

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
CY Regular Meeting  
Monday, July 23, 2018, 6:00 pm - 6:30 pm  
Central Arizona Fire and Medical Authority Administration  
8603 E. Eastridge Drive, Prescott Valley, Arizona**

### **In Attendance**

Darlene Packard; Dave Tharp; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixon; Tom Steele

### **Not In Attendance**

ViciLee Jacobs

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, July 23, 2018 at 6:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Packard called the Central Yavapai Fire District Board meeting to order on July 23, 2018 at 6:08 p.m.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Packard led the Pledge of Allegiance.**

### 3. CALL TO THE PUBLIC

A.R.S. §38-431.01(H) states: A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

**Chair Packard opened the meeting for public comments. There were no comments.**

### 4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - June 25, 2018

- B. Approve Executive Session Minutes - June 25, 2018
- C. Approve Central Yavapai, Chino Valley, and Central Arizona Fire and Medical Joint Budget Meeting Minutes - June 25, 2018
- D. Approve General Fund Financial Statements
- E. Approve Bond Debt Service Financial Statements
- F. Transfer June Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$179,695.61

**Director Steele asked that Item F. be removed for discussion.**

**Motion to approve Items A. through E.**

**Move: Matt Zurcher Second: Tom Steele Status: Passed  
Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher**

**Item F. Transfer June Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$179,695.61**

**Motion to approve the transfer of June revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the amount of \$179,695.61**

**Director Steele stated that as in the past, he reserved his right to vote against this measure as he still believes CYFD is transmitting too much money to CAFMA.**

**Move: Jeff Wasowicz Second: Matt Zurcher Status: Passed**

**Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher  
No: Tom Steele**

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to §38-431.03(A)(1) and §38-431-03(A)(3) Regarding Addendum to Agreement between Kendhammer & Partners, LLP and Central Yavapai Fire District for Indemnity Costs

**Executive Session was not required.**

6. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

**Attorney Cornelius advised the Board that Director Wasowicz had recused himself previously; however, he does not need to at this time because this is only an update. Attorney Cornelius advised that the 404 Permit documents have been revised based on the Erie Plan and SWSC is preparing them for final submission. The documents will be reviewed prior to submission.**

- B. Motion, Discussion, and Action Regarding Proposed Amendment to Agreement between Kendhammer & Partners, LLP and CYFD for Indemnity Costs

**Attorney Cornelius stated that he will not be giving legal advice on this item. The form of indemnification language that was given to the Board is a near clone of language that this Board has previously approved in other contracts, IGA, and the Chief's contract. There are currently no fees or costs and he does not believe there will be any claims that arise. If the Board would like outside legal advice, Attorney Cornelius suggested that Linda Shely provide names of attorneys directly to the Board so that Attorney Cornelius is not involved.**

**Motion to accept the proposed amendment to the agreement between Kendhammer & Partners and CYFD for indemnity costs.**

**Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed**

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher

No: Tom Steele

7. NEW BUSINESS

- A. Motion, Discussion, and Action Regarding Review and Selection of Audit Services for Fiscal Years 2018-2020

**Chief Tharp informed the Board that an RFP was sent per their direction. A bid listing was provided for three that met the criteria; the fourth submission did not meet the deadline. HintonBurdick is currently providing our auditing services. The quotes are based on the auditors performing all three agency audits.**

**Motion for approval of Henry + Horne to do the audit services for CYFD for a period of 3 years at a total Agency cost of \$12,000.**

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

8. ADJOURNMENT

**Motion to adjourn at 6:18 p.m.**

**Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed**

**Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher**

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Clerk / Date

**Signature indicating approval on next page**

**Signature Page For: 2018 07 23 Central Yavapai Regular Minutes-Approved.pdf - Central Yavapai  
Fire District Board of Directors - CY Regular Meeting - 8/27/2018**



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Jeff Wasowicz , Board Clerk      08/28/2018