

AGENDA

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting**

**Monday, June 25, 2018, 6:00 pm - 7:00 pm
Chino Valley Town Hall, 202 N. State Route 89, Chino Valley**

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, June 25, 2018 at 6:00 p.m.** The meeting will be held at the **Chino Valley Town Hall, Council Chambers, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. CALL TO THE PUBLIC

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Executive Session Minutes - April 23, 2018
- B. Approve Regular Session Minutes - May 24, 2018

- C. Approve Executive Session Minutes - May 24, 2018
 - D. Approve General Fund Financial Statements
 - E. Approve Bond Debt Service Financial Statements
 - F. Transfer May Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$842,052.06
5. VOTE TO GO INTO EXECUTIVE SESSION
- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
 - B. Legal Advice Pursuant to §38-431.03(A)(3) Regarding Status of Matter Related to Allegations Against Darlene Packard
 - C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding On-going Actions of Directors Steele and Jacobs
 - D. Legal Advice Pursuant to §38-431.03(A)(1) and §38-431.03(A)(3) Regarding Proposed Amendment to Kendhammer & Partners, LLP Agreement to Allow Reimbursement for Legal Fees and Costs Related to Responses to Administrative and/or Legal Action Against Nicolas Cornelius and Arising from Actions of Board Members
6. OLD BUSINESS
- A. Motion, Discussion, and Action Related to Training Center Drainage Issues
7. NEW BUSINESS
- A. Motion, Discussion, and Action Regarding Approval of Fiscal Year 2019 Bond Tax Rate of \$0.2064
 - B. Motion, Discussion and Action Regarding Status of Matter Related to Allegations Against Darlene Packard
 - C. Motion, Discussion, and Action Regarding On-going Actions of Directors Steele and Jacobs
 - D. Motion, Discussion, and Action Regarding Approval of Amendment to Kendhammer & Partners, LLP Agreement to Allow Reimbursement for Legal Fees and Costs Related to Responses to Administrative and/or Legal Action against Nicolas Cornelius and Arising from Actions of Board Members
 - E. Motion, Discussion, and Action Regarding Approval of Election Services IGA with Yavapai County
8. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Thursday, May 24, 2018, 6:00 pm - 6:30 pm
Central Arizona Fire and Medical Authority, Administration
8603 E. Eastridge Drive, Prescott Valley**

**** Revised ****

In Attendance

Darlene Packard; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Scott Bliss; Susanne Dixon; Tom Steele; ViciLee Jacobs

Not In Attendance

Dave Tharp

NOTICE OF MEETING

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1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Packard called the Central Yavapai Fire District Board of Director's meeting to order on Thursday, May 24, 2018 at 6:52 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Packard led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

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Chair Packard opened the meeting for public comment.

Chris Kyknyo expressed concern that Central Yavapai's tax levy increased \$4 mil and Chino Valley's only increased \$300,000 between 2013 to 2017. He suggested that the Board consider merging the two Districts, and stated that if money is co-mingled the right way, it's all good.

4. CONSENT AGENDA

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- A. Approve Regular Session Minutes - April 23, 2018
- B. Approve Executive Session Minutes - April 23, 2018
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Transfer April Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$3,483,350.40

Attorney Cornelius advised the Board that Item B executive minutes need to be pulled from the consent agenda as there were corrections that needed to be made. He apologized for not providing the change prior to the meeting. He will make the changes and present for approval at the June meeting.

Director Steele asked that Item E. be pulled from the consent agenda also.

Motion to approve Items A, C, and D

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Motion to table Item B. Approve Executive Session Minutes - April 23, 2018 to allow attorney to review.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Item E. Transfer April Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$3,483,350.40.

Director Steele repeated his objection to funding CAFMA.

Director Jacobs stated that she will not approve the transfer of funds.

Motion to approve transfer of funds in the amount \$3,483,350.40.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher

No: ViciLee Jacobs, Tom Steele

Item 6. B. was taken out of order so that the representatives from Stifel Nicolas didn't have to wait longer.

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

Motion to adjourn into Executive Session at 7:08 p.m.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

6. OLD BUSINESS

Chair Packard reconvene into Public Session at 7:39 p.m.

A. Motion, Discussion, and Action Related to Training Center Drainage Issues

Chair Packard confirmed that Attorney Cornelius has his direction.

Director Wasowicz advised the Board that due to a potential conflict of interest, he will be recusing himself from both future votes and Executive Sessions related to the Training Center drainage issues.

B. Review, Discuss, and Action Regarding Bond Refunding Proposals and Terms as Presented by Stifel Nicolas, Inc. Including Consideration and Possible Adoption of Resolution 2018-04 Approving the Sale and Issuance of General Obligation Refunding Bonds of the District

Stifel Nicolas representative Randie Stein advised the Board that they serve as the placement agent, and she summarized the nine bids. The bids range from about 3% to 4%. Several bids have the option to pay the bonds off early; some banks penalize calling bids early; these are key features. Four entities would not bid. She reviewed the potential savings; the resolution requires at least a 4% savings. She explained that even though interest rates are edging up, rates are still relatively low.

Chief Bliss added that staff has reviewed the presentation, and they are suggesting Option 1 which has an estimated savings of \$189,650.

Motion to accept the Resolution 2018-04 as drafted with selection of Option 1 National Bank of Arizona.

It was confirmed that the agent fee is \$350.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

7. NEW BUSINESS

A. Discussion and Direction to Staff Regarding Request for Proposal (RFP) for Audit Services for Fiscal Years 2018-2020

Chief Bliss advised the Board that we solicit bids every three years. We are happy with our current auditor and hope they will submit a bid.

Board gave direction to move forward with the bid process.

B. Motion, Discussion, and Action Regarding Annexation and Resolution 2018-03, Arizona Eco Development LLC (Jasper Development), Parcels 103-04-008, 103-04-008A, 103-04-008B, 103-04-008C

Chief Bliss explained that this is an annexation for the current Jasper Development and the future land that will be developed over the year. They have already been annexed into the Town of Prescott Valley.

Director Wasowicz asked if future fire station locations have been discussed.

Chief Freitag stated there has not been an official meeting; he is working with Mr. Parker and is pressing the issue. He explained that the roadways and hydrants in

Phase 1 have been reviewed by the fire department. A station would be considered in a later phase.

Director Zurcher stated that Prescott Valley Planning and Zoning is reviewing Phase 1.

Motion to approve Resolution 2018-03, annexation Arizona Eco Development LLC (Jasper Development), Parcels 103-04-008, 103-04-008A, 103-04-008B, 103-04-008C

Move: Jeff Wasowicz Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

8. ADJOURNMENT

Motion to adjourn meeting at 7:46 p.m.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

Clerk / Date

The Central Yavapai Fire District Board of Directors have reviewed and approved the following financial documents to include Income Statements, Balance Sheets, and Bank Reconciliations with supporting documents, Revenue and Expenditure Graphs, and Cash Flow Projections in compliance with A.R.S. § 48-805, 807.

CYFD General Fund

CYFD Bond Debt Service

Fire Board Chairperson	Date
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Fire Board Clerk	Date
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CENTRAL YAVAPAI FIRE DISTRICT
CHECK RECONCILIATION MAY, 2018

Reconciliation:

Beginning Balance:	\$ 3,487,559.64
Deposits:	\$ 839,173.00
Transfer Out - Fire Authority:	\$ (3,483,350.40)
Transfer In - CAFMA:	\$ -
Disbursements:	\$ (4,016.00)
Fire District Deposit	\$ 2,889.06
Error made by County Treasurer	\$ -
Ending Balance:	\$ 842,255.30

Difference Between Balances: \$ -

Bank Statement Balance:

Balance Per Bank:	\$ 846,271.30
Outstanding Checks:	\$ (4,016.00)
Outstanding Deposits:	\$ -
Adjustments: Treasurer's Error 8/31	
Voided Checks:	\$ -

Ending Balance: \$ **842,255.30**

G/L Ending Balance: \$ **842,255.30**

\$ 842,255.30

Deposits Per Bank Statement:

Real Estate Taxes:	\$ 799,781.73
Personal Property Taxes:	\$ 13,898.27
Fire District Assistance Tax:	\$ 23,730.52
Interest Income:	\$ 1,762.48
Transfer to CAFMA:	\$ 3,483,350.40
NSF Check Returned:	\$ -
Adjustments (Warrants Issued):	\$ -
Error made by County Treasurer	\$ -

Ending Balance: \$ **4,322,523.40**

Bank Reconciliation Register:

Checks From Accounts Payable:	\$ 4,016.00
Checks From Payroll:	\$ -
Total Checks:	\$ 4,016.00

Deposits From Accounts Receivable:	\$ 2,889.06
Journal Entries From General Ledger:	\$ 4,322,523.40
NSF Checks Returned:	
Outstanding Deposit:	

Ending Balance: \$ **4,322,523.40**

Reconciliation Approved By:


Scott Freitag, Fire Chief

6/13/18

Reconciliation Reviewed By:


David Tharp, Assistant Chief of Administration

6/12/18

Reconciliation Prepared By:


Debbie Spingola, Finance Manager

6-6-18

Central Yavapai Fire District
General Fund Tax Collection Information

Total Levy Month	FY 06-07 \$9,436,030 Collected	FY 07-08 \$11,846,174 Collected	FY 08-09 \$13,463,373 Collected	FY 09-10 \$13,408,327 Collected	FY 10-11 \$13,409,077 Collected	FY 11-12 \$12,030,906 Collected	FY 12-13 \$11,565,704 Collected	FY 13-14 \$11,463,180 Collected	FY 14-15 \$12,355,859 Collected	FY 15-16 \$13,284,318 Collected	FY 16-17 \$14,116,233 Collected	FY 17-18 \$16,282,904 Collected
July	\$83,783	\$87,156	\$110,039	\$132,171	\$160,816	\$97,118	\$98,218	\$49,130	\$52,496	\$78,757	\$50,468	\$47,993
%	1.8561%	1.9390%	0.8173%	0.986%	1.199%	0.807%	0.849%	0.429%	0.425%	0.593%	0.358%	0.295%
% To Date	1.8561%	1.9390%	0.8173%	0.9857%	1.1993%	0.8072%	0.8492%	0.4286%	0.4249%	0.5929%	0.3575%	0.2947%
August	\$29,902	\$29,493	\$43,363	\$54,230	\$67,211	\$67,725	\$53,505	\$31,390	\$16,334	\$33,291	\$26,519	\$25,442
%	0.8204%	0.4024%	0.3221%	0.404%	0.501%	0.563%	0.463%	0.274%	0.132%	0.251%	0.188%	0.156%
% To Date	2.6765%	2.3414%	1.1394%	1.3902%	1.7005%	1.3702%	1.3118%	0.7024%	0.5571%	0.8435%	0.5454%	0.4510%
September	\$177,924	\$43,626	\$107,451	\$54,153	\$117,450	\$77,250	\$838,823	\$648,107	\$1,095,501	\$1,245,953	\$789,429	\$768,730
%	0.6101%	1.9306%	0.7981%	0.404%	0.876%	0.642%	7.253%	5.654%	8.866%	9.379%	5.592%	4.721%
% To Date	3.2866%	4.2720%	1.9375%	1.7941%	2.5764%	2.0123%	8.5645%	6.3562%	9.4233%	10.2226%	6.1377%	5.1721%
October	\$3,215,840	\$4,532,443	\$5,218,751	\$4,889,830	\$4,830,888	\$3,857,770	\$4,051,242	\$3,652,128	\$4,537,288	\$4,753,774	\$3,589,494	\$6,179,209
%	29.4660%	34.7343%	38.763%	36.469%	36.027%	32.065%	35.028%	31.860%	36.722%	35.785%	25.428%	37.949%
% To Date	32.7526%	39.0064%	40.7001%	38.2627%	38.6034%	34.0777%	43.5926%	38.2159%	46.1451%	46.0074%	31.5659%	43.1211%
November	\$1,569,999	\$1,445,614	\$1,464,437	\$1,810,813	\$1,771,286	\$2,173,940	\$1,136,001	\$1,662,046	\$776,001	\$1,053,509	\$3,154,358	\$1,286,322
%	23.1259%	17.1466%	10.877%	13.505%	13.210%	18.070%	9.822%	14.499%	6.280%	7.930%	22.346%	7.900%
% To Date	55.8785%	56.1530%	51.5773%	51.7678%	51.8130%	52.1474%	53.4147%	52.7149%	52.4255%	53.9379%	53.9115%	51.0210%
December	\$487,646	\$518,402	\$653,937	\$804,068	\$703,572	\$598,094	\$657,523	\$682,390	\$822,849	\$847,617	\$896,697	\$987,194
%	2.8328%	2.8396%	4.8572%	5.9968%	5.2470%	4.9713%	5.6851%	5.9529%	6.6596%	6.3806%	6.3522%	6.0628%
% To Date	58.7113%	58.9926%	56.4344%	57.7646%	57.0600%	57.1187%	59.0998%	58.6678%	59.0851%	60.3185%	60.2637%	57.0837%
January	\$233,164	\$418,982	\$429,557	\$418,693	\$440,523	\$471,527	\$316,971	\$345,369	\$323,603	\$302,609	\$368,574	\$609,745
%	2.5007%	2.0818%	3.1906%	3.1226%	3.2853%	3.9193%	2.7406%	3.0129%	2.6190%	2.2779%	2.6110%	3.7447%
% To Date	61.2120%	61.0744%	59.6250%	60.8872%	60.3453%	61.0380%	61.8405%	61.6806%	61.7041%	62.5964%	62.8747%	60.8284%
February	\$278,975	\$364,994	\$418,260	\$491,337	\$579,652	\$452,569	\$404,624	\$354,364	\$337,873	\$351,342	\$394,891	\$350,747
%	2.5771%	1.7459%	3.1067%	3.6644%	4.3228%	3.7617%	3.4985%	3.0913%	2.7345%	2.6448%	2.7974%	2.1541%
% To Date	63.7891%	62.8203%	62.7317%	64.5516%	64.6681%	64.7997%	65.3389%	64.7719%	64.4386%	65.2412%	65.6721%	62.9825%
March	\$361,669	\$535,404	\$589,848	\$622,420	\$585,713	\$469,035	\$388,803	\$444,942	\$486,368	\$526,700	\$606,436	\$629,128
%	2.2141%	2.0772%	4.3811%	4.6420%	4.3680%	3.8986%	3.3617%	3.8815%	3.9363%	3.9648%	4.2960%	3.8637%
% To Date	66.0032%	64.8975%	67.1128%	69.1937%	69.0361%	68.6983%	68.7006%	68.6534%	68.3749%	69.2061%	69.9681%	66.8462%
April	\$2,150,211	\$2,612,277	\$3,055,585	\$3,015,293	\$3,016,004	\$2,866,023	\$2,744,532	\$2,658,334	\$3,204,400	\$3,444,316	\$3,343,070	\$3,414,235
%	21.1757%	18.1462%	22.6955%	22.4882%	22.4923%	23.8222%	23.7299%	23.1902%	25.9343%	25.9277%	23.6824%	20.9682%
% To Date	87.1789%	83.0437%	89.8083%	91.6819%	91.5284%	92.5205%	92.4305%	91.8436%	94.3092%	95.1337%	93.6506%	87.8145%
May	\$577,825	\$793,414	\$879,374	\$916,959	\$947,777	\$798,148	\$740,157	\$716,914	\$380,081	\$416,552	\$678,353	\$813,680
%	11.3797%	14.9929%	6.5316%	6.8387%	7.0682%	6.6341%	6.3996%	6.2541%	3.0761%	3.1357%	4.8055%	4.9971%
% To Date	98.5586%	98.0365%	96.3399%	98.5206%	98.5966%	99.1546%	98.8301%	98.0977%	97.3853%	98.2694%	98.4561%	92.8116%
June	\$159,436	\$136,155	\$145,703	\$170,884	\$174,933	\$177,193	\$161,596	\$161,606	\$181,986	\$200,523	\$183,806	\$0
%	0.9877%	1.7911%	1.0822%	1.2745%	1.3046%	1.4728%	1.3972%	1.4098%	1.4729%	1.5095%	1.3021%	0.0000%
% To Date	99.5463%	99.8277%	97.4221%	99.7951%	99.9012%	100.6274%	100.2273%	99.5075%	98.8582%	99.7789%	99.7582%	92.8116%
TOTALS	\$8,083,928	\$9,766,550	\$13,116,306	\$13,380,852	\$13,395,823	\$12,106,390	\$11,591,996	\$11,406,720	\$12,214,780	\$13,254,943	\$14,082,095	\$15,112,425
Delinquency	0.4537%	0.1723%	2.5779%	0.2049%	0.0988%	-0.6274%	-0.2273%	0.4925%	1.1418%	0.2211%	0.2418%	7.1884%

**Central Yavapai Fire District
FDAT Collection Information**

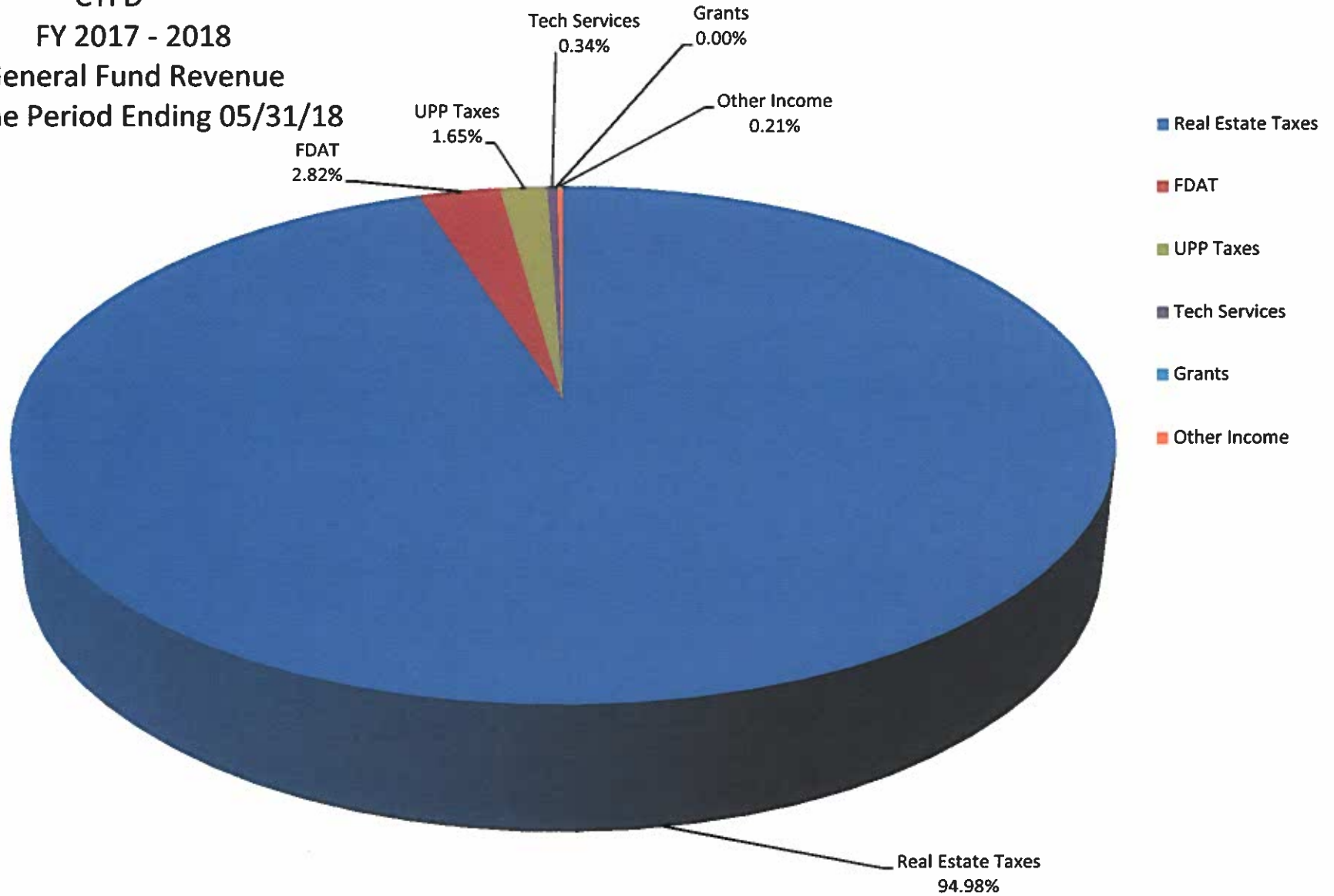
Total Levy Month	FY 06-07 \$300,000 Collected	FY 07-08 \$300,000 Collected	FY 08-09 \$300,000 Collected	FY 09-10 \$300,000 Collected	FY 10-11 \$300,000 Collected	FY 11-12 \$300,000 Collected	FY 12-13 \$338,000 Collected	FY 13-14 \$309,352 Collected	FY 14-15 \$313,900 Collected	FY 15-16 \$313,900 Collected	FY 16-17 \$313,900 Collected	FY 17-18 \$333,290 Collected
July	\$2,975	\$2,464	\$1,301	\$3,143	\$3,697	\$2,595	\$3,064	\$1,979	\$1,836	\$2,501	\$1,423	\$1,630
%	2.1203%	-0.8239%	0.4338%	1.048%	1.232%	0.865%	0.907%	0.640%	0.585%	0.797%	0.453%	0.489%
% To Date	2.1203%	-0.8239%	0.4338%	1.0476%	1.2324%	0.8651%	0.9066%	0.6398%	0.5848%	0.7966%	0.4533%	0.4890%
August	\$1,333	\$1,258	\$1,226	\$1,248	\$1,915	\$1,736	\$1,536	\$902	\$823	\$1,456	\$661	\$534
%	1.0461%	0.6483%	0.4085%	0.416%	0.638%	0.579%	0.455%	0.291%	0.262%	0.464%	0.211%	0.160%
% To Date	3.1664%	-0.1756%	0.8423%	1.4636%	1.8709%	1.4439%	1.3611%	0.9312%	0.8471%	1.2606%	0.6638%	0.6491%
September	\$2,051	\$868	\$1,745	\$1,257	\$2,388	\$1,448	\$19,621	\$15,016	\$25,478	\$26,332	\$8,777	\$12,654
%	0.5869%	0.9866%	0.582%	0.419%	0.796%	0.483%	5.805%	4.854%	8.117%	8.389%	2.796%	3.797%
% To Date	3.7533%	0.8109%	1.4240%	1.8825%	2.6670%	1.9266%	7.1662%	5.7853%	8.9637%	9.6492%	3.4600%	4.4456%
October	\$102,106	\$97,685	\$101,806	\$99,555	\$96,016	\$93,006	\$101,218	\$95,055	\$78,715	\$97,909	\$86,411	\$93,081
%	28.7499%	29.9224%	33.9354%	33.185%	32.005%	31.002%	29.946%	30.727%	25.076%	31.191%	27.528%	27.928%
% To Date	32.5032%	30.7333%	35.3594%	35.0674%	34.6725%	32.9286%	37.1125%	36.5125%	34.0402%	40.8405%	30.9882%	32.3735%
November	\$55,973	\$56,540	\$50,916	\$52,928	\$50,646	\$59,997	\$53,327	\$50,582	\$58,108	\$43,410	\$75,219	\$74,651
%	26.5042%	22.8299%	16.9722%	17.6426%	16.8819%	19.9989%	15.7772%	16.3508%	18.5116%	13.8292%	23.9628%	22.3983%
% To Date	59.0074%	53.5633%	52.3315%	52.7100%	51.5544%	52.9274%	52.8897%	52.8633%	52.5518%	54.6697%	54.9510%	54.7717%
December	\$14,523	\$14,149	\$14,552	\$17,550	\$19,555	\$15,865	\$18,751	\$17,866	\$19,303	\$20,201	\$24,923	\$21,663
%	2.6880%	3.1634%	4.8505%	5.8501%	6.5184%	5.2883%	5.5476%	5.7753%	6.1494%	6.4354%	7.9398%	6.4997%
% To Date	61.6954%	56.7267%	57.1821%	58.5602%	58.0728%	58.2157%	58.4373%	58.6386%	58.7012%	61.1051%	62.8908%	61.2715%
January	\$9,359	\$12,416	\$11,850	\$12,187	\$11,920	\$12,904	\$12,073	\$20,052	\$11,243	\$10,565	\$11,762	\$11,312
%	3.2227%	2.4080%	3.9501%	4.0624%	3.9733%	4.3013%	3.5719%	6.4819%	3.5817%	3.3658%	3.7471%	3.3939%
% To Date	64.9180%	59.1347%	61.1321%	62.6225%	62.0461%	62.5170%	62.0092%	65.1205%	62.2829%	64.4709%	66.6378%	64.6654%
February	\$9,793	\$10,562	\$9,794	\$11,387	\$10,332	\$10,894	\$11,450	\$8,863	\$7,979	\$7,946	\$8,291	\$8,056
%	2.8210%	1.9308%	3.265%	3.796%	3.444%	3.631%	3.388%	2.865%	2.542%	2.531%	2.641%	2.417%
% To Date	67.7390%	61.0655%	64.3968%	66.4183%	65.4902%	66.1482%	65.3968%	67.9857%	64.8248%	67.0023%	69.2790%	67.0825%
March	\$12,337	\$12,305	\$12,699	\$13,595	\$14,808	\$12,280	\$11,003	\$10,149	\$12,656	\$12,018	\$12,638	\$12,174
%	2.2914%	1.4983%	4.2329%	4.5315%	4.9361%	4.0932%	3.2554%	3.2808%	4.0319%	3.8284%	4.0261%	3.6528%
% To Date	70.0304%	62.5638%	68.6297%	70.9498%	70.4262%	70.2414%	68.6522%	71.2665%	68.8567%	70.8307%	73.3051%	70.7354%
April	\$45,679	\$33,339	\$39,613	\$55,561	\$57,997	\$43,738	\$56,579	\$58,042	\$65,056	\$35,416	\$62,586	\$63,209
%	17.9575%	14.3693%	13.2045%	18.5203%	19.3324%	14.5794%	16.7394%	18.7624%	20.7249%	11.2825%	19.9382%	18.9651%
% To Date	87.9878%	76.9331%	81.8342%	89.4701%	89.7587%	84.8208%	85.3916%	90.0289%	89.5816%	82.1132%	93.2433%	89.7005%
May	\$37,793	\$50,251	\$44,834	\$31,295	\$25,244	\$44,155	\$43,984	\$31,386	\$22,095	\$51,376	\$23,662	\$23,731
%	13.5009%	18.7327%	14.9446%	10.4317%	8.4146%	14.7184%	13.0130%	10.1458%	7.0389%	16.3671%	7.5381%	7.1201%
% To Date	101.4887%	95.6658%	96.7788%	99.9019%	98.1733%	99.5391%	98.4046%	100.1747%	96.6206%	98.4803%	100.7814%	96.8206%
June	\$4,194	\$3,396	\$3,537	\$3,134	\$4,100	\$4,540	\$5,694	\$4,028	\$4,150	\$6,266	\$4,682	\$0
%	0.9351%	1.7492%	1.1790%	1.0447%	1.3665%	1.5132%	1.6847%	1.3019%	1.3221%	1.9962%	1.4916%	0.0000%
% To Date	102.4238%	97.4149%	97.9578%	100.9465%	99.5398%	101.0524%	100.0894%	101.4767%	97.9427%	100.4765%	102.2729%	96.8206%
TOTALS	\$307,271	\$292,245	\$293,873	\$302,840	\$298,619	\$303,157	\$338,302	\$313,920	\$307,442	\$315,396	\$321,035	\$322,693
Delinquency	-2.4238%	2.5851%	2.0422%	-0.9465%	0.4602%	-1.0524%	-0.0894%	-1.4767%	2.0573%	-0.4765%	-2.2729%	3.1794%



2017 - 2018 Cash Flow by Month : May

[illegible]

CYFD
FY 2017 - 2018
General Fund Revenue
For the Period Ending 05/31/18

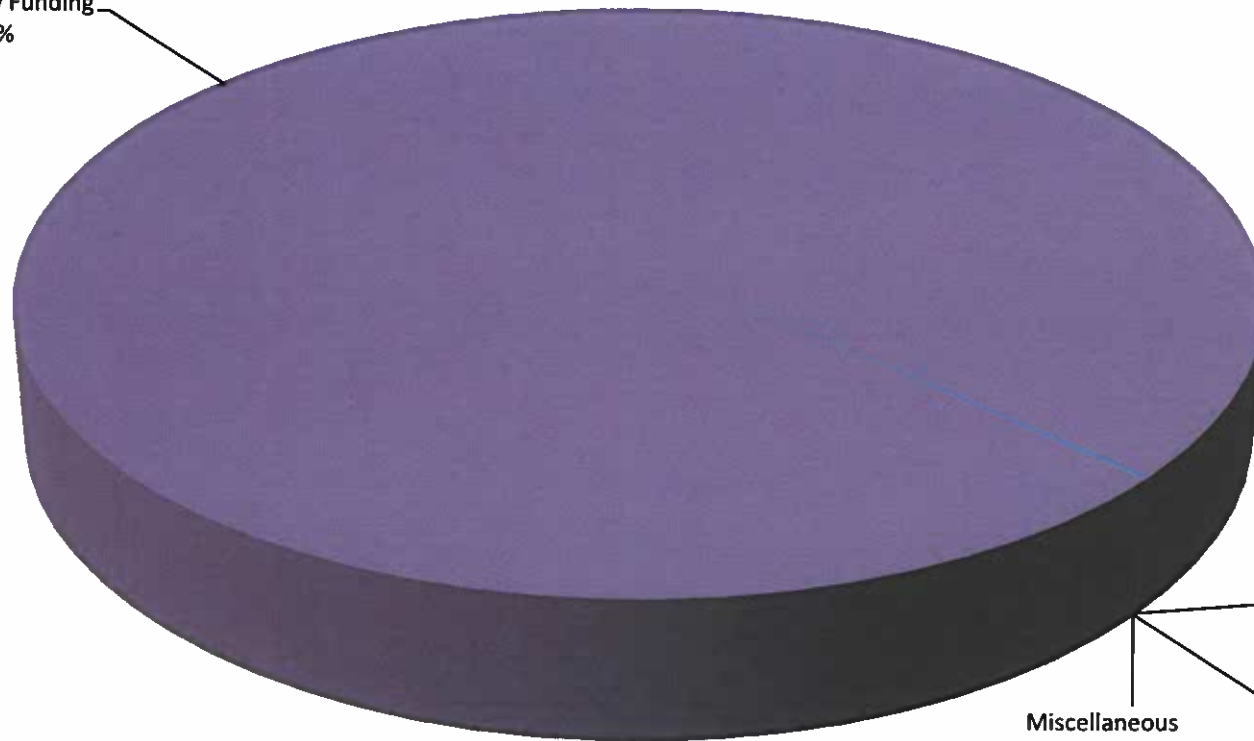


CENTRAL YAVAPAI FIRE DISTRICT**REVENUE**

	Current Month Revenue	YTD Budget	
Real Estate Taxes	\$ 799,782	\$ 16,282,904	94.98
FDAT	\$ 23,731	\$ 333,290	2.82
UPP Taxes	\$ 13,898	\$ -	1.65
Tech Services	\$ 2,889	\$ 38,000	0.34
Grants	\$ -	\$ -	0.00
Other Income	\$ 1,762	\$ -	0.21
	\$ 842,062	\$ 16,654,194	100.00

CYFD
FY 2017 - 2018
General Fund Expenditures
For the Period Ending 05/31/18

Fire Authority Funding
99.88%



Audit/Accounting,
Election, Legal, Fire
Board Expenses

Contingency

Miscellaneous

Fire Authority
Funding

Audit/Accounting, Election, Legal,
Fire Board Expenses
0.12%

Miscellaneous
0.00%

Contingency
0.00%

CENTRAL YAVAPAI FIRE DISTRICT**EXPENSES**

	Current Month Actual	YTD Budget	
Audit/Accounting, Election, Legal, Fire Board Expenses	\$ 4,016	\$ 8,000	0.12
Contingency	\$ -	\$ 20,000	0.00
Miscellaneous Fire Authority Funding	\$ 3,483,350	\$ 15,626,194	99.88
	\$ 3,487,366	\$ 15,654,194	100.00

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Yavapai County Treasurer
Monthly Statement

TR046DSR
C00623

* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 5/01/2018 to 5/31/2018 Page: 6

Transaction Summary By Source
Source Description

	Monthly	Yearly
91702 Transfer out	3,483,350.40-	14,778,854.05-
Ending Balances:	846,271.30	846,271.30

Real Estate Taxes	\$ 799,781.73
UPP Taxes	\$ 13,898.27
FDAT	\$ 23,730.52
Interest	\$ 1,762.48
Fire Dist Deposit	\$ 2,889.06
Total	<u>\$ 842,062.06</u>

Transfer to CAFMA \$3,483,350.40

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 5/01/2018 to 5/31/2018 Page: 5

	(---Period---)	(-----Y-T-D-----)			
Begin Balance:	3,487,559.64	248,738.06			
Income . . . :	842,062.06	15,507,091.19			
LOC Advance . . :	.00	.00			
Expense . . . :	3,483,350.40-	14,909,557.95-	LOC :	.00	Levy: 15,288,932.71
LOC Payments :	.00	.00	Out :	.00	Coll: 14,868,642.19
Cash Balance :	846,271.30	846,271.30	End :	846,271.30	Adj : 23,090.77-
					Out : 397,199.75

Transaction Summary By Source		Beginning Balance:	3,487,559.64	248,738.06
Source	Description		Monthly	Yearly
19931	1993 UPP Taxes		.00	2.58
19971	1997 UPP Taxes		.00	2.12
19981	1998 UPP Taxes		.00	2.58
19991	1999 UPP Taxes		.00	2.50
20001	2000 UPP Taxes		.00	2.73
20011	2001 UPP Taxes		.00	3.07
20021	2002 UPP Taxes		.00	3.48
20031	2003 UPP Taxes		.00	3.96
20041	2004 UPP Taxes		.00	4.32
20051	2005 UPP Taxes		.00	4.69
20061	2006 UPP Taxes		.00	22.31
20062	2006 RE Taxes		.00	15.86
20071	2007 UPP Taxes		.00	31.77
20072	2007 RE Taxes		.00	15.34
20081	2008 UPP Taxes		58.73	87.85
20082	2008 RE Taxes		.00	96.52
20091	2009 UPP Taxes		.00	145.03
20092	2009 RE Taxes		.00	96.57
20101	2010 UPP Taxes		3.36	70.42
20102	2010 RE Taxes		.00	488.78
20111	2011 UPP Taxes		.00	63.17
20112	2011 RE Taxes		.00	316.53
20121	2012 UPP Taxes		.00	108.79
20122	2012 RE Taxes		.00	12,087.93
20131	2013 UPP Taxes		8.44	232.15
20132	2013 RE Taxes		.00	21,964.37
20141	2014 UPP Taxes		4.39	8,437.14-
20142	2014 RE Taxes		.00	20,858.01
20151	2015 UPP Taxes		41.96	9,035.90-
20152	2015 RE Taxes		.00	11,956.16
20161	2016 UPP Taxes		194.44	17,500.61-
20162	2016 RE Taxes		.00	221,377.36
20171	2017 UPP Taxes		13,586.95	236,377.47
20172	2017 RE Taxes		799,781.73	14,632,264.72
37122	Fire District Deposit		2,889.06	39,715.62
37150	FDAT Distributions		23,730.52	327,518.70
38108	Interest on Investments ICM		.00	5,449.62
38109	Interest on Investments St Treas		1,762.48	10,671.76
91032	Warrants Redeemed		.00	130,703.90-
Page End Totals:			842,062.06	15,376,387.29

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Yavapai County Treasurer
Monthly Statement

TR046DSR
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* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 5/01/2018 to 5/31/2018 Page: 1

TRANSACTIONS				Begin Balance:	3,487,559.64
Date	Source	Description	Notes		Debits/Credits
5/01	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004778	3,185.61
5/01	20172	2017 RE Taxes	TAX DISTRIBUTION	0004778	486,426.40
5/01	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015221	1,915.71
5/02	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004779	113.51
5/02	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004779	2,847.34
5/02	20172	2017 RE Taxes	TAX DISTRIBUTION	0004779	59,812.40
5/02	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015224	13,486.25
5/03	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004780	11.28
5/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004779	65.39
5/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004780	2,661.82
5/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004779	8,478.31
5/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004780	61,786.33
5/03	37122	Fire District Deposit		0045917	2,889.06
5/03	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015227	1,548.14
5/04	20101	2010 UPP Taxes	TAX DISTRIBUTION	0004781	3.36
5/04	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004781	116.57
5/04	20172	2017 RE Taxes	TAX DISTRIBUTION	0004781	27,744.66
5/04	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015230	1,803.63
5/07	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004782	147.94
5/07	20172	2017 RE Taxes	TAX DISTRIBUTION	0004782	19,348.36
5/07	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015233	747.98
5/08	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004783	72.02
5/08	20172	2017 RE Taxes	TAX DISTRIBUTION	0004782	1,573.19
5/08	20172	2017 RE Taxes	TAX DISTRIBUTION	0004783	32,424.22
5/08	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015236	503.55
5/09	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004784	4,035.28
5/09	20172	2017 RE Taxes	TAX DISTRIBUTION	0004784	38,973.88
5/09	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015239	454.26
5/10	20172	2017 RE Taxes	TAX DISTRIBUTION	0004785	8,181.37
5/10	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015242	851.99
5/11	20172	2017 RE Taxes	TAX DISTRIBUTION	0004786	7,154.79
5/11	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015245	154.92
5/14	20172	2017 RE Taxes	TAX DISTRIBUTION	0004787	2,425.55
5/14	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015248	133.19
5/15	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004788	13.79
5/15	20172	2017 RE Taxes	TAX DISTRIBUTION	0004788	3,910.16
5/15	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015251	96.27
5/16	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004789	3.25
5/16	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004789	6.13
5/16	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004789	23.06

Debit Page Totals: .00 Credit Page Totals: 796,130.92 Page End Totals: 4,283,690.56

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 5/01/2018 to 5/31/2018 Page: 2

T R A N S A C T I O N S
Date Source Description

Notes

Debits/Credits

5/16	20172	2017 RE Taxes	TAX DISTRIBUTION	0004789	6,619.26
5/16	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015254	1,215.73
5/17	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004790	27.43
5/17	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004790	27.80
5/17	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004790	75.79
5/17	20172	2017 RE Taxes	TAX DISTRIBUTION	0004790	4,210.71
5/17	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015257	86.91
5/18	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004791	30.81
5/18	20172	2017 RE Taxes	TAX DISTRIBUTION	0004791	1,352.11
5/18	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015260	96.64
5/21	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004792	8.44
5/21	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004792	4.39
5/21	20172	2017 RE Taxes	TAX DISTRIBUTION	0004791	538.36
5/21	20172	2017 RE Taxes	TAX DISTRIBUTION	0004792	5,187.87
5/21	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015263	42.15
5/22	20081	2008 UPP Taxes	TAX DISTRIBUTION	0004793	58.73
5/22	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004793	.78
5/22	20172	2017 RE Taxes	TAX DISTRIBUTION	0004793	2,389.20
5/22	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015266	118.77
5/23	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004794	31.20
5/23	20172	2017 RE Taxes	TAX DISTRIBUTION	0004794	3,957.13
5/23	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015269	57.57
5/24	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004795	113.14
5/24	20172	2017 RE Taxes	TAX DISTRIBUTION	0004795	4,140.04
5/24	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015272	80.29
5/25	20172	2017 RE Taxes	TAX DISTRIBUTION	0004796	2,298.02
5/25	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015275	58.33
5/29	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004797	98.01
5/29	20172	2017 RE Taxes	TAX DISTRIBUTION	0004797	2,593.09
5/29	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015278	75.01
5/30	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004798	47.00
5/30	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004798	47.71
5/30	20172	2017 RE Taxes	TAX DISTRIBUTION	0004797	1,096.57
5/30	20172	2017 RE Taxes	TAX DISTRIBUTION	0004798	3,124.56
5/30	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI	1000015281	137.71
5/30	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000015283	1.47
5/30	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000015284	1,761.01
5/30	91702	Transfer out	CENTRAL AZ FIRE & MED AUTH EM	1007858	3,483,350.40-
5/31	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004799	20.69
5/31	20172	2017 RE Taxes	TAX DISTRIBUTION	0004799	4,035.19

Debit Page Totals: 3,483,350.40- Credit Page Totals: 841,996.54 Page End Totals: 846,205.78

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Yavapai County Treasurer
Monthly Statement

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* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 5/01/2018 to 5/31/2018 Page: 3

T R A N S A C T I O N S

Date	Source	Description	Notes	Debits/Credits
5/31	37150	FDAT Distributions	DISTRIBUTE FIRE DISTRICT ASSI 1000015286	65.52
Ending Debit Totals:		3,483,350.40-	Ending Credit Totals: 842,062.06	Ending Balance: 846,271.30

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Yavapai County Treasurer
Monthly Statement

TR046DSR
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* Account Number: 6-60040-0000 Central Yavapai Fire Dist GF Date Range: 5/01/2018 to 5/31/2018 Page: 4

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

CENTRAL YAVAPAI FIRE DISTRICT
Bank Reconciliation Summary
For the Bank Statement ending: 5/31/2018

BANK CONTROL ID: CYFD - GENERAL FUND		DESC: GENERAL FUND	ACCOUNT NO: 1100
Beginning Balance:	05/01/18		\$3,487,559.64
Deposits and Credits:			\$842,062.06
Checks and Charges:			(\$3,483,350.40)
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			<u>\$846,271.30</u>
Ending Balance Per Bank Statement:	05/31/18		\$846,271.30
* Outstanding Deposits and Credits:	05/31/18		\$0.00
* Outstanding Checks and Charges:	05/31/18		(\$4,016.00)
Ending Book Balance:	05/31/18		<u>\$842,255.30</u>

CENTRAL YAVAPAI FIRE DISTRICT
BR Checks and Charges Cleared
For the Bank Statement ending: 5/31/18

CYFD		General Fund			1100
Date	Document	Description	Module	Company	Amount
05/31/18	Cash w/County	Transfer to CAFMA	GL	CYFD	\$3,483,350.40
TOTAL CHECKS AND CHARGES CLEARED:					<u>\$3,483,350.40</u>

CENTRAL YAVAPAI FIRE DISTRICT
BR Checks and Charges Outstanding
For the Bank Statement ending: 5/31/18

CYFD		General Fund		General Fund		1100
Date	Document	Description	Module	Company	Amount	
05/21/18	70060147	Burch & Cracchiolo, P.A.	AP	CYFD	\$4,016.00	
TOTAL CHECKS AND CHARGES OUTSTANDING:					\$4,016.00	

CENTRAL YAVAPAI FIRE DISTRICT
BR Deposits and Credits Cleared
For the Bank Statement ending: 5/31/18

CYFD	General Fund	General Fund	1100		
Date	Document	Description	Module	Company	Amount
05/03/18	5076	Deposit	AR	CYFD	\$2,889.06
05/31/18	Cash w/County	Tax & Interesst Revenue	GL	CYFD	\$839,173.00
TOTAL DEPOSITS AND CREDITS CLEARED:					\$842,062.06

CENTRAL YAVAPAI FIRE DISTRICT
BR Deposits and Credits Outstanding
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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TOTAL DEPOSITS AND CREDITS OUTSTANDING:

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: CHECKS FROM ACCOUNTS PAYABLE						
BANK CONTROL ID: CYFD - GENERAL FUND						
70060147	05/21/18	Retrieved	No	Burch & Cracchiolo, P.A.		\$4,016.00
SUB TOTAL FOR BANK:						\$4,016.00
TOTAL FOR MODULE:						\$4,016.00
MODULE: DEPOSITS FROM ACCOUNTS RECEIVABLE						
BANK CONTROL ID: CYFD - GENERAL FUND						
5076	05/03/18	Marked	No	Deposit	06/06/18	\$2,889.06
SUB TOTAL FOR BANK:						\$2,889.06
TOTAL FOR MODULE:						\$2,889.06
MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER						
BANK CONTROL ID: CYFD - GENERAL FUND						
Cash w/County	05/31/18	Marked	No	Transfer to CAFMA	06/06/18	\$3,483,350.40
Cash w/County	05/31/18	Marked	No	Tax & Interest Revenue	06/06/18	\$839,173.00
SUB TOTAL FOR BANK:						\$4,322,523.40
TOTAL FOR MODULE:						\$4,322,523.40

CENTRAL YAVAPAI FIRE DISTRICT
BR Adjustments Report
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
------	----------	-------------	------------	------------	----------

DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

CENTRAL YAVAPAI FIRE DISTRICT
GL Account Ledger - Detail By Date Range (Current and History)
05/01/2018 through 05/31/2018

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
1100.0.0.000					CASH WITH YAVAPAI COUNTY				\$3,487,559.64
4674	CR	1488462	05/03/18		3321757731	AT&T MOBILITY, LLC -	2,889.06	-	3,490,448.70
4675	CD	1488464	05/21/18		70060147	Burch & Cracchiolo, P.A. - Cash Disbursement BURCH1	-	4,016.00	3,486,432.70
4676	A	1488467	05/31/18		Cash w/County	Transfer to CAFMA	-	3,483,350.40	3,082.30
4678	A	1488471	05/31/18		Cash w/County	Tax & Interesst Revenue	839,173.00	-	842,255.30
CASH WITH YAVAPAI COUNTY TOTAL:							\$842,062.06	\$3,487,366.40	\$842,255.30
TOTAL OF LEDGER:							\$842,062.06	\$3,487,366.40	\$842,255.30

CENTRAL YAVAPAI FIRE DISTRICT
GL Trial Balance Worksheet
For The Period of 5/1/2018 through 5/31/2018

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
1100.0.0.000	Cash with Yavapai County	\$3,098,920.54	\$842,062.06	\$3,487,366.40	\$453,616.20	
TOTALS:		<u>\$3,098,920.54</u>	<u>\$842,062.06</u>	<u>\$3,487,366.40</u>	<u>\$453,616.20</u>	

* Inactive accounts are marked and appear in grey.

6/6/18
3:56:15 PM

CENTRAL YAVAPAI FIRE DISTRICT
Balance Sheet
As of 5/31/2018
Account: (1100) Not Defined

Assets

Current Assets

Cash with Yavapai County
Total Current Assets

\$453,616.20

\$453,616.20

Total Assets

\$453,616.20

Total Liabilities and Net Assets

\$0.00

6/6/18
3:56:08 PM

CENTRAL YAVAPAI FIRE DISTRICT
Income Statement
(Original Budget to Actual Comparison)
For the period of 5/1/2018 Through 5/31/2018

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>									
Real Estate Tax	400000000	\$799,781.73	\$0.00	\$799,781.73	0.0 %	\$14,921,538.15	\$15,321,684.00	\$(400,145.85)	(2.6)%
Personal Property Tax	410000000	13,898.27	0.00	13,898.27	0.0	202,197.34	0.00	202,197.34	0.0
Fire District Assistance Tax	420000000	23,730.52	0.00	23,730.52	0.0	327,518.70	313,900.00	13,618.70	4.3
Cell Tower Lease Revenue	477500000	2,889.06	0.00	2,889.06	0.0	24,353.96	38,000.00	(13,646.04)	(35.9)
Interest Income-General Fund	490000000	1,762.48	0.00	1,762.48	0.0	16,121.38	0.00	16,121.38	0.0
Misc. Income	510000000	0.00	0.00	0.00	0.0	126.00	0.00	126.00	0.0
Communications Contracting Revenue	514041000	0.00	0.00	0.00	0.0	11,556.24	0.00	11,556.24	0.0
Net Revenues		\$842,062.06	\$0.00	\$842,062.06	0.0 %	\$15,503,411.77	\$15,673,584.00	\$(170,172.23)	(1.1)%
<u>Personnel Expenses</u>									
Fire Authority Funding	670010000	\$3,483,350.40	\$0.00	\$(3,483,350.40)	0.0 %	\$14,778,854.05	\$15,645,584.00	\$866,729.95	5.5 %
Total Personnel Expenses		\$3,483,350.40	\$0.00	\$(3,483,350.40)	0.0 %	\$14,778,854.05	\$15,645,584.00	\$866,729.95	5.5 %
<u>Service Expenses</u>									
Audit & Accounting	640010000	\$0.00	\$0.00	\$0.00	0.0 %	\$7,325.00	\$2,000.00	\$(5,325.00)	(266.3)%
Legal Services - Routine	641010000	0.00	0.00	0.00	0.0	21,804.52	5,000.00	(16,804.52)	(336.1)
Legal Services - Non-Routine	641010600	4,016.00	0.00	(4,016.00)	0.0	104,849.19	0.00	(104,849.19)	0.0
Fire Board Expenses	644110000	0.00	0.00	0.00	0.0	1,066.51	1,000.00	(66.51)	(6.7)
Misc/Admin	661010000	0.00	0.00	0.00	0.0	(325.32)	0.00	325.32	0.0
Total Service Expenses		\$4,016.00	\$0.00	\$(4,016.00)	0.0 %	\$134,719.90	\$8,000.00	\$(126,719.90)	(1584.0)%
Total Expenses		\$3,487,366.40		\$(3,487,366.40)		\$14,913,573.95	\$15,653,584.00	\$740,010.05	4.7 %
Income (Loss) from Operations		\$(2,645,304.34)	\$0.00	\$(2,645,304.34)	0.0 %	\$589,837.82	\$20,000.00	\$569,837.82	2849.2 %
<u>Contingency</u>									
Funded Contingency/Admin	780010000	\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$(20,000.00)	\$20,000.00	100.0 %
Total Contingency		\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$(20,000.00)	\$20,000.00	100.0 %
Net Income (Loss)		\$(2,645,304.34)	\$0.00	\$(2,645,304.34)	0.0 %	\$589,837.82	\$0.00	\$589,837.82	0.0 %

CENTRAL YAVAPAI FIRE DISTRICT
BOND DEBT SERVICE ACCOUNT 6-60240-0000
CHECK RECONCILIATION MAY, 2018

Reconciliation:

Beginning Balance (CYFD):	\$	1,454,012.00
Deposits:	\$	69,550.53
Bank Administration Fees:	\$	-
Interest Income:	\$	1,062.22
Bank Principal/Interest Payments	\$	-

Ending Balance: \$ **1,524,624.75**

Difference Between Balances: \$ -

Bank Statement Balance:

Balance Per Bank: \$ 1,524,624.75

Ending Balance: \$ **1,524,624.75**

Deposits Per Bank Statement:

Deposits:	\$	-
Real Estate Taxes:	\$	68,359.16
Personal Property Taxes:	\$	1,191.37

Ending Balance: \$ **69,550.53**

Reconciliation Approved By:


Scott Freitag, Fire Chief

6/13/18

Reconciliation Reviewed By:


David Tharp, Assistant Chief of Administration

6/12/18

Reconciliation Prepared By:


Debbie Spingola, Finance Manager

6.7.18

6/01/18
10:28:49

Yavapai County Treasurer
Monthly Statement

TR046DSR
C00623

* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 5/01/2018 to 5/31/2018 Page: 4

	(---Period---)	(-----Y-T-D-----)				
Begin Balance:	1,454,012.00	385,952.63				
Income . . . :	70,612.75	1,304,607.12				
LOC Advance .:	.00	.00				
Expense . . . :	.00	165,935.00-	LOC :	.00	Levy:	1,306,779.57
LOC Payments :	.00	.00	Out :	.00	Coll:	1,270,852.00
Cash Balance :	1,524,624.75	1,524,624.75	End :	1,524,624.75	Adj :	1,973.61-
					Out :	33,953.96

Transaction Summary By Source
Source Description

Source Description	Beginning Balance:	1,454,012.00 Monthly	385,952.63 Yearly
20051 2005 UPP Taxes		.00	.53
20061 2006 UPP Taxes		.00	2.38
20062 2006 RE Taxes		.00	1.69
20071 2007 UPP Taxes		.00	2.71
20072 2007 RE Taxes		.00	1.30
20081 2008 UPP Taxes		5.93	8.87
20082 2008 RE Taxes		.00	9.75
20091 2009 UPP Taxes		.00	14.21
20092 2009 RE Taxes		.00	9.46
20101 2010 UPP Taxes		.37	7.75
20102 2010 RE Taxes		.00	53.96
20111 2011 UPP Taxes		.00	7.56
20112 2011 RE Taxes		.00	37.83
20121 2012 UPP Taxes		.00	13.11
20122 2012 RE Taxes		.00	1,456.42
20131 2013 UPP Taxes		1.03	28.32
20132 2013 RE Taxes		.00	2,678.11
20141 2014 UPP Taxes		.46	886.68-
20142 2014 RE Taxes		.00	2,192.05
20151 2015 UPP Taxes		4.21	907.51-
20152 2015 RE Taxes		.00	1,200.84
20161 2016 UPP Taxes		18.06	1,626.50-
20162 2016 RE Taxes		.00	20,574.71
20171 2017 UPP Taxes		1,161.31	20,203.66
20172 2017 RE Taxes		68,359.16	1,250,648.34
38108 Interest on Investments ICM		.00	2,829.49
38109 Interest on Investments St Treas		1,062.22	6,044.76
92185 Paying Agent Fees		.00	300.00-
92190 Bond Interest Payment		.00	165,635.00-
Ending Balances:	1,524,624.75	1,524,624.75	

Real Estate Taxes \$ 68,359.16
UPP Taxes \$ 1,191.37
Interest \$ 1,062.22
Total \$ 70,612.75

6/01/18
10:28:49

Yavapai County Treasurer
Monthly Statement

TR046DSR
C00623

* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 5/01/2018 to 5/31/2018 Page: 1

T R A N S A C T I O N S
Date Source Description

Notes

Begin Balance: 1,454,012.00
Debits/Credits

5/01	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004778	272.25
5/01	20172	2017 RE Taxes	TAX DISTRIBUTION	0004778	41,575.94
5/02	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004779	10.55
5/02	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004779	243.37
5/02	20172	2017 RE Taxes	TAX DISTRIBUTION	0004779	5,112.28
5/03	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004780	1.13
5/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004779	5.59
5/03	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004780	227.51
5/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004779	724.66
5/03	20172	2017 RE Taxes	TAX DISTRIBUTION	0004780	5,281.04
5/04	20101	2010 UPP Taxes	TAX DISTRIBUTION	0004781	.37
5/04	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004781	9.96
5/04	20172	2017 RE Taxes	TAX DISTRIBUTION	0004781	2,371.46
5/07	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004782	12.65
5/07	20172	2017 RE Taxes	TAX DISTRIBUTION	0004782	1,653.78
5/08	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004783	6.16
5/08	20172	2017 RE Taxes	TAX DISTRIBUTION	0004782	134.47
5/08	20172	2017 RE Taxes	TAX DISTRIBUTION	0004783	2,771.40
5/09	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004784	344.91
5/09	20172	2017 RE Taxes	TAX DISTRIBUTION	0004784	3,331.20
5/10	20172	2017 RE Taxes	TAX DISTRIBUTION	0004785	699.25
5/11	20172	2017 RE Taxes	TAX DISTRIBUTION	0004786	611.54
5/14	20172	2017 RE Taxes	TAX DISTRIBUTION	0004787	207.31
5/15	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004788	1.18
5/15	20172	2017 RE Taxes	TAX DISTRIBUTION	0004788	334.20
5/16	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004789	.33
5/16	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004789	.57
5/16	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004789	1.97
5/16	20172	2017 RE Taxes	TAX DISTRIBUTION	0004789	565.75
5/17	20151	2015 UPP Taxes	TAX DISTRIBUTION	0004790	2.75
5/17	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004790	2.58
5/17	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004790	6.47
5/17	20172	2017 RE Taxes	TAX DISTRIBUTION	0004790	359.89
5/18	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004791	2.63
5/18	20172	2017 RE Taxes	TAX DISTRIBUTION	0004791	115.56
5/21	20131	2013 UPP Taxes	TAX DISTRIBUTION	0004792	1.03
5/21	20141	2014 UPP Taxes	TAX DISTRIBUTION	0004792	.46
5/21	20172	2017 RE Taxes	TAX DISTRIBUTION	0004791	46.02
5/21	20172	2017 RE Taxes	TAX DISTRIBUTION	0004792	443.43
5/22	20081	2008 UPP Taxes	TAX DISTRIBUTION	0004793	5.93

Debit Page Totals:

.00

Credit Page Totals:

67,499.53

Page End Totals:

1,521,511.53

6/01/18
10:28:49

Yavapai County Treasurer
Monthly Statement

TR046DSR
C00623

* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 5/01/2018 to 5/31/2018 Page: 2

T R A N S A C T I O N S

Date	Source	Description	Notes	Debits/Credits		
5/22	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004793 .07		
5/22	20172	2017 RE Taxes	TAX DISTRIBUTION	0004793 204.16		
5/23	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004794 2.67		
5/23	20172	2017 RE Taxes	TAX DISTRIBUTION	0004794 338.22		
5/24	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004795 9.68		
5/24	20172	2017 RE Taxes	TAX DISTRIBUTION	0004795 353.86		
5/25	20172	2017 RE Taxes	TAX DISTRIBUTION	0004796 196.41		
5/29	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004797 8.38		
5/29	20172	2017 RE Taxes	TAX DISTRIBUTION	0004797 221.63		
5/30	20161	2016 UPP Taxes	TAX DISTRIBUTION	0004798 4.36		
5/30	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004798 4.09		
5/30	20172	2017 RE Taxes	TAX DISTRIBUTION	0004797 93.72		
5/30	20172	2017 RE Taxes	TAX DISTRIBUTION	0004798 267.07		
5/30	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000015283 .88		
5/30	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000015284 1,061.34		
5/31	20171	2017 UPP Taxes	TAX DISTRIBUTION	0004799 1.77		
5/31	20172	2017 RE Taxes	TAX DISTRIBUTION	0004799 344.91		
Ending Debit Totals:		.00	Ending Credit Totals:	70,612.75	Ending Balance:	1,524,624.75

6/01/18
10:28:49

Yavapai County Treasurer
Monthly Statement

TR046DSR
C00623

* Account Number: 6-60240-0000 Central Yavapai Fire Dist BDS Date Range: 5/01/2018 to 5/31/2018 Page: 3

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

Central Yavapai Fire Bond Debt Service
Bank Reconciliation Summary
For the Bank Statement ending: 5/31/2018

BANK CONTROL ID: CYFDA - CASH/BOND BUILDING FUND		DESC: CASH/BOND BUILDING FUND	ACCOUNT NO: 1100
Beginning Balance:	05/01/18		\$1,454,012.00
Deposits and Credits:			\$70,612.75
Checks and Charges:			\$0.00
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			<u>\$1,524,624.75</u>
Ending Balance Per Bank Statement:	05/31/18		\$1,524,624.75
* Outstanding Deposits and Credits:	05/31/18		\$0.00
* Outstanding Checks and Charges:	05/31/18		\$0.00
Ending Book Balance:	05/31/18		<u>\$1,524,624.75</u>

Central Yavapai Fire Bond Debt Service
Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
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SUB TOTAL FOR BANK:
TOTAL FOR MODULE:

Central Yavapai Fire Bond Debt Service
BR Checks and Charges Cleared
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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TOTAL CHECKS AND CHARGES CLEARED:

Central Yavapai Fire Bond Debt Service
BR Checks and Charges Outstanding
For the Bank Statement ending:

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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TOTAL CHECKS AND CHARGES OUTSTANDING:

Central Yavapai Fire Bond Debt Service
BR Deposits and Credits Cleared
For the Bank Statement ending: 5/31/18

CYFDA		Cash/Bond Building Fund	Cash/Bond Building Fund	1100	
Date	Document	Description	Module	Company	Amount
05/31/18	Cash w/County	Tax & Intestest Revenue	GL	CYFBDS	\$70,612.75
TOTAL DEPOSITS AND CREDITS CLEARED:					\$70,612.75

Central Yavapai Fire Bond Debt Service
BR Deposits and Credits Outstanding
For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount
------	----------	-------------	--------	---------	--------

TOTAL DEPOSITS AND CREDITS OUTSTANDING:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
------	----------	-------------	------------	------------	----------

DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

6/7/18
7:23:55 AM

Central Yavapai Fire Bond Debt Service
Balance Sheet
As of 5/31/2018

Assets

Current Assets

Cash / Bond Debt Service	\$1,524,624.75	
Property Tax Receivable	35,584.23	
Deferred Revenue - Prop Tax	(23,435.00)	
Total Current Assets		\$1,536,773.98

Total Assets

\$1,536,773.98

Net Assets

Retained Earnings	\$398,101.86	
Current Year Net Assets	1,138,672.12	
Total Net Assets		1,536,773.98
Total Liabilities and Net Assets		\$1,536,773.98

Central Yavapai Fire Bond Debt Service
GL Trial Balance Worksheet
For The Period of 5/1/2018 through 5/31/2018

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
1100.00	Cash / Bond Debt Service	\$1,454,012.00	\$70,612.75	\$0.00	\$1,524,624.75	
TOTALS:		<u>\$1,454,012.00</u>	<u>\$70,612.75</u>	<u>\$0.00</u>	<u>\$1,524,624.75</u>	

6/7/18
7:23:57 AM

Central Yavapai Fire Bond Debt Service
GL Account Ledger - Detail By Period
5/1/2018 through 5/31/2018

Page: 1

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
1100.00						CASH / BOND DEBT SERVICE			\$1,454,012.00
156	R	548	05/31/18		Cash w/County	Tax & Intestest Revenue	70,612.75	-	1,524,624.75
						CASH / BOND DEBT SERVICE TOTALS:	\$70,612.75	\$0.00	\$1,524,624.75
						TOTAL OF LEDGER:	\$70,612.75	\$0.00	\$1,524,624.75

6/7/18
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Central Yavapai Fire Bond Debt Service
Income Statement
(Original Budget to Actual Comparison)
For the period of 5/1/2018 Through 5/31/2018

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>General & Administrative Expenses</u>									
Bond Debt Service Interest Expense	610000	\$0.00	\$0.00	\$0.00	0.0 %	\$165,635.00	\$0.00	\$(165,635.00)	0.0 %
Professional Services	640500	0.00	0.00	0.00	0.0	300.00	0.00	(300.00)	0.0
Total General & Administrative Expenses		\$0.00	\$0.00	\$0.00	0.0 %	\$165,935.00	\$0.00	\$(165,935.00)	0.0 %
Total Expenses						\$165,935.00		\$(165,935.00)	
Income (Loss) from Operations		\$0.00	\$0.00	\$0.00	0.0 %	\$(165,935.00)	\$0.00	\$(165,935.00)	0.0 %
<u>Other Income (Expense)</u>									
Bond Debt Service Tax Revenue	420000	\$69,550.53	\$0.00	\$69,550.53	0.0 %	\$1,295,732.87	\$0.00	\$1,295,732.87	0.0 %
Bond Debt Service Interest Revenue	430000	1,062.22	0.00	1,062.22	0.0	8,874.25	0.00	8,874.25	0.0
Total Other Income (Expense)		\$70,612.75	\$0.00	\$70,612.75	0.0 %	\$1,304,607.12	\$0.00	\$1,304,607.12	0.0 %
Net Income (Loss)		\$70,612.75	\$0.00	\$70,612.75	0.0 %	\$1,138,672.12	\$0.00	\$1,138,672.12	0.0 %

TO: Fire Board
FROM: Chief Freitag
DATE: June 7, 2018

SUBJECT: MOTION, DISCUSSION, AND ACTION REGARDING APPROVAL OF
FISCAL YEAR 2019 BOND TAX RATE OF \$0.2064

For the Fiscal Year 2018-2019, the Central Yavapai Fire District would like to levy \$1,314,026 in bond tax revenues. The revenues would be applied to the Bond Debt Servicing for the 2008(B) bond repayment obligation of \$473,450 and the 2013 bond repayment obligation of \$920,576 for a total of \$1,394,026. However, this bond debt obligation would be reduced by \$80,000 due to retained Bond Debt Service Funds that are currently held in this account. The resulting levy requirement is \$1,314,026 for a tax rate of \$0.2064 (reduction of \$0.0277 from prior year).

Suggested Motion: Approve Fiscal Year 2019 bond tax rate of \$0.2064

If you have any questions, please call Assistant Chief of Administration Tharp or myself at 772-7711.

INTERGOVERNMENTAL AGREEMENT FOR ELECTION SERVICES

THIS INTERGOVERNMENTAL AGREEMENT FOR ELECTION SERVICES (this “Agreement”) is entered into by and between the YAVAPAI COUNTY BOARD OF SUPERVISORS and the YAVAPAI COUNTY RECORDER (collectively the “COUNTY”) and _____, (the “JURISDICTION”).

The COUNTY and the JURISDICTION may each be referred to individually as a “Party” or “party” and collectively as the “Parties or “parties.”

WHEREAS, pursuant to A.R.S. §§11-952, 15-302(A)(7) and (A)(8), 16-205(C), 16-225, or 16-408(D), the governing body of any election district authorized to conduct an election may enter into an agreement with a County Board of Supervisors and County Recorder for election services with the contracted cost of such election to be a charge against the election district; and

WHEREAS, the COUNTY is willing to provide election services to election districts wishing to conduct vote-by-mail elections, but, with the exception of state primary and general elections, will not provide election services to districts wishing to conduct vote center elections unless a vote center election is expressly required by state or federal statute; and

WHEREAS, the JURISDICTION wishes to enter into an agreement with the COUNTY for the provision of elections services subject to the terms and conditions set forth herein,

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- 1. Provision of Election Services.** The COUNTY hereby agrees to provide election services to the JURISDICTION for all consolidated election dates set forth by A.R.S. §16-204 during the effective term of this Agreement. This Agreement shall apply to all categories of elections including, but not limited to, primary, general, and special elections. Services to be provided by the COUNTY, and those that remain the responsibility of the JURISDICTION, are set forth in the Elections Task Schedule attached to this Agreement as Exhibit 1.
- 2. Limitation on Eligible Elections.** It is understood and agreed that the services to be provided pursuant to this Agreement shall be provided exclusively for vote-by-mail elections with the exception of state primary and general elections and elections expressly required by state or federal statute to be conducted at vote centers. It shall be the responsibility of the JURISDICTION to establish the legal basis for a requirement that an election is required by state or federal statute to be conducted at vote centers. The COUNTY may, in its sole discretion, decline to provide services for any election that it concludes is not required to be conducted at vote centers. The COUNTY will not provide services for exclusively vote-by-mail elections during the state primary and general elections, or any special election called by the legislature, which requires vote centers.
- 3. Cancellation of certain elections.** As provided in A.R.S. §16-410, if the number of candidates is less than or equal to the number to be elected, the Yavapai County Board of Supervisors may cancel the election for the position and appoint the person(s) who filed the nominating petition/paper to fill the position(s). The COUNTY shall place all such races on a Yavapai County Board of Supervisors agenda for approval of cancellation unless written notice is received by the County Officer in Charge of Elections on or before 90 days before the election.

4. Compensation.

- a. **Fees.** The JURISDICTION shall compensate the COUNTY for election services provided pursuant to this Agreement in accordance with the fees set forth in the most current fiscal year Election/Voter Registration section of the Yavapai County Special Districts Fee Schedule (the “fee schedule”) posted online at www.yavapai.us/sd/. The fee schedule is for base services only. Any additional services required by the JURISDICTION will result in additional charges. Additional services include, but are not limited to, the following: court preparation, court appearances, supplemental mailings, recounts, or any service which will cause the COUNTY to incur increased costs or expenses. In the event that additional services are requested, the JURISDICTION should refer to unit and hourly pricing information as set forth on the fee schedule. The COUNTY reserves the right to adjust election service fees annually or otherwise at any time during the effective term of this Agreement notice of which will be posted on the COUNTY’s website. Revised fee schedules will supersede prior fee schedules and be incorporated into this Agreement at the time of revision.
- b. **Late Fees.** Payment in full for all costs associated with the provision of services pursuant to this Agreement shall be made no later than 30 days following the date of the election. In the event that the required payment is not made by the due date deadline specified herein, the COUNTY shall impose a late charge of 2% of the unpaid balance for each 30-day period or portion thereof following the specified deadline for which any portion of the required payment, including unpaid late charges, remains unpaid.
- c. **Termination.** Failure to make payments as required by this Section shall be deemed a material breach of this Agreement and shall be grounds for termination of this Agreement pursuant to Section 8 of this Agreement.

5. Discounts. The COUNTY has established a discounted fee rate for JURISDICTIONS that provide assistance, meeting sites free of charge or rent, or other services for COUNTY-administered elections.

☐ The JURISDICTION has elected to decline to receive discounted rates.

☐ The JURISDICTION has elected to receive these discounted rates subject to the terms and conditions set forth herein and will provide the service indicated below.

- a. **Services the JURISDICTION Will Provide.** The JURISDICTION and the COUNTY agree that the following two checked services will be provided by the JURISDICTION as consideration for the COUNTY’s provision of election services at the discounted rates as set forth in the Special Districts Fee Schedule posted online at www.yavapai.us/sd/.

JURISDICTION

will provide
(check 2)

Services

- ☐ The JURISDICTION agrees to serve as a ballot drop-off site for any election that the COUNTY requests. In order to provide this service, it must be mutually agreed that the JURISDICTION currently has or could potentially have an outside ballot drop box on its property as supplied by the COUNTY. By checking this box, the JURISDICTION agrees to all duties as outlined in Exhibit 2.
- ☐ The JURISDICTION agrees to provide one vote center or training site at no charge for any statewide or countywide election cycle. Vote centers and training sites are subject to review by the COUNTY.
- ☐ The JURISDICTION agrees to provide a second vote center or training site at no charge for any statewide or countywide election cycle. Vote centers and training sites are subject to review by the COUNTY.
- ☐ The JURISDICTION agrees to provide three poll workers for the Primary Election and three poll workers for the General election. A poll worker must be a registered voter in Yavapai County and be able to perform any of the following duties: voter check-in, ballot distribution, voter assistance, equipment setup, and/or poll worker supervision. Such workers will be trusted employees of the JURISDICTION who are eligible to serve as poll workers. Poll workers will receive from the COUNTY the normal compensation for the position worked.
- ☐ The JURISDICTION agrees to provide one Election Day Technician (EDT) for the Primary Election and one EDT for the General Election. An EDT must be a registered voter in Yavapai County and be able to provide information technology support to poll workers. Such workers will be trusted employees of the JURISDICTION who are eligible to serve as EDTs. EDTs will receive from the COUNTY the normal compensation for the position worked.

- b. Advance Notice.** The COUNTY hereby agrees to provide the JURISDICTION with at least 30 days notice of any election where the services agreed to above are required.
- c. Discounted Fee Rates; Adjustment of Fees.** The COUNTY hereby agrees to provide election services to the JURISDICTION at the discounted fee rate for all consolidated election dates during the effective term of this Agreement. This Agreement shall apply to all categories of elections including, but not limited to primaries, generals, and special elections. The COUNTY reserves the right to adjust election service fees and discounts annually or otherwise at any time during the effective term of this Agreement notice of which will be posted on the COUNTY's website. Revised schedules will supersede prior schedules and be incorporated into the Election Services Agreement in effect at the time of revision. Failure by the JURISDICTION to provide the agreed-upon services selected under this Agreement shall result in the discounted fee rate being null and void.

6. **Conduct of Elections.** While the COUNTY will use its best efforts to provide election services pursuant to this Agreement in a capable and competent manner, it shall ultimately be the responsibility of the JURISDICTION to confirm that all legal requirements have been met and that all other activities related to a given election are carried out as required. Upon request, the COUNTY will provide to the JURISDICTION, in advance, all forms, schedules, documents, and other information pertaining to each election conducted pursuant to this Agreement for the JURISDICTION's review and approval. The JURISDICTION may provide to the COUNTY all informational materials or other election-related documents generated by the JURISDICTION for review by the COUNTY prior to the distribution of such materials or documents.
7. **Term of Agreement.** The initial term of this Agreement shall expire on December 31, 2019. Thereafter, this Agreement shall be automatically renewed for successive one-year terms and shall continue in full force and effect until terminated as provided herein.
8. **Termination**
 - a. **Unilateral Termination.** This Agreement may be terminated by either Party upon 30 days written notice to the other Party of intent to terminate and specifying the termination date, provided, however, that this Agreement may not be unilaterally terminated by either party within 90 days of the date of an election for which the COUNTY would otherwise be providing services pursuant to this Agreement. Any termination of this Agreement shall not relieve the JURISDICTION of its responsibility for costs incurred prior to the effective date of the termination.
 - b. **Termination by Mutual Agreement.** This Agreement may be terminated at any time by mutual agreement of the Parties.
 - c. **Termination for Breach.** In the event of a breach of any term or condition of this agreement, the Party claiming breach shall provide written notice to the other Party specifying the factual basis for the claim that a breach has occurred. If the breach is not remedied within fifteen (15) days after notice is mailed to the Breaching Party at the address provided herein, the Non-breaching Party may terminate this Agreement without further notice.
9. **Conflict of Interest.** This Agreement is subject to the cancellation provisions of A.R.S. §38-511, the pertinent provisions of which are incorporated into this Agreement by reference.
10. **Non-appropriation of Funds.** The parties recognize and acknowledge that the COUNTY and the JURISDICTION are governmental entities and this Agreement's validity is based upon the availability of public funding. In the event public funds are not appropriated for the performance of either or both parties' obligations under this Agreement, then the COUNTY or the JURISDICTION, as appropriate, shall notify the other party in writing of any such non-allocation of funds at the earliest possible date, and this Agreement shall automatically expire without penalty to either party. If the COUNTY's or the JURISDICTION's allocation of funds are reduced, then the scope of this Agreement may be reduced, if appropriate, or this Agreement may be cancelled without further duty or obligation.

11. Non-Discrimination. The Parties shall comply with the Office of the Arizona Governor Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin, or disability.

12. E-Verify; Government Procurement. The Parties hereby warrant that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees and with the requirements of A.R.S. §§ 23-214 and 41-4401 (together the “state and federal immigration laws”). A breach of the foregoing warranty shall be deemed a material breach of this Agreement and the party who breaches may be subject to penalties up to and including termination of this Agreement.

The Parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws at all times during the term of this Agreement.

The Parties retain the legal right to inspect the papers of any contractor or subcontractor in order to verify such party’s compliance with the state and federal immigration laws.

13. Workers’ Compensation. For purposes of workers’ compensation, an employee of a party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another party pursuant to this specific intergovernmental agreement, is deemed to be an employee of both the party who is his primary employer and the party under whose jurisdiction or control or within whose jurisdictional boundaries he is then working, as provided in A.R.S. §23-1022(D). The primary employer party of such employee shall be solely liable for payment of workers’ compensation benefits for the purposes of this section. Each party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the public notice required.

14. Indemnification. To the fullest extent permitted by law, each Party (as “Indemnitor”) agrees to indemnify, defend, and hold harmless the other Party, its departments, officers, officials, agents, and employees (collectively “Indemnitee”) without limitation from and against any and all claims, damages, losses, liabilities, fees, fines, costs, or expenses (including, but not limited to, attorney fees, court costs, and cost of appellate proceedings) relating to, arising from, resulting from or alleged to have arisen from or resulted from this Agreement. Indemnitor’s duty to defend, indemnify, and hold harmless Indemnitee shall arise in connection with any and all claims, damages, losses, liabilities, fees, fines, or expenses, that are attributable to bodily injury, personal injury, sickness, disease, death, or damage to, or destruction of tangible or intangible property including the loss of use therefrom caused in whole or in part by any act, error, mistake or omission of Indemnitor, its departments, officers, officials, employees, agents, vendors, subcontractors or anyone for whose acts Indemnitor may be liable. Indemnitor agrees to waive all rights of subrogation against Indemnitee. The obligations under this Paragraph shall survive the termination of this Agreement.

- 15. Property Disposition Clause.** The parties do not anticipate the joint acquisition of property attributable to the exercise of each party's duties and obligations pursuant to this Agreement. Any property acquired during the term of this Agreement shall be returned to the purchasing party no more than thirty (30) calendar days from the effective date of termination of this Agreement.
- 16. Insurance.** The parties shall maintain appropriate insurance. Certificates of Insurance shall be provided to a party upon request.
- 17. Governing Law.** This Agreement shall in all respects be interpreted and construed in accordance with and governed by the laws of the State of Arizona. Any changes in governing laws, rules, and regulations that do not materially affect this Agreement will apply during the term of this Agreement and will not require an amendment.
- 18. Material Change in Law or Regulation.** In the event of adoption of legislation, regulations, or instructions or the initiation of an enforcement action by a governmental agency, any of which materially affects the legality of this Agreement or the relationship among the parties hereto, either party may propose amendments to this Agreement to bring this Agreement into conformity with such laws. If the parties are unable to reach agreement on the renegotiation of this Agreement within thirty (30) days of the initiation of negotiations, then either party may terminate this Agreement upon written notice to the other party.
- 19. Compliance with Law.** The parties shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities in performing this Agreement, including environmental laws.
- 20. Alternative Dispute Resolution.** Pursuant to A.R.S. § 12-1518, disputes under this Agreement may be resolved through the use of arbitration.
- 21. Waiver of Jury Trial.** The parties hereby waive their respective rights to trial by jury in any action or proceeding arising out of this Agreement.
- 22. Notices/Contact Information.** Communications regarding services provided pursuant to this Agreement shall be directed to the following:

COUNTY:

Lynn Constabile

Yavapai County Elections Director

1015 Fair Street, Room 228

Prescott, AZ 86305

Phone: (928) 771-3250

E-mail: web.elections@yavapai.us**JURISDICTION:**

Contact: _____

Title: _____

Mailing Address: _____

Phone: _____

E-mail: _____

All notices under this Agreement must be in writing and sent to the appropriate person. Notices will be deemed properly given if sent by personal delivery or certified U.S. mail, postage prepaid, return receipt requested. The COUNTY and the JURISDICTION shall each have right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other Party. Notice is effective on the date of actual receipt or three days after the date of mailing, whichever is earlier.

- 23. Implied Contract Terms.** Each provision of law and any terms required by law to be in this Agreement are a part of this Agreement as if fully stated herein.
- 24. Relationship of Parties.** Nothing contained in this Agreement shall be deemed or construed as creating a joint venture, partnership, agency, employment or fiduciary relationship between the parties. The Parties' employees shall not be considered employees of the other Party, and neither Party's personnel will, by virtue of this Agreement, be entitled or eligible, by reason of this Agreement, to participate in any benefits or privileges given or extended by the other Party to its employees.
- 25. Third Parties.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against the COUNTY or the JURISDICTION. This Agreement is not intended to benefit any third party.
- 26. Assignment.** No party to this Agreement may assign any of its rights or responsibilities under this Agreement, either voluntarily or involuntarily, whether by merger, consolidation, dissolution, operation of law, or any other manner, except with the prior written consent of the other parties. No party may delegate any performance under this Agreement, except with the prior written consent of the other parties. Any purported assignment of rights or delegation of performance in violation of this paragraph is void.
- 27. Severability/Unenforceable Provisions.** In the event that any of the provisions of this Agreement are held to be unenforceable or invalid, the validity and enforceability of the remaining provisions shall not be affected and effect shall be given to the intent manifested by the provisions held enforceable and valid. If any of the provisions of this Agreement are inapplicable to a person or circumstance, the same provisions shall remain applicable to all other persons and circumstances.
- 28. Parol Evidence.** This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this Agreement.
- 29. Waiver.** A party's failure or neglect to enforce any term, covenant, condition, right, or duty in this Agreement does not constitute a waiver of any term, covenant condition, right, or duty, nor is it deemed to be a waiver of that party's rights or remedies under this Agreement. A waiver or extension is only effective if it is in writing and signed by the party granting it. No single or partial exercise of any right or remedy will preclude any other or further exercise of any right or remedy. One or more waivers by a party of any term, covenant, condition, right, or duty in this Agreement shall not be construed as a waiver of a subsequent default or breach of the same covenant, term, condition, right, or duty.

- 30. Headings and Construction of Agreement.** In construing this Agreement, all headings and titles are for the convenience of the parties and for organizational purposes only and shall not be considered in interpreting the meaning of any provision in this Agreement or considered a part of this Agreement. Whenever required by the context, each number shall include the plural, each gender shall include all genders, and unless the context otherwise requires, the word "person" shall include corporation, firm or association. This Agreement shall not be construed as if prepared by one of the parties, but rather according to its fair meaning as a whole, as if both parties had prepared it.
- 31. Execution in Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute one and the same instrument. The signature page of any counterpart may be detached therefrom without impairing the legal effect of the signature(s) thereon, provided such signature page is attached to any other counterpart identical thereto. Each of the Parties may sign any number of copies of this Agreement. Each signed copy shall be deemed to be an original, but all of them together shall represent one and the same agreement.
- 32. Entire Agreement.** This Agreement contains the entire, integrated agreement of the parties and there are no oral agreements, understandings, or representations relied upon by the parties. This Agreement supersedes all prior negotiations, representations, or agreements, whether written or oral. Any modifications or amendments to this Agreement must be in writing and signed by all parties.
- 33. Legal Agreement.** This Agreement is an important, binding legal document, and each Party warrants it has had an opportunity to consult with an attorney about the terms set forth herein. By signing this Agreement, each person signing this Agreement represents and warrants that he or she is duly authorized and has the legal capacity to execute this Agreement and understands the meaning of all terms contained herein and agrees to their application and enforceability.
- 34. Binding Effect.** This Agreement shall not be legally binding upon either party until signed by the Yavapai County Recorder, the Yavapai County Board of Supervisors, and the JURISDICTION.

APPROVALS

COUNTY:

Leslie Hoffman, Yavapai County Recorder

Date

Rowle P. Simmons, Chairman
Yavapai County Board of Supervisors

Date

ATTEST:

Kim Kapin, Clerk of the Board
Yavapai County Board of Supervisors

In accordance with A.R.S. § 11-952, this Agreement has been reviewed by the undersigned who has determined that it is in the appropriate form and is within the power and authority granted to the COUNTY.

Deputy Yavapai County Attorney

Date

JURISDICTION:

Signature

Date

Printed Name and Title

In accordance with A.R.S. § 11-952, this Agreement has been reviewed by the undersigned who has determined that it is in the appropriate form and is within the power and authority granted to the JURISDICTION.

Signature

Date

Printed Name and Title

Exhibit 1

INTERGOVERNMENTAL AGREEMENT FOR ELECTION SERVICES
ELECTIONS TASK SCHEDULE

Responsibilities for the conduct of elections pursuant to the Yavapai County Election Services Agreement are allocated as follows:

TASK	TO BE PERFORMED BY:	
	County	Jurisdiction*
If applicable, obtain pre-clearance of election changes from Department of Justice (Copy of submission to be forwarded to the COUNTY)		X
As required, publish/send Call of Election and/or Notice of Election		X
As required, publish Legal Advertising, Notices, Publicity Pamphlets, etc.		X
Approve final ballot proof (Required JURISDICTION signoff)		X
Attend and certify official Logic and Accuracy (L&A) Test		X
If applicable, submit agenda item to County Board of Supervisors for election cancellation	X	
Order ballots (Invoices will be sent directly to jurisdiction for all elections except biennial Primary and General Elections)	X	
If applicable, obtain vote centers, and hire and train poll workers	X	
Publish Logic & Accuracy Test notice	X	
Perform Logic & Accuracy Test	X	
Mail Vote-by-Mail Ballots and Early Ballots	X	
Process ballots which includes testing, tabulation, and audit	X	
Perform signature verification on ballot affidavits and provisional ballots	X	
Administer Hand Count Audit, post-election L&A testing and all other audits	X	

** For a countywide election, the JURISDICTION is only responsible for its portion.*

PERFORMANCE OF TASKS AS OUTLINED ABOVE MAY HAVE SIGNIFICANT IMPACTS ON THE CONDUCT OF AN ELECTION AND MAY HAVE SIGNIFICANT LEGAL CONSEQUENCES AS WELL. PARTICIPATING JURISDICTIONS ARE ADVISED TO:

1. CAREFULLY REVIEW THE ALLOCATION OF TASKS AND TO DIRECT ANY QUESTIONS TO THE COUNTY CONTACT.
2. MAINTAIN CLOSE CONTACT WITH THE YAVAPAI COUNTY ELECTIONS DEPARTMENT PRIOR TO, DURING, AND AFTER ELECTIONS.
3. REFER ANY QUESTIONS REGARDING ELECTION-RELATED LEGAL ISSUES TO THE JURISDICTION'S LEGAL COUNSEL.

Exhibit 2

**INTERGOVERNMENTAL AGREEMENT FOR ELECTION SERVICES
BALLOT DROP BOXES**

JURISDICTIONS who are provided with COUNTY ballot drop boxes hereby agree to the following additional responsibilities:

1. The COUNTY will issue ballot drop box keys to the JURISDICTION. Ballot drop box keys only open the portion of the ballot drop box to allow voters to place ballots in the ballot drop box and do not allow the JURISDICTION access to or the ability to review or retrieve ballots. Ballot drop box keys remain COUNTY property and must not be duplicated. The JURISDICTION agrees to keep ballot drop box keys in a secure location and allow only authorized staff or COUNTY-designated employees access to the ballot drop box keys.
2. The JURISDICTION shall “open” all COUNTY ballot drop boxes on the first day of early voting as instructed by the COUNTY, depending on the specific election.
3. The JURISDICTION shall maintain all COUNTY ballot drop boxes and periodically check them throughout the early voting period and on election night at 7 p.m.
4. The JURISDICTION shall promptly notify the COUNTY if a ballot drop box is at risk of becoming full and a ballot pickup needs to be scheduled.
5. The JURISDICTION shall “close” and secure all COUNTY ballot drop boxes from accepting any more ballots promptly at 7:00 p.m. on election night.
6. The JURISDICTION may be instructed to call the COUNTY on election night, depending on the specific election.
7. The JURISDICTION shall promptly report to the COUNTY any misuse, damage, and/or graffiti to the COUNTY ballot drop box.
8. The JURISDICTION shall provide written, advance notice to the COUNTY of any additional uses of the COUNTY ballot drop boxes.