

MINUTES

Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Monday, November 26, 2018, 5:30 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration,
8603 E. Eastridge Drive, Prescott Valley

In Attendance

Darlene Packard; Dave Tharp; Jeff Wasowicz; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixon; Tom Steele

Not In Attendance

ViciLee Jacobs

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, November 26, 2018 at 5:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Packard called the Central Yavapai Fire District Board meeting to order on November 26, 2018 at 5:31 p.m.

Attorney Cornelius attended telephonically.

2. PLEDGE OF ALLEGIANCE

Chair Packard led the Pledge of Allegiance.

3. PRESENTATION

A. Director Steele Appreciation

Director Steele was presented with a plaque of appreciation for his many years of service to the Central Yavapai Fire District Board. He expressed his appreciation of the Board.

B. Update Regarding Financial Statements

Chief Tharp explained that the Yavapai County Treasurer's office had a few glitches with the implementation of their new software; therefore, they have had a delay in issuing financial statements to all County agencies. He stated that staff is reviewing statements back to July and have found about \$180 in discrepancies. He anticipates having all financials from July through November at the December meeting. He is aware that we are out of compliance; however, that was out of our control. The auditors are waiting for the financials to finish the audit; therefore, the audit report will probably be delayed until January.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

There were no public comments.

5. RESPONSE TO OCTOBER 22, 2018 PUBLIC COMMENTS AS DIRECTED BY BOARD

Director Wasowicz read the document "Staff response to comments made during Call to the Public on 10/22/18" into the record.

Director Zurcher thanked staff for their time and efforts in preparing the response and Chair Packard concurred.

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - October 22, 2018

B. Approve Executive Session Minutes - October 22, 2018

Motion to approve the consent agenda.

Move: Tom Steele Second: Matt Zurcher Status: Passed

Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

7. VOTE TO GO INTO EXECUTIVE SESSION

A. Legal Advice Pursuant to A.R.S. §38-431(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431(A)(4) Re: Training Center Drainage

B. Legal Advice and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431(A)(3) Regarding Draft Correspondence to the Attorney General's Office

Motion to go into Executives Session at 5:53 p.m.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

8. OLD BUSINESS

The Board reconvened into Public Session at 6:07 p.m.

A. Motion, Discussion, and Action Related to Training Center Drainage Issues

Attorney Cornelius confirmed he is to proceed as discussed with further negotiations.

9. NEW BUSINESS

A. Motion, Discussion, and Action Regarding Draft Correspondence to the Attorney General's Office

Attorney Cornelius was directed to proceed as instructed.

B. Motion, Discussion, and Action Related to Acceptance of Appointment Letter from Yavapai County Board of Supervisors for Central Yavapai Fire District

Chief Freitag explained that this is a standard letter from the Yavapai County Board of Supervisors that cancelled the election due to two persons running for two seats. They have appointed Dane Beck and Darlene Packard to Central Yavapai Fire District Board.

Approval to accept the appointments.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher

10. ADJOURNMENT

Motion to adjourn at 6:09 p.m.

**Move: Matt Zurcher Second: Tom Steele Status: Passed
Yes: Darlene Packard, Tom Steele, Jeff Wasowicz, Matt Zurcher**

Clerk / Date

Signature indicating approval on next page

**Signature Page For: 2018 11 26 CEY Regular Minutes-Approved.pdf - Central Yavapai Fire District
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A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

Darlene Packard , Board Chair 12/20/2018