

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting**

Monday, October 23, 2017, 5:30 pm - 6:30 pm

Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona

In Attendance

Darlene Packard; Dave Tharp; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixson; Tom Steele; ViciLee Jacobs

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, October 23, 2017 at 5:30 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chair Packard called the Central Yavapai Fire District Board of Directors' meeting to order on October 23, 2017 at 6:15 p.m.

2. PLEDGE OF ALLEGIANCE

Pastor Todd League led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

Chair Packard opened the meeting for public comments.

There were no comments.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - September 25, 2017
- B. Approve Executive Session Minutes - September 25, 2017
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Transfer September Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$782,927.63

Motion to approve Consent Agenda Items A thru E.

Move: Jeff Wasowicz Second: Matt Zurcher Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher

No: ViciLee Jacobs, Tom Steele

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Related to Board Size and Appointment Under the CAFMA Joint Powers Authority (JPA) and Possible Changes to the Related Intergovernmental Agreement (IGA)

Motion to adjourn into Executive Session at 6:20 p.m.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

6. OLD BUSINESS

Chair Packard reconvened into Public Session at 6:49 p.m.

- A. Discussion and Possible Action Related to Training Center Drainage Issues

Chair Packard confirmed that Attorney Cornelius has his direction.

7. NEW BUSINESS

- A. Approve Resolution 2017-18 for Annexation of Girls Scouts-AZ Cactus-Pine Council Inc Parcels 100-01-005 and 100-01-109A

Chief Freitag stated that he thought Operations had reviewed this property; however, Fire Marshal Chase had reviewed it due to the location and access. It was recommended to move forward with the annexation.

Motion to approve Resolution 2017-18 for annexation of Girls Scouts-AZ Cactus-Pine Council Inc. Parcels 100-01-005 and 100-01-109A.

Move: ViciLee Jacobs Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

B. Discussion and Possible Action Regarding CAFMA Update

Director Zurcher stated that he participated in the AMR meeting and was encouraged by the discussion; it was the first time all parties were in same meeting and it was a positive meeting.

Chief Freitag stated that up until the meeting, AMR was still trying to circumvent our commitment with PFD to not meet unilaterally.

C. Discussion Regarding December 2017 Meeting Date

Chief Freitag stated the December meeting is on Christmas. The other two Boards have recommended December 21 to allow for time for financial documents to be prepared.

Director Steele stated that he thinks with a \$1.8 mil building we should have every monthly meeting at the new administration building; it would benefit staff. He continued by stating there would be more opportunity for recording and who knows what the weather will be like. He stated that he is fine with the 21st for the December meeting. He voiced his opinion that based on the arrangement, CYFD meeting should be first, then Chino and CAFMA should be last. He questioned how CAFMA is able to make decisions without hearing from both Central Yavapai and Chino boards.

The Board agreed on December 21st for the December meeting.

Chair Packard stated consideration should also be given to our Chino partners as they drive into Prescott Valley.

Director Wasowicz agreed with Director Steele stating that he does not like the idea of asking guest to step outside for forty-five minutes in December or January.

Director Zurcher called a point of order as the discussion was not on the agenda and asked that the topic be placed on next month's agenda.

Attorney Cornelius asked that a discussion related to the meeting location be placed on the November agenda.

D. Discussion and Possible Action Related to Board Size and Appointment Under the CAFMA Joint Powers Authority (JPA) and Possible Recommended Changes to the Related Intergovernmental Agreement (IGA)

Motion for the Board to consider at the November meeting reviewing possible recommended changes related to the IGA and Board size on CAFMA.

Move: ViciLee Jacobs Second: Tom Steele Status:

Chair Packard asked for a roll call vote.

Director Wasowicz asked for clarification of the proposal.

Director Jacobs stated discussion and possible action related to board size and appointment under the CAFMA JPA and possible recommended changes to the related IGA. She continued and stated she intends to bring recommendations for changes to be placed on the November agenda.

Director Zurcher stated that a motion was not required due to no specific action being taken.

It was clarified that Directors Jacobs and Steele will provide recommended changes to be included in the November Board packet and will contact Attorney Cornelius for any assistance.

Director Jacobs rescinded her motion; Director Steele rescinded his second.

8. ADJOURNMENT

Motion to adjourn at 7:02 p.m.

Move: Jeff Wasowicz Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Clerk / Date

Signature indicating approval on next page.

Signature Page For: 2017 10 23 Central Yavapai Minutes-Approved.pdf - Central Yavapai Fire District Board of Directors - CY Regular Meeting - 1/22/2018



Jeff Wasowicz , Board Clerk 01/23/2018