

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
CY Regular Meeting  
Monday, April 22, 2019, 4:30 pm - 5:00 pm  
Chino Valley Town Hall  
202 N. State Route 89, Chino Valley**

### **In Attendance**

Cynthia Gentle; Dane Beck; Darlene Packard; Dave Tharp; Laura Mowrer; Matt Zurcher; Nicolas Cornelius; Scott A Freitag; Susanne Dixon

### **Not In Attendance**

Jeff Wasowicz

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, April 22, 2019 at 4:30 p.m.** The meeting will be held at the **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the Central Yavapai Fire District Board meeting to order on April 22, 2019 at 4:30 p.m. Attorney Cornelius attended telephonically.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

### 3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

### 4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - March 25, 2019
- B. Approve Executive Session Minutes - March 25, 2019
- C. Approve General Fund Financial Statements

- D. Approve Bond Debt Service Financial Statements
- E. Approve Transfer of March Revenues from Central Yavapai Fire District to Central Arizona Fire and Medical Authority in the Amount of \$698,806.88

**Motion to approve the Consent Agenda.**

Move: Dane Beck Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle

5. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

**Executive Session was not needed.**

6. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

**Attorney Cornelius advised the Board that he has compiled the documents to be given to the opposing counsel for the ongoing negotiations. He advised that the repair and replacement of the habitat was completed on or about April 1, 2019. The Army Corps of Engineers has approved the remediation and repair plan.**

**The Board directed Attorney Cornelius to continue moving forward with negotiations.**

- B. Budget Process and Draft Budget Update

**Chief Tharp informed the Board that the workers' compensation added about \$3,000 above the original \$93,000 quote, and with a few slight reductions, it was added to the budget with no affect. He asked for Board direction regarding the Union's wage and benefit request for the paramedic stipend of \$6,500. Staff had included \$6,100 in budget in order to meet the tax rate goal.**

**Chief Tharp explained that the tentative budget will be presented for approval at the May meeting. After approval, it cannot be increased; it will be posted for 30 days and the final budget presented in June for approval.**

**Director Beck shared his desire to keep wages competitive; however, he also understands the need to keep a reasonable tax rate.**

**Director Packard confirmed that the stipend had been increased by \$500 ten years ago; this year's request is an \$1,100 increase.**

**Chief Bliss explained that \$6,500 would increase the tax rate \$.0066 (a little over 1/2 a cent).**

**Chair Zurcher asked Chief Bliss to present two draft budgets at the May meeting; one with \$6,100 and one with the \$6,500 paramedic stipend.**

**Director Packard asked if an insurance risk pool was going to be pursued.**

**Chief Tharp explained that we are paying annual premiums of \$525, 000 and our claims are only about \$144,000. However, we do not meet the Industrial Commission's requirements to be self-insured, so we must create a risk pool with at least one other agency. He also explained that there are only two workers' compensation companies in Arizona and one refuses to provide us a quote; therefore, we have no other options.**

**With the Board's consent, Chief Tharp will pursue other agencies for a potential workers' compensation risk pool.**

**7. NEW BUSINESS**

- A. Motion, Discussion, and Action Regarding New Fee Agreement and Engagement Letter with Cornelius Due to Change of Firm**

**Attorney Cornelius advised the Board that his legal partner of 15 years retired, and the firm is going in a different direction. Therefore, he is going out on his own and requires a new agreement. He also advised that this agreement does not have an indemnification clause. He advised that the previous conflict of interest documents and language in the JPA remain in place. Additionally per the Attorney General and State Bar, there are no current conflicts of interest with all three agencies.**

**Chief Freitag informed the Board that they can approve the agreement or direct staff to issue a request for proposal if they would like to obtain new legal counsel. If the Board would like legal advice regarding this agreement, they may contact other outside counsel.**

**Attorney Cornelius advised that the fee structure is \$225 per hour which is increased from the \$175 per hour that he has been charging since October 2013.**

**Motion to accept the new agreement.**

**Move: Dane Beck Second: Darlene Packard Status: Passed**

**Yes: Darlene Packard, Matt Zurcher, Dane Beck, Cynthia Gentle**

**8. ADJOURNMENT**

**Motion to adjourn at 4:48 p.m.**

**Move: Darlene Packard Second: Dane Beck Status: Passed**

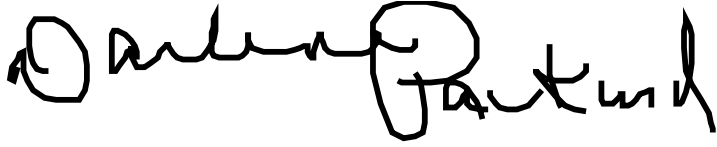
**Yes: Cynthia Gentle, Dane Beck, Darlene Packard, Matt Zurcher**

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**Clerk / Date**

**Signature indicating approval on next page.**

**Signature Page For: 2019 04 22 CEY Regular Minutes-Approved - Central Yavapai Fire District  
Board of Directors - CY Regular Meeting - 5/23/2019**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is fluid and cursive, with a large initial "D" and a distinct "P".

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Darlene Packard , Board Clerk      05/23/2019