

AGENDA

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Monday, November 26, 2018, 5:30 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration,
8603 E. Eastridge Drive, Prescott Valley**

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, November 26, 2018 at 5:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. PRESENTATION
 - A. Director Steele Appreciation
 - B. Update Regarding Financial Statements

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

5. RESPONSE TO OCTOBER 22, 2018 PUBLIC COMMENTS AS DIRECTED BY BOARD
6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - October 22, 2018
 - B. Approve Executive Session Minutes - October 22, 2018
7. VOTE TO GO INTO EXECUTIVE SESSION
 - A. Legal Advice Pursuant to A.R.S. §38-431(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431(A)(4) Re: Training Center Drainage
 - B. Legal Advice and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431(A)(3) Regarding Draft Correspondence to the Attorney General's Office
 8. OLD BUSINESS
 - A. Motion, Discussion, and Action Related to Training Center Drainage Issues
 9. NEW BUSINESS
 - A. Motion, Discussion, and Action Regarding Draft Correspondence to the Attorney General's Office

B. Motion, Discussion, and Action Related to Acceptance of Appointment Letter from Yavapai County Board of Supervisors for Central Yavapai Fire District

10. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.



YAVAPAI COUNTY TREASURER

1015 Fair Street
Prescott, AZ 86305
www.yavapai.us
(928) 771-3233
Fax (928) 771-3390

Ross D. Jacobs
Treasurer

Sara L. Davis
Chief Deputy

November 14, 2018

To All Yavapai County Districts:

I apologize for the extreme delay in mailing your monthly statement(s). We have converted to a new system and have experienced some challenges in the process. We delayed generating the statements to ensure your accounts reflected all deposits, taxes and cleared warrants. Enclosed you will find a statement that has been generated from our new system.

The enclosed statement is for July 1, 2018 through October 31, 2018. You have received July and August 2018 statements generated from our old system. We are including July and August with the September and October statements so you may do a comparison. Our old system and new system round differently. As you compare the detail, you will see some differences in taxes received. School Districts will also find differences in School Equalization and Fire Districts will see the difference in FDAT amounts. The differences should be pennies.

Due to incorrect average daily balances in our new system, the July 2018 Investment Interest was not calculated correctly. Adjustments to correct July 2018 interest apportionment will be reflected on your November 2018 statements.

Now that we have accurate average daily balances in our system; we will apportion Investment Interest for August, September, and October 2018 in November 2018.

If you have any questions or concerns regarding your new statements, please report them to web.trestrans@yavapai.com.

Beginning in December 2018, we will resume sending statements at the start of each month. Once again, I would like to apologize for the delay.

Sincerely,

Ross D. Jacobs, Yavapai County Treasurer

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Monday, October 22, 2018, 5:30 pm - 6:00 pm
Chino Valley Town Hall
202 N. State Route 89, Chino Valley, Arizona**

In Attendance

Darlene Packard; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag;
Susanne Dixson; Tom Steele

Not In Attendance

Dave Tharp; Jeff Wasowicz; ViciLee Jacobs

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, October 22, 2018 at 5:30 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Packard called the Central Yavapai Fire District Board meeting to order on October 22, 2018 at 5:30 p.m. Chief Bliss was also in attendance.

2. PLEDGE OF ALLEGIANCE

Chair Packard led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

Chris Kuknyo stated that he believes the Board is doing a better job related to open meeting laws; Attorney Paladini did a nice job with the training. He urged board members to get involved with improving the PSPRS system. He voiced concern with statements being made by Chair Packard that the District was saving money; however, the tax levy keeps increasing. Mr. Kuknyo urged the Board to drop Chino's levy, mix the boards together, and have CAFMA be an elected board that has elected representation for taxation. He stated that there was only one person that wanted to run for this board. There needs to be more involved; money spent on an election is money well spent.

Lynne LaMaster asked that the statement she read during the CAFMA meeting also be included for this meeting. She voiced her concern that agenda items weren't worded so that the public could understand what was going to be discussed. She asked why the Board needed to go into executive session to say that you went through the training and that it was accepted by the Attorney General's office. She also voiced concern that the CAFMA Board approved amendments that were not included in the packet. She stated that the Board doesn't care about open meeting laws and public records requests. The Board is only doing what they think they can get away with, because they have a private agenda that they don't want the public to know about.

Director Zurcher directed staff to formalize a response.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - September 24, 2018
- B. Approve Executive Session Minutes - September 24, 2018
- C. General Fund Financial Statements

Chair Packard asked that Item C. General Fund Financial Statements be removed due the financial documents not being available from the County Treasurer's office.

Director Steele voiced concerned that there is no item for the transfer.

Chief Freitag confirmed that we won't have the transfer amounts until we receive the financials from the County. We'll have to have a special Board meeting for approval of financials and transfers once they are received.

Motion to approve Item A. Approve Regular Session Minutes and Item B. Approve Executive Session Minutes.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: Darlene Packard, Tom Steele, Matt Zurcher

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431(A)(3) Regarding Recent Open Meeting Law Matters before the Arizona Attorney General's Office

Motion to go into Executive Session at 5:39 p.m.

Move: Matt Zurcher Second: Tom Steele Status: Passed

Yes: Darlene Packard, Tom Steele, Matt Zurcher

6. OLD BUSINESS

Chair Packard reconvened meeting into Public Session at 5:53 p.m.

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

Chair Packard instructed Attorney Cornelius to continue with negotiations.

7. NEW BUSINESS

- A. Motion, Discussion, and Action Regarding Recent Open Meeting Law Matters before the Arizona Attorney General's Office

Attorney Cornelius advised the Board that this item is to address the only letter that was received from the AG's office instructing the Board to conduct open meeting law training. The training was completed; it was conducted by City of Prescott Attorney Jon Paladini. All Board members were in attendance.

- B. Discussion and Direction to Staff Regarding December Board Meeting Date

It was recommended to move the December meeting to Thursday, December 20. The Board was in agreement.

8. ADJOURNMENT

Motion to adjourn at 5:55 p.m.

**Move: Matt Zurcher Second: Tom Steele Status: Passed
Yes: Darlene Packard, Tom Steele, Matt Zurcher**

Clerk / Date

DRAFT

YAVAPAI COUNTY BOARD OF SUPERVISORS



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Kim Kapin
Clerk of the Board/ Special Districts Coordinator
Kim.kapin@yavapai.us

MEMORANDUM

TO: Central Yavapai Fire District
FROM: Kim Kapin, Clerk of the Board
DATE: September 6, 2018
RE: Cancellation of Election

Pursuant to your request, and in compliance with A.R.S. §16-410, the Yavapai County Board of Supervisors cancelled the election for two Board Members of the Central Yavapai Fire District at the September 5, 2018 Board of Supervisors Meeting, and appointed Dane Beck and Darlene Packard to the Central Yavapai Fire District Board.

Enclosed, please find the Certificates of Election for the above mentioned Board Members, along with an Oath of Office Form for each Member. Please have them read and complete both sides of the Oath of Office Form and return it to our office upon completion.

Thank you.

To reach County Offices toll-free from the following areas, call:

Verde Valley.....639-8100

(All other areas call toll-free 1-800-771-2797)

Black Canyon495-8800