

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Monday, August 27, 2018, 4:30 pm - 6:00 pm  
Chino Valley Town Hall, 202 N. State Highway 89, Chino Valley, Arizona**

### In Attendance

Darlene Packard; Dave Dobbs; Jeff Wasowicz; Julie Pettit; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Susanne Dixon

### Not In Attendance

Dave Tharp; Scott A Freitag

## NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, August 27, 2018 at 4:30 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Pettit called the Central Arizona Fire and Medical Authority Board meeting to order on August 27, 2018 at 4:30 p.m. Chief Bliss attended as Acting Fire Chief. Attorney Cornelius attended telephonically.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Pettit led the Pledge of Allegiance.**

### 3. PRESENTATIONS

#### A. Honor Garrett Busch

**Fire Marshal Chase and Captain Rendl honored Garrett Busch for remaining calm, acting quickly, and calling 911 saving the life of his friend, Nathan, on May 7, 2018.**

#### B. Chino Valley Town Council Report

**Chino Valley Mayor Croft provided an update on Chino Valley activities including events happening this weekend and the Chino Valley Territorial Days.**

#### C. Board Members' Reports

##### i. Prescott Regional Communications (PRCC)

**Director Wasowicz explained that PRCC has modified their hiring process to allow for lateral moves in order to increase their candidate pool. He also mentioned that he attended a Captain CrossFit event in which the CAFMA Honor Guard participated, and \$10,000 was raised for the Hot Shot Memorial.**

ii. Public Records Requests

**Director Zurcher had nothing to add.**

iii. Legal Fees

**Director Zurcher had nothing to add.**

iv. Labor / Management

**Director Dobbs had nothing to add.**

D. Letters from the Public

**No comments.**

E. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto

**Chief Bliss explained it's been a very busy wildland season; incidents may be slowing down. Our new Technical Service Manager began today; the orientation will continue for several days.**

**Chief Polacek stated that there have been several engines off district; they will be placed back into service after Fleet Maintenance services them. He explained that there will be some demos for new SCBAs, and crews will be testing them during live fire exercises. He explained that Chief Feddema has been accepted into the four year Executive Fire Officer Program.**

**Chief Polacek added that State Fire School begins after the holiday, and CARTA will be holding an extrication course with attendees from around the State. Additionally, quarterly training with live fire training begins in September. We have also partnered with Yavapai College for the Firefighter I and II course.**

**Fire Marshal Chase informed the Board that Sandy Griffis with YCCA has received a grant for smoke detectors. CAFMA and Prescott Fire have partnered with YCCA to place smoke detectors in homes and replace batteries.**

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

**No requests were submitted.**

## 5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - July 23, 2018
- B. Approve Executive Session Minutes - July 23, 2018
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Bailon, Kania (3), Masters, Mayhan, Miller, Newman, Thompson
- E. Approve Annual Renewal for Audit Assistance, Preparation, and Accounting Services for SC Audit and Accounting Solutions, LLC

**Motion to accept the consent agenda as read.**

Move: Matt Zurcher Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

## 6. OLD BUSINESS

**Chief Pettit explained that the Board needed to go into Executive Session for Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Approval to Surplus Vehicles.**

**Motion to go into Executive Session at 4:47 p.m.**

Move: Jeff Wasowicz Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

- A. Motion, Discussion, and Action Regarding Approval to Surplus Vehicles

**The Board reconvened into Public Session at 4:58 p.m.**

**Chair Pettit explained that there are seven vehicles to be disposed of in two different ways.**

**Motion to donate the two surplus vehicles that have been identified pursuant to agreement and other things that need to take place to support the needs of respective agencies. To make clear; that this is not going to any other organization such as a high school.**

**Chief Bliss explained it would be local emergency response agencies.**

**Move: Darlene Packard Second: Matt Zurcher Status: Passed**

**Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher**

**Chair Pettit stated that five of the seven are able to be sold.**

**Motion to instruct Chief Bliss to proceed with negotiations; empowering him to do; negotiations to sell within the parameters that were discussed in Executive Session from the financial perspective.**

**Move: Darlene Packard Second: Jeff Wasowics Status: Passed**

**Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher**

**Chief Bliss confirmed with Chair Pettit that the outcome will be made public.**

**7. NEW BUSINESS**

- A. Motion, Discussion and Action Regarding Purchase of Two Chevrolet Impalas for Administrative Use**

**Chief Bliss explained that this purchase is part of Capital Replacement Plan. These Impalas are scheduled for Assistant Chief and Fire Chief to replace their Tahoes in order to save funds; the Tahoes will be moved to other positions.**

**Motion to approve the purchase and equip two 2019 Chevrolet Impalas at a total build price not to exceed budgeted amount of \$35,000.00 each.**

**Chair Pettit confirmed with Fleet Services Manager Scaife that the vehicles are new and are being purchased at State contract pricing. It was explained that there will be a large savings in the initial purchase as Tahoes typically cost about \$45,000. They will also be monitoring fuel consumption; Tahoes get about 16 mpg and Impalas are rated at 30 mpg. The Tahoes are being rotated to other positions.**

**Move: Jeff Wasowicz Second: Darlene Packard Status: Passed**

**Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher**

**8. ADJOURNMENT**

**Motion to adjourn at 5:05 p.m.**

**Move: Darlene Packard Second: Matt Zurcher Status: Passed**


**Yes: Dave Dobbs, Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher**

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**Clerk / Date**

**Signature indicating approval on next page**

**Signature Page For: 2018 08 27 CAFMA Regular Minutes-Approved.pdf - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 9/24/2018**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

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Darlene Packard , Board Clerk      09/25/2018