

## AGENDA

**Central Arizona Fire and Medical Authority  
Chino Valley Fire District Board of Directors  
CV Regular Meeting**

**Thursday, December 21, 2017, 4:00 pm - 4:30 pm**

**Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona**

### NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Thursday, December 21, 2017 at 4:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Station 61, 1133 W. Road 3 North, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. CALL TO THE PUBLIC

Those wishing to address the Chino Valley Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

#### 4. CONSENT AGENDA

All matters listed under consent agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - November 27, 2017
- B. Approve General Fund and Capital Reserve Financial Statements
- C. Approve Bond Debt Service Financials
- D. Approve Bond Fund 2007 Financials
- E. Approve Bond Fund Investment Financials
- F. Transfer November Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$365,297.63

#### 5. NEW BUSINESS

A. Appointment of Fire Board Chairperson and Clerk

B. Approve Budget Development Schedule

6. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

## MINUTES

**Central Arizona Fire and Medical Authority  
Chino Valley Fire District Board of Directors  
CV Regular Meeting**

**Monday, November 27, 2017, 4:00 pm - 4:30 pm**

**Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona**

### **In Attendance**

Cyndy Dicus; Dave Dobbs; Dave Tharp; Julie Pettit; Laura Mowrer; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixon

### **Not In Attendance**

Todd League

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, November 27, 2017 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona**. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

**Board Chair Dicus called the Chino Valley Fire District Board meeting to order on November 27, 2017 at 4:01 p.m at Central Arizona Fire and Medical Authority, 8603 E. Eastridge Drive, Prescott Valley.**

### **2. PLEDGE OF ALLEGIANCE**

**Chair Dicus led the Pledge of Allegiance.**

### **3. CALL TO THE PUBLIC**

Those wishing to address the Chino Valley Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals may be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

**Chair Dicus opened the meeting for public comments. There were no comments.**

### **4. CONSENT AGENDA**

All matters listed under consent agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

A. Approve Regular Session Minutes - October 23, 2017

B. Approve General Fund and Capital Reserve Financial Statements

- C. Approve Bond Debt Service Financials
- D. Approve Bond Fund 2007 Financials
- E. Approve Bond Fund Investment Financials
- F. Transfer October Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$1,596,468.46

**Motion to approve the Consent Agenda as read.**

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Rick Mayday

5. ADJOURNMENT

**Motion to adjourn at 4:04 p.m.**

**Move: Julie Pettit Second: Dave Dobbs Status: Passed**

**Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Rick Mayday**

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**Clerk / Date**

**CHINO VALLEY FIRE DISTRICT**  
**CHECK RECONCILIATION NOVEMBER, 2017**

**Reconciliation:**

Beginning Balance:	\$ 1,723,280.98
Deposits:	\$ 365,297.63
Transfer Out - Fire Authority:	\$ (1,596,468.46)
ADOT & Fish and Game In Lieu:	\$ -
Disbursements:	\$ (380.00)
Transfer In-CAFMA	\$ -
Deposits from A/R	
<b>Ending Balance:</b>	<b>\$ 491,730.15</b>

**Difference Between Balances:** \$ -

**Bank Statement Balance:**

Balance Per Bank:	\$ 493,938.47
Outstanding Checks:	\$ (2,408.32)
Outstanding Deposits:	\$ -
Payroll Adjustments:	\$ 200.00
Reversing Entry:	\$ -

**Ending Balance:** \$ 491,730.15

**G/L Ending Balance:** \$ 491,730.15

**\$ 491,730.15**

**Deposits Per Bank Statement:**

Real Estate Taxes:	\$ 280,748.95
Personal Property Taxes:	\$ 9,516.87
Fire District Assistance Tax:	\$ 74,651.18
Fire District Deposit:	\$ -
Transfer Out-Fire Authority:	\$ 1,596,468.46
ADOT & Fish and Game In Lieu:	\$ -
NSF Check Returned:	\$ -
Adjustments (Warrants Issued):	\$ -
Interest Income:	\$ 380.63
<b>Ending Balance:</b>	<b>\$ 1,961,766.09</b>

**Bank Reconciliation Register:**

Checks From Accounts Payable:	\$ 380.00
Checks From Payroll:	\$ -
<b>Total Checks:</b>	<b>\$ 380.00</b>

Deposits From Accounts Receivable:	\$ -
Journal Entries From General Ledger:	\$ 1,961,766.09
NSF Checks Returned:	\$ -
Transfer In-CAFMA	\$ -
<b>Ending Balance:</b>	<b>\$ 1,961,766.09</b>

**Reconciliation Approved By:**

  
 Scott Freitag, Fire Chief


12/19/17

**Reconciliation Reviewed By:**

  
 David Tharp, Assistant Chief of Administration

12/13/17

**Reconciliation Prepared By:**

  
 Debbie Spingola, Finance Manager

12.13.17

**Chino Valley Fire District  
General Fund Tax Collection Information**

Total Levy Month	FY 15-16 \$3,481,052 Collected	FY 16-17 \$3,547,699 Collected	FY 17-18 \$3,707,996 Collected
July	\$32,572	\$10,160	\$24,936
%	0.936%	0.286%	0.672%
% To Date	0.9357%	0.2864%	0.6725%
August	\$26,909	\$18,803	\$10,622
%	0.773%	0.530%	0.286%
% To Date	1.7087%	0.8164%	0.9590%
September	\$296,716	\$182,315	\$178,141
%	8.524%	5.139%	4.804%
% To Date	10.2324%	5.9553%	5.7632%
October	\$1,237,993	\$834,512	\$1,503,325
%	35.564%	23.523%	40.543%
% To Date	45.7962%	29.4779%	46.3060%
November	\$289,817	\$866,615	\$290,266
%	8.326%	24.428%	7.828%
% To Date	54.1218%	53.9055%	54.1341%
December	\$220,662	\$227,672	\$0
%	6.3389%	6.4175%	0.0000%
% To Date	60.4607%	60.3229%	54.1341%
January	\$76,744	\$89,048	\$0
%	2.2046%	2.5100%	0.0000%
% To Date	62.6653%	62.8330%	54.1341%
February	\$87,184	\$94,094	\$0
%	2.5045%	2.6523%	0.0000%
% To Date	65.1698%	65.4852%	54.1341%
March	\$124,511	\$141,015	\$0
%	3.5768%	3.9748%	0.0000%
% To Date	68.7467%	69.4600%	54.1341%
April	\$910,876	\$821,855	\$0
%	26.1667%	23.1659%	0.0000%
% To Date	94.9134%	92.6259%	54.1341%
May	\$125,156	\$195,151	\$0
%	3.5954%	5.5008%	0.0000%
% To Date	98.5087%	98.1267%	54.1341%
June	\$66,848	\$66,097	\$0
%	1.9203%	1.8631%	0.0000%
% To Date	100.4290%	99.9898%	54.1341%
TOTALS	\$3,495,987	\$3,547,337	\$2,007,290
Delinquency	-0.4290%	0.0102%	45.8659%

**Chino Valley Fire District  
FDAT Collection Information**

Total Levy Month	FY 15-16 \$313,900 Collected	FY 16-17 \$313,900 Collected	FY 17-18 \$333,290 Collected
July	\$2,501	\$1,423	\$1,630
%	0.797%	0.453%	0.489%
% To Date	0.7966%	0.4533%	0.4891%
August	\$1,456	\$661	\$554
%	0.464%	0.211%	0.166%
% To Date	1.2606%	0.6638%	0.6553%
September	\$26,332	\$8,777	\$12,654
%	8.389%	2.796%	3.797%
% To Date	9.6492%	3.4600%	4.4520%
October	\$97,909	\$86,411	\$93,081
%	31.191%	27.528%	27.928%
% To Date	40.8405%	30.9881%	32.3799%
November	\$43,410	\$75,219	\$74,651
%	13.8292%	23.9628%	22.3983%
% To Date	54.6697%	54.9510%	54.7782%
December	\$20,201	\$24,923	\$0
%	6.4354%	7.9398%	0.0000%
% To Date	61.1052%	62.8907%	54.7782%
January	\$10,565	\$11,762	\$0
%	3.3658%	3.7471%	0.0000%
% To Date	64.4710%	66.6378%	54.7782%
February	\$7,946	\$8,291	\$0
%	2.531%	2.641%	0.000%
% To Date	67.0024%	69.2790%	54.7782%
March	\$12,018	\$12,638	\$0
%	3.8286%	4.0263%	0.0000%
% To Date	70.8310%	73.3052%	54.7782%
April	\$35,416	\$62,586	\$0
%	11.2825%	19.9382%	0.0000%
% To Date	82.1134%	93.2434%	54.7782%
May	\$51,376	\$23,662	\$0
%	16.3671%	7.5381%	0.0000%
% To Date	98.4805%	100.7815%	54.7782%
June	\$6,266	\$4,682	\$0
%	1.9962%	1.4917%	0.0000%
% To Date	100.4767%	102.2732%	54.7782%
TOTALS	\$315,396	\$321,035	\$182,570
Delinquency	-0.4767%	-2.2732%	45.2218%
	100.0000%	100.0000%	100.0000%

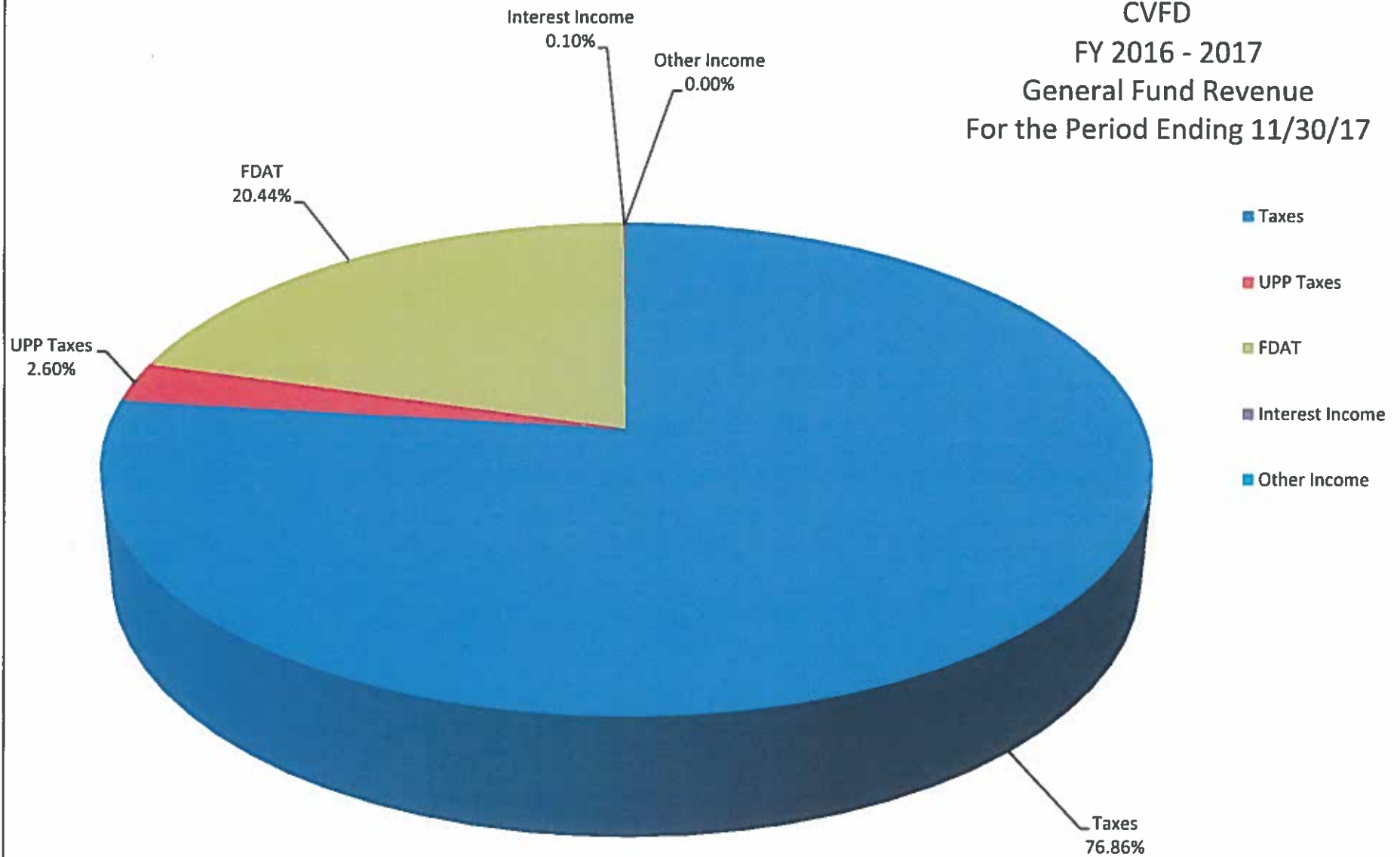


## 2017 - 2018 Cash Flow by Month : December Board Meeting

	Actual	Projected										
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>Revenues:</b>												
Taxes	24,936	10,622	178,141	1,503,325	290,266	309,000	309,000	309,000	309,000	309,000	309,000	309,000
FDAT	1,630	554	12,654	93,081	74,651	27,774	27,774	27,774	27,774	27,774	27,774	27,774
Interest Income	161	91	609	63	381	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	8,250	8,250	8,250	8,250	8,250	8,250	8,250
<b>RevenueTotals:</b>	<b>26,727</b>	<b>11,266</b>	<b>191,403</b>	<b>1,596,468</b>	<b>365,298</b>	<b>345,024</b>	<b>345,024</b>	<b>345,024</b>	<b>345,024</b>	<b>345,024</b>	<b>345,024</b>	<b>345,024</b>
<b>Expenditures:</b>												
Audit/ acct, Election, Legal, Fire Board Exp	-	792	133	4,980	380	667	667	667	667	667	667	667
Contingency	-	-	-	-	-	1,667	1,667	1,667	1,667	1,667	1,667	1,667
Fire Authority Funding	71,290	26,727	11,246	191,403	1,596,468	344,357	344,357	344,357	344,357	344,357	344,357	344,357
Misc	-	-	-	-	-	-	-	-	-	-	-	-
<b>ExpenditureTotals:</b>	<b>71,290</b>	<b>27,519</b>	<b>11,379</b>	<b>196,383</b>	<b>1,596,848</b>	<b>346,690</b>	<b>346,690</b>	<b>346,690</b>	<b>346,690</b>	<b>346,690</b>	<b>346,690</b>	<b>346,690</b>
<b>Monthly Net Cash</b>	<b>(44,564)</b>	<b>(16,252)</b>	<b>180,024</b>	<b>1,400,086</b>	<b>(1,231,551)</b>	<b>(1,667)</b>	<b>(1,667)</b>	<b>(1,667)</b>	<b>(1,667)</b>	<b>(1,667)</b>	<b>(1,667)</b>	<b>(1,667)</b>
<b>Cumulative Net Cash</b>	<b>(44,564)</b>	<b>(60,816)</b>	<b>119,208</b>	<b>1,280,878</b>	<b>49,327</b>	<b>47,660</b>	<b>45,994</b>	<b>44,327</b>	<b>42,660</b>	<b>40,994</b>	<b>39,327</b>	<b>37,660</b>
<b>Cash Balance</b>	<b>20,000</b>	<b>3,748</b>	<b>183,771</b>	<b>1,583,857</b>	<b>352,306</b>							
<b>Capital Reserve \$0.00</b>												



CVFD  
FY 2016 - 2017  
General Fund Revenue  
For the Period Ending 11/30/17



**CHINO VALLEY FIRE DISTRICT**  
**REVENUE**

	Current Month Revenue	YTD Budget	
Taxes	\$ 280,749	\$ 3,547,699	76.86
UPP Taxes	\$ 9,517	\$ -	2.60
FDAT	\$ 74,651	\$ 313,900	20.44
Interest Income	\$ 381	\$ -	0.10
Other Income	\$ -	\$ 2,000	0.00
	\$ 365,298	\$ 3,863,599	100.00

CVFD  
FY 2016 - 2017  
General Fund Expenditures  
For the Period Ending 11/30/17

Fire Authority Funding  
99.98%

- Audit/Accounting, Election, Legal, Fire Board Expenses
- Contingency
- Miscellaneous
- Fire Authority Funding



Audit/Accounting, Election,  
Legal, Fire Board Expenses  
0.02%

Contingency  
0.00%

Miscellaneous  
0.00%

# CHINO VALLEY FIRE DISTRICT

## EXPENSES

	Current Month Actual	YTD Budget	
Audit/Accounting, Election, Legal, Fire Board Expenses	\$ 380	\$ 29,000	0.02
Contingency	\$ -	\$ 20,000	-
Miscellaneous		\$ -	-
Fire Authority Funding	\$ 1,596,468	\$ 3,850,599	99.98
	\$ 1,596,848	\$ 3,899,599	100

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 11/01/2017 to 11/30/2017 Page: 5  
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	(---Period---)	(-----Y-T-D-----)			
Begin Balance:	1,725,109.30	206,343.28			
Income . . . :	365,297.63	2,191,141.90			
LOC Advance . :	.00	.00			
Expense . . . :	1,596,468.46-	1,903,546.71-	LOC :	.00	Levy: 3,709,531.98
LOC Payments :	.00	.00	Out :	.00	Coll: 1,948,284.18
Cash Balance :	493,938.47	493,938.47	End :	493,938.47	Adj : 910.07-
					Out : 1,760,337.73

Transaction Summary By Source  
Source Description

	Beginning Balance:	1,725,109.30 Monthly	206,343.28 Yearly
20071 2007 UPP Taxes		.00	216.44
20081 2008 UPP Taxes		.00	23.88
20091 2009 UPP Taxes		.00	8.55
20092 2009 RE Taxes		.00	3.04
20101 2010 UPP Taxes		.00	.67
20102 2010 RE Taxes		.00	3.36
20111 2011 UPP Taxes		.00	1,079.65
20112 2011 RE Taxes		.00	4.04
20121 2012 UPP Taxes		.00	7.97
20122 2012 RE Taxes		.00	5.04
20131 2013 UPP Taxes		.00	7.89
20132 2013 RE Taxes		.00	28.30
20141 2014 UPP Taxes		.00	157.26
20142 2014 RE Taxes		.00	23.10
20151 2015 UPP Taxes		.00	524.51
20152 2015 RE Taxes		534.38	582.51
20161 2016 UPP Taxes		272.11	1,831.20
20162 2016 RE Taxes		5,193.63	54,497.55
20171 2017 UPP Taxes		9,244.76	45,922.84
20172 2017 RE Taxes		275,020.94	1,902,361.34
37150 FDAT Distributions		74,651.18	182,548.74
38108 Interest on Investments ICM		.00	545.49
38109 Interest on Investments St Treas		380.63	758.53
91032 Warrants Redeemed		.00	6,412.26-
91702 Transfer out		1,596,468.46-	1,897,134.45-
Ending Balances:		493,938.47	493,938.47

Real Estate Taxes \$280,748.95  
UPP Taxes \$ 9,516.87  
FDAT \$ 74,651.18  
Interest \$ 380.63  
Total \$ 365,297.63

Transfer to CAFMA \$1,596,468.46

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 11/01/2017 to 11/30/2017 Page: 1  
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T R A N S A C T I O N S				Begin Balance:	1,725,109.30
Date	Source	Description	Notes		Debits/Credits
11/01	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004656	1.96
11/01	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004656	1,318.02
11/01	20172	2017 RE Taxes	TAX DISTRIBUTION	0004656	48,087.91
11/01	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014830	43,636.30
11/02	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004657	804.25
11/02	20172	2017 RE Taxes	TAX DISTRIBUTION	0004657	33,318.59
11/02	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014833	4,798.83
11/03	20162	2016 RE Taxes	TAX DISTRIBUTION	0004658	304.82
11/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004657	21.93
11/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004658	1,377.11
11/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004657	372.97
11/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004658	20,769.08
11/03	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014836	2,716.46
11/06	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004659	427.35
11/06	20172	2017 RE Taxes	TAX DISTRIBUTION	0004658	306.25
11/06	20172	2017 RE Taxes	TAX DISTRIBUTION	0004659	31,000.73
11/06	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014839	2,158.26
11/07	20162	2016 RE Taxes	TAX DISTRIBUTION	0004660	327.80
11/07	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004660	1,424.72
11/07	20172	2017 RE Taxes	TAX DISTRIBUTION	0004660	44,406.55
11/07	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014842	4,020.97
11/08	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004661	234.54
11/08	20162	2016 RE Taxes	TAX DISTRIBUTION	0004661	660.66
11/08	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004661	444.60
11/08	20172	2017 RE Taxes	TAX DISTRIBUTION	0004661	16,733.21
11/08	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014845	4,373.14
11/09	20162	2016 RE Taxes	TAX DISTRIBUTION	0004662	328.02
11/09	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004662	475.29
11/09	20172	2017 RE Taxes	TAX DISTRIBUTION	0004661	296.90
11/09	20172	2017 RE Taxes	TAX DISTRIBUTION	0004662	11,438.31
11/09	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014848	5,242.07
11/13	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004663	22.87
11/13	20162	2016 RE Taxes	TAX DISTRIBUTION	0004663	61.34
11/13	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004663	292.44
11/13	20172	2017 RE Taxes	TAX DISTRIBUTION	0004663	10,287.93
11/13	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014851	1,191.73
11/14	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004664	155.58
11/14	20172	2017 RE Taxes	TAX DISTRIBUTION	0004664	3,473.70
11/14	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000014854	737.72
11/15	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004665	470.92

Debit Page Totals:

.00

Credit Page Totals:

298,521.83

Page End Totals:

2,023,631.13

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 11/01/2017 to 11/30/2017 Page: 2  
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T R A N S A C T I O N S				
Date	Source	Description	Notes	Debits/Credits
11/15	20172	2017 RE Taxes	TAX DISTRIBUTION	0004665 7,790.89
11/15	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014857	644.66
11/16	20162	2016 RE Taxes	TAX DISTRIBUTION	0004666 139.27
11/16	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004666 314.21
11/16	20172	2017 RE Taxes	TAX DISTRIBUTION	0004666 12,774.24
11/16	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014860	796.63
11/17	20162	2016 RE Taxes	TAX DISTRIBUTION	0004667 171.14
11/17	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004667 505.55
11/17	20172	2017 RE Taxes	TAX DISTRIBUTION	0004667 3,134.25
11/17	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014863	719.44
11/20	20162	2016 RE Taxes	TAX DISTRIBUTION	0004668 119.03
11/20	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004668 225.01
11/20	20172	2017 RE Taxes	TAX DISTRIBUTION	0004668 2,494.04
11/20	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014866	586.60
11/21	20152	2015 RE Taxes	TAX DISTRIBUTION	0004669 534.38
11/21	20162	2016 RE Taxes	TAX DISTRIBUTION	0004669 1,759.02
11/21	20172	2017 RE Taxes	TAX DISTRIBUTION	0004669 3,822.57
11/21	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014869	456.17
11/22	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004670 12.74
11/22	20162	2016 RE Taxes	TAX DISTRIBUTION	0004669 70.93
11/22	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004669 40.78
11/22	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004670 106.33
11/22	20172	2017 RE Taxes	TAX DISTRIBUTION	0004669 215.63
11/22	20172	2017 RE Taxes	TAX DISTRIBUTION	0004670 8,684.60
11/22	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014872	516.27
11/27	20162	2016 RE Taxes	TAX DISTRIBUTION	0004671 103.04
11/27	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004671 160.30
11/27	20172	2017 RE Taxes	TAX DISTRIBUTION	0004671 2,750.58
11/27	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014875	416.49
11/28	20162	2016 RE Taxes	TAX DISTRIBUTION	0004672 289.97
11/28	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004672 86.65
11/28	20172	2017 RE Taxes	TAX DISTRIBUTION	0004672 2,906.03
11/28	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014878	418.58
11/29	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004672 149.01
11/29	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004673 37.49
11/29	20172	2017 RE Taxes	TAX DISTRIBUTION	0004673 5,144.71
11/29	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014881	613.81
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST 1000014883	2.40
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST 1000014884	1.30
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST 1000014885	376.93

Debit Page Totals: .00 Credit Page Totals: 358,613.50 Page End Totals: 2,083,722.80

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 11/01/2017 to 11/30/2017 Page: 3  
\*\*\*\*\*

T R A N S A C T I O N S			Notes	Debits/Credits
Date	Source	Description		
11/29	91702	Transfer out	CENTRAL AZ FIRE&MED EMAIL TRA 1007648	1,596,468.46-
11/30	20162	2016 RE Taxes	TAX DISTRIBUTION 0004674	858.59
11/30	20171	2017 UPP Taxes	TAX DISTRIBUTION 0004674	407.22
11/30	20172	2017 RE Taxes	TAX DISTRIBUTION 0004674	4,811.27
11/30	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000014887	607.05
Ending Debit Totals:			Ending Credit Totals:	Ending Balance:
1,596,468.46-			365,297.63	493,938.47



12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65540-0000 Chino Valley Fire Dist GF Date Range: 11/01/2017 to 11/30/2017 Page: 4  
\*\*\*\*\*

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :	3		1,107.71			
Total Void Warrants:			.00			
Total Registered . :			.00			

**Chino Valley Fire District**  
**Bank Reconciliation Summary**  
For the Bank Statement ending: 11/30/2017

BANK CONTROL ID: GEN - GENERAL FUND		DESC: GENERAL FUND	ACCOUNT NO: 000000000000000
Beginning Balance:	11/01/17		\$1,725,109.30
Deposits and Credits:			\$365,297.63
Checks and Charges:			(\$1,596,468.46)
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			<u>\$493,938.47</u>
Ending Balance Per Bank Statement:	11/30/17		\$493,938.47
* Outstanding Deposits and Credits:	11/30/17		\$0.00
* Outstanding Checks and Charges:	11/30/17		(\$2,408.32)
Ending Book Balance:	11/30/17		<u>\$491,530.15</u>

**Chino Valley Fire District**  
**BR Checks and Charges Cleared**  
For the Bank Statement ending: 11/30/17

GEN		General Fund		General Fund		0000000000000000
Date	Document	Description	Module	Company	Amount	
11/30/17	Cash w/County	Transfer to CAFMA	GL	CHINOV	\$1,596,468.46	
TOTAL CHECKS AND CHARGES CLEARED:					\$1,596,468.46	

**Chino Valley Fire District**  
**BR Deposits and Credits Cleared**  
For the Bank Statement ending: 11/30/17

GEN		General Fund	General Fund			0000000000000000
Date	Document	Description	Module	Company	Amount	
11/30/17	Cash w/county	Tax & Interest Revenue	GL	CHINOV	\$365,297.63	
TOTAL DEPOSITS AND CREDITS CLEARED:					\$365,297.63	

**Chino Valley Fire District**  
**BR Checks and Charges Outstanding**  
For the Bank Statement ending: 11/30/17

GEN		General Fund		General Fund		0000000000000000	
Date	Document	Description	Module	Company	Amount		
03/25/15	023151	AZ General/Ace Hardware	AP	CHINOV	\$42.32		
03/25/15	023181	Yavapai County Assessor's Offi	AP	CHINOV	\$25.00		
04/16/15	001000	Boyle, Pecharich, Cline & Whit	AP	CHINOV	\$1,888.00		
07/29/15	023471	Bolt Internet, Inc.	AP	CHINOV	\$73.00		
11/20/17	79024361	SC Audit and Accounting	AP	CHINOV	\$380.00		
TOTAL CHECKS AND CHARGES OUTSTANDING:					\$2,408.32		

**Chino Valley Fire District**  
**BR Deposits and Credits Outstanding**  
For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount
------	----------	-------------	--------	---------	--------

TOTAL DEPOSITS AND CREDITS OUTSTANDING:

**Chino Valley Fire District**  
**Bank Reconciliation Register**

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: CHECKS FROM ACCOUNTS PAYABLE</b>						
<b>BANK CONTROL ID: GEN - GENERAL FUND</b>						
79024361	11/20/17	Retrieved	No	SC Audit and Accounting		\$380.00
<b>SUB TOTAL FOR BANK:</b>						<b>\$380.00</b>
<b>TOTAL FOR MODULE:</b>						<b>\$380.00</b>

**MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER**

**BANK CONTROL ID: GEN - GENERAL FUND**

Cash w/County	11/30/17	Marked	No	Transfer to CAFMA	12/13/17	\$1,596,468.46
Cash w/county	11/30/17	Marked	No	Tax & Interest Revenue	12/13/17	\$365,297.63
<b>SUB TOTAL FOR BANK:</b>						<b>\$1,961,766.09</b>
<b>TOTAL FOR MODULE:</b>						<b>\$1,961,766.09</b>

**Chino Valley Fire District**  
**BR Adjustments Report**  
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
------	----------	-------------	------------	------------	----------

DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:



**Chino Valley Fire District**  
**GL Trial Balance by Date Range (Current and History)**  
11/01/2017 through 11/30/2017

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
10.1100.0.0.000	Cash with Yavapai County	\$1,723,280.98	\$365,297.63	\$1,596,848.46	\$491,730.15	
TOTAL OF LEDGER:		<u>\$1,723,280.98</u>	<u>\$365,297.63</u>	<u>\$1,596,848.46</u>	<u>\$491,730.15</u>	

Chino Valley Fire District  
Balance Sheet  
As of 11/30/2017

Fund: (10) General Fund  
Account: (1100) Not Defined

Assets

<b><u>Current Assets</u></b>		
Cash with Yavapai County	\$(526,032.11)	
Total Current Assets		\$(526,032.11)
<b>Total Assets</b>		
		\$(526,032.11)
<b>Total Liabilities and Net Assets</b>		
		\$0.00

**Chino Valley Fire District**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 11/1/2017 Through 11/30/2017

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Revenues</u></b>									
Real Estate Tax	10400000000	\$280,748.95	\$0.00	\$280,748.95	0.0 %	\$1,957,508.28	\$3,707,996.00	\$(1,750,487.72)	(47.2)%
Personal Property Tax	10410000000	9,516.87	0.00	9,516.87	0.0	49,780.86	0.00	49,780.86	0.0
Fire District Assistance Tax	10420000000	74,651.18	0.00	74,651.18	0.0	182,548.74	313,900.00	(131,351.26)	(41.8)
Interest Income-General Fund	10490000000	380.63	0.00	380.63	0.0	1,304.02	0.00	1,304.02	0.0
Rebates/Refunds	10500000000	0.00	0.00	0.00	0.0	0.00	2,000.00	(2,000.00)	(100.0)
Misc. Revenues	10510000000	0.00	0.00	0.00	0.0	0.00	97,000.00	(97,000.00)	(100.0)
<b>Net Revenues</b>		<b>\$365,297.63</b>	<b>\$0.00</b>	<b>\$365,297.63</b>	<b>0.0 %</b>	<b>\$2,191,141.90</b>	<b>\$4,120,896.00</b>	<b>\$(1,929,754.10)</b>	<b>(46.8)%</b>
<b><u>Program Expenses</u></b>									
Fire Authority Funding	10670010000	\$1,596,468.46	\$0.00	\$(1,596,468.46)	0.0 %	\$1,897,134.45	\$4,112,896.00	\$2,215,761.55	53.9 %
<b>Total Program Expenses</b>		<b>\$1,596,468.46</b>	<b>\$0.00</b>	<b>\$(1,596,468.46)</b>	<b>0.0 %</b>	<b>\$1,897,134.45</b>	<b>\$4,112,896.00</b>	<b>\$2,215,761.55</b>	<b>53.9 %</b>
<b><u>Fund Raising Expenses</u></b>									
Audit & Accounting	10640010000	\$380.00	\$0.00	\$(380.00)	0.0 %	\$4,940.00	\$2,000.00	\$(2,940.00)	(147.0)%
Other Prof Services/Admin	10640510000	0.00	0.00	0.00	0.0	420.00	0.00	(420.00)	0.0
Legal Services - Routine	10641010000	0.00	0.00	0.00	0.0	319.50	5,000.00	4,680.50	93.6
Fire Board Expenses	10644110000	0.00	0.00	0.00	0.0	605.26	1,000.00	394.74	39.5
Contingency Expense - Current	10780130000	0.00	0.00	0.00	0.0	0.00	20,000.00	20,000.00	100.0
<b>Total Fund Raising Expenses</b>		<b>\$380.00</b>	<b>\$0.00</b>	<b>\$(380.00)</b>	<b>0.0 %</b>	<b>\$6,284.76</b>	<b>\$28,000.00</b>	<b>\$21,715.24</b>	<b>77.6 %</b>
<b>Total Expenses</b>		<b>\$1,596,848.46</b>		<b>\$(1,596,848.46)</b>		<b>\$1,903,419.21</b>	<b>\$4,140,896.00</b>	<b>\$2,237,476.79</b>	<b>54.0 %</b>
<b>Net Income (Loss)</b>		<b>\$(1,231,550.83)</b>	<b>\$0.00</b>	<b>\$(1,231,550.83)</b>	<b>0.0 %</b>	<b>\$287,722.69</b>	<b>\$(20,000.00)</b>	<b>\$307,722.69</b>	<b>1538.6 %</b>

**CHINO VALLEY FIRE DISTRICT**  
**BOND DEBT SERVICE ACCOUNT: 6-65640-7000**  
**BANK RECONCILIATION NOVEMBER, 2017**

**Reconciliation:**

Beginning Balance (CVFD):	\$	351,918.59
Deposits:	\$	32,933.44
Disbursements:	\$	-
Interest Income:	\$	1,214.56
Principal and Interest payments	\$	-

**Ending Balance:** \$ **386,066.59**

Difference Between Balances: \$ -

**Bank Statement Balance:**

Balance Per Bank: \$ 386,066.59

**Ending Balance:** \$ **386,066.59**

**Deposits Per Bank Statement:**

Fire District Deposits:	\$	-
Real Estate Taxes:	\$	31,853.50
Personal Property Taxes:	\$	1,079.94
ADOT Game/Fish In Lieu:	\$	-

**Ending Balance:** \$ **32,933.44**

Reconciliation Approved By:

  
Scott Freitag, Fire Chief

12/19/17

Reconciliation Reviewed By:

  
David Tharp, Assistant Chief of Administration

12/13/17

Reconciliation Prepared By:

  
Debbie Spingola, Finance Manager

12-13-17

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS Date Range: 11/01/2017 to 11/30/2017 Page: 4  
\*\*\*\*\*

	(---Period---)	(-----Y-T-D-----)			
Begin Balance:	351,918.59	147,773.17			
Income . . . :	34,148.00	238,293.42			
LOC Advance . :	.00	.00			
Expense . . . :	.00	.00	LOC :	.00	Levy: 420,512.90
LOC Payments :	.00	.00	Out :	.00	Coll: 220,856.48
Cash Balance :	386,066.59	386,066.59	End :	386,066.59	Adj : 103.16-
					Out : 199,553.26

Transaction Summary By Source		Beginning Balance:	351,918.59	147,773.17
Source	Description		Monthly	Yearly
20071	2007 UPP Taxes		.00	16.51
20081	2008 UPP Taxes		.00	2.85
20091	2009 UPP Taxes		.00	1.08
20092	2009 RE Taxes		.00	.38
20101	2010 UPP Taxes		.00	.07
20102	2010 RE Taxes		.00	.36
20111	2011 UPP Taxes		.00	129.39
20112	2011 RE Taxes		.00	.48
20121	2012 UPP Taxes		.00	.75
20122	2012 RE Taxes		.00	.48
20131	2013 UPP Taxes		.00	1.04
20132	2013 RE Taxes		.00	3.76
20141	2014 UPP Taxes		.00	21.01
20142	2014 RE Taxes		.00	3.08
20151	2015 UPP Taxes		.00	66.30
20152	2015 RE Taxes		67.55	73.63
20161	2016 UPP Taxes		31.95	214.97
20162	2016 RE Taxes		609.65	6,397.12
20171	2017 UPP Taxes		1,047.99	5,205.87
20172	2017 RE Taxes		31,176.30	215,650.61
38108	Interest on Investments ICM		.00	2,325.88
38109	Interest on Investments St Treas		1,214.56	8,177.80
Ending Balances:			386,066.59	386,066.59

Real Estate taxes \$ 31,853.50  
UPP Taxes \$ 1,079.94  
Interest \$ 1,214.56  
Total \$ 34,148.00

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS

Date Range: 11/01/2017 to 11/30/2017

Page: 1

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T R A N S A C T I O N S					Begin Balance:	351,918.59
Date	Source	Description	Notes		Debits/Credits	
11/01	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004656	.23	
11/01	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004656	149.42	
11/01	20172	2017 RE Taxes	TAX DISTRIBUTION	0004656	5,451.26	
11/02	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004657	91.18	
11/02	20172	2017 RE Taxes	TAX DISTRIBUTION	0004657	3,776.97	
11/03	20162	2016 RE Taxes	TAX DISTRIBUTION	0004658	35.77	
11/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004657	2.49	
11/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004658	156.11	
11/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004657	42.29	
11/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004658	2,354.42	
11/06	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004659	48.45	
11/06	20172	2017 RE Taxes	TAX DISTRIBUTION	0004658	34.72	
11/06	20172	2017 RE Taxes	TAX DISTRIBUTION	0004659	3,514.48	
11/07	20162	2016 RE Taxes	TAX DISTRIBUTION	0004660	38.47	
11/07	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004660	161.49	
11/07	20172	2017 RE Taxes	TAX DISTRIBUTION	0004660	5,033.64	
11/08	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004661	27.53	
11/08	20162	2016 RE Taxes	TAX DISTRIBUTION	0004661	77.55	
11/08	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004661	50.40	
11/08	20172	2017 RE Taxes	TAX DISTRIBUTION	0004661	1,896.84	
11/09	20162	2016 RE Taxes	TAX DISTRIBUTION	0004662	38.50	
11/09	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004662	53.88	
11/09	20172	2017 RE Taxes	TAX DISTRIBUTION	0004661	33.66	
11/09	20172	2017 RE Taxes	TAX DISTRIBUTION	0004662	1,296.67	
11/13	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004663	2.69	
11/13	20162	2016 RE Taxes	TAX DISTRIBUTION	0004663	7.20	
11/13	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004663	33.16	
11/13	20172	2017 RE Taxes	TAX DISTRIBUTION	0004663	1,166.18	
11/14	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004664	17.64	
11/14	20172	2017 RE Taxes	TAX DISTRIBUTION	0004664	393.77	
11/15	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004665	53.37	
11/15	20172	2017 RE Taxes	TAX DISTRIBUTION	0004665	883.14	
11/16	20162	2016 RE Taxes	TAX DISTRIBUTION	0004666	16.35	
11/16	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004666	35.61	
11/16	20172	2017 RE Taxes	TAX DISTRIBUTION	0004666	1,448.11	
11/17	20162	2016 RE Taxes	TAX DISTRIBUTION	0004667	20.10	
11/17	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004667	57.31	
11/17	20172	2017 RE Taxes	TAX DISTRIBUTION	0004667	355.27	
11/20	20162	2016 RE Taxes	TAX DISTRIBUTION	0004668	13.97	
11/20	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004668	25.50	

Debit Page Totals:

.00

Credit Page Totals:

28,895.79

Page End Totals:

380,814.38

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS Date Range: 11/01/2017 to 11/30/2017 Page: 2  
\*\*\*\*\*

T R A N S A C T I O N S			Notes	Debits/Credits
Date	Source	Description		
11/20	20172	2017 RE Taxes	TAX DISTRIBUTION	0004668 282.73
11/21	20152	2015 RE Taxes	TAX DISTRIBUTION	0004669 67.55
11/21	20162	2016 RE Taxes	TAX DISTRIBUTION	0004669 206.48
11/21	20172	2017 RE Taxes	TAX DISTRIBUTION	0004669 433.34
11/22	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004670 1.50
11/22	20162	2016 RE Taxes	TAX DISTRIBUTION	0004669 8.33
11/22	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004669 4.62
11/22	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004670 12.05
11/22	20172	2017 RE Taxes	TAX DISTRIBUTION	0004669 24.45
11/22	20172	2017 RE Taxes	TAX DISTRIBUTION	0004670 984.49
11/27	20162	2016 RE Taxes	TAX DISTRIBUTION	0004671 12.10
11/27	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004671 18.17
11/27	20172	2017 RE Taxes	TAX DISTRIBUTION	0004671 311.84
11/28	20162	2016 RE Taxes	TAX DISTRIBUTION	0004672 34.04
11/28	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004672 9.83
11/28	20172	2017 RE Taxes	TAX DISTRIBUTION	0004672 329.41
11/29	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004672 16.89
11/29	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004672 4.25
11/29	20172	2017 RE Taxes	TAX DISTRIBUTION	0004673 583.22
11/29	38109	Interest on Investments St Treas	CO TREAS / INT ON INV 10/01/1	0044853 473.26
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014883 .97
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014883 19.01
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014883 2.19
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014884 .52
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014884 1.57
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014884 .37
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014885 150.23
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014885 457.50
11/29	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000014885 108.94
11/30	20162	2016 RE Taxes	TAX DISTRIBUTION	0004674 100.79
11/30	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004674 46.17
11/30	20172	2017 RE Taxes	TAX DISTRIBUTION	0004674 545.40
Ending Debit Totals:		.00	Ending Credit Totals:	34,148.00
			Ending Balance:	386,066.59

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-7000 Chino Valley Fire Dist BDS Date Range: 11/01/2017 to 11/30/2017 Page: 3  
\*\*\*\*\*

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			



**Chino Valley Fire District**  
**Bank Reconciliation Summary**  
For the Bank Statement ending: 11/30/2017

BANK CONTROL ID: BDS - YAVAPAI COUNTY TREASURER		DESC: BOND DEBT SERVICE	ACCOUNT NO: 6-65640-7000
Beginning Balance:	11/01/17		\$351,918.59
Deposits and Credits:			\$34,148.00
Checks and Charges:			\$0.00
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			<u>\$386,066.59</u>
Ending Balance Per Bank Statement:	11/30/17		\$386,066.59
* Outstanding Deposits and Credits:	11/30/17		\$0.00
* Outstanding Checks and Charges:	11/30/17		\$0.00
Ending Book Balance:	11/30/17		<u>\$386,066.59</u>

**Chino Valley Fire District**  
**BR Checks and Charges Cleared**  
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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**TOTAL CHECKS AND CHARGES CLEARED:**

12/13/17  
2:49:45 PM

**Chino Valley Fire District**  
**BR Deposits and Credits Cleared**  
For the Bank Statement ending: 11/30/17

Page: 1

BDS		Yavapai County Treasurer	Bond Debt Service	6-65640-7000	
Date	Document	Description	Module	Company	Amount
11/30/17	BDS cash	Tax & Interest Revenue	GL	CHINOV	\$34,148.00
TOTAL DEPOSITS AND CREDITS CLEARED:					<u>\$34,148.00</u>

**Chino Valley Fire District**  
**BR Checks and Charges Outstanding**  
For the Bank Statement ending:

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<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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**TOTAL CHECKS AND CHARGES OUTSTANDING:**

**Chino Valley Fire District**  
**BR Deposits and Credits Outstanding**  
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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**TOTAL DEPOSITS AND CREDITS OUTSTANDING:**

**Chino Valley Fire District**  
**Bank Reconciliation Register**

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: CHECKS FROM ACCOUNTS PAYABLE</b>						
<b>BANK CONTROL ID: GEN - GENERAL FUND</b>						
79024361	11/20/17	Retrieved	No	SC Audit and Accounting		\$380.00
<b>SUB TOTAL FOR BANK:</b>						<b>\$380.00</b>
<b>TOTAL FOR MODULE:</b>						<b>\$380.00</b>
<b>MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER</b>						
<b>BANK CONTROL ID: BDS - YAVAPAI COUNTY TREASURER</b>						
BDS cash	11/30/17	Marked	No	Tax & Interest Revenue	12/13/17	\$34,148.00
<b>SUB TOTAL FOR BANK:</b>						<b>\$34,148.00</b>
<b>BANK CONTROL ID: GEN - GENERAL FUND</b>						
Cash w/County	11/30/17	Marked	No	Transfer to CAFMA	12/13/17	\$1,596,468.46
Cash w/county	11/30/17	Marked	No	Tax & Interest Revenue	12/13/17	\$365,297.63
<b>SUB TOTAL FOR BANK:</b>						<b>\$1,961,766.09</b>
<b>TOTAL FOR MODULE:</b>						<b>\$1,995,914.09</b>

**Chino Valley Fire District**  
**BR Adjustments Report**  
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
------	----------	-------------	------------	------------	----------

DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

**Chino Valley Fire District**  
**GL Trial Balance Worksheet**  
For The Period of 11/1/2017 through 11/30/2017

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
40.1105.0.0.000	Bond Debt Service	\$351,918.59	\$34,148.00	\$0.00	\$386,066.59	
TOTALS:		<u>\$351,918.59</u>	<u>\$34,148.00</u>	<u>\$0.00</u>	<u>\$386,066.59</u>	



Chino Valley Fire District  
Balance Sheet  
As of 11/30/2017

Fund: (40) Bond Service Fund  
Account: (1105) Not Defined

Assets

<b><u>Current Assets</u></b>		
Bond Debt Service	\$386,066.59	
Total Current Assets		\$386,066.59
<b>Total Assets</b>		
		\$386,066.59
<b>Total Liabilities and Net Assets</b>		
		\$0.00

**Chino Valley Fire District**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 11/1/2017 Through 11/30/2017

Fund: (40) Bond Service Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Revenues</u></b>									
Real Estate Tax	40420000002	\$31,853.50	\$0.00	\$31,853.50	0.0 %	\$222,129.90	\$0.00	\$222,129.90	0.0 %
Personal Tax Revenue	40420500000	1,079.94	0.00	1,079.94	0.0	5,659.84	0.00	5,659.84	0.0
<b>Net Revenues</b>		<b>\$32,933.44</b>	<b>\$0.00</b>	<b>\$32,933.44</b>	<b>0.0 %</b>	<b>\$227,789.74</b>	<b>\$0.00</b>	<b>\$227,789.74</b>	<b>0.0 %</b>
<b>Income (Loss) from Operations</b>		<b>\$32,933.44</b>	<b>\$0.00</b>	<b>\$32,933.44</b>	<b>0.0 %</b>	<b>\$227,789.74</b>	<b>\$0.00</b>	<b>\$227,789.74</b>	<b>0.0 %</b>
<b><u>Other Income (Expense)</u></b>									
Bond Debt Service Interest Revenue	40430000000	\$1,214.56	\$0.00	\$1,214.56	0.0 %	\$10,503.68	\$0.00	\$10,503.68	0.0 %
Capital Outlay-Vehicles/OPS	40773130000	0.00	0.00	0.00	0.0	(373,448.92)	0.00	(373,448.92)	0.0
<b>Total Other Income (Expense)</b>		<b>\$1,214.56</b>	<b>\$0.00</b>	<b>\$1,214.56</b>	<b>0.0 %</b>	<b>\$(362,945.24)</b>	<b>\$0.00</b>	<b>\$(362,945.24)</b>	<b>0.0 %</b>
<b>Net Income (Loss)</b>		<b>\$34,148.00</b>	<b>\$0.00</b>	<b>\$34,148.00</b>	<b>0.0 %</b>	<b>\$(135,155.50)</b>	<b>\$0.00</b>	<b>\$(135,155.50)</b>	<b>0.0 %</b>

**CHINO VALLEY FIRE DISTRICT**  
**BOND 2007 ACCOUNT: 6-65640-0000**  
**BANK RECONCILIATION NOVEMBER, 2017**

**Reconciliation:**

Beginning Balance (CVFD):	\$	697,854.28
Deposits:	\$	-
Disbursements:		
Interest Income:	\$	-
Checks:	\$	-
Transfer from Investment Account:		

<b>Ending Balance:</b>	<b>\$</b>	<b>697,854.28</b>
------------------------	-----------	-------------------

Difference Between Balances:	\$	-
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**Bank Statement Balance:**

Balance Per Bank:	\$	697,854.28
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<b>Ending Balance:</b>	<b>\$</b>	<b>697,854.28</b>
------------------------	-----------	-------------------

**Deposits Per Bank Statement:**

Deposits:		
Real Estate Taxes:	\$	-
Personal Property Taxes:	\$	-
Bond Proceeds:	\$	-

<b>Ending Balance:</b>	<b>\$</b>	<b>-</b>
------------------------	-----------	----------

Reconciliation Approved By:

  
Scott Freitag, Fire Chief

12/19/17

Reconciliation Reviewed By:

  
David Tharp, Assistant Chief of Administration

12/13/17

Reconciliation Prepared By:

  
Debbie Spingola, Finance Manager

12.13.17

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-0000 Chino Valley Fire Dist Bond Fund Date Range: 11/01/2017 to 11/30/2017 Page: 3  
\*\*\*\*\*

	(---Period---)	(-----Y-T-D-----)					
Begin Balance:	697,854.28	71,303.20					
Income . . . :	.00	1,000,000.00					
LOC Advance .:	.00	.00				Levy:	180,403.54
Expense . . .:	.00	373,448.92-	LOC :	.00		Coll:	91,845.68
LOC Payments :	.00	.00	Out :	.00		Adj :	.00
Cash Balance :	697,854.28	697,854.28	End :	697,854.28		Out :	88,557.86

Transaction Summary By Source  
Source Description

07376 Transfer in  
91032 Warrants Redeemed

Beginning Balance:	697,854.28	71,303.20
	Monthly	Yearly
	.00	1,000,000.00
	.00	373,448.92-
Ending Balances:	697,854.28	697,854.28

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-0000 Chino Valley Fire Dist Bond Fund Date Range: 11/01/2017 to 11/30/2017 Page: 1  
\*\*\*\*\*

T R A N S A C T I O N S  
Date Source Description

Notes

Begin Balance: 697,854.28  
Debits/Credits

Ending Debit Totals: .00 Ending Credit Totals: .00 Ending Balance: 697,854.28

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-0000 Chino Valley Fire Dist Bond Fund Date Range: 11/01/2017 to 11/30/2017 Page: 2  
\*\*\*\*\*

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

**Chino Valley Fire District**  
GL Trial Balance Worksheet  
For The Period of 11/1/2017 through 11/30/2017

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
40.1250.0.0.000	Bond Fund Account	\$697,854.28	\$0.00	\$0.00	\$697,854.28	
TOTALS:		<u>\$697,854.28</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$697,854.28</u>	

12/13/17  
3:03:40 PM

**Chino Valley Fire District**  
**Balance Sheet**  
**As of 11/30/2017**

Fund: (40) Bond Service Fund  
Account: (1250) Not Defined

**Assets**

**Current Assets**

Bond Fund Account

\$697,854.28

Total Current Assets

\$697,854.28

Total Assets

\$697,854.28

Total Liabilities and Net Assets

\$0.00



**CHINO VALLEY FIRE DISTRICT**  
**BOND INVESTMENT ACCOUNT: 6-65640-5000**  
**BANK RECONCILIATION NOVEMBER, 2017**

**Reconciliation:**

Beginning Balance (CVFD):	\$	400,000.00
Deposits:	\$	-
Disbursements:	\$	-
Interest Income:	\$	-
Outstanding Checks:	\$	-
Transfer to Bond Fund:		

**Ending Balance:** \$ 400,000.00

Difference between Balances: \$ -

**Bank Statement Balance:**

Balance Per Bank: \$ 400,000.00

**Ending Balance:** \$ 400,000.00

**Deposits Per Bank Statement:**

Deposits:	\$	-
Real Estate Taxes:	\$	-
Personal Property Taxes:	\$	-
Transfer In:	\$	-

**Ending Balance:** \$ -

Reconciliation Approved By:

  
Scott Freitag, Fire Chief


12/19/17

Reconciliation Reviewed By:

  
David Tharp, Assistant Chief of Administration

12/13/17

Reconciliation Prepared By:

  
Debbie Spingola, Finance Manager

12/13/17

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-5000 Chino Valley Fire Dist Bond Invest Fund Date Range: 11/01/2017 to 11/30/2017 Page: 3  
\*\*\*\*\*

	(---Period---)	(-----Y-T-D-----)					
Begin Balance:	400,000.00	1,400,000.00					
Income . . . :	.00	.00					
LOC Advance .:	.00	.00					
Expense . . .:	.00	1,000,000.00-	LOC :	.00	Levy:	180,403.54	
LOC Payments :	.00	.00	Out :	.00	Coll:	91,845.68	
Cash Balance :	400,000.00	400,000.00	End :	400,000.00	Adj :	.00	
					Out :	88,557.86	

Transaction Summary By Source  
Source Description

91702 Transfer out

Beginning Balance:	400,000.00	1,400,000.00
	Monthly	Yearly
	.00	1,000,000.00-
Ending Balances:	400,000.00	400,000.00

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-5000 Chino Valley Fire Dist Bond Invest Fund Date Range: 11/01/2017 to 11/30/2017 Page: 1  
\*\*\*\*\*

T R A N S A C T I O N S  
Date Source Description

Notes

Begin Balance: 400,000.00  
Debits/Credits

Ending Debit Totals: .00 Ending Credit Totals: .00 Ending Balance: 400,000.00

12/06/17  
9:45:00

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-65640-5000 Chino Valley Fire Dist Bond Invest Fund Date Range: 11/01/2017 to 11/30/2017 Page: 2  
\*\*\*\*\*

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

TO: Fire Board  
FROM: Chief Freitag  
DATE: December 12, 2017

SUBJECT: APPOINTMENT OF FIRE BOARD CHAIRPERSON AND CLERK

---

*The Fire Board needs to appoint a Chairperson and Clerk for a one-year term. Article III of the Chino Valley Fire District Bylaws (Officers of the Board) is included for reference.*

***Suggested Motions:***

*Appoint \_\_\_\_\_ as Chairperson of the Board*

*Appoint \_\_\_\_\_ as Clerk of the Board*

*If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.*

### **ARTICLE III**

#### **Officers of the Board**

1. Officers. The Chino Valley Fire District shall be administered by a Chairman and a Clerk. A.R.S. § 48-803(B). In addition, one person cannot hold more than one office at any one time.
2. Qualifications. All officers must be members of the Board. A.R.S. § 48-803(B)
3. Elections. All officers must be nominated by at least one Board Member and must be elected by a majority vote of the Board.
4. Term. All officers shall serve for a term of one year and may be re-elected for a subsequent term of one year. The term of office shall be calculated from the third Thursday of December of each year.
5. The Chairman. The Board must elect a Chairman. The Chairman is responsible for ensuring that the business of the public meetings is transacted in proper order and is expedited as much as possible. The Chairman must ensure that all members observe the rules of debate and that order and decorum are always observed at the meetings.
6. The Clerk. The Board must elect a Clerk. The Clerk shall preside at all Board meetings in the absence of the Chairman. The Clerk must have available at every meeting of the District the minutes of the previous meeting and all other minutes that have not been approved, the Bylaws of the District and all other rules pertaining to the District, a list of all the committees and the order of business or list of business to come before the meeting. The Clerk is the custodian of all the records of the District. The Clerk must insure that all committees have such documents as they require for the performance of their duties.
7. Removal of Officers. An officer may be removed in the following manner: at least two (2) members must propose the removal of any one officer. In order for an officer to be successfully removed from office, at least three (3) members of the Board must vote for such removal.
8. Death or Resignation of Officers. An officer may resign at any time by giving the Board written notice of his or her resignation. Upon the death of an Officer, the office shall be deemed to be vacant as of the date of death.
9. Vacancies. In the event that an office of the Chino Valley Fire District becomes vacant, the Board shall elect a replacement as soon as practical after the occurrence of the vacancy to fill the vacant position. The newly elected officer shall then serve until the expiration of the term of the officer whom he or she replaced.

### **ARTICLE IV**

#### **Special Committees**

1. Formation. Pursuant to A.R.S. § 38-431(5) and A.R.S. § 38-431.01(A)(B), a committee may be formed in the following way: Any member of the Board present at a meeting may propose the establishment of a committee. A motion to establish a committee must be approved by a majority vote of the Board.



## 2018 – 2019 FISCAL YEAR BUDGET DEVELOPMENT SCHEDULE

December	21	1600 hrs	Establish Budget Schedule/ Capital Replacement Schedule
January	22	1700 hrs	All Base Budget forms submitted to Appropriate Chiefs with written justifications
January	29	1700 hrs	All Base Budget changes to Assistant Chief Admin
February	05	0900 hrs	Senior Staff Discuss Base Budget's
February	12	1700 hrs	PIR's / special requests must be submitted to Assistant Chiefs with written justifications
February	14	0900 hrs	Wage & Benefit Committee Meeting – discuss requests
February	16		Obtain Final Assessed Value from Yavapai County
February	26	1600 hrs	Board Meeting – Discuss Budget Guidelines/ Fiscal Projections
March	05		Senior Staff Discuss Base Budgets and PIR's / special requests
March	07	0900 hrs	Wage & Benefit Committee Meeting – finalize requests
March	26	1600 hrs	Board Meeting – Budget Progress Report, Present Salary & Benefit Requests – Labor Representative
April	4	TBD	Fire Board Special Budget Workshop -
April	23	1600 hrs	Board Meeting – Present Draft Budget
May	28	1600 hrs	Board Meeting – Approve Tentative Budget
May	29		Publish and Post Tentative Budget (website & 3 public locations)
June	25	1600 hrs	Board Meeting - <b><u>Public Hearing &amp; Final Budget Adoption</u></b>
June	26	ASAP	Deliver Budget to Yavapai County (Due August 1 <sup>st</sup> )
July	01		Beginning of New Budget and Fiscal Year
August	01		Tax Rate Set by Yavapai County Board of Supervisors