

## AGENDA

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting**

**Monday, July 23, 2018, 4:30 pm - 6:00 pm**

**Central Arizona Fire and Medical Authority, 8603 E. Eastridge Drive, Prescott Valley, Arizona**

### NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, July 23, 2018 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

A. Prescott Valley Town Council Report

B. Fiscal Year 17-18 Annual Goals and Objectives

C. IT Audit

D. Board Members' Reports

i. Prescott Regional Communications (PRCC)

ii. Public Records Requests

iii. Legal Fees

iv. Labor/Management

E. Letters from the Public

F. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto

4. CALL TO THE PUBLIC

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical

Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - June 25, 2018
  - B. Approve Executive Session Minutes - June 25, 2018
  - C. Approve Central Yavapai, Chino Valley, and Central Arizona Fire and Medical Joint Budget Meeting Minutes - June 25, 2018
  - D. Approve General Fund Financial Statements
  - E. Approve Fire Protection Agreements: Dawyduik, Smith, Van Cleve
6. VOTE TO GO INTO EXECUTIVE SESSION
- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Fire Board Policy Amendments
  - B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Direction to Staff to Reimburse the Fire Chief for Legal Fees Pursuant to the Indemnification Clause in His Contract
  - C. Legal Advice Pursuant to §38-431.03(A)(1) and §38-431-03(A)(3) Regarding Addendum to Agreement between Kendhammer & Partners, LLP and CAFMA for Indemnity Costs
7. OLD BUSINESS
- A. Motion, Discussion, and Action Regarding Proposed Amendment to Agreement between Kendhammer & Partners, LLP and CAFMA for Indemnity Costs
8. NEW BUSINESS
- A. Motion, Discussion, and Action Regarding Fire Board Policy Amendments
  - B. Discussion and Action Regarding Reimbursement to Fire Chief for Legal Fees Pursuant to the Indemnification Clause in His Contract
  - C. Motion, Discussion, and Action Regarding Approval of Amended Policy 121 Policy Committee
  - D. Motion, Discussion, and Action Regarding Removing Policies  
Policy 210 Reserve Firefighter Preliminary Testing-Probationary Requirements;  
Policy 406 Leave Request Forms
  - E. Motion, Discussion, and Action Regarding Moving Policies to Standard Operating Guidelines (SOG)  
Policy 227 Fire Mechanic Promotional/Probationary;  
Policy 228 Fleet Services Manager Promotional/Probationary;  
Policy 231 Office Assistant Preliminary Requirements;  
Policy 232 Records Management Specialist and Finance Assistant;  
Policy 233 Finance, Human Resource, and Information Technology Specialist  
Preliminary/Testing/Probation Requirements;  
Policy 234 Lead Administrative Specialist Preliminary/Testing/Probationary Requirements;  
Policy 235 Facilities Maintenance Coordinator Preliminary/Testing/Probationary Requirements
  - F. Motion, Discussion, and Action Regarding Fiscal Year 18-19 Annual Goals and Objectives
  - G. Motion, Discussion, and Action Regarding Purchase of New LIFEPAK 15 Monitor for \$34,911.24 in Accordance with Capital Replacement Schedule
  - H. Motion, Discussion, and Action Regarding Approval to Surplus Vehicles
  - I. Motion, Discussion, and Action Regarding Review and Selection of Audit Services for Fiscal Years 2018-2020
9. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

## 2017-2018 District Goals & Objectives

### GOAL 1: Continue to provide long term organizational and financial stability.

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Develop a new long term forecasting process based on Net Assessed Valuation limitations</b>						
	Run various data points based on the assessment process from the county	Senior Staff			Feb-18	
	Use data points to develop the new system	Senior Staff			Feb-18	Due to a change in the numbers for Fiscal 17-18, we need to collect additional data to develop sound projections
<b>Objective 2: Review and update current capital plan</b>						
	Develop a recommendation for the Board as to how to fund the plan long term	Senior Staff			Dec-18	While a plan was developed we were unable to implement due to financial constraints for fiscal 17-18
<b>Objective 3: Submit a SAFER Act Grant to replace the three positions lost in B6 Prior to CAFMA</b>						
	Determine if the budget will support the three positions 2 years from grant acceptance	Chief Bliss/Chief Tharp/Chief Freitag			Apr-18	This was postponed from fiscal 17 due to financial concerns going into fiscal 18. However, we feel we will be able to move forward as we develop the budget for fiscal 19
	Application to be completed and submitted by April 2018	Chief Bliss/Chief Tharp/Chief Freitag			Apr-18	
<b>Objective 4: Prepare for Accreditation</b>						
	Begin Developing Standard of Cover	Polacek/Feddema			Jun-18	We may not be ready for accreditation until 19-20 as we may not have all the data we need under CAFMA. However the intention is to prepare, and determine additional needs and time frame.
	Evaluate each division SOG's and Policies	Division Heads			Jun-18	
	Determine data needs and set time frame to apply for accreditation	Senior Staff			Apr-18	
<b>Objective 5: Develop new Board member training policy to be included in the board policy manual</b>						
	Identify what training is recommended in addition to state mandated training	Board/Senior Staff			Jan-18	
	Develop a program with training time frames	Board/Senior Staff			Jun-18	
<b>Objective 6: Update/Review Finance Division SOG's</b>						
	Part of standard review and accreditation	Debbie Spingola/Finance Staff			Jun-18	
<b>Objective 7: Implement Document Locator</b>						
	Configure and implement document locator repository for electronic records management of: AP/Vendor Files, Board Packets, Resolutions, IGA's and Contracts	Susanne Dixon			Jun-18	

Objective 1	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Develop a new long term forecasting process based on Net Assessed Valuation limitations.	Chief Bliss		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	30.00%	0.00%	10.00%	40.00%
Waiting to see new NAV numbers for next fiscal year 12/18/2017 This years NAV numbers were received and used for the budgeting process. Based on the new numbers I have adjusted the long term forcast for NAV. A further comparison to recent NAV changes with corresponding Market Value changes will further improve our understanding of future NAV increases. 6/30/18																	

Objective 2	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Review and update current capital plan	Senior Staff and Fleet Manager		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	80.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	100.00%
Initial review and update completed. May need additional adjustment depending on the rest of the budget process. 12/18/2017																	

Objective 3	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Submit a SAFER Act Grant to replace the three positions lost in B6	Bliss, Tharp, Freitag		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	100.00%
The application for the SAFER Grant has been submitted. Goal Complete.																	

Objective 4	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Prepare for Accreditation 18-19	Senior Staff		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	0.00%	0.00%	20.00%
We are not expecting to be ready for accreditation, only to begin preparation.																	

Objective 5	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Develop new board member training	Board and Freitag/Tharp		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	75.00%	0.00%	0.00%	0.00%	75.00%
We are working on the Board Policies which include a new policy for board member training.																	

Objective 6	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Update and review finance division SOG's	Debbie Spingola		1-Jul-17	30-Jun-18	0.00%	0.00%	10.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10.00%

Objective 7	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
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Implement Document Locator	Dixon		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	10.00%	0.00%	0.00%	15.00%	0.00%	45.00%	30.00%	100.00%
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DL live and functional for FY18-19 A/P to be scanned and archived; approval from State for imaging obtained.

## 2017-2018 District Goals & Objectives

**GOAL 2: Protect and educate our internal and external customers through prevention, enforcement, and public education programs.**

Initiated	Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Implement Fire Prevention Module in New RMS Program</b>							
	All data from current programs will need to be converted to the new system	Software Company/Prevention Staff				Jun-18	This project will consume a majority of the year.
	Implement and go live with new mobile inspection program	Software Company/Prevention Staff				Jun-18	
	Train staff and personnel in utilization of new system	Chase/Smith/Software Company				Jul-18	
<b>Objective 2: Review Accreditation Criteria to Ensure we are Ready for the Process</b>							
	Prep for future accreditation	Chase and Smith				Jun-18	
<b>Objective 3: Review 2018 International Fire Code</b>							
	Review and prepare CAFMA amendments to prepare of adoption in July 2018	Chase/Smith				Jun-18	

Objective 1	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Implement Fire Prevention Module in New RMS Program	Chase/Smith/ Software Company		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	10.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10.00%

Base installation is complete. Prevention module will be installed in next several months. 12/18/2017 As of 4/2/2018 the next module to be installed will be training. Installation of the prevention module may not begin until after July 2018. AS of July 12 it has not been installed yet.

As of this date it has not been installed yet.

Objective 2	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Review Accreditation Criteria to Ensure we are Ready for the Process	Chase/Smith		1-Jul-17	30-Jun-18	25.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%	0.00%	75.00%

Criteria is being reviewed. Most of the material is or has been created. We are waiting to receive the newest accreditation module to review criteria.

Objective 3	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Review and develop amendments 2018 fire code	Chase/Smith		1-Jul-17	30-Jun-18	15.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	15.00%

We ar preparing for the code adoption by setting scheduled meetings with the prevention staff. We have attempted these meetings over the past couple of months but the workload has prevented them from taking place. Updated 7/12/18.

## 2017-2018 District Goals & Objectives

**GOAL 3: Ensure long term organizational stability by providing education, training and mentoring programs for all employees.**

Initiated	Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Develop and Host an Engineer's Academy at CARTA Prior to Testing</b>							
	Coordinate with the VFIS Committee to finalize the schedule of events	Feddema/Parra				Aug-17	
	Open registration and advertise the course	Feddema/Parra				Aug-17	
<b>Objective 2: Host three key succession plan courses necessary for Company Officers Prior to the Captains Test</b>							
	Identify Captains test dates	Feddema/Parra				Aug-17	
	Review succession plan to identify the courses needed	Feddema/Parra				Aug-17	
	Establish a schedule for necessary courses	Feddema/Parra				Aug-17	
	Secure instructors and open registration	Feddema/Parra				Sep-17	
<b>Objective 3: Incorporate the new RMS system into the operations and documentation of training division activities</b>							
	Obtain training on the new system	Feddema/Parra				TBD	Based on software implementation schedule. This could be an 18-24 month process rather than a 12 month process
	Review previous documentation procedures and make changes as needed	Feddema/Parra				TBD	
	Data conversion and input into new system	Feddema/Parra				TBD	
	Educate and train personnel on changes or any new procedures developed	Feddema/Parra				TBD	
<b>Objective 4: Enhance employee orientation program by adding an education section related to retirement</b>							
		Human Resources				Dec-16	We have realized through the formation of CAFMA that a number of employees do not understand all of the retirement plan options available to them, nor do they understand the importance of planning early. It is important that we begin to educate the employees upon hire.
<b>Objective 5: Provide Office Suite Training to Personnel</b>							
	Develop, schedule and provide Outlook training	Admin Staff				Jun-18	
	Develop, schedule and provide Word, Excel and PPT classes	Admin Staff				Jun-18	
<b>Objective 6: Develop a senior management academy</b>							
	Develop Lesson plan	Senior Staff/Feddema				Dec-17	
	Develop Course Content	Senior Staff/Feddema				Feb-18	
	Develop a schedule	Senior Staff/Feddema				Apr-18	
	Implement a pilot of the program	Senior Staff/Feddema/Parra				Jun-18	
<b>Objective 7: Train three new HazMat Techs</b>							
	Send three members through HazMat Tech training to maintain our minimum numbers	Chief Polacek/Feddema				Jun-18	
<b>Objective 8: Extend information to employee partners and dependents related to employee work activities, risks associated with the work environment and EAP</b>							
	Develop one day partners academy	Human Resources				17-Dec	2-3 mini fire ops - risks and hazards associated with operations - employee benefit overviews - overview of medical benefits
<b>Objective 9: Implement the job-shadow program for leadership development</b>							



## 2017-2018 District Goals & Objectives

**GOAL 3: Ensure long term organizational stability by providing education, training and mentoring programs for all employees.**

Initiated	Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
	1 day program to include 2 hour blocks in HR, Finance, Prevention, Fleet and Tech services	Feddema/Rose/Polacek				Mar-18	
	<b>Objective 10: Train personnel on new CAD system</b>						
	Tri Tech Software Implementation through PRCC	Polacek/Feddema/PRCC				1-Feb	
	<b>Objective 11: Cross Train Finance Personnel</b>						
	Wildland Billing Training/Cross Training	Debbie Spingola/Finance Staff				Jun-18	
	<b>Objective 12: Cross Train Admin Staff</b>						
	Cross train at least one additional staff member in the essential functions to support prevention and fleet maintenance	Susanne Dixson				Jun-18	



Objective 7	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Train 3 new hazmat techs	Polacek/ Feddemma		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	30.00%	20.00%	0.00%	50.00%	0.00%	0.00%	0.00%	0.00%	100.00%

The HAZMAT course is currently scheduled for January 9th through February 10th. The CAFMA personnel who will be attending have been selected and the registration for the course is currently open on ERMA. We hosted a meeting with the coordinator of the program to discuss the details of the scheduling in preparation for the course. (Updated 1/29/2018) the Class was completed in February and three HM techs graduated.

Objective 8	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Extend information to employee partners and dependents related to employee work activities, risks associated with the work environment and EAP	Human Resources		1-Jul-17	30-Dec-18	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%	0.00%	100.00%

Academy schedule for April 21 at CARTA. Working on agenda and speakers, goal is to have this complete by end of January. Notice to all employees/partners/family members by early March.

Objective 9	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Implement the job-shadow program for leadership development	Feddemma/ Rose/Polacek		1-Jul-17	30-Mar-18	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%	0.00%	0.00%	50.00%	100.00%

As out lined in the Operation succession plan, Operations personnel work with supervisors to job shadow positions in Operations. C-shif B-6 has rotated personnel through Finance, HR, Prevention to understand their job duties and how it relates to Operations. The plan is to have all Captians rotate through all support and Admin positions to learn what the other divisions have to offer. An SOG will be submitted at the September meeting explaining the training program for operations personnel.

Objective 10	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Train personnel on new CAD	Polacek/ Feddemma/ PRCC		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	50.00%	50.00%	100.00%	0.00%	0.00%	0.00%	100%

Training on the new system has been scheduled for February 1,6,&7. Training program is edveloped and ready to be implemented. Personnel are trained on New Tri Tech CAD system. Goal Complete.

Objective 11	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Cross train finance personnel	Spingola		1-Jul-17	30-Jun-18	0.00%	0.00%	10.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10.00%	10.00%	55.00%	0.00%	85.00%

Objective 12	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Cross train admin prevention and fleet	Dixon		1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	40.00%	0.00%	0.00%	10.00%	0.00%	0.00%	0.00%	50.00%

Continue to FY 18-19 due to staffing issues/limitations

## 2017-2018 District Goals & Objectives

### GOAL 4: Provide for the proper design, development and maintenance of organizational IT and communications infrastructure.

Initiated	Actions	Assigned To	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Complete Installation of Station Alerting in All Stations</b>						
	Install quiet alerting boxes	Tech Services			Oct-18	
<b>Objective 2: Install infrastructure in new administrative building</b>						
	Complete installation of microwave system	Tech Services			Sep-17	
	Complete installation of IT network	Tech Services/MERIT			Sep-17	
<b>Objective 3: Implement new RMS system</b>						
	Complete purchase of system and necessary hardware	Tech Services/Ops Chief			Jul-18	
	Work with vendor on installation	Tech Services/Ops Chief			Jul-18	
	Set up system communications with new CAD	Tech Services/Ops Chief			Jul-18	
<b>Objective 4: Research and recommend video conferencing system</b>						
	Work with MERIT on video conferencing solution	Tech Services/Senior Staff/Training			Jun-18	
	Determine budget impact and make recommendation				Jun-18	
<b>Objective 5: Complete installation of new VHF system and test status on 3 channels</b>						
	Develop a workable plan to complete the system while addressing the day to day needs of the agency and manage other projects.	Tech Services/Chief Bliss			Aug-17	

Objective 1	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Complete Installation of Station Alerting in All Stations			1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	80.00%	0.00%	0.00%	0.00%	0.00%	0.00%	20.00%	100.00%

All stations except Station 61 are installed. The equipment for Station 61 is being assembled for installation. 12/18/2017

Work has

resumed after personnel change. Expectation for instalation in next 2-3 weeks. 4-26-28

All station systems are complete. 6-30-18

Objective 2	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Install infrastructure in new admin building			1-Jul-16	30-Jun-17	0.00%	0.00%	0.00%	90.00%	0.00%	8.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.00%	100.00%

Infrastructure has been installed in the new Administrative building. There are a small number of outstanding pieces to finish. This does not include video conferencing which is discussed below.

12/18/2017

Objective 3	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Implement new RMS system			1-Jul-17	30-Jun-18	0.00%	0.00%	20.00%	0.00%	0.00%	10.00%	0.00%	50.00%	15.00%	0.00%	0.00%	5.00%	100.00%

The servers for the Alpine RMS were installed in September and the basic software installation is complete. The NIFRS module appears to be on track to go live with the CAD. Other modules will follow in the next several months. 12/18/2017

Complete except for

ongoing tweeks and maintainance. 2-26-18

Hardware

side of the system is complete. Software implementation will be ongoing for several more months. 6-30-18

Objective 4	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Research and recommend new video conferencing system			1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	75.00%	0.00%	0.00%	0.00%	25.00%	0.00%	0.00%	100.00%

This objective has moved from the research phase to installation due to the discovery of a capable system that did not have a high implementation cost. The initial Research and Recommend Objective is 100% complete. Percentages are reflective of installation.

The Zoom

teleconference system has been installed for use at all stations. The administrative conference room has been equipped with microphones and a camera. The system was used at the December personnel meetings with general success. Equipment has arrived to equip the large classroom at Admin. If the system functions satisfactorily in that room, plans will be made for the Station 61 classroom and CARTA. 12/17/2018

Objective 5	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Develop a workable plan to complete the system while addressing the day to day needs of the agency and manage other projects.			1-Jul-17	30-Jun-18	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Not completed due to turnover in the division

Objective 6	Assigned to	Duration	Start	End	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
Complete installation of new VHF system and test status on 3 channels			1-Jul-16	30-Jun-17	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
9-12-16 Work has resumed on this project. No projected date of completion yet.																	
Work continues but has slowed due to competing projects (MDT's, server attacks, etc...) and weather.																	
4-26-28 In the wake of the recent personnel change, we are revisiting needs for this project in order to build a new schedule.																	
Legge has begun looking at this project again and will be working on development of a plan that includes replacing microwave equipment that is approaching an out of date status. 6-30-2018																	

12-27-16

Dave

**RECORDS REQUESTS**

Date Received	First Name	Last Name	Company Name	Record Type	Incident/Reference #	Status	Delivery Method	Cost	Date Completed	Notes	Staff Hours	Additional Cost
7/11/18	Lorna	Johnson	N/A	EMS	18-6470	COMPLETE	PICKED UP	\$0.00	7/17/18	KCB		
7/11/18	Mark	Yates	YCSO	EMS	18-7130	COMPLETE	EMAILED	\$0.00	7/11/18	KCB - Emailed to Chief Tharp since he is out of the office. Sent via email to Detective Yates after getting permission from Chief Tharp.		
6/20/18	Scot	Journell	Southwest Groundwater Consultants	ENVIRONMENTAL RECORD	2018.06.20-Journell	COMPLETE	EMAILED	\$0.00	6/21/18	KCB - Hazmat record request; 6/20 - put in Fire Marshal Chase's Mailbox		
7/3/18	Karen	Barbi	Lexis Nexis	FIRE	2018-005974	COMPLETE	MAILED	\$22.00	7/9/18	JDC/MW - Viewpoint Fire		
6/20/18	Lynne	LaMaster	Prescott eNews	PUBLIC RECORD	2018.06.20-LaMaster01	COMPLETE	EMAILED	\$0.00	6/25/18	Policy 190 approved by Board + any emails related to changes; previous Policy 190. 6/25 emailed Policy 190 7/1/16 and as revised and approved 5/24/18.		
6/20/18	Lynne	LaMaster	Prescott eNews	PUBLIC RECORD	2018.06.20-LaMaster02	COMPLETE	NO RECORD AVAILABLE	\$0.00	6/25/18	Copy of any and all allegations against Darlene Packard; copy of the ongoing actions of Directors Steele and Jacobs to be discussed and voted upon. 6/25 - no records responsive		
6/20/18	Lynne	LaMaster	Prescott eNews	PUBLIC RECORD	2018.06.20-LaMaster03	COMPLETE	NO RECORD AVAILABLE	\$0.00	6/25/18	Copy of proposed amendment to Kendhammer agreement; copy of all administrative and/or legal actions against Nicolas Cornelius as regards to anything arising from actions of board members. 6/25 - no records responsive		
6/20/18	Lynne	LaMaster	Prescott eNews	PUBLIC RECORD	2018.06.20-LaMaster04	COMPLETE	NO RECORD AVAILABLE	\$0.00	6/25/18	Copy of any and all emails or electronic communications (including texts) from or to Fire Chief Freitag, Asst. Fire Chief Bliss, Asst. Fire Chief Tharp, Board Chairs Darlene Packard, Julie Pettit, Cyndy Ducote with any mention of Prescott eNews, Prescott Valley eNews, Chino Valley eNews, eNewsAZ or Lynne LaMaster from April 15 to current date. 6/25 - no records responsive.		

6/21/18	Joseph	Rocco	Insurance Defense Law Group	PUBLIC RECORD	2018.06.21-Rocco	COMPLETE	NO RECORD AVAILABLE	\$0.00	6/26/18	Records related to 12000 Stage Coach Road, Mayer AZ. 6/26 - Letter: Not our jurisdiction		
6/25/18	Joseph	Rocco	Insurance Defense Law Group	PUBLIC RECORD	2018.06.25-Rocco01	COMPLETE	NO RECORD AVAILABLE	\$0.00	6/26/18	Records related to 10050 Highway 69, Mayer AZ. 6/26 - Letter: Not our jurisdiction		
6/25/18	Joseph	Rocco	Insurance Defense Law Group	PUBLIC RECORD	2018.06.25-Rocco02	COMPLETE	NO RECORD AVAILABLE	\$0.00	6/26/18	Records related to 12401 E Central Ave, Mayer AZ. 6/26 - Letter: Not our jurisdiction		
7/2/18	Dean	Schlarbaum		PUBLIC RECORD	2018.07.02-Schlarbaum	COMPLETE	EMAILED	\$0.00	7/3/18	LM		



## Legal Fees - June 2018

### CAFMA

6/04/2018	Kendhammer and Partners	Routine Legal Services -----	\$3,271.34
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6/04/2018	Scott Freitag	Legal Fees Reimbursement ----	\$1,650.00
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### CYFD

6/04/2018	Kendhammer and Partners	Routine Legal Services -----	\$6,115.50
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6/04/2018	Kendhammer and Partners	ACE Lawsuit – Legal -----	\$1,207.50
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6/18/2018	Burch and Cracchiolo	ACE Lawsuit – Legal -----	\$1,511.70
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### CHINO VALLEY

06/04/2018	Kendhammer and Partners	Routine Legal Services -----	\$1,376.47
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**From:** Tg Tg  
**Date:** July 12, 2018 at 9:03:09 AM MST  
**To:** <[sfreitag@cazfire.org](mailto:sfreitag@cazfire.org)>  
**Subject:** Thank you

Central Arizona Fire and Medical Authority,

On July 11th, 2018 at 9:19 pm my teen age daughter walked into the bathroom of our home to find it filled with smoke. She immediately called for me with a panicked tone, so I knew there was something wrong. When I got to her, I noticed our bathroom was filled with smoke, there was ash all over the bathroom, the fan was actively smoking and dripping plastic, and there were black marks on the ceiling. In fear we had a house fire that possibly spread to the attic, I immediately dialed 911 and my family left the house.

When your crews arrived at our home, it was a sense of relief. The firemen asked me a couple of questions to ensure everyone was safe and out of the home. They entered our home and assessed the problem. After they deemed it was safe, we were advised the problem was isolated to the bathroom exhaust fan and they contained the problem. This gave my family a sense of relief.

My family personally thanked each one of the firemen for responding to our emergency, for their service, and for their professionalism and compassion as this was the second time they protected my family from a threat of a fire in the past couple of months. (Viewpoint Resident).

My family would like to thank;

Bn Chief C. Rose

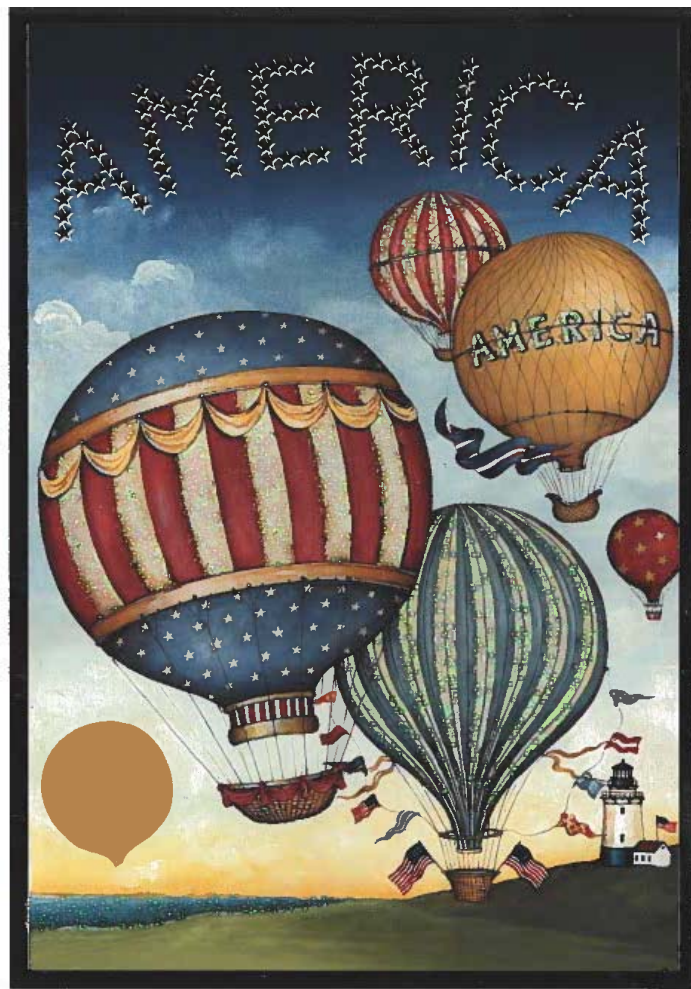
Station 59 (Primary)  
Capt. Pena  
Nolan  
Edwards

Station 58  
Capt. Huddleston  
Nelson  
Kurk

Station 53, Capt. Birch's Crew (staged)

Thank you,

The Grant family  
Park Crest Lane  
Prescott Valley AZ 86315



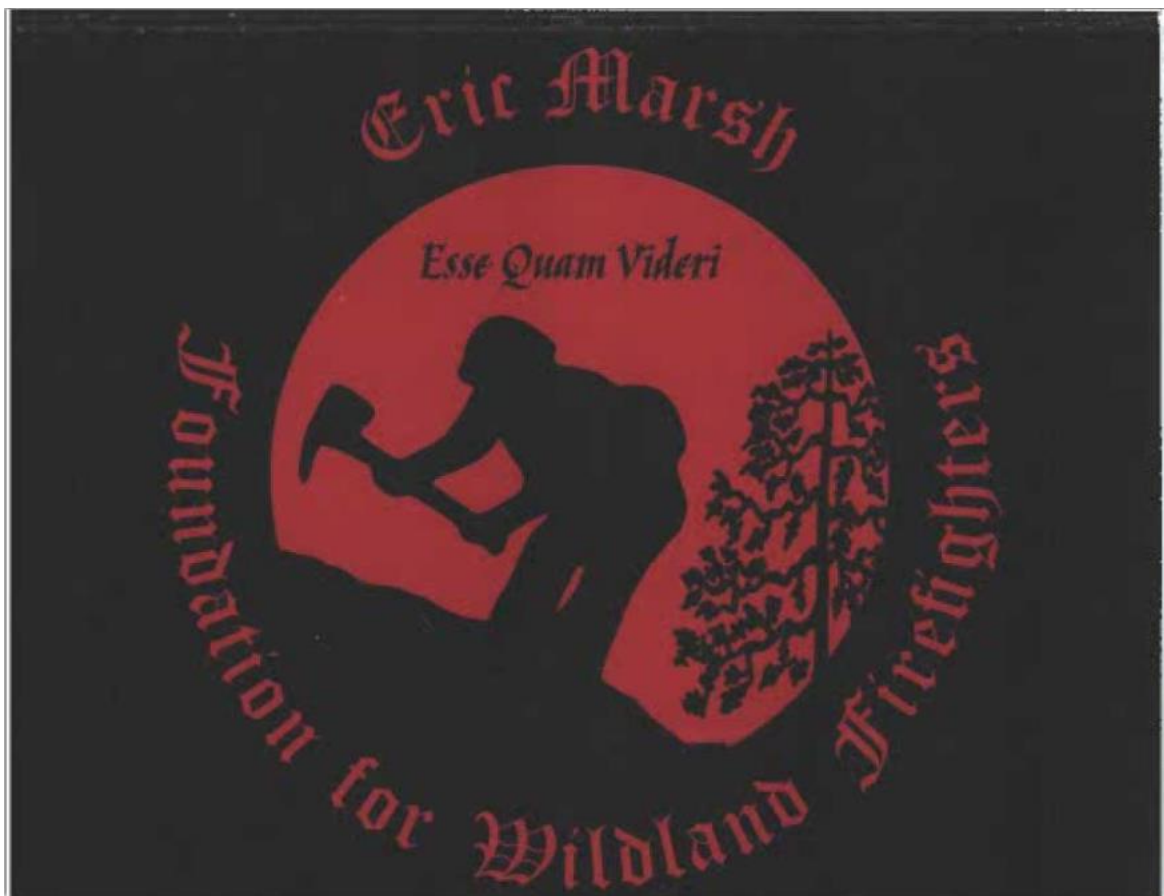
Donation  
made in Memory  
of Don Voris  
of Dewey Ariz

Dear Central Arizona Fire and     " " " " "  
Medical Authority,

Thank you for helping fight the fires  
in Sonoma County last October. We  
are very grateful for everyone who  
worked to protect our homes and  
community.

Sincerely,

Deborah + Terry Ivy



IN HONOR, RESPECT AND LOVE

Central Arizona  
Fire Honor Guard  
and Pipes and Drums,

7/1/13 10

Thank you so much for being  
a part of our Granite Mountain  
Hotshot memorial on 6/29/18 at  
our store & Matt's.

We are so grateful for your  
endless devotion to our  
fallen 19.

♥ Amanda Marsh



The Eric Marsh Foundation for Wildland  
Firefighters wants to thank you for your  
support. Your love and commitment to our  
foundation means the world to us.





## DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

---

### Chief's Report

#### By Fire Chief Freitag

I'm drafting this from the annual Arizona Fire Chief's / Arizona Fire District's Annual Leadership Conference. We have a number of staff attending different classes on leadership, response, finance, ethics, and many other topics this year. I was surprised and honored to receive one of the President's Awards for my work at the legislature on behalf of the Arizona Fire Service last session. I was only one of several Chiefs and lobbyists that worked last year to protect and promote our interests.

We worked hard the last fiscal year to accomplish our annual goals and objectives. Unfortunately, we were not able to complete some of them, but I think overall we were on track. As you will hear, some of those we did not accomplish were largely beyond our control i.e. some of the modules in the new records management system take more time than we would like. I'd hoped to have the Senior Leadership Academy launched by now, but political pressures related to CAFMA robbed us of a lot of time we hoped to focus on the development of the program. We do have a plan to launch it in partnership with Yavapai College January of 2019.

I've been working with Chief Bliss and HR Manager Brookins on a process to hire a Technical Services Manager. We did engage an outside recruiting firm with expertise in the IT industry. We should be holding the first round of oral board interviews the week of the 16th. Given our lack of internal expertise in this area, we have assembled the first panel from IT Managers in our community. Once they determine the viability of candidates, we will move to a second panel consisting of internal managers/end users – or “our customers.” This panel will determine fit for the organization. The final interview will be with senior staff. We hope to have someone on board by September. I'd like to thank Chief Bliss and Patty for their efforts. I know they've had to put wildland assignments on hold until this process is complete.

The rains have started and continue to provide much needed moisture. To that end it looks like we will be coming out of Fire Restrictions in advance of our Board meeting. Prescott National Forest will lift closures and restrictions on Friday, July 13th.

As you are aware, all three fireworks shows were canceled this year. I sent you an email in advance of the cancellations reminding everyone that unlike the City of Prescott Fire Chief, we have no authority as a Fire District or JPA to cancel anyone's fireworks. We can offer input, but do not have a say. The Town of Chino Valley did ask us to come out and consult with them on July 3rd. Both Assistant Fire Marshal Smith and I recommended they cancel as there was no room for error given the conditions. Fortunately, Mayor Croft agreed and cited liability as his biggest concern. I'd like to thank the public for their diligence which helped us avoid any serious accidents or injuries. It does not make sense that you can purchase fireworks, even small ones, but you're not allowed to use them – it creates problems for both us and the police.

I recently met with the public information officer (PIO) group to discuss how we are getting messages out to the public and what messages we are or are not getting out. The direction from me is that we get everything out that we can in an effort to keep the public informed about all



## DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

---

that we do, and continue the positive promotion of who we are. If you are on Facebook, Twitter or Instagram, you have probably noticed the uptick in safety messages being pushed out. This is a purposeful attempt to increase our public presence and education. In addition, our presence on the radio has increased.

I recently took part in a short video for the Division of Forestry and Fire Management under the direction of Governor Ducey. As soon as it's released, and I see it, I'll try to get it to you.

Our Honor Guard and Pipes & Drums were heavily involved in the 5th Anniversary Granite Mountain Hot Shots Memorial. It was an honor to see our Pipes & Drums playing with members from the Arizona State Band and to see our Honor Guard helping to lead the services. Our Chaplain, Firefighter/Paramedic Nick Guzzo did a great job offering the prayer.

On July 8th, members of the Honor Guard carried and posted the Colors for the Diamondbacks game, and members of the Pipes & Drums played as part of the State Band. Being accepted to play as part of the State Pipes & Drums is truly an honor. It's also really cool to see our name represented at that level.





## DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

---

### Administration

#### By Assistant Chief Tharp

We sent out the Request for Proposal to various large auditing firms in Arizona and will expect results at this month's board meeting. As we have discussed in the past, we adhere to guidance that is produced by the Government Accounting Standards Board (GASB) and Generally Accepted Accounting Practices (GAAP) to ensure that our financial reports, processes and outcomes are ready for analysis and scrutiny at any time. We have a complex auditing process that not only looks at general payroll, accounts receivable and payables, but also retirement fund accounting, bond fund (and refunding) accounting and an extensive capital asset program. Keep in mind that all our processes now are not just to be in compliance of statutory requirements, or to assure the public of a complete accounting of all taxpayer funds, but in preparation to move to a Comprehensive Annual Financial Report (CAFR) and a possibility to obtain the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association (GFOA). It takes large government organizations years to collect the data and obtain the expertise to report the CAFR year over year – as it is much more than just an audit report. And it will take even more time and effort to submit applications and have reviews performed to be even considered for the GFOA Excellence Award...but we will keep moving forward.

We attended the Yavapai Regional Medical Center (YRMC) Foundation monthly meeting of local leaders called "Healthy Conversations". It was informative to be presented with the goals and objectives of YRMC and what some of the future planning entails. In addition to brief presentations, there was also an opportunity to learn about our local hospital's involvement in the community that it serves. We were given accolades from the Emergency Department Director, Rob Barth, for CAFMA's involvement in cardiac telemetry and participation with trauma and stroke protocols. He also mentioned that while some programs were instigated under the CYFD EMS Program, there has been a significant increase in a more effective EMS system and how we treat and care for citizens with CAFMA. He noted the medical equipment advancements by prehospital, electronic patient reporting, cardiac monitor/ vital transmission capabilities, protocol Continuous Compression Resuscitation (CCR), SHARE programs and now - the community based paramedicine all work with YRMC to ensure favorable outcomes to patients. YRMC asked us to continue to be a participating partner in these monthly reports and presentations.

Finally, various staff members will be attending the Arizona Fire District Association summer conference in Phoenix. This conference will provide mandatory training for board members that need the 6 hours of statutory education in Finance, Governance, Open Meeting Laws and Ethics/ Fiduciary Responsibilities – which all of our 10 respective board members are in compliance. The conference also provides educational opportunities in leadership, finance, current events, strategic planning and fire organization responsibilities. It is also a great opportunity to network with leaders from across the state. This conference will be from July 10th – 12th in Glendale, Arizona.



## DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

---

### Fire Prevention By Fire Marshal Chase

#### Construction

- Tech reviews in Chino Valley included Century Ranch homesites on Perkinsville Road and Peavine Trail; and JC Ranch with 51 one-acre homesites.
- Initial Plan Reviews attended in Yavapai County for Ventura Ranch homesites.
- Initial Plan Reviews attended in Prescott Valley included Krispy Kreme Donuts, a bakery warehouse/distribution center, and Prairie View RV Park and storage facility.
- New Construction/Tenant Improvements in Prescott Valley included CNG fuel station at Patriot Disposal, Transfusion Center on Florentine Road, Homestead at Talking Glass Apartments, Prescott Valley Police Department building addition, and Orchard Ranch RV Park phase 1 development.

#### General Activities

- Assistant Fire Marshal Smith and I helped with a community survey with homeowners in the Juniper Heights subdivision regarding the possibility of new water supply tanks being constructed at various locations.
- Administrative Assistant Frawley did a great job preparing the curriculum, class dates, and teaching this year's two babysitting classes. One was in Chino Valley and the other was in Prescott Valley.
- Fire Inspector Dowdy did a great job teaching two classes at this year's babysitting class hosted by CAFMA.
- Assistant Fire Marshal Smith, Administrative Manager Dixon and Administrative Assistant Frawley have been working diligently on business inspection audits to prepare us for the new Alpine software program.
- Fire Inspector Mills has been doing a great job and working hard performing business inspections.
- Assistant Fire Marshal Smith spoke to a Sundown Acres Community meeting that took place at the Buchanan Ranch in Williamson Valley.
- Assistant Fire Marshal Smith gave a Firewise talk to residents in Rancho Vista Hills.
- I was on three radio programs: Talking in Prescott Valley, Arizona Shine Radio, and Talk of the Town.
- Assistant Chief Polacek and I spoke at a meeting held by Supervisor Brown regarding roads and access points in the north side of Prescott Valley.
- Fire Board Member Matt Zurcher and I gave a presentation to approximately 200 residents at the annual Pronghorn Ranch Homeowner Association meeting.
- I taught a safety class to kids at Big Brothers Big Sisters in Prescott Valley.



## DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

---

### Events

June 2 .....Third Annual National Home Ownership Event - Engine 53 C-Shift  
June 2 .....Fire Responder's Breakfast at Grace Baptist Church - Engines 57, 61, 62, and 63  
June 3 .....Nathan Rendl Fundraiser - Anytime Fitness Prescott Valley - Engine 58 B-Shift  
and Battalion Chief Brad Davis  
June 8 .....June Safety Month Walmart Prescott Valley - Engine 50 B-Shift  
June 9 .....Assistant Fire Marshal Smith presented Firewise and general safety information to  
25 attendees at Rancho Vista Hills  
June 12 ..... Assistance Fire Marshal Smith presented safety information to 40 attendees at  
Sundown Acres  
June 14 .....Station 53 tour for ResCare special needs adults - Engine 53 A-Shift  
June 18-21 .....CAFMA Babysitting Class in Prescott Valley – Administrative Assistant Frawley  
June 25-28.....CAFMA Babysitting Class Chino Valley – Administrative Assistant Frawley  
June 27 .....Granite Mountain Hotshot Memorial Flag set-up - Various members of CAFMA  
assisted

### Fire Prevention Activities

217 Business Inspections  
11 Construction Inspections / Reviews  
34 Alarm/Sprinkler/Hood Testing, Inspecting, and Plan Reviews  
3 Fire Investigations  
7 Pre-construction Meetings / Plan Reviews / Pre Plans  
7 Defensible Space Assessments

### Lightning Safety Tips

- If you can hear thunder, you are within striking distance of lightning. Look for shelter inside a home, large building, or a hard-topped vehicle right away.
- Do not go under trees for shelter. There is no place outside that is safe during a thunderstorm.
- Wait at least 30 minutes after hearing the last clap of thunder before leaving your shelter.
- Stay away from windows and doors. Stay off porches.
- There is no safe place outside. Places with only a roof on sports fields, golf courses, and picnic areas are not safe during a lightning storm. Small sheds should not be used.
- If a person is struck by lightning, call 9-1-1. Get medical help right away.



## DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

---

### Operations

#### By Assistant Chief Polacek

Congratulations to Captain Dave McConnell who retired June 30th with more than 30 years of service. With his retirement, congratulations are in order for Captain Dennis Brown and Engineer Brett Poliakon, who have been promoted July 8th. The month of July brings us the monsoon rains and will hopefully reduce the wildland fire threat around the district. We continue to send personnel off district, this past month personnel were in New Mexico, Utah and Colorado on wildland incidents.

Chief Freitag and I will be meeting with a representative from MES who is the local dealer for SCOTT SCBA's to discuss our options with joint purchasing at the AFDA/ Fire Chiefs conference in Glendale. We have scheduled a demonstration for new SCBA's on August 27. This will allow our personnel to review all the new technology that has come with the 2018 standard. We will need to move forward with purchasing the SCBA's around November so we can receive them, train our personnel, and place them in service prior to April of 2019 as that is the date most of our old packs will be out of service.

We continue to work with YRMC and the ACO on the Community Paramedicine program. We meet monthly to discuss the plan and the implementation of the Community Paramedicine program locally. We are still looking to train personnel in September and implement the program in January. We are researching the data from both YRMC and CAFMA to determine the number of patients we will need to visit and how that can reduce the repeat calls for service from one person. We will continue to keep you updated on the progress of the program as we move forward.

In June CAFMA applied for a grant from the Tohono O'odham Nation for a Simulator for CARTA. The Simulator that we submitted the grant for is the same simulator that was used at the Arizona Wild Fire and Incident Management Academy in March. The Training simulator allows students to practice real life scenarios in a classroom. The state of the art training simulator will allow training on Tactics and Strategy, Emergency Management of Wildland Fires, Floods, Natural Disasters, HazMat Response, Evacuation, and Hazard Mitigation. The training simulator uses web based training utilizing Emergency Responder mobile devices and laptops.

The personnel that used this simulator training at the academy spoke highly of the training and recommended we look at getting one for CARTA. The cost of this simulator is \$36,000 and we should receive word of the grant award in September.



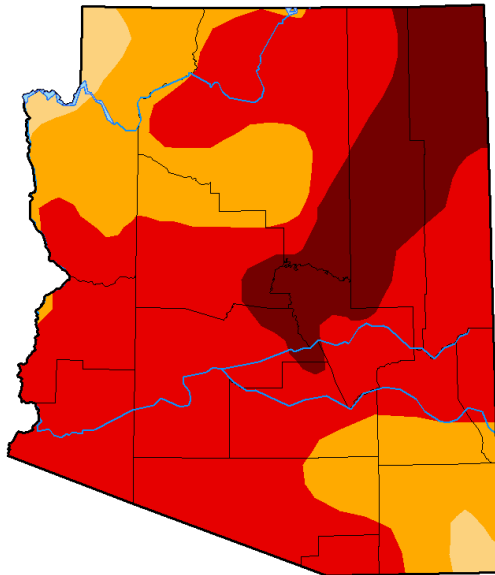
## DIVISION REPORTS

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CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

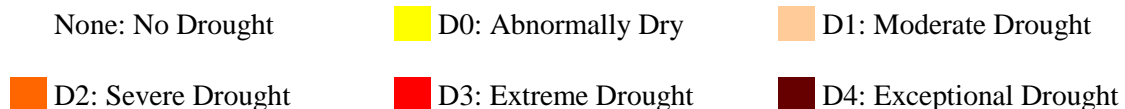
### Planning and Logistics

By Assistant Chief Bliss

Happy Monsoon! The recent drought information published by the USDA prior to the start of the rains indicated that over 73% of the State was in an Extreme Drought classification. Compared to the conditions a year ago, just after the Goodwin Fire, we are much drier. Despite the conditions and visually obvious abundance of dry brush on the landscape, the Southwest experienced a fire season with far fewer fires as compared to last year. I believe that this good news can be attributed to a public that is very aware of the danger and quick action by fire agencies around the State to keep the fires that did start small. The bad news is that due to the prolonged dry spell we will be faced with a high dead fuel load for some time to come.



**Drought Intensities**



Drought Conditions (Percent Area)						
Week	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current	0.00%	100.00%	100.00%	97.05%	73.62%	15.71%
7/03/2018						
Last Week	0.00%	100.00%	100.00%	97.05%	73.62%	15.71%
6/26/2018						
Three Months Ago	0.00%	100.00%	100.00%	92.63%	47.49%	0.00%
4/03/2018						
Start of Calendar	0.00%	100.00%	100.00%	28.66%	0.00%	0.00%
Year 1/02/2018						
One Year Ago	35.55%	64.45%	27.83%	0.23%	0.00%	0.00%
7/04/2017						

The regular mid-year review of emergency response activity for the first six months of 2018 has the following items of note:

- Call volume took a big jump (5.01%) from the first six months of 2017.
- The busiest station was Station 53 with 1,043 calls while Station 57 was the slowest with 202. The average calls per-day for CAFMA engines was 32.02 which is up 4.2 calls/day from this time last year.
- CAFMA provided aid to Prescott Fire Department (PFD) 726 times while PFD provided aid to CAFMA 343 times. The ratio remains steady as compared to previous years.

A full CAFMA report for 2018 will be provided at the January or February 2019 Board meeting.  
23 July 2018



## DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

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### **Training**

#### **By Training Chief Feddema**

We continue to plan and schedule classes at CARTA for 2018/2019 as we wait for the wildland season to end. We have a significant number of training events planned this year, the challenge is to market the training and attract attendees from around Arizona to help offset the cost. We will be hosting an Engineer Academy for CAFMA firefighters for the second year in a row. Based on last year's success, we have already received a great deal of interest from other agencies in the area. We are also working on a new Records Management System to improve the documentation of training for all CAFMA employees. Data is an important part of our organization and we hope to improve our own with this new system. This is taking a great deal of our time currently as we work to refine the program to our needs and begin the training for all CAFMA employees. Captain Parra and I had the opportunity to attend the AFCA/AFDA conference in Phoenix. It was a great opportunity to attend training and to network with other trainers from around Arizona.



# DIVISION REPORTS

REPORTED TO THE  
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY  
BOARD OF DIRECTORS

## Response Report

By GIS | Records Management Specialist Freeman

Land Area: 251 sq. miles    Population: 86,865    Fire Stations: 10 Full-Staffed

### Responses in District

TOTAL FIRE INCIDENTS	13
STRUCTURE FIRE	0
STRUCTURE FIRE; CONFINED	1
MOBILE HOME/PORTABLE BLDG	0
VEHICLE FIRE	1
BRUSH/GRASS/WILDLAND FIRE	7
OTHER/TRASH FIRE	4

**Fire is 1.28% of call volume**

TOTAL EMS	656
-----------	-----

**EMS is 64.44% of call volume**

OVERPRESSURE	1
HAZMAT	13
SERVICE	209
GOOD INTENT	97
FALSE ALARM/OTHER	29

**Other is 34.28% of call volume**

TOTAL # OF CALLS	1,018
------------------	-------

Residential Fire Loss	\$200
Commercial Fire Loss	\$0
Vehicle Fire Loss	\$2,000

Calls in Town of Chino Valley	183
Calls in Town of Prescott Valley	529
Calls in Town of Dewey-Humboldt	37
Calls in rest of District	269
Calls out of District	8

Average total # of calls per day	33.97
Average fire calls per day	0.50
Average EMS calls per day	21.73
Average all other calls per day	11.67

Aid Given to Prescott	102
Aid Received from Prescott	72
Mutual Aid Given	3
Mutual Aid Received	0

### Unit Responses

	In District	Total
E50	131	136
E51	36	144
E53	181	183
E54	121	125
E57	41	43
E58	162	167
E59	101	106
E61	100	102
E62	115	123
E63	45	49
T50	5	5
B3	54	58
B6	26	30

### Call Volume at PRCC

	MONTH	YTD
PFD	670	4,280
CAFMA	1,018	5,844
GCFD	16	64
OD	10	56
WKFD	5	25

### Top 5 Call Types

608	EMS
85	Assist Invalid
60	Public Service Assistance
56	Cancelled en Route
19	Vehicle Accident w/Injuries

### Move Ups by Station

50: 67	57: 5
51: 27	61: 14
53: 10	62: 4
54: 0	63: 13
58: 3	
59: 8	<b>TOTAL: 151</b>

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Monday, June 25, 2018, 5:00 pm - 6:00 pm  
Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona**

### In Attendance

Darlene Packard; Dave Dobbs; Dave Tharp; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixon

### NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, June 25, 2018 at 5:00 p.m.** The meeting will be held at the **Chino Valley Town Hall, Council Chambers, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Pettit called the Central Arizona Fire and Medical Authority Board meeting to order on June 25, 2018 at 5:25 p.m.**

2. PLEDGE OF ALLEGIANCE

**Chair Pettit led the Pledge of Allegiance.**

3. PRESENTATIONS

**Items were taken out of order.**

A. Special Presentation

**Assistant Fire Marshal Smith and Chief Freitag presented Fire Marshal Chase a surf board plaque in recognition of his 18 years of serving as a Fire Pal.**

B. Appreciation - BackBurner Restaurant

**Fire Marshal Chase informed the Board that Firefighter Dan Gnagey coordinated getting Bob Rendl's home painted while his son was recuperating in the hospital and BackBurner assisted with donating and grilling food for the event. We truly appreciate everyone's support.**

C. Appreciation - Sherwin-Williams

**Fire Marshal Chase stated that Sherwin-Williams provided half of the paint for Bob Rendl's home. We greatly appreciate all that helped. Bob's son is doing well and recovering.**

D. Lifesaving Award - Barbara Jezior



**Fire Marshal Chase explained that on March 21st Engine 50 responded to a call for a choking 1 year old. Barbara Jezior was next door and was alerted to the child choking. She was able to dislodge a grape from the child's airway, and the child was breathing upon arrival of Engine 50. We greatly appreciate individuals stepping up to help save lives. Fire Marshal Chase presented a Lifesaving Award to Barbara Jezior.**

**E. Chino Valley Town Council Report**

**Chino Valley Mayor Croft provided an overview of Chino Valley activities including that they and the City of Prescott are discussing Chino Valley purchasing the Prescott water system. Chino Valley continues to plan for fireworks, and they have hired an economic development project manager for business retention and recruitment. They want to create more jobs and increase services. They are voting on the approval of a \$24.7 mil budget; the Town is financially healthy. They are applying \$300,000 to PSPRS and are hoping to pay it off in 10 years.**

**Mayor Croft stated that Mike Best is planning the 50 year celebration of the incorporation of Chino Valley which happens in 2020. The next meeting is July 11th at the Community Center conference room. Contact the Town if you would like to be involved in planning the celebration. Chino Valley is considering a road tax increase in 2019. Mayor Croft thanked the Fire Authority for the service they provide.**

**Chief Freitag explained that Chief Cox has been appointed to the committee to assist with the 50 year celebration.**

**F. Board Members' Reports**

**i. Prescott Regional Communications (PRCC)**

**Director Wasowicz stated that the billing is in line with the budget. He confirmed that the quarterly chief's meeting are productive.**

**ii. Public Records Requests**

**Director Zurcher stated that there was nothing more to add - very routine.**

**iii. Legal Fees**

**Director Zurcher stated that there was nothing more to add - very routine.**

**iv. Labor / Management**

**Director Dobbs stated there was nothing new this month.**

**G. Letters from the Public**

**Chief Freitag explained that Mike Kontz's wife, Kathy, who works for ADOT worked very closely with Captain Niemynski to conduct training for ADOT. AZ Department of Health Services (DHS) and University of Arizona came to observe and U of A is also asking for training. More information will be provided as it is available. Chief Freitag stated that one of the letters is from ADOT for the outstanding training they received.**

**Chief Freitag received a nice letter from a family that lost a father and husband. The firefighters finished painting his home as the gentleman was almost done prior to being transported to the hospital. Chief Freitag thanked Chris Kuknyo for his radio comments in support of the firefighters.**

**H. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto**

**Chief Freitag explained that at the last meeting Directors Jacobs and Steele distributed inaccurate information; Chief Freitag addressed the majority of information**

in Board report. He clarified that he does not control what is placed on the agenda. Chief Freitag explained the definition of conflict of interest and stated that it is not possible for a conflict to exist for him or staff simply because they administer the business and the operations per the Authority agreement.

Chief Freitag stated that community members would like to have east-west connecting routes in the Viewpoint area. Supervisor Brown is holding a meeting this evening to discuss the matter; Fire Marshal Chase and Chief Polacek will be attending this meeting.

Chief Freitag will be attending the Fire Rescue International Conference in Dallas where he and the Golder Ranch Fire Chief will be presenting joint powers authority, consolidation, and merger information.

Chief Freitag stated that Nathan Rendl went to the station to thank the firefighters who helped him when he was hit and stopped by Administration to thank everyone for their support. He's still recovering, but doing well.

Chief Tharp added that he and many representatives from other agencies attended a PSPRS meeting in which members voiced their frustration with the unpredictable actuarials. He believes that many municipalities, state agencies, and special districts are trying to get a handle on their unfunded liability which seems to be a moving target. PSPRS's explanation was that it's sort of like a mortgage, but even if you pay it down, it will increase the next day. Chief Tharp explained that the next day following the meeting, the PSPRS Board voted to decrease their assumed earnings rate by a tenth of a percent, which means there will be a 2.5% increase in employer contribution rate; this affects every organization across the State.

Assistant Fire Marshal Smith informed the Board that we applied for grant through the International Association of Fire Chiefs in cooperation with the US Forest Service and were awarded the Ready, Set, Go Program Wildfire Mitigation Grant for \$10,000. The money will be used to provide financial assistance to communities that would like to do brush removal.

Chief Freitag stated that there is a new National Fire Protection Association (NFPA) Standard 3000 that addresses the active shooter issue; this was a joint project with fire and police. We are working with Prescott Valley Police, Prescott Police and Fire, and the local schools.

Chief Bliss reminded everyone of the wildland fire risk; monsoon is still out a couple of weeks and there is a ton of fuel.

#### **4. CALL TO THE PUBLIC**

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

**Chair Pettit opened the meeting for public comment.**

**Myrna Leiberman voiced her concern of one attorney representing all three fire boards as it's a conflict of interest. She asked why Attorney Cornelius was being sued, who is suing him, and how much it's going to cost the taxpayers. She suggested since he's not an employee of the county, he's a contractor, fire him and hire three other attorneys to replace him.**

**Andrea Sansone, a resident of Pronghorn Ranch with a background in fire, police, and dispatch, voiced her concern of limited road access due to a chain across the connecting road between Viewpoint and Antelope Meadows. She attended the city counsel meeting on May 24th and addressed the issues. They stated that the road is not going to be open until Viewpoint and Pronghorn Ranch are both built out because it's inconvenient for people to have trucks go in and out of there. She believes at the very least the road needs to be paved; it becomes a mud pit with monsoons. Additionally, there are excess weeds in the area which is a fire hazard. She asked the Fire Board apply pressure to make this happen if they can. Ms. Sansone expressed appreciation to the fire personnel that recently responded and quickly knocked down the Viewpoint fire.**

**Director Zurcher informed the audience that there will be a Pronghorn Homeowner Association meeting on July 3rd at 6:30 pm at the clubhouse to discuss emergency routes, firewise, etc.**

**Debbie Williams voiced surprise that there was no public interest in the budget, and stated that obviously the Board is doing a great job. She read a Facebook post from a Prescott Valley staffer that praised the terrific job everyone did on the Viewpoint Fire. She thanked all CAFMA personnel and Chief Freitag.**

**Chris Kuknyo thanked Chief Freitag for bringing up the radio conversation; firefighters are doing a great job stopping these fires, and thanked Chief Freitag for the information presented at the joint meeting. Mr. Kuknyo stated that he tried to get a meeting with Chief through a Board member and the Board member said it wasn't going to happen. Mr. Kuknyo said that he had success with that in the past. He stated that PSPRS has to be fixed at the State level; he still thinks the Board should be doing more, but acknowledged the Chief is on it. Mr. Kuknyo said he didn't have much background information regarding paying legal fees for a contractor and asked if we provide legal fees for other contractors. He's looking forward to what will be said on that subject.**

**Mark Alpert voiced his understanding that legal fees will only be discussed in executive session. He believes if you are paying an outside contractor, it should be a public discussion.**

**Chair Pettit stated that the legal fee item is on the agenda.**

**Mr. Alpert stated that there is a conflict of interest, because he doesn't know how an attorney can give the Board independent legal advice regarding whether the Board should be paying his legal fees. He looks forward to hearing about the legal fees.**

## **5. CONSENT AGENDA**

**All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.**

- A. Approve Regular Session Minutes - May 24, 2018**
- B. Approve Executive Session Minutes - May 24, 2018**
- C. Approve General Fund Financial Statements**
- D. Approve Fire Protection Agreements: Barraza, Fortner, South, Walters**

**Motion to approve consent agenda as written on the published agenda.**

Move: Darlene Packard Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

**6. VOTE TO GO INTO EXECUTIVE SESSION**

- A. Legal Advice Pursuant to §38-431.03(A)(1) and §38-431.03(A)(3) Regarding Proposed Amendment to Agreement between Kendhammer & Partners, LLP and CYFD to Allow Reimbursement for Legal Fees and Costs Related to Responses to Administrative and/or Legal Action Against Nicolas Cornelius and Arising from Actions of Board Members

**Motion to adjourn into Executive Session at 6:08 p.m.**

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

**7. OLD BUSINESS**

**Chair Pettit reconvened into Public Session at 6:28 p.m.**

- A. Motion, Discussion, and Action Regarding Chief's Contract Term Regarding Indemnification – Clarify Direction Given to Staff for the May 24, 2018 Board Meeting Item 8.C. Including Dollar Amount of \$1,650

**Motion, Discussion, and Action Regarding Chief's Contract Term Regarding Indemnification – Clarify Direction Given to Staff for the May 24, 2018 Board Meeting Item 8.C. Including Dollar Amount of \$1,650.**

**Motion so moved.**

**Chair Pettit clarified that this has already been approved; however, the dollar amount of \$1,650 needed to be included in the public record.**

Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

**8. NEW BUSINESS**

- A. Discussion Regarding Proposed Amendment to Agreement between Kendhammer & Partners, LLP and CYFD to Allow Reimbursement for Legal Fees and Costs Related to Responses to Administrative and/or Legal Action against Nicolas Cornelius and Arising from Actions of Board Members

**Chair Pettit stated that way this item was worded was premature. We are not presenting a proposal for an amendment; we realized that there was no indemnification clause in the agreement which is standard business, and that will be taken under advisement on a future date. She made it clear that conflict of interest has been discussed numerous times at length when we first started with Central Yavapai and Chino Valley prior to CAFMA. Central Yavapai hired Attorney Cornelius and then he was hired by Chino Valley. It was decided that if a conflict arose, Chino Valley would be required to hire outside counsel and Attorney Cornelius would stay with Central Yavapai. This followed suit with CAFMA -- If there was a conflict with two or three parties, Central Yavapai would retain Attorney Cornelius and the other two agencies would seek outside counsel. From an administrative perspective, the Boards believed that would be suitable to move forward. Chair Pettit stated that a few months ago it was on the CYFD agenda to consider firing Attorney Cornelius. There was a majority vote to decline firing him and to retain his services. There was no proof of a**

conflict of interest. Chair Pettit stated that if there is a conflict of interest, the Board will review it. There is nothing further to deal with as there is no actual conflict of interest. The amendment to any contract for indemnification is premature, but we do need to consider an indemnification clause as it is customary contract law as well as create a procedure on how the Board would enact such indemnification. She asked staff to review that.

Chair Pettit asked Attorney Cornelius to address what preempted this for the public's benefit.

Attorney Cornelius advised that he has not been sued. He received a copy of letter that generated by Directors Jacobs and Steele suggesting there were multiple conflicts of interest and other false statements; the letter was reportedly sent to the Arizona State Bar. He stated that he has not heard from the State Bar; he has not been sued by anyone, nor has he received any correspondence from any other third party or agency. Attorney Cornelius stated that he does not have an indemnification provision in his contract. He stated that he's been in practice since 1991 and have never had this happen. He advised that every intergovernmental agreement (IGA) has an indemnification provision so that if there is some kind of lawsuit or action taken, there is a basis for seeking reimbursement for legal fees and costs. He stated that he does not have that in his retainer agreement and never has; he advised it's never come up before. He explained that in an instance where there is an elected Board and the majority of the Board feels that you are doing something wrong, they terminate you. He stated that he serves at the pleasure of the Fire Board. He further explained that he has never had a situation where a minority has tried to suggest that acts taken have resulted in a conflict of interest. He stated that he is not clear if Directors Jacobs and Steele understand the import of the suggestion; that means that all of the acts that were taken may in fact be inappropriate, notwithstanding that they were discussed in executive session and voted on in open meeting. There is a basis for talking about ratification and a series of things that arise from the suggestions that were made. Attorney Cornelius stated that after speaking with outside counsel, he advised the Board of these issues and advised the public of these issues. He advised the Board as to what their rights and responsibilities are and that they must retain outside third-party counsel to advise them in that regard. That was the basis for discussing that in executive session; it can't be discussed in open meeting until the Board is aware of their responsibilities.

Chair Pettit clarified that when any Board member is acting within the scope of their authority as elected officials they are covered by indemnification. It does not cover anything outside of the Board's scope. We will have the staff put something together. She asked for any other Board comments. Chair Pettit stated that the Board is serious about their job and they don't take these things lightly.

- B. Motion, Discussion, and Action Designating the Percentage of Vacation and Sick Leave Retirement Distributions being Placed into Post Employment Health Plan (PEHP) for Fiscal Year 2018-2019

**Motion, discussion and action designating the percentage of vacation and sick leave retirement distribution being placed into post employment health plan (PEHP) for Fiscal Year 2018-2019.**

Chief Tharp explained that this has to be approved annually by the Board because it is an employer sponsored tax deferred plan. The employees cannot choose how their sick leave and vacation contributions are paid out. Members were poll and they would like 100% of their sick leave and vacation paid into the PEHP account. This account helps to pay health premium costs.

**Motion to accept as read.**

Move: Darlene Packard Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

9. ADJOURNMENT

**Motion to adjourn meeting at 6:40 p.m.**

**Move: Matt Zurcher Second: Dave Dobbs Status: Passed**

**Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher**

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**Clerk / Date**

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai / Chino Valley / Central Arizona Fire and Medical  
Joint Budget Meeting  
Monday, June 25, 2018, 4:30 pm - 5:00 pm  
Chino Valley Town Hall, 202 N. State Route 89, Chino Valley**

### In Attendance

Cyndy Dicus; Darlene Packard; Dave Dobbs; Dave Tharp; Jeff Wasowicz; Julie Pettit;  
Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Rick Mayday; Scott A Freitag;  
Susanne Dixson; Todd League; Tom Steele; ViciLee Jacobs

### NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley and Central Yavapai Fire Districts and Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority** will hold a special meeting open to the public on **Monday, June 25, 2018 at 4:30 p.m.** The meeting will be held at **Chino Valley Town Hall, 202 N. State Route 98, Chino Valley, Arizona**. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

#### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

##### A. Chino Valley Fire District Board of Directors

**Clerk Dobbs called the Chino Valley Fire District (CVFD) Board meeting to order on June 25, 2018 at 4:30 p.m.**

##### B. Central Yavapai Fire District Board of Directors

**Chair Packard called the Central Yavapai Fire District (CYFD) Board meeting to order on June 25, 2018 at 4:30 p.m.**

##### C. Central Arizona Fire and Medical Authority Board of Directors

**Chair Pettit called the Central Arizona Fire and Medical Authority (CAFMA) Board meeting to order on June 25, 2018 at 4:30 p.m.**

#### 2. PLEDGE OF ALLEGIANCE

**CAFMA Chair Pettit led the Pledge of Allegiance.**

#### 3. CONSENT AGENDA

##### A. Approve Central Yavapai / Chino Valley / Central Arizona Fire and Medical Joint Budget Meeting Minutes - May 24, 2018

**Motion to approve May 24, 2018 minutes.**

Move: Matt Zurcher Second: Todd League Status: Passed

Yes: Dave Dobbs, ViciLee Jacobs, Darlene Packard, Tom Steele, Julie Pettit, Jeff Wasowicz, Matt Zurcher, Todd League, Rick Mayday

#### 4. STAFF BUDGET PRESENTATION

**Chief Freitag advised the Board that there are individuals that are presenting false information to the public; therefore, he provided a Financial Comparison Illustration document to the Board,**

public, and media and read the document.

Cyndy Dicus arrived at 4:48 p.m.

There was a brief exchange between Director Steel and Chief Freitag regarding what is the calculation of assigned portion of levy between the CYFD and CVFD for paying the expenses of CAFMA.

There was further discussion regarding increasing property values, how the capital reserve fund is utilized for specific large purchases, the \$3.25 tax rate limitation, the proportion of CAFMA funding, and the historical savings.

## 5. PUBLIC HEARINGS

Each Board Chair shall open their respective public hearings for comments. Comments will be limited 3 minutes and the total time for the public hearings shall not exceed 30 minutes.

### A. Chino Valley Fire District - Fiscal Year 2018-2019 Budget

**CVFD Board Chair Dicus opened the Public Hearing at 4:53 pm.**

**There were no public comments.**

**CVFD Board Chair Dicus closed the Public Hearing at 4:54 pm.**

### B. Central Yavapai Fire District - Fiscal Year 2018-2019 Budget

**CYFD Board Chair Packard opened the Public Hearing at 4:53 p.m.**

**There were no comments.**

**CYFD Board Chair Packard closed the Public Hearing at 4:54 p.m.**

### C. Central Arizona Fire and Medical Authority - Fiscal Year 2018-2019 Budget

**CAFMA Board Chair Pettit opened the Public Hearing at 4:53 p.m.**

**There were no comments.**

**CAFMA Board Chair Pettit closed the Public Hearing at 4:54 pm.**

## 6. NEW BUSINESS

### A. Motion, Discussion, and Action Regarding Approval of Chino Valley Fire District Resolution 2018-02 and Fiscal Year 2018-2019 Final Budget

**Motion to approve Chino Valley Fire District Resolution 2018-02 and Fiscal Year 2018-2019 Final Budget**

Chief Tharp provided the 5-Year Revenue & Expense Projections for Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority to all Board members and to the public. He explained that estimates were developed utilizing information provided by the Yavapai County Assessor's Office, County Treasurer, and real estate projections. He gave an overview of the projections explaining that the overall budget for Fiscal Year 2016-2017 budget went down about 2% and then 3% more in 2017-2018; it dramatically increased this year by 10%. He explained that staff has maintained 3% increase in operating expenses as the Board had requested; however, that is difficult to maintain with an organization of this size with wages, benefits, fuel, etc. A lot of the increase is due to capital expenditures. The CVFD tax rate is forecast to remain at \$3.25 for the next 5 years; CYFD members may see a leveling and then a decrease in their tax rate. He explained that we are trying to control what is within our power and are working with State Legislature. We know we will receive another employer increase next year with PSPRS. Chief Tharp stated that staff is dedicated to live within our means and asked the Board to hold staff accountable.

Director Jacobs voiced concerns to Chief Tharp about the expenses not being reduced enough to provide additional employee benefits and asked for confirmation that the projected



increases in levy to CYFD was about a million dollars per year. Chief Tharp confirmed the projections - based on PSPRS and overall expense forecasts. He also clarified if Director Jacobs wanted to increase the budget to accommodate the employee benefit increases she requested.

Director Steele voiced his utmost confidence in Chief Tharp's abilities to budget and reduce costs based on prior meetings and experiences when Chief Tharp was the Union President.

**Motion to approve Chino Valley Fire District Resolution 2018-02 and Fiscal Year 2018-2019 Final Budget**

Move: Julie Pettit Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- B. Motion, Discussion, and Action Regarding Approval of Chino Valley Fire District Fiscal Certification for Fiscal Year Budget 2018-2019

**Motion to approve Chino Valley Fire District Fiscal Certification for Fiscal Year 2018-2019 Budget.**

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

- C. Motion, Discussion, and Action Regarding Approval of Central Yavapai Fire District Resolution 2018-05 and Fiscal Year 2018-2019 Final Budget

**Motion to approve 2018-2019 Final Budget.**

Director Wasowicz thanked Chief Tharp for the time he spent meeting with him to answering his questions and also thanked Chief Bliss for his work.

Director Zurcher clarified with Chief Freitag that CYFD's tax rate would be \$2.6664 if not for CAFMA and the previous projection with CAFMA was \$2.60; the current rate is \$2.5964--just slightly below.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

No: ViciLee Jacobs

- D. Motion, Discussion, and Action Regarding Approval of Central Yavapai Fire District Fiscal Certification for Fiscal Year Budget 2018-2019

**Motion to approve Central Yavapai Fire District Fiscal Certification for Fiscal Year 2018-2019 Budget.**

Move: Jeff Wasowicz Second: Matt Zurcher Status: Passed

Yes: ViciLee Jacobs, Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

- E. Motion, Discussion, and Action Regarding Approval of Central Arizona Fire and Medical Authority Resolution 2018-01 and Fiscal Year 2018-2019 Final Budget

**Motion to approve Central Arizona Fire and Medical Authority Resolution 2018-01 and Fiscal Year 2018-2019 fiscal budget**

Chair Pettit expressed her appreciation of staff's work and their working relationship.

Move: Dave Dobbs Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

- F. Motion, Discussion, and Action Regarding Approval of Central Arizona Fire and Medical Fiscal Certification for Fiscal Year Budget 2018-2019

**Motion to approve Central Arizona Fire and Medical Authority Fiscal Certification for Fiscal Year 2018-2019 Budget.**

Move: Darlene Packard Second: Matt Zurcher Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

7. ADJOURNMENT

**Motion to adjourn the meeting at 5:15 p.m.**

**Move: Tom Steele Second: Matt Zurcher Status: Passed**

**Yes: Dave Dobbs, ViciLee Jacobs, Darlene Packard, Tom Steele, Cyndy Dicus, Julie Pettit, Jeff Wasowicz, Matt Zurcher, Todd League, Rick Mayday**

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**Chino Valley Fire District Board Clerk / Date**

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**Central Yavapai Fire District Board Clerk / Date**

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**Central Arizona Fire and Medical Authority Board Clerk / Date**

The Central Arizona Fire and Medical Authority Board of Directors have reviewed and approved the following financial documents to include Income Statements, Balance Sheets, and Bank Reconciliations with supporting documents, Revenue and Expenditure Graphs, and Cash Flow Projections in compliance with A.R.S. § 48-805, 807.

CAFMA General Fund

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Fire Board Chairperson	Date
------------------------	------

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Fire Board Clerk	Date
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**CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY**  
**CHECK RECONCILIATION JUNE, 2018**

**Reconciliation:**

Beginning Balance:	\$ 5,894,935.60
Deposits:	\$ 219,027.14
Transfers:	
FY 17 Adjustment - Payroll	
Disbursements:	\$ (1,586,104.63)
Payroll check	\$ -
Transfer out to Capital Reserve	\$ (1,588,089.00)
Transfer from CVFD & CYFD	\$ 1,105,014.43
<b>Ending Balance:</b>	<b>\$ 4,044,783.54</b>

**Difference Between Balances:** \$ -

**Bank Statement Balance:**

Balance Per Bank:	\$ 4,146,163.91
Outstanding Checks:	\$ (101,380.37)
Outstanding Deposits:	
Voided Checks From Prior Months:	\$ -
Payroll Deposit Direct Deposit	\$ -

**Ending Balance:** \$ 4,044,783.54

**G/L Ending Balance:** \$ 4,044,783.54

\$ -

\$ 4,044,783.54

**Deposits Per Bank Statement:**

Transfer In From Capital Reserve:	\$ -
Fire District Deposits:	\$ 215,622.50
Interest Income:	\$ 3,404.64
Transfer In From CVFD:	\$ 262,962.37
Transfer In From CYFD:	\$ 842,052.06
Transfer Out	\$ -
Transfer out to Capital Reserve:	\$ 1,588,089.00
Outstanding Deposits:	

**Ending Balance:** \$ 2,912,130.57

**Bank Reconciliation Register:**

Checks From Accounts Payable:	\$ 1,586,104.63
Adjustment For Payroll Check:	
<b>Total Checks:</b>	<b>\$ 1,586,104.63</b>

Deposits From Accounts Receivable:	\$ 215,622.50
Journal Entries From General Ledger:	\$ 2,696,508.07
Payroll check-Ogden	
Outstanding Deposit:	\$ -

**Ending Balance:** \$ 2,912,130.57

**Reconciliation Approved By:**

  
Scott Freitag, Fire Chief

7/16/18

**Reconciliation Reviewed By:**

  
David Tharp, Assistant Chief of Administration

7/16/18

**Reconciliation Prepared By:**

  
Debbie Spingola, Finance Manager

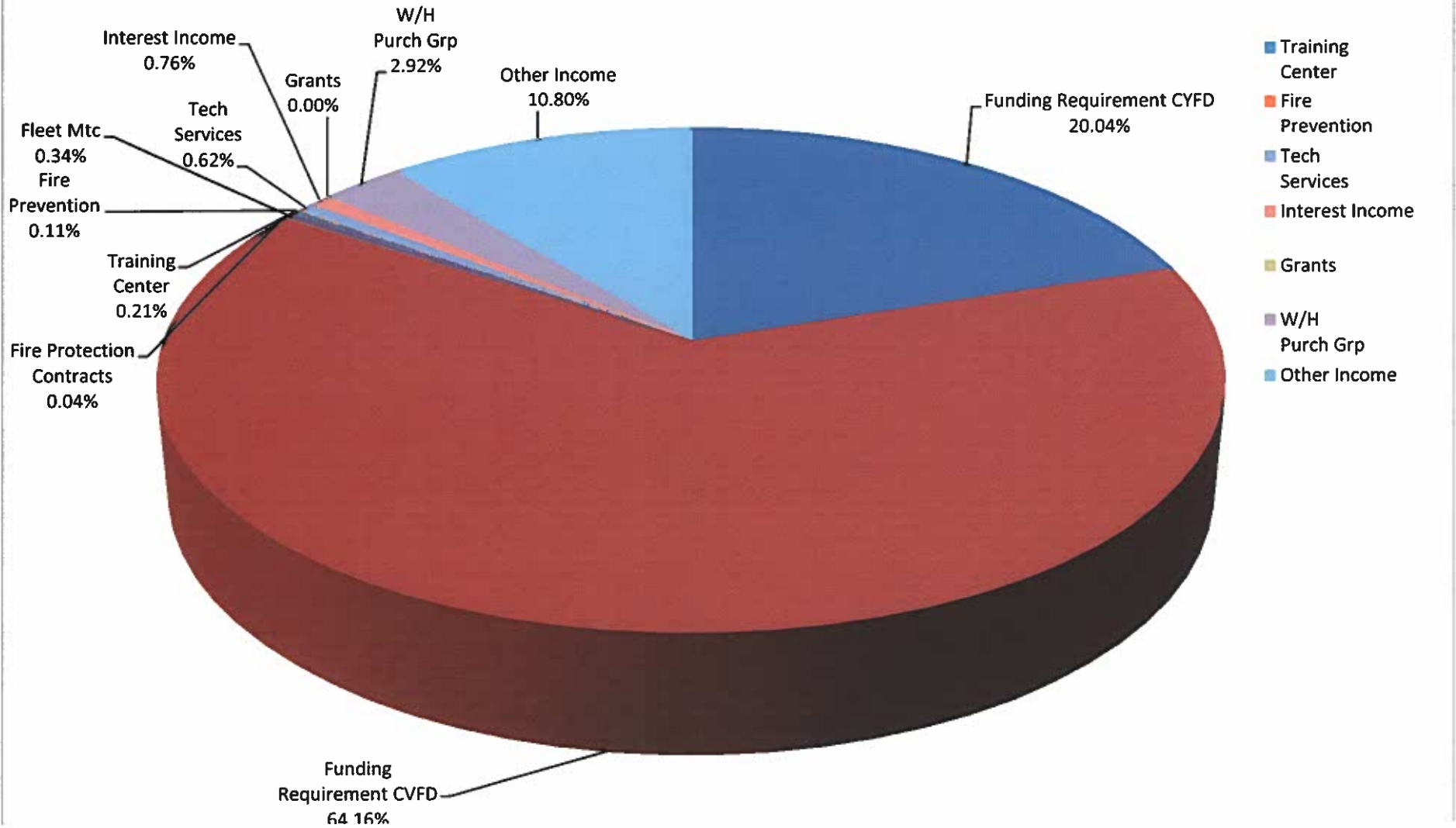
7.16.18



## 2017 - 2018 Cash Flow by Month : June

	Actual											
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>Revenues:</b>												
Property Taxes from CYFD/CVFD	261,496	79,592	37,330	920,330	7,868,828	1,727,560	1,259,282	812,795	466,409	784,408	4,341,822	1,105,014
Fire Protection Contracts	79,996	63,646	3,292	6,502	1,273	2,513	3,100	561	1,370	2,655	493	485
Fee for Service	20,764	116,579	20,710	15,225	22,939	24,418	14,197	24,069	12,733	37,315	25,724	16,803
Interest Income	2,859	4,715	16,892	2,832	2,998	3,381	15,097	8,519	7,499	17,947	7,636	9,975
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Misc. Non Levy	43,661	11,288	133,198	148,207	454,627	159,132	261,888	28,216	202,131	335,367	22,994	179,877
<b>Revenue Totals:</b>	<b>408,776</b>	<b>275,820</b>	<b>211,422</b>	<b>1,093,096</b>	<b>8,350,665</b>	<b>1,917,004</b>	<b>1,553,564</b>	<b>874,160</b>	<b>690,142</b>	<b>1,177,692</b>	<b>4,398,669</b>	<b>1,312,154</b>
<b>Expenditures:</b>												
Personnel Costs	1,535,558	2,049,028	1,691,455	1,390,335	1,259,562	1,384,643	719,229	1,197,197	1,292,380	1,339,832	1,415,387	1,282,928
Supplies/ Consum.	121,678	90,363	98,966	150,325	109,733	187,536	122,294	145,855	71,926	123,524	213,912	118,669
Utilities	19,776	18,795	16,549	18,632	14,724	40,653	17,764	16,979	16,928	16,143	11,510	18,510
Misc. Service Expenses	101,809	87,275	136,320	118,022	54,968	171,157	95,697	86,352	97,817	55,278	104,857	100,225
Capital Expenses	109,421	283,215	394,298	288,750	3,629	217,467	220,748	744,556	2,771	99,684	3,557	43,816
<b>Expenditure Totals:</b>	<b>1,888,242</b>	<b>2,528,676</b>	<b>2,337,588</b>	<b>1,966,064</b>	<b>1,442,616</b>	<b>2,001,456</b>	<b>1,175,732</b>	<b>2,190,939</b>	<b>1,481,822</b>	<b>1,634,461</b>	<b>1,749,223</b>	<b>1,564,148</b>
<b>Monthly Net Cash</b>	<b>(1,479,466)</b>	<b>(2,252,856)</b>	<b>(2,126,166)</b>	<b>(872,968)</b>	<b>6,908,049</b>	<b>(84,452)</b>	<b>377,832</b>	<b>(1,316,779)</b>	<b>(791,680)</b>	<b>(456,769)</b>	<b>2,649,446</b>	<b>(251,994)</b>
<b>Cumulative Net Cash</b>	<b>(535,431)</b>	<b>(2,788,286)</b>	<b>(4,914,452)</b>	<b>(5,787,419)</b>	<b>1,120,630</b>	<b>1,036,178</b>	<b>1,414,010</b>	<b>97,231</b>	<b>(694,449)</b>	<b>(1,151,218)</b>	<b>1,498,228</b>	<b>1,246,234</b>
<b>Cash Balance (\$944 carryover)</b>	<b>944,035</b>	<b>(1,308,821)</b>	<b>(3,434,987)</b>	<b>(4,307,955)</b>	<b>2,600,094</b>	<b>2,515,642</b>	<b>2,893,475</b>	<b>1,576,696</b>	<b>785,016</b>	<b>328,247</b>	<b>2,977,692</b>	<b>2,725,699</b>
<b>Capital Reserve</b>		<b>(3,000,000)</b>			<b>(4,000,000)</b>	<b>3,000,000</b>				<b>794,784</b>		<b>1,594,960</b>
<b>\$7,620,950.05 bal.</b>	<b>8,043,107</b>	<b>5,043,107</b>	<b>5,058,386</b>	<b>5,060,201</b>	<b>1,062,638</b>	<b>5,213,866</b>	<b>5,220,071</b>	<b>5,223,756</b>	<b>5,227,166</b>	<b>6,021,950</b>	<b>6,026,291</b>	<b>7,620,950</b>

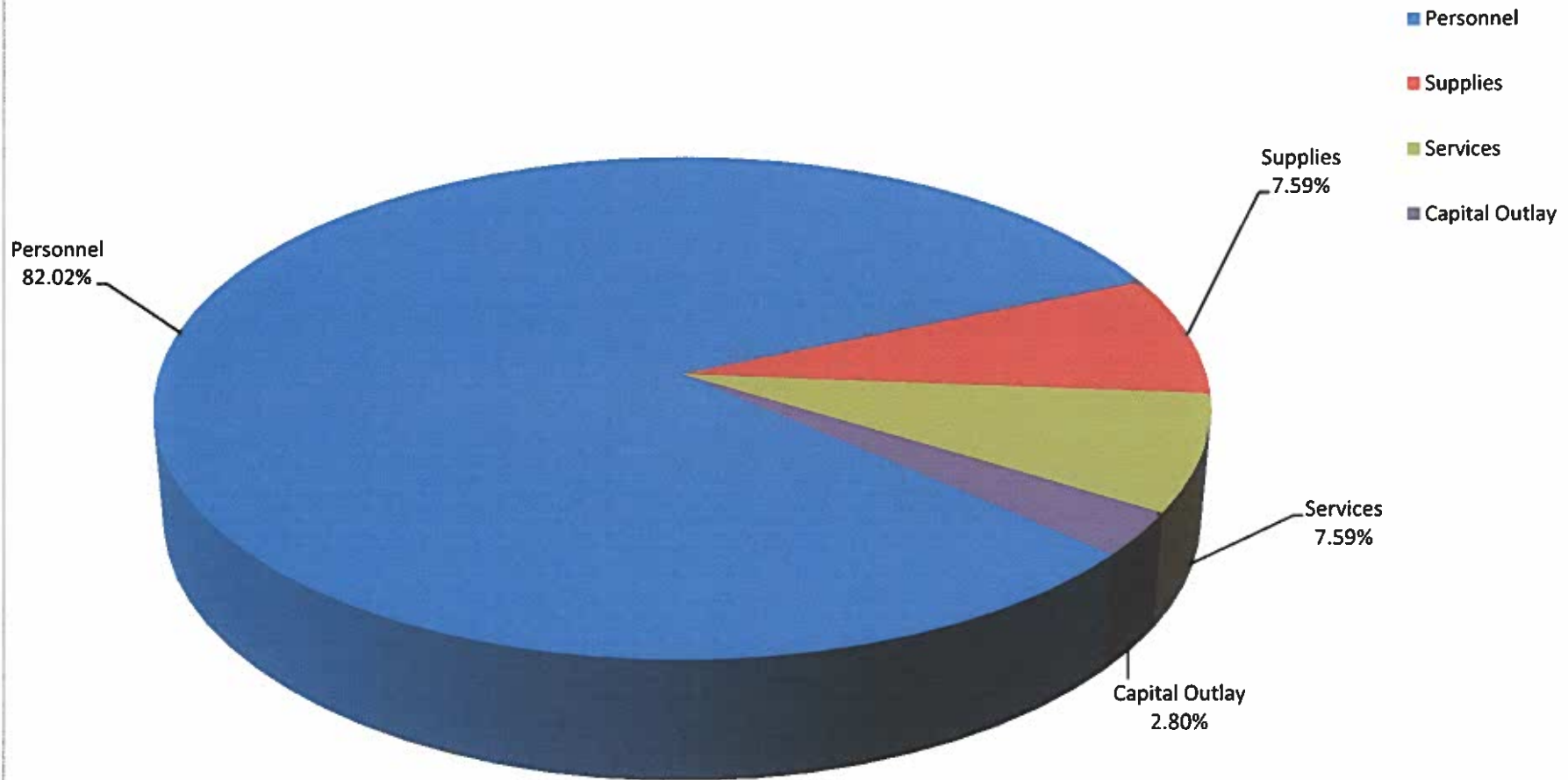
CAFMA  
FY 2017 - 2018  
General Fund Revenue  
For the Period Ending 06/30/2018



**CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY****REVENUE**

	Current Month Revenue	YTD Budget	
Funding Requirement			
CYFD	\$ 262,962	\$ 15,626,194	20.04
Funding			
Requirement CVFD	\$ 842,052	\$ 4,132,286	64.17
Fire Protection			
Contracts	\$ 485	\$ 124,000	0.04
Fleet Mtc	\$ 4,471	\$ 24,750	0.34
Training			
Center	\$ 2,820	\$ 39,000	0.21
Fire			
Prevention	\$ 1,390	\$ 48,300	0.11
Tech			
Services	\$ 8,122	\$ 135,000	0.62
Interest Income	\$ 9,975	\$ 21,000	0.76
Grants	\$ -	\$ -	0.00
W/H			
Purch Grp	\$ 38,289	\$ 50,000	2.92
Other Income	\$ 141,588	\$ 84,900	10.80
	\$ 1,312,154	\$ 20,285,430	100.01

CAFMA  
FY 2017 - 2018  
General Fund Expenditures  
For the Period Ending 06/30/18





**CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY****EXPENSES**

Current Month Actual		YTD Budget	
Personnel	\$ 1,282,928	\$ 15,738,508	82.02
Supplies	\$ 118,669	\$ 1,604,610	7.59
Services	\$ 118,735	\$ 1,537,573	7.59
Capital Outlay	\$ 43,816	\$ 4,155,027	2.80
	\$ 1,564,148	\$ 23,035,718	100

7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-5000 CAFMA-General Fund Date Range: 6/01/2018 to 6/30/2018 Page: 5  
\*\*\*\*\*

	(---Period---)	(---Y-T-D---)			
Begin Balance:	5,944,240.05	3,136,771.28			
Income . . . :	1,324,041.57	29,448,365.03			
LOC Advance .:	.00	.00			
Expense . . .:	3,122,117.71-	28,438,972.40-	LOC :	.00	Levy: .00
LOC Payments :	.00	.00	Out :	.00	Coll: .00
Cash Balance :	4,146,163.91	4,146,163.91	End :	4,146,163.91	Adj : .00
					Out : .00

Transaction Summary By Source  
Source Description

	Beginning Balance:	5,944,240.05	3,136,771.28
		Monthly	Yearly
07376 Transfer in		1,105,014.43	26,664,865.61
37122 Fire District Deposit		215,622.50	2,733,856.25
38108 Interest on Investments ICM		783.61	16,367.75
38109 Interest on Investments St Treas		2,621.03	33,275.42
91032 Warrants Redeemed		1,534,028.71-	21,914,316.52-
91301 Line of Credit Principle Pymts		.00	.00
91401 Line of Credit Interest Pymts		.00	.00
91702 Transfer out		1,588,089.00-	6,524,655.88-
		-----	-----
Ending Balances:		4,146,163.91	4,146,163.91

Transfer from CVFD \$262,962.37  
Transfer from CVFD \$842,052.06  
Fire Dist Deposit \$215,622.50  
Interest \$3,404.64  
Total \$1,324,041.57

Transfer to Capital \$1,588,089.00

7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-5000 CAFMA-General Fund Date Range: 6/01/2018 to 6/30/2018 Page: 1  
\*\*\*\*\*

T R A N S A C T I O N S			Notes	Begin Balance:	5,944,240.05
Date	Source	Description			Debits/Credits
6/01	91032	Warrants Redeemed	PAID WARRANTS	1000015291	196.20-
6/05	91032	Warrants Redeemed	PAID WARRANTS	1000015297	583,328.79-
6/06	91032	Warrants Redeemed	PAID WARRANTS	1000015300	10,829.98-
6/07	37122	Fire District Deposit		0046154	16,892.44
6/07	37122	Fire District Deposit		0046156	127,193.96
6/07	91032	Warrants Redeemed	PAID WARRANTS	1000015303	147,868.74-
6/08	91032	Warrants Redeemed	PAID WARRANTS	1000015306	39,958.89-
6/11	91032	Warrants Redeemed	PAID WARRANTS	1000015309	5,912.50-
6/12	91032	Warrants Redeemed	PAID WARRANTS	1000015312	1,977.74-
6/13	91032	Warrants Redeemed	PAID WARRANTS	1000015315	150.00-
6/14	91032	Warrants Redeemed	PAID WARRANTS	1000015318	6,477.63-
6/15	37122	Fire District Deposit		0046242	2,494.70
6/15	37122	Fire District Deposit		0046243	13,757.58
6/19	91032	Warrants Redeemed	PAID WARRANTS	1000015327	655,915.53-
6/20	91032	Warrants Redeemed	PAID WARRANTS	1000015330	6,758.24-
6/21	37122	Fire District Deposit		0046278	3,994.74
6/21	37122	Fire District Deposit		0046279	13,649.41
6/21	91032	Warrants Redeemed	PAID WARRANTS	1000015333	15,630.34-
6/22	91032	Warrants Redeemed	PAID WARRANTS	1000015336	6,383.96-
6/25	91032	Warrants Redeemed	PAID WARRANTS	1000015339	33,203.28-
6/26	91032	Warrants Redeemed	PAID WARRANTS	1000015342	18,405.53-
6/27	07376	Transfer in	CENTRAL AZ FIRE & MED AUTH TR	1007902	262,962.37
6/27	07376	Transfer in	CENTRAL AZ FIRE & MED AUTH TR	1007903	842,052.06
6/27	91032	Warrants Redeemed	PAID WARRANTS	1000015345	557.86-
6/27	91702	Transfer out	CENTRAL AZ FIRE & MED AUTH EM	1007901	1,588,089.00-
6/28	37122	Fire District Deposit		0046338	37,639.67
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000015350	216.70
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000015351	152.57
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000015352	148.08
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000015353	119.98
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000015354	91.04
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST	1000015355	55.24
6/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000015348	5.66
6/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST	1000015349	2,615.37
6/28	91032	Warrants Redeemed	PAID WARRANTS	1000015356	473.50-

Ending Debit Totals: 3,122,117.71- Ending Credit Totals: 1,324,041.57 Ending Balance: 4,146,163.91

7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-5000 CAFMA-General Fund Date Range: 6/01/2018 to 6/30/2018 Page: 2  
\*\*\*\*\*

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-67340-5000	5673	PAID	/	00005029	4,627.08	5/21/2018	6/05/2018	
6-67340-5000	5673	PAID	/	00005072	815.00	5/21/2018	6/06/2018	
6-67340-5000	5673	PAID	/	00005081	20.57	5/21/2018	6/05/2018	
6-67340-5000	5673	PAID	/	00005089	196.20	5/21/2018	6/01/2018	
6-67340-5000	5673	PAID	/	00005094	25.00	5/21/2018	6/05/2018	
6-67340-5000	5673	PAID	/	00005098	4,585.27	5/24/2018	6/14/2018	
6-67340-5000	5673	PAID	/	00005099	150.00	6/04/2018	6/13/2018	
6-67340-5000	5673	PAID	/	00005100	1,536.80	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005101	8,364.98	6/04/2018	6/06/2018	
6-67340-5000	5673	PAID	/	00005103	1,892.36	6/04/2018	6/14/2018	
6-67340-5000	5673	PAID	/	00005104	1,253.88	6/04/2018	6/07/2018	
6-67340-5000	5673	PAID	/	00005106	175.00	6/04/2018	6/11/2018	
6-67340-5000	5673	PAID	/	00005107	438.34	6/04/2018	6/07/2018	
6-67340-5000	5673	PAID	/	00005108	13,258.44	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005111	1,344.72	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005112	15.90	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005113	26.00	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005114	1,364.77	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005116	574.01	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005117	36.94	6/04/2018	6/12/2018	
6-67340-5000	5673	PAID	/	00005118	578,656.14	6/04/2018	6/05/2018	
6-67340-5000	5673	PAID	/	00005121	21.10	6/04/2018	6/12/2018	
6-67340-5000	5673	PAID	/	00005122	33,282.59	6/04/2018	6/07/2018	
6-67340-5000	5673	PAID	/	00005123	241.56	6/04/2018	6/07/2018	
6-67340-5000	5673	PAID	/	00005124	1,910.93	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005125	2,101.29	6/04/2018	6/11/2018	
6-67340-5000	5673	PAID	/	00005126	556.70	6/04/2018	6/12/2018	
6-67340-5000	5673	PAID	/	00005127	1,265.71	6/04/2018	6/11/2018	
6-67340-5000	5673	PAID	/	00005129	12.56	6/04/2018	6/11/2018	
6-67340-5000	5673	PAID	/	00005130	1,650.00	6/04/2018	6/06/2018	
6-67340-5000	5673	PAID	/	00005131	183.29	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005132	186.65	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005133	111,506.00	6/04/2018	6/07/2018	
6-67340-5000	5673	PAID	/	00005135	329.77	6/04/2018	6/19/2018	
6-67340-5000	5673	PAID	/	00005136	379.46	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005137	338.44	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005138	1,830.74	6/04/2018	6/11/2018	
6-67340-5000	5673	PAID	/	00005139	1,625.06	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005140	1,363.00	6/04/2018	6/12/2018	
6-67340-5000	5673	PAID	/	00005141	674.85	6/04/2018	6/07/2018	

7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-5000 CAFMA-General Fund Date Range: 6/01/2018 to 6/30/2018 Page: 1  
\*\*\*\*\*

Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-67340-5000	5673	PAID	/	00005142	86.46	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005143	471.52	6/04/2018	6/07/2018	
6-67340-5000	5673	PAID	/	00005145	180.00	6/04/2018	6/11/2018	
6-67340-5000	5673	PAID	/	00005146	14,843.34	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005147	2,107.06	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005148	347.20	6/04/2018	6/11/2018	
6-67340-5000	5673	PAID	/	00005149	177.56	6/04/2018	6/08/2018	
6-67340-5000	5673	PAID	/	00005150	41.03	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005151	36.00	6/18/2018	6/27/2018	
6-67340-5000	5673	PAID	/	00005152	843.60	6/13/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005153	1,120.84	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005154	9.32	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005155	21.82	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005156	241.66	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005157	5,869.52	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005158	9,219.19	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005159	5,106.66	6/18/2018	6/20/2018	
6-67340-5000	5673	PAID	/	00005162	136.00	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005163	3,309.54	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005164	14,522.05	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005169	434.16	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005170	387.00	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005171	1,010.37	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005172	245.38	6/18/2018	6/19/2018	
6-67340-5000	5673	PAID	/	00005174	782.37	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005175	613,632.88	6/18/2018	6/19/2018	
6-67340-5000	5673	PAID	/	00005177	17,582.50	6/18/2018	6/19/2018	
6-67340-5000	5673	PAID	/	00005186	113.54	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005187	57.30	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005188	2,212.16	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005189	147.00	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005190	113.04	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005191	1,500.00	6/18/2018	6/26/2018	
6-67340-5000	5673	PAID	/	00005192	686.14	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005193	52.12	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005194	98.50	6/18/2018	6/28/2018	
6-67340-5000	5673	PAID	/	00005195	1,079.64	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005196	24,125.00	6/18/2018	6/19/2018	
6-67340-5000	5673	PAID	/	00005197	1,900.00	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005199	261.20	6/18/2018	6/22/2018	

7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-5000 CAFMA-General Fund Date Range: 6/01/2018 to 6/30/2018 Page: 4  
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Account	Fund	Stat	Payee	Warrant	Amount	Issue Date	Date	Voucher
6-67340-5000	5673	PAID	/	00005200	7,000.00	6/18/2018	6/26/2018	
6-67340-5000	5673	PAID	/	00005202	1,340.95	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005205	375.00	6/18/2018	6/28/2018	
6-67340-5000	5673	PAID	/	00005206	109.98	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005207	106.45	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005208	315.86	6/18/2018	6/27/2018	
6-67340-5000	5673	PAID	/	00005210	215.00	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005211	9.93	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005212	280.00	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005213	1,251.04	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005214	44.04	6/18/2018	6/26/2018	
6-67340-5000	5673	PAID	/	00005215	526.09	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005216	206.00	6/18/2018	6/27/2018	
6-67340-5000	5673	PAID	/	00005217	113.86	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005219	8.18	6/16/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005220	4,340.79	6/18/2018	6/25/2018	
6-67340-5000	5673	PAID	/	00005221	9,861.49	6/18/2018	6/26/2018	
6-67340-5000	5673	PAID	/	00005225	574.51	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005226	70.46	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005227	150.00	6/18/2018	6/21/2018	
6-67340-5000	5673	PAID	/	00005228	1,395.00	6/18/2018	6/22/2018	
6-67340-5000	5673	PAID	/	00005229	1,651.58	6/18/2018	6/20/2018	
6-67340-5000	5673	PAID	/	00005230	154.73	6/18/2018	6/21/2018	
Status Subtotal	:			103	1,534,028.71			
Fund Subtotal	:			103	1,534,028.71			
Total Paid Warrants:				103	1,534,028.71			
Total Outstanding. :				2	7,845.70			
Total Void Warrants:					.00			
Total Registered . :					.00			

7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-2000 CAFMA-Capital Reserve Fund Date Range: 6/01/2018 to 6/30/2018 Page: 3  
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	(---Period---)	(-----Y-T-D-----)			
Begin Balance:	6,026,290.55	8,043,106.88			
Income . . . :	1,594,659.50	6,577,843.17			
LOC Advance . :	.00	.00			
Expense . . . :	.00	7,000,000.00-	LOC :	.00	Levy: .00
LOC Payments :	.00	.00	Out :	.00	Coll: .00
Cash Balance :	7,620,950.05	7,620,950.05	End :	7,620,950.05	Adj : .00
					Out : .00

Transaction Summary By Source  
Source Description

	Beginning Balance:	6,026,290.55	8,043,106.88
		Monthly	Yearly
07376 Transfer in		1,588,089.00	6,524,655.88
38108 Interest on Investments ICM		674.57	15,842.72
38109 Interest on Investments St Treas		5,895.93	37,344.57
91702 Transfer out		.00	7,000,000.00-
		-----	-----
Ending Balances:		7,620,950.05	7,620,950.05

Transfer in GF \$ 1,588,089.00

Interest

\$ 6,570.50

Total

\$ 1,594,659.50

7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-2000 CAFMA-Capital Reserve Fund Date Range: 6/01/2018 to 6/30/2018 Page: 1  
\*\*\*\*\*

TRANSACTIONS			Notes	Begin Balance:	6,026,290.55
Date	Source	Description			Debits/Credits
6/27	07376	Transfer in	CENTRAL AZ FIRE & MED AUTH EM 1007901		1,588,089.00
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST 1000015350		64.26
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST 1000015351		116.31
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST 1000015352		123.48
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST 1000015353		126.34
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST 1000015354		119.90
6/28	38108	Interest on Investments ICM	INVESTMENT INTEREST 1000015355		124.28
6/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST 1000015348		12.74
6/28	38109	Interest on Investments St Treas	INVESTMENT INTEREST 1000015349		5,883.19
Ending Debit Totals:			.00	Ending Credit Totals:	1,594,659.50
				Ending Balance:	7,620,950.05



7/05/18  
16:10:19

Yavapai County Treasurer  
Monthly Statement

TR046DSR  
C00623

\* Account Number: 6-67340-2000 CAFMA-Capital Reserve Fund Date Range: 6/01/2018 to 6/30/2018 Page: 2  
\*\*\*\*\*

Account	Fund Stat Payee	Warrant	Amount	Issue Date	Date	Voucher
Status Subtotal	:		.00			
Fund Subtotal	:		.00			
Total Paid Warrants:			.00			
Total Outstanding. :			.00			
Total Void Warrants:			.00			
Total Registered . :			.00			

**CAFMA-Central Arizona Fire and Medical**  
**Bank Reconciliation Summary**  
For the Bank Statement ending: 6/30/2018

BANK CONTROL ID: CAFMA - GENERAL FUND		DESC: GENERAL FUND	ACCOUNT NO: 1100
Beginning Balance:	06/01/18		\$5,944,240.05
Deposits and Credits:			\$1,324,041.57
Checks and Charges:			(\$3,122,117.71)
Adjustments:			\$0.00
Ending Balance Per Reconciliation:			<u>\$4,146,163.91</u>
Ending Balance Per Bank Statement:	06/30/18		\$4,146,163.91
* Outstanding Deposits and Credits:	06/30/18		\$0.00
* Outstanding Checks and Charges:	06/30/18		(\$101,380.37)
Ending Book Balance:	06/30/18		<u>\$4,044,783.54</u>

**CAFMA-Central Arizona Fire and Medical**

BR Checks and Charges Cleared

For the Bank Statement ending: 6/30/18

CAFMA General Fund		General Fund			1100
Date	Document	Description	Module	Company	Amount
05/21/18	70005029	Chase Bank	AP	CAFMA	\$4,627.08
05/21/18	70005072	Northern AZ Premier Termite	AP	CAFMA	\$815.00
05/21/18	70005081	Besonson Tools LLC	AP	CAFMA	\$20.57
05/21/18	70005089	Tessco, Inc.	AP	CAFMA	\$196.20
05/21/18	70005094	Yavapai County Assessor's Offi	AP	CAFMA	\$25.00
05/24/18	70005098	USDA Forest Service	AP	CAFMA	\$4,585.27
06/04/18	70005099	A1 Water Bulk Delivery Svc LLC	AP	CAFMA	\$150.00
06/04/18	70005100	American Express, Inc.	AP	CAFMA	\$1,536.80
06/04/18	70005101	APS	AP	CAFMA	\$8,364.98
06/04/18	70005103	Auto Trim Plus LLC	AP	CAFMA	\$1,892.36
06/04/18	70005104	Avesis Insurance Company	AP	CAFMA	\$1,253.88
06/04/18	70005106	BACKBOARDS BOOMERANG	AP	CAFMA	\$175.00
06/04/18	70005107	Best Pick Disposal, Inc	AP	CAFMA	\$438.34
06/04/18	70005108	Bound Tree Medical LLC	AP	CAFMA	\$13,258.44
06/04/18	70005111	Brackman's Paint & Body, Inc	AP	CAFMA	\$1,344.72
06/04/18	70005112	Cable One Business	AP	CAFMA	\$15.90
06/04/18	70005113	Cable One Business	AP	CAFMA	\$26.00
06/04/18	70005114	CenturyLink	AP	CAFMA	\$1,364.77
06/04/18	70005116	CenturyLink	AP	CAFMA	\$574.01
06/04/18	70005117	CenturyLink	AP	CAFMA	\$36.94
06/04/18	70005118	Chase Bank	AP	CAFMA	\$578,656.14
06/04/18	70005121	Chief Supply Corp	AP	CAFMA	\$21.10
06/04/18	70005122	City of Prescott	AP	CAFMA	\$33,282.59
06/04/18	70005123	City of Prescott	AP	CAFMA	\$241.56
06/04/18	70005124	Cummins Rocky Mountain LLC	AP	CAFMA	\$1,910.93
06/04/18	70005125	Curtis Tools for Heroes	AP	CAFMA	\$2,101.29
06/04/18	70005126	ECMS, Inc.	AP	CAFMA	\$556.70
06/04/18	70005127	FACTORY MOTOR PARTS	AP	CAFMA	\$1,265.71
06/04/18	70005129	FEDEX	AP	CAFMA	\$12.56
06/04/18	70005130	Scott Freitag	AP	CAFMA	\$1,650.00
06/04/18	70005131	Globalstar	AP	CAFMA	\$183.29
06/04/18	70005132	Interstate Batteries	AP	CAFMA	\$186.65
06/04/18	70005133	KAIROS Health Arizona, Inc.	AP	CAFMA	\$111,506.00
06/04/18	70005135	Magic Glass, Inc.	AP	CAFMA	\$329.77
06/04/18	70005136	Mitchell Repair Info. Comp LLC	AP	CAFMA	\$379.46
06/04/18	70005137	Prescott Newspapers, Inc	AP	CAFMA	\$338.44
06/04/18	70005138	Response Protection Corp	AP	CAFMA	\$1,830.74
06/04/18	70005139	Staples Contract & Commerc.Inc	AP	CAFMA	\$1,625.06
06/04/18	70005140	Standard Insurance Group	AP	CAFMA	\$1,363.00
06/04/18	70005141	Sunstate Equipment Co	AP	CAFMA	\$674.85
06/04/18	70005142	Town of Prescott Valley	AP	CAFMA	\$86.46
06/04/18	70005143	Unisource Energy Services	AP	CAFMA	\$471.52
06/04/18	70005145	United Disposal, Inc	AP	CAFMA	\$180.00
06/04/18	70005146	US Bank Voyager Fleet Systems	AP	CAFMA	\$14,843.34
06/04/18	70005147	Western Shelter Systems	AP	CAFMA	\$2,107.06
06/04/18	70005148	XEROX FINANCIAL SERVICES	AP	CAFMA	\$347.20
06/04/18	70005149	York	AP	CAFMA	\$177.56
06/18/18	70005150	A2Z Home Center, LLC	AP	CAFMA	\$41.03
06/18/18	70005151	AAA Taxi	AP	CAFMA	\$36.00
06/18/18	70005152	TODD ABEL	AP	CAFMA	\$843.60
06/18/18	70005153	Able Saw, LLC	AP	CAFMA	\$1,120.84
06/18/18	70005154	AZ General/Ace Hardware	AP	CAFMA	\$9.32
06/18/18	70005155	Action Graphics	AP	CAFMA	\$21.82
06/18/18	70005156	American Fence Co, Inc	AP	CAFMA	\$241.66
06/18/18	70005157	Amsoil, Inc.	AP	CAFMA	\$5,869.52
06/18/18	70005158	Anderson Asphalt Svcs&Contract	AP	CAFMA	\$9,219.19
06/18/18	70005159	APS	AP	CAFMA	\$5,106.66
06/18/18	70005162	Arizona PPE Recon, Inc.	AP	CAFMA	\$136.00
06/18/18	70005163	Bennett Oil	AP	CAFMA	\$3,309.54
06/18/18	70005164	Bound Tree Medical LLC	AP	CAFMA	\$14,522.05
06/18/18	70005169	Patty Brookins	AP	CAFMA	\$434.16
06/18/18	70005170	B & W Fire Security Systems	AP	CAFMA	\$387.00

**CAFMA-Central Arizona Fire and Medical**

**BR Checks and Charges Cleared**

For the Bank Statement ending: 6/30/18

CAFMA General Fund		General Fund			1100
Date	Document	Description	Module	Company	Amount
06/18/18	70005171	Cable One Business	AP	CAFMA	\$1,010.37
06/18/18	70005172	CAFMA - Petty Cash	AP	CAFMA	\$245.38
06/18/18	70005174	CenturyLink	AP	CAFMA	\$782.37
06/18/18	70005175	Chase Bank	AP	CAFMA	\$613,632.88
06/18/18	70005177	Chase Card Services	AP	CAFMA	\$17,582.50
06/18/18	70005186	Chief Supply Corp	AP	CAFMA	\$113.54
06/18/18	70005187	City of Prescott	AP	CAFMA	\$57.30
06/18/18	70005188	Curtis Tools for Heroes	AP	CAFMA	\$2,212.16
06/18/18	70005189	DH Pace Door Company Inc	AP	CAFMA	\$147.00
06/18/18	70005190	Dish Network	AP	CAFMA	\$113.04
06/18/18	70005191	Engineering & Testing Consult.	AP	CAFMA	\$1,500.00
06/18/18	70005192	FACTORY MOTOR PARTS	AP	CAFMA	\$686.14
06/18/18	70005193	FASTENAL	AP	CAFMA	\$52.12
06/18/18	70005194	Guaranteed Door Service	AP	CAFMA	\$98.50
06/18/18	70005195	Hillyard-Flagstaff	AP	CAFMA	\$1,079.64
06/18/18	70005196	Kingston Business Solutions	AP	CAFMA	\$24,125.00
06/18/18	70005197	Manzanita Landscaping, Inc.	AP	CAFMA	\$1,900.00
06/18/18	70005199	Matheson Tri-Gas, Inc.	AP	CAFMA	\$261.20
06/18/18	70005200	Merit Technology Partners	AP	CAFMA	\$7,000.00
06/18/18	70005202	NAPA Auto Parts	AP	CAFMA	\$1,340.95
06/18/18	70005205	Northern AZ Premier Termite	AP	CAFMA	\$375.00
06/18/18	70005206	O'Reilly Auto Parts	AP	CAFMA	\$109.98
06/18/18	70005207	Prescott Steel & Welding	AP	CAFMA	\$106.45
06/18/18	70005208	Prescott Valley Ace Hardware	AP	CAFMA	\$315.86
06/18/18	70005210	PV Economic Development Found	AP	CAFMA	\$215.00
06/18/18	70005211	R and R Auto and Truck Parts	AP	CAFMA	\$9.93
06/18/18	70005212	SCENT FROM ABOVE COMPANY LLC	AP	CAFMA	\$280.00
06/18/18	70005213	Staples Contract & Commerc.Inc	AP	CAFMA	\$1,251.04
06/18/18	70005214	Sunstate Equipment Co	AP	CAFMA	\$44.04
06/18/18	70005215	D.G.Shoemaker & Associates Inc	AP	CAFMA	\$526.09
06/18/18	70005216	Town of Prescott Valley	AP	CAFMA	\$206.00
06/18/18	70005217	Unisource Energy Services	AP	CAFMA	\$113.86
06/18/18	70005219	Vern Lewis Welding Supply Inc	AP	CAFMA	\$8.18
06/18/18	70005220	Verizon Wireless	AP	CAFMA	\$4,340.79
06/18/18	70005221	Western Shelter Systems	AP	CAFMA	\$9,861.49
06/18/18	70005225	Xerox Corporation	AP	CAFMA	\$574.51
06/18/18	70005226	Yavapai Fleet Yavapai Machine	AP	CAFMA	\$70.46
06/18/18	70005227	Yavapai Regional Medical Cente	AP	CAFMA	\$150.00
06/18/18	70005228	Zebrascares LLC	AP	CAFMA	\$1,395.00
06/18/18	70005229	APS	AP	CAFMA	\$1,651.58
06/18/18	70005230	City of Prescott	AP	CAFMA	\$154.73
06/30/18	General Fund	Temp borrowed funds less capit	GL	CAFMA	\$1,588,089.00
TOTAL CHECKS AND CHARGES CLEARED:					<u><u>\$3,122,117.71</u></u>

**CAFMA-Central Arizona Fire and Medical**

**BR Deposits and Credits Cleared**

For the Bank Statement ending: 6/30/18

CAFMA General Fund		General Fund			1100
Date	Document	Description	Module	Company	Amount
06/07/18	1869	Deposit	AR	CAFMA	\$356.46
06/07/18	1870	Deposit	AR	CAFMA	\$511.96
06/07/18	1871	Deposit	AR	CAFMA	\$8,039.86
06/07/18	1872	Deposit	AR	CAFMA	\$1,776.35
06/07/18	1873	Deposit	AR	CAFMA	\$979.64
06/07/18	1874	Deposit	AR	CAFMA	\$697.47
06/07/18	1875	Deposit	AR	CAFMA	\$8.54
06/07/18	1876	Deposit	AR	CAFMA	\$262.50
06/07/18	1877	Deposit	AR	CAFMA	\$103.36
06/07/18	1878	Deposit	AR	CAFMA	\$146.07
06/07/18	1879	Deposit	AR	CAFMA	\$260.00
06/07/18	1882	Deposit	AR	CAFMA	\$85.68
06/07/18	1885	Deposit	AR	CAFMA	\$260.00
06/07/18	1886	Deposit	AR	CAFMA	\$150.00
06/07/18	1887	Deposit	AR	CAFMA	\$85.68
06/07/18	1888	Deposit	AR	CAFMA	\$150.00
06/07/18	1889	Deposit	AR	CAFMA	\$85.68
06/07/18	1890	Deposit	AR	CAFMA	\$85.68
06/07/18	1891	Deposit	AR	CAFMA	\$42.84
06/07/18	1892	Deposit	AR	CAFMA	\$85.68
06/07/18	1893	Deposit	AR	CAFMA	\$260.00
06/07/18	1894	Deposit	AR	CAFMA	\$85.68
06/07/18	1895	Deposit	AR	CAFMA	\$150.00
06/07/18	1896	Deposit	AR	CAFMA	\$42.84
06/07/18	1897	Deposit	AR	CAFMA	\$260.00
06/07/18	1898	Deposit	AR	CAFMA	\$70.38
06/07/18	1899	Deposit	AR	CAFMA	\$85.68
06/07/18	1900	Deposit	AR	CAFMA	\$150.00
06/07/18	1901	Deposit	AR	CAFMA	\$260.00
06/07/18	1902	Deposit	AR	CAFMA	\$260.00
06/07/18	1903	Deposit	AR	CAFMA	\$260.00
06/07/18	1904	Deposit	AR	CAFMA	\$123,067.28
06/07/18	1905	Deposit	AR	CAFMA	\$92.76
06/07/18	1909	Deposit	AR	CAFMA	\$260.00
06/07/18	1910	Deposit	AR	CAFMA	\$260.00
06/07/18	1911	Deposit	AR	CAFMA	\$261.50
06/07/18	1912	Deposit	AR	CAFMA	\$52.91
06/07/18	1913	Deposit	AR	CAFMA	\$4,033.92
06/14/18	1914	Deposit	AR	CAFMA	\$969.10
06/14/18	1915	Deposit	AR	CAFMA	\$575.22
06/14/18	1916	Deposit	AR	CAFMA	\$185.52
06/14/18	1917	Deposit	AR	CAFMA	\$1,197.96
06/14/18	1918	Deposit	AR	CAFMA	\$63.42
06/14/18	1919	Deposit	AR	CAFMA	\$4,470.62
06/14/18	1920	Deposit	AR	CAFMA	\$516.60
06/14/18	1921	Deposit	AR	CAFMA	\$100.00
06/14/18	1922	Deposit	AR	CAFMA	\$1,603.18
06/14/18	1923	Deposit	AR	CAFMA	\$2,949.97
06/14/18	1924	Deposit	AR	CAFMA	\$793.86
06/14/18	1925	Deposit	AR	CAFMA	\$205.05
06/14/18	1926	Deposit	AR	CAFMA	\$511.96
06/14/18	1927	Deposit	AR	CAFMA	\$1,197.96
06/14/18	1928	Deposit	AR	CAFMA	\$147.00
06/14/18	1929	Deposit	AR	CAFMA	\$764.86
06/21/18	1930	Deposit	AR	CAFMA	\$8.54
06/21/18	1931	Deposit	AR	CAFMA	\$59.19
06/21/18	1932	Deposit	AR	CAFMA	\$1,491.96
06/21/18	1933	Deposit	AR	CAFMA	\$777.70
06/21/18	1934	Deposit	AR	CAFMA	\$557.58
06/21/18	1935	Deposit	AR	CAFMA	\$515.77
06/21/18	1936	Deposit	AR	CAFMA	\$740.15

**CAFMA-Central Arizona Fire and Medical**

**BR Deposits and Credits Cleared**

For the Bank Statement ending: 6/30/18

CAFMA General Fund		General Fund			1100
Date	Document	Description	Module	Company	Amount
06/21/18	1937	Deposit	AR	CAFMA	\$337.70
06/21/18	1938	Deposit	AR	CAFMA	\$429.50
06/21/18	1939	Deposit	AR	CAFMA	\$333.11
06/21/18	1940	Deposit	AR	CAFMA	\$1,160.00
06/21/18	1941	Deposit	AR	CAFMA	\$627.87
06/21/18	1942	Deposit	AR	CAFMA	\$158.91
06/21/18	1943	Deposit	AR	CAFMA	\$8.68
06/21/18	1944	Deposit	AR	CAFMA	\$5,711.05
06/21/18	1945	Deposit	AR	CAFMA	\$1,910.44
06/21/18	1946	Deposit	AR	CAFMA	\$272.96
06/21/18	1947	Deposit	AR	CAFMA	\$698.33
06/21/18	1948	Deposit	AR	CAFMA	\$1,189.59
06/21/18	1958	Deposit	AR	CAFMA	\$584.00
06/21/18	1959	Deposit	AR	CAFMA	\$71.12
06/27/18	1949	Deposit	AR	CAFMA	\$4,556.86
06/27/18	1950	Deposit	AR	CAFMA	\$1,146.28
06/27/18	1951	Deposit	AR	CAFMA	\$232.20
06/27/18	1952	Deposit	AR	CAFMA	\$7,859.92
06/27/18	1953	Deposit	AR	CAFMA	\$17,986.40
06/27/18	1954	Deposit	AR	CAFMA	\$1,069.44
06/27/18	1955	Deposit	AR	CAFMA	\$50.87
06/27/18	1956	Deposit	AR	CAFMA	\$1,395.53
06/27/18	1957	Deposit	AR	CAFMA	\$105.00
06/27/18	1960	Deposit	AR	CAFMA	\$3,237.17
06/30/18	Cash w/County	Transfer in from CVFD & CYFD	GL	CAFMA	\$1,105,014.43
06/30/18	Cash w/County	Interest Revenue-GF	GL	CAFMA	\$3,404.64
TOTAL DEPOSITS AND CREDITS CLEARED:					<u><u>\$1,324,041.57</u></u>

**CAFMA-Central Arizona Fire and Medical**

**BR Checks and Charges Outstanding**

For the Bank Statement ending: 6/30/18

CAFMA		General Fund			1100
Date	Document	Description	Module	Company	Amount
04/09/18	70004835	Merlt Technology Partners	AP	CAFMA	\$38,988.58
05/07/18	70004977	Daniel's Tuxedo & Tailor	AP	CAFMA	\$46.75
06/04/18	70005105	AZ Center for Fire Svc Excel	AP	CAFMA	\$1,125.00
06/04/18	70005134	Kendhammer and Partners, LLP	AP	CAFMA	\$3,271.34
06/18/18	70005161	Arizona Crisis Team (ACT)	AP	CAFMA	\$7,177.50
06/18/18	70005173	CAROTHERS, ROBERT COUGAN	AP	CAFMA	\$668.20
06/18/18	70005185	Chapman Scottsdale Autoplex	AP	CAFMA	\$36,787.71
06/18/18	70005198	MARKET WEST Office Furniture	AP	CAFMA	\$5,718.22
06/18/18	70005201	Miracle Man Plumbing, Inc	AP	CAFMA	\$1,800.00
06/18/18	70005218	United Rentals (North America)	AP	CAFMA	\$5,797.07
TOTAL CHECKS AND CHARGES OUTSTANDING:					<u>\$101,380.37</u>

**CAFMA-Central Arizona Fire and Medical**

**BR Deposits and Credits Outstanding**

For the Bank Statement ending:

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<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>Module</u>	<u>Company</u>	<u>Amount</u>
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**TOTAL DEPOSITS AND CREDITS OUTSTANDING:**



Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: CHECKS FROM ACCOUNTS PAYABLE</b>						
<b>BANK CONTROL ID: CAFMA - GENERAL FUND</b>						
70005099	06/04/18	Marked	No	A1 Water Bulk Delivery Svc LLC	07/12/18	\$150.00
70005100	06/04/18	Marked	No	American Express, Inc.	07/12/18	\$1,536.80
70005101	06/04/18	Marked	No	APS	07/12/18	\$8,364.98
70005103	06/04/18	Marked	No	Auto Trim Plus LLC	07/12/18	\$1,892.36
70005104	06/04/18	Marked	No	Avesis Insurance Company	07/12/18	\$1,253.88
70005105	06/04/18	Retrieved	No	AZ Center for Fire Svc Excel		\$1,125.00
70005106	06/04/18	Marked	No	BACKBOARDS BOOMERANG	07/12/18	\$175.00
70005107	06/04/18	Marked	No	Best Pick Disposal, Inc	07/12/18	\$438.34
70005108	06/04/18	Marked	No	Bound Tree Medical LLC	07/12/18	\$13,258.44
70005111	06/04/18	Marked	No	Brackman's Paint & Body, Inc	07/12/18	\$1,344.72
70005112	06/04/18	Marked	No	Cable One Business	07/12/18	\$15.90
70005113	06/04/18	Marked	No	Cable One Business	07/12/18	\$26.00
70005114	06/04/18	Marked	No	CenturyLink	07/12/18	\$1,364.77
70005116	06/04/18	Marked	No	CenturyLink	07/12/18	\$574.01
70005117	06/04/18	Marked	No	CenturyLink	07/12/18	\$36.94
70005118	06/04/18	Marked	No	Chase Bank	07/12/18	\$578,656.14
70005121	06/04/18	Marked	No	Chief Supply Corp	07/12/18	\$21.10
70005122	06/04/18	Marked	No	City of Prescott	07/12/18	\$33,282.59
70005123	06/04/18	Marked	No	City of Prescott	07/12/18	\$241.56
70005124	06/04/18	Marked	No	Cummins Rocky Mountain LLC	07/12/18	\$1,910.93
70005125	06/04/18	Marked	No	Curtis Tools for Heroes	07/12/18	\$2,101.29
70005126	06/04/18	Marked	No	ECMS, Inc.	07/12/18	\$556.70
70005127	06/04/18	Marked	No	FACTORY MOTOR PARTS	07/12/18	\$1,265.71
70005129	06/04/18	Marked	No	FEDEX	07/12/18	\$12.56
70005130	06/04/18	Marked	No	Scott Freitag	07/12/18	\$1,650.00
70005131	06/04/18	Marked	No	Globalstar	07/12/18	\$183.29
70005132	06/04/18	Marked	No	Interstate Batteries	07/12/18	\$186.65
70005133	06/04/18	Marked	No	KAIROS Health Arizona, Inc.	07/12/18	\$111,506.00
70005134	06/04/18	Retrieved	No	Kendhammer and Partners, LLP		\$3,271.34
70005135	06/04/18	Marked	No	Magic Glass, Inc.	07/12/18	\$329.77
70005136	06/04/18	Marked	No	Mitchell Repair Info. Comp LLC	07/12/18	\$379.46
70005137	06/04/18	Marked	No	Prescott Newspapers, Inc	07/12/18	\$338.44
70005138	06/04/18	Marked	No	Response Protection Corp	07/12/18	\$1,830.74
70005139	06/04/18	Marked	No	Staples Contract & Commmerc.Inc	07/12/18	\$1,625.06
70005140	06/04/18	Marked	No	Standard Insurance Group	07/12/18	\$1,363.00
70005141	06/04/18	Marked	No	Sunstate Equipment Co	07/12/18	\$674.85
70005142	06/04/18	Marked	No	Town of Prescott Valley	07/12/18	\$86.46
70005143	06/04/18	Marked	No	Unisource Energy Services	07/12/18	\$471.52
70005145	06/04/18	Marked	No	United Disposal, Inc	07/12/18	\$180.00
70005146	06/04/18	Marked	No	US Bank Voyager Fleet Systems	07/12/18	\$14,843.34
70005147	06/04/18	Marked	No	Western Shelter Systems	07/12/18	\$2,107.06
70005148	06/04/18	Marked	No	XEROX FINANCIAL SERVICES	07/12/18	\$347.20
70005149	06/04/18	Marked	No	York	07/12/18	\$177.56
70005150	06/18/18	Marked	No	A2Z Home Center, LLC	07/12/18	\$41.03
70005151	06/18/18	Marked	No	AAA Taxi	07/12/18	\$36.00
70005152	06/18/18	Marked	No	TODD ABEL	07/12/18	\$843.60
70005153	06/18/18	Marked	No	Able Saw, LLC	07/12/18	\$1,120.84
70005154	06/18/18	Marked	No	AZ General/Ace Hardware	07/12/18	\$9.32
70005155	06/18/18	Marked	No	Action Graphics	07/12/18	\$21.82
70005156	06/18/18	Marked	No	American Fence Co, Inc	07/12/18	\$241.66
70005157	06/18/18	Marked	No	Amsoil, Inc.	07/12/18	\$5,869.52
70005158	06/18/18	Marked	No	Anderson Asphalt Svcs&Contract	07/12/18	\$9,219.19
70005159	06/18/18	Marked	No	APS	07/12/18	\$5,106.66
70005161	06/18/18	Retrieved	No	Arizona Crisis Team (ACT)		\$7,177.50
70005162	06/18/18	Marked	No	Arizona PPE Recon, Inc.	07/12/18	\$136.00
70005163	06/18/18	Marked	No	Bennett Oil	07/12/18	\$3,309.54
70005164	06/18/18	Marked	No	Bound Tree Medical LLC	07/12/18	\$14,522.05
70005169	06/18/18	Marked	No	Patty Brookins	07/12/18	\$434.16
70005170	06/18/18	Marked	No	B & W Fire Security Systems	07/12/18	\$387.00
70005171	06/18/18	Marked	No	Cable One Business	07/12/18	\$1,010.37
70005172	06/18/18	Marked	No	CAFMA - Petty Cash	07/12/18	\$245.38
70005173	06/18/18	Retrieved	No	CAROTHERS, ROBERT COUGAN		\$668.20

Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: CHECKS FROM ACCOUNTS PAYABLE</b>						
<b>BANK CONTROL ID: CAFMA - GENERAL FUND</b>						<b>(CONTINUED)</b>
70005174	06/18/18	Marked	No	CenturyLink	07/12/18	\$782.37
70005175	06/18/18	Marked	No	Chase Bank	07/12/18	\$613,632.88
70005177	06/18/18	Marked	No	Chase Card Services	07/12/18	\$17,582.50
70005185	06/18/18	Retrieved	No	Chapman Scottsdale Autoplex		\$36,787.71
70005186	06/18/18	Marked	No	Chief Supply Corp	07/12/18	\$113.54
70005187	06/18/18	Marked	No	City of Prescott	07/12/18	\$57.30
70005188	06/18/18	Marked	No	Curtis Tools for Heroes	07/12/18	\$2,212.16
70005189	06/18/18	Marked	No	DH Pace Door Company Inc	07/12/18	\$147.00
70005190	06/18/18	Marked	No	Dish Network	07/12/18	\$113.04
70005191	06/18/18	Marked	No	Engineering & Testing Consult.	07/12/18	\$1,500.00
70005192	06/18/18	Marked	No	FACTORY MOTOR PARTS	07/12/18	\$686.14
70005193	06/18/18	Marked	No	FASTENAL	07/12/18	\$52.12
70005194	06/18/18	Marked	No	Guaranteed Door Service	07/12/18	\$98.50
70005195	06/18/18	Marked	No	Hillyard-Flagstaff	07/12/18	\$1,079.64
70005196	06/18/18	Marked	No	Kingston Business Solutions	07/12/18	\$24,125.00
70005197	06/18/18	Marked	No	Manzanita Landscaping, Inc.	07/12/18	\$1,900.00
70005198	06/18/18	Retrieved	No	MARKET WEST Office Furniture		\$5,718.22
70005199	06/18/18	Marked	No	Matheson Tri-Gas, Inc.	07/12/18	\$261.20
70005200	06/18/18	Marked	No	MerIt Technology Partners	07/12/18	\$7,000.00
70005201	06/18/18	Retrieved	No	Miracle Man Plumbing, Inc		\$1,800.00
70005202	06/18/18	Marked	No	NAPA Auto Parts	07/12/18	\$1,340.95
70005205	06/18/18	Marked	No	Northern AZ Premier Termite	07/12/18	\$375.00
70005206	06/18/18	Marked	No	O'Reilly Auto Parts	07/12/18	\$109.98
70005207	06/18/18	Marked	No	Prescott Steel & Welding	07/12/18	\$106.45
70005208	06/18/18	Marked	No	Prescott Valley Ace Hardware	07/12/18	\$315.86
70005210	06/18/18	Marked	No	PV Economic Development Found	07/12/18	\$215.00
70005211	06/18/18	Marked	No	R and R Auto and Truck Parts	07/12/18	\$9.93
70005212	06/18/18	Marked	No	SCENT FROM ABOVE COMPANY LLC	07/12/18	\$280.00
70005213	06/18/18	Marked	No	Staples Contract & Commmerc.Inc	07/12/18	\$1,251.04
70005214	06/18/18	Marked	No	Sunstate Equipment Co	07/12/18	\$44.04
70005215	06/18/18	Marked	No	D.G.Shoemaker & Associates Inc	07/12/18	\$526.09
70005216	06/18/18	Marked	No	Town of Prescott Valley	07/12/18	\$206.00
70005217	06/18/18	Marked	No	Unisource Energy Services	07/12/18	\$113.86
70005218	06/18/18	Retrieved	No	United Rentals (North America)		\$5,797.07
70005219	06/18/18	Marked	No	Vern Lewis Welding Supply Inc	07/12/18	\$8.18
70005220	06/18/18	Marked	No	Verizon Wireless	07/12/18	\$4,340.79
70005221	06/18/18	Marked	No	Western Shelter Systems	07/12/18	\$9,861.49
70005225	06/18/18	Marked	No	Xerox Corporation	07/12/18	\$574.51
70005226	06/18/18	Marked	No	Yavapai Fleet Yavapai Machine	07/12/18	\$70.46
70005227	06/18/18	Marked	No	Yavapai Regional Medical Cente	07/12/18	\$150.00
70005228	06/18/18	Marked	No	Zebrascares LLC	07/12/18	\$1,395.00
70005229	06/18/18	Marked	No	APS	07/12/18	\$1,651.58
70005230	06/18/18	Marked	No	City of Prescott	07/12/18	\$154.73
<b>SUB TOTAL FOR BANK:</b>						<b>\$1,586,104.63</b>
<b>TOTAL FOR MODULE:</b>						<b>\$1,586,104.63</b>

**MODULE: DEPOSITS FROM ACCOUNTS RECEIVABLE**

**BANK CONTROL ID: CAFMA - GENERAL FUND**

1869	06/07/18	Marked	No	Deposit	07/12/18	\$356.46
1870	06/07/18	Marked	No	Deposit	07/12/18	\$511.96
1871	06/07/18	Marked	No	Deposit	07/12/18	\$8,039.86
1872	06/07/18	Marked	No	Deposit	07/12/18	\$1,776.35
1873	06/07/18	Marked	No	Deposit	07/12/18	\$979.64
1874	06/07/18	Marked	No	Deposit	07/12/18	\$697.47
1875	06/07/18	Marked	No	Deposit	07/12/18	\$8.54
1876	06/07/18	Marked	No	Deposit	07/12/18	\$262.50
1877	06/07/18	Marked	No	Deposit	07/12/18	\$103.36
1878	06/07/18	Marked	No	Deposit	07/12/18	\$146.07
1879	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1882	06/07/18	Marked	No	Deposit	07/12/18	\$85.68
1885	06/07/18	Marked	No	Deposit	07/12/18	\$260.00

Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: DEPOSITS FROM ACCOUNTS RECEIVABLE</b>						
<b>BANK CONTROL ID: CAFMA - GENERAL FUND</b>						<b>(CONTINUED)</b>
1886	06/07/18	Marked	No	Deposit	07/12/18	\$150.00
1887	06/07/18	Marked	No	Deposit	07/12/18	\$85.68
1888	06/07/18	Marked	No	Deposit	07/12/18	\$150.00
1889	06/07/18	Marked	No	Deposit	07/12/18	\$85.68
1890	06/07/18	Marked	No	Deposit	07/12/18	\$85.68
1891	06/07/18	Marked	No	Deposit	07/12/18	\$42.84
1892	06/07/18	Marked	No	Deposit	07/12/18	\$85.68
1893	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1894	06/07/18	Marked	No	Deposit	07/12/18	\$85.68
1895	06/07/18	Marked	No	Deposit	07/12/18	\$150.00
1896	06/07/18	Marked	No	Deposit	07/12/18	\$42.84
1897	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1898	06/07/18	Marked	No	Deposit	07/12/18	\$70.38
1899	06/07/18	Marked	No	Deposit	07/12/18	\$85.68
1900	06/07/18	Marked	No	Deposit	07/12/18	\$150.00
1901	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1902	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1903	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1904	06/07/18	Marked	No	Deposit	07/12/18	\$123,067.28
1905	06/07/18	Marked	No	Deposit	07/12/18	\$92.76
1909	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1910	06/07/18	Marked	No	Deposit	07/12/18	\$260.00
1911	06/07/18	Marked	No	Deposit	07/12/18	\$261.50
1912	06/07/18	Marked	No	Deposit	07/12/18	\$52.91
1913	06/07/18	Marked	No	Deposit	07/12/18	\$4,033.92
1914	06/14/18	Marked	No	Deposit	07/12/18	\$969.10
1915	06/14/18	Marked	No	Deposit	07/12/18	\$575.22
1916	06/14/18	Marked	No	Deposit	07/12/18	\$185.52
1917	06/14/18	Marked	No	Deposit	07/12/18	\$1,197.96
1918	06/14/18	Marked	No	Deposit	07/12/18	\$63.42
1919	06/14/18	Marked	No	Deposit	07/12/18	\$4,470.62
1920	06/14/18	Marked	No	Deposit	07/12/18	\$516.60
1921	06/14/18	Marked	No	Deposit	07/12/18	\$100.00
1922	06/14/18	Marked	No	Deposit	07/12/18	\$1,603.18
1923	06/14/18	Marked	No	Deposit	07/12/18	\$2,949.97
1924	06/14/18	Marked	No	Deposit	07/12/18	\$793.86
1925	06/14/18	Marked	No	Deposit	07/12/18	\$205.05
1926	06/14/18	Marked	No	Deposit	07/12/18	\$511.96
1927	06/14/18	Marked	No	Deposit	07/12/18	\$1,197.96
1928	06/14/18	Marked	No	Deposit	07/12/18	\$147.00
1929	06/14/18	Marked	No	Deposit	07/12/18	\$764.86
1930	06/21/18	Marked	No	Deposit	07/12/18	\$8.54
1931	06/21/18	Marked	No	Deposit	07/12/18	\$59.19
1932	06/21/18	Marked	No	Deposit	07/12/18	\$1,491.96
1933	06/21/18	Marked	No	Deposit	07/12/18	\$777.70
1934	06/21/18	Marked	No	Deposit	07/12/18	\$557.58
1935	06/21/18	Marked	No	Deposit	07/12/18	\$515.77
1936	06/21/18	Marked	No	Deposit	07/12/18	\$740.15
1937	06/21/18	Marked	No	Deposit	07/12/18	\$337.70
1938	06/21/18	Marked	No	Deposit	07/12/18	\$429.50
1939	06/21/18	Marked	No	Deposit	07/12/18	\$333.11
1940	06/21/18	Marked	No	Deposit	07/12/18	\$1,160.00
1941	06/21/18	Marked	No	Deposit	07/12/18	\$627.87
1942	06/21/18	Marked	No	Deposit	07/12/18	\$158.91
1943	06/21/18	Marked	No	Deposit	07/12/18	\$8.68
1944	06/21/18	Marked	No	Deposit	07/12/18	\$5,711.05
1945	06/21/18	Marked	No	Deposit	07/12/18	\$1,910.44
1946	06/21/18	Marked	No	Deposit	07/12/18	\$272.96
1947	06/21/18	Marked	No	Deposit	07/12/18	\$698.33
1948	06/21/18	Marked	No	Deposit	07/12/18	\$1,189.59
1949	06/27/18	Marked	No	Deposit	07/12/18	\$4,556.86
1950	06/27/18	Marked	No	Deposit	07/12/18	\$1,146.28

## Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
<b>MODULE: DEPOSITS FROM ACCOUNTS RECEIVABLE</b>						
<b>BANK CONTROL ID: CAFMA - GENERAL FUND</b>						<b>(CONTINUED)</b>
1951	06/27/18	Marked	No	Deposit	07/12/18	\$232.20
1952	06/27/18	Marked	No	Deposit	07/12/18	\$7,859.92
1953	06/27/18	Marked	No	Deposit	07/12/18	\$17,986.40
1954	06/27/18	Marked	No	Deposit	07/12/18	\$1,069.44
1955	06/27/18	Marked	No	Deposit	07/12/18	\$50.87
1956	06/27/18	Marked	No	Deposit	07/12/18	\$1,395.53
1957	06/27/18	Marked	No	Deposit	07/12/18	\$105.00
1958	06/21/18	Marked	No	Deposit	07/12/18	\$584.00
1959	06/21/18	Marked	No	Deposit	07/12/18	\$71.12
1960	06/27/18	Marked	No	Deposit	07/12/18	\$3,237.17
<b>SUB TOTAL FOR BANK:</b>						<b>\$215,622.50</b>
<b>TOTAL FOR MODULE:</b>						<b>\$215,622.50</b>
<b>MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER</b>						
<b>BANK CONTROL ID: CAFMA - GENERAL FUND</b>						
Cash w/County	06/30/18	Marked	No	Transfer in from CVFD & CYFD	07/12/18	\$1,105,014.43
Cash w/County	06/30/18	Marked	No	Interest Revenue-GF	07/12/18	\$3,404.64
General Fund	06/30/18	Marked	No	Temp borrowed funds less capit	07/12/18	\$1,588,089.00
<b>SUB TOTAL FOR BANK:</b>						<b>\$2,696,508.07</b>
<b>TOTAL FOR MODULE:</b>						<b>\$2,696,508.07</b>

7/16/18  
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**CAFMA-Central Arizona Fire and Medical**

Page: 1

**BR Adjustments Report**  
**For the Bank Statement ending:**

<u>Date</u>	<u>Document</u>	<u>Description</u>	<u>GL Account</u>	<u>Offset Amt</u>	<u>Adj. Amt</u>
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DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

7/16/18  
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**CAFMA-Central Arizona Fire and Medical**

**Balance Sheet**

**As of 6/30/2018**

**Fund: (10) General Fund**

**Assets**

**Current Assets**

Cash with Yavapai County	\$4,044,783.54	
Capital Reserve Fund	7,620,949.85	
Accounts Receivable	66,903.18	
Misc. Receivables	(50,820.77)	
Retiree/Insurance Receivable	68,295.03	
Total Current Assets		\$11,750,110.83

**Total Assets**

**\$11,750,110.83**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$567,029.13	
Accrued Payroll Expenses	(135,246.90)	
Credit Card Payable	(15,973.83)	
PSPRS Payable	(0.23)	
ASRS Payable	17.08	
Medical Insurance Withheld	10,172.98	
Dental Insurance Withheld	5,350.84	
Vision Insurance Withheld	608.10	
PSPRDCRP-PSPRS DC	0.15	
Total Current Liabilities		\$431,957.32

**Total Liabilities**

**\$431,957.32**

**Net Assets**

Fund Balance	\$11,013,573.96	
Current Year Net Assets	304,579.55	
Total Net Assets		11,318,153.51
Total Liabilities and Net Assets		\$11,750,110.83

**CAFMA-Central Arizona Fire and Medical**  
**GL Trial Balance Worksheet**  
For The Period of 6/1/2018 through 6/30/2018

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
10.1100.0.0.000	Cash with Yavapai County	\$5,894,935.60	\$1,882,267.56	\$3,732,419.62	\$4,044,783.54	
TOTALS:		<u>\$5,894,935.60</u>	<u>\$1,882,267.56</u>	<u>\$3,732,419.62</u>	<u>\$4,044,783.54</u>	

7/16/18  
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**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Revenues</u></b>									
CVFD Funding Requirement	10310000000	\$262,962.37	\$0.00	\$262,962.37	0.0 %	\$4,043,959.50	\$4,132,286.00	\$(88,326.50)	(2.1)%
CYFD Funding Requirement	10320000000	842,052.06	0.00	842,052.06	0.0	15,620,906.11	15,626,194.00	(5,287.89)	0.0
Fire Protection Contracts	10400100000	484.72	0.00	484.72	0.0	165,885.32	124,000.00	41,885.32	33.8
Outside Agency Work-Vehicle Maint	10430000000	4,470.62	0.00	4,470.62	0.0	35,682.85	24,750.00	10,932.85	44.2
Walker VFD Maintenance	10431500000	0.00	0.00	0.00	0.0	573.75	0.00	573.75	0.0
Plan Review Fees	10440000000	950.00	0.00	950.00	0.0	33,193.98	4,500.00	28,693.98	637.6
Care Home Inspection Fees	10441500000	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
Special Events Fees	10442000000	100.00	0.00	100.00	0.0	2,600.00	17,500.00	(14,900.00)	(85.1)
Prevention Permits	10442500000	300.00	0.00	300.00	0.0	1,110.00	200.00	910.00	455.0
Inspection Fees	10443000000	0.00	0.00	0.00	0.0	940.00	1,000.00	(60.00)	(6.0)
State of AZ/Off-District Fires	10480000000	141,053.68	0.00	141,053.68	0.0	1,814,947.64	50,000.00	1,764,947.64	3529.9
Interest Income-General Fund	10490000000	3,404.64	0.00	3,404.64	0.0	58,884.93	21,000.00	37,884.93	180.4
Interest Income-Cap Rsv Fund	10490100000	6,570.50	0.00	6,570.50	0.0	43,945.53	0.00	43,945.53	0.0
Misc. Revenues	10510000000	433.85	0.00	433.85	0.0	9,980.08	10,900.00	(919.92)	(8.4)
PAWUIC/ Defensible Space Reimbursements	10512531000	0.00	0.00	0.00	0.0	20,250.85	24,000.00	(3,749.15)	(15.6)
Tech Services Contracting Revenue	10514041000	8,122.19	0.00	8,122.19	0.0	95,893.19	125,000.00	(29,106.81)	(23.3)
Supplies for Outside Agency Work	10514141000	0.00	0.00	0.00	0.0	3,414.77	10,000.00	(6,585.23)	(65.9)
Rebates/Refunds	10535000000	0.00	0.00	0.00	0.0	18,991.67	0.00	18,991.67	0.0
Donations	10540000000	100.00	0.00	100.00	0.0	810.00	500.00	310.00	62.0
Babysitting Classes	10560000000	40.00	0.00	40.00	0.0	80.00	600.00	(520.00)	(86.7)
Warehouse Purchasing Group	10570000000	38,288.89	0.00	38,288.89	0.0	253,322.45	50,000.00	203,322.45	406.6
Station 64 and 61 Lease Revenue	10585500000	0.00	0.00	0.00	0.0	24,000.00	31,200.00	(7,200.00)	(23.1)
CARTA Classes	10590000000	2,565.17	0.00	2,565.17	0.0	7,715.17	15,000.00	(7,284.83)	(48.6)
CPR/EMS classes	10590500000	255.00	0.00	255.00	0.0	8,568.00	24,000.00	(15,432.00)	(64.3)
<b>Net Revenues</b>		<b>\$1,312,153.69</b>	<b>\$0.00</b>	<b>\$1,312,153.69</b>	<b>0.0 %</b>	<b>\$22,265,655.79</b>	<b>\$20,293,130.00</b>	<b>\$1,972,525.79</b>	<b>9.7 %</b>
<b><u>Personnel Expenses</u></b>									
Salaries/Admin	10610010000	\$65,877.58	\$0.00	\$(65,877.58)	0.0 %	\$841,034.85	\$848,377.00	\$7,342.15	0.9 %
Salaries/Prevention	10610020000	22,722.01	0.00	(22,722.01)	0.0	281,537.48	300,185.00	18,647.52	6.2
Salaries/Operations	10610030000	562,573.14	0.00	(562,573.14)	0.0	7,074,436.94	7,073,751.00	(685.94)	0.0
Salaries/Training	10610035000	15,474.60	0.00	(15,474.60)	0.0	188,075.80	192,422.00	4,346.20	2.3
Salaries/Communications	10610041000	16,468.80	0.00	(16,468.80)	0.0	292,885.60	309,216.00	16,330.40	5.3
Salaries/Facilities Maintenance	10610043000	6,078.40	0.00	(6,078.40)	0.0	78,870.40	79,085.00	214.60	0.3
Salaries/Fleet Maint	10610048000	30,781.89	0.00	(30,781.89)	0.0	340,002.69	342,609.00	2,606.31	0.8
Salaries/Warehouse	10610049000	5,377.60	0.00	(5,377.60)	0.0	68,979.20	73,195.00	4,215.80	5.8
CEO/ Fire Chief	10610110000	11,643.20	0.00	(11,643.20)	0.0	151,361.60	152,363.00	1,001.40	0.7
Salaries/Reserve	10610132000	0.00	0.00	0.00	0.0	0.00	5,000.00	5,000.00	100.0



7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Special Detail/Fire Pals	10610320400	756.25	0.00	(756.25)	0.0	10,073.00	12,600.00	2,527.00	20.1
Special Detail/ Babysitting Classes	10610320402	0.00	0.00	0.00	0.0	125.00	250.00	125.00	50.0
Special Detail/CRMD/Spec Ev Assign Pay	10610320403	0.00	0.00	0.00	0.0	2,431.25	6,500.00	4,068.75	62.6
Special Detail/ Fire Investigator Trainee	10610320404	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Special Detail / OPS	10610330000	0.00	0.00	0.00	0.0	562.50	0.00	(562.50)	0.0
Spec Det/Ops CPR Prgm Int/Ext	10610330425	3,275.00	0.00	(3,275.00)	0.0	8,200.00	5,000.00	(3,200.00)	(64.0)
Telestaff Maintenance	10610330426	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Spec Det/Ops Employee Hlth Immuniz Prgm	10610330431	0.00	0.00	0.00	0.0	0.00	1,400.00	1,400.00	100.0
Spec Det/Ops CISD Program Shift Peers	10610330435	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Spec Det/Ops/Tower Work	10610330439	0.00	0.00	0.00	0.0	0.00	6,500.00	6,500.00	100.0
Spec Det/Ops Haz Mat Program	10610330440	75.00	0.00	(75.00)	0.0	125.00	625.00	500.00	80.0
Spec Det/Ops Hose Program	10610330441	200.00	0.00	(200.00)	0.0	775.00	500.00	(275.00)	(55.0)
Spec Det/Ops SCBA Program	10610330442	360.59	0.00	(360.59)	0.0	2,647.56	6,500.00	3,852.44	59.3
Spec Det/Ops Recruit Academy	10610330447	0.00	0.00	0.00	0.0	4,056.25	8,700.00	4,643.75	53.4
Spec Det/Ops Promo Testing	10610330449	0.00	0.00	0.00	0.0	5,893.75	8,250.00	2,356.25	28.6
Spec Det/ Ops Misc.	10610330452	675.00	0.00	(675.00)	0.0	8,398.40	8,000.00	(398.40)	(5.0)
Spec Duty Training	10610335476	0.00	0.00	0.00	0.0	400.00	2,600.00	2,200.00	84.6
Spec Det/Tmg Instr CARTA	10610335479	0.00	0.00	0.00	0.0	4,875.00	5,000.00	125.00	2.5
Spec Det/ In House EMS Training	10610335482	662.50	0.00	(662.50)	0.0	11,076.25	30,400.00	19,323.75	63.6
Spec Det/Tower Rescue/Instructor	10610335483	0.00	0.00	0.00	0.0	287.50	1,000.00	712.50	71.3
Spec Det/ Warehouse	10610349451	0.00	0.00	0.00	0.0	1,868.75	11,500.00	9,631.25	83.8
Acting Pay - Prevention	10610420000	0.00	0.00	0.00	0.0	227.50	500.00	272.50	54.5
Acting Pay - Ops	10610430000	3,589.00	0.00	(3,589.00)	0.0	39,756.00	26,000.00	(13,756.00)	(52.9)
Acting Pay - Tech Services	10610441000	159.00	0.00	(159.00)	0.0	933.50	0.00	(933.50)	0.0
Acting Pay - Fleet Maintenance	10610448000	0.00	0.00	0.00	0.0	220.00	400.00	180.00	45.0
Vacation/ Sick Leave Buy Back	10610530000	0.00	0.00	0.00	0.0	112,678.35	300,000.00	187,321.65	62.4
O.T. Salaries/Admin	10611010000	514.25	0.00	(514.25)	0.0	8,278.62	9,000.00	721.38	8.0
O.T. Salaries/ Prevention	10611020000	598.13	0.00	(598.13)	0.0	6,414.99	15,000.00	8,585.01	57.2
Recall O.T./Operations	10611030000	2,399.28	0.00	(2,399.28)	0.0	33,534.90	45,000.00	11,465.10	25.5
SWAT Response / Coverage	10611030250	(120.87)	0.00	120.87	0.0	(1,201.89)	9,000.00	10,201.89	113.4
O.T. Salaries/CARTA	10611035000	0.00	0.00	0.00	0.0	949.95	2,828.00	1,878.05	66.4
O.T. Salaries/Tech Seivices	10611041000	518.78	0.00	(518.78)	0.0	36,355.71	20,000.00	(16,355.71)	(81.8)
O.T. Salaries/Comm-Outside Agency	10611041561	0.00	0.00	0.00	0.0	(834.24)	0.00	834.24	0.0
O.T. Salaries/Facilities Maintenance	10611043000	0.00	0.00	0.00	0.0	1,481.62	3,240.00	1,758.38	54.3
O.T. Salaries/ Fleet Maintenance	10611048000	447.55	0.00	(447.55)	0.0	13,878.49	15,000.00	1,121.51	7.5
O.T. Salaries/Warehouse	10611049000	0.00	0.00	0.00	0.0	10,811.33	15,000.00	4,188.67	27.9
FLSA Pay	10611130000	39,611.39	0.00	(39,611.39)	0.0	506,360.21	526,468.00	20,107.79	3.8
Shift OT Sal/Ops/Rte Shft Cov(AD,SL,FMLA	10611230200	26,619.24	0.00	(26,619.24)	0.0	481,014.86	385,000.00	(96,014.86)	(24.9)

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Off District Wildland Fires	10611431000	37,772.41	0.00	(37,772.41)	0.0	1,107,541.49	20,000.00	(1,087,541.49)	(5437.7)
Training Captain OT	10611535300	0.00	0.00	0.00	0.0	20,179.87	29,200.00	9,020.13	30.9
Trng Cov/Special Duty Pay	10611535304	75.00	0.00	(75.00)	0.0	1,902.00	4,950.00	3,048.00	61.6
Trng Cov/EVOC Driver Training Inst Pay	10611535307	0.00	0.00	0.00	0.0	112.50	2,500.00	2,387.50	95.5
Trng Cov/Swift Water Training Officers	10611535380	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
Trng Cov/Engine Co Training Coverage	10611835326	0.00	0.00	0.00	0.0	1,263.40	12,600.00	11,336.60	90.0
Trng Cov/OT Eng Co Trng Coverage	10611835330	0.00	0.00	0.00	0.0	928.24	26,500.00	25,571.76	96.5
Trng Cov/ OT Special Ops Training	10611835336	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Trng Cov/Paramedic Upgrade Training	10611835337	466.26	0.00	(466.26)	0.0	2,852.82	10,000.00	7,147.18	71.5
Trng Cov/ OT TRT/ HAZ MAT Training	10611835338	0.00	0.00	0.00	0.0	0.00	12,000.00	12,000.00	100.0
ASRS Retirement/Admin	10612910000	5,812.12	0.00	(5,812.12)	0.0	71,815.93	68,512.00	(3,303.93)	(4.8)
ASRS Retirement/Prevention	10612920000	1,729.94	0.00	(1,729.94)	0.0	20,230.38	21,922.00	1,691.62	7.7
ASRS Retirement/Training	10612935000	310.48	0.00	(310.48)	0.0	2,115.61	3,739.00	1,623.39	43.4
ASRS Retirement/Tech Services	10612941000	2,094.16	0.00	(2,094.16)	0.0	43,329.28	37,860.00	(5,469.28)	(14.4)
ASRS Retirement/Facilities Maintenance	10612943000	742.38	0.00	(742.38)	0.0	9,813.04	9,467.00	(346.04)	(3.7)
ASRS Retirement/Fleet Maint	10612948000	1,856.77	0.00	(1,856.77)	0.0	21,325.61	20,224.00	(1,101.61)	(5.4)
ASRS Retirement/Warehouse	10612949000	656.78	0.00	(656.78)	0.0	11,603.08	10,142.00	(1,461.08)	(14.4)
PSPRS/Admin	10613010000	4,164.78	0.00	(4,164.78)	0.0	60,181.09	48,543.00	(11,638.09)	(24.0)
PSPRS/Prevention	10613020000	4,003.86	0.00	(4,003.86)	0.0	51,389.33	49,527.00	(1,862.33)	(3.8)
PSPRS Operations	10613030000	258,234.13	0.00	(258,234.13)	0.0	2,262,262.41	3,085,038.00	822,775.59	26.7
PSPRS/ CARTA	10613035000	6,397.57	0.00	(6,397.57)	0.0	85,741.97	66,159.00	(19,582.97)	(29.6)
PSPRS/ Fleet Maint	10613048000	3,853.20	0.00	(3,853.20)	0.0	44,201.17	51,667.00	7,465.83	14.4
401A/Admin	10613210000	1,112.88	0.00	(1,112.88)	0.0	20,958.27	66,223.00	45,264.73	68.4
401A Retirement / Ops	10613230000	15,598.66	0.00	(15,598.66)	0.0	201,064.62	165,987.00	(35,077.62)	(21.1)
401A / Training	10613235000	0.00	0.00	0.00	0.0	906.88	0.00	(906.88)	0.0
401A/ Fire Chief	10613310000	721.88	0.00	(721.88)	0.0	31,480.72	29,894.00	(1,586.72)	(5.3)
Reserve Pension	10614032000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Worker's Comp Insurance/Admin	10615010000	0.00	0.00	0.00	0.0	0.00	21,674.00	21,674.00	100.0
Worker's Comp/Prevention	10615020000	0.00	0.00	0.00	0.0	0.00	16,432.00	16,432.00	100.0
Worker's Comp / Ops	10615030000	0.00	0.00	0.00	0.0	311,955.00	404,425.00	92,470.00	22.9
Worker's Comp/Reserves	10615032000	0.00	0.00	0.00	0.0	0.00	245.00	245.00	100.0
Worker's Comp/Training	10615035000	0.00	0.00	0.00	0.0	0.00	9,548.00	9,548.00	100.0
Worker's Comp/Comm	10615041000	0.00	0.00	0.00	0.0	0.00	16,099.00	16,099.00	100.0
Worker's Comp/Facilities	10615043000	0.00	0.00	0.00	0.0	0.00	4,026.00	4,026.00	100.0
Worker's Comp/Maint	10615048000	0.00	0.00	0.00	0.0	0.00	17,507.00	17,507.00	100.0
Worker's Comp/Warehouse	10615049000	0.00	0.00	0.00	0.0	0.00	4,313.00	4,313.00	100.0
Worker's Comp/Volunteers	10615110000	0.00	0.00	0.00	0.0	0.00	101.00	101.00	100.0
Worker's Comp Wages Reimbursement	10616500000	(2,838.92)	0.00	2,838.92	0.0	(4,821.32)	0.00	4,821.32	0.0

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Unemployment Insurance/Admin	10617010000	0.00	0.00	0.00	0.0	2,318.01	901.00	(1,417.01)	(157.3)
Unemployment/Prevention	10617020000	0.00	0.00	0.00	0.0	601.66	300.00	(301.66)	(100.6)
Unemployment Insurance/Ops	10617030000	30.47	0.00	(30.47)	0.0	15,933.80	6,246.00	(9,687.80)	(155.1)
Unemployment / Training	10617035000	0.00	0.00	0.00	0.0	391.34	180.00	(211.34)	(117.4)
Unemployment/Communications	10617041000	0.00	0.00	0.00	0.0	533.66	240.00	(293.66)	(122.4)
Unemployment/Facilities	10617043000	0.00	0.00	0.00	0.0	123.71	60.00	(63.71)	(106.2)
Unemployment/Maint	10617048000	0.00	0.00	0.00	0.0	730.88	360.00	(370.88)	(103.0)
Unemployment/Warehouse	10617049000	0.00	0.00	0.00	0.0	126.39	60.00	(66.39)	(110.7)
401A-ASRS/Admin	10618010000	3,797.71	0.00	(3,797.71)	0.0	46,692.54	46,384.00	(308.54)	(0.7)
401A-ASRS/Prevention	10618020000	878.17	0.00	(878.17)	0.0	10,270.45	11,199.00	928.55	8.3
401A-ASRS/Training	10618035000	157.62	0.00	(157.62)	0.0	1,073.99	2,191.00	1,117.01	51.0
401A-ASRS/Communication	10618041000	1,063.08	0.00	(1,063.08)	0.0	21,997.90	20,711.00	(1,286.90)	(6.2)
401A-ASRS/Facilities Maint	10618043000	0.00	0.00	0.00	0.0	0.00	5,104.00	5,104.00	100.0
401A-ASRS/ Maint	10618048000	942.58	0.00	(942.58)	0.0	10,729.21	11,610.00	880.79	7.6
401A-ASRS/ Warehouse	10618049000	333.42	0.00	(333.42)	0.0	5,891.08	5,468.00	(423.08)	(7.7)
Medicare / Admin	10618110000	1,117.80	0.00	(1,117.80)	0.0	14,936.04	14,641.00	(295.04)	(2.0)
Medicare Exp/Prevention	10618120000	324.46	0.00	(324.46)	0.0	3,972.60	4,873.00	900.40	18.5
Medicare / OPS	10618130000	9,470.70	0.00	(9,470.70)	0.0	128,662.48	124,344.00	(4,318.48)	(3.5)
Medicare Exp/CARTA	10618135000	231.43	0.00	(231.43)	0.0	2,970.92	2,831.00	(139.92)	(4.9)
Medicare Exp/Communications	10618141000	230.56	0.00	(230.56)	0.0	4,858.87	4,874.00	15.13	0.3
Medicare Exp/Facilities Maintenance	10618143000	88.14	0.00	(88.14)	0.0	1,165.13	1,194.00	28.87	2.4
Medicare Exp/Maint	10618148000	453.32	0.00	(453.32)	0.0	5,525.60	5,191.00	(334.60)	(6.4)
Medicare Exp/Warehouse	10618149000	77.98	0.00	(77.98)	0.0	1,377.73	1,279.00	(98.73)	(7.7)
Post Employment Health Plan	10618530000	8,570.06	0.00	(8,570.06)	0.0	116,032.95	92,672.00	(23,360.95)	(25.2)
Medical Insurance./Admin	10619010000	9,185.26	0.00	(9,185.26)	0.0	109,741.78	118,440.00	8,698.22	7.3
Medical Insurance/Prevention	10619020000	2,452.52	0.00	(2,452.52)	0.0	28,257.42	39,480.00	11,222.58	28.4
Medical Insurance/OPS	10619030000	67,857.00	0.00	(67,857.00)	0.0	814,033.67	821,184.00	7,150.33	0.9
Medical Insurance/Training	10619035000	1,828.46	0.00	(1,828.46)	0.0	19,233.44	23,688.00	4,454.56	18.8
Medical Insurance/Comm	10619041000	2,009.38	0.00	(2,009.38)	0.0	29,019.32	31,584.00	2,564.68	8.1
Medical Insurance/Facilities	10619043000	627.38	0.00	(627.38)	0.0	7,523.58	7,896.00	372.42	4.7
Medical Insurance/Maint	10619048000	2,871.38	0.00	(2,871.38)	0.0	34,785.89	47,376.00	12,590.11	26.6
Medical Insurance/Warehouse	10619049000	612.30	0.00	(612.30)	0.0	7,523.54	7,896.00	372.46	4.7
Medical Insurance Assistance/OPS	10619130000	7,615.07	0.00	(7,615.07)	0.0	100,324.95	117,821.00	17,496.05	14.8
<b>Total Personnel Expenses</b>		<b>\$1,282,927.90</b>	<b>\$0.00</b>	<b>\$(1,282,927.90)</b>	<b>0.0 %</b>	<b>\$16,557,533.59</b>	<b>\$16,798,766.00</b>	<b>\$241,232.41</b>	<b>1.4 %</b>
<b><u>Supply Expenses</u></b>									
Office Supplies / Admin	10620010000	\$(126.00)	\$0.00	\$126.00	0.0 %	\$(468.85)	\$500.00	\$968.85	193.8 %
Office Supplies / Tech Services	10620041000	0.00	0.00	0.00	0.0	120.77	500.00	379.23	75.8

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
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Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Office Supplies	10620049000	423.06	0.00	(423.06)	0.0	7,283.95	12,500.00	5,216.05	41.7
Computer Supplies & Software / Training	10620135000	0.00	0.00	0.00	0.0	14,564.69	17,200.00	2,635.31	15.3
Computer Supplies & Equipment / Communic	10620141000	1,715.89	0.00	(1,715.89)	0.0	102,693.67	165,710.00	63,016.33	38.0
In House Dupl & Prtg	10620510000	921.71	0.00	(921.71)	0.0	10,487.00	17,500.00	7,013.00	40.1
In-House Dupl & Prtg/ Prevention	10620520000	0.00	0.00	0.00	0.0	1,085.50	2,300.00	1,214.50	52.8
In House Dupl & Prtg/ Warehouse	10620549000	57.20	0.00	(57.20)	0.0	14,055.01	17,250.00	3,194.99	18.5
District Fire Corps Program	10621010000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
District Mapping Program	10621141000	0.00	0.00	0.00	0.0	2,401.96	6,200.00	3,798.04	61.3
Employee Health & Wellness Supplies	10621230000	0.00	0.00	0.00	0.0	0.00	157.00	157.00	100.0
Medical Supplies	10621530000	2,331.11	0.00	(2,331.11)	0.0	97,360.44	84,500.00	(12,860.44)	(15.2)
CPR Supplies & Books	10621630000	339.99	0.00	(339.99)	0.0	8,529.39	8,100.00	(429.39)	(5.3)
Medical Equipment Replacement	10621730000	825.00	0.00	(825.00)	0.0	13,115.36	11,000.00	(2,115.36)	(19.2)
Fuel (Diesel & Gas)	10622048000	19,128.95	0.00	(19,128.95)	0.0	167,272.04	235,000.00	67,727.96	28.8
Oil & Lubr. (Routine)	10622148000	5,869.52	0.00	(5,869.52)	0.0	12,689.85	16,000.00	3,310.15	20.7
Uniforms/Admin	10623010000	0.00	0.00	0.00	0.0	70.92	0.00	(70.92)	0.0
Uniforms-Freitag, Scott	10623010100	0.00	0.00	0.00	0.0	326.52	450.00	123.48	27.4
Uniforms-Tharp, Dave	10623010101	0.00	0.00	0.00	0.0	141.27	450.00	308.73	68.6
Uniforms - Mowrer, Laura	10623010102	0.00	0.00	0.00	0.0	72.72	125.00	52.28	41.8
Uniforms - Frawley, Teresa	10623010103	0.00	0.00	0.00	0.0	94.74	125.00	30.26	24.2
Uniforms - Butler, Karen	10623010104	0.00	0.00	0.00	0.0	38.77	125.00	86.23	69.0
Uniforms-Brookins, Patty	10623010105	0.00	0.00	0.00	0.0	99.45	125.00	25.55	20.4
Uniforms - DeJoria, Dana	10623010106	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Spingola, Debbie	10623010107	0.00	0.00	0.00	0.0	121.45	125.00	3.55	2.8
Uniforms - Dixon, Susanne	10623010109	0.00	0.00	0.00	0.0	94.21	125.00	30.79	24.6
Uniforms - Skinner, Rhonda	10623010110	0.00	0.00	0.00	0.0	49.18	125.00	75.82	60.7
Uniforms - Bliss, Scott	10623010111	159.83	0.00	(159.83)	0.0	577.75	450.00	(127.75)	(28.4)
Uniforms - Viscardi, Karen	10623010112	0.00	0.00	0.00	0.0	87.05	125.00	37.95	30.4
Uniforms - Carter, Jasmine	10623010113	0.00	0.00	0.00	0.0	74.71	0.00	(74.71)	0.0
Uniforms - Burch, Kylee	10623010114	0.00	0.00	0.00	0.0	107.30	125.00	17.70	14.2
Uniforms - Katie Reeves	10623010116	0.00	0.00	0.00	0.0	142.84	0.00	(142.84)	0.0
Uniforms-Chase, Rick	10623020100	0.00	0.00	0.00	0.0	439.50	450.00	10.50	2.3
Uniforms-Smith, Andie	10623020101	0.00	0.00	0.00	0.0	530.14	450.00	(80.14)	(17.8)
Uniforms-Ayars, Mandy	10623020103	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms - Dowdy, Chuck	10623020106	0.00	0.00	0.00	0.0	445.20	450.00	4.80	1.1
Uniforms - Brett Mills	10623020107	0.00	0.00	0.00	0.0	625.71	0.00	(625.71)	0.0
Uniforms/Operations	10623030000	2,107.06	0.00	(2,107.06)	0.0	12,450.00	17,230.00	4,780.00	27.7
Uniforms-Polacek, Jeff	10623030100	0.00	0.00	0.00	0.0	112.90	450.00	337.10	74.9
Uniforms-Davis, Brad	10623030102	0.00	0.00	0.00	0.0	477.14	450.00	(27.14)	(6.0)

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Uniforms-Carothers, Cougan	10623030103	158.81	0.00	(158.81)	0.0	381.03	450.00	68.97	15.3
Uniforms-Abel, Todd	10623030104	159.83	0.00	(159.83)	0.0	275.07	450.00	174.93	38.9
Uniforms-Burch, Brian	10623030105	0.00	0.00	0.00	0.0	146.86	450.00	303.14	67.4
Uniforms-Cole, Brian	10623030106	0.00	0.00	0.00	0.0	7.09	0.00	(7.09)	0.0
Uniforms-Duplessis, Rob	10623030107	0.00	0.00	0.00	0.0	485.94	450.00	(35.94)	(8.0)
Uniforms-Fields, Brody	10623030108	156.20	0.00	(156.20)	0.0	414.64	450.00	35.36	7.9
Uniforms-Lys, Damian	10623030110	0.00	0.00	0.00	0.0	359.57	450.00	90.43	20.1
Uniforms-Mauldin, Mark	10623030111	0.00	0.00	0.00	0.0	270.30	450.00	179.70	39.9
Uniforms-McConnell, Dave	10623030112	0.00	0.00	0.00	0.0	307.65	450.00	142.35	31.6
Uniforms-Niemynsi, Doug	10623030115	0.00	0.00	0.00	0.0	408.73	450.00	41.27	9.2
Uniforms-Olson, Rick	10623030116	0.00	0.00	0.00	0.0	267.88	450.00	182.12	40.5
Uniforms-Pederson, Zach	10623030117	0.00	0.00	0.00	0.0	397.94	450.00	52.06	11.6
Uniforms-Prange, Ross	10623030118	0.00	0.00	0.00	0.0	374.10	450.00	75.90	16.9
Uniforms-Smith, Travis	10623030119	0.00	0.00	0.00	0.0	396.53	450.00	53.47	11.9
Uniforms-Stooks, Craig	10623030120	159.83	0.00	(159.83)	0.0	401.62	450.00	48.38	10.8
Uniforms-Valadez, Armando	10623030121	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Baker, Mark	10623030123	156.20	0.00	(156.20)	0.0	407.98	450.00	42.02	9.3
Uniforms-Brown, Dennis	10623030125	0.00	0.00	0.00	0.0	383.59	450.00	66.41	14.8
Uniforms-Bushman, James	10623030126	316.03	0.00	(316.03)	0.0	424.87	450.00	25.13	5.6
Uniforms-Curry, Robert	10623030127	159.83	0.00	(159.83)	0.0	474.08	450.00	(24.08)	(5.4)
Uniforms-Dale, Jack	10623030128	0.00	0.00	0.00	0.0	70.59	450.00	379.41	84.3
Uniforms-Edwards, David	10623030129	156.20	0.00	(156.20)	0.0	407.77	450.00	42.23	9.4
Uniforms-Fields, Zach	10623030130	0.00	0.00	0.00	0.0	385.07	450.00	64.93	14.4
Uniforms-Fournier, Nick	10623030131	159.83	0.00	(159.83)	0.0	309.74	450.00	140.26	31.2
Uniforms-Hlavack, Evan	10623030132	159.83	0.00	(159.83)	0.0	384.28	450.00	65.72	14.6
Uniforms-Huddleston, Michael	10623030133	159.83	0.00	(159.83)	0.0	416.52	450.00	33.48	7.4
Uniforms-Horstman, Stephen	10623030134	0.00	0.00	0.00	0.0	416.71	450.00	33.29	7.4
Uniforms-King, Jeremiah	10623030135	0.00	0.00	0.00	0.0	337.89	450.00	112.11	24.9
Uniforms-Kuykendall, Jeff	10623030136	0.00	0.00	0.00	0.0	388.14	450.00	61.86	13.7
Uniforms-Litchfield, Ron	10623030137	0.00	0.00	0.00	0.0	458.12	450.00	(8.12)	(1.8)
Uniforms-McFadden, Mike	10623030138	475.86	0.00	(475.86)	0.0	483.86	450.00	(33.86)	(7.5)
Uniforms-Nolan, Jason	10623030139	159.83	0.00	(159.83)	0.0	413.17	450.00	36.83	8.2
Uniforms-Parra, Dustin	10623030140	159.83	0.00	(159.83)	0.0	243.91	0.00	(243.91)	0.0
Uniforms-Pruitt, Rob	10623030142	156.20	0.00	(156.20)	0.0	398.36	450.00	51.64	11.5
Uniforms-Seets, JW	10623030143	159.83	0.00	(159.83)	0.0	438.81	450.00	11.19	2.5
Uniforms-Tucker, Mike	10623030144	0.00	0.00	0.00	0.0	287.83	450.00	162.17	36.0
Uniforms-Aspa, Ryan	10623030145	21.82	0.00	(21.82)	0.0	346.62	450.00	103.38	23.0
Uniforms-Barnum, Josh	10623030146	159.83	0.00	(159.83)	0.0	483.53	450.00	(33.53)	(7.5)

**CAFMA-Central Arizona Fire and Medical**  
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Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Uniforms-Blum, Rodney	10623030148	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Corbiere, Aaron	10623030149	0.00	0.00	0.00	0.0	479.66	450.00	(29.66)	(6.6)
Uniforms-Cruz, Steve	10623030150	159.83	0.00	(159.83)	0.0	401.03	450.00	48.97	10.9
Uniforms-Cunningham, Cody	10623030151	159.83	0.00	(159.83)	0.0	284.11	450.00	165.89	36.9
Uniforms-Dibble, Gordon	10623030152	0.00	0.00	0.00	0.0	405.32	450.00	44.68	9.9
Uniforms-Eckle, Kellan	10623030153	158.82	0.00	(158.82)	0.0	436.42	450.00	13.58	3.0
Uniforms-Ferris, Ryan	10623030154	0.00	0.00	0.00	0.0	360.81	450.00	89.19	19.8
Uniforms-Kirk, Jason	10623030155	0.00	0.00	0.00	0.0	442.94	450.00	7.06	1.6
Uniforms-Kontz, Mike	10623030156	159.82	0.00	(159.82)	0.0	424.04	450.00	25.96	5.8
Uniforms-Loperman, Keith	10623030157	159.83	0.00	(159.83)	0.0	428.40	450.00	21.60	4.8
Uniforms-Mazon, Josh	10623030158	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Mazzella, Marc	10623030159	0.00	0.00	0.00	0.0	429.88	450.00	20.12	4.5
Uniforms-McFadden, Matt	10623030160	0.00	0.00	0.00	0.0	432.76	450.00	17.24	3.8
Uniforms-Croft, Adam	10623030161	0.00	0.00	0.00	0.0	420.01	450.00	29.99	6.7
Uniforms-Parra, Payton	10623030164	159.83	0.00	(159.83)	0.0	428.65	450.00	21.35	4.7
Uniforms-Pena, Chris	10623030165	159.83	0.00	(159.83)	0.0	377.92	450.00	72.08	16.0
Uniforms-Poliakon, Brett	10623030166	319.66	0.00	(319.66)	0.0	455.64	450.00	(5.64)	(1.3)
Uniforms-Postula, Justin	10623030167	0.00	0.00	0.00	0.0	367.93	450.00	82.07	18.2
Uniforms-Postula, Karl	10623030168	0.00	0.00	0.00	0.0	436.04	450.00	13.96	3.1
Uniforms-Reyes, Adam	10623030169	156.20	0.00	(156.20)	0.0	436.55	450.00	13.45	3.0
Uniforms-Ryan, Keith	10623030171	0.00	0.00	0.00	0.0	428.04	0.00	(428.04)	0.0
Uniforms-Sheldon, Wes	10623030172	0.00	0.00	0.00	0.0	392.80	450.00	57.20	12.7
Uniforms-Sims, Mike	10623030173	81.87	0.00	(81.87)	0.0	511.65	450.00	(61.65)	(13.7)
Uniforms-Wittenberg, Dave	10623030174	156.20	0.00	(156.20)	0.0	418.64	450.00	31.36	7.0
Uniforms-Jones, Shaun	10623030175	0.00	0.00	0.00	0.0	394.41	450.00	55.59	12.4
Uniforms-Ducote-Perkins, Shane	10623030176	331.83	0.00	(331.83)	0.0	445.97	450.00	4.03	0.9
Uniforms-Wagner, Adam	10623030177	159.83	0.00	(159.83)	0.0	343.98	450.00	106.02	23.6
Uniforms-Butler, Jason	10623030179	0.00	0.00	0.00	0.0	431.98	450.00	18.02	4.0
Uniforms-Turner, Kenny	10623030181	0.00	0.00	0.00	0.0	354.28	450.00	95.72	21.3
Uniforms-Trask, Ryan	10623030182	156.20	0.00	(156.20)	0.0	369.21	450.00	80.79	18.0
Uniforms-Runo, Kyle	10623030183	0.00	0.00	0.00	0.0	276.09	450.00	173.91	38.6
Uniforms-Brunk, Jake	10623030184	159.83	0.00	(159.83)	0.0	418.75	450.00	31.25	6.9
Uniforms-Mayhall, Matt	10623030186	0.00	0.00	0.00	0.0	338.33	450.00	111.67	24.8
Uniforms-Cox, Phillip	10623030187	159.83	0.00	(159.83)	0.0	446.09	450.00	3.91	0.9
Uniforms- Apolinar, Jon	10623030188	159.83	0.00	(159.83)	0.0	422.75	450.00	27.25	6.1
Uniforms-Buchanan, Ben	10623030189	159.83	0.00	(159.83)	0.0	426.60	450.00	23.40	5.2
Uniforms-Bulter, Scott	10623030190	0.00	0.00	0.00	0.0	448.32	450.00	1.68	0.4
Uniforms-Buntin, Darrell	10623030191	156.20	0.00	(156.20)	0.0	430.57	450.00	19.43	4.3

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
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Fund: (10) General Fund

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Uniforms-Copenhaver, Doug	10623030192	159.83	0.00	(159.83)	0.0	427.15	450.00	22.85	5.1
Uniforms-Dalton, Bryan	10623030193	0.00	0.00	0.00	0.0	460.15	450.00	(10.15)	(2.3)
Uniforms-Davidson, Glenn	10623030194	0.00	0.00	0.00	0.0	421.01	450.00	28.99	6.4
Uniforms-Douglas, Ren	10623030195	159.83	0.00	(159.83)	0.0	403.26	450.00	46.74	10.4
Uniforms-Gallman, Timothy	10623030196	0.00	0.00	0.00	0.0	401.52	450.00	48.48	10.8
Uniforms-Ginn, Eric	10623030197	0.00	0.00	0.00	0.0	452.26	450.00	(2.26)	(0.5)
Uniforms-Gnagey, Dan	10623030198	0.00	0.00	0.00	0.0	319.69	450.00	130.31	29.0
Uniforms-Green, Nathan	10623030199	159.82	0.00	(159.82)	0.0	404.57	450.00	45.43	10.1
Uniforms-Guzzo, Nick	10623030200	156.20	0.00	(156.20)	0.0	287.16	450.00	162.84	36.2
Uniforms-Ingrao, Jory	10623030201	0.00	0.00	0.00	0.0	289.34	450.00	160.66	35.7
Uniforms-Jacobson, Terry	10623030202	0.00	0.00	0.00	0.0	470.22	450.00	(20.22)	(4.5)
Uniforms-Johnson, David	10623030203	159.83	0.00	(159.83)	0.0	386.76	450.00	63.24	14.1
Uniforms-Lynch, Peter	10623030204	156.20	0.00	(156.20)	0.0	433.27	450.00	16.73	3.7
Uniforms-Merrill, Eric	10623030205	159.83	0.00	(159.83)	0.0	445.03	450.00	4.97	1.1
Uniforms-Muniz, Tom Jr.	10623030206	0.00	0.00	0.00	0.0	489.67	450.00	(39.67)	(8.8)
Uniforms-Nelson, Mike	10623030207	0.00	0.00	0.00	0.0	402.78	450.00	47.22	10.5
Uniforms-Ramirez, Sam	10623030208	0.00	0.00	0.00	0.0	21.67	450.00	428.33	95.2
Uniforms-Rendl, Bob	10623030209	0.00	0.00	0.00	0.0	351.27	450.00	98.73	21.9
Uniforms-Roberts, Jerry	10623030210	0.00	0.00	0.00	0.0	417.82	450.00	32.18	7.2
Uniforms-Roche, Ben	10623030211	159.83	0.00	(159.83)	0.0	434.24	450.00	15.76	3.5
Uniforms-Rose, Cody	10623030212	0.00	0.00	0.00	0.0	431.22	450.00	18.78	4.2
Uniforms-Schuster, Alan	10623030213	0.00	0.00	0.00	0.0	465.01	450.00	(15.01)	(3.3)
Uniforms-Snyder, Tim	10623030214	159.83	0.00	(159.83)	0.0	448.09	450.00	1.91	0.4
Uniforms-Stewart, Jeff	10623030215	0.00	0.00	0.00	0.0	269.51	450.00	180.49	40.1
Uniforms-Tarver, Shawn	10623030216	156.20	0.00	(156.20)	0.0	438.16	450.00	11.84	2.6
Uniforms- Zazueta, Rob	10623030217	316.03	0.00	(316.03)	0.0	489.42	450.00	(39.42)	(8.8)
Uniforms-McCarty Dan	10623030218	159.83	0.00	(159.83)	0.0	396.95	450.00	53.05	11.8
Uniforms, Croft, Adam	10623030219	0.00	0.00	0.00	0.0	22.77	450.00	427.23	94.9
Uniforms-Butterfield, Jesse	10623030220	319.66	0.00	(319.66)	0.0	561.61	450.00	(111.61)	(24.8)
Uniforms-Rafters, Cody	10623030221	0.00	0.00	0.00	0.0	366.64	450.00	83.36	18.5
Uniforms-Weiland, Kayleen	10623030222	156.20	0.00	(156.20)	0.0	382.32	450.00	67.68	15.0
Uniforms-Burch, Caden	10623030223	159.83	0.00	(159.83)	0.0	429.24	450.00	20.76	4.6
Uniforms-Hall, Jace	10623030224	159.82	0.00	(159.82)	0.0	424.54	450.00	25.46	5.7
Uniforms-Smith Russell	10623030225	159.83	0.00	(159.83)	0.0	523.28	450.00	(73.28)	(16.3)
Uniforms-McGuire, Thaddeus	10623030226	0.00	0.00	0.00	0.0	347.06	0.00	(347.06)	0.0
Uniforms/Operations - Honor Guard	10623030540	103.09	0.00	(103.09)	0.0	4,785.22	4,000.00	(785.22)	(19.6)
Uniforms - Training	10623035000	0.00	0.00	0.00	0.0	1,122.07	1,200.00	77.93	6.5
Uniforms - Feddema, John	10623035103	159.83	0.00	(159.83)	0.0	366.68	450.00	83.32	18.5

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
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Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Uniforms - Rocha, Edgar	10623035104	156.20	0.00	(156.20)	0.0	389.54	0.00	(389.54)	0.0
Uniforms-Parra Dustin	10623035105	0.00	0.00	0.00	0.0	153.98	450.00	296.02	65.8
Uniforms - Jim Gillihan	10623035106	0.00	0.00	0.00	0.0	447.06	0.00	(447.06)	0.0
Uniforms/Communications	10623041000	0.00	0.00	0.00	0.0	245.59	0.00	(245.59)	0.0
Uniforms-Ogden, James	10623041100	0.00	0.00	0.00	0.0	476.83	450.00	(26.83)	(6.0)
Uniforms-Frazier, Tony	10623041101	80.06	0.00	(80.06)	0.0	238.99	450.00	211.01	46.9
Uniforms-Legge, David	10623041102	0.00	0.00	0.00	0.0	204.44	450.00	245.56	54.6
Uniforms-Freeman, Michael	10623041103	53.47	0.00	(53.47)	0.0	53.47	450.00	396.53	88.1
Uniforms-Muniz, Tom	10623043100	0.00	0.00	0.00	0.0	508.95	450.00	(58.95)	(13.1)
Uniforms-Fleet Maintenance	10623048000	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Scaife, Domenic	10623048100	0.00	0.00	0.00	0.0	422.32	450.00	27.68	6.2
Uniforms-Reyes, Charlie	10623048101	0.00	0.00	0.00	0.0	426.07	450.00	23.93	5.3
Uniforms-Beck, David	10623048102	0.00	0.00	0.00	0.0	347.00	450.00	103.00	22.9
Uniforms-Kohler, Travis	10623048105	0.00	0.00	0.00	0.0	486.84	450.00	(36.84)	(8.2)
Uniforms - Chris Peckman	10623048107	0.00	0.00	0.00	0.0	480.28	0.00	(480.28)	0.0
Uniforms/Warehouse	10623049000	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms - Trujillo, Erik	10623049101	0.00	0.00	0.00	0.0	435.64	0.00	(435.64)	0.0
Protective Clothing	10623130000	796.37	0.00	(796.37)	0.0	132,861.76	115,210.00	(17,651.76)	(15.3)
Library Reference Materials / Admin	10624010000	0.00	0.00	0.00	0.0	309.00	2,949.00	2,640.00	89.5
Operations Supplies/Routine	10624030000	33.67	0.00	(33.67)	0.0	694.00	3,050.00	2,356.00	77.2
Library Reference Materials/Tr Ctr	10624035000	0.00	0.00	0.00	0.0	1,604.32	6,450.00	4,845.68	75.1
Communications Supplies / Routine	10624041000	0.00	0.00	0.00	0.0	271.08	1,000.00	728.92	72.9
Facilities Maint Supplies/Routine	10624043000	(0.21)	0.00	0.21	0.0	498.88	530.00	31.12	5.9
Supplies/Prevention	10624220000	25.29	0.00	(25.29)	0.0	1,864.89	1,840.00	(24.89)	(1.4)
Supplies / Fleet Maintenance	10624248000	41.46	0.00	(41.46)	0.0	7,410.21	7,400.00	(10.21)	(0.1)
Supplies / Warehouse	10624249000	326.69	0.00	(326.69)	0.0	2,446.90	6,000.00	3,553.10	59.2
Library Reference Materials/Prevention	10624320000	0.00	0.00	0.00	0.0	2,013.52	2,960.00	946.48	32.0
Pub Ed/School Ed/Prevention	10624520000	25.65	0.00	(25.65)	0.0	10,244.07	12,015.00	1,770.93	14.7
Public Education/EMS	10624530000	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
Supplies-Warehouse Purchasing Group	10624549000	27,522.92	0.00	(27,522.92)	0.0	231,417.16	50,000.00	(181,417.16)	(362.8)
Urban Interface/Brush Removal	10624920000	0.00	0.00	0.00	0.0	1,800.00	0.00	(1,800.00)	0.0
Chipper Grant	10624920010	0.00	0.00	0.00	0.0	16,550.85	30,000.00	13,449.15	44.8
Vehicle Maint (Routine)	10625048000	5,005.96	0.00	(5,005.96)	0.0	82,953.97	100,000.00	17,046.03	17.0
Vehicle Maint (Special Prjcts)	10625148000	221.38	0.00	(221.38)	0.0	3,553.99	6,500.00	2,946.01	45.3
FF Equipment Maintenance	10626048000	1,120.84	0.00	(1,120.84)	0.0	18,771.21	19,150.00	378.79	2.0
SCBA Supplies & Maint	10626348000	715.00	0.00	(715.00)	0.0	15,399.82	22,400.00	7,000.18	31.3
Tire Replacement	10626548000	828.43	0.00	(828.43)	0.0	44,334.81	40,000.00	(4,334.81)	(10.8)
Tire Repair	10626648000	738.61	0.00	(738.61)	0.0	2,163.85	1,500.00	(663.85)	(44.3)



7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Building Mtrc Supples - All Stations	10627043000	0.00	0.00	0.00	0.0	48.06	0.00	(48.06)	0.0
Building Maint Supplies	10627043001	328.67	0.00	(328.67)	0.0	49,200.04	20,000.00	(29,200.04)	(146.0)
Building Maint Supplies/Prevention	10627043002	0.00	0.00	0.00	0.0	103.34	2,000.00	1,896.66	94.8
Building Maint Supplies/ Sta 61 Admin	10627043003	71.30	0.00	(71.30)	0.0	1,432.32	2,000.00	567.68	28.4
Building Maint Supplies/CARTA	10627043035	1,991.08	0.00	(1,991.08)	0.0	11,375.36	13,500.00	2,124.64	15.7
Building Maint Supplies/Comm Building	10627043041	17.81	0.00	(17.81)	0.0	388.27	4,000.00	3,611.73	90.3
Building Maint Supplies/Maint Facility	10627043048	165.00	0.00	(165.00)	0.0	4,333.21	4,000.00	(333.21)	(8.3)
Building Maint Supplies/Warehouse	10627043049	0.00	0.00	0.00	0.0	3,767.30	5,000.00	1,232.70	24.7
Building Maint Supplies/Sta 50	10627043050	325.48	0.00	(325.48)	0.0	2,802.60	3,600.00	797.40	22.2
Building Maint Supplies/Sta 51	10627043051	0.00	0.00	0.00	0.0	3,629.90	5,600.00	1,970.10	35.2
Building Maint Supplies/Sta 52	10627043052	0.00	0.00	0.00	0.0	605.00	2,000.00	1,395.00	69.8
Building Maint Supplies/Sta 53	10627043053	735.46	0.00	(735.46)	0.0	2,932.16	3,600.00	667.84	18.6
Building Maint Supplies/Sta 54	10627043054	0.00	0.00	0.00	0.0	3,976.68	3,000.00	(976.68)	(32.6)
Building Maint Supplies/Sta 56	10627043056	0.00	0.00	0.00	0.0	221.43	2,000.00	1,778.57	88.9
Building Maint Supplies/Sta 57	10627043057	0.00	0.00	0.00	0.0	6,172.06	3,500.00	(2,672.06)	(76.3)
Building Maint Supplies/Sta 58	10627043058	0.00	0.00	0.00	0.0	4,231.52	3,000.00	(1,231.52)	(41.1)
Building Maint Supplies/Sta 59	10627043059	2,533.38	0.00	(2,533.38)	0.0	7,048.86	3,000.00	(4,048.86)	(135.0)
Building Maint Supplies - Station 61	10627043061	0.00	0.00	0.00	0.0	7,236.36	7,000.00	(236.36)	(3.4)
Building Maint Supplies - Station 62	10627043062	142.09	0.00	(142.09)	0.0	3,234.92	5,000.00	1,765.08	35.3
Building Maint Supplies - Station 63	10627043063	0.00	0.00	0.00	0.0	4,601.36	4,000.00	(601.36)	(15.0)
Building Maint Supplies - Station 64	10627043064	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Building Maint Supplies- Large Projects	10627043100	9,219.19	0.00	(9,219.19)	0.0	46,571.96	94,500.00	47,928.04	50.7
Furniture & Fixture Replacement	10627143000	5,718.22	0.00	(5,718.22)	0.0	30,631.08	29,200.00	(1,431.08)	(4.9)
Furniture & Fixtures / Warehouse	10627149000	0.00	0.00	0.00	0.0	1,455.74	1,500.00	44.26	3.0
Janitorial / All Stations	10627249000	1,949.55	0.00	(1,949.55)	0.0	25,378.26	27,500.00	2,121.74	7.7
Station Supplies-All Stations	10627349000	0.00	0.00	0.00	0.0	5,844.85	5,500.00	(344.85)	(6.3)
Site / Equip Maint Supplies / Comm	10627441000	0.00	0.00	0.00	0.0	17,140.74	24,000.00	6,859.26	28.6
Radio/Pager Maintenance	10628041000	50.54	0.00	(50.54)	0.0	84,978.05	90,000.00	5,021.95	5.6
Supplies for Outside Agency Work	10628141000	0.00	0.00	0.00	0.0	3,197.05	10,000.00	6,802.95	68.0
Supplies for Outside Agency Work	10628148000	0.00	0.00	0.00	0.0	10,829.73	24,000.00	13,170.27	54.9
Batteries / Communications	10628841000	0.00	0.00	0.00	0.0	0.00	150.00	150.00	100.0
Batteries/ All Stations	10628849000	0.00	0.00	0.00	0.0	2,446.84	3,170.00	723.16	22.8
Firefighter Equipment Replacement	10628930000	6,333.18	0.00	(6,333.18)	0.0	38,708.60	37,550.00	(1,158.60)	(3.1)
Firefighting Equipment New Purchases	10629030000	0.00	0.00	0.00	0.0	570.14	15,000.00	14,429.86	96.2
Haz-Mat Equipment	10629130000	262.50	0.00	(262.50)	0.0	8,383.61	7,500.00	(883.61)	(11.8)
Comm/Radio Technician Equipment	10629241000	0.00	0.00	0.00	0.0	1,908.49	6,750.00	4,841.51	71.7
Technical Rescue Equipment	10629330000	6,466.58	0.00	(6,466.58)	0.0	7,075.36	14,000.00	6,924.64	49.5
Wildland Equipment Replacement	10629530000	0.00	0.00	0.00	0.0	5,992.78	5,000.00	(992.78)	(19.9)

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
CARTA Equipment/ Prop Supplies	10629635000	848.15	0.00	(848.15)	0.0	31,965.58	32,000.00	34.42	0.1
Rentals	10629643000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Exercise Equipment - Ops	10629730000	228.19	0.00	(228.19)	0.0	5,601.82	6,500.00	898.18	13.8
Small Tools/Facilities Maintenance	10630043000	0.00	0.00	0.00	0.0	592.97	530.00	(62.97)	(11.9)
Small Tools / Maintenance	10630048000	0.00	0.00	0.00	0.0	8,655.97	5,000.00	(3,655.97)	(73.1)
Small Tools / Warehouse	10630049000	0.00	0.00	0.00	0.0	146.27	900.00	753.73	83.7
Safety Equip & Supplies/Warehouse	10631049000	85.09	0.00	(85.09)	0.0	521.79	750.00	228.21	30.4
<b>Total Supply Expenses</b>		<b>\$118,668.81</b>	<b>\$0.00</b>	<b>\$(118,668.81)</b>	<b>0.0 %</b>	<b>\$1,554,781.56</b>	<b>\$1,647,401.00</b>	<b>\$92,619.44</b>	<b>5.6 %</b>
<b><u>Service Expenses</u></b>									
Audit & Accounting	10640010000	\$0.00	\$0.00	\$0.00	0.0 %	\$35,998.75	\$20,000.00	\$(15,998.75)	(80.0)%
Other Prof Services/Admin	10640510000	25.00	0.00	(25.00)	0.0	5,874.50	7,570.00	1,695.50	22.4
Other Prof Services/Ops	10640530000	7,613.70	0.00	(7,613.70)	0.0	41,975.46	37,951.00	(4,024.46)	(10.6)
Other Prof Services/Comm	10640541000	30,125.00	0.00	(30,125.00)	0.0	95,775.00	126,500.00	30,725.00	24.3
Other Prof Services/Facilities	10640543000	387.00	0.00	(387.00)	0.0	11,013.70	8,750.00	(2,263.70)	(25.9)
Other Prof Services/ Warehouse	10640549000	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Legal Services - Routine	10641010000	3,271.34	0.00	(3,271.34)	0.0	36,140.56	70,000.00	33,859.44	48.4
Legal Services-Non Routine	10641010600	1,650.00	0.00	(1,650.00)	0.0	12,337.50	7,500.00	(4,837.50)	(64.5)
Employee Health / Exams/Ops	10641530000	150.01	0.00	(150.01)	0.0	65,502.20	59,844.00	(5,658.20)	(9.5)
Employee Assistance Program	10642010000	0.00	0.00	0.00	0.0	0.00	9,200.00	9,200.00	100.0
Dispatch Services/Ops	10642530000	33,282.59	0.00	(33,282.59)	0.0	418,938.16	459,034.00	40,095.84	8.7
Communications/Admin	10643010000	8,318.54	0.00	(8,318.54)	0.0	99,461.03	86,105.00	(13,356.03)	(15.5)
Postage/Admin	10643510000	2.35	0.00	(2.35)	0.0	4,006.12	6,000.00	1,993.88	33.2
Shipping / Warehouse	10643549000	192.29	0.00	(192.29)	0.0	1,051.20	1,750.00	698.80	39.9
Fire Board Expenses	10644110000	338.44	0.00	(338.44)	0.0	510.59	250.00	(260.59)	(104.2)
Off District Expenses	10644231000	6,794.98	0.00	(6,794.98)	0.0	101,653.65	20,000.00	(81,653.65)	(408.3)
Newspaper Advertising	10647010000	0.00	0.00	0.00	0.0	2,360.50	5,000.00	2,639.50	52.8
Outside Duplication & Printing / Admin	10649010000	0.00	0.00	0.00	0.0	1,136.64	1,750.00	613.36	35.0
Outside Dupl & Printing/Prevention	10649020000	0.00	0.00	0.00	0.0	1,327.09	1,400.00	72.91	5.2
Outside Dupl & Printing/Ops	10649030000	0.00	0.00	0.00	0.0	756.84	2,550.00	1,793.16	70.3
Insurance	10650010000	0.00	0.00	0.00	0.0	105,551.50	145,000.00	39,448.50	27.2
Cable TV	10650830000	128.94	0.00	(128.94)	0.0	1,508.97	1,575.00	66.03	4.2
Electricity - Admin	10651010000	432.66	0.00	(432.66)	0.0	9,670.92	9,800.00	129.08	1.3
Electricity - OPS	10651030000	8,746.11	0.00	(8,746.11)	0.0	88,128.47	96,673.00	8,544.53	8.8
Electric/CARTA	10651035000	2,006.31	0.00	(2,006.31)	0.0	20,614.44	20,000.00	(614.44)	(3.1)
Electric/Communications	10651041000	1,896.19	0.00	(1,896.19)	0.0	20,461.21	25,000.00	4,538.79	18.2
Electric/Maintenance	10651048000	1,374.49	0.00	(1,374.49)	0.0	13,188.99	12,500.00	(688.99)	(5.5)
Electric/Warehouse	10651049000	529.73	0.00	(529.73)	0.0	3,805.48	5,000.00	1,194.52	23.9

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Sanitation Charges- Admin Building	10651210000	70.61	0.00	(70.61)	0.0	776.71	1,000.00	223.29	22.3
Sanitation Charge - Health/Medical Waste	10651230000	427.12	0.00	(427.12)	0.0	5,342.46	6,760.00	1,417.54	21.0
Sanitation/CARTA	10651235000	120.61	0.00	(120.61)	0.0	1,326.71	1,500.00	173.29	11.6
Sanitation/ Fleet Maintenance	10651248000	0.00	0.00	0.00	0.0	0.00	1,000.00	1,000.00	100.0
Natural Gas - Admin Building	10652010000	89.78	0.00	(89.78)	0.0	2,045.11	2,000.00	(45.11)	(2.3)
Natural Gas-OPS	10652030000	441.99	0.00	(441.99)	0.0	11,708.96	16,900.00	5,191.04	30.7
Natural Gas/Fleet Maintenance	10652048000	53.61	0.00	(53.61)	0.0	2,420.23	3,250.00	829.77	25.5
Propane/LPG-OPS	10653030000	0.00	0.00	0.00	0.0	6,999.85	10,725.00	3,725.15	34.7
Propane - CARTA	10653035000	0.00	0.00	0.00	0.0	7,023.85	7,000.00	(23.85)	(0.3)
Propane - Communications	10653041000	0.00	0.00	0.00	0.0	6,999.85	7,500.00	500.15	6.7
Propane - Warehouse	10653049000	0.00	0.00	0.00	0.0	15.39	7,500.00	7,484.61	99.8
Pest Control	10653543000	375.00	0.00	(375.00)	0.0	4,130.00	3,750.00	(380.00)	(10.1)
Water / Admin	10654010000	62.11	0.00	(62.11)	0.0	886.49	2,000.00	1,113.51	55.7
Water/Sewer-OPS	10654030000	592.38	0.00	(592.38)	0.0	9,547.67	10,690.00	1,142.33	10.7
Water/CARTA	10654035000	0.00	0.00	0.00	0.0	4,045.47	6,250.00	2,204.53	35.3
Water/Fleet Maintenance	10654048000	241.56	0.00	(241.56)	0.0	2,797.16	2,000.00	(797.16)	(39.9)
Hydrant Maintenance	10655130000	246.31	0.00	(246.31)	0.0	601.84	3,000.00	2,398.16	79.9
Repair & Maint Equip/Admin	10658010000	0.00	0.00	0.00	0.0	0.00	250.00	250.00	100.0
Outside Repair Equip/ Prevention	10658020000	0.00	0.00	0.00	0.0	500.00	500.00	0.00	0.0
Outside Repair Equip/Ops	10658030000	0.00	0.00	0.00	0.0	22,376.52	20,105.00	(2,271.52)	(11.3)
Outside Repair Equip/ CARTA	10658035000	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Outside Repair Equip/Fac Maint	10658043000	0.00	0.00	0.00	0.0	1,529.40	2,700.00	1,170.60	43.4
Outside Repair/Veh Maint Equip	10658048000	1,674.49	0.00	(1,674.49)	0.0	14,658.40	11,500.00	(3,158.40)	(27.5)
EMS Training	10658735000	974.54	0.00	(974.54)	0.0	1,251.26	3,110.00	1,858.74	59.8
CYFD Training Center Classes	10658835000	1,309.54	0.00	(1,309.54)	0.0	3,396.94	7,700.00	4,303.06	55.9
Training & Travel/Admin	10659010000	740.00	0.00	(740.00)	0.0	11,323.32	14,300.00	2,976.68	20.8
Training & Travel/Prevention	10659020000	0.00	0.00	0.00	0.0	6,061.48	9,600.00	3,538.52	36.9
Training & Travel/OPS	10659030000	1,483.00	0.00	(1,483.00)	0.0	20,876.77	52,105.00	31,228.23	59.9
Traning & Travel Conference-Honor Guard	10659030540	0.00	0.00	0.00	0.0	2,728.06	1,500.00	(1,228.06)	(81.9)
Training & Travel/CARTA	10659035000	1,414.43	0.00	(1,414.43)	0.0	18,833.30	33,900.00	15,066.70	44.4
Training & Travel/Communications	10659041000	0.00	0.00	0.00	0.0	3,995.15	6,500.00	2,504.85	38.5
Travel & Training / Fleet Maintenance	10659048000	0.00	0.00	0.00	0.0	3,544.71	4,000.00	455.29	11.4
Travel & Training / Warehouse	10659049000	0.00	0.00	0.00	0.0	244.90	750.00	505.10	67.3
Books & Subscriptions / Training Center/	10659135035	0.00	0.00	0.00	0.0	50.00	1,050.00	1,000.00	95.2
ACLS Upgrade	10659335000	0.00	0.00	0.00	0.0	10,362.25	21,930.00	11,567.75	52.7
Awards / Admin	10659510000	0.00	0.00	0.00	0.0	275.17	5,000.00	4,724.83	94.5
Awards / Ops	10659530000	57.75	0.00	(57.75)	0.0	6,712.89	6,375.00	(337.89)	(5.3)
College - Upper & Lower Division	10659535000	0.00	0.00	0.00	0.0	3,896.00	13,500.00	9,604.00	71.1

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
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Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Dues / Admin	10660010000	215.00	0.00	(215.00)	0.0	6,139.03	8,705.00	2,565.97	29.5
Dues/Prevention	10660020000	0.00	0.00	0.00	0.0	1,264.00	1,627.00	363.00	22.3
Dues/Operations	10660030000	0.00	0.00	0.00	0.0	405.00	4,400.00	3,995.00	90.8
Dues/CARTA	10660035000	0.00	0.00	0.00	0.0	2,540.00	1,635.00	(905.00)	(55.4)
Dues/Warehouse	10660049000	0.00	0.00	0.00	0.0	0.00	50.00	50.00	100.0
Misc/Admin	10661010000	405.46	0.00	(405.46)	0.0	10,508.81	2,000.00	(8,508.81)	(425.4)
Misc/Prevention	10661020000	382.56	0.00	(382.56)	0.0	2,341.00	2,585.00	244.00	9.4
Misc/Operations	10661030000	241.66	0.00	(241.66)	0.0	4,966.89	0.00	(4,966.89)	0.0
Misc/Operations - Routine	10661030490	(500.00)	0.00	500.00	0.0	1,319.89	2,250.00	930.11	41.3
Misc/Operations - Fire Rehab	10661030491	313.38	0.00	(313.38)	0.0	678.03	2,250.00	1,571.97	69.9
Misc/Operations	10661030492	36.00	0.00	(36.00)	0.0	132.25	550.00	417.75	76.0
Misc/Promotional Testing	10661030494	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Misc/Captain Promotional Testing	10661030496	0.00	0.00	0.00	0.0	1,536.46	1,200.00	(336.46)	(28.0)
Misc/Firefighter Recruitment Supplies	10661030498	0.00	0.00	0.00	0.0	0.00	200.00	200.00	100.0
Contract Services / Comm & IT	10663041000	0.00	0.00	0.00	0.0	6,985.27	8,400.00	1,414.73	16.8
<b>Total Service Expenses</b>		<b>\$118,734.56</b>	<b>\$0.00</b>	<b>\$(118,734.56)</b>	<b>0.0 %</b>	<b>\$1,436,850.37</b>	<b>\$1,598,754.00</b>	<b>\$161,903.63</b>	<b>10.1 %</b>
<b><u>Capital Expenses</u></b>									
Capital Outlay/ Admin.	10772010000	\$0.00	\$0.00	\$0.00	0.0 %	\$450,866.44	\$550,000.00	\$99,133.56	18.0 %
Capital Outlay/Vehicles/OPS	10773030000	3,930.84	0.00	(3,930.84)	0.0	1,502,844.09	1,004,114.00	(498,730.09)	(49.7)
Capital Outlay/ Vehicles/ CARTA	10773035000	0.00	0.00	0.00	0.0	26,627.91	0.00	(26,627.91)	0.0
Capital Outlay/ Vehicles/ Fleet Maintena	10773048000	36,787.71	0.00	(36,787.71)	0.0	39,981.23	43,661.00	3,679.77	8.4
Capital Outlay - Vehicles/OPS - Non Cap	10773130000	1,597.48	0.00	(1,597.48)	0.0	12,877.73	30,000.00	17,122.27	57.1
Capital Outlay/ Equip/ OPS	10774030000	1,500.00	0.00	(1,500.00)	0.0	66,498.58	69,253.00	2,754.42	4.0
Capital Outlay/ Equip/ Fleet Maintenance	10774048000	0.00	0.00	0.00	0.0	0.00	200,000.00	200,000.00	100.0
Capital Outlay - Comm/IT	10775041000	0.00	0.00	0.00	0.0	312,214.74	220,000.00	(92,214.74)	(41.9)
<b>Total Capital Expenses</b>		<b>\$43,816.03</b>	<b>\$0.00</b>	<b>\$(43,816.03)</b>	<b>0.0 %</b>	<b>\$2,411,910.72</b>	<b>\$2,117,028.00</b>	<b>\$(294,882.72)</b>	<b>(13.9)%</b>
<b>Total Expenses</b>		<b>\$1,564,147.30</b>		<b>\$(1,564,147.30)</b>		<b>\$21,961,076.24</b>	<b>\$22,161,949.00</b>	<b>\$200,872.76</b>	<b>0.9 %</b>
<b>Income (Loss) from Operations</b>		<b>\$(251,993.61)</b>	<b>\$0.00</b>	<b>\$(251,993.61)</b>	<b>0.0 %</b>	<b>\$304,579.55</b>	<b>\$(1,868,819.00)</b>	<b>\$2,173,398.55</b>	<b>116.3 %</b>
<b><u>Contingency</u></b>									
Funded Contingency/Admin	10780010000	\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$(92,627.00)	\$92,627.00	100.0 %
Funded Contingency/Prevention	10780020000	0.00	0.00	0.00	0.0	0.00	(27,320.00)	27,320.00	100.0
Funded Contingency/OPS	10780030000	0.00	0.00	0.00	0.0	0.00	(729,895.00)	729,895.00	100.0
Funded Contingency/Training	10780035000	0.00	0.00	0.00	0.0	0.00	(24,046.00)	24,046.00	100.0
Funded Contingency/Tech Serv	10780041000	0.00	0.00	0.00	0.0	0.00	(46,030.00)	46,030.00	100.0
Funded Contingency/Facilities	10780043000	0.00	0.00	0.00	0.0	0.00	(17,439.00)	17,439.00	100.0

7/16/18  
12:08:17 PM

**CAFMA-Central Arizona Fire and Medical**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2018 Through 6/30/2018

Fund: (10) General Fund

	Account	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Funded Contingency/Fleet Main	10780048000	0.00	0.00	0.00	0.0	0.00	(51,270.00)	51,270.00	100.0
Funded Contingency/Warehouse	10780049000	0.00	0.00	0.00	0.0	0.00	(13,621.00)	13,621.00	100.0
<b>Total Contingency</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.0 %</b>	<b>\$0.00</b>	<b>\$(1,002,248.00)</b>	<b>\$1,002,248.00</b>	<b>100.0 %</b>
<b>Net Income (Loss)</b>		<b>\$(251,993.61)</b>	<b>\$0.00</b>	<b>\$(251,993.61)</b>	<b>0.0 %</b>	<b>\$304,579.55</b>	<b>\$(2,871,067.00)</b>	<b>\$3,175,646.55</b>	<b>110.6 %</b>

## 121 POLICY COMMITTEE

Created/Revised: 07/01/2016

Reviewed: 04/26/2016



### I. PURPOSE

The purpose of this policy is to identify the purpose and function of the Policy Committee.

### II. SCOPE

This applies to all Policy Committee Members.

The Policy Committee shall consist of the following representatives:

- Fire Chief
- Battalion Chief (or designee)
- Labor Representative (2)
- Assistant Chief of Administration / Executive Administrative Director
- Administrative Member Representative (2)
- Planning and Logistics Representative
- [Operations Member Representative \(3\)](#)
- [Fire Prevention Representative](#)
- Alternate Members

### III. POLICY

A Policy Advisory Committee shall be established to study issues and make policy recommendations to the Board of Directors. Representation on the Committee shall be drawn from all levels of the organization.

The Policy Committee will serve as an advisory committee to the Board of Directors on all items that fall within the scope of the current policy manual. Items of policy will be presented to the Board of Directors after a majority vote by the Policy Committee. A dissenting opinion may be included in the presentation if the dissenter wishes.

The Policy Committee shall operate under the provisions of the Arizona Open Meeting Law and Robert's Rules of Order. The Policy Committee may also discuss items related to operational procedures and make recommendations to the Fire Chief for consideration.

[The Committee may meet on a monthly basis; however, due to the wildland season and reduced attendance, meetings may be suspended annually during the months of June, July, and August as directed by Fire Chief.](#)

#### Selection

## **121 POLICY COMMITTEE**

Created/Revised: 07/01/2016

Reviewed: 04/26/2016



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The representatives shall be selected by their peers.

### **Term**

Each Committee member will serve at least a two-year term with the exception of the Fire Chief and the Assistant Chief of Administration. Positions will be open for selection in April of each year.

### **Attendance**

The Policy Committee will meet as needed. Committee members must attend 66% of the meetings and not miss more than 3 consecutive meetings to remain a member of the Committee. If a member is removed from the Committee for poor attendance, the alternate shall assume the regular position and another alternate will be selected as outlined above.

### **Officers**

Officers of the Committee shall consist of a chairperson and a clerk. These officers will be elected from the membership of the Committee at an election during the regular meeting in April of each year. If either office is vacated for any reason, the Committee shall elect an interim officer to fill the position until the next annual election.

The Clerk shall produce agendas, packets, and minutes for Policy Committee meetings at the direction of the Committee. The Clerk may be a non-voting member appointed by the Chairperson.

### **Voting**

Each position on the Policy Committee has one vote. Members must be present to cast a vote. An alternate may cast a vote if a regular member is not present at the meeting.

### **Policy Review**

All policies including the organizational chart will be reviewed every 5 years.

# 210 RESERVE FIREFIGHTER PRELIMINARY / TESTING / PROBATIONARY REQUIREMENTS

Created/Revised: 07/01/2016

Reviewed: 06/01/2010



## ~~I. PURPOSE~~

~~This policy identifies preliminary, testing, and probationary requirements for persons applying for a reserve firefighter.~~

## ~~II. SCOPE~~

~~This policy applies to all persons applying for a reserve firefighter position with the District.~~

## ~~III. POLICY~~

### ~~Preliminary Requirements for Interagency Reserve Firefighter~~

- ~~• Reside within Prescott Basin Area (including Prescott, Prescott Valley, Dewey-Humboldt, Chino Valley, Paulden, Groom Creek and Williamson Valley);~~
- ~~• Be a minimum of 18 years of age;~~
- ~~• Possess a valid Healthcare Provider CPR Card or equivalent, pursuant to A.R.S. Title 9 § 36-2202(a);~~
- ~~• Possess a minimum of a valid EMT or CEP certification from the Arizona Department of Health Services.~~
- ~~• Possess a valid State of Arizona Driver's License and maintain a driving record that supports insurability with District's insurer;~~
- ~~• Have no criminal convictions or pending criminal charges as described in Hiring and Promotion Policy;~~
- ~~• No felony within previous 10 years or misdemeanor within previous 3 years;~~
- ~~• No convictions involving moral turpitude;~~
- ~~• Be insurable by the District's insurance carrier for operation of District vehicles;~~
- ~~• Arizona State Firefighter I and II Certification;~~
- ~~• Current CPAT Card — Candidate Physical Abilities Test.~~

### ~~Testing Requirements for Reserve Firefighter~~

~~Successful completion of interagency reserve firefighter testing process, including:~~

- ~~• Written exam~~
- ~~• Oral review board~~
- ~~• Back ground check — finger prints and driving record~~
- ~~• Drug screening~~
- ~~• Psychological exam~~
- ~~• Medical exam per the District's and CVFD's requirements~~



## 210 RESERVE FIREFIGHTER PRELIMINARY / TESTING / PROBATIONARY REQUIREMENTS

Created/Revised: 07/01/2016

Reviewed: 06/01/2010



~~The following point values will be used for each phase of testing and will govern the placement on eligibility lists.~~

### Examination Phases

~~CPAT—Physical Abilities—Pass/Fail~~

~~Written Exam—50 points~~

~~Oral Review Board—50 points~~

### Additional Credit

~~A maximum of 5.0 points may be accumulated with additional points.~~

### Fire Science Credits

~~Credit of 0.1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1.0 point will be awarded for fire science credits, if not receiving college degree credit.~~

### Medical Certifications

~~1.0 points will be awarded for each level of Arizona medical certification of EMT and CEP.~~

~~All medical points will be cumulative.~~

~~A candidate need not have actually obtained each lower level of certification (i.e., an EMT who acquired CEP status would receive credit for each level, or 2.0 points). An EMT would be the lowest level medical certification required.~~

### Fire Corps Points

~~Credit of 0.1 point will be awarded for every 45 hours of time volunteered up to a maximum of 0.5 points for active Fire Corps members.~~

### Military Experience

~~2 points will be awarded to anyone with a discharge under honorable conditions from any United States recognized military service branch.~~

### Other Certifications

~~Credit of 0.1 point will be awarded for each of the following certifications: HazMat First Responder—Operations, TRT or Hazardous Materials Technician; Wildland Firefighter Type 2.~~

## 406 LEAVE REQUEST FORMS

Created/Revised: 07/01/2016

Reviewed: 08/19/2014



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### ~~I. PURPOSE~~

~~The purpose of this policy is to address the use of leave request forms.~~

### ~~II. SCOPE~~

~~This policy applies to all Agency members that are eligible to request leave.~~

### ~~III. POLICY~~

~~All members requesting leave must submit a "Request Form" seeking such approval before taking preferred vacation, regular vacation, military leave, educational leave, special leave without pay, or any absence for which the member knows the date(s) in advance.~~

~~If a leave request form is not completed prior to taking leave, a leave request form must be completed upon return to duty.~~

~~All "Request Forms" shall be submitted through channels to the appropriate chief officer or to their supervisor for non-operations members.~~

~~It is the requesting member's responsibility to ensure that the request has the proper signatures, is completed, and is submitted in the prescribed time.~~

## 227 FIRE MECHANIC PROMOTIONAL / PROBATIONARY

Created/Revised: 07/01/2016

Reviewed: 06/01/2010



### [Move to Standard Operating Guidelines \(SOG\)](#)

#### **I. PURPOSE**

This policy identifies preliminary, promotional testing and probationary requirements for a Fire Mechanic position.

#### **II. SCOPE**

This policy applies to persons applying for the position of Fire Mechanic.

#### **III. POLICY**

##### **Preliminary Requirements for Fire Mechanic**

- Three years' experience in automotive and diesel truck repair.
- Reside within a 30-minute response of the Agency. New members have 6 months in which to comply with this requirement.
- Minimum of 18 years of age.
- Valid State of Arizona Driver's License and maintain a driving record that supports insurability with Agency's insurer.
- No felony (within previous 10 years) or misdemeanor (within previous 3 years) convictions involving moral turpitude.

##### **Testing Requirements for Fire Mechanic**

Successful completion of Agency testing process, which includes:

- Written Exam
- Oral Review Board

The following point values will be used for each phase of the testing and will govern the placement on eligibility lists.

##### Examination Phases

Written Exam	50 points
Oral Review Board	50 points

##### **Additional Credit**

##### Vehicle Maintenance Credits

Credit of 0.1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1 point will be awarded, with copy of transcript.

##### College / Trade School Degree Credit

- An Automotive Associate's Degree will receive a total of 2.0 points.
- A Bachelor's Degree will receive a total of 4.0 points.

## 227 FIRE MECHANIC PROMOTIONAL / PROBATIONARY

Created/Revised: 07/01/2016

Reviewed: 06/01/2010



All college / trade school level credits must be from an accredited educational institution.

### Other Certifications

- Credit of 0.1 point for each EVT certification
- Credit of 0.1 point for each individual ASE certification
- Credit of 0.2 points for ASE master automobile technician
- Credit of 0.3 points for ASE master medium / heavy truck technician

### Fire Engine Mechanic Experience

Credit of 0.1 point will be awarded for a minimum of 2 years of fire engine mechanic experience.

### Eligibility List

An eligibility list will be established and promotions will be made as needed.

### **Probationary Requirements for Fire Mechanic**

- Pass probationary final written exam and oral review board.
- Meet Agency standards on final probationary evaluation. A score of "meets departmental standards" must be attained by the third quarter evaluation for the probationary period to continue or the member will be considered for termination or demotion.

## 228 FLEET SERVICES MANAGER PROMOTIONAL / PROBATIONARY

Created/Revised: 07/01/2016

Reviewed: 06/01/2010



### Move to Standard Operating Guidelines (SOG)

#### I. PURPOSE

This policy identifies preliminary, promotional testing and probationary requirements for a Fleet Services Manager position.

#### II. SCOPE

This policy applies to persons applying for the position of Fleet Services Manager.

#### III. POLICY

##### **Preliminary Requirements for Fleet Services Manager**

- Eight years' experience in automotive and diesel truck repair.
- Five years' experience working on fire service vehicles.
- No felony (within previous 10 years) or misdemeanor (within previous 3 years) convictions involving moral turpitude.

##### **Testing Requirements for Fleet Services Manager**

Successful completion of Agency testing process, which includes:

- Oral Review Board

The following point values will be used for each phase of the testing and will govern the placement on eligibility lists.

##### **Additional Credit**

###### Vehicle Maintenance Credits

Credit of 0.1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1.0 point will be awarded.

###### College / Trade School Degree Credit

- An Automotive Associate's Degree will receive a total of 2.0 points.
- A Bachelor's Degree will receive a total of 4.0 points.

All college / trade school level credits must be from an accredited educational institution.

###### Other Certifications

Credit of 0.3 points will be awarded for an ASE Master Heavy Duty Truck Tech Certification.

## 228 FLEET SERVICES MANAGER PROMOTIONAL / PROBATIONARY

Created/Revised: 07/01/2016

Reviewed: 06/01/2010



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### Eligibility List

An eligibility list will be established and promotions will be made as needed.

### **Probationary Requirements for Fleet Services Manager**

- Pass probationary final oral review board.
- Meet Agency standards on final probationary evaluation. A score of "meets departmental standards" must be attained by the third quarter evaluation for the probationary period to continue or the member will be considered for termination or demotion.
- Obtain basic supervisory training.

## 231 OFFICE ASSISTANT PRELIMINARY REQUIREMENTS

Created/Revised: 07/01/2016

Reviewed: 04/29/2009



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### Move to Standard Operating Guidelines (SOG)

#### **I. PURPOSE**

This policy is to establish the preliminary requirements for the position of Office Assistant.

#### **II. SCOPE**

This policy applies to persons applying for the position of Office Assistant.

#### **III. POLICY**

##### **Preliminary Application Requirements**

- Valid State of Arizona Driver's License and maintain a driving record that supports insurability with Agency's insurer.
- Minimum of 18 years of age.
- Basic computer operation skills, including word processing.
- No felony (within previous 10 years) or misdemeanor (within previous 3 years) convictions involving moral turpitude.

##### **Testing Requirements for Office Assistant**

See Administrative Testing SOG for specific scoring direction for the Assessment Center.

##### **Additional Credit**

###### Computing / Office Administration College Credits

Credit of 0.1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1 point will be awarded.

###### College Degree Credit

- An Associate's Degree in Computing and Information Systems or Office Administration will receive a total of 2 points.
- A Bachelor's Degree will receive a total of 4 points.

All college level credits must be from an accredited educational institution.

###### Eligibility List

An eligibility list will be established and promotions will be made as needed.

##### **Probationary Requirements for Office Assistant**

- Pass probationary final written exam and oral review board.

## **231 OFFICE ASSISTANT PRELIMINARY REQUIREMENTS**

Created/Revised: 07/01/2016

Reviewed: 04/29/2009



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Meet Agency standards on final probationary evaluation. A score of "meets departmental standards" must be attained by the third quarter evaluation for the probationary period to continue or the member will be considered for termination or demotion.



## 232 RECORDS MANAGEMENT SPECIALIST AND FINANCE ASSISTANT

Created/Revised: 07/01/2016

Reviewed: 10/07/2008



### [Move to Standard Operating Guidelines \(SOG\)](#)

#### **232.1 Preliminary Requirements for Records Management Specialist and Finance Assistant**

Two years of uninterrupted full-time service with the Agency as an Office Assistant or equivalent knowledge and experience.

Minimum of 18 years of age.

Intermediate computer operation skills, including word processing, spreadsheets, and databases.

No felony (within previous 10 years) or misdemeanor (within previous 3 years) convictions involving moral turpitude.

#### **232.2 Testing Requirements for Records Management Specialist and Finance Assistant**

Successful completion of Agency testing process, which includes:

- Written Exam

- Assessment Center

- Oral Review Board

The following point values will be used for each phase of the testing and will govern the placement on eligibility lists.

##### Examination Phases

Written Exam	25 points
Assessment Center	40 points
Oral Review Board	35 points

##### Additional Credit

Computing / Office Administration College Credits

Credit of 0.1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1 point will be awarded.

College Degree Credit

An Associate's Degree in Computing and Information Systems or Office Administration will receive a total of 2 points.

A Bachelor's Degree will receive a total of 4 points.

All college level credits must be from an accredited educational institution.

##### Eligibility List

An eligibility list will be established and promotions will be made as needed.

## **232 RECORDS MANAGEMENT SPECIALIST AND FINANCE ASSISTANT**

Created/Revised: 07/01/2016

Reviewed: 10/07/2008

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### **232.3 Probationary Requirements for Records Management Specialist and Finance Assistant**

Pass probationary final written exam and oral review board.

Meet Agency standards on final probationary evaluation. A score of "meets departmental standards" must be attained by the third quarter evaluation for the probationary period to continue or the member will be considered for termination or demotion.

**233 FINANCE, HUMAN RESOURCE, AND INFORMATION  
TECHNOLOGY SPECIALISTS PRELIMINARY / TESTING / PROBATION  
REQUIREMENTS**

Created/Revised: 07/01/2016

Reviewed: 12/07/2007

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**[Move to Standard Operating Guidelines \(SOG\)](#)**

**233 FINANCE, HUMAN RESOURCE, AND INFORMATION TECHNOLOGY  
SPECIALISTS**

**233.1 Preliminary Requirements for Finance, Human Resource, and Information  
Technology Specialists**

Two years of uninterrupted full-time service with the Agency as an Office Assistant, Records Management Specialist or equivalent knowledge and experience.

Minimum of 18 years of age.

Intermediate computer operation skills, including word processing, spreadsheets, and databases.

No felony (within previous 10 years) or misdemeanor (within previous 3 years) convictions involving moral turpitude.

**233.2 Testing Requirements for Finance, Human Resource, and Information  
Technology Specialists**

Successful completion of Agency's competitive testing process, which include:

Written Exam

Assessment Center

Oral Review Board

(Point values will be assigned for each phase of the testing and will govern the placement on eligibility lists.)

**Additional Credit**

**College Credits**

Applicable field of study corresponding to position applying for:

Credit of 0.1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1 point will be awarded.

**College Degree Credit**

An Associate's Degree in applicable area of study will receive a total of 2 points.

A Bachelor's Degree will receive a total of 4 points.

All college level credits must be from an accredited educational institution.

**Eligibility List**

An eligibility list will be established and promotions will be made as needed.

**233 FINANCE, HUMAN RESOURCE, AND INFORMATION  
TECHNOLOGY SPECIALISTS PRELIMINARY / TESTING / PROBATION  
REQUIREMENTS**

Created/Revised: 07/01/2016

Reviewed: 12/07/2007

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**233.3 Probationary Requirements for Finance, Human Resource, and Information  
Technology Specialists**

Pass probationary final written exam and oral review board.

Meet Agency standards on final probationary evaluation. A score of "meets departmental standards" must be attained by the third quarter evaluation for the probationary period to continue or the member will be considered for termination or demotion.

## 234 LEAD ADMINISTRATIVE SPECIALIST PRELIMINARY / TESTING PROBATIONARY REQUIREMENTS

Created/Revised: 07/01/2016

Reviewed: 05/08/2006



### [Move to Standard Operating Guidelines \(SOG\)](#)

## 234 LEAD ADMINISTRATIVE SPECIALIST

### 234.1 Preliminary Requirements for Lead Administrative Specialist

- Two years of uninterrupted full-time service with the Agency as a Finance, Human Resource, or Information Technology Specialist or equivalent knowledge and experience.
- Minimum of 18 years of age.
- Advanced computer operation skills, including accounting, word-processing, spreadsheets, and databases.
- Intermediate knowledge of computer systems and networks, including troubleshooting.
- Intermediate knowledge of human resources, Agency financing, and Agency administration.
- General knowledge of supervisory skills to include problem-solving and team-building.
- No felony (within previous 10 years) or misdemeanor (within previous 3 years) convictions involving moral turpitude.

### 234.2 Testing Requirements for Lead Administrative Specialist

Successful completion of Agency testing process, which includes:

Written Exam  
Assessment Center  
Oral Review Board

The following point values will be used for each phase of the testing and will govern the placement on eligibility lists.

#### Examination Phases

Written Exam	25 points
Assessment Center	40 points
Oral Review Board	35 points

#### Additional Credit

Computing, Office Administration, Accounting, Business Administration College Credits

Credit of .1 point will be awarded for 3 credit hours received with a minimum grade of "C." A maximum of 1 point will be awarded.

College Degree Credit

## **234 LEAD ADMINISTRATIVE SPECIALIST PRELIMINARY / TESTING PROBATIONARY REQUIREMENTS**

Created/Revised: 07/01/2016

Reviewed: 05/08/2006



An Associate's Degree in Computing and Information Systems, Accounting, Business Administration, or Office Administration will receive a total of 2 points.

A Bachelor's Degree will receive a total of 4 points.

All college level credits must be from an accredited educational institution.

### Eligibility List

An eligibility list will be established and promotions will be made as needed.

Revised: 05/08/2006

### **234.3 Probationary Requirements for Lead Administrative Specialist**

Pass probationary final written exam and oral review board.

Meet Agency standards on final probationary evaluation. A score of "meets departmental standards" must be attained by the third quarter evaluation for the probationary period to continue or the member will be considered for termination or demotion.

Revised: 05/08/2006

## 235 FACILITIES MAINTENANCE COORDINATOR PRELIMINARY / TESTING / PROBATIONARY REQUIREMENTS

Created/Revised: 07/01/2016

Reviewed: 10/07/2008



### [Move to Standard Operating Guidelines \(SOG\)](#)

## 235 FACILITIES MAINTENANCE COORDINATOR

### 235.1 Preliminary Requirements for Facilities Maintenance Coordinator

- High School diploma or GED
- Minimum of 18 years of age.
- Valid State of Arizona Driver's License and maintain a driving record that supports insurability with Agency's insurer.
- No felony (within previous 10 years) or misdemeanor (within previous 3 years) convictions involving moral turpitude.

### 235.2 Promotion and Testing Requirements for Facilities Maintenance Coordinator

Successful completion of Agency testing process, which includes:

Written Exam

Assessment Center

Oral Review Board

The following point values will be used for each phase of the testing and will govern the placement on eligibility lists.

#### Examination Phases

Written Exam 25 points

Assessment Center 40 points

Oral Review Board 35 points

#### Additional Credit

College Degree Credit

Applicable field of study corresponding to position applying for:

- Credit of 0.1 point will be awarded for applicable certifications. A maximum of 1 point will be awarded.
- Associate's Degree in applicable area of study will receive a total of 2 points.
- Bachelor's Degree will receive a total of 4 points.

All college level credits must be from an accredited educational institution.

#### Eligibility List

An eligibility list will be established and hiring will be made as needed.

### 235.3 Probationary Requirements for Facilities Maintenance Coordinator

Pass probationary final oral review board.

## **235 FACILITIES MAINTENANCE COORDINATOR PRELIMINARY / TESTING / PROBATIONARY REQUIREMENTS**

Created/Revised: 07/01/2016

Reviewed: 10/07/2008

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Meet Agency standards on final probationary evaluation. A score of "meets departmental standards" must be attained by the third quarter evaluation for the probationary period to continue or the member will be considered for termination or demotion.



## 2018-2019 District Goals & Objectives

### GOAL 1: Provide long term organizational, and financial stability.

Initiated Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Continue to develop a new long term forecasting process based on Net Assessed Valuation limitations</b>						
Run various data points based on the 2 year assessment process from the county	Senior Staff				Feb-20	
Use data points to develop the new system	Senior Staff					It may take an additional 3 years to collect enough data to make an appropriate determination
<b>Objective 2: Add Tech Services to the Capital Plan and process</b>						
Develop and include a long term IT replacement, upgrade and maintenance plan in the capital plan	Chief Bliss/Tech Manager				Nov-18	Hisotically IT equipment has not been part of the Capital plan. However, after our Fiscal 18 IT Audit, it is clear that to provide long term sustainability for our IT systems it must be part of the capital plan
Develop and include a long term radio upgrade and maintenance plan in the capital plan	Chief Bliss/Tech Manager/Staff				Nov-18	
<b>Objective 3: Develop Committee Charters and work Plans</b>						
Develop Committee charters and work plans	Chief Freitag/Committee Chairs				Jan-19	
<b>Objective 4: Review divisional standards for accreditation</b>						
Provide self evaluations to each area to be reviewed	Bliss/Feddema				Jan-19	
Review divisional standings	Senior Staff/Managers				Jun-19	
<b>Objective 5: Complete review, update and implementation of board policies for CAFMA, CYFD, and CVFD</b>						
Finalize review and updates of CAFMA board policies	Freitag/Tharp/Dixson/Board Members				Aug-18	
Push new templates to CYFD and CVFD Boards for review	Freitag/Tharp/Dixson/Board Members				Oct-18	
Review policies and seek board input	Freitag/Tharp/Dixson/Board Members				Jan-19	
Board to vote on new policies	Freitag/Tharp/Dixson/Board Members				Apr-19	
<b>Objective 6: Review and update the Strategic Plan Document</b>						
Committee to begin review	Freitag/Committee				Jan-19	
Monthly meetings and present the completed plan to the board	Freitag/Committee				Jul-19	

Objective 1	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Develop a new long term forecasting process based on Net Assessed Valuation limitations	Chief Bliss		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 2	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Add Tech Services to the Capital Plan and process	Senior Staff Tech		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 3	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Develop Committee Charters and work Plans	Freitag/ Committee Chairs		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 4	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Review divisional standards for accreditation	Bliss/ Division Heads		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 5	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Complete review, update and implementation of board policies for CAFMA, CYFD, and CVFD	Freitag/Tharp/Boards		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 6	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Review and update the Strategic Plan Document	Freitag/Committee		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

## 2018-2019 District Goals & Objectives

**GOAL 2: Protect and educate our internal and external customers through prevention, enforcement, and public education programs.**

Initiated	Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Implement Alpine Systems for Fire Prevention</b>							
	Work with Alpine to format and transfer data from FH to Alpine	Chase/Smith				Jun-19	
	Implement the mobile inspection program through Alpine	Chase/Smith				Jul-19	
<b>Objective 2: Adopt 2018 Code</b>							
	Review the 2018 and create amendments	Fire Prevention Staff				Jan-19	
	Present code as presentation to board.	Fire Prevention Staff				Apr-19	
	Ask board to adopt the 2018 code	Fire Prevention Staff				Jul-19	
<b>Objective 3: Review SOG's Per Latest Accreditation Standard</b>							
	Review most current accreditation standard	Chase/Smith				Jun-19	
	Review current SOG's for compliance	Chase/Smith				Jun-19	

Objective 1	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Implement Alpine Systems for Fire Prevention	Chase/Smith		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 2	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Adobt 2018 Code	Chase/Smith		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 3	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Review SOG's Per Latest Accreditation Standard	Chase/Smith		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

## 2018-2019 District Goals & Objectives

**GOAL 3: Ensure long term organizational stability by providing education, training and mentoring programs for all employees.**

Initiated	Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
	<b>Objective 1: Develop and Host the Senior Leadership Academy</b>						
	Work with Yavapai College and outside instructors to finalize curriculum and schedule	Freitag/Feddema				Sep-18	
	Post and promote program/open enrollment	Freitag/Feddema				Oct-18	
	Begin Classes	Freitag/Feddema				Jan-19	
	<b>Objective 2: Provide 40 hour ISO program</b>						
	Coordinate with instructors	Feddema/Parra				Dec-18	
	Establish course dates	Feddema/Parra				Dec-18	
	<b>Objective 3: Implement new training RMS</b>						
	Work with Alpine to develop and coordinate the module	Feddema/Parra				Aug-19	
	Coordinate with HR and Payroll to re-format and transfer data	Feddema/Parra/Alpine				Jan-19	Alpine will handle reformatting, but need to coordinate what will and will not be moved to the new system
	Train personnel in use of new system	Feddema/Parra				Jun-19	
	<b>Objective 4: Implement BC Academy</b>						
		Feddema/Parra				Jun-19	
	<b>Objective 5: Move paramedic refresher all in house shifting to a 2 year cycle of classes that meet the requirement for refresher</b>						
		Niemynski				Dec-18	

Objective 1	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Develop and Host the Senior Leadership Academy	Freitag/ Feddema		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 2	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Provide 40 hour ISO program	Feddema/ Parra		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 3	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Implement new training RMS	Feddema/ Parra		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 4	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Implement BC Academy	Feddema/ Parra/ Polacek		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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Objective 5	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Move paramedic refresher all in house shifting to a 2 year cycle of classes that meet the requirement for refresher	Niemynski		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

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## 2018-2019 District Goals & Objectives

### GOAL 4: Provide for the proper design, development and maintenance of organizational IT and communications infrastructure.

Initiated	Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Review IT audit results with new Tech Manager and determine what actions are appropriate regarding recommendations</b>							
	Review Results	Bliss/Freitag				Jan-19	
	Determine immediate vs. long term need	Bliss/Freitag				Jan-19	
	Develop implementation process	Bliss/Freitag				Jan-19	
<b>Objective 2: Complete purchase and replacement of microwave equipment that is nearing end of life cycle</b>							
	Determine equipment replacement needs	Tech Services				Nov-18	
	Make purchase					Feb-19	
	Schedule and complete installation					Aug-19	
<b>Objective 3: Establish replacement schedule of office and laptop computers</b>							
	Review replacement schedule provided by MerIT and reviewed by Auditors	Tech Services/Senior Staff				Nov-18	
	Determine appropriate plan to fund and implement					Nov-18	
<b>Objective 4: Complete installation of IT equipment in coordination with Station 61 remodel</b>							
	Facilitate coordination with MerIT and contractor of installation of infrastructure during construction	Bliss/Tech				Spring 2019	
	Install additional equipment after construction					Spring 2019	
<b>Objective 5: Complete move to Alpine RedNMX for RMS functions</b>							
	Training Module	Tech Services/Chief Feddema/Chief Tharp				Jun-19	
	Prevention Module					Aug-19	
	Inventory module					Jun-19	
<b>Objective 6: Complete installation of new VHF system and test status on 3 channels</b>							
	Develop a work plan					Oct-18	
	Determine additional staffing needs to ensure focus on VHF system completion					Oct-18	
	Determine additional equipment needs and obtain said equipment					Dec-18	
	VHF System on Air					May-19	
<b>Objective 7: Hire an IT help desk person per IT audit recommendations</b>							
	Have the new tech manager work with HR on an appropriate job description and search	Tech Services/Senior Staff				Feb-19	
<b>Objective 8: Hire a network engineer</b>							
	Job description and search criteria to be set by the end of Fiscal Year 2019	Tech Services/Senior Staff		\$65,000		Jul-19	
	Hire in Fiscal Year 2020					Aug-19	



Objective 1	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Review IT audit results with new Tech Manager and determine what actions are appropriate regarding recommendations	Bliss/ Freitag		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 2	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Complete purchase and replacement of microwave equipment that is nearing end of life cycle	Tony/ Dave/ Bliss		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 3	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Establish replacement schedule of office and laptop computers	Tech Manager/ Bliss		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0-Jan

Objective 4	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Complete installation of IT equipment in coordination with Station 61 remodel			1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 5	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Complete move to Alpine RedNMX for RMS functions			1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 6	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Complete installation of new VHF system and test status on 3 channels	Dave/Tony/Bliss		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 7	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Hire an IT help desk person per IT audit recommendations	Tech Manager/Bliss/HR		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Objective 8	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Hire a network engineer	Tech Manager/Bliss/HR		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

## 2018-2019 District Goals & Objectives

### GOAL 5: Ensure operational readiness through health, wellness, and prevention programs

Initiated	Actions	Assigned To	Target Start Date	Projected Cost	Percent Complete	Target Completion Date	Notes
<b>Objective 1: Transition from the current Gerkin testing protocol to a maximal/submaximal test</b>							
	Ensure the test follows NFPA 1582 12MET test	Peer Fitness Group				Aug-18	
	Ensure the test meets IAFF/IAFC wellness/fitness initiative	Peer Fitness Group				Aug-18	
	Implement utilization of VO2 max machine	Peer Fitness Group				Nov-18	
<b>Objective 2: Develop a facilities cancer prevention plan</b>							
	Establish what items need to be considered	Safety Committee				Jan-19	
	Establish which facilities need to be addressed	Safety Committee				Mar-19	
	Establish a priority list	Safety Committee				Mar-19	
	Determine a suitable replacement along with cost	Safety Committee				Mar-19	
	Have a plan ready for implementation Fiscal Year 2019-2020	Safety Committee				Mar-19	We will establish a plan along with a phased implementation this fiscal year and will begin a process of replacement for subsequent budget years
<b>Objective 3: Give employees better access to mental health resources in a timely manner and at an affordable cost</b>							
	Meet with local counselors to develop a relationship with the goal of expanding our contact list of suggested counselors for non-traumatic counseling services	Labor/Management/HR				Jan-19	
	Consider retaining a mental health professional with expertise in public safety trauma issues to provide support	Peer Support Group/HR				Jan-19	
	Additional training and "time in the seat" to be able to give CISD team members more credibility with employees in being able to provide support and guidance in times of crisis.	Peer Support Group/HR				Feb-19	
	Expand the peer-support/CISD team with more members to better serve the employees of the Agency	Peer Support Group/HR				Fall 2019	
	Host a Peer Support Training Class			\$7,000		Fall 2019	
	Provide an internal education program related to PTSD and make part of the Captain's Academy as well as the BC Academy	Peer Support Group/HR				Jan-19	
<b>Objective 4: Review and improve annual preventative wellness checks to our employees</b>							
	Update current wellness SOG to reflect current practice and tests offered	Smith/Senior Staff/ Peer Fitness Group				Sep-18	
	Research a dedicated facility or Clinic to provide physicals and doctors visits for the employees	Smith/Senior Staff/ Peer Fitness Group				Oct-18	
	Research and develop a plan for a wellness center	Smith/Senior Staff/ Peer Fitness Group				Nov-19	
	Establish a budget	Smith/Senior Staff/ Peer Fitness Group				Jan-19	

Objective 1	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Transition from the current Gerkin testing protocol to a maximal/submaximal test	Peer Team/ Polacek		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Objective 2	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Develop a facilities cancer prevention plan	Safety Committee		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Objective 3	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Give employees better access to mental health resources in a timely manner and at an affordable cost	Brookins/ Peer Group		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Objective 4	Assigned to	Duration	Start	End	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Review and improve annual preventative wellness checks to our employees in line with NFPA 1582	Smith/ Senior Staff/ Peer Fitness Group		1-Jul-18	30-Jun-19	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

# PURCHASE ORDER

## CAFMA-Central Arizona Fire and Medical

8603 E. Eastridge Dr,  
Prescott Valley, AZ 86314

ORDER DATE: 07/11/18

PO NUMBER: 003304

PAGE: 1

### TO:

Physio Control Inc  
12100 Collections Center Dr  
Chicago, IL 60693

### SHIP TO:

CAFMA Warehouse Bldg G  
9601 E. Valley Road  
Prescott Valley, AZ 86314  
Attn:

### BILL TO:

Central Arizona Fire & Medical  
8603 E. Eastridge Dr  
Prescott Valley, AZ 86314  
Attn: Accounts Payable

SHIP VIA		DELIVERY DATE	TERMS		ORDERED BY	
Delivered		07/11/18	Net 30 Days		EJT	
LINE	PRODUCT ID	DESCRIPTION	QUANTITY	U/M	PRICE	EXT. PRICE
1	99577-001935 Account# 10621730000	Life Pack 15 V4	1.00	EACH	\$29,241.20	\$29241.20
2	11171-000049 Account# 10621730000	Rainbow DCI Adult Reusable Sensor	1.00	EACH	\$524.80	\$524.80
3	21330-001176 Account# 10621730000	Lithium Ion Battery 5.7 Amp Hours LP 15	4.00	EACH	\$392.78	\$1571.12
4	11577-000002 Account# 10621730000	Basic Carry Case w/ Right and Left Pouches LP 15	1.00	EACH	\$268.14	\$268.14
5	11220-000028 Account# 10621730000	Carry Case Top Pouch LP 15	1.00	EACH	\$48.38	\$48.38
6	11260-000039 Account# 10621730000	Carry Case Back Pouch LP 15	1.00	EACH	\$68.88	\$68.88
7	21996-000093 Account# 10621730000	Titan II - WiFi Cellular Gateway	1.00	EACH	\$1,279.20	\$1279.20
8	11996-000323 Account# 10621730000	Masimo SET Red LNCS Patient Cable - 4 Foot	5.00	EACH	\$169.74	\$848.70
9	11171-000017 Account# 10621730000	Masimo Set LNCS Adult Reusable Sensor	5.00	EACH	\$266.50	\$1332.50
10	DISCOUNT Account# 10621730000	Discount - Zoll Trade In	-1.00	EACH	\$3,500.00	\$-3500.00
11	SALESTAX Account# 10621730000	Sales Tax	1.00	EACH	\$3,043.32	\$3043.32
12	FREIGHT Account# 10621730000	Freight	1.00	EACH	\$185.00	\$185.00

### NOTES:

VENDOR PHONE NUMBER: (800) 426-8047 74295

TOTAL: \$34,911.24

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AUTHORIZED SIGNATURE



**Physio-Control, Inc**  
 11811 Willows Road NE  
 P.O. Box 97006  
 Redmond, WA 98073-9706 U.S.A.  
[www.physio-control.com](http://www.physio-control.com)  
 tel 800.442.1142  
 Sales Order fax 800.732.0956  
 Service Plan fax 800.772.3340

**To** CENTRAL ARIZONA FIRE  
 Attn: Doug Niemynski, Fire Chief  
 & MEDICAL AUTHORITY 8603 E EASTRIDGE  
 DR  
 PRESCOTT VALLEY, AZ 86314  
 (928) 759-6976  
[dniemynski@cafire.com](mailto:dniemynski@cafire.com)

Quote Number 00131718  
 Revision # 1  
 Created Date 6/28/2018  
 Sales Consultant Gary Guntman  
 (602) 625-1131  
[gary.guntman@stryker.com](mailto:gary.guntman@stryker.com)

FOB Redmond, WA  
 Terms All quotes subject to credit approval and the following terms and conditions  
 NET Terms NET 30

Expiration Date 8/14/2018

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99577-001957	<b>LIFEPAK 15 V4</b> Monitor/Defib, Adaptive Biphasic, Manual & AED, Color LCD, 100mm Printer, Noninvasive Pacing, Metronome, Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Carbon Monoxide, Bluetooth INCLUDED AT NO CHARGE: 2 PAIR QUIK-COMBO ELECTRODES PER UNIT - 11996-000091, TEST LOAD - 21330-001365, IN-SERVICE DVD - 21330-001486, SERVICE MANUAL CD- 26500-003612 (one per order) and SHIP KIT (RC Cable) 41577-000288 INCLUDED. HARD PADDLES, BATTERIES AND CARRYING CASE NOT INCLUDED.	1.00	35,660.00	-6,418.80	29,241.20	29,241.20
Trade-in product	Trade in of Zoll M-Series Biphasic towards the purchase of Lifepak 15	1.00	0.00	0.00	-3,500.00	-3,500.00
11171-000049	Rainbow DCI Adt Reusable Sensor, 1/box	1.00	640.00	-115.20	524.80	524.80
21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	<del>14.00</del> 4	479.00	-86.22	392.78	5,498.92
11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1.00	327.00	-58.86	268.14	268.14
11220-000028	Carry case top pouch for use w/LIFEPAK 12 or LIFEPAK 15	1.00	59.00	-10.62	48.38	48.38
11260-000039	LIFEPAK 15 Carry case back pouch	1.00	84.00	-15.12	68.88	68.88
21996-000112	Titan III - Duo WiFi & Cellular Gateway, No Sim, (AT&T, Verizon, Intl GSM. May be purchased with Verizon data plan to be provided by Physio Control.)	1.00	1,560.00	-280.80	1,279.20	1,279.20
11171-000024	Masimo SET LNCS Patient Cable - 4 foot	5.00	207.00	-37.26	169.74	848.70
11171-000017	Masimo SET LNCS Adult Reusable Sensor	5.00	325.00	-58.50	266.50	1,332.50

Subtotal

USD 35,610.72

Estimated Tax	USD 3,383.02
Estimated Shipping & Handling	USD 185.00

Current Sales Tax Rates will be applied at the time of Invoice and tax rate is based on the Ship To location

Grand Total	USD 39,178.74
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**Pricing Summary Totals**

List Price Total	USD 47,696.00
Total Contract Discounts Amount	USD 0.00
Total Discount	USD -8,585.28
Trade In Discounts	USD -3,500.00
Tax + S&H	USD 3,568.02

**GRAND TOTAL FOR THIS QUOTE**  
USD 39,178.74

Please provide a company issued Purchase Order that includes Billing and Shipping Address.  
PO must reference payment terms of Net 30 days.

**- OR -**

**Required information if no Purchase Order is provided**

<b>Billing Address</b> <input type="checkbox"/> same as address on quote	<b>Shipping Address</b> <input type="checkbox"/> same as Billing Address
Account Name	Account Name
Address	Address
City	City
State Zip Code	State Zip Code
<b>Accounts Payable Contact Information</b>	
Accounts Payable Contact	Accounts Payable Phone Number
Accounts Payable Email	Customer is Tax Exempt? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Authorized Customer Signature</b>	
Name	Signature
Title	Date

**Optional information:**

Special Ship to Address

Comments

For Multiple End Users, please attach a supporting document with End User name, physical location, product type and quantity

To update any customer information, please complete form at [www.physio-control.com/account/](http://www.physio-control.com/account/)

**General Terms for all Products, Services and Subscriptions.**

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

**Pricing.** Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

**Payment.** Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

**Minimum Order Quantity.** Physio reserves the right to charge a service fee for any order less than \$200.00.

**Patent Indemnity.** Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.

**Limitation of Interest.** Through the purchase of Physio products, services, or subscriptions, Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.

**Delays.** Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.

**Limited Warranty.** Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**

**Compliance with Confidentiality Laws.** Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

**Compliance with Law.** The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

**Regulatory Requirement for Access to Information.** In the event 42 USC § 1396x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

**No Debarment.** Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

**Choice of Law.** The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

**Additional Terms for Purchase and Sale of Products.**

In addition to the General Terms above, the following terms apply to all purchases of products from Physio:

**Delivery.** Unless otherwise specified by Physio in writing, delivery shall be FOB Physio point of shipment and title and risk of loss shall pass to Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from Buyer, Physio will obtain transportation on Buyer's behalf and for Buyer's account. Delivery dates are approximate. Freight is pre-paid and added to Buyer's invoice. Products are subject to availability.

**Inspections and Returns.** Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at <http://www.physio-control.com/Documents/>. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.

**No Resale.** Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.



TO: Fire Board  
FROM: Chief Freitag  
DATE: July 16, 2018

SUBJECT: MOTION, DISCUSSION, AND ACTION REGARDING APPROVAL TO  
SURPLUS VEHICLES

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VEH# TYPE OF UNIT YEAR VIN #

- 509 Type 1 Engine 1994 44KFT4285RWZ17872  
This truck is our current training engine. It has been in service for 24 years.
- 510 Truck company 1999 44KFT648XYWZ19270  
This truck company has been in our fleet for 19 years and as our only aerial apparatus it has seen its share of wear and tear. Annual inspections have shown an increase in wear and cracking and the decision to replace it was approved by the Board.
- 512 Type 3 Engine 2000 1HTSDADN9YH211819  
This truck was replaced in 2014 after 14 years of service as a Type 1 and a Type 3. There is no current need for a reserve Type 3.
- 526 Ford Medic unit 1985 2FDKF37L1FCB20959  
This truck has been in the fleet for 33 years. It last served as a mass casualty unit. The equipment housed on this vehicle is being moved to the warehouse, and the vehicle is no longer needed.
- 661 Type 1 engine 1993 44KFT4280NWZ17621  
This truck has been in the fleet for 25 years and is beyond its useful life.
- 663 Type 3 engine 1999 1FV6JLCB1XHA29001  
This truck has been in the fleet for 19 years and has served as a Type 1 as well as a Type 3 engine. It is now beyond its useful life.
- 675 Type 3 engine 2004 44KFT44874WZ20231  
This truck was replaced with a new unit that we took delivery of this year. It has had some issues in the past with weight and tire load carrying capacity; it has been a safety concern.
- 676 Type 1 engine 2004 44KFT44854WZ20230  
This engine was replaced by a new engine this year. It is different than all of our other Type 1 engines in that it is 4wd and sits substantially higher than all others. We have had numerous individuals fall out of the truck upon exiting based on unfamiliarity of the height. Due to this it does not serve us well in reserve capacity, and we would like to trade it off or sell it to an agency that can incorporate it into their fleet.

***Suggested Motion:*** Approve surplus of vehicles per attached list

*If you have any questions, please call Assistant Chief Bliss or myself at 772-7711.*

Bids for Auditing Services - CAFMA, CYFD and CVFD

Auditing Company	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fire Organization	Total Agency Cost
Henry + Horne	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00	CAFMA	\$ 72,000
Henry + Horne	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	CVFD	\$ 12,000
Henry + Horne	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	CYFD	\$ 12,000
Total 3 year auditing cost for all Agencies					\$ 96,000
ATLAS CPAs	\$ 24,000	\$ 25,000	\$ 26,000	CAFMA	\$ 75,000
ATLAS CPAs	\$ 4,000	\$ 4,200	\$ 4,500	CVFD	\$ 12,700
ATLAS CPAs	\$ 5,500	\$ 5,700	\$ 6,000	CYFD	\$ 17,200
Total 3 year auditing cost for all Agencies					\$ 104,900
Hinton Burdick	\$ 22,200	\$ 22,866	\$ 23,552	CAFMA	\$ 68,618
Hinton Burdick	\$ 6,900	\$ 7,107	\$ 7,320	CVFD	\$ 21,327
Hinton Burdick	\$ 6,900	\$ 7,107	\$ 7,320	CYFD	\$ 21,327
Total 3 year auditing cost for all Agencies					\$ 111,272