

##### **A. Chino Valley Fire District Board of Directors**

**Board Chair Dicus called the Chino Valley Fire District Board of Directors to order on June 27, 2017 at 4:46 p.m. for a Joint Session.**

##### **B. Central Yavapai Fire District Board of Directors**

**Board Chair Packard called the Central Yavapai Fire District Board of Directors to order on June 27, 2017 at 4:46 p.m. for a Joint Session.**

##### **C. Central Arizona Fire and Medical Authority Board of Directors**

**Board Chair Pettit called the Central Arizona Fire and Medical Authority Board of Directors to order on June 27, 2017 at 4:46 p.m. for a Joint Session.**

#### **2. PLEDGE OF ALLEGIANCE**

**Director Pettit led the recitation of the Pledge of Allegiance.**

#### **3. CALL TO THE PUBLIC**

Those wishing to address the Chino Valley Fire District, Central Yavapai Fire District, or Central Arizona Fire and Medical Authority Board of Directors need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The

Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

**Board Chair Pettit opened the meeting for public comments.  
No comments were made.**

4. CONSENT AGENDA

A. Approve Joint Session Minutes - May 16, 2017

**CAFMA Board - Motion to approve Joint Session Minutes of May 16, 2017.**

**Move: Julie Pettit Second: Dave Dobbs Status: Passed**

**Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher**

**CYFD Board - Motion to approve Joint Session Minutes of May 16, 2017.**

**Move: Darlene Packard Second: Matt Zurcher Status: Passed**

**Yes: ViciLee Jacobs, Darlene Packard, Jeff Wasowicz, Matt Zurcher, Tom Steele**

**CVFD: Motion to approve Joint Session Minutes of May 16, 2017.**

**Move: Cyndy Dicus Second: Dave Dobbs Status: Passed**

**Yes: Dave Dobbs, Julie Pettit, Rick Mayday, Todd League, Cyndy Dicus**

5. PUBLIC HEARING - CENTRAL YAVAPAI FIRE DISTRICT - FISCAL YEAR 2017-2018 BUDGET

**CYFD Board Chair Packard opened the Public Hearing at 4:50 p.m.**

**There were no public comments.**

**CYFD Board Chair Packard closed the Public Hearing at 4:50 p.m.**

6. PUBLIC HEARING - CHINO VALLEY FIRE DISTRICT - FISCAL YEAR 2017-2018 BUDGET

**CVFD Board Chair Dicus opened the Public Hearing at 4:51 pm.**

**There were no public comments.**

**CVFD Board Chair Dicus closed the Public Hearing at 4:51 pm.**

7. PUBLIC HEARING - CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY - FISCAL YEAR 2017-2018 BUDGET

**CAFMA Board Chair Pettit opened the Public Hearing at 4:51 p.m.**

**There were no comments.**

**CAFMA Board Chair Pettit closed the Public Hearing at 4:51 pm.**

8. NEW BUSINESS

A. Approve Central Yavapai Fire District Resolution 2017-14 and Fiscal Year 2017-2018 Final Budget

Chief Tharp provided an overview of the five-year fiscal forecasts for Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority. He explained that there are many factors considered for forecasting including capital purchases, employee costs, items like PSPRS that are out of our control, etc. He explained the revenue proportions from CYFD and CVFD and possibility of using the SAFER Grant next year to fill the three missing operations' positions. Staff will be working on analyzing data for the next budget cycle to show items such as costs per station or per call.

Chief Freitag explained that comments made regarding Williamson Valley residents paying 40% of the budget is not correct. Williamson Valley pay between 14% to 15% which is about what it costs to run one station. Station 57 is there because Williamson Valley residents are able to fund it.

Director Steele expressed his opposition to the increased budget; he made a short statement on the record regarding the matter, the transcript of which is appended hereto as Addendum A.

**Motion to approve the Resolution.**

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher

No: ViciLee Jacobs, Tom Steele

- B. Approve Central Yavapai Fire District - Fiscal Certification for Fiscal Year 2017-2018 Budget

**Attorney Cornelius explained that the law requires the Chair and Clerk of the Board certify that the agency is not incurring debt or liability in excess of the taxes that are levied.**

**Motion to approve Central Yavapai Fire District Fiscal Certification for Fiscal Year 2017-2018 Budget.**

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

- C. Approve Chino Valley Fire District Resolution 2017-02 and Fiscal Year 2017-2018 Final Budget

**Motion to approve Chino Valley Fire District Resolution 2017-02 and Fiscal Year 2017-2018 Final Budget.**

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- D. Approve Chino Valley Fire District - Fiscal Certification for Fiscal Year 2017-2018 Budget

**Motion to approve Chino Valley Fire District Fiscal Certification for Fiscal Year 2017-2018 Budget.**

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- E. Approve Central Arizona Fire and Medical Authority Resolution 2017-03 and Fiscal Year 2017-2018 Final Budget

**Motion to approve Central Arizona Fire and Medical Authority Resolution 2017-03 and Fiscal Year 2017-2018 Final Budget.**

Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

- F. Approve Central Arizona Fire and Medical Authority - Fiscal Certification for Fiscal Year 2017-2018 Budget

**Motion to approve Central Arizona Fire and Medical Authority Fiscal Certification for Fiscal Year 2017-2018 Budget.**

Move: Dave Dobbs Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

## 9. ADJOURNMENT

CAFMA Board - Motion to adjourn Joint Meeting at 5:17 p.m.

Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

CYFD Board - Motion to adjourn Joint Meeting at 5:17 p.m.

Move: Jeff Wasowicz Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Jeff Wasowicz, Matt Zurcher, Tom Steele

CVFD Board - Motion to adjourn Joint Meeting at 5:17 p.m.

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Julie Pettit, Rick Mayday, Todd League, Cyndy Dicus

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Central Arizona Fire and Medical Authority Board Clerk / Date

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Central Yavapai Fire District Board Clerk / Date

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Chino Valley Fire District Board Clerk / Date

## ADDENDUM A

### MINUTES

Central Yavapai / Chino / Central Arizona Fire and Medical

Joint Fire Board Meeting

Tuesday, June 27, 2017, 4:45 pm - 5:30 pm

Central Arizona Fire and Medical Authority, Station 61,

1133 W. Road 3 North, Chino Valley

#### 8. NEW BUSINESS

A. Approve Central Yavapai Fire District Resolution 2017-14 and Fiscal Year 2017-2018 Final Budget

#### **Director Steele's comments**

[...] indicates inaudible

Madam Chair, we are approaching a point where we will be voting on this budget and I'd like to make my comments relative to this. I will be voting against it for the reasons that I stated earlier. We joined up, Central Yavapai joined up with the Chino Valley for the purposes of saving money, that's our reason for joining up. Now that we've got the CAFMA budget, you know funding that is [...] if I understand how that works, and the point is that Chief Tharp brought up issues relative to the funding issues. I'm trying to explain this to people that I have been associated with and they call me on [...] issues. I try to break it down to the fact that we have combined 10 locations. We now have a common payroll and a common management that CAFMA is sharing; however, the bottom line is, it's funded from two different sources, and like it or not Chino Valley is up against their tax limit the State required tax limit of \$3.25. In the past year, Central Yavapai's total budget was at 5.198; 5.198 which is going have to be contributed up to 2.592 which means that to clarify the numbers that Dave mentioned, we're going to have to contribute more to meet this 2% increased budget over the zero budget. We're gonna be doing, we're going to be contributing that amount and this is why I voted against it on a prior meeting and that's why this final vote will be against it is that I don't think we should be punishing the Prescott Valley primarily. Central Yavapai Fire taxpayers who we represent co-jointly; I have a fiduciary responsibility to the taxpayers as well as servicing our great fire departments and I think we could do that and could do that easily cause there was an increase baked into the zero budget and I think we are doing a disservice to the taxpayers with this budget that we are going to be voting on at this time. I am voting no.

## MINUTES

**Central Arizona Fire and Medical Authority  
Chino Valley Fire District Board of Directors  
Regular Meeting**

**Tuesday, July 25, 2017, 6:00 pm - 6:30 pm**

**Central Arizona Regional Training Academy, 9601 E. Valley Road, Prescott Valley**

### **In Attendance**

Julie Pettit; Laura Mowrer; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixon; Todd League

### **Not In Attendance**

Cyndy Dicus; Dave Dobbs; Dave Tharp

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Tuesday, July 25, 2017 at 6:00 p.m.** The meeting will be held at the **Central Arizona Regional Training Academy, 9601 E. Valley Road, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Director Pettit called the Chino Valley Fire District Regular Session to order on July 25, 2017 at 6:13 p.m. as Chair Dicus was not present. There was a Board quorum.**

### 2. PLEDGE OF ALLEGIANCE

**Director Pettit led the recitation of the Pledge of Allegiance.**

### 3. CALL TO THE PUBLIC

Those wishing to address the Chino Valley Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

**Director Pettit opened the meeting for public comments. There were no comments.**

### 4. CONSENT AGENDA

All matters listed under consent agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on



these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - June 27, 2017
- B. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017
- C. Approve General Fund and Capital Reserve Financial Statements
- D. Approve Bond Debt Service Financials
- E. Approve Bond Fund 2007 Financials
- F. Approve Bond Fund Investment Financials
- G. Transfer June Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$71,290.18

**Director Pettit removed Item B. Approve Joint Session Central Yavapai Fire District, Chino Valley Fire District, and Central Arizona Fire and Medical Authority Minutes - June 27, 2017 due to a change requested from a Central Yavapai Fire Board Director. This item will be placed on next month's agenda.**

**Motion to approve Consent Agenda Items A, C, D, E, F, G.**

Move: Todd League Second: Rick Mayday Status: Passed

Yes: Julie Pettit, Todd League, Rick Mayday

## 5. NEW BUSINESS

- A. Discussion and Possible Action Regarding Moving Monthly Board Meetings to the Fourth Monday or Tuesday of the Month

**Director Pettit stated that staff has requested a meeting day change to allow more time for packet preparation and so the Board Members will have more time to review the packet. The fourth week of the month would be better. Director Pettit mentioned that Chino Valley Town Council meets on the 2nd and 4th Tuesday of the month. She and Chief Freitag are trying to attend their meetings as well their council representative attend our monthly meeting.**

**Director Pettit recommended moving the meetings to the fourth Monday of the month. She explained that some of the Central Yavapai Board members expressed their desire to move the Central Yavapai meeting later in the day. She suggested a change in the order of the meetings with a 4:00 p.m. start time for Chino Valley; CAFMA can start at 4:30 p.m.; and Central Yavapai can begin at 5:30 p.m.**

**Directors League and Mayday said they have no conflicts for Monday. Director League mentioned he has conflicts Tuesdays.**

**Director Pettit stated that Chair Dicus also has conflicts on Tuesdays.**

**Motion to hold the meetings on the fourth Monday of the month with Chino starting at 4:00 p.m., CAFMA starting at 4:30 p.m., and Central Yavapai starting at 5:30 p.m.**

**Attorney Cornelius confirmed there would need to be a meeting for Central Yavapai Board to approve this change prior to it becoming effective. This item will be placed on the August Board agendas.**

**Director League amended the motion to include the continued rotation of the meetings being held in Chino Valley and Prescott Valley. Director Mayday seconded the motion. Motion passed.**

**Move: Todd League Second: Rick Mayday Status: Passed**

**Yes: Julie Pettit, Todd League, Rick Mayday**

**6. ADJOURNMENT**

**Motion to adjourn at 6:21 p.m.**

**Move: Rick Mayday Second: Todd League Status: Passed**

**Yes: Julie Pettit, Todd League, Rick Mayday**

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**Board Clerk / Date**

Financial documents will be added as soon as they are available.

TO: Fire Board  
FROM: Chief Freitag  
DATE: August 7, 2017

SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING MOVING  
MONTHLY BOARD MEETINGS TO THE FOURTH MONDAY OR  
TUESDAY OF THE MONTH

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***Discuss this item only if the Central Yavapai Fire District Board does not concur with the schedule listed below.***

*At the July Board meetings, the Boards discussed a request from staff regarding moving Board meetings to the 4th Monday or Tuesday of the month in order to allow staff adequate time to create and distribute the Board Packet in a timely manner. After discussion and consideration of the factors listed below, the CAFMA and Chino Valley Boards voted to move monthly meetings to the **4th Monday of each month**; additionally, they proposed changing the start time and order of meetings as follows:*

***4:00 p.m. Chino Valley Fire District  
4:30 p.m. Central Arizona Fire and Medical Authority  
5:30 p.m. Central Yavapai Fire District***

*Factors considered in choosing which day to conduct meetings:*

- 1. The Boards would like the Fire Chief, Senior Staff and Board members to be more engaged in Chino Valley and Prescott Valley Town Council meetings, which occur on the 2nd and 4th Tuesday and Thursday evenings;*
- 2. Attorney Cornelius is not available on Wednesdays.*

*Factors discussed in proposing new start time and changing the order of meetings:*

- 1. The Chino Valley Board typically conducts business in 15 minutes or less.*
- 2. Being scheduled last causes their meeting to start late due to the other Board(s) running longer than scheduled.*
- 3. The CYFD meeting generally runs long. To that end, moving this meeting to last, it will not impact the other boards as much.*
- 4. Starting at 4:00 p.m. may allow more residents to attend, but still allows the Boards and staff to get home at a reasonable hour.*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*