

MINUTES

**Central Arizona Fire and Medical Authority
Chino Valley Fire District Board of Directors
CV Regular Meeting
Monday, July 22, 2019, 4:00 pm - 4:30 pm
Central Arizona Fire and Medical Authority, Administration
8603 E. Eastridge Drive, Prescott Valley, Arizona**

In Attendance

Cyndy Dicus; Dave Dobbs; Dave Tharp; Julie Pettit; Laura Mowrer; Nicolas Cornelius;
Rick Mayday; Scott A Freitag; Susanne Dixson; Todd League

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District Board of Directors and the general public that the **Chino Valley Fire District** will hold a meeting open to the public on **Monday, July 22, 2019 at 4:00 p.m.** The meeting will be held at the **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Dicus called the Chino Valley Fire District Board meeting to order on July 22, 2019 at 4:01 p.m.
Directors Pettit and Mayday, and Attorney Cornelius attended telephonically.

2. PLEDGE OF ALLEGIANCE

Chair Dicus led the Pledge of Allegiance.

3. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Chino Valley Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

There were no public comments.

4. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Chino Valley Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - June 24, 2019
- B. Approve Executive Session Minutes - June 24, 2019
- C. Approve General Fund Financial Statements
- D. Approve Bond Debt Service Financials
- E. Approve Bond Fund 2007 Financials
- F. Approve Transfer of June Revenues from Chino Valley Fire District to Central Arizona Fire and Medical Authority in the Amount of \$92,434.52

G. Approve Agreement with SC Audit & Accounting Solutions, LLC for Accounting Services

Motion to approve Consent Agenda items A thru G.

Move: Todd League Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

5. NEW BUSINESS

A. Motion, Discussion, and Action Regarding Board Meeting Schedule

Chief Freitag explained to the Board that the State has changed legislation as it relates to fire authorities. Agencies that make up the Authority only need to meet quarterly. One recommendation from staff was to alternate meetings and hold meetings when the meeting is either in Chino Valley or Prescott Valley. Budget meetings may need to be held more often. Yavapai County was requiring a monthly board approval to transfer funds. He explained that once the budget is approved; that is approval for the transfers.

Chief Tharp has not received a response from the County Treasurer's office. Inter fund transfers are allowed within the same agency by statute. If we are transferring to outside accounts, the County has some concern. With the new statute, it allows the transfer as long as the parties agree.

Chief Freitag asked Chief Tharp to reach out to the County Treasurer; he is not asking for Board approval today.

Attorney Cornelius advised the Board that the current IGA allows for the Boards to meet regularly; however, they are not required to meet monthly.

Director Pettit confirmed that the budget process begins in April with June being the final budget approval. She suggested meeting quarterly in quarters one, three and four, with additional meetings during budget development in quarter two. She suggested making it clear so that a calendar may be published.

Motion that the Chino Valley Fire District Board meet in the calendar year in February, April, May, June, August, and December, with any special requests in any other month will be called separately.

This will take affect upon approval from Yavapai County.

Move: Julie Pettit Second: Rick Mayday Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

6. ADJOURNMENT

Motion to adjourn at 4:17 p.m.

Move: Dave Dobbs Second: Todd League Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Julie Pettit, Todd League, Rick Mayday

Clerk / Date