

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai / Chino Valley / Central Arizona Fire and Medical
Joint Budget Meeting
Thursday, May 24, 2018, 4:30 pm - 5:00 pm
Central Arizona Fire and Medical Authority, Administration
8603 E. Eastridge Drive, Prescott Valley, Arizona**

In Attendance

Cyndy Dicus; Darlene Packard; Dave Dobbs; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Rick Mayday; Scott A Freitag; Scott Bliss; Susanne Dixon; Todd League; Tom Steele; ViciLee Jacobs

Not In Attendance

Dave Tharp

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley and Central Yavapai Fire Districts and Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority** will hold a special meeting open to the public on **Thursday, May 24, 2018 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona**. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

A. Chino Valley Fire District Board of Directors

Chair Dicus called the Chino Valley Fire District (CVFD) Board meeting to order on May 24, 2018 at 4:30 p.m.

B. Central Yavapai Fire District Board of Directors

Chair Packard called the Central Yavapai Fire District (CYFD) Board meeting to order on May 24, 2018 at 4:30 p.m.

C. Central Arizona Fire and Medical Authority Board of Directors

Chair Pettit called the Central Arizona Fire and Medical Authority (CAFMA) Board meeting to order on May 24, 2018 at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Dicus led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss

or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Fire District Boards have decided to allow public comments as time permits. Therefore, those wishing to address the Boards regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

Chair Dicus open the meeting for public comment. There were no comments.

4. CONSENT AGENDA

A. Approve Special Joint Session Minutes - April 23, 2018

Motion to approve April 23, 2018 minutes.

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, ViciLee Jacobs, Darlene Packard, Tom Steele, Cyndy Dicus, Julie Pettit, Jeff Wasowicz, Matt Zurcher, Todd League, Rick Mayday

5. OLD BUSINESS

A. Motion, Discussion, and Action Regarding Approval of Chino Valley Fire District Tentative Fiscal Year 2018-2019 Budget

Chief Bliss informed the Board members that the only change since the last meeting is a slight decrease in the workers' compensation amount.

Chief Freitag reminded the Board that they are approving the tentative budget, and the budget cannot be increased after approval, but can be decreased.

Motion to approve Chino Valley Fire District Tentative Fiscal Year 2018-2019 Budget.

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

B. Motion, Discussion, and Action Regarding Approval of Central Yavapai Fire District Tentative Fiscal Year 2018-2019 Budget

Motion to approve Central Yavapai Fire District Tentative Fiscal Year 2018-2019 Budget.

Director Steele voiced concern regarding the disparity of the tax rate compared to the services and explained that Central Yavapai Fire has seven stations to Chino Valley's three. He believed there should be a 70/30 split in the budget. He asked Chief Bliss to explain the \$4 or \$5 mil in non-tax revenue.

Chief Bliss stated that those funds come from both Districts which includes contingency that hasn't been spent, a large amount is from capital, and the Fire District Assistance Tax (FDAT) that is assigned to both Districts.

Director Steele asked if the revenue from Fleet Maintenance, the warehouse purchasing, and the training center was assigned to CAFMA.

Chief Bliss confirmed.

Director Steel stated that the bond amount is not a separate item on the tax bill.

Director Jacobs asked for clarification of the 256% increase in unemployment.

Chief Bliss explained that we believe we were given an estimated unemployment rate when CAFMA was created; they have now increased the rate. The percentage of increase seems high; however, the overall amount is about \$20,000. Chief Bliss confirmed the amount is based on the carrier's charge, not that members are using it.

Director Jacobs asked for clarification on the building maintenance amount.

Chief Bliss explained that building maintenance account covers \$55,000 for roof replacement; \$30,000 for asphalt replacement; \$25,000 for unanticipated routine items such as stucco repair, garage doors, etc.

Director Jacobs questioned the 53% increase over the last three years for weight equipment.

Chief Bliss explained that the station treadmills are starting to wear out and are now on a regular replacement plan.

Director Jacobs asked if the administration costs included the Chief's salary.

Chief Bliss confirmed that it does.

Director Jacobs asked if it also includes the miscalculations from the previous few months.

Chief Freitag explained that has already been handled.

Director Jacobs stated that she understands that the Honor Guard is a 501(c)(3); she asked why the taxpayers are funding their uniforms.

Chief Freitag explained that the Honor Guard is mainly funded by donations, and they do fundraisers. They do represent the Agency; they came out twice this week and are part of the Agency. The largest part of their funding comes from donations; this is only a small part.

Director Jacobs explained that she is trying to find ways to cut the budget and keep the capital budget from running out. She voiced concern related to the costs of awards.

Chief Freitag explained that we are not using the capital fund to balance the budget.

Director Jacobs asked Chiefs Freitag, Bliss, and Tharp to go back to the table before the next meeting to reduce the budget further. She stated that she doesn't see anything wrong with Chief Freitag's or Chief Tharp's vehicles.

Chief Freitag explained that staff takes direction from the full Board and if the Board would like additional items reduced, direction must be given to staff. He explained that the capital replacement plan is reviewed annually; first-line vehicles are moved to reserve status and new vehicles are then purchased. Staff has reduced the budget \$20,000 to \$30,000 by transferring their vehicles to Fire Prevention and then replacing them with less expensive vehicles.

Chief Bliss explained that we do a similar rotations with engines so that engines are about 20 years old before they are surplus.

Director Jacobs voiced concern that the tax rate continues to rise; she asked Chief Bliss to explain.

Chief Freitag explained that we have saved the taxpayers about \$687,000, and the tax rate would be \$.08 to \$.10 higher if not for CAFMA.

Move: Jeff Wasowicz Second: Matt Zurcher Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher

No: ViciLee Jacobs, Tom Steele

- C. Motion, Discussion, and Action Regarding Approval of Central Arizona Fire and Medical Tentative Fiscal Year 2018-2019 Budget

Motion to approve Central Arizona Fire and Medical Tentative Fiscal Year 2018-2019 Budget.

Chair Pettit asked if there is a guarantee that a vehicle will be purchased when it is included in the budget.

Chief Freitag stated no.

Move: Matt Zurcher Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

6. ADJOURNMENT

Motion to adjourn CAFMA meeting.

Move: Darlene Packard Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

Motion to adjourn CVFD meeting.

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Todd League, Julie Pettit, Rick Mayday

Motion to adjourn CYFD meeting.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Meeting was adjourned at 4:57 p.m.

Central Arizona Fire and Medical Authority Board Clerk / Date

Chino Valley Fire District Board Clerk / Date

Central Yavapai Fire District Board Clerk / Date

Signature indicating approval on next page.

Signature Page For: 2018 05 24 Central Yavapai Chino CAFMA Minutes-Approved.pdf - Central Yavapai / Chino Valley / Central Arizona Fire and Medical - Joint Budget Meeting - 6/25/2018



Darlene Packard 06/26/2018



Dave Dobbs 06/26/2018



Jeff Wasowicz 06/26/2018