

MINUTES

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
CV Regular Meeting
Monday, January 22, 2018, 4:00 pm - 4:30 pm
Central Arizona Fire and Medical Authority, Administration,
8603 E. Eastridge Drive, Prescott Valley**

In Attendance

Cyndy Dicus; Dave Tharp; Julie Pettit; Laura Mowrer; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Susanne Dixson

Not In Attendance

Dave Dobbs; Todd League

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, January 22, 2018 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Dicus called the Chino Valley Fire District Board of Director's meeting to order on Monday, January 22, 2018 at 4:00 p.m. at Central Arizona Fire and Medical Authority, 8603 E. Eastridge Drive, Prescott Valley.

Chief Freitag asked that Board Members speak directly into microphones and informed them that there is a volume control on each unit and a mic at the podium.

2. PLEDGE OF ALLEGIANCE

Chair Dicus led the Pledge of Allegiance.

3. CONSENT AGENDA

All matters listed under consent agenda are considered routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - December 21, 2017
- B. Approve General Fund and Capital Reserve Financial Statements
- C. Approve Bond Debt Service Financials
- D. Approve Bond Fund 2007 Financials
- E. Approve Bond Fund Investment Financials
- F. Transfer December Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$246,513.43

Motion to approve Consent Agenda as read.

Move: Julie Pettit Second: Rick Mayday Status: Passed

Yes: Cyndy Dicus, Julie Pettit, Rick Mayday

4. NEW BUSINESS

- A. Year End June 30, 2017 Audit - Presentation by HintonBurdick CPAs & Advisors and Board Acceptance

Chief Tharp explained that Mr. Palmer will present the audit and then as per statute we will ask the Board to accept the audit. This is accepting that they have performed the audit as per law and that allows us to submit the reports to the state and county.

Steve Palmer representative with HintonBurdick CPAs & Advisors presented the June 30, 2017 Year End Audit report. He explained that they issue an independent auditor's report which is an opinion on whether the financial statements are materially correct. They issued a clean opinion. He also stated that there were no material weaknesses or significant deficiencies noted with internal controls. He spoke briefly regarding the PSPRS liability transfer and stated that the bonds remain with District. Mr. Palmer thanked staff for their assistance.

Chief Tharp explained that next month a certified public accountant will provide an in-depth review of the financial reports, provide an educational opportunity, and review the savings realized by creating CAFMA.

Motion to accept presentation that was presented.

Move: Julie Pettit Second: Rick Mayday Status: Passed

Yes: Cyndy Dicus, Julie Pettit, Rick Mayday

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Call to the Public

Motion to go into Executive Session at 4:15 p.m.

Move: Julie Pettit Second: Rick Mayday Status: Passed

Yes: Cyndy Dicus, Julie Pettit, Rick Mayday

6. NEW BUSINESS CONTINUED

Chair Dicus reconvened into Public Session at 4:53 p.m.

- A. Discussion and Possible Action Regarding Call to the Public

No further action.

7. CALL TO THE PUBLIC

Those wishing to address the Central Yavapai Fire District Board need not request permission in advance. However, we ask that you complete a Call To Public Form for the record, and if you are reading a written statement to also provide the written statement to staff. The Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or the matter may be placed on a future agenda. Individuals will be limited to speak for three (3) minutes with a total of 30 minutes allotted for Call to the Public per meeting.

Chair Dicus opened the meeting for public comments.

Lynn LaMaster, founder and editor of Prescott eNews, who lives in Central Yavapai Fire District, voiced her concern related to being denied submitting a recurring request for Chief Freitag's weekly emailed newsletter. She explained that she has been in contact with the Arizona Ombudsman's office and received a reply. Their representative stated that he spoke with the Authority's attorney and the attorney stated that he would take the Ombudsman's representative's opinion - that the public records law requires the Authority to honor standing requests - to the Board. Ms. LaMaster asked the Board to allow her to submit an ongoing request. She suggested that the Board direct Chief Freitag add her to the email list. Ms. LaMaster stated that at one point Chief Freitag came very close to challenging her to litigate the matter. She submitted documents to the Board in support of her opinion.

Chief Freitag explained that in his response to Ms. LaMaster, he did notify her that we were waiting feedback from the Attorney General's office that Attorney Cornelius was working on, and we would get back to her when we had those opinions. He stated that he does not recall challenging her to litigation.

8. ADJOURNMENT

Motion to adjourn at 4:59 p.m.

Move: Cyndy Dicus Second: Rick Mayday Status: Passed

Yes: Cyndy Dicus, Julie Pettit, Rick Mayday

Clerk / Date

Signature indicating approval on next page.

Signature Page For: 2018.01.22_Chino_Minutes_Approved.pdf - Chino Valley Fire District Board of Directors - CV Regular Meeting - 2/26/2018



Julie Pettit , Board Member 02/26/2018