

CENTRAL YAVAPAI FIRE DISTRICT
BOARD OF DIRECTORS
REGULAR SESSION

November 15, 2016

MINUTES

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Board Chairman Rutherford called the Central Yavapai Fire District (CYFD) Board of Director's regular session meeting to order on Tuesday, November 15, 2016 at 4:00 p.m. at the Town of Prescott Valley, Library Auditorium, 7401 E. Civic Circle, Prescott Valley, Arizona.

Members Present: Board Chairman Steve Rutherford, Board Clerk Bob Page, Board Members Darlene Packard, ViciLee Jacobs, Tom Steele

Members Absent: None

Staff: Fire Chief Scott Freitag, Assistant Chief of Administration Dave Tharp, Administrative Manager Susanne Dixson, Administrative Assistant III Laura Mowrer

Others in Attendance: Attorney Nick Cornelius

2. PLEDGE OF ALLEGIANCE

Chairman Rutherford led the recitation of the Pledge of Allegiance.

3. CALL TO THE PUBLIC

Chairman Rutherford opened the meeting for public comments. No public comments.

Chairman Rutherford expressed his appreciation for all that ran for office.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately for discussion and possible action.

- A. Approve Regular Session Minutes - October 18, 2016
- B. Approve Executive Session Minutes - October 18, 2016
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financial Statements
- E. Transfer October Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$3,676,329.37

Board Member Packard made a motion to approve Consent Agenda Items A through E. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele

NAYS: None

5. NEW BUSINESS

- A. Discussion and Possible Action Regarding the Canvass of Election Results

Chairman Rutherford stated that a special Board meeting needs to be held to canvass the election results.

Chief Tharp explained that the Fire Board's approval of the election results must be submitted to the Board of Supervisors by November 28, 2016.

Attorney Cornelius confirmed that a Board quorum is required; however, some may attend telephonically.

The Board was in agreement to hold a special Board meeting to canvass the election results on November 22, 2016 at 10:00 a.m. with the location to be determined.

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Serial Meeting Communications
- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Concerns Brought Forward in Communications from Director Jacobs

Board Member Packard made a motion to go into Executive Session. Board Clerk Page seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

Chairman Rutherford recessed the public meeting to go into Executive Session at 4:09 p.m.

Board Clerk Page made a motion to reconvene into open session. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

Chairman Rutherford reconvened the open session at 4:44 p.m.

7. NEW BUSINESS CONTINUED

A. Discussion and Any Necessary Action Regarding Serial Meeting Communications

No action required.

B. Discussion and Any Necessary Action Regarding Concerns Brought Forward in Communications from Director Jacobs

No action required.

Chairman Rutherford expressed his appreciation for the staff of Central Yavapai Fire District and stated that he has not had an issue with performance or communications of Chief Freitag. He stated that Chief Freitag holds people accountable and commended Chief Freitag.

8. OLD BUSINESS

A. Discussion and Possible Action Related to Training Center Drainage Issues

No direction required.

9. ADJOURNMENT

Board Member Packard made a motion to adjourn. Board Member Steele seconded the motion. MOTION CARRIED

AYES: Jacobs, Packard, Page, Rutherford, Steele
NAYS: None

Chairman Rutherford adjourned the meeting at 4:46 p.m.

12/20/16

Date

Board Clerk *Jmj*