

AGENDA

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting
Monday, April 27, 2020, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, April 27, 2020 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS
2. PLEDGE OF ALLEGIANCE
3. PRESENTATIONS
 - A. Prescott Valley Town Council Report
 - B. Dewey-Humboldt Town Council Report
 - C. Board Members' Reports
 - i. Prescott Regional Communications (PRCC)
 - ii. Public Records Requests
 - iii. Legal Fees
 - iv. Labor/Management
 - D. Fitness Equipment Donation
 - E. Letters from the Public
 - F. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto. Any item discussed in the Division Reports is subject to discussion and direction by the Board; no action will be taken.
4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please

provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Joint PSPRS Study Session Minutes - February 24, 2020
- B. Approve Regular Session Minutes - March 23, 2020
- C. Approve Budget Work Study Session Minutes - April 13, 2020
- D. Approve General Fund Financial Statements
- E. Approve Fire Protection Agreements: Bolz, Sotiri, Switzer-Batek and Vaughan
- F. Approve Policy Amendments: Policy 650 Fitness Evaluation Program; OJ5000 EMS Battalion Chief; OJ5002 EMS Specialist; 130 Equal Opportunity Employment; 136 Discrimination Complaint Procedure; 140 Harassment Policy; 160 Ethics; 180 Americans with Disabilities Act (ADA); 204 Exit Interview; 600 Personnel Management-Conduct; 602 Appearance

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Resolution 2020-01 for a Memorandum of Understanding Between the Central Arizona Fire and Medical Authority and United Yavapai Firefighters Local 3066

7. OLD BUSINESS

- A. Discussion and Possible Action Regarding Resolution 2020-01 for a Memorandum of Understanding Between the Central Arizona Fire and Medical Authority and United Yavapai Firefighters Local 3066
- B. Budget Process and Draft Budget Update

8. NEW BUSINESS

- A. Discussion and Possible Action Regarding Authorization for Staff to Proceed with Severance of Worker's Compensation Insurance with 7710/Benchmark and Participation with the Arizona Fire District Worker's Compensation Pool
- B. Discussion and Possible Action Regarding Authorization for Plan Sponsor Elections to Nationwide Accounts for CARES Act Provisions
- C. Motion, Discussion and Action Regarding Approval of Fiscal Year 20-21 Capital Expenditure Plan
- D. Motion, Discussion, and Action Regarding Resolution 2020-02 to Accept the Transfer of Real Property Located at 9601 E. Valley Road, Prescott Valley from the Central Yavapai Fire District, in Accordance with the Joint Powers Authority Agreement
- E. Discussion Regarding Annual Evaluation of the Fire Chief
- F. Discussion Regarding Ambulance Update

9. ADJOURNMENT

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the

scheduled meeting.

Date Received	First Name	Last Name	Company Name	Record Type	Incident # / Reference #	Status	Delivery Method	Cost	Date Completed	Notes	Staff Hours	Staff Cost
03/10/20	Hermstad	Mark	Self	EMS	20-001980	COMPLETE	PICKED UP	0.00	03/12/20	Request Approved and left a message with mark that the report is ready for pickup. 03/12/2020 CB Sent to Chief Tharp for review 03/10/2020 CB		
02/24/20	Philip	Munchinsky	PVPD	EMS	20-001401	COMPLETE	PICKED UP	0.00	03/24/20	Search Warrant No. P1300SW202000046 Notified Detective Munchinsky on 02/25/2020 that report was ready for pick up. CB		
03/26/20	Chuck	Owens	YCSO - Detective	EMS	14-19726	COMPLETE	EMAILED	0.00	04/01/20	Approved 3/31/2020; Got ID from Detective Owens and emailed report		
04/17/20	Ian	Longstreet	Donor Network	EMS	n/a	CLOSED		0.00	04/17/20	Emailed requestor - no records found matching patient name. smd		
12/12/19	Larios	Sheri	Snyder&Wenner	EMS	19-12-13	IN PROGRESS				Sent Requet for EMS records, only filled out public request form. - CB 12/12/2019 Spoke to Sheri, she's mailing correct form and payment - CB 12/16/2019		

01/08/20	Olivia	Gerrits	Speedie & Associates	ENVIRONMENTAL RECORD	2020.01.08-Gerrits	COMPLETE	EMAILED	0.00	03/01/20	Environmental records for 1072 N SR 89 and 1090 N SR 89, Chino Valley. Gave to Rick. Rick emailed No records found.		
03/19/20	Susan	Blackmore	Rescom Environmental Corp	ENVIRONMENTAL RECORD	2020.03.19-Blackmore	COMPLETE	EMAILED	0.00	03/19/20	Environmental records for 2625 State Route 89, Chino Valley. Gave to Rchase. Chase emailed - no records found.		
03/23/20	Rachel	Largay	Partner Engineering & Science	ENVIRONMENTAL RECORD	2020.03.23-Largay	COMPLETE	EMAILED	0.00	03/24/20	Environmental records for 3085 N Windsong Drive, PV. Gave to R Chase		
02/03/20	Ryan	Miller		ENVIRONMENTAL RECORD		COMPLETE	EMAILED			Given to Rick 2/3/20 MS Rick emailed findings 2/6/2020 TF		

02/24/20	Bret	Lucas	City of Prescott	FIRE	20-001675 20-001678	COMPLETE	PICKED UP	0.00	03/02/20	Gave request to C. Dowdy		
03/23/20	Stacy	Spraggins	Self	FIRE	20-002453	COMPLETE	MAILED	0.00	03/26/20	approved and mailed.CB waiting for approval 03/26/20 CB Fire report not yet completed 03/23/2020 CB		
03/25/20	Hobbs	Eric	LexisNexis Claims Solutions Inc	FIRE	20-002453	COMPLETE	MAILED	22.00	03/26/20	approved and mailed CB waiting for approval 03/26/20 CB Waiting for report to be completed 03/25/20 CB		
03/05/20	Hobbs	Eric	LexisNexis Claims Solutions Inc	FIRE	20-002045	IN PROGRESS	MAILED	22.00	04/13/20	Waiting for approval. CB 04/06/20 Waiting for Fire report to be completed 03/10/2020 CB Received 2nd notice from LexisNexis 04/06/2020 KG		
01/27/20	Ian	Jeffrey	Insurance Adjuster	FIRE	20-000623	IN PROGRESS		20.00		Request Approved pending payment, Ian is Mailing check for cost, will email report upon reciept. - 01/30/20 CB Fire Incident Report is not yet completed. Incident report found. Emailed Ian letting him know that we require payment for the records. -CB		
02/10/20	Mark	Hellan		FIRE	20-001119	CLOSED	N/A	22.00		Left voicemail 3/3/20 that report was ready for pick-up; Mr. Hellan has not responded as of 3/16/20 TF Rick emailed the request to me 2/10/2020 TF		

03/18/20	Enes	Gerard	Self	INCIDENT	20-000958	COMPLETE	PICKED UP	0.00	03/19/20	Gave to Chief Tharp for review 03/18/2020. KG Chief Tharp approved state report only. Called & left message for Mr. Enes. 03/19/20 KG Mr. Enes picked up 03/19 KG		
04/08/20	Kathleen	Plasko	O'Steen & Harrison	INCIDENT	19-11550	COMPLETE	MAILED	22.00	04/13/20	Waiting for approval 04/08/20		

Date Received	First Name	Last Name	Company Name	Record Type	Incident # / Reference #	Status	Delivery Method	Cost	Date Completed	Notes	Staff Hours	Staff Cost
03/18/20	Sokhon	Leav	The Claim Center, LLC	INCIDENT		IN PROGRESS				Per Susanne, sent email to Chief Bliss as he'd been speaking about an APS request. Chief Bliss gave call #. Waiting on company to send our request form and check. 03/19/2020 KG		
04/17/19	Chris	Jensen	Jensen Phelan Law Firm	PUBLIC RECORD	2019.04.17-Jensen01	IN PROGRESS				CEY - Financial records of deposits, withdrawals, transfers, loans, loan payments, disbursements, pension plan payments, interest payments or charges, or any other financial actions as to the Capital Reserve Account since 01/01/2014. 5/1/19: letter advising due to large volume of records, please allow 4-6 weeks for records to be ready. One letter addressing all three agencies. 6/4: Letter advising large volume of emails returned, additional time needed for review, etc. Also re-stated records available on website and unable to send records via email due to size. One letter for all three agencies. 6/25 Letter re: additional time due to staffing issues, re-stated some		
04/17/19	Chris	Jensen	Jensen Phelan Law Firm	PUBLIC RECORD	2019.04.17-Jensen02	IN PROGRESS				CHV - Financial records of deposits, withdrawals, transfers, loans, loan payments, disbursements, pension plan payments, interest payments or charges, or any other financial actions as to the Capital Reserve Account since 01/01/2014. 5/1/19: letter advising due to large volume of records, please allow 4-6 weeks for records to be ready. One letter addressing all three agencies. 6/4: Letter advising large volume of emails returned, additional time needed for review, etc. Also re-stated records available on website and unable to send records via email due to size. One letter for all three agencies. 6/25 Letter re: additional time due to staffing issues, re-stated some		
04/17/19	Chris	Jensen	Jensen Phelan Law Firm	PUBLIC RECORD	2019.04.17-Jensen03	IN PROGRESS				CEA - Financial records of deposits, withdrawals, transfers, loans, loan payments, disbursements, pension plan payments, interest payments or charges, or any other financial actions as to the Capital Reserve Account since 01/01/2014. 5/1/19: letter advising due to large volume of records, please allow 4-6 weeks for records to be ready. One letter addressing all three agencies. 6/4: Letter advising large volume of emails returned, additional time needed for review, etc. Also re-stated records available on website and unable to send records via email due to size. One letter for all three agencies. 6/25 Letter re: additional time due to staffing issues, re-stated some		

LEGAL FEES

Chino Valley Fire District

3/09/2020	Law office of Nicolas Cornelius	Routine Legal Dec. – Jan.	\$202.50
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Central Yavapai Fire District

3/09/2020	Burch & Cracchiolo	ACE Lawsuit – Jan.	\$525.00
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3/09/2020	Law office of Nicolas Cornelius	Routine Legal Dec. – Jan.	\$270.00
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3/09/2020	Law office of Nicolas Cornelius	ACE Lawsuit Jan. – Feb.	\$247.50
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3/23/2020	Burch & Cracchiolo	ACE Lawsuit – Feb.	\$560.00
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Central Arizona Fire and Medical

3/09/2020	Law office of Nicolas Cornelius	Routine Legal Dec. – Feb.	\$3,015.00
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Fire Board Members,

Several factors contribute to our fire department's fitness program and the culture of health and wellness that we strive to promote. I am Captain Zach Fields, the lead trainer for CAFMA's peer fitness program. The purpose of this document is to advise you of an upcoming donation of fitness equipment that came to CAFMA from a company named Matrix. Additionally, I want to provide a brief history of health and wellness in the fire service to highlight the importance of fitness in our industry.

Approximately thirty years ago fire service representatives from labor and management took a comprehensive approach to firefighter health and wellness. In the latter part of the 1990s standards were developed, implemented, and became what we now know as the IAFF/IAFC health and wellness initiative. This collaboration between the International Association of Firefighters and the International Association of Fire Chiefs was an unprecedented endeavor involving labor and management to address firefighter health and wellness. The movement continues to gain momentum as we learn more about the physical and psychological threats posed by the job, such as increased risk of developing cancer, cardiac disease, and the physical and psychological effects of post-traumatic stress.

In addition to the initiative, the National Fire Protection Association (NFPA) created NFPA 1582 (Standard on Health-Related Fitness Programs for Fire Department Members). This standard defines the minimum requirements for the development, implementation, and overall management of a fire department's fitness program. NFPA 1582 helped solidify the link between firefighter occupational health and firefighter fitness.

How does a fitness program affect the citizens, taxpayers, and customers of Central Arizona Fire and Medical Authority? CAFMA firefighters respond to a variety of emergency incidents that require extreme physical output. These incidents can have a physiological and psychological effect on the firefighters that respond. Since our inception, CAFMA has strived to closely follow industry standards to ensure a healthy response system for our communities. This process starts with our recruits and continues throughout a CAFMA firefighter's career. Every fire station in the district has gym equipment and every member is strongly encouraged to spend one hour per shift participating in physical training.

Many fire organizations nationwide have developed "health and wellness centers". Health and wellness centers address many aspects of firefighter health and wellness. The fire department health center can help rehabilitate health of any

department member who has been subjected to injury, illness, or exposure. It also helps strengthen individuals so that they can withstand both the physical and emotional stressors they encounter on the job. Many organizations conduct annual physical exams, nutritional guidance, peer support, annual fit for duty testing, coaching, and counseling in these centers. Our ultimate goal is to have such a center available in this region.

Recently our organization came upon an opportunity that will help us move closer to this ultimate goal. Captain Rob Duplessis received an email from a woman named Nicole Scott. Nicole is a National Account Sales Representative for a company named Matrix. Matrix supplies commercial gym equipment for a multitude of clients, including Planet Fitness. Nicole recently moved to Scottsdale from southern California. I reached out to Nicole for follow up and was ecstatic to learn the details to which her email referenced. Nicole informed me that her company makes donations of gym equipment to fire departments. She told me that many managers and supervisors in her company are former public safety (police and fire) personnel, and also retired military personnel. Throughout Nicole's time in California she helped donate over a million dollars of gym equipment to the local fire departments. Nicole informed me that her company is very philanthropic and has a special place in their hearts for fire departments. She stated that she would love to help Central Arizona Fire and Medical receive donated gym equipment. Planet Fitness facilities get a "refresh" on a 5-7 year cycle. The equipment she has available for donation is all in good working order and in outstanding condition. This opportunity for our organization is immense and I am beyond excited and grateful for this donation to our organization. Feel free to reach out to me if you have any questions about this donation, or any fitness questions in general.

Respectfully,

Captain Zach Fields

Peer Fitness Trainer

Peer Fitness Program Manager

THANK
YOU

Dear Reader,

Thank you for coming to read for Mountain View's Read Across America Day! Each year, our students and teachers are able to enjoy an incredible, fun-filled day because of readers like you. Thanks for making the day so special!

With gratitude,
The Reading Committee at
MVES



DIVISION REPORTS

REPORTED TO THE
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
BOARD OF DIRECTORS

Chief's Report By Fire Chief Freitag

This last month our attention has been focused on COVID-19 response, recovery, and operations. While the state has closed “non-essential” businesses and some fire agencies chose to close their administrative offices, I made the decision to keep ours open. First and foremost, I think it is important for everyone to understand that CAFMA is a system. If one part of the system does not work, it can cripple other parts of the system. Second, we have some positions that can function via telecommuting, but most cannot. Finally, our building is big enough to allow for physical distancing while maintaining a social connection.

We did take some precautionary measures e.g. closing our buildings to the public, limiting access of employees to some of our facilities, taking each employee’s temperature, etc. There was some initial question about sending people home who presented with a fever. The concern was that many of our employees are new and therefore do not have sufficient sick time to cover the length of an illness plus 72 hours post fever. In an effort to support our folks and encourage those who are sick to stay home, we created a code called SLC (Sick Leave COVID). Anyone needing to take sick leave in connection with the pandemic is not charged sick time from their bank under the SLC code. Other agencies have taken different approaches, however we felt this was the best no-cost option for CAFMA.

Morale seems to be high despite the craziness of the world around us. Personnel in administration have said that coming into the office gives them some feeling of normality and gets them away from the noise of the news and social media. We did pick-up a couple board and card games so if things did start getting a bit stressful, folks could take a short recess to gather themselves. In reality, the games have proven a boost to morale. To that end, when the pandemic ends, it is my intention is to encourage divisions in admin to take time to decompress with a game from time to time.

Senior Staff, the EMS Division, and labor have been meeting every week at 1500 on Thursday’s to discuss the week as it relates to COVID-19 as well as to discuss our strategy for the next week. I have been taking part in the Monday morning MAC (Multi Agency Coordination) meetings for Yavapai County each week. Battalion Chief Todd Abel was assigned as a Type 3 Incident Commander at the emergency operations center (EOC) for two weeks to assist in coordinating county efforts. Chief Bliss was assigned to the EOC as well helping them establish plans and logistics. The Type 3 team never “took over” the incident. Rather, their job was to serve as subject matter experts (SMEs) in regards to system structure and plan development. While they are no longer working inside the EOC, they remain ready to assist should the need arise.

EMS Chief Niemynski along with EMS Specialist Poliakon have been coordinating at the operations level with our response partners and the hospital. They coordinated the 24 hour medic system with Prescott and have been overseeing our side of the system since its implementation. It has proven effective and our crews are much more comfortable responding with the knowledge that the patient was thoroughly vetted by our folks.



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I have been able to take part in three national Zoom meetings and listen to a panel of experts discuss COVID-19 from a variety of perspectives through the Center for Homeland Defense and Security. The meetings are invitation only for Alumni of the Naval Post Graduate School as well as incoming students. I've found the information helpful in making decisions for CAFMA, and understating what's happening on the ground in other parts of the US. It's interesting to listen to the panel and then hear something on the news in direct opposition to information I received first hand.

At this point, we are maintaining the modified business as usual platform we've used since the beginning. We are working to replace the glass sliding window in the vestibule at admin with a fixed plexiglass system. In addition, we will add a door below the counter so plans can be easily submitted while maintaining the safety and security of our office staff. Once installed, we will open the vestibule to the public even if the state is still closed.

We continue working with labor to discuss wage concerns and budget possibilities for the future. The wage study we started this year did not work out, and the company is not charging us for any of the work they did get accomplished – which was minimal. We have added money to next year's budget and are currently entertaining option B with the company Prescott engaged. Our intent is to get them started this year with the money we have budgeted and cover the remainder next fiscal year. We did present the union with several wage scale concepts to consider, and had some preliminary conversation related to a competitive wage range.

I spent some time with our new recruits at the academy on April 20th. It was good to visit with them and discuss our overall organizational philosophy.

I recently met with the board of the AFCA as well as the board AFDA concerning the July Leadership Conference. We made the decision to cancel this year. We were not concerned with COVID-19 itself, rather we were concerned with the economic fallout related to the virus which could lead to low attendance. It was just too much of a financial risk for to move forward this year especially with Fire Rescue International one month later in Phoenix.

Personally, I'm just hoping the Governor opens the Arizona economy by May 1st. Cases in Yavapai County seem to be holding steady around 71. With between 200,000 and 300,000 residents in the County the number of cases does not seem to warrant the current restrictions.



DIVISION REPORTS

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Administration By Assistant Chief Tharp

Since the onset of COVID, we have taken a safety – yet, tempered with common sense – approach to our business and interaction with the community. Due to the recommendations of the state and county leaders and with direction from our Chief, we have closed our offices to the community until we are able to create a safety barrier system in the future. This system will include protective glass and container pass through functions, but will allow the public or business owners the opportunity to conduct business in a more direct manner than via telephone or email. Working with our facilities maintenance, we are hopeful to have this implemented within a month.

Additionally, though we still have staff coming to work to support the public safety and operations of the organization, we have daily temperature checks and encourage social distancing with handwashing and cleaning processes. Our staff have been provided accommodations in accordance with the federal CARES Act and are encouraged to stay home if they are sick or have to care for sick family members. We are truly grateful to our willing and dedicated staff as our organization would not be efficient without their ongoing efforts. On another note, Administrative Professionals Day is April 22nd and we would like to offer a heartfelt “thank you” to all our Human Resource, Finance and Administrative Staff. Though we only have the opportunity to honor them once a year, our appreciation is daily.

Finally, while we are progressing through the budget process, we are happy to announce that the Worker’s Compensation Pool looks to be progressing towards a July 1 activation date. We have “critical mass” and most agencies are excited about creating the pool in response to the private industry and presumptive cancer legislation. The first year will require capitalization, but we feel that the long term service, coverage and investment will be a huge benefit to the employees, organization and taxpayers for the future. We will be proposing authorization for staff to move forward with the participation agreement and eventual contract and funding for this pool for the FY 2021 year.

Stay safe, stay clean and stay smart.



DIVISION REPORTS

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Operations

By Assistant Chief Feddema

While many of the activities in April have been canceled or postponed due to COVID-19, our operational response must continue. We have been working to ensure we are meeting the needs of the community as well as providing for the protection of our personnel. Our PPE supplies are well stocked and personnel have been doing a very good job with how they are utilizing their equipment on scene. We have had several individuals who have been tested for COVID-19 the last several weeks and each one has been negative. Chief Niemynski and Engineer Poliakon have done very well coordinating with local agencies and sending out updated information to all personnel.

While we have made measured adjustments to how personnel approach a patient on scene, no changes has been made to our overall response model. The Duty Medic that was assigned to assist PRCC with screening calls has continued in April and has been helpful with providing information. We have been able to maintain our response capabilities during this time without staffing additional apparatus. We had discussed plans for staffing additional response units if the call volume increased beyond our capabilities. We have been monitoring the daily call volume as well as watching the number of calls where our crews are encountering patients or family members with flu like symptoms. These reports are courtesy of the work Chief Bliss put into the planning process.

Chief Abel had and Chief Bliss have been helping the local Emergency Operation Center (EOC). They provided support for the last several weeks in the EOC. They were acting as Subject Matter Experts (SMEs) for the EOC to help with the planning and logistics during this time. Both have returned to their normal assignments; however, each have been following up in different ways. They will reengaged if anything changes in the situation and their help is needed.

I would like to commend our personnel during this time. They have done an excellent job maintaining the quality of service that defines our organization. With their diligence, we have been able to continue with our Recruit Academy, maintain our Station and PPE supplies, and move forward on several different projects. On March 16th, Chief Freitag asked me to send out The Review and I stated that I did not want to simply survive during this time, I wanted to thrive. I believe we have accomplished this mission in a time of uncertainty while facing a challenge that is not clearly defined.



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Planning and Logistics **By Assistant Chief Bliss**

The report for Planning and Logistics is short this month. Despite the Pandemic condition, most of the P&L functions have been continuing regular duties although methods have been slightly altered. The Warehouse has spent an enormous amount of time focusing on making sure that we have appropriate supplies. Through a combination of good pre-planning and the work of Erik Trujillo CAFMA is in good shape. Fleet and Facilities have been cautious about interactions with crews but have otherwise continued work as usual. Tech Services is the most affected due to our concern that having both Dave Legge and Tony Frazier sick at the same time could have a high consequence if radio problems developed. In order to lower that risk, Tech Services has been coordinating work so that the time that their staff is in the office at the same time is limited.

I spent 2 weeks at the Yavapai County EOC along with Chief Abel, Chief Lucas (PFD), and two Sedona personnel assisting the EOC with their structure and processes. That work, along with regular budget development, has made for a very busy month.



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Training **By Training Chief Parra**

Quarterly training conducted with Prescott Fire has concluded in April. The focus of this training was on wildland tactics and strategies. As spring moves in, warmer weather and high winds play a crucial factor on local fire behavior. The quarterly training is designed to better prepare our crews when faced with wildland incidents.

Other important training events that took place include an annual Saw Refresher and VFIS Driver Training. Firefighter Vanatta did a great job coordinating with Prescott National Forest and conducting this class. CAFMA's crews are rotating into CARTA for driver training through a cone course.

CAFMA's recruit academy is in its second month and the group is progressing well. They are being taught the technical skills needed to be a safe and effective firefighter while we challenge their mind, body, and heart through various drills. We want to see who they are when they are exhausted, frustrated, yet still responsible for completing a task. We are uncertain if a graduation ceremony will be held in the month of May due to COVID-19, however we will make sure they get a proper ceremony when the time is appropriate.



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EMS

By EMS Chief Niemynski

The EMS division has been operating business as usual for the month of April. The EMS call volume is down slightly over the last few months. This may be due to Covid-19 as more people are at home and not driving as much or going to the Emergency Room for minor complaints. We typically get busier during the summer months so it will be interesting to track this over time with the Covid-19 effect.

We placed 2 Ultra Violet germicidal light boxes into service this week, one in each battalion. The boxes are used to disinfect equipment such as blood pressure cuffs, stethoscopes and N95 masks. The ability to re-use N95 masks multiple times with proper disinfection can greatly extend our supply of the masks. We have backordered N95 masks from our supplier with no known availability date.

Ruger firearms contacted us this week to let us know that they have begun making re-usable full-face shields at their Prescott facility. They are going to donate 60 of these face shields to CAFMA to help in our efforts to keep our personnel safe for exposure to Covid-19 while we respond to these incidents. This is a very generous donation since we have not been able to get these anywhere.

CAFMA has had 3 personnel tested for Covid-19 in the past month and thankfully all have been negative for the infection. Our folks are doing a great job using proper personal protective equipment and performing disinfection on our equipment and facilities. We also have a procedure in place with YRMC to find out if any of our providers have been exposed to a Covid-19 positive patient.

The CAFMA duty paramedic is being staffed 24/7 from station 61. These paramedics are getting calls transferred from PRCC to them so they can perform an assessment over the phone with the possible Covid-19 patient. They then can advise the Engine Company on proper PPE to use or they may even have the patients drive themselves to the ER for testing. We have been receiving positive feedback from our crews about the CAFMA Duty medic.

In order to fight this pandemic CAFMA has spent the following funds:

\$400 for two UVC light box construction, \$5,000 on EMS gloves, \$740 on hand sanitizer, \$3,000 on IV supplies, \$5,600 on Thermometers, \$100 on Bleach, \$350 on Clorox wipes, \$20 on spray bottles, \$3,200 on disinfection station floor mats, and \$2,500 on janitorial supplies. We also have about \$3,000 in N95 masks and hepa filters on backorder. The total amount spent thus far equals \$23,987.

We continue to file complaints with AZDHS for any Lifeline Ambulance response time greater than 20 minutes. I do not have April's numbers yet since they are still occurring; however we filed 16 for the month of March. The CAD to CAD connection has helped Lifeline improve response times.



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Fire Prevention By Fire Marshal Chase

Construction:

Tech reviews attended in Chino Valley:

- RV Storage Facility

Initial Plan Reviews attended at Yavapai County:

- RV Park expansion on Hwy 89 in the Dells
- Black Mesa Cellars Winery in the Paulden area

Initial Plan Reviews attended in Prescott Valley:

- Shopping Center & Fast Food pad near P.C.C.
- CBD Coffee on the Frontage Road
- Storage Building on Bennett Drive and Coldwater Lane

New Construction/T.I.s:

- Windsong Senior Living
- St Germaine's Catholic Church
- Children's Theater next to Findlay Event Center
- Ocean Blue Car Wash on Glassford Hill Road
- Another Circle K Store and Fuel Station near Glassford
- Heights Church
- Jasper subdivision
- Bungalows at Talking Glass

General:

- Due to COVID-19 one of the new procedures the Prevention team has adapted to is to ensure businesses are compliant with fire codes while maintaining the social distance rule. Business managers are being educated on how to maintain the social distance rule while keeping compliant with fire codes.
- Fire Inspector Brett Mills visited several local businesses to ensure the exit corridors were being maintained. Some of the businesses were compliant while some had to make a few changes. The Safeway Store in CV and the WalMart and Home Depot in Prescott Valley all had to make a couple of changes to maintain their exiting from the stores in case of an emergency. The store managers were very thankful for the education they received from Inspector Mills and they had no issues unblocking their interior secondary exits in case of a fire.
- Plan reviews and construction inspections have not slowed down much in the midst of COVID-19. Development throughout our area is still going strong.
- The Circle K Store located at Hwy 69 and Navajo Drive opened. They have now started excavating their new site located at Glassford Hill Road and 1st Street.
- Fire Marshal Chase was on the YCCA Hammer Time radio show hosted by Sandy Griffis.
- Excavating continues on the Bungalows at Talking Glass project off of Glassford Hill Road and Long Look Drive.
- Grading has started off of Pronghorn Ranch Parkway and Antelope Meadows for a subdivision of bungalow style homes.



DIVISION REPORTS

REPORTED TO THE
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
BOARD OF DIRECTORS

Events Requested/Attended by CAFMA:

- 3/2 – 3/6: Read-Across-America – Various elementary school personnel volunteered their time to read Dr. Seuss books to children.
- 3/4: NYE Child & Family Development Center – Engine 58-C Shift visited the preschool to show them the fire truck.
- 3/21: Bike Safety Rodeo at Mountain Valley Rehab – This has been postponed due to current health safety.

Monthly Safety Tip:

Protect your home and property by following these safety tips listed:

- Create a defensible space around your home. Do you have a safety zone at least 30' around your home?
- Keep weeds and grass cut short to slow the progress of a ground fire.
- Remove dead or dying brush, trees and vegetation. Once these are dried out they can ignite easily and carry fire quickly.
- Thin overgrown brush to break up the continuity of fuels.
- Move firewood piles away from your home.
- Clear pine needles and leaves from roofs and gutters.
- Rake up pine needles and leaves to prevent accumulation around your home.
- Trim trees up 4'-5' from the ground.



DIVISION REPORTS

REPORTED TO THE
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
BOARD OF DIRECTORS

FIRE PREVENTION	
MONTHLY ACTIVITY REPORT	
March 2020	
Public Education	
Public Education - Prevention Staff Only	4
# Attendees	120
Public Education - Fire Pal Program	0
# Attendees	0
Community Risk Management	
Business Inspections	106
Defensible Space Assessments	2
Knox Box Detail	4
Event Consultations & Inspections	0
Fire Hydrant Service	0
Miscellaneous Meetings, FM/AFM Meetings	19
Fire Investigations	
Fire Investigations - Arson	0
Fire Investigations - All Other	4
Construction	
IPRs & Pre-Construction Meetings	6
Sub-Division / Development Plan Review	2
Building Plan Reviews	5
Building Construction Inspections	1
Fire Protection System Plan Reviews	44
Fire Protection System Construction Inspections	47
Revenue - Construction Permit Fees	\$6,443.00
Revenue - Event Permit Fees	\$0.00



DIVISION REPORTS

REPORTED TO THE
CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
BOARD OF DIRECTORS

Response Report

By GIS | Records Management Specialist Freeman

Land Area: 365 sq. miles Population: ≈100,000 Fire Stations: 10 Full-Staffed

Responses in District		Unit Responses		
		In District	Total	
TOTAL FIRE INCIDENTS	9			
STRUCTURE FIRE	2	E50 105	110	
STRUCTURE FIRE; CONFINED	1	E51 33	173	
MOBILE HOME/PORTABLE BLDG	2	E53 151	151	
VEHICLE FIRE	3	E54 115	116	
BRUSH/GRASS/WILDLAND FIRE	0	E57 44	44	
OTHER/TRASH FIRE	1	E58 139	140	
<i>Fire is 0.96% of call volume</i>		E59 120	123	
TOTAL EMS	672	E61 107	109	
<i>EMS is 69.64% of call volume</i>		E62 108	113	
OVERPRESSURE	0	E63 37	39	
HAZMAT	10	T50 3	3	
SERVICE	155	B3 39	44	
GOOD INTENT	94	B6 29	30	
FALSE ALARM/OTHER	25			
<i>Other is 29.43% of call volume</i>				
TOTAL INCIDENTS IN DISTRICT	965			
INCIDENT RESPONSES BY CAFMA	1,058			
Residential Fire Loss	\$252,813			
Commercial Fire Loss	\$0			
Vehicle Fire Loss	\$5,800			
Calls in Town of Chino Valley	160			
Calls in Town of Prescott Valley	452			
Calls in Town of Dewey-Humboldt	41			
Calls in rest of District	312			
Calls out of District	5			
Average total # of calls per day	31.13			
Average fire calls per day	0.29			
Average EMS calls per day	21.68			
Average all other calls per day	9.16			
Aid Given to Prescott	129			
Aid Received from Prescott	84			
Mutual Aid Given	1			
Mutual Aid Received	0			

Call Volume at PRCC		
	MONTH	YTD
PFD	729	2,176
CAFMA	965	2,958
GCFD	11	25
OD	4	10
WKFD	4	7

Top 5 Call Types	
608	EMS
87	Assist Invalid
52	Cancelled en Route
32	Public Service
23	Vehicle Accident w/Injuries

Move Ups by Station	
50: 45	57: 0
51: 30	61: 4
53: 13	62: 3
54: 0	63: 33
58: 0	
59: 4	TOTAL: 132

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai / Chino Valley / Central Arizona Fire and Medical
Work Study Session
Monday, February 24, 2020, 4:00 pm - 5:00 pm
Chino Valley Town Hall, 202 N. State Route 89, Chino Valley**

In Attendance

Cynthia Gentle; Dane Beck; Darlene Packard; Dave Dobbs; Dave Tharp; Jeff Wasowicz; Julie Pettit; Kathy Goodman; Matt Zurcher; Scott A Freitag; Susanne Dixon

Not In Attendance

Cyndy Dicus; Nicolas Cornelius; Rick Mayday; Todd League

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority Board of Directors and the general public that the Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority will hold a special meeting open to the public on **Monday, February 24, 2020 at 4:00 p.m.** The meeting will be held at **Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.** The Board(s) may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Agencies' Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CHINO VALLEY FIRE DISTRICT
Clerk Dobbs called the Chino Valley Fire District (CVFD) Board to order at 4:02 p.m. There was not a quorum present.
2. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CENTRAL YAVAPAI FIRE DISTRICT
Chair Zurcher called the Central Yavapai Fire District (CYFD) Board to order at 4:03 p.m. There was a Board quorum present.
3. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
Chair Pettit called the Central Arizona Fire and Medical Authority (CAFMA) Board to order at 4:03 p.m. There was a Board quorum present.
4. PLEDGE OF ALLEGIANCE
Chair Pettit led the Pledge of Allegiance.
5. NEW BUSINESS
 - A. Discussion and Direction to Staff Regarding Public Safety Personnel Retirement System

(PSPRS) Unfunded Liability for FY 20-21

Chief Tharp delivered a Public Safety Personnel Retirement System (PSPRS) Unfunded Liability presentation which included informational disclosures, a review of the Foster & Foster Actuarial Report for Fiscal Year 2019, a review of the current funding plan, and three possible funding plans. He noted that the current Board can affect the upcoming Fiscal Year 2020-2021 budget, but cannot obligate future Boards. He stated that future Boards will require education in PSPRS.

Chief Freitag expanded upon the lack of feasibility of the \$8.5 million one-time payment potential plan.

Chair Pettit stated that going into debt to pay off a debt to an uncertain creditor makes no sense.

There was an inquiry as to whether the \$8.5 million figure is the correct amount, or could it contain a lower amount of \$1 million or two million dollars in a combination of plans #2 and #3, to achieve the same goal. Chief Tharp stated that there are many combinations that the agency can consider, but a plan to replenish the Capital Reserve account will need to be taken into account.

Chief Tharp indicated that IRS 115 Trusts may be initiated for all Arizona agencies as it is currently going through legislation. This would allow the agency to control where the monies are invested rather than hoping for the 7.3% PSPRS forecasts.

There was a query as to whether the Board could be provided with plans that include lower amounts, including \$275,000.00 and \$300,000.00. Chief Tharp responded that the actuarial software could run those numbers, and that is the reason it was purchased.

There was an inquiry as to where money for these PSPRS funding plans will come from. Chief Bliss reported that increases in payments have been included in projections over the next five years. He stated that \$500,000.00 is tough, but \$250,000 has already been included for the next four years. He noted that he is still working on projections, because the agency cannot be sure what PSPRS will do in the coming years.

Chair Pettit stated that dipping into the Capital Reserve has the potential to harm the agency and Board in the future, and that is not acceptable.

Chief Bliss recommended moving forward with the \$250,000.00 Escalating Plan.

Chair Zurcher requested that the Board be shown an escalating plan with \$300,000.00.

Director Wasowicz would like to view the impact on the CYFD tax rate. Chief Bliss responded that he is focused on the tax rate.

The presentation is included at the end of these minutes.

B. Presentation and Discussion Regarding 40-Hour Engine Concept

Chief Polacek presented the 40-Hour Engine Concept, which includes hiring four personnel so that the agency is able to staff an additional Engine 40 hours per week during peak utilization in Battalion 3, Prescott Valley. The goal is to improve the steadily decreasing Reliability Rating due to increased call volume, as well as cover stations during training. He reported that this concept is less expensive than hiring 12 to staff a new station; also, running one academy instead of two is more cost-effective as each academy costs approximately \$20,000.00. He stated that running two academies is burdensome on agency personnel. He reported that there would be a \$0.6 increase to the Central Yavapai Fire District tax rate.

There was an inquiry by Chair Zurcher as to whether or not this is a stop-gap until a new station is built.

Chief Freitag responded that it is not a stop-gap as a new station would not be built in such a place as to increase the Reliability Rating where it is most needed, in the heart of Prescott Valley.

Chief Polacek stated that this idea is driven by data.

There was an inquiry by Director Gentle as to whether the agency would need to purchase an engine. Chief Polacek responded that CAFMA already has a surplus engine available, and that this 40-hour engine will be run out of the Central Arizona Regional Training Academy (CARTA).

Chief Freitag stated that this is a resource specifically for CYFD and its citizens. He noted that the agency has hired five new personnel, but the testing process supplied four other qualified people, and he would like to have an agreement in principle to hire the additional four personnel immediately.

There was an inquiry by Director Beck as to when the 40-hour engine would need to go into effect to meet reliability standards. Chief Freitag replied that the plan is to put the 40-hour engine in place by in July 1st, 2020. He stated that the new academy class would graduate in May. He continued by saying that the agency currently has employees with injuries out for light duty, which means that their positions are being back-filled with overtime, and the agency would like to offset those costs as well.

There was a query by Director Beck that if the agency is looking at a budget of \$450,000.00 annually to run the 40-hour engine, and if the new hires come on board in July versus December, then that is an extra \$200,000.00 to that budget, which is large in comparison to the \$20,000.00 to run another academy.

Chief Polacek responded that the agency has already seen the Reliability Rating decrease in 2019 to below 70%, that call volume continues to increase, and the Board should consider the low Reliability Rating.

Chief Freitag noted that the agency has already seen further increased call

volume in 2020.

There was an inquiry by Director Beck about alternative response units. Chief Polacek stated that the advantage of the 40-hour engine is that it runs the same calls as a station crew, whereas alternative response units would only handle low acuity calls. He stated that CAFMA has 260 square miles and that alternative units would not be as cost-effective as a 40-hour engine.

Chief Freitag expressed that the data points to the 40-hour engine being the best option right now, but in the event that more people move to the area, an alternative response unit may be appropriate.

Director Wasowicz stated that he would like to see what this will do the tax rate.

See presentation included at the end of the minutes.

6. ADJOURNMENT

Meeting adjourned at 5:12 p.m.

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting
Monday, March 23, 2020, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Darlene Packard; Dave Tharp; Jeff Wasowicz; Kathy Goodman; Matt Zurcher;
Scott A Freitag; Susanne Dixon

Remote Attendance

Julie Pettit; Nicolas Cornelius

Not In Attendance

Dave Dobbs

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, March 23, 2020 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Clerk Packard called the meeting to order at 5:00 p.m.

Chair Pettit and Attorney Cornelius attended via Zoom.

2. PLEDGE OF ALLEGIANCE

Clerk Packard led the Pledge of Allegiance.

3. PRESENTATIONS

A. Prescott Valley Town Council Report

Councilman Packard provided an update on Town activities, including updates on building permits and business openings. He read an email from Town Manager Larry Tarkowski that announced the closure of the civic center, with the exception of the Magistrate Court, due to the COVID-19 virus. Business will still be conducted, but there will be no entry without an appointment. He reported that the Town is reworking the budget process to address a dramatic decline in revenues and has instituted both a hiring and expenditure freeze. The Town is preparing for a reduction in sales tax revenue due to the virus. The

Town is warning citizens against scammers, and will offer suggestions to the community through a weekly piece in the Courier.

B. Board Members' Reports

i. Prescott Regional Communications (PRCC)

Director Wasowicz stated that they are on budget and the new director is working out well.

ii. Public Records Requests

Director Zurcher had nothing more to add.

iii. Legal Fees

Director Zurcher had nothing more to add.

iv. Labor/Management

Director Dobbs was not present to report.

C. Letters from the Public

D. Monthly Division Reports from the Fire Chief and staff in regard to current activities of the Fire Authority and the status and progress relating thereto. Any item discussed in the Division Reports is subject to discussion and direction by the Board; no action will be taken.

Chief Freitag gave an update on the status of CAFMA as it relates to the COVID-19 virus. He reported that a multi-agency coordination system is being set up by leaders in Yavapai County which will set policy and direct a unified command. He noted that CAFMA has been quiet on social media due to the fact that the agency did not want to distribute outdated or conflicting information that might confuse the public, and instead is relying on County Health and the Centers for Disease Control and Prevention (CDC) to release information. CAFMA IT has added a link to the top of the CAFMA homepage which will take the public directly to Yavapai County Community Health Services. The agency will have someone assigned to listen in on all Yavapai County Community Health Services teleconferences.

He made known that 7710, CAFMA's workers' compensation company, has stated that they will not cover our responders should they be exposed and hospitalized by reason of COVID-19. He stated that the CDC is now recommending staying home for 72 hours post-fever, and new employees have not had time to save up sick paid time off (PTO), so the agency will not charge employee's PTO bank if they are out with a fever. This is not a financial cost to the agency, but is a way to show good faith to our employees at all levels of the organization.

He said that the agency is currently discussing an idea relating to health care deductibles during the pandemic. If an employee is hospitalized after being exposed to COVID-19 on a call, workers' compensation would normally cover the costs. After hearing from 7710, now those costs will be borne by health

insurance. He expressed that some plans have high deductibles and his intention is to have CAFMA cover the deductible on a case-by-case basis. He stressed that workers' compensation should be covering this, but they are not, and he will be speaking with news media out of Phoenix after the meeting.

He stated that CAFMA considers all personnel essential and has made changes to protect employees, including limiting access to the admin building by Operations crews and cutting off public traffic into the front office. There is a plan in place to continue to service all of our contractors and the public during this time. All Operations personnel are having their temperatures checked at the beginning of work, including Planning and Logistics.

He reported that he already has Chiefs working on an exit strategy, including what items and policies have been put in place that should stay in place, and if and how we're opening everything back up.

There was an inquiry by Director Wasowicz as to if Fire Ops 101 was still scheduled. Chief Freitag responded that it was canceled along with the Senior Leadership Academy for this month.

Chief Freitag added that Dispatch has a protocol they are following and there is now a 24-hour duty medic in place as well. He reported that he has reached out to Senate President Fann, and State Representatives Campbell and Pierce requesting legal authority to put our two rescues into service, but has not heard back. The idea being that potentially non-emergent patients could be transported via CAFMA rescues, leaving ALS resources available.

Chief Tharp gave a report on the status of the workers' compensation risk pool. He stressed that getting the risk pool up and running would provide another option for fire districts across the state.

Fire Marshal Chase had nothing more to add.

Chief Polacek had nothing more to add.

Chief Bliss expanded on the department supplies situation by stating that the agency is okay, but is experiencing shortages in unanticipated areas. He stated that past pandemic preparedness did not identify these areas. Regarding Chief Freitag's earlier comment on exit strategy, there will be several items added to the list.

Chief Feddema had nothing more to add.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 30 minutes per meeting.

Karen Brooks from the Town of Dewey-Humboldt provided a status of the Dewey-Humboldt community, including that permits were down for the month of February. The Council has been reaching out to the elderly and isolated to see if they have groceries and other necessary items. She thanked CAFMA and the Sheriff's Department for their continued support.

The Board directed staff to include a presentation from the Town of Dewey-Humboldt as an item on future meeting agendas.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - February 24, 2020
- B. Approve Executive Session Minutes - February 24, 2020
- C. Approve General Fund Financial Statements

Motion to approve consent agenda.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

6. NEW BUSINESS

- A. Motion, Discussion and Action Regarding Approval of Capital Expenditure Plan

Chief Bliss requested that this item be tabled until April or May so that it may be reviewed for possible changes to the long-term budget due to the current situation.

- B. Discussion and Possible Action Regarding Resolution 2020-01 for a Memorandum of Understanding Between the Central Arizona Fire and Medical Authority and United Yavapai Firefighters Local 3066

Attorney Cornelius is in process of finalizing revisions to the current MOU. The primary issue was that it included the current grievance policy, which needs to be reviewed and modified. He specified that his advice to the Board is essentially to change the MOU to include a reference to the grievance policy instead of the actual policy itself, and proposed changes to the grievance policy so that the Board does not have to take on the role of judge in the event that an appeal comes before it.

Director Zurcher suggested tabling this agenda item.

Chief Freitag articulated that he has reviewed the MOU, did not have any issues with what was proposed, and is happy to answer any questions.

Motion to table discussion and possible action regarding resolution 2020-01 for a memorandum of understanding between CAFMA and United Yavapai

Firefighters Local 3066.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

- C. Discussion and Possible Approval for Use of Up to \$30,000.00 to Fund Actuarial and Legal Fees for Creation of Fire District Workers' Compensation Risk Pool

Chief Tharp stated that before going before the Department of Insurance (DOI) to create the worker's compensation risk pool, there must be actuarial data for them to review. Last time a risk pool was attempted, we had organizations that pulled out at the last minute and the actuary and legal fees and total costs were borne by the organization (TPA). We are anticipating that the DOI may not require a full actuary, which would mean that about \$25,000.00 of this would come off the table. We believe we will be able to wrap this up for less than \$30,000.00 dollars. The agency is asking for the Board to allow us to help fund the pool as it is being created with the expectation that the agency will be refunded this money.

Director Zurcher stated that he believes this is important, especially considering what has been said in this meeting. Clerk Packard and Director Wasowicz agreed.

Motion to approve use of up to \$30,000.00 to fund the actuarial and legal fees for creation of a Fire District worker's compensation risk pool.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

- D. Discussion Regarding Ambulance Update

Chief Freitag reported that Maricopa Ambulance has dropped a Certificate of Necessity (CON) application with the Bureau of Health Services. He stated that he recommended to state legislators that they fast track Maricopa's CON, but has not received a response. If it is not fast-tracked, Maricopa expects it will take 12-18 months to navigate the bureaucratic red tape. He stated that Maricopa Ambulance has already helped CAFMA today by locating a source for necessary personal protective equipment (PPE).

7. ADJOURNMENT

Motion to adjourn at 5:33 p.m.

Move: Matt Zurcher Second: Jeff Wasowicz Status: Passed

Yes: Darlene Packard, Julie Pettit, Jeff Wasowicz, Matt Zurcher

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai / Chino Valley / Central Arizona Fire and Medical
Budget Work Study
Monday, April 13, 2020, 4:00 pm - 5:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Dane Beck; Darlene Packard; Dave Tharp; Jeff Wasowicz; Matt Zurcher; Pete
Gordon; Scott A Freitag; Susanne Dixson

Remote Attendance

Cyndy Dicus; Dave Dobbs; Julie Pettit; Todd League

Not In Attendance

Rick Mayday

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Chino Valley Fire District, Central Yavapai Fire District, and Central Arizona Fire and Medical Authority Board of Directors and the general public that the Chino Valley Fire District, Central Yavapai Fire District, and **Central Arizona Fire and Medical Authority** will hold a special meeting open to the public on **Monday, April 13, 2020 at 4:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona**. The Board(s) may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Agencies' Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CHINO VALLEY FIRE DISTRICT

Chair Dicus called the Chino Valley Fire District meeting to order at 4:02 p.m.; Clerk Dobbs confirmed a quorum was in attendance.

2. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CENTRAL YAVAPAI FIRE DISTRICT

Chair Zurcher called the Central Yavapai Fire District meeting to order at 4:03 p.m.; Clerk Packard confirmed a quorum was in attendance.

3. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS - CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY

Clerk Packard called the Central Arizona Fire and Medical Authority meeting to order at 4:03 p.m.; Director Wasowicz confirmed a quorum was in attendance.

4. PLEDGE OF ALLEGIANCE

Clerk Packard led the Pledge of Allegiance.

5. SWEAR IN NEW BOARD MEMBER

Chair Zurcher swore in new Central Yavapai Fire District Board member, Pete Gordon.

6. PRESENTATIONS

A. United Yavapai Firefighters Local 3066 - Presentation on Wage and Benefits for FY 2021

Mike Kontz thanked the Board for allowing him to speak on behalf of the Union, and for their continued support. He explained that due to company we hired to conduct a wage study not being able to put together results in the time frame we needed, the Union did some leg work on their own and collected some data. The findings indicate that our wages are still behind in most positions, and that every year we fall 3-5% further behind; however, due to our current circumstances, he will be making a different request this year than what was previously discussed by the Union.

He stated that we have been hearing the sentiment that they "don't get paid what they're worth" for a long time. Therefore, in order for the Union to bring educated options to the table, the Union is asking for direction from the Board; specifically, he would like the Board to tell them: 1) what does the Board think they're worth, and 2) what is the plan to get us to that level. He reminded them that Board policy used to state that we would strive for the 75th percentile; however, that policy was changed to state we will "maintain competitive wages and benefits for Agency employees". He added that he understands we have to work with what we can afford, which is why they're asking for a plan. He reiterated that the floor wants to hear from the Board -- a personal message -- where they think wages should be, and they want the Board to give management direction on how we're going to get there. He said they are not asking for a raise this year, but are asking for a plan; however, if there is money to help keep us from falling further behind, it would be appreciated.

Director Packard stated she believes our employees are invaluable; however, the Board needs information from staff on what we can afford.

Director Wasowicz asked where most of our wages are now, and if we had made wage-scale adjustments as previously discussed. Chief Freitag answered that our Firefighter starting wage is around the 38th percentile, and starting wages for several other positions are also below market. He advised the Board that Senior Staff has talked with the Union about being more strategic about targeting positions that are so far below market, but as Mike mentioned, there isn't a number to target. He also noted that we have made some adjustments to our wage scales, and asked for direction from the Board on what they want the wage scales to look like.

Director Wasowicz stated he recognizes that PSPRS is the big issue; Chief Freitag confirmed that staff is working on a solid plan to begin addressing PSPRS funding challenges. He also commended Mike for this approach, and explained that the Union had some different proposals to bring before the Board, but due to current events, decided to work from a different perspective.

Director Gordon asked if there is a strategy to retain and recruit expertise, and suggested an incremental plan.

7. NEW BUSINESS

A. Budget Work Study

Chief Bliss presented the new projections and explained that there are some changes this year due to the COVID pandemic, but otherwise, this will be the same format as previous years. A copy of the presentation is attached to these minutes.

After the presentation, the Board was reminded that due to our capital reserve fund, we do not have to take out warrants, which saves us money. If we had to take out warrants, we would need to budget approximately \$350,000 for interest on the warrants.

Chief Bliss stated that we have previously identified five areas in the budget that need to be fixed:

- 1. PSPRS - a plan is addressed in this budget;**
- 2. Capital Plan (spending from it but not funding it) - has already been addressed;**
- 3. Contingency fund roll-over - has already been addressed;**
- 4. Tax rate challenge - we have a better outlook today than in 2013, but this will continue to be a challenge;**
- 5. Wages - this is not an easy one to fix; we have been making adjustments and gaining ground, but it will take time and planning.**

Director Beck questioned the stability of PSPRS and asked what happens if they don't meet their investment projections. Chief Tharp answered that PSPRS has been better at providing information, and has been more transparent than in the past. He believes a slow, incremental plan will provide the best long-term success.

Chief Tharp asked for direction from the Board regarding the 40-hour engine plan. Chair Zurcher inquired about the tax rate; Chief Bliss clarified that we can maintain the 2.6220 tax rate with the 40-hour engine, but that would not include any wage increases. Director Packard asked Director Dobbs what his thoughts are on the 40-hour engine, based on his previous Operations experience. Director Dobbs answered that we are not meeting our response criteria without it, we are not serving the community at the level needed. He further stated that he would prefer a 24-hour shift if we could manage it financially. Chief Freitag confirmed that our call volume is not decreasing to the COVID pandemic as some other agencies are experiencing. Director Gordon stated that the previous decision to move forward with the 40-hour engine was made based on real numbers, and we know the call volume is not going to decrease unless people start moving away. Therefore, he would not go back on that decision.

Director Beck inquired about the status of our capital replacement plan, and if it included our facilities. Chief Bliss replied that our existing Station 63 needs work that is not currently in the plan. He estimates the project at approximately

\$600,000. He added that at some point, we will need a station on the north side of Prescott Valley due to continued growth in that area. Chief Tharp explained that dips in the capital replacement fund are scheduled and strategic, and stated that we are sometimes able to delay purchases in order to realize greater savings by combining multiple purchases in one year rather than spreading single purchases over multiple years. Chief Freitag advised that the capital plan is reviewed every year and adjusted as needed, and Chief Bliss indicated he intends to provide the Board with the capital replacement plan at the April meeting.

Director Beck asked if the delinquency rate on tax collections will go up due to the COVID pandemic. Chief Tharp explained that we build a 5% contingency into the budget each year to cover such things, but it is possible.

Chief Bliss stated that he will bring two draft budgets to the April meeting; one at the 2.6220 tax rate that includes the 40-hour engine but no wage adjustments, and one at a slightly higher rate that includes some adjustment for wages. Director Zurcher thanked him, stating that it is a fluid situation and he believes it is prudent to see both sides. Director Wasowicz suggested we continue to remain cautious.

Director Beck asked if we have true attrition due to wages. Chief Freitag replied that we have not seen any impact at this time. However, while we have new people testing, we are not seeing the numbers we would like, though we can't say for sure that the low numbers are related to our starting wages. He further stated he does not believe we are a stepping-stone agency at this time, and he appreciates that the Union has been very understanding and worked with us in years where we've been heavily impacted, i.e. by PSPRS.

Chief Freitag invited Director Gordon to come in if he has questions about the budget or process.

8. ADJOURNMENT

Chair Zurcher adjourned the meeting at 5:52 p.m.

Move: Darlene Packard Second: Dane Beck Status: Passed

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

The Central Arizona Fire and Medical Authority Board of Directors have reviewed and approved the following financial documents to include Income Statements, Balance Sheets, and Bank Reconciliations with supporting documents, Revenue and Expenditure Graphs, and Cash Flow Projections in compliance with A.R.S. § 48-805, 807.

CAFMA General Fund

Fire Board Chairperson Date

Fire Board Clerk Date

Signature indicating approval on next page

CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
CHECK RECONCILIATION MARCH, 2020

Reconciliation:	
Beginning Balance:	\$ 3,678,145.50
Deposits:	\$ 49,662.96
Transfers:	\$ -
Payroll direct deposit	\$ -
Disbursements:	\$ (1,838,409.30)
Social security adj	
PSPRS drop payouts	
Transfer from CVFD & CYFD	\$ 581,974.54
Ending Balance:	\$ 2,471,373.70

Difference Between Balances: \$ -

Deposits Per Bank Statement:	
Transfer to Capital Reserve:	
Fire District Deposits:	\$ 34,301.01
Interest Income:	\$ 15,361.95
Transfer In From CVFD:	\$ 115,409.67
Transfer In From CYFD:	\$ 466,564.87
Transfer Out	\$ -
Transfer in from Capital Reserve:	\$ -
Outstanding Deposits:	\$ -
Social security adj	
Adj posted to wrong bank	\$ -
Ending Balance:	\$ 631,637.50

Bank Statement Balance:	
Balance Per Bank:	\$ 2,475,341.73
Outstanding Checks:	\$ (3,968.03)
Outstanding Deposits:	\$ -
Voided Checks From Prior Months:	\$ -
Payroll Deposit Direct Deposit	\$ -
Social security adj	
PSPRS drop payouts	

Ending Balance: \$ 2,471,373.70

G/L Ending Balance: \$ 2,471,373.70


\$ -
\$ 2,471,373.70

Bank Reconciliation Register:	
Checks From Accounts Payable:	\$ 1,838,409.30
Total Checks:	\$ 1,838,409.30
Deposits From Accounts Receivable:	\$ 34,301.01
Journal Entries From General Ledger:	\$ 597,336.49
PSPRS drop payouts	
Outstanding Deposit:	\$ -
Ending Balance:	\$ 631,637.50

Reconciliation Approved By:

Scott Freitag


Scott Freitag, Fire Chief

 Digitally signed by Scott Freitag
Date: 2020.04.16 14:26:48 -07'00'

Reconciliation Reviewed By:

David Tharp


David Tharp, Assistant Chief of Administration

 Digitally signed by David Tharp
Date: 2020.04.16 13:09:13 -07'00'

Reconciliation Prepared By:

Karen Butler

Karen Butler, Finance Specialist III

 Digitally signed by Karen Butler
Date: 2020.04.09 11:21:31 -07'00'

Central Arizona Fire and Medical Authority
Capital Projects Fund
GL #1200

Fiscal Year
2019-20

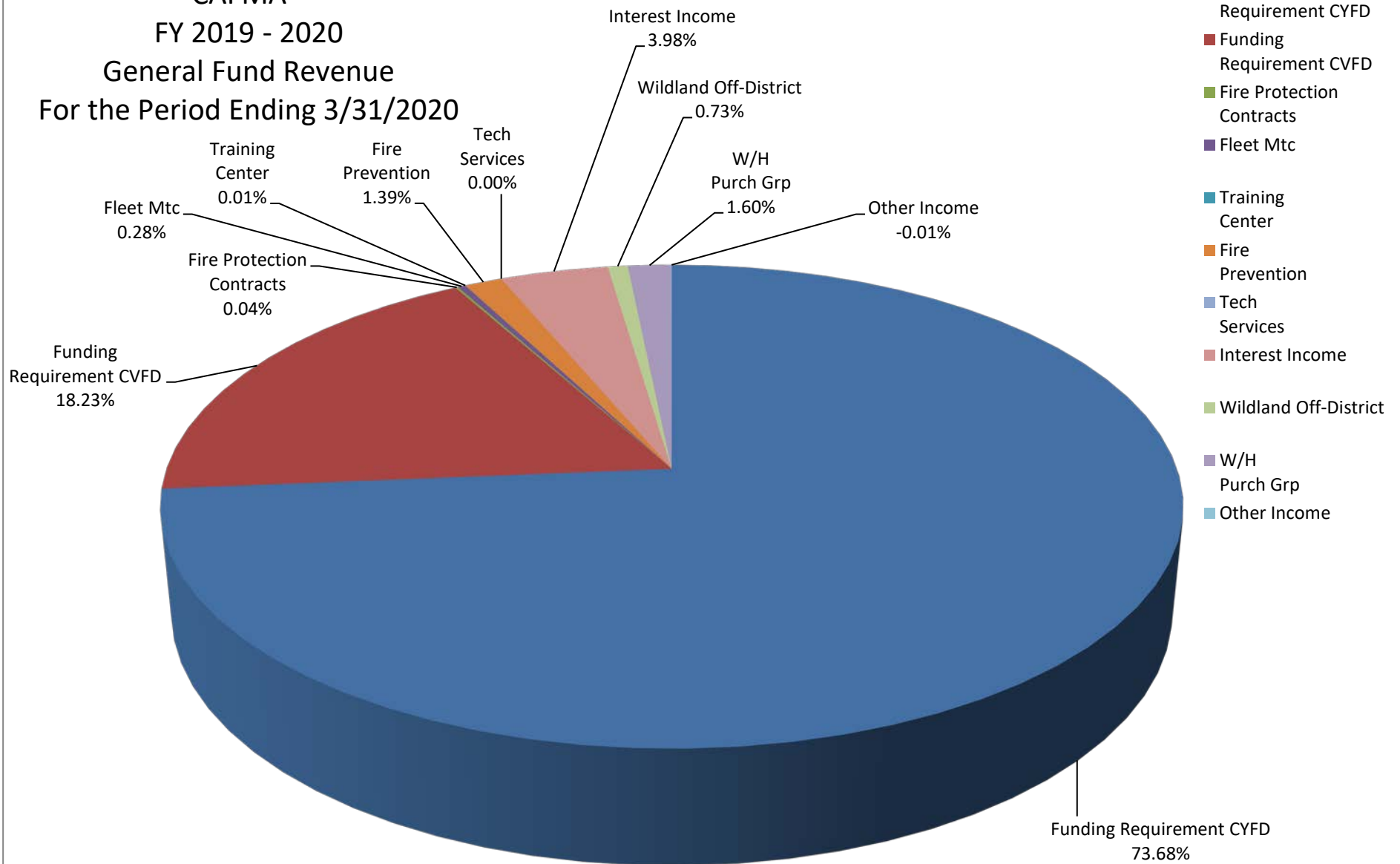
Date	Transaction	Debit	Credit	Balance
07/01/19	<i>Fiscal Year Beginning Balance</i>			\$ 8,047,252.31
07/31/19	<i>Interest</i>	\$9,569.92		\$ 8,056,822.23
08/31/19	<i>Interest</i>	\$17,888.57		\$ 8,074,710.80
09/30/19	<i>Temp borrowed funds moved to GF</i>		\$3,000,000.00	\$ 5,074,710.80
09/30/19	<i>Interest</i>	\$23,263.33		\$ 5,097,974.13
10/31/19	<i>Interest</i>	\$6,192.56		\$ 5,104,166.69
11/30/19	<i>Interest</i>	\$0.00		\$ 5,104,166.69
12/31/19	<i>Interest</i>	\$16,730.33		\$ 5,120,897.02
01/31/20	<i>Interest</i>	4984.54		\$ 5,125,881.56
01/31/20	<i>County error-removed check not ours</i>		\$968.13	\$ 5,124,913.43
02/24/20	<i>Transfer excess funds FY 18-19</i>	\$1,537,743.00		\$ 6,662,656.43
02/24/20	<i>Transfer temp borrowed funds 9-30-19</i>	\$3,000,000.00		\$ 9,662,656.43
02/29/20	<i>Correction By County - Warrant #706252763</i>	\$968.13		\$ 9,663,624.56
03/31/20	<i>Interest Revenue - March, 2020</i>	\$9,838.78		\$ 9,673,463.34



2019 - 2020 Cash Flow by Month : March

	Actual							Projected				
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
Revenues:												
Property Taxes from CYFD/CVFD	328,247	-	116,315	198,793	9,761,133	2,083,776	1,364,164	572,628	581,975	1,906,850	1,906,850	1,906,850
Fire Protection Contracts	97,566	86,647	2,050	4,665	(354)	140	2,861	345	609	12,500	12,500	12,500
Fee for Service	15,826	63,937	32,274	30,014	14,852	23,663	19,498	21,641	18,460	29,227	29,227	29,227
Interest Income	18,709	31,115	35,300	8,740	-	25,618	14,288	-	25,201	2,500	2,500	2,500
Grants	-	-	-	-	-	-	-	-	2,340	27,578	27,578	27,578
Misc. Non Levy	59,776	212,984	401,676	196,654	119,596	199,607	16,556	28,964	4,595	128,649	128,649	128,649
Revenue Totals:	520,126	394,684	587,617	438,866	9,895,227	2,332,804	1,417,368	623,578	633,179	2,107,304	2,107,304	2,107,304
Expenditures:												
Personnel Costs	2,279,823	1,407,598	1,613,562	1,638,189	1,596,928	2,025,198	1,495,804	1,357,611	1,372,310	1,638,763	1,638,763	1,638,763
Supplies/ Consum.	152,424	123,317	102,574	141,514	105,265	178,237	90,917	122,091	171,810	163,922	163,922	163,922
Utilities	16,341	18,395	12,227	14,523	13,083	25,367	18,964	15,096	39,841	21,302	21,302	21,302
Misc. Service Expenses	135,134	80,420	93,651	84,864	92,568	184,015	110,392	67,331	81,208	126,048	126,048	126,048
Capital Expenses	217,696	38,764	73,093	74,210	140,440	262,432	59,957	169,233	162,492	148,448	148,448	148,448
Expenditure Totals:	2,801,419	1,668,494	1,895,107	1,953,301	1,948,284	2,675,249	1,776,034	1,731,362	1,827,662	2,098,483	2,098,483	2,098,483
Monthly Net Cash	(2,281,293)	(1,273,810)	(1,307,490)	(1,514,435)	7,946,943	(342,445)	(358,666)	(1,107,783)	(1,194,483)	8,822	8,822	8,822
Cumulative Net Cash	(1,217,126)	(2,490,936)	(3,798,427)	(5,312,861)	2,634,082	2,291,637	1,932,971	825,188	(369,295)			
Cash Balance (\$1.0 M carryover)	1,064,167	(1,426,769)	(5,225,196)	(10,538,057)	(7,903,975)	(5,612,338)	(3,679,368)	(2,854,180)	(3,223,475)			
Capital Reserve \$9,673,463	8,056,699	8,074,588	5,097,851	5,104,044	5,104,044	5,120,774	5,124,790	9,663,625	9,673,463			

CAFMA
FY 2019 - 2020
General Fund Revenue
For the Period Ending 3/31/2020

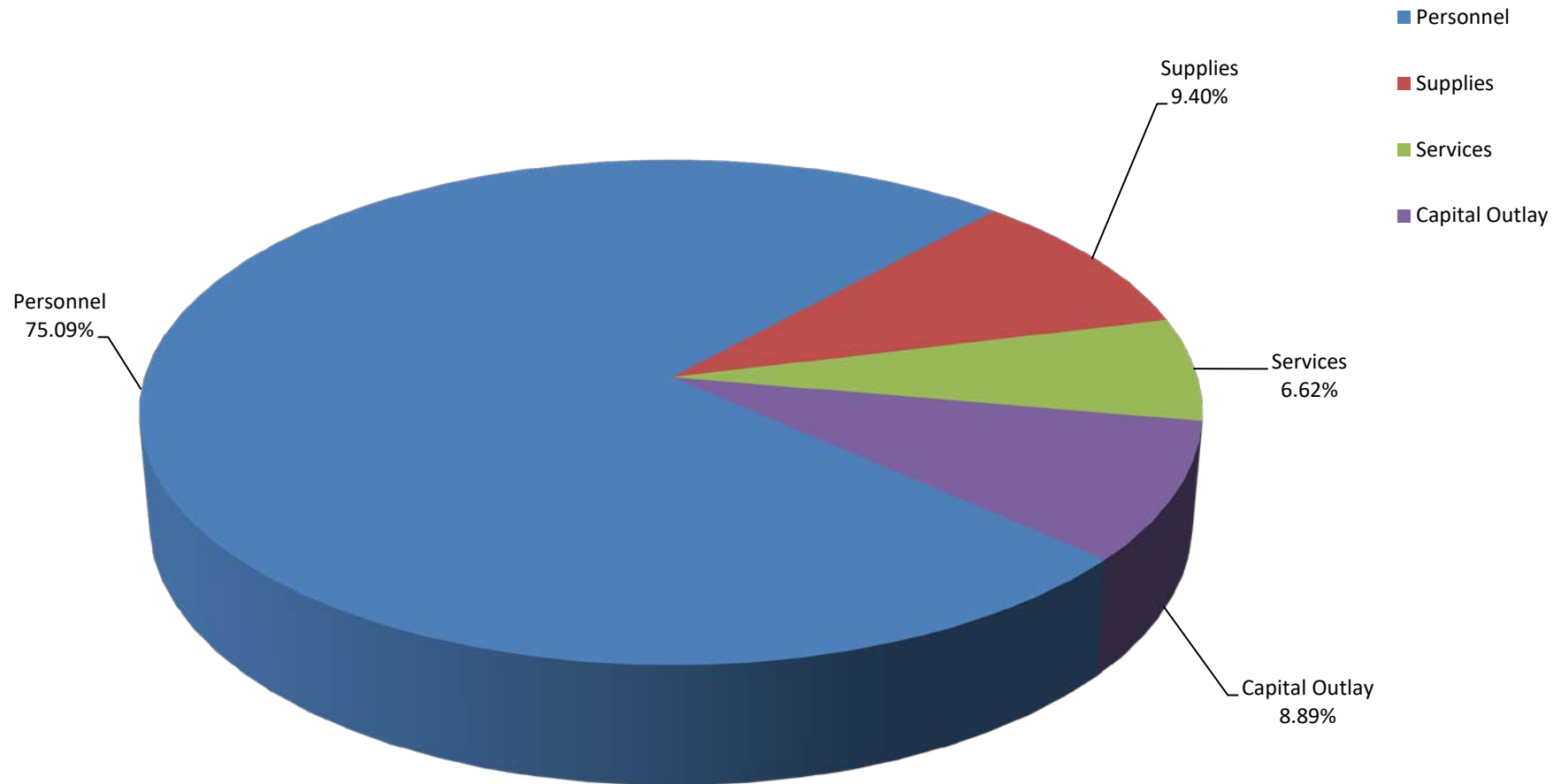


CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY

REVENUE

	Current Month Revenue	YTD Budget	
Funding Requirement			
CYFD	\$ 466,565	\$ 18,334,210	73.69
Funding			
Requirement CVFD	\$ 115,410	\$ 4,547,989	18.23
Fire Protection			
Contracts	\$ 609	\$ 150,000	0.10
Fleet Mtc	\$ 1,747	\$ 40,000	0.28
Training			
Center	\$ 100	\$ 41,000	0.01
Fire			
Prevention	\$ 8,783	\$ 81,730	1.39
Tech			
Services	\$ -	\$ 188,000	0.00
Interest Income	\$ 25,201	\$ 30,000	3.98
Wildland Off-District	\$ 4,653	\$ 330,934	0.73
W/H			
Purch Grp	\$ 10,169	\$ 210,000	1.60
Other Income	\$ (59)	\$ 1,333,782	(0.01)
	\$ 633,179	\$ 25,287,645	100.00

CAFMA
FY 2019 - 2020
General Fund Expenditures
For the Period Ending 3/31/20



CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY**EXPENSES**

Current Month Actual		YTD Budget		
Personnel	\$ 1,372,310	\$ 19,665,156		75.09
Supplies	\$ 171,810	\$ 1,967,061		9.40
Services	\$ 121,050	\$ 1,768,193		6.62
Capital Outlay	\$ 162,492	\$ 1,781,382		8.89
	\$ 1,827,662	\$ 25,181,792		100

**CAFMA
GENERAL FUND
March 2020**

Transfer in CVFD	\$ 115,409.67
Transfer in CYFD	\$ 466,564.87
Fire District Deposit	\$ 34,301.01
Interest	\$ 15,361.95

TOTAL	<u>\$ 631,637.50</u>
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Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

CAFMA - General Fund
Fund: 6067340500



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

Account	Period	YTD		
6067340500	CAFMA-General Fund			
Begin Balance:	3,826,211.72	5,675,792.92		
Income:	631,637.50 ✓	19,887,605.96		
LOC Advance:	.00	.00		
Expense:	(1,982,507.49)	(23,088,057.15)	LOC:	.00
LOC Payments:	.00	.00	Warrants Outstanding:	(2,592.69)
Cash Balance:	2,475,341.73	2,475,341.73	End:	2,472,749.04

Monthly Statement Summary

Source Code	Description		MTDAmount	YTDAmount
6067340500	CAFMA-General Fund	Beginning Balance:	3,826,211.72	5,675,792.92
37122.0	Fire District Deposit		34,301.01	1,810,071.62
38108.0	Interest on Investments ICM		.00	20,326.35
38109.0	Interest on Investments St Treas		15,361.95	50,177.02
7376.0	Transfer in		581,974.54	18,007,030.97
91032.0	Warrants Redeemed		(1,982,507.49)	(18,550,314.15)
91702.0	Transfer out		.00	(4,537,743.00)
		Ending Balance:	2,475,341.73	2,475,341.73



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

Monthly Statement Detail

Date	Notes	Doc #	Amount	C/D
6067340500 CAFMA-General Fund			Beginning Balance: 3,826,211.72	
37122.0 Fire District Deposit			Source Code Total: 34,301.01 ✓	
03/05	Deposit	0	13,494.95	C
03/12	Deposit	0	9,940.46	C
03/23	Deposit	0	6,592.25	C
03/23	Deposit	0	4,273.35	C
38109.0 Interest on Investments St Treas			Source Code Total: 15,361.95 ✓	
03/30	Investment Interest	0	8,645.71	C
03/30	Investment Interest	0	6,716.24	C
7376.0 Transfer in			Source Code Total: 581,974.54	
03/25	Tfr request per 3/25/2020 email from CAFMA	0	115,409.67	C ✓
03/26	Tfr request per email 3/25/20 from CAFMA	0	466,564.87	C ✓
91032.0 Warrants Redeemed			Source Code Total: (1,982,507.49)	
03/02	Paid Warrants	0	(110,682.86)	D
03/03	Paid Warrants	0	(26,845.62)	D
03/04	Paid Warrants	0	(764.95)	D
03/05	Paid Warrants	0	(2,599.41)	D
03/06	Paid Warrants	0	(2,842.53)	D
03/09	Paid Warrants	0	(2,692.24)	D
03/10	Paid Warrants	0	(627,630.30)	D
03/11	Paid Warrants	0	(1,772.54)	D
03/12	Paid Warrants	0	(15,652.99)	D
03/13	Paid Warrants	0	(67,905.15)	D
03/16	Paid Warrants	0	(184,051.29)	D
03/17	Paid Warrants	0	(20,282.78)	D
03/18	Paid Warrants	0	(9,172.65)	D
03/19	Paid Warrants	0	(350.00)	D
03/24	Paid Warrants	0	(646,826.57)	D
03/25	Paid Warrants	0	(140,477.93)	D
03/26	Paid Warrants	0	(16,399.72)	D
03/27	Paid Warrants	0	(28,661.65)	D
03/30	Paid Warrants	0	(14,332.00)	D
03/31	Paid Warrants	0	(62,564.31)	D

6067340500 CAFMA-General Fund **Ending Balance: 2,475,341.73**

Warrant Detail

Payee Name	Warrant	Amount	Issue Dt	Status Dt	Voucher
6067340500 CAFMA-General Fund			Account Total: 1,985,100.18		



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

Fund: 5673		Fund Total: 1,985,100.18			
Status: OUTS		Status Total: 2,592.69			
/	0756738793	1,013.40	03/09/20	04/01/20	
/	0756738830	1,000.00	03/09/20	04/01/20	
/	0756738913	579.29	03/23/20	04/01/20	
Status: PAID		Status Total: 1,982,507.49			
/	0756738523	89.95	01/27/20	03/04/20	
/	0756738656	50.00	02/10/20	03/11/20	
/	0756738661	120.00	02/24/20	03/09/20	
/	0756738663	254.41	02/24/20	03/05/20	
/	0756738664	3,388.19	02/24/20	03/03/20	
/	0756738665	198.00	02/24/20	03/03/20	
/	0756738671	418.20	02/24/20	03/03/20	
/	0756738673	12,452.95	02/24/20	03/02/20	
/	0756738677	3,104.00	02/24/20	03/02/20	
/	0756738678	1,157.66	02/24/20	03/02/20	
/	0756738700	50.14	02/24/20	03/03/20	
/	0756738701	179.76	02/24/20	03/02/20	
/	0756738702	2,549.90	02/24/20	03/06/20	
/	0756738705	10,454.92	02/24/20	03/02/20	
/	0756738707	76,613.19	02/24/20	03/02/20	
/	0756738708	123.06	02/24/20	03/06/20	
/	0756738710	2,401.96	02/24/20	03/02/20	
/	0756738711	72.55	02/24/20	03/02/20	
/	0756738712	93.56	02/24/20	03/02/20	
/	0756738714	226.46	02/24/20	03/02/20	
/	0756738716	101.64	02/24/20	03/02/20	
/	0756738717	1,100.00	02/24/20	03/11/20	
/	0756738718	675.00	02/24/20	03/04/20	
/	0756738720	385.42	02/24/20	03/03/20	
/	0756738723	915.00	02/24/20	03/02/20	
/	0756738724	43.00	02/24/20	03/03/20	
/	0756738725	380.00	02/24/20	03/03/20	
/	0756738726	2,345.00	02/24/20	03/05/20	
/	0756738729	660.00	02/24/20	03/02/20	
/	0756738731	147.61	02/24/20	03/10/20	
/	0756738732	1,425.40	02/24/20	03/02/20	
/	0756738736	12,212.44	02/24/20	03/03/20	
/	0756738737	715.50	02/24/20	03/03/20	
/	0756738738	2,572.24	02/24/20	03/09/20	



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

/	0756738739	241.96	02/24/20	03/02/20	
/	0756738740	4,623.68	02/24/20	03/03/20	
/	0756738742	4,431.05	02/24/20	03/03/20	
/	0756738743	581.85	02/24/20	03/02/20	
/	0756738744	169.57	02/24/20	03/06/20	
/	0756738745	6.75	03/09/20	03/13/20	
/	0756738746	587.56	03/09/20	03/17/20	
/	0756738747	366.02	03/09/20	03/16/20	
/	0756738748	35.46	03/09/20	03/18/20	
/	0756738749	193.80	03/09/20	03/16/20	
/	0756738750	2,883.53	03/09/20	03/16/20	
/	0756738751	272.84	03/09/20	03/13/20	
/	0756738752	4,319.71	03/09/20	03/25/20	
/	0756738754	7,177.50	03/09/20	03/16/20	
/	0756738755	580.06	03/09/20	03/12/20	
/	0756738756	1,015.00	03/09/20	03/13/20	
/	0756738757	7,000.00	03/09/20	03/18/20	
/	0756738758	636.47	03/09/20	03/12/20	
/	0756738759	417.73	03/09/20	03/12/20	
/	0756738760	24,323.40	03/09/20	03/16/20	
/	0756738766	110.00	03/09/20	03/27/20	
/	0756738767	2,208.88	03/09/20	03/17/20	
/	0756738768	2,019.00	03/09/20	03/17/20	
/	0756738769	30.16	03/09/20	03/13/20	
/	0756738770	3,300.00	03/09/20	03/13/20	
/	0756738771	1,129.66	03/09/20	03/17/20	
/	0756738773	24.71	03/09/20	03/17/20	
/	0756738774	1,164.05	03/09/20	03/10/20	
/	0756738776	626,318.64	03/09/20	03/10/20	
/	0756738778	5.24	03/09/20	03/12/20	
/	0756738779	125.00	03/09/20	03/26/20	
/	0756738780	35,470.28	03/09/20	03/13/20	
/	0756738781	242.53	03/09/20	03/12/20	
/	0756738782	3,015.00	03/09/20	03/17/20	
/	0756738783	3,560.12	03/09/20	03/16/20	
/	0756738784	596.67	03/09/20	03/16/20	
/	0756738789	10,557.70	03/09/20	03/13/20	
/	0756738791	33,349.63	03/09/20	03/31/20	
/	0756738792	295.00	03/09/20	03/18/20	
/	0756738794	3,280.86	03/09/20	03/16/20	



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

/	0756738795	392.44	03/09/20	03/16/20	
/	0756738796	13.11	03/09/20	03/13/20	
/	0756738797	16.99	03/09/20	03/17/20	
/	0756738798	622.54	03/09/20	03/11/20	
/	0756738799	589.62	03/09/20	03/16/20	
/	0756738800	4,771.06	03/09/20	03/16/20	
/	0756738801	912.27	03/09/20	03/18/20	
/	0756738802	6,103.75	03/09/20	03/17/20	
/	0756738803	600.49	03/09/20	03/16/20	
/	0756738804	260.00	03/09/20	03/17/20	
/	0756738805	2,737.31	03/09/20	03/13/20	
/	0756738806	498.00	03/09/20	03/12/20	
/	0756738807	655.79	03/09/20	03/13/20	
/	0756738809	212.90	03/09/20	03/13/20	
/	0756738810	121,217.60	03/09/20	03/16/20	
/	0756738811	1,250.00	03/09/20	03/16/20	
/	0756738812	3,630.52	03/09/20	03/16/20	
/	0756738813	1,462.52	03/09/20	03/16/20	
/	0756738814	862.57	03/09/20	03/12/20	
/	0756738815	1,288.54	03/09/20	03/17/20	
/	0756738821	350.00	03/09/20	03/19/20	
/	0756738822	786.00	03/09/20	03/18/20	
/	0756738823	129.73	03/09/20	03/17/20	
/	0756738824	30.24	03/09/20	03/12/20	
B	0756738825	84.93	03/09/20	03/13/20	
/	0756738826	22.00	03/09/20	03/18/20	
/	0756738827	2,275.00	03/09/20	03/16/20	
/	0756738828	99.54	03/09/20	03/16/20	
/	0756738831	406.28	03/09/20	03/16/20	
/	0756738832	280.00	03/09/20	03/17/20	
/	0756738833	2,972.90	03/09/20	03/16/20	
/	0756738834	12.27	03/09/20	03/24/20	
/	0756738835	140.96	03/09/20	03/16/20	
/	0756738836	547.38	03/09/20	03/16/20	
/	0756738837	1,545.44	03/09/20	03/12/20	
/	0756738838	1,532.32	03/09/20	03/13/20	
/	0756738840	162.00	03/09/20	03/16/20	
/	0756738841	78.29	03/09/20	03/13/20	
/	0756738842	1,388.77	03/09/20	03/12/20	
/	0756738843	1,966.50	03/09/20	03/12/20	



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

/	0756738844	903.42	03/09/20	03/12/20	
/	0756738845	198.00	03/09/20	03/12/20	
/	0756738846	2,419.03	03/09/20	03/17/20	
/	0756738847	270.00	03/09/20	03/13/20	
/	0756738848	11,667.77	03/09/20	03/13/20	
/	0756738849	861.08	03/09/20	03/16/20	
/	0756738850	799.93	03/09/20	03/17/20	
/	0756738851	121.92	03/09/20	03/18/20	
/	0756738852	290.00	03/09/20	03/16/20	
/	0756738853	279.16	03/09/20	03/12/20	
/	0756738854	6,098.86	03/10/20	03/12/20	
/	0756738855	8,822.62	03/23/20	03/31/20	
/	0756738857	119.06	03/23/20	03/26/20	
/	0756738858	22,698.52	03/23/20	03/27/20	
/	0756738859	234.00	03/23/20	03/25/20	
/	0756738860	1,882.87	03/23/20	03/26/20	
/	0756738861	8,199.99	03/23/20	03/31/20	
/	0756738864	1,160.82	03/23/20	03/30/20	
/	0756738865	168.55	03/23/20	03/30/20	
/	0756738866	766.78	03/23/20	03/30/20	
/	0756738867	614,440.83	03/23/20	03/24/20	
/	0756738869	32,373.47	03/23/20	03/24/20	
/	0756738887	215.41	03/23/20	03/26/20	
/	0756738888	1,875.00	03/23/20	03/27/20	
/	0756738889	617.97	03/23/20	03/30/20	
/	0756738890	8,862.38	03/23/20	03/30/20	
/	0756738892	295.00	03/23/20	03/27/20	
/	0756738893	972.28	03/23/20	03/27/20	
/	0756738894	467.54	03/23/20	03/30/20	
/	0756738895	1,476.29	03/23/20	03/26/20	
/	0756738896	157.52	03/23/20	03/27/20	
/	0756738897	1,142.47	03/23/20	03/30/20	
/	0756738898	135,924.22	03/23/20	03/25/20	
/	0756738899	45.81	03/23/20	03/27/20	
/	0756738900	196.60	03/23/20	03/27/20	
/	0756738902	4,546.96	03/23/20	03/31/20	
/	0756738904	84.93	03/23/20	03/30/20	
/	0756738906	3,768.73	03/23/20	03/26/20	
/	0756738907	131.32	03/23/20	03/26/20	
/	0756738908	96.49	03/23/20	03/30/20	



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

/	0756738909	3,664.79	03/23/20	03/31/20	
/	0756738910	524.06	03/23/20	03/26/20	
/	0756738911	1,355.50	03/23/20	03/27/20	
/	0756738912	955.42	03/23/20	03/27/20	
/	0756738914	184.98	03/23/20	03/26/20	
/	0756738915	198.00	03/23/20	03/31/20	
/	0756738916	3,782.32	03/23/20	03/31/20	
/	0756738917	7,972.00	03/23/20	03/26/20	
/	0756738918	964.07	03/23/20	03/30/20	
		Count	Amount		
Total OUTS:		3	2,592.69		
Total PAID:		163	1,982,507.49		

CAFMA
CAPITAL RESERVE FUND
March 2020

Interest	\$	9,838.78
Transfer In CAFMA	\$	-
Miscellaneous Adjustment	\$	-
TOTAL	\$	<u>9,838.78</u>



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

**CAFMA-Capital Reserve Fund
(CAFMA)**



Yavapai County Treasurer

Monthly Statement

Date Range: 3/1/2020 to 3/31/2020

Account	Period	YTD		
6067340200	CAFMA-Capital Reserve Fund			
Begin Balance:	9,663,624.56	8,047,129.31		
Income:	9,838.78	4,626,211.03		
LOC Advance:	.00	.00		
Expense:	.00	(2,999,877.00)	LOC:	.00
LOC Payments:	.00	.00	Warrants Outstanding:	.00
Cash Balance:	9,673,463.34	9,673,463.34	End:	9,673,463.34

Monthly Statement Summary

Source Code	Description		MTDAmount	YTDAmount
6067340200	CAFMA-Capital Reserve Fund	Beginning Balance:	9,663,624.56	8,047,129.31
38108.0	Interest on Investments ICM		.00	29,119.58
38109.0	Interest on Investments St Treas		9,838.78	59,348.45
7376.0	Transfer in		.00	4,537,743.00
91032.0	Warrants Redeemed		.00	123.00
91702.0	Transfer out		.00	(3,000,000.00)
		Ending Balance:	9,673,463.34	9,673,463.34

Monthly Statement Detail

Date	Notes	Doc #	Amount	C/D
6067340200 CAFMA-Capital Reserve Fund			Beginning Balance: 9,663,624.56	
38109.0 Interest on Investments St Treas			Source Code Total: 9,838.78	
03/30	Investment Interest	0	5,081.08	C
03/30	Investment Interest	0	4,757.70	C
6067340200 CAFMA-Capital Reserve Fund			Ending Balance: 9,673,463.34	

Warrant Detail

Payee Name	Warrant	Amount	Issue Dt	Status Dt	Voucher
	Count	Amount			

CAFMA-Central Arizona Fire and Medical
Bank Reconciliation Summary
For the Bank Statement ending: 3/31/2020

BANK CONTROL ID: CAFMA - GENERAL FUND		DESC: GENERAL FUND	ACCOUNT NO: 1100
	Beginning Balance:	03/01/20	\$3,826,211.72
	Deposits and Credits:		\$631,637.50
	Checks and Charges:		(\$1,982,507.49)
	Adjustments:		\$0.00
	Ending Balance Per Reconciliation:		<u>\$2,475,341.73</u>
	Ending Balance Per Bank Statement:	03/31/20	\$2,475,341.73
	* Outstanding Deposits and Credits:	03/31/20	\$0.00
	* Outstanding Checks and Charges:	03/31/20	(\$3,968.03)
	Ending Book Balance:	03/31/20	<u>\$2,471,373.70</u>

* Outstanding amounts are all outstanding credits and charges dated prior or equal to the Reconciliation date.

CAFMA-Central Arizona Fire and Medical

BR Checks and Charges Cleared

For the Bank Statement ending: 3/31/20

CAFMA		General Fund	General Fund	1100	
Date	Document	Description	Module	Company	Amount
01/27/20	756738523	Chains Required	AP	CAFMA	\$89.95
02/10/20	756738656	Yavapai County Assessor's Offi	AP	CAFMA	\$50.00
02/24/20	756738661	A1 Water Bulk Delivery Svc LLC	AP	CAFMA	\$120.00
02/24/20	756738663	All West Fire Protection	AP	CAFMA	\$254.41
02/24/20	756738664	APS	AP	CAFMA	\$3,388.19
02/24/20	756738665	Arizona Dept. of Public Safety	AP	CAFMA	\$198.00
02/24/20	756738671	Auto Trim Plus LLC	AP	CAFMA	\$418.20
02/24/20	756738673	Bound Tree Medical LLC	AP	CAFMA	\$12,452.95
02/24/20	756738677	Brackman's Paint & Body, Inc	AP	CAFMA	\$3,104.00
02/24/20	756738678	Cable One Business	AP	CAFMA	\$1,157.66
02/24/20	756738700	City of Prescott	AP	CAFMA	\$50.14
02/24/20	756738701	City of Prescott	AP	CAFMA	\$179.76
02/24/20	756738702	Crew Boss	AP	CAFMA	\$2,549.90
02/24/20	756738705	CYMA Systems, Inc.	AP	CAFMA	\$10,454.92
02/24/20	756738707	DELL MARKETING L.P.	AP	CAFMA	\$76,613.19
02/24/20	756738708	Dish Network	AP	CAFMA	\$123.06
02/24/20	756738710	Envir. Syst. Research Inst Inc	AP	CAFMA	\$2,401.96
02/24/20	756738711	FACTORY MOTOR PARTS	AP	CAFMA	\$72.55
02/24/20	756738712	FleetPride, Inc	AP	CAFMA	\$93.56
02/24/20	756738714	Globalstar	AP	CAFMA	\$226.46
02/24/20	756738716	Healthcare Medical Waste Svcs	AP	CAFMA	\$101.64
02/24/20	756738717	High Desert Fencing, LLC	AP	CAFMA	\$1,100.00
02/24/20	756738718	Int'l Assc. of Arson Investn	AP	CAFMA	\$675.00
02/24/20	756738720	Interstate Batteries	AP	CAFMA	\$385.42
02/24/20	756738723	Liberty Art Works	AP	CAFMA	\$915.00
02/24/20	756738724	NextCare Arizona LLC	AP	CAFMA	\$43.00
02/24/20	756738725	Northern AZ Premier Termite	AP	CAFMA	\$380.00
02/24/20	756738726	PAX Resource Counselling	AP	CAFMA	\$2,345.00
02/24/20	756738729	SCENT FROM ABOVE COMPANY LLC	AP	CAFMA	\$660.00
02/24/20	756738731	Besonson Tools LLC	AP	CAFMA	\$147.61
02/24/20	756738732	Staples Contract & Commerc.Inc	AP	CAFMA	\$1,425.40
02/24/20	756738736	The Radio Guy, LLC	AP	CAFMA	\$12,212.44
02/24/20	756738737	Town of Prescott Valley	AP	CAFMA	\$715.50
02/24/20	756738738	Tri Air Testing	AP	CAFMA	\$2,572.24
02/24/20	756738739	Unisource Energy Services	AP	CAFMA	\$241.96
02/24/20	756738740	Verizon Wireless	AP	CAFMA	\$4,623.68
02/24/20	756738742	APS	AP	CAFMA	\$4,431.05
02/24/20	756738743	Unisource Energy Services	AP	CAFMA	\$581.85
02/24/20	756738744	Pitney Bowes Global Financial	AP	CAFMA	\$169.57
03/09/20	756738745	A2Z Home Center, LLC	AP	CAFMA	\$6.75
03/09/20	756738746	Abel, Todd	AP	CAFMA	\$587.56
03/09/20	756738747	Able Saw, LLC	AP	CAFMA	\$366.02
03/09/20	756738748	Action Graphics	AP	CAFMA	\$35.46
03/09/20	756738749	Allied Electronics, Inc.	AP	CAFMA	\$193.80
03/09/20	756738750	American Express, Inc.	AP	CAFMA	\$2,883.53
03/09/20	756738751	American Fence Co, Inc	AP	CAFMA	\$272.84
03/09/20	756738752	APS	AP	CAFMA	\$4,319.71
03/09/20	756738754	Arizona Crisis Team (ACT)	AP	CAFMA	\$7,177.50
03/09/20	756738755	Arizona Emergency Products	AP	CAFMA	\$580.06
03/09/20	756738756	Arizona Fire District Associat	AP	CAFMA	\$1,015.00
03/09/20	756738757	Aviat US, Inc.	AP	CAFMA	\$7,000.00
03/09/20	756738758	Bennett Oil	AP	CAFMA	\$636.47
03/09/20	756738759	Best Pick Disposal, Inc	AP	CAFMA	\$417.73
03/09/20	756738760	Bound Tree Medical LLC	AP	CAFMA	\$24,323.40
03/09/20	756738766	Bradshaw Mountain Environ. Inc	AP	CAFMA	\$110.00
03/09/20	756738767	Brackman's Paint & Body, Inc	AP	CAFMA	\$2,208.88
03/09/20	756738768	B & W Fire Security Systems	AP	CAFMA	\$2,019.00
03/09/20	756738769	Cable One Business	AP	CAFMA	\$30.16
03/09/20	756738770	CARDIAC CARE, PC	AP	CAFMA	\$3,300.00
03/09/20	756738771	CenturyLink	AP	CAFMA	\$1,129.66
03/09/20	756738773	CenturyLink	AP	CAFMA	\$24.71
03/09/20	756738774	Chase Bank	AP	CAFMA	\$1,164.05

CAFMA-Central Arizona Fire and Medical

BR Checks and Charges Cleared

For the Bank Statement ending: 3/31/20

CAFMA		General Fund			1100
Date	Document	Description	Module	Company	Amount
03/09/20	756738776	Chase Bank	AP	CAFMA	\$626,318.64
03/09/20	756738778	Chino Rentals	AP	CAFMA	\$5.24
03/09/20	756738779	Chino Valley Chamber of Commer	AP	CAFMA	\$125.00
03/09/20	756738780	City of Prescott	AP	CAFMA	\$35,470.28
03/09/20	756738781	City of Prescott	AP	CAFMA	\$242.53
03/09/20	756738782	Nicolas J. Cornelius	AP	CAFMA	\$3,015.00
03/09/20	756738783	Crew Boss	AP	CAFMA	\$3,560.12
03/09/20	756738784	Cummins Rocky Mountain LLC	AP	CAFMA	\$596.67
03/09/20	756738789	Curtis Tools for Heroes	AP	CAFMA	\$10,557.70
03/09/20	756738791	DARLEY	AP	CAFMA	\$33,349.63
03/09/20	756738792	The Employment Network Magazin	AP	CAFMA	\$295.00
03/09/20	756738794	Envir. Syst. Research Inst Inc	AP	CAFMA	\$3,280.86
03/09/20	756738795	FACTORY MOTOR PARTS	AP	CAFMA	\$392.44
03/09/20	756738796	FASTENAL	AP	CAFMA	\$13.11
03/09/20	756738797	FEDEX	AP	CAFMA	\$16.99
03/09/20	756738798	Freightliner of AZ, LLC	AP	CAFMA	\$622.54
03/09/20	756738799	Galls LLC	AP	CAFMA	\$589.62
03/09/20	756738800	Michael M. Golightly & Assoc.	AP	CAFMA	\$4,771.06
03/09/20	756738801	Hirt LLC	AP	CAFMA	\$912.27
03/09/20	756738802	Immix Technology, Inc.	AP	CAFMA	\$6,103.75
03/09/20	756738803	Interstate Batteries	AP	CAFMA	\$600.49
03/09/20	756738804	DAVID L. JOHNSON	AP	CAFMA	\$260.00
03/09/20	756738805	KnowBe4 Inc.	AP	CAFMA	\$2,737.31
03/09/20	756738806	Manzanita Landscaping, Inc.	AP	CAFMA	\$498.00
03/09/20	756738807	Matheson Tri-Gas, Inc.	AP	CAFMA	\$655.79
03/09/20	756738809	Melcher Printing, Inc.	AP	CAFMA	\$212.90
03/09/20	756738810	Municipal Emergency Svcs Inc	AP	CAFMA	\$121,217.60
03/09/20	756738811	Micronet Communications, Inc.	AP	CAFMA	\$1,250.00
03/09/20	756738812	Mitchell Repair Info. Comp LLC	AP	CAFMA	\$3,630.52
03/09/20	756738813	Motorola Solutions, Inc	AP	CAFMA	\$1,462.52
03/09/20	756738814	MYERS TIRE SUPPLY	AP	CAFMA	\$862.57
03/09/20	756738815	NAPA Auto Parts	AP	CAFMA	\$1,288.54
03/09/20	756738821	Neumann High Country Doors	AP	CAFMA	\$350.00
03/09/20	756738822	NFP Property & Casualty	AP	CAFMA	\$786.00
03/09/20	756738823	O'Reilly Auto Parts	AP	CAFMA	\$129.73
03/09/20	756738824	Prescott Steel & Welding	AP	CAFMA	\$30.24
03/09/20	756738825	Prescott Valley Upholstery	AP	CAFMA	\$84.93
03/09/20	756738826	Purchase Power	AP	CAFMA	\$22.00
03/09/20	756738827	Public Safety Crisis Solutions	AP	CAFMA	\$2,275.00
03/09/20	756738828	Prescott Valley Ace Hardware	AP	CAFMA	\$99.54
03/09/20	756738831	Rosenbauer Motors, LLC	AP	CAFMA	\$406.28
03/09/20	756738832	SCENT FROM ABOVE COMPANY LLC	AP	CAFMA	\$280.00
03/09/20	756738833	SLEC	AP	CAFMA	\$2,972.90
03/09/20	756738834	Besonson Tools LLC	AP	CAFMA	\$12.27
03/09/20	756738835	Spartan Motors, Inc.	AP	CAFMA	\$140.96
03/09/20	756738836	Staples Contract & Commmerc.Inc	AP	CAFMA	\$547.38
03/09/20	756738837	D.G.Shoemaker & Associates Inc	AP	CAFMA	\$1,545.44
03/09/20	756738838	Tessco, Inc.	AP	CAFMA	\$1,532.32
03/09/20	756738840	Thermo Eberline, LLC	AP	CAFMA	\$162.00
03/09/20	756738841	Town of Prescott Valley	AP	CAFMA	\$78.29
03/09/20	756738842	Turbo & Electric Sales & Srvc	AP	CAFMA	\$1,388.77
03/09/20	756738843	Unisource Energy Services	AP	CAFMA	\$1,966.50
03/09/20	756738844	United Fire Equipment Company	AP	CAFMA	\$903.42
03/09/20	756738845	United Disposal, Inc	AP	CAFMA	\$198.00
03/09/20	756738846	US CAD HOLDINGS, LLC	AP	CAFMA	\$2,419.03
03/09/20	756738847	Verified First, LLC	AP	CAFMA	\$270.00
03/09/20	756738848	US Bank Voyager Fleet Systems	AP	CAFMA	\$11,667.77
03/09/20	756738849	XEROX FINANCIAL SERVICES	AP	CAFMA	\$861.08
03/09/20	756738850	Yavapai Mechanical Plumbing	AP	CAFMA	\$799.93
03/09/20	756738851	York	AP	CAFMA	\$121.92
03/09/20	756738852	Zebrascares LLC	AP	CAFMA	\$290.00
03/09/20	756738853	Unisource Energy Services	AP	CAFMA	\$279.16

CAFMA-Central Arizona Fire and Medical

BR Checks and Charges Cleared

For the Bank Statement ending: 3/31/20

CAFMA		General Fund			1100
Date	Document	Description	Module	Company	Amount
03/10/20	756738854	Chase Bank	AP	CAFMA	\$6,098.86
03/23/20	756738855	APS	AP	CAFMA	\$8,822.62
03/23/20	756738857	Arizona Emergency Products	AP	CAFMA	\$119.06
03/23/20	756738858	Barrett Propane, Inc	AP	CAFMA	\$22,698.52
03/23/20	756738859	B&B Enterprises	AP	CAFMA	\$234.00
03/23/20	756738860	Bennett Oil	AP	CAFMA	\$1,882.87
03/23/20	756738861	Bound Tree Medical LLC	AP	CAFMA	\$8,199.99
03/23/20	756738864	Cable One Business	AP	CAFMA	\$1,160.82
03/23/20	756738865	Canyon Pipe & Supply Inc	AP	CAFMA	\$168.55
03/23/20	756738866	CenturyLink	AP	CAFMA	\$766.78
03/23/20	756738867	Chase Bank	AP	CAFMA	\$614,440.83
03/23/20	756738869	Chase Card Services	AP	CAFMA	\$32,373.47
03/23/20	756738887	City of Prescott	AP	CAFMA	\$215.41
03/23/20	756738888	Gary Crisenbery	AP	CAFMA	\$1,875.00
03/23/20	756738889	Cummins Rocky Mountain LLC	AP	CAFMA	\$617.97
03/23/20	756738890	Curtis Tools for Heroes	AP	CAFMA	\$8,862.38
03/23/20	756738892	The Employment Network Magazin	AP	CAFMA	\$295.00
03/23/20	756738893	Enerspect Medical Solutions	AP	CAFMA	\$972.28
03/23/20	756738894	FACTORY MOTOR PARTS	AP	CAFMA	\$467.54
03/23/20	756738895	Flags Galore & More	AP	CAFMA	\$1,476.29
03/23/20	756738896	W.W. Grainger, Inc.	AP	CAFMA	\$157.52
03/23/20	756738897	Hillyard-Flagstaff	AP	CAFMA	\$1,142.47
03/23/20	756738898	KAIROS Health Arizona, Inc.	AP	CAFMA	\$135,924.22
03/23/20	756738899	MacTools	AP	CAFMA	\$45.81
03/23/20	756738900	Matheson Tri-Gas, Inc.	AP	CAFMA	\$196.60
03/23/20	756738902	Motorola Solutions Inc	AP	CAFMA	\$4,546.96
03/23/20	756738904	Prescott Valley Upholstery	AP	CAFMA	\$84.93
03/23/20	756738906	Redsky Fire Apparatus LLC	AP	CAFMA	\$3,768.73
03/23/20	756738907	RWC Group	AP	CAFMA	\$131.32
03/23/20	756738908	Sherwin Williams Company	AP	CAFMA	\$96.49
03/23/20	756738909	Staples Contract & Commerc.Inc	AP	CAFMA	\$3,664.79
03/23/20	756738910	D.G.Shoemaker & Associates Inc	AP	CAFMA	\$524.06
03/23/20	756738911	Tessco, Inc.	AP	CAFMA	\$1,355.50
03/23/20	756738912	Town of Prescott Valley	AP	CAFMA	\$955.42
03/23/20	756738914	Unisource Energy Services	AP	CAFMA	\$184.98
03/23/20	756738915	United Disposal, Inc	AP	CAFMA	\$198.00
03/23/20	756738916	Verizon Wireless	AP	CAFMA	\$3,782.32
03/23/20	756738917	Virtual Graffiti, Inc.	AP	CAFMA	\$7,972.00
03/23/20	756738918	Wist Supply & Equipment Co	AP	CAFMA	\$964.07
TOTAL CHECKS AND CHARGES CLEARED:					\$1,982,507.49

BR Checks and Charges Outstanding

For the Bank Statement ending: 3/31/20

CAFMA	General Fund	General Fund	1100
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Date	Document	Description	Module	Company	Amount
11/04/19	756738063	Anderson Asphalt Svcs&Contract	AP	CAFMA	\$2,689.41
12/02/19	756738260	The Counseling Office of	AP	CAFMA	\$300.00
02/01/20	756738063	Anderson Asphalt Svcs&Contract	AP	CAFMA	(\$2,689.41)
02/10/20	756738637	Neumann High Country Doors	AP	CAFMA	\$125.00
02/10/20	756738637	Neumann High Country Doors	AP	CAFMA	(\$125.00)
02/17/20	756738260	The Counseling Office of	AP	CAFMA	(\$300.00)
02/24/20	756738670	Assured Document Destruction	AP	CAFMA	\$328.00
02/24/20	756738706	Daniel's Tuxedo & Tailor	AP	CAFMA	\$13.00
03/09/20	756738790	Daniel's Tuxedo & Tailor	AP	CAFMA	\$363.98
03/09/20	756738793	Entenmann-Rovin Co.	AP	CAFMA	\$1,013.40
03/09/20	756738820	Nationwide Retirement Solution	AP	CAFMA	\$4,037.38
03/09/20	756738830	PV Economic Development Found	AP	CAFMA	\$1,000.00
03/10/20	756738820	Nationwide Retirement Solution	AP	CAFMA	(\$4,037.38)
03/23/20	756738863	Bradshaw Mountain Environ. Inc	AP	CAFMA	\$325.00
03/23/20	756738891	Dish Network	AP	CAFMA	\$123.06
03/23/20	756738901	Melcher Printing, Inc.	AP	CAFMA	\$51.70
03/23/20	756738903	Pitney Bowes Global Financial	AP	CAFMA	\$137.57
03/23/20	756738905	Purchase Power	AP	CAFMA	\$33.03
03/23/20	756738913	TruckPro, LLC	AP	CAFMA	\$579.29
TOTAL CHECKS AND CHARGES OUTSTANDING:					\$3,968.03

BR Deposits and Credits Cleared

For the Bank Statement ending: 3/31/20

CAFMA		General Fund			1100
Date	Document	Description	Module	Company	Amount
03/05/20	3393	Deposit	AR	CAFMA	\$11,552.70
03/05/20	3395	Deposit	AR	CAFMA	\$1,942.25
03/12/20	3397	Deposit	AR	CAFMA	\$9,328.46
03/12/20	3398	Deposit	AR	CAFMA	\$612.00
03/23/20	3402	Deposit	AR	CAFMA	\$5,815.61
03/23/20	3403	Deposit	AR	CAFMA	\$1,937.35
03/23/20	3404	Deposit	AR	CAFMA	\$3,112.64
03/31/20	Cash With Yav Cty	Interest Revenue March 2020	GL	CAFMA	\$15,361.95
03/31/20	Transfer In Gen Fun	Transfer In of CVFD CYFD Reven	GL	CAFMA	\$581,974.54
TOTAL DEPOSITS AND CREDITS CLEARED:					\$631,637.50

BR Deposits and Credits Outstanding

For the Bank Statement ending:

Date	Document	Description	Module	Company	Amount
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TOTAL DEPOSITS AND CREDITS OUTSTANDING:

Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: CHECKS FROM ACCOUNTS PAYABLE						
BANK CONTROL ID: CAFMA - GENERAL FUND						
756738745	03/09/20	Marked	No	A2Z Home Center, LLC	04/09/20	\$6.75
756738746	03/09/20	Marked	No	Abel, Todd	04/09/20	\$587.56
756738747	03/09/20	Marked	No	Able Saw, LLC	04/09/20	\$366.02
756738748	03/09/20	Marked	No	Action Graphics	04/09/20	\$35.46
756738749	03/09/20	Marked	No	Allied Electronics, Inc.	04/09/20	\$193.80
756738750	03/09/20	Marked	No	American Express, Inc.	04/09/20	\$2,883.53
756738751	03/09/20	Marked	No	American Fence Co, Inc	04/09/20	\$272.84
756738752	03/09/20	Marked	No	APS	04/09/20	\$4,319.71
756738754	03/09/20	Marked	No	Arizona Crisis Team (ACT)	04/09/20	\$7,177.50
756738755	03/09/20	Marked	No	Arizona Emergency Products	04/09/20	\$580.06
756738756	03/09/20	Marked	No	Arizona Fire District Associat	04/09/20	\$1,015.00
756738757	03/09/20	Marked	No	Aviat US, Inc.	04/09/20	\$7,000.00
756738758	03/09/20	Marked	No	Bennett Oil	04/09/20	\$636.47
756738759	03/09/20	Marked	No	Best Pick Disposal, Inc	04/09/20	\$417.73
756738760	03/09/20	Marked	No	Bound Tree Medical LLC	04/09/20	\$24,323.40
756738766	03/09/20	Marked	No	Bradshaw Mountain Environ. Inc	04/09/20	\$110.00
756738767	03/09/20	Marked	No	Brackman's Paint & Body, Inc	04/09/20	\$2,208.88
756738768	03/09/20	Marked	No	B & W Fire Security Systems	04/09/20	\$2,019.00
756738769	03/09/20	Marked	No	Cable One Business	04/09/20	\$30.16
756738770	03/09/20	Marked	No	CARDIAC CARE, PC	04/09/20	\$3,300.00
756738771	03/09/20	Marked	No	CenturyLink	04/09/20	\$1,129.66
756738773	03/09/20	Marked	No	CenturyLink	04/09/20	\$24.71
756738774	03/09/20	Marked	No	Chase Bank	04/09/20	\$1,164.05
756738776	03/09/20	Marked	No	Chase Bank	04/09/20	\$626,318.64
756738778	03/09/20	Marked	No	Chino Rentals	04/09/20	\$5.24
756738779	03/09/20	Marked	No	Chino Valley Chamber of Commer	04/09/20	\$125.00
756738780	03/09/20	Marked	No	City of Prescott	04/09/20	\$35,470.28
756738781	03/09/20	Marked	No	City of Prescott	04/09/20	\$242.53
756738782	03/09/20	Marked	No	Nicolas J. Cornelius	04/09/20	\$3,015.00
756738783	03/09/20	Marked	No	Crew Boss	04/09/20	\$3,560.12
756738784	03/09/20	Marked	No	Cummins Rocky Mountain LLC	04/09/20	\$596.67
756738789	03/09/20	Marked	No	Curtis Tools for Heroes	04/09/20	\$10,557.70
756738790	03/09/20	Retrieved	No	Daniel's Tuxedo & Tailor		\$363.98
756738791	03/09/20	Marked	No	DARLEY	04/09/20	\$33,349.63
756738792	03/09/20	Marked	No	The Employment Network Magazin	04/09/20	\$295.00
756738793	03/09/20	Retrieved	No	Entenmann-Rovin Co.		\$1,013.40
756738794	03/09/20	Marked	No	Envir. Syst. Research Inst Inc	04/09/20	\$3,280.86
756738795	03/09/20	Marked	No	FACTORY MOTOR PARTS	04/09/20	\$392.44
756738796	03/09/20	Marked	No	FASTENAL	04/09/20	\$13.11
756738797	03/09/20	Marked	No	FEDEX	04/09/20	\$16.99
756738798	03/09/20	Marked	No	Freightliner of AZ, LLC	04/09/20	\$622.54
756738799	03/09/20	Marked	No	Galls LLC	04/09/20	\$589.62
756738800	03/09/20	Marked	No	Michael M. Golightly & Assoc.	04/09/20	\$4,771.06
756738801	03/09/20	Marked	No	Hirt LLC	04/09/20	\$912.27
756738802	03/09/20	Marked	No	Immix Technology, Inc.	04/09/20	\$6,103.75
756738803	03/09/20	Marked	No	Interstate Batteries	04/09/20	\$600.49
756738804	03/09/20	Marked	No	DAVID L. JOHNSON	04/09/20	\$260.00
756738805	03/09/20	Marked	No	KnowBe4 Inc.	04/09/20	\$2,737.31
756738806	03/09/20	Marked	No	Manzanita Landscaping, Inc.	04/09/20	\$498.00
756738807	03/09/20	Marked	No	Matheson Tri-Gas, Inc.	04/09/20	\$655.79
756738809	03/09/20	Marked	No	Melcher Printing, Inc.	04/09/20	\$212.90
756738810	03/09/20	Marked	No	Municipal Emergency Svcs Inc	04/09/20	\$121,217.60
756738811	03/09/20	Marked	No	Micronet Communications, Inc.	04/09/20	\$1,250.00
756738812	03/09/20	Marked	No	Mitchell Repair Info. Comp LLC	04/09/20	\$3,630.52
756738813	03/09/20	Marked	No	Motorola Solutions, Inc	04/09/20	\$1,462.52
756738814	03/09/20	Marked	No	MYERS TIRE SUPPLY	04/09/20	\$862.57
756738815	03/09/20	Marked	No	NAPA Auto Parts	04/09/20	\$1,288.54
756738820	03/09/20	Retrieved	No	Nationwide Retirement Solution		\$4,037.38
756738820	03/10/20	Retrieved	Yes	Nationwide Retirement Solution		(\$4,037.38)
756738821	03/09/20	Marked	No	Neumann High Country Doors	04/09/20	\$350.00
756738822	03/09/20	Marked	No	NFP Property & Casualty	04/09/20	\$786.00
756738823	03/09/20	Marked	No	O'Reilly Auto Parts	04/09/20	\$129.73

Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
MODULE: CHECKS FROM ACCOUNTS PAYABLE						
BANK CONTROL ID: CAFMA - GENERAL FUND						(CONTINUED)
756738824	03/09/20	Marked	No	Prescott Steel & Welding	04/09/20	\$30.24
756738825	03/09/20	Marked	No	Prescott Valley Upholstery	04/09/20	\$84.93
756738826	03/09/20	Marked	No	Purchase Power	04/09/20	\$22.00
756738827	03/09/20	Marked	No	Public Safety Crisis Solutions	04/09/20	\$2,275.00
756738828	03/09/20	Marked	No	Prescott Valley Ace Hardware	04/09/20	\$99.54
756738830	03/09/20	Retrieved	No	PV Economic Development Found		\$1,000.00
756738831	03/09/20	Marked	No	Rosenbauer Motors, LLC	04/09/20	\$406.28
756738832	03/09/20	Marked	No	SCENT FROM ABOVE COMPANY LLC	04/09/20	\$280.00
756738833	03/09/20	Marked	No	SLEC	04/09/20	\$2,972.90
756738834	03/09/20	Marked	No	Besonson Tools LLC	04/09/20	\$12.27
756738835	03/09/20	Marked	No	Spartan Motors, Inc.	04/09/20	\$140.96
756738836	03/09/20	Marked	No	Staples Contract & Commerc.Inc	04/09/20	\$547.38
756738837	03/09/20	Marked	No	D.G.Shoemaker & Associates Inc	04/09/20	\$1,545.44
756738838	03/09/20	Marked	No	Tessco, Inc.	04/09/20	\$1,532.32
756738840	03/09/20	Marked	No	Thermo Eberline, LLC	04/09/20	\$162.00
756738841	03/09/20	Marked	No	Town of Prescott Valley	04/09/20	\$78.29
756738842	03/09/20	Marked	No	Turbo & Electric Sales & Srvc	04/09/20	\$1,388.77
756738843	03/09/20	Marked	No	Unisource Energy Services	04/09/20	\$1,966.50
756738844	03/09/20	Marked	No	United Fire Equipment Company	04/09/20	\$903.42
756738845	03/09/20	Marked	No	United Disposal, Inc	04/09/20	\$198.00
756738846	03/09/20	Marked	No	US CAD HOLDINGS, LLC	04/09/20	\$2,419.03
756738847	03/09/20	Marked	No	Verified First, LLC	04/09/20	\$270.00
756738848	03/09/20	Marked	No	US Bank Voyager Fleet Systems	04/09/20	\$11,667.77
756738849	03/09/20	Marked	No	XEROX FINANCIAL SERVICES	04/09/20	\$861.08
756738850	03/09/20	Marked	No	Yavapai Mechanical Plumbing	04/09/20	\$799.93
756738851	03/09/20	Marked	No	York	04/09/20	\$121.92
756738852	03/09/20	Marked	No	Zebrascares LLC	04/09/20	\$290.00
756738853	03/09/20	Marked	No	Unisource Energy Services	04/09/20	\$279.16
756738854	03/10/20	Marked	No	Chase Bank	04/09/20	\$6,098.86
756738855	03/23/20	Marked	No	APS	04/09/20	\$8,822.62
756738857	03/23/20	Marked	No	Arizona Emergency Products	04/09/20	\$119.06
756738858	03/23/20	Marked	No	Barrett Propane, Inc	04/09/20	\$22,698.52
756738859	03/23/20	Marked	No	B&B Enterprises	04/09/20	\$234.00
756738860	03/23/20	Marked	No	Bennett Oil	04/09/20	\$1,882.87
756738861	03/23/20	Marked	No	Bound Tree Medical LLC	04/09/20	\$8,199.99
756738863	03/23/20	Retrieved	No	Bradshaw Mountain Environ. Inc		\$325.00
756738864	03/23/20	Marked	No	Cable One Business	04/09/20	\$1,160.82
756738865	03/23/20	Marked	No	Canyon Pipe & Supply Inc	04/09/20	\$168.55
756738866	03/23/20	Marked	No	CenturyLink	04/09/20	\$766.78
756738867	03/23/20	Marked	No	Chase Bank	04/09/20	\$614,440.83
756738869	03/23/20	Marked	No	Chase Card Services	04/09/20	\$32,373.47
756738887	03/23/20	Marked	No	City of Prescott	04/09/20	\$215.41
756738888	03/23/20	Marked	No	Gary Crisenbery	04/09/20	\$1,875.00
756738889	03/23/20	Marked	No	Cummins Rocky Mountain LLC	04/09/20	\$617.97
756738890	03/23/20	Marked	No	Curtis Tools for Heroes	04/09/20	\$8,862.38
756738891	03/23/20	Retrieved	No	Dish Network		\$123.06
756738892	03/23/20	Marked	No	The Employment Network Magazin	04/09/20	\$295.00
756738893	03/23/20	Marked	No	Enerspect Medical Solutions	04/09/20	\$972.28
756738894	03/23/20	Marked	No	FACTORY MOTOR PARTS	04/09/20	\$467.54
756738895	03/23/20	Marked	No	Flags Galore & More	04/09/20	\$1,476.29
756738896	03/23/20	Marked	No	W.W. Grainger, Inc.	04/09/20	\$157.52
756738897	03/23/20	Marked	No	Hillyard-Flagstaff	04/09/20	\$1,142.47
756738898	03/23/20	Marked	No	KAIROS Health Arizona, Inc.	04/09/20	\$135,924.22
756738899	03/23/20	Marked	No	MacTools	04/09/20	\$45.81
756738900	03/23/20	Marked	No	Matheson Tri-Gas, Inc.	04/09/20	\$196.60
756738901	03/23/20	Retrieved	No	Melcher Printing, Inc.		\$51.70
756738902	03/23/20	Marked	No	Motorola Solutions Inc	04/09/20	\$4,546.96
756738903	03/23/20	Retrieved	No	Pitney Bowes Global Financial		\$137.57
756738904	03/23/20	Marked	No	Prescott Valley Upholstery	04/09/20	\$84.93
756738905	03/23/20	Retrieved	No	Purchase Power		\$33.03
756738906	03/23/20	Marked	No	Redsky Fire Apparatus LLC	04/09/20	\$3,768.73
756738907	03/23/20	Marked	No	RWC Group	04/09/20	\$131.32

Bank Reconciliation Register

Document Number	Date	BR Status	Void?	Description	Date Cleared	Amount
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MODULE: CHECKS FROM ACCOUNTS PAYABLE

BANK CONTROL ID: CAFMA - GENERAL FUND						(CONTINUED)
756738908	03/23/20	Marked	No	Sherwin Williams Company	04/09/20	\$96.49
756738909	03/23/20	Marked	No	Staples Contract & Commmerc.Inc	04/09/20	\$3,664.79
756738910	03/23/20	Marked	No	D.G.Shoemaker & Associates Inc	04/09/20	\$524.06
756738911	03/23/20	Marked	No	Tessco, Inc.	04/09/20	\$1,355.50
756738912	03/23/20	Marked	No	Town of Prescott Valley	04/09/20	\$955.42
756738913	03/23/20	Retrieved	No	TruckPro, LLC		\$579.29
756738914	03/23/20	Marked	No	Unisource Energy Services	04/09/20	\$184.98
756738915	03/23/20	Marked	No	United Disposal, Inc	04/09/20	\$198.00
756738916	03/23/20	Marked	No	Verizon Wireless	04/09/20	\$3,782.32
756738917	03/23/20	Marked	No	Virtual Graffiti, Inc.	04/09/20	\$7,972.00
756738918	03/23/20	Marked	No	Wist Supply & Equipment Co	04/09/20	\$964.07
SUB TOTAL FOR BANK:						\$1,838,409.30
TOTAL FOR MODULE:						\$1,838,409.30

MODULE: DEPOSITS FROM ACCOUNTS RECEIVABLE

BANK CONTROL ID: CAFMA - GENERAL FUND						
3393	03/05/20	Marked	No	Deposit	04/09/20	\$11,552.70
3395	03/05/20	Marked	No	Deposit	04/09/20	\$1,942.25
3397	03/12/20	Marked	No	Deposit	04/09/20	\$9,328.46
3398	03/12/20	Marked	No	Deposit	04/09/20	\$612.00
3402	03/23/20	Marked	No	Deposit	04/09/20	\$5,815.61
3403	03/23/20	Marked	No	Deposit	04/09/20	\$1,937.35
3404	03/23/20	Marked	No	Deposit	04/09/20	\$3,112.64
SUB TOTAL FOR BANK:						\$34,301.01
TOTAL FOR MODULE:						\$34,301.01

MODULE: JOURNAL ENTRIES FROM GENERAL LEDGER

BANK CONTROL ID: CAFMA - GENERAL FUND						
Cash With Yav Cty	03/31/20	Marked	No	Interest Revenue March 2020	04/09/20	\$15,361.95
Transfer In Gen Fun	03/31/20	Marked	No	Transfer In of CVFD CYFD Reven	04/09/20	\$581,974.54
SUB TOTAL FOR BANK:						\$597,336.49
TOTAL FOR MODULE:						\$597,336.49

CAFMA-Central Arizona Fire and Medical
BR Adjustments Report
For the Bank Statement ending:

Date	Document	Description	GL Account	Offset Amt	Adj. Amt
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DOCUMENT:

ADJUSTMENT DOCUMENT " TOTAL:

TOTAL FOR ALL ADJUSTMENTS:

4/9/20
10:40:29 AM

CAFMA-Central Arizona Fire and Medical
Income Statement
(Original Budget to Actual Comparison)
For the period of 3/1/2020 Through 3/31/2020

Fund: (10) General Fund

Account	Actual	Current Period			Actual	Year To Date		
		Budget	Variance	%		Budget	Variance	%
10310000000	\$115,409.67	\$0.00	\$115,409.67	0.0%	\$3,074,732.10	\$4,547,989.00	\$(1,473,256.90)	(32.4)%
10320000000	466,564.87	0.00	466,564.87	0.0	11,932,298.87	18,334,210.00	(6,401,911.13)	(34.9)
10400100000	609.39	0.00	609.39	0.0	194,530.46	150,000.00	44,530.46	29.7
10430000000	1,747.24	0.00	1,747.24	0.0	30,105.78	40,000.00	(9,894.22)	(24.7)
10440000000	6,443.00	0.00	6,443.00	0.0	62,605.82	51,250.00	11,355.82	22.2
10442500000	0.00	0.00	0.00	0.0	1,005.00	1,000.00	5.00	0.5
10443000000	0.00	0.00	0.00	0.0	2,635.00	2,680.00	(45.00)	(1.7)
10480000000	4,653.38	0.00	4,653.38	0.0	1,058,713.26	50,000.00	1,008,713.26	2017.4
10490000000	15,361.95	0.00	15,361.95	0.0	80,073.29	30,000.00	50,073.29	166.9
10490100000	9,838.78	0.00	9,838.78	0.0	78,898.11	0.00	78,898.11	0.0
10510000000	(58.76)	0.00	(58.76)	0.0	5,914.74	10,900.00	(4,985.26)	(45.7)
10512531000	2,340.00	0.00	2,340.00	0.0	24,759.57	24,000.00	759.57	3.2
10514041000	0.00	0.00	0.00	0.0	123,524.68	178,000.00	(54,475.32)	(30.6)
10514141000	0.00	0.00	0.00	0.0	0.00	10,000.00	(10,000.00)	(100.0)
10540000000	0.00	0.00	0.00	0.0	0.00	500.00	(500.00)	(100.0)
10543000000	0.00	0.00	0.00	0.0	0.00	306,934.00	(306,934.00)	(100.0)
10543050005	0.00	0.00	0.00	0.0	0.00	24,000.00	(24,000.00)	(100.0)
10560000000	0.00	0.00	0.00	0.0	200.00	2,800.00	(2,600.00)	(92.9)
10570000000	10,169.39	0.00	10,169.39	0.0	133,531.44	210,000.00	(76,468.56)	(36.4)
10585500000	0.00	0.00	0.00	0.0	30,000.00	30,000.00	0.00	0.0
10590000000	0.00	0.00	0.00	0.0	6,250.00	15,000.00	(8,750.00)	(58.3)
10590500000	100.00	0.00	100.00	0.0	3,670.00	26,000.00	(22,330.00)	(85.9)
	\$633,178.91	\$0.00	\$633,178.91	0.0 %	\$16,843,448.12	\$24,045,263.00	\$(7,201,814.88)	(30.0)%
10610010000	\$76,370.20	\$0.00	\$(76,370.20)	0.0%	\$754,878.87	\$981,729.00	\$226,850.13	23.1%
10610020000	23,237.48	0.00	(23,237.48)	0.0	249,770.37	345,876.00	96,105.63	27.8
10610030000	595,726.53	0.00	(595,726.53)	0.0	5,850,455.52	7,909,811.00	2,059,355.48	26.0
10610035000	16,644.36	0.00	(16,644.36)	0.0	160,723.23	222,320.00	61,596.77	27.7
10610041000	29,582.40	0.00	(29,582.40)	0.0	296,705.30	400,314.00	103,608.70	25.9
10610043000	9,040.00	0.00	(9,040.00)	0.0	89,131.20	92,645.00	3,513.80	3.8
10610048000	27,086.40	0.00	(27,086.40)	0.0	297,330.00	400,020.00	102,690.00	25.7
10610049000	8,760.50	0.00	(8,760.50)	0.0	78,013.40	124,535.00	46,521.60	37.4
10610110000	11,877.70	0.00	(11,877.70)	0.0	118,658.22	154,410.00	35,751.78	23.2
10610320000	0.00	0.00	0.00	0.0	150.00	0.00	(150.00)	0.0
10610320400	1,050.00	0.00	(1,050.00)	0.0	6,212.50	12,600.00	6,387.50	50.7
10610320402	0.00	0.00	0.00	0.0	150.00	250.00	100.00	40.0

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(Original Budget to Actual Comparison)
For the period of 3/1/2020 Through 3/31/2020

Fund: (10) General Fund

	Current Period					Year To Date			
Account	Actual	Budget	Variance	%		Actual	Budget	Variance	%
Special Detail/Prev/Spec Ev Assign Pay	10610320403	237.50	0.00	(237.50)	0.0	687.50	6,500.00	5,812.50	89.4
Special Detail / OPS	10610330000	0.00	0.00	0.00	0.0	481.25	0.00	(481.25)	0.0
Spec Det/Ops CPR Prgrm Int/Ext	10610330425	800.00	0.00	(800.00)	0.0	2,843.75	5,000.00	2,156.25	43.1
Telestaff Maintenance	10610330426	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Spec Det/Ops Employee Hlth Immuniz Prgrm	10610330431	0.00	0.00	0.00	0.0	0.00	1,400.00	1,400.00	100.0
Spec Det/Ops CISC Program Shift Peers	10610330435	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Spec Det/Ops/Tower Work	10610330439	200.00	0.00	(200.00)	0.0	4,413.53	6,500.00	2,086.47	32.1
Spec Det/Ops Haz Mat Program	10610330440	0.00	0.00	0.00	0.0	0.00	625.00	625.00	100.0
Spec Det/Ops Hose Program	10610330441	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Spec Det/Ops SCBA Program	10610330442	0.00	0.00	0.00	0.0	1,765.46	6,500.00	4,734.54	72.8
Spec Det/Ops Recruit Academy	10610330447	0.00	0.00	0.00	0.0	6,312.50	8,700.00	2,387.50	27.4
Spec Det/Ops Promo Testing	10610330449	550.00	0.00	(550.00)	0.0	9,125.00	8,250.00	(875.00)	(10.6)
Spec Det/ Ops Misc.	10610330452	1,000.00	0.00	(1,000.00)	0.0	9,250.00	8,000.00	(1,250.00)	(15.6)
Spec Duty Training	10610335476	0.00	0.00	0.00	0.0	275.00	2,600.00	2,325.00	89.4
Spec Det/Trng Instr CARTA	10610335479	150.00	0.00	(150.00)	0.0	6,975.00	5,000.00	(1,975.00)	(39.5)
Spec Det/ In House EMS Training	10610335482	3,250.00	0.00	(3,250.00)	0.0	7,237.50	25,000.00	17,762.50	71.1
Spec Det/Tower Rescue/Instructor	10610335483	0.00	0.00	0.00	0.0	75.00	1,000.00	925.00	92.5
Spec Det/ Warehouse	10610349451	0.00	0.00	0.00	0.0	425.00	5,000.00	4,575.00	91.5
Acting Pay - Administration	10610410000	40.00	0.00	(40.00)	0.0	320.00	0.00	(320.00)	0.0
Acting Pay - Prevention	10610420000	0.00	0.00	0.00	0.0	120.00	500.00	380.00	76.0
Acting Pay - Ops	10610430000	3,825.75	0.00	(3,825.75)	0.0	37,802.25	41,610.00	3,807.75	9.2
Acting Pay - Fleet Maintenace	10610448000	0.00	0.00	0.00	0.0	0.00	400.00	400.00	100.0
Vacation/ Sick Leave Buy Back	10610530000	0.00	0.00	0.00	0.0	29,828.15	300,000.00	270,171.85	90.1
O.T. Salaries/Admin	10611010000	786.69	0.00	(786.69)	0.0	3,211.22	9,000.00	5,788.78	64.3
O.T. Salaries/ Prevention	10611020000	0.00	0.00	0.00	0.0	1,633.60	15,000.00	13,366.40	89.1
Recall O.T./Operations	10611030000	1,312.62	0.00	(1,312.62)	0.0	11,053.19	45,000.00	33,946.81	75.4
SWAT Response / Coverage	10611030250	0.00	0.00	0.00	0.0	(1,174.74)	9,000.00	10,174.74	113.1
O.T. Salaries/CARTA	10611035000	0.00	0.00	0.00	0.0	76.00	2,828.00	2,752.00	97.3
O.T. Salaries/Tech Sevcies	10611041000	1,347.57	0.00	(1,347.57)	0.0	17,720.09	20,000.00	2,279.91	11.4
O.T. Salaries/Comm-Outside Agency	10611041561	0.00	0.00	0.00	0.0	(1,176.64)	0.00	1,176.64	0.0
O.T. Salaries/Facilities Maintenance	10611043000	0.00	0.00	0.00	0.0	0.00	3,240.00	3,240.00	100.0
O.T. Salaries/ Fleet Maintenance	10611048000	3,623.27	0.00	(3,623.27)	0.0	11,964.28	18,000.00	6,035.72	33.5
O.T. Salaries/Warehouse	10611049000	1,274.63	0.00	(1,274.63)	0.0	7,471.73	15,000.00	7,528.27	50.2
FLSA Pay	10611130000	41,895.86	0.00	(41,895.86)	0.0	411,986.39	592,364.00	180,377.61	30.5
Shift OT Sal/Ops/Rte Shft Cov(AD,SL,FMLA	10611230200	21,397.13	0.00	(21,397.13)	0.0	361,278.16	385,000.00	23,721.84	6.2
Off District Wildland Fires	10611431000	2,218.91	0.00	(2,218.91)	0.0	533,984.66	20,000.00	(513,984.66)	(2569.9)
Training Captain OT	10611535300	3,490.18	0.00	(3,490.18)	0.0	19,974.10	29,200.00	9,225.90	31.6
Trng Cov/Special Duty Pay	10611535304	0.00	0.00	0.00	0.0	450.00	4,950.00	4,500.00	90.9

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Fund: (10) General Fund

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Trng Cov/EVOC Driver Training Inst Pay	10611535307	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
Trng Cov/Swift Water Training Officers	10611535380	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
Trng Cov/Engine Co Training Coverage	10611835326	0.00	0.00	0.00	0.0	0.00	12,600.00	12,600.00	100.0
Trng Cov/OT Eng Co Trng Coverage	10611835330	0.00	0.00	0.00	0.0	1,443.58	26,500.00	25,056.42	94.6
Trng Cov/ OT Special Ops Training	10611835336	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Trng Cov/Paramedic Upgrade Training	10611835337	0.00	0.00	0.00	0.0	49.29	10,000.00	9,950.71	99.5
Trng Cov/ OT TRT/ HAZ MAT Training	10611835338	0.00	0.00	0.00	0.0	0.00	12,000.00	12,000.00	100.0
ASRS Retirement/Admin	10612910000	7,198.30	0.00	(7,198.30)	0.0	69,351.17	84,598.00	15,246.83	18.0
ASRS Retirement/Prevention	10612920000	1,716.73	0.00	(1,716.73)	0.0	20,655.11	18,185.00	(2,470.11)	(13.6)
ASRS Retirement/Training	10612935000	320.78	0.00	(320.78)	0.0	2,622.25	3,814.00	1,191.75	31.2
ASRS Retirement/Tech Services	10612941000	3,977.75	0.00	(3,977.75)	0.0	40,882.96	49,597.00	8,714.04	17.6
ASRS Retirement/Facilities Maintenance	10612943000	1,162.60	0.00	(1,162.60)	0.0	11,412.65	11,314.00	(98.65)	(0.9)
ASRS Retirement/Fleet Maint	10612948000	2,791.57	0.00	(2,791.57)	0.0	25,038.88	31,364.00	6,325.12	20.2
ASRS Retirement/Warehouse	10612949000	1,229.01	0.00	(1,229.01)	0.0	12,263.63	16,465.00	4,201.37	25.5
PSPRS/Admin	10613010000	5,134.02	0.00	(5,134.02)	0.0	49,434.93	60,319.00	10,884.07	18.0
PSPRS/Prevention	10613020000	4,607.54	0.00	(4,607.54)	0.0	45,830.17	59,709.00	13,878.83	23.2
PSPRS Operations	10613030000	256,449.55	0.00	(256,449.55)	0.0	2,868,852.88	3,893,797.00	1,024,944.12	26.3
PSPRS/ CARTA	10613035000	6,878.30	0.00	(6,878.30)	0.0	73,242.80	86,488.00	13,245.20	15.3
PSPRS/ Fleet Maint	10613048000	4,376.52	0.00	(4,376.52)	0.0	40,780.50	57,809.00	17,028.50	29.5
401A/Admin	10613210000	1,157.20	0.00	(1,157.20)	0.0	15,463.25	68,242.00	52,778.75	77.3
401A Retirement / Ops	10613230000	16,811.54	0.00	(16,811.54)	0.0	151,400.14	261,185.00	109,784.86	42.0
401A/ Fire Chief	10613310000	736.42	0.00	(736.42)	0.0	15,200.97	30,295.00	15,094.03	49.8
Worker's Comp Insurance/Admin	10615010000	0.00	0.00	0.00	0.0	0.00	22,010.00	22,010.00	100.0
Worker's Comp/Prevention	10615020000	0.00	0.00	0.00	0.0	0.00	18,104.00	18,104.00	100.0
Worker's Comp / Ops	10615030000	0.00	0.00	0.00	0.0	371,710.00	436,871.00	65,161.00	14.9
Worker's Comp/Training	10615035000	0.00	0.00	0.00	0.0	0.00	10,706.00	10,706.00	100.0
Worker's Comp/Comm	10615041000	0.00	0.00	0.00	0.0	0.00	19,986.00	19,986.00	100.0
Worker's Comp/Facilities	10615043000	0.00	0.00	0.00	0.0	0.00	4,559.00	4,559.00	100.0
Worker's Comp/Maint	10615048000	0.00	0.00	0.00	0.0	0.00	19,896.00	19,896.00	100.0
Worker's Comp/Warehouse	10615049000	0.00	0.00	0.00	0.0	0.00	6,635.00	6,635.00	100.0
Worker's Comp/Volunteers	10615110000	0.00	0.00	0.00	0.0	0.00	101.00	101.00	100.0
Worker's Comp Wages Reimbursement	10616500000	1,403.85	0.00	(1,403.85)	0.0	22.83	0.00	(22.83)	0.0
Unemployment Insurance/Admin	10617010000	123.10	0.00	(123.10)	0.0	1,424.47	3,211.00	1,786.53	55.6
Unemployment/Prevention	10617020000	18.74	0.00	(18.74)	0.0	431.94	856.00	424.06	49.5
Unemployment Insurance/Ops	10617030000	28.54	0.00	(28.54)	0.0	8,089.77	23,333.00	15,243.23	65.3
Unemployment / Training	10617035000	17.17	0.00	(17.17)	0.0	298.92	642.00	343.08	53.4
Unemployment/Communications	10617041000	0.00	0.00	0.00	0.0	440.76	856.00	415.24	48.5
Unemployment/Facilities	10617043000	3.97	0.00	(3.97)	0.0	133.03	321.00	187.97	58.6

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		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Unemployment/Maint	10617048000	4.07	0.00	(4.07)	0.0	431.92	1,231.00	799.08	64.9
Unemployment/Warehouse	10617049000	23.87	0.00	(23.87)	0.0	125.88	321.00	195.12	60.8
401A-ASRS/Admin	10618010000	3,470.23	0.00	(3,470.23)	0.0	35,742.46	54,023.00	18,280.54	33.8
401A-ASRS/Prevention	10618020000	853.06	0.00	(853.06)	0.0	13,975.51	13,841.00	(134.51)	(1.0)
401A-ASRS/Training	10618035000	154.66	0.00	(154.66)	0.0	1,264.26	2,179.00	914.74	42.0
401A-ASRS/Communication	10618041000	1,917.65	0.00	(1,917.65)	0.0	20,490.82	26,359.00	5,868.18	22.3
401A-ASRS/Facilities Maint	10618043000	560.48	0.00	(560.48)	0.0	5,229.49	1,575.00	(3,654.49)	(232.0)
401A-ASRS/ Maint	10618048000	1,345.79	0.00	(1,345.79)	0.0	12,084.00	16,504.00	4,420.00	26.8
401A-ASRS/ Warehouse	10618049000	622.19	0.00	(622.19)	0.0	6,146.34	8,651.00	2,504.66	29.0
Medicare / Admin	10618110000	1,268.14	0.00	(1,268.14)	0.0	13,133.21	16,605.00	3,471.79	20.9
Medicare Exp/Prevention	10618120000	328.07	0.00	(328.07)	0.0	3,574.88	5,521.00	1,946.12	35.2
Medicare / OPS	10618130000	9,600.46	0.00	(9,600.46)	0.0	102,608.77	137,570.00	34,961.23	25.4
Medicare Exp/CARTA	10618135000	237.20	0.00	(237.20)	0.0	2,438.15	3,265.00	826.85	25.3
Medicare Exp/Communications	10618141000	440.61	0.00	(440.61)	0.0	4,692.97	6,195.00	1,502.03	24.2
Medicare Exp/Facilities Maintenance	10618143000	128.14	0.00	(128.14)	0.0	1,264.05	1,390.00	125.95	9.1
Medicare Exp/Maint	10618148000	439.56	0.00	(439.56)	0.0	4,596.96	6,067.00	1,470.04	24.2
Medicare Exp/Warehouse	10618149000	145.52	0.00	(145.52)	0.0	1,437.49	2,023.00	585.51	28.9
Post Employment Health Plan	10618530000	8,803.89	0.00	(8,803.89)	0.0	93,814.95	105,217.00	11,402.05	10.8
Medical Insurance./Admin	10619010000	11,361.75	0.00	(11,361.75)	0.0	97,339.64	129,600.00	32,260.36	24.9
Medical Insurance/Prevention	10619020000	2,682.57	0.00	(2,682.57)	0.0	26,660.25	40,500.00	13,839.75	34.2
Medical Insurance/OPS	10619030000	75,458.36	0.00	(75,458.36)	0.0	710,567.53	947,700.00	237,132.47	25.0
Medical Insurance/Training	10619035000	2,007.69	0.00	(2,007.69)	0.0	16,525.01	32,400.00	15,874.99	49.0
Medical Insurance/Comm	10619041000	3,563.80	0.00	(3,563.80)	0.0	30,651.55	40,500.00	9,848.45	24.3
Medical Insurance/Facilities	10619043000	1,317.46	0.00	(1,317.46)	0.0	12,011.34	12,150.00	138.66	1.1
Medical Insurance/Maint	10619048000	3,134.15	0.00	(3,134.15)	0.0	30,970.77	46,575.00	15,604.23	33.5
Medical Insurance/Warehouse	10619049000	674.88	0.00	(674.88)	0.0	6,437.70	12,150.00	5,712.30	47.0
Medical Insurance Assistance/OPS	10619130000	38,846.72	0.00	(38,846.72)	0.0	307,763.13	376,000.00	68,236.87	18.1
Total Personnel Expenses		\$1,372,309.85	\$0.00	\$(1,372,309.85)	0.0 %	\$14,787,023.45	\$19,665,157.00	\$4,878,133.55	24.8 %
<u>Supply Expenses</u>									
Office Supplies / Admin	10620010000	\$0.00	\$0.00	\$0.00	0.0%	\$(83.22)	\$500.00	\$583.22	116.6%
Office Supplies / Tech Services	10620041000	0.00	0.00	0.00	0.0	32.64	500.00	467.36	93.5
Office Supplies	10620049000	462.34	0.00	(462.34)	0.0	6,807.47	12,500.00	5,692.53	45.5
Computer Supplies & Software / Training	10620135000	642.00	0.00	(642.00)	0.0	10,876.22	17,200.00	6,323.78	36.8
Computer Supplies & Equipment / Communic	10620141000	25,055.87	0.00	(25,055.87)	0.0	127,113.48	195,760.00	68,646.52	35.1
In House Dupl & Prtg	10620510000	861.08	0.00	(861.08)	0.0	11,806.76	15,000.00	3,193.24	21.3
In House Dupl & Prtg/ Warehouse	10620549000	3,011.27	0.00	(3,011.27)	0.0	11,896.67	17,250.00	5,353.33	31.0
District Fire Corps Program	10621010000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0

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District Mapping Program	10621141000	3,280.86	0.00	(3,280.86)	0.0	5,682.82	6,200.00	517.18	8.3
Employee Health & Wellness Supplies	10621230000	0.00	0.00	0.00	0.0	0.00	157.00	157.00	100.0
Medical Supplies	10621530000	20,499.80	0.00	(20,499.80)	0.0	96,599.27	92,200.00	(4,399.27)	(4.8)
CPR Supplies & Books	10621630000	42.04	0.00	(42.04)	0.0	4,492.04	10,000.00	5,507.96	55.1
Medical Equipment Replacement	10621730000	357.17	0.00	(357.17)	0.0	4,298.51	21,000.00	16,701.49	79.5
Fuel (Diesel & Gas)	10622048000	14,187.11	0.00	(14,187.11)	0.0	149,447.60	235,000.00	85,552.40	36.4
Oil & Lubr. (Routine)	10622148000	215.18	0.00	(215.18)	0.0	9,798.37	16,500.00	6,701.63	40.6
Uniforms-Freitag, Scott	10623010100	0.00	0.00	0.00	0.0	77.00	450.00	373.00	82.9
Uniforms-Tharp, Dave	10623010101	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms - Frawley, Teresa	10623010103	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Butler, Karen	10623010104	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Brookins, Patty	10623010105	0.00	0.00	0.00	0.0	21.82	125.00	103.18	82.5
Uniforms - DeJoria, Dana	10623010106	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Spingola, Debbie	10623010107	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Dixon, Susanne	10623010109	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Bliss, Scott	10623010111	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms - Viscardi, Karen	10623010112	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Burch, Kylee	10623010114	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Katie Reeves	10623010116	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Lambrecht, Marci	10623010117	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms - Slay, Marcie	10623010118	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Balstis, Carol	10623010120	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms-Sims, Lacie	10623010121	0.00	0.00	0.00	0.0	0.00	125.00	125.00	100.0
Uniforms/Prevention	10623020000	0.00	0.00	0.00	0.0	327.50	0.00	(327.50)	0.0
Uniforms-Chase, Rick	10623020100	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms - Dowdy, Chuck	10623020106	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms - Brett Mills	10623020107	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Hoyt, Jessica	10623020108	0.00	0.00	0.00	0.0	37.64	450.00	412.36	91.6
Uniforms/Operations	10623030000	6,616.87	0.00	(6,616.87)	0.0	12,724.47	19,030.00	6,305.53	33.1
Uniforms-Polacek, Jeff	10623030100	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Davis, Brad	10623030102	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Carothers, Cougan	10623030103	0.00	0.00	0.00	0.0	13.91	450.00	436.09	96.9
Uniforms-Abel, Todd	10623030104	17.34	0.00	(17.34)	0.0	225.72	450.00	224.28	49.8
Uniforms-Burch, Brian	10623030105	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Duplessis, Rob	10623030107	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Fields, Brody	10623030108	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Lys, Damian	10623030110	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Mauldin, Mark	10623030111	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0

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Fund: (10) General Fund

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Uniforms-Niemynsi, Doug	10623030115	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Olson, Rick	10623030116	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Prange, Ross	10623030118	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Smith, Travis	10623030119	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Stooks, Craig	10623030120	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Baker, Mark	10623030123	0.00	0.00	0.00	0.0	13.64	450.00	436.36	97.0
Uniforms-Brown, Dennis	10623030125	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Bushman, James	10623030126	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Curry, Robert	10623030127	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Edwards, David	10623030129	17.34	0.00	(17.34)	0.0	225.72	450.00	224.28	49.8
Uniforms-Fields, Zach	10623030130	165.01	0.00	(165.01)	0.0	165.01	450.00	284.99	63.3
Uniforms-Fournier, Nick	10623030131	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Hlavack, Evan	10623030132	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Huddleston, Michael	10623030133	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Horstman, Stephen	10623030134	17.34	0.00	(17.34)	0.0	225.72	450.00	224.28	49.8
Uniforms-King, Jeremiah	10623030135	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Kuykendall, Jeff	10623030136	0.00	0.00	0.00	0.0	13.91	450.00	436.09	96.9
Uniforms-Litchfield, Ron	10623030137	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-McFadden, Mike	10623030138	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Nolan, Jason	10623030139	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Pruitt, Rob	10623030142	0.00	0.00	0.00	0.0	13.06	450.00	436.94	97.1
Uniforms-Seets, JW	10623030143	17.34	0.00	(17.34)	0.0	225.72	450.00	224.28	49.8
Uniforms-Tucker, Mike	10623030144	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Barmum, Josh	10623030146	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Blum, Rodney	10623030148	0.00	0.00	0.00	0.0	13.06	450.00	436.94	97.1
Uniforms-Cruz, Steve	10623030150	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Cunningham, Cody	10623030151	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Dibble, Gordon	10623030152	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Eckle, Kellan	10623030153	0.00	0.00	0.00	0.0	13.91	450.00	436.09	96.9
Uniforms-Ferris, Ryan	10623030154	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Kirk, Jason	10623030155	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Kontz, Mike	10623030156	0.00	0.00	0.00	0.0	23.69	450.00	426.31	94.7
Uniforms-Loperman, Keith	10623030157	0.00	0.00	0.00	0.0	13.91	450.00	436.09	96.9
Uniforms-Mazon, Josh	10623030158	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Mazzella, Marc	10623030159	0.00	0.00	0.00	0.0	13.91	450.00	436.09	96.9
Uniforms-McFadden, Matt	10623030160	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Croft, Adam	10623030161	331.80	0.00	(331.80)	0.0	331.80	450.00	118.20	26.3
Uniforms-Parra, Payton	10623030164	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0

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Fund: (10) General Fund

	Current Period				Year To Date			
Account	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Uniforms-Pena, Chris	10623030165	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Poliakon, Brett	10623030166	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Postula, Justin	10623030167	0.00	0.00	0.00	13.06	450.00	436.94	97.1
Uniforms-Postula, Karl	10623030168	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Reyes, Adam	10623030169	165.02	0.00	(165.02)	178.08	450.00	271.92	60.4
Uniforms-Ryan, Keith	10623030171	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Sheldon, Wes	10623030172	165.01	0.00	(165.01)	178.92	450.00	271.08	60.2
Uniforms-Sims, Mike	10623030173	21.50	0.00	(21.50)	293.10	450.00	156.90	34.9
Uniforms-Wittenberg, Dave	10623030174	0.00	0.00	0.00	8.00	450.00	442.00	98.2
Uniforms-Jones, Shaun	10623030175	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Perkins, Shane	10623030176	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Wagner, Adam	10623030177	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Butler, Jason	10623030179	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Turner, Kenny	10623030181	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Trask, Ryan	10623030182	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Runo, Kyle	10623030183	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Brunk, Jake	10623030184	17.34	0.00	(17.34)	253.00	450.00	197.00	43.8
Uniforms-Mayhall, Matt	10623030186	0.00	0.00	0.00	23.69	450.00	426.31	94.7
Uniforms-Cox, Phillip	10623030187	17.34	0.00	(17.34)	225.72	450.00	224.28	49.8
Uniforms- Apolinar, Jon	10623030188	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Buchanan, Ben	10623030189	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Bulter, Scott	10623030190	165.02	0.00	(165.02)	165.02	450.00	284.98	63.3
Uniforms-Buntin, Darrell	10623030191	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Copenhaver, Doug	10623030192	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Davidson, Glenn	10623030194	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Douglas, Ren	10623030195	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Gallman, Timothy	10623030196	0.00	0.00	0.00	26.13	450.00	423.87	94.2
Uniforms-Ginn, Eric	10623030197	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Gnagey, Dan	10623030198	0.00	0.00	0.00	26.97	450.00	423.03	94.0
Uniforms-Guzzo, Nick	10623030200	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Ingrao, Jory	10623030201	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Jacobson, Terry	10623030202	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Lynch, Peter	10623030204	165.01	0.00	(165.01)	165.01	450.00	284.99	63.3
Uniforms-Merrill, Eric	10623030205	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Muniz, Tom Jr.	10623030206	0.00	0.00	0.00	13.91	450.00	436.09	96.9
Uniforms-Nelson, Mike	10623030207	17.34	0.00	(17.34)	238.78	450.00	211.22	46.9
Uniforms-Rendl, Bob	10623030209	0.00	0.00	0.00	0.00	450.00	450.00	100.0
Uniforms-Roberts, Jerry	10623030210	0.00	0.00	0.00	0.00	450.00	450.00	100.0

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Uniforms-Roche, Ben	10623030211	165.02	0.00	(165.02)	0.0	188.71	450.00	261.29	58.1
Uniforms-Rose, Cody	10623030212	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Schuster, Alan	10623030213	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Snyder, Tim	10623030214	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Stewart, Jeff	10623030215	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Tarver, Shawn	10623030216	0.00	0.00	0.00	0.0	132.21	450.00	317.79	70.6
Uniforms- Zazueta, Rob	10623030217	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-McCarty Dan	10623030218	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Butterfield, Jesse	10623030220	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Rafters, Cody	10623030221	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Weiland, Kayleen	10623030222	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Burch, Caden	10623030223	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Hall, Jace	10623030224	17.34	0.00	(17.34)	0.0	225.72	450.00	224.28	49.8
Uniforms-Smith Russell	10623030225	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-McGuire, Thaddeus	10623030226	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Rocha, Edgar	10623030227	0.00	0.00	0.00	0.0	26.97	450.00	423.03	94.0
Uniforms-Thompson, Jake	10623030228	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Vanatta, Justin	10623030229	0.00	0.00	0.00	0.0	23.69	450.00	426.31	94.7
Uniforms-Hallawell, Nate	10623030230	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Tillich, Tim	10623030231	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Hutchison, Ethan	10623030232	0.00	0.00	0.00	0.0	13.91	450.00	436.09	96.9
Uniforms - Gillhan, Jim	10623030233	0.00	0.00	0.00	0.0	141.93	450.00	308.07	68.5
Uniforms-Moore, Aaron	10623030234	17.34	0.00	(17.34)	0.0	225.73	450.00	224.27	49.8
Uniforms-Harper, Leslie	10623030235	17.34	0.00	(17.34)	0.0	225.73	450.00	224.27	49.8
Uniforms-Grossman, Luke	10623030236	0.00	0.00	0.00	0.0	13.91	450.00	436.09	96.9
Uniforms-Perez, Tony	10623030237	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms, Gray, JT	10623030238	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-DeChame, Zachary	10623030239	17.34	0.00	(17.34)	0.0	225.73	450.00	224.27	49.8
Uniforms-McIntire, Jacob	10623030240	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Redfern, Joshuah	10623030241	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Smith, Jacob	10623030242	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms/Operations - Honor Guard	10623030540	160.36	0.00	(160.36)	0.0	2,104.62	4,000.00	1,895.38	47.4
Uniforms - Training	10623035000	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Uniforms - Feddema, John	10623035103	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Parra Dustin	10623035105	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Jimenez, Valentin	10623035108	0.00	0.00	0.00	0.0	131.00	450.00	319.00	70.9
Uniforms-Frazier, Tony	10623041101	0.00	0.00	0.00	0.0	325.25	450.00	124.75	27.7
Uniforms-Legge, David	10623041102	0.00	0.00	0.00	0.0	130.09	450.00	319.91	71.1

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Uniforms-Freeman, Michael	10623041103	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Van Tuyl, Jonah	10623041104	0.00	0.00	0.00	0.0	119.27	450.00	330.73	73.5
Uniforms-Crossman, Eric	10623043101	0.00	0.00	0.00	0.0	159.63	450.00	290.37	64.5
Uniforms-Scaife, Domenic	10623048100	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Reyes, Charlie	10623048101	0.00	0.00	0.00	0.0	23.69	0.00	(23.69)	0.0
Uniforms-Beck, David	10623048102	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Kohler, Travis	10623048105	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Peckman, Chris	10623048107	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms-Burch, Bryten	10623048108	0.00	0.00	0.00	0.0	0.00	450.00	450.00	100.0
Uniforms - Trujillo, Erik	10623049101	0.00	0.00	0.00	0.0	26.00	450.00	424.00	94.2
Protective Clothing	10623130000	(448.74)	0.00	448.74	0.0	52,726.24	121,360.00	68,633.76	56.6
Station Boots	10623130100	11,839.50	0.00	(11,839.50)	0.0	12,859.14	14,250.00	1,390.86	9.8
Library Reference Materials / Admin	10624010000	0.00	0.00	0.00	0.0	519.60	2,764.00	2,244.40	81.2
Operations Supplies/Routine	10624030000	0.00	0.00	0.00	0.0	240.19	5,550.00	5,309.81	95.7
Library Reference Materials/Tr Ctr	10624035000	834.75	0.00	(834.75)	0.0	834.75	6,450.00	5,615.25	87.1
Communications Supplies / Routine	10624041000	279.99	0.00	(279.99)	0.0	279.99	1,000.00	720.01	72.0
Facilities Maint Supplies/Routine	10624043000	0.00	0.00	0.00	0.0	0.00	530.00	530.00	100.0
Supplies/Prevention	10624220000	873.42	0.00	(873.42)	0.0	3,225.12	2,840.00	(385.12)	(13.6)
Supplies / Fleet Maintenance	10624248000	327.62	0.00	(327.62)	0.0	7,208.44	10,000.00	2,791.56	27.9
Supplies / Warehouse	10624249000	20.62	0.00	(20.62)	0.0	600.38	6,000.00	5,399.62	90.0
Library Reference Materials/Prevention	10624320000	0.00	0.00	0.00	0.0	228.26	2,960.00	2,731.74	92.3
Pub Ed/School Ed/Prevention	10624520000	95.48	0.00	(95.48)	0.0	8,565.62	12,015.00	3,449.38	28.7
Public Education/EMS	10624530000	0.00	0.00	0.00	0.0	0.00	2,500.00	2,500.00	100.0
Supplies-Warehouse Purchasing Group	10624549000	14,290.64	0.00	(14,290.64)	0.0	135,599.17	200,000.00	64,400.83	32.2
Urban Interface/Brush Removal	10624920000	0.00	0.00	0.00	0.0	4,598.00	0.00	(4,598.00)	0.0
PAWUIC DefensiblW Space Grant	10624920010	0.00	0.00	0.00	0.0	16,299.57	24,000.00	7,700.43	32.1
Vehicle Maint (Routine)	10625048000	4,084.43	0.00	(4,084.43)	0.0	88,807.91	130,000.00	41,192.09	31.7
Vehicle Maint (Special Prjcts)	10625148000	0.00	0.00	0.00	0.0	3,472.87	6,500.00	3,027.13	46.6
FF Equipment Maintenance	10626048000	1,154.34	0.00	(1,154.34)	0.0	8,111.12	21,100.00	12,988.88	61.6
SCBA Supplies & Maint	10626348000	183.96	0.00	(183.96)	0.0	8,488.70	28,100.00	19,611.30	69.8
Tire Replacement	10626548000	4,771.06	0.00	(4,771.06)	0.0	31,856.54	40,000.00	8,143.46	20.4
Tire Repair	10626648000	864.68	0.00	(864.68)	0.0	2,655.11	3,000.00	344.89	11.5
Building Maint Supplies	10627043001	625.50	0.00	(625.50)	0.0	5,689.36	20,500.00	14,810.64	72.2
Building Maint Supplies/Prevention	10627043002	197.19	0.00	(197.19)	0.0	352.82	2,500.00	2,147.18	85.9
Building Maint Supplies-Administration	10627043011	328.76	0.00	(328.76)	0.0	4,777.75	7,000.00	2,222.25	31.7
Building Maint Supplies/CARTA	10627043035	624.85	0.00	(624.85)	0.0	8,220.24	13,500.00	5,279.76	39.1
Building Maint Supplies/Comm Building	10627043041	876.43	0.00	(876.43)	0.0	2,749.73	4,000.00	1,250.27	31.3
Building Maint Supplies/Maint Facility	10627043048	165.00	0.00	(165.00)	0.0	2,593.38	5,000.00	2,406.62	48.1

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CAFMA-Central Arizona Fire and Medical
Income Statement
(Original Budget to Actual Comparison)
For the period of 3/1/2020 Through 3/31/2020

Fund: (10) General Fund

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Building Maint Supplies/Warehouse	10627043049	0.00	0.00	0.00	0.0	491.74	5,000.00	4,508.26	90.2
Building Maint Supplies/Sta 50	10627043050	147.88	0.00	(147.88)	0.0	1,368.45	4,000.00	2,631.55	65.8
Building Maint Supplies/Sta 51	10627043051	0.00	0.00	0.00	0.0	5,518.21	5,600.00	81.79	1.5
Building Maint Supplies/Sta 52	10627043052	0.00	0.00	0.00	0.0	545.56	2,000.00	1,454.44	72.7
Building Maint Supplies/Sta 53	10627043053	350.00	0.00	(350.00)	0.0	3,567.05	5,000.00	1,432.95	28.7
Building Maint Supplies/Sta 54	10627043054	270.30	0.00	(270.30)	0.0	3,672.92	5,000.00	1,327.08	26.5
Building Maint Supplies/Sta 56	10627043056	0.00	0.00	0.00	0.0	63.14	2,000.00	1,936.86	96.8
Building Maint Supplies/Sta 57	10627043057	496.64	0.00	(496.64)	0.0	3,691.95	5,000.00	1,308.05	26.2
Building Maint Supplies/Sta 58	10627043058	100.66	0.00	(100.66)	0.0	1,476.16	5,000.00	3,523.84	70.5
Building Maint Supplies/Sta 59	10627043059	0.00	0.00	0.00	0.0	1,250.62	5,000.00	3,749.38	75.0
Building Maint Supplies - Station 61	10627043061	207.05	0.00	(207.05)	0.0	6,749.52	9,000.00	2,250.48	25.0
Building Maint Supplies - Station 62	10627043062	1,570.40	0.00	(1,570.40)	0.0	4,308.61	5,000.00	691.39	13.8
Building Maint Supplies - Station 63	10627043063	122.22	0.00	(122.22)	0.0	3,112.74	5,000.00	1,887.26	37.7
Building Maint Supplies- Large Projects	10627043100	0.00	0.00	0.00	0.0	52,323.95	112,500.00	60,176.05	53.5
Furniture & Fixture Replacement	10627143000	261.83	0.00	(261.83)	0.0	33,563.13	29,200.00	(4,363.13)	(14.9)
Furniture & Fixtures / Warehouse	10627149000	6.75	0.00	(6.75)	0.0	1,545.47	1,500.00	(45.47)	(3.0)
Janitorial / All Stations	10627249000	3,999.47	0.00	(3,999.47)	0.0	22,154.02	27,500.00	5,345.98	19.4
Station Supplies-All Stations	10627349000	757.11	0.00	(757.11)	0.0	7,565.48	5,500.00	(2,065.48)	(37.6)
Site / Equip Maint Supplies / Comm	10627441000	7,000.00	0.00	(7,000.00)	0.0	11,838.32	25,000.00	13,161.68	52.6
Radio/Pager Maintenance	10628041000	7,267.15	0.00	(7,267.15)	0.0	19,225.55	90,000.00	70,774.45	78.6
Supplies for Outside Agency Work	10628141000	1,782.68	0.00	(1,782.68)	0.0	4,154.79	10,000.00	5,845.21	58.5
Supplies for Outside Agency Work	10628148000	5,284.45	0.00	(5,284.45)	0.0	16,799.65	24,000.00	7,200.35	30.0
Batteries / Communications	10628841000	0.00	0.00	0.00	0.0	0.00	150.00	150.00	100.0
Batteries/ All Stations	10628849000	964.07	0.00	(964.07)	0.0	1,973.03	3,170.00	1,196.97	37.8
Firefighter Equipment Replacement	10628930000	2,541.21	0.00	(2,541.21)	0.0	37,503.41	41,300.00	3,796.59	9.2
Firefighting Equipment New Purchases	10629030000	15,317.96	0.00	(15,317.96)	0.0	15,317.96	15,000.00	(317.96)	(2.1)
Haz-Mat Equipment	10629130000	1,074.27	0.00	(1,074.27)	0.0	6,547.15	9,000.00	2,452.85	27.3
Comm/Radio Technician Equipment	10629241000	339.59	0.00	(339.59)	0.0	6,866.49	6,750.00	(116.49)	(1.7)
Technical Rescue Equipment	10629330000	0.00	0.00	0.00	0.0	2,962.21	14,000.00	11,037.79	78.8
Wildland Equipment Replacement	10629530000	62.38	0.00	(62.38)	0.0	2,807.97	5,000.00	2,192.03	43.8
CARTA Equipment/ Prop Supplies	10629635000	111.94	0.00	(111.94)	0.0	20,855.67	32,000.00	11,144.33	34.8
Exercise Equipment - Ops	10629730000	788.10	0.00	(788.10)	0.0	6,356.57	10,000.00	3,643.43	36.4
Small Tools/Facilities Maintenance	10630043000	354.24	0.00	(354.24)	0.0	3,573.80	11,500.00	7,926.20	68.9
Small Tools / Maintenance	10630048000	1,716.42	0.00	(1,716.42)	0.0	7,039.10	9,000.00	1,960.90	21.8
Small Tools / Warehouse	10630049000	0.00	0.00	0.00	0.0	35.56	900.00	864.44	96.0
Safety Equip & Supplies/Warehouse	10631049000	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Total Supply Expenses		\$171,810.33	\$0.00	\$(171,810.33)	0.0 %	\$1,188,148.88	\$1,967,061.00	\$778,912.12	39.6 %

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CAFMA-Central Arizona Fire and Medical
Income Statement
(Original Budget to Actual Comparison)
For the period of 3/1/2020 Through 3/31/2020

Fund: (10) General Fund

	Current Period					Year To Date			
	Account	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Service Expenses</u>									
Audit & Accounting	10640010000	\$0.00	\$0.00	\$0.00	0.0%	\$28,440.00	\$24,000.00	\$(4,440.00)	(18.5)%
Other Prof Services/Admin	10640510000	270.00	0.00	(270.00)	0.0	935.00	14,600.00	13,665.00	93.6
Other Prof Services/Ops	10640530000	7,981.45	0.00	(7,981.45)	0.0	27,894.62	37,951.00	10,056.38	26.5
Other Prof Services/Comm	10640541000	3,125.00	0.00	(3,125.00)	0.0	19,500.00	81,500.00	62,000.00	76.1
Other Prof Services/Facilities	10640543000	2,310.96	0.00	(2,310.96)	0.0	35,764.57	39,450.00	3,685.43	9.3
Legal Services - Routine	10641010000	3,015.00	0.00	(3,015.00)	0.0	21,187.44	70,000.00	48,812.56	69.7
Legal Services-Non Routine	10641010600	0.00	0.00	0.00	0.0	0.00	7,500.00	7,500.00	100.0
Mental Health	10641510000	2,275.00	0.00	(2,275.00)	0.0	8,575.00	15,900.00	7,325.00	46.1
Employee Health / Exams/Ops	10641530000	3,735.00	0.00	(3,735.00)	0.0	49,535.50	64,844.00	15,308.50	23.6
Employee Assistance Program	10642010000	100.00	0.00	(100.00)	0.0	4,057.00	9,200.00	5,143.00	55.9
Dispatch Services/Ops	10642530000	35,470.28	0.00	(35,470.28)	0.0	320,736.30	600,208.00	279,471.70	46.6
Communications	10643041000	6,877.49	0.00	(6,877.49)	0.0	69,462.95	91,700.00	22,237.05	24.2
Postage/Admin	10643510000	192.60	0.00	(192.60)	0.0	1,971.46	5,000.00	3,028.54	60.6
Shipping / Warehouse	10643549000	16.99	0.00	(16.99)	0.0	154.13	1,750.00	1,595.87	91.2
Fire Board Expenses	10644110000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Off District Expenses	10644231000	916.26	0.00	(916.26)	0.0	51,429.93	20,000.00	(31,429.93)	(157.1)
Newspaper Advertising	10647010000	590.00	0.00	(590.00)	0.0	1,832.71	4,000.00	2,167.29	54.2
Outside Duplication & Printing / Admin	10649010000	25.00	0.00	(25.00)	0.0	110.15	1,750.00	1,639.85	93.7
Outside Dupl & Printing/Prevention	10649020000	76.70	0.00	(76.70)	0.0	711.92	1,400.00	688.08	49.1
Outside Dupl & Printing/Ops	10649030000	162.90	0.00	(162.90)	0.0	1,099.38	2,550.00	1,450.62	56.9
Insurance	10650010000	786.00	0.00	(786.00)	0.0	107,316.00	145,000.00	37,684.00	26.0
Cable TV	10650843000	140.02	0.00	(140.02)	0.0	1,211.33	1,575.00	363.67	23.1
Electricity - OPS	10651030000	(61.94)	0.00	61.94	0.0	(159.73)	0.00	159.73	0.0
Electric	10651043000	13,142.33	0.00	(13,142.33)	0.0	115,744.93	168,973.00	53,228.07	31.5
Sanitation Charge - Health/Medical Waste	10651230000	0.00	0.00	0.00	0.0	379.37	1,000.00	620.63	62.1
Sanitation	10651243000	813.73	0.00	(813.73)	0.0	5,955.96	9,260.00	3,304.04	35.7
National Gas	10652043000	2,430.64	0.00	(2,430.64)	0.0	14,093.39	22,150.00	8,056.61	36.4
LPG	10653043000	22,698.52	0.00	(22,698.52)	0.0	22,698.52	32,725.00	10,026.48	30.6
Pest Control	10653543000	0.00	0.00	0.00	0.0	3,525.00	5,000.00	1,475.00	29.5
Water/Sewer-OPS	10654030000	0.00	0.00	0.00	0.0	910.00	0.00	(910.00)	0.0
Water/Sewer	10654043000	1,491.65	0.00	(1,491.65)	0.0	16,161.49	20,940.00	4,778.51	22.8
Hydrant Maintenance	10655130000	0.00	0.00	0.00	0.0	653.77	3,000.00	2,346.23	78.2
Repair & Maint Equip/Admin	10658010000	0.00	0.00	0.00	0.0	0.00	500.00	500.00	100.0
Outside Repair Equip/ Prevention	10658020000	462.92	0.00	(462.92)	0.0	462.92	500.00	37.08	7.4
Outside Repair Equip/Ops	10658030000	0.00	0.00	0.00	0.0	14,876.93	20,105.00	5,228.07	26.0
Outside Repair Equip/ CARTA	10658035000	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Outside Repair Equip/Fac Maint	10658043000	212.87	0.00	(212.87)	0.0	1,049.05	2,700.00	1,650.95	61.1

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CAFMA-Central Arizona Fire and Medical
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For the period of 3/1/2020 Through 3/31/2020

Fund: (10) General Fund

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Outside Repair/Veh Maint Equip	10658048000	2,972.90	0.00	(2,972.90)	0.0	11,751.88	15,000.00	3,248.12	21.7
EMS Training	10658735000	0.00	0.00	0.00	0.0	102.00	3,110.00	3,008.00	96.7
CYFD Training Center Classes	10658835000	139.20	0.00	(139.20)	0.0	11,182.17	15,700.00	4,517.83	28.8
Training & Travel/Admin	10659010000	631.25	0.00	(631.25)	0.0	18,688.54	16,300.00	(2,388.54)	(14.7)
Training & Travel/Prevention	10659020000	1,183.81	0.00	(1,183.81)	0.0	3,367.15	9,600.00	6,232.85	64.9
Training & Travel/OPS	10659030000	1,979.73	0.00	(1,979.73)	0.0	30,115.89	46,105.00	15,989.11	34.7
Traning & Travel Conference-Honor Guard	10659030540	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Training & Travel/CARTA	10659035000	1,085.95	0.00	(1,085.95)	0.0	18,197.58	31,900.00	13,702.42	43.0
Training & Travel/Communications	10659041000	413.79	0.00	(413.79)	0.0	1,153.75	6,500.00	5,346.25	82.3
Travel & Training / Fleet Maintenance	10659048000	0.00	0.00	0.00	0.0	2,940.91	4,000.00	1,059.09	26.5
Travel & Training / Warehouse	10659049000	0.00	0.00	0.00	0.0	0.00	750.00	750.00	100.0
Books & Subscriptions / Training Center/	10659135035	0.00	0.00	0.00	0.0	50.00	1,050.00	1,000.00	95.2
ACLS Upgrade	10659335000	0.00	0.00	0.00	0.0	15,150.00	21,930.00	6,780.00	30.9
Awards / Admin	10659510000	0.00	0.00	0.00	0.0	5,779.98	6,200.00	420.02	6.8
Awards / Ops	10659530000	72.08	0.00	(72.08)	0.0	2,834.78	6,375.00	3,540.22	55.5
College - Upper & Lower Division	10659535000	0.00	0.00	0.00	0.0	7,446.40	13,500.00	6,053.60	44.8
Dues / Admin	10660010000	2,140.00	0.00	(2,140.00)	0.0	5,282.95	7,635.00	2,352.05	30.8
Dues/Prevention	10660020000	0.00	0.00	0.00	0.0	1,290.91	1,492.00	201.09	13.5
Dues/Operations	10660030000	193.00	0.00	(193.00)	0.0	653.00	4,400.00	3,747.00	85.2
Dues/CARTA	10660035000	0.00	0.00	0.00	0.0	0.00	1,635.00	1,635.00	100.0
Dues/Warehouse	10660049000	0.00	0.00	0.00	0.0	129.92	50.00	(79.92)	(159.8)
Misc/Admin	10661010000	0.00	0.00	0.00	0.0	1,326.79	2,000.00	673.21	33.7
Misc/Prevention	10661020000	399.01	0.00	(399.01)	0.0	558.42	2,880.00	2,321.58	80.6
Misc/Operations	10661030000	272.84	0.00	(272.84)	0.0	1,901.14	0.00	(1,901.14)	0.0
Misc/Operations - Routine	10661030490	0.00	0.00	0.00	0.0	0.00	2,250.00	2,250.00	100.0
Misc/Operations - Fire Rehab	10661030491	39.31	0.00	(39.31)	0.0	3,806.43	2,250.00	(1,556.43)	(69.2)
Misc/Operations	10661030492	0.00	0.00	0.00	0.0	10.50	550.00	539.50	98.1
Misc/Promotional Testing	10661030494	269.46	0.00	(269.46)	0.0	1,737.44	2,000.00	262.56	13.1
Misc/Captain Promotional Testing	10661030496	0.00	0.00	0.00	0.0	2,652.81	1,200.00	(1,452.81)	(121.1)
Misc/Firefighter Recruitment Supplies	10661030498	0.00	0.00	0.00	0.0	68.00	200.00	132.00	66.0
Contract Services / Comm & IT	10663041000	0.00	0.00	0.00	0.0	7,203.17	8,400.00	1,196.83	14.2
Total Service Expenses		\$121,049.70	\$0.00	\$(121,049.70)	0.0 %	\$1,103,659.50	\$1,768,193.00	\$664,533.50	37.6 %
<u>Capital Expenses</u>									
Capital Outlay/ Facilities	10772043000	\$0.00	\$0.00	\$0.00	0.0%	\$224,035.67	\$267,000.00	\$42,964.33	16.1%
Capital Outlay/ Vehicles/ Admin	10773010000	0.00	0.00	0.00	0.0	0.00	40,000.00	40,000.00	100.0
Capital Outlay/Vehicles/OPS	10773030000	41,274.19	0.00	(41,274.19)	0.0	421,170.61	857,918.00	436,747.39	50.9
Capital Outlay/Vehicles-Equip for engine	10773030100	0.00	0.00	0.00	0.0	12,212.44	15,000.00	2,787.56	18.6

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CAFMA-Central Arizona Fire and Medical
Income Statement
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For the period of 3/1/2020 Through 3/31/2020

Fund: (10) General Fund

	Account	Current Period				Year To Date			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
Capital Outlay/ Vehicles/ Fleet Maintena	10773048000	0.00	0.00	0.00	0.0	3,306.46	46,320.00	43,013.54	92.9
Capital Outlay/ Equip/ OPS	10774030000	121,217.60	0.00	(121,217.60)	0.0	248,830.71	170,144.00	(78,686.71)	(46.2)
Capital Outlay/ Equip/ Fleet Maintenance	10774048000	0.00	0.00	0.00	0.0	0.00	90,000.00	90,000.00	100.0
Capital Outlay - Comm/IT	10775041000	0.00	0.00	0.00	0.0	288,760.68	295,000.00	6,239.32	2.1
Total Capital Expenses		\$162,491.79	\$0.00	\$(162,491.79)	0.0 %	\$1,198,316.57	\$1,781,382.00	\$583,065.43	32.7 %
Total Expenses		\$1,827,661.67		\$(1,827,661.67)		\$18,277,148.40	\$25,181,793.00	\$6,904,644.60	27.4%
Income (Loss) from Operations		\$(1,194,482.76)	\$0.00	\$(1,194,482.76)	0.0%	\$(1,433,700.28)	\$(1,136,530.00)	\$(297,170.28)	(26.1)%
<u>Contingency</u>									
Funded Contingency/Admin	10780010000	\$0.00	\$0.00	\$0.00	0.0%	\$0.00	\$(98,298.00)	\$98,298.00	100.0%
Funded Contingency/Prevention	10780020000	0.00	0.00	0.00	0.0	0.00	(29,846.00)	29,846.00	100.0
Funded Contingency/OPS	10780030000	0.00	0.00	0.00	0.0	0.00	(846,241.00)	846,241.00	100.0
Funded Contingency/Training	10780035000	0.00	0.00	0.00	0.0	0.00	(25,661.00)	25,661.00	100.0
Funded Contingency/Tech Serv	10780041000	0.00	0.00	0.00	0.0	0.00	(54,453.00)	54,453.00	100.0
Funded Contingency/Facilities	10780043000	0.00	0.00	0.00	0.0	0.00	(34,962.00)	34,962.00	100.0
Funded Contingency/Fleet Main	10780048000	0.00	0.00	0.00	0.0	0.00	(57,116.00)	57,116.00	100.0
Funded Contingency/Warehouse	10780049000	0.00	0.00	0.00	0.0	0.00	(23,443.00)	23,443.00	100.0
Total Contingency		\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$(1,170,020.00)	\$1,170,020.00	100.0 %
Net Income (Loss)		\$(1,194,482.76)	\$0.00	\$(1,194,482.76)	0.0%	\$(1,433,700.28)	\$(2,306,550.00)	\$872,849.72	37.8%

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CAFMA-Central Arizona Fire and Medical

Balance Sheet
As of 3/31/2020

Assets

Current Assets

Cash with Yavapai County	\$2,471,373.70	
Capital Reserve Fund	9,673,463.34	
Accounts Receivable	14,935.67	
Misc. Receivables	(57.24)	
Retiree/Insurance Receivable	468.40	
Due from other govts	328,247.38	
Total Current Assets		\$12,488,431.25

Total Assets

\$12,488,431.25

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$222,675.21	
Accrued Payroll Expenses	1,058,785.12	
Credit Card Payable	(41,975.38)	
ASRS Payable	(1.50)	
Medical Insurance Withheld	14,069.00	
Dental Insurance Withheld	1,355.00	
Vision Insurance Withheld	1,122.88	
Supplemental Insurance Withheld	2,298.66	
Total Current Liabilities		\$1,258,328.99

Total Liabilities

\$1,258,328.99

Net Assets

Fund Balance	\$12,663,802.54	
Current Year Net Assets	(1,433,700.28)	
Total Net Assets		11,230,102.26
Total Liabilities and Net Assets		<u>\$12,488,431.25</u>

CAFMA-Central Arizona Fire and Medical

GL Account Ledger - Detail By Period

3/1/2020 through 3/31/2020

Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
10.1100.0.0.000			CASH WITH YAVAPAI COUNTY						\$3,678,145.50
1111	CR	790867	03/05/20		1101027499	ELOY FIRE DISTRICT -	3,405.98	-	3,681,551.48
1112	CR	791008	03/05/20		1346	MISCELLANEOUS INCOME -	38.25	-	3,681,589.73
1112	CR	791006	03/05/20		13553	PLANS REVIEW -	392.00	-	3,681,981.73
1112	CR	791009	03/05/20		13556	PLANS REVIEW -	65.00	-	3,682,046.73
1111	CR	790870	03/05/20		210871	CAMACHO, ALBERT -	260.00	-	3,682,306.73
1111	CR	790871	03/05/20		210871	COLE, BRIAN -	80.58	-	3,682,387.31
1111	CR	790872	03/05/20		210871	COOK, CHARLES -	80.58	-	3,682,467.89
1111	CR	790873	03/05/20		210871	CORDES, GARY -	260.00	-	3,682,727.89
1111	CR	790874	03/05/20		210871	CURTIS, DAVID -	150.00	-	3,682,877.89
1111	CR	790875	03/05/20		210871	DALE, JACK -	80.58	-	3,682,958.47
1111	CR	790876	03/05/20		210871	DIBBLE, STEVE -	80.58	-	3,683,039.05
1111	CR	790877	03/05/20		210871	EMERY, STEPHEN -	150.00	-	3,683,189.05
1111	CR	790878	03/05/20		210871	HARRIS, ALLEN -	80.58	-	3,683,269.63
1111	CR	790879	03/05/20		210871	INGRAO, JACK -	80.58	-	3,683,350.21
1111	CR	790880	03/05/20		210871	JOHNSON, DAVID L -	260.00	-	3,683,610.21
1111	CR	790881	03/05/20		210871	KELLEY, JOE -	39.78	-	3,683,649.99
1111	CR	790882	03/05/20		210871	LOPEZ, RODNEY -	80.58	-	3,683,730.57
1111	CR	790883	03/05/20		210871	MCCONNELL, DAVE -	103.02	-	3,683,833.59
1111	CR	790884	03/05/20		210871	MCKINNON, ALEX -	260.00	-	3,684,093.59
1111	CR	790885	03/05/20		210871	MOORE, SCOTT -	80.58	-	3,684,174.17
1111	CR	790886	03/05/20		210871	NESS, DANIEL -	150.00	-	3,684,324.17
1111	CR	790887	03/05/20		210871	PARRISH, MICHAEL -	39.78	-	3,684,363.95
1111	CR	790888	03/05/20		210871	Reyes, Charlie -	80.58	-	3,684,444.53
1111	CR	790889	03/05/20		210871	ROBISON, MICHAEL J. -	80.58	-	3,684,525.11
1111	CR	790890	03/05/20		210871	RORICK, NORM -	150.00	-	3,684,675.11
1111	CR	790891	03/05/20		210871	Valadez, Armando -	260.00	-	3,684,935.11
1111	CR	790892	03/05/20		210871	VANATTA, DAVIN -	150.00	-	3,685,085.11
1111	CR	790893	03/05/20		210871	WILHARM, BRIAN -	260.00	-	3,685,345.11
1112	CR	791004	03/05/20		210871	Mills, Brett -	260.00	-	3,685,605.11
1111	CR	790863	03/05/20		2236	CURTIS, DAVID -	561.53	-	3,686,166.64
1112	CR	791007	03/05/20		2641	PLANS REVIEW -	916.00	-	3,687,082.64
1112	CR	791005	03/05/20		2772	PLANS REVIEW -	271.00	-	3,687,353.64
1111	CR	790864	03/05/20		4029	COOK, CHARLES -	15.46	-	3,687,369.10
1111	CR	790869	03/05/20		4095	PRESCOTT AREA WILDLAND URBAN I -	2,340.00	-	3,689,709.10
1111	CR	790866	03/05/20		4897	Blue Ridge Fire -	285.21	-	3,689,994.31
1111	CR	790865	03/05/20		659217973	WILHARM, BRIAN -	573.50	-	3,690,567.81
1111	CR	790868	03/05/20		706101055	VERDE VALLEY FIRE DISTRICT -	1,072.64	-	3,691,640.45
1119	CD	798318	03/09/20		10MAR2020-DIR-DE	Chase Bank - PR - DIRECT DEPOSIT PPE 2-29-20	294,287.95	-	3,985,928.40
1119	CD	798057	03/09/20		756738745	A2Z Home Center, LLC - Cash Disbursement A2ZHOM	-	6.75	3,985,921.65
1119	CD	798060	03/09/20		756738746	Abel, Todd - Cash Disbursement ABETOD	-	587.56	3,985,334.09
1119	CD	798062	03/09/20		756738747	Able Saw, LLC - Cash Disbursement ABLSAW	-	366.02	3,984,968.07
1119	CD	798070	03/09/20		756738748	Action Graphics - Cash Disbursement ACTGRA	-	35.46	3,984,932.61
1119	CD	798073	03/09/20		756738749	Allied Electronics, Inc. - Cash Disbursement ALLELE	-	193.80	3,984,738.81
1119	CD	798077	03/09/20		756738750	American Express, Inc. - Cash Disbursement AMEEXP	-	2,883.53	3,981,855.28
1119	CD	798093	03/09/20		756738751	American Fence Co, Inc - Cash Disbursement AMFECO	-	272.84	3,981,582.44
1119	CD	798095	03/09/20		756738752	APS - Cash Disbursement APS	-	4,319.71	3,977,262.73

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10.1100.0.0.000			CASH WITH YAVAPAI COUNTY (CONTINUED)						
1119	CD	798116	03/09/20		756738754	Arizona Crisis Team (ACT) - Cash Disbursement ARC RTE	\$-	\$7,177.50	\$3,970,085.23
1119	CD	798118	03/09/20		756738755	Arizona Emergency Products - Cash Disbursement AREMPR	-	580.06	3,969,505.17
1119	CD	798127	03/09/20		756738756	Arizona Fire District Associat - Cash Disbursement ARFIDI	-	1,015.00	3,968,490.17
1119	CD	798129	03/09/20		756738757	Aviat US, Inc. - Cash Disbursement AVIAT	-	7,000.00	3,961,490.17
1119	CD	798133	03/09/20		756738758	Bennett Oil - Cash Disbursement BENOIL	-	636.47	3,960,853.70
1119	CD	798136	03/09/20		756738759	Best Pick Disposal, Inc - Cash Disbursement BEPIDI	-	417.73	3,960,435.97
1119	CD	798144	03/09/20		756738760	Bound Tree Medical LLC - Cash Disbursement BOTRME	-	24,323.40	3,936,112.57
1119	CD	798240	03/09/20		756738766	Bradshaw Mountain Environ. Inc - Cash Disbursement BRMOEN	-	110.00	3,936,002.57
1119	CD	798242	03/09/20		756738767	Brackman's Paint & Body, Inc - Cash Disbursement BRPABO	-	2,208.88	3,933,793.69
1119	CD	798248	03/09/20		756738768	B & W Fire Security Systems - Cash Disbursement BWFISE	-	2,019.00	3,931,774.69
1119	CD	798265	03/09/20		756738769	Cable One Business - Cash Disbursement CABONE	-	30.16	3,931,744.53
1119	CD	798267	03/09/20		756738770	CARDIAC CARE, PC - Cash Disbursement CARCAR	-	3,300.00	3,928,444.53
1119	CD	798270	03/09/20		756738771	CenturyLink - Cash Disbursement CENLIN	-	1,129.66	3,927,314.87
1119	CD	798293	03/09/20		756738773	CenturyLink - Cash Disbursement CENLIN	-	24.71	3,927,290.16
1119	CD	798296	03/09/20		756738774	Chase Bank - Cash Disbursement CHASE	-	1,164.05	3,926,126.11
1119	CD	798317	03/09/20		756738776	Chase Bank - Cash Disbursement CHASE	-	626,318.64	3,299,807.47
1119	CD	798345	03/09/20		756738778	Chino Rentals - Cash Disbursement CHIREN	-	5.24	3,299,802.23
1119	CD	798348	03/09/20		756738779	Chino Valley Chamber of Commer - Cash Disbursement CHVACH	-	125.00	3,299,677.23
1119	CD	798350	03/09/20		756738780	City of Prescott - Cash Disbursement CITPRE	-	35,470.28	3,264,206.95
1119	CD	798352	03/09/20		756738781	City of Prescott - Cash Disbursement CITPRE	-	242.53	3,263,964.42
1119	CD	798355	03/09/20		756738782	Nicolas J. Cornelius - Cash Disbursement CORNIC	-	3,015.00	3,260,949.42
1119	CD	798357	03/09/20		756738783	Crew Boss - Cash Disbursement CREBOS	-	3,560.12	3,257,389.30
1119	CD	798361	03/09/20		756738784	Cummins Rocky Mountain LLC - Cash Disbursement CUROMO	-	596.67	3,256,792.63
1119	CD	798435	03/09/20		756738789	Curtis Tools for Heroes - Cash Disbursement CUTOHE	-	10,557.70	3,246,234.93
1119	CD	798452	03/09/20		756738790	Daniel's Tuxedo & Tailor - Cash Disbursement DANMEN	-	363.98	3,245,870.95
1119	CD	798459	03/09/20		756738791	DARLEY - Cash Disbursement DARLEY	-	33,349.63	3,212,521.32
1119	CD	798462	03/09/20		756738792	The Employment Network Magazin - Cash Disbursement EMNEMA	-	295.00	3,212,226.32
1119	CD	798464	03/09/20		756738793	Entenmann-Rovin Co. - Cash Disbursement ENROCO	-	1,013.40	3,211,212.92
1119	CD	798470	03/09/20		756738794	Envir. Syst. Research Inst Inc - Cash Disbursement ESRI	-	3,280.86	3,207,932.06
1119	CD	798473	03/09/20		756738795	FACTORY MOTOR PARTS - Cash Disbursement FAMOPA	-	392.44	3,207,539.62
1119	CD	798491	03/09/20		756738796	FASTENAL - Cash Disbursement FASTEN	-	13.11	3,207,526.51
1119	CD	798496	03/09/20		756738797	FEDEX - Cash Disbursement FEDEXP	-	16.99	3,207,509.52
1119	CD	798498	03/09/20		756738798	Freightliner of AZ, LLC - Cash Disbursement FROFAR	-	622.54	3,206,886.98
1119	CD	798507	03/09/20		756738799	Galls LLC - Cash Disbursement GALLS	-	589.62	3,206,297.36
1119	CD	798512	03/09/20		756738800	Michael M. Golightly & Assoc. - Cash Disbursement GOLMIC	-	4,771.06	3,201,526.30
1119	CD	798517	03/09/20		756738801	Hirt LLC - Cash Disbursement HIRT	-	912.27	3,200,614.03

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1119	CD	798521	03/09/20		756738802	Immix Technology, Inc. - Cash Disbursement IMMTEC	\$-	\$6,103.75	\$3,194,510.28
1119	CD	798525	03/09/20		756738803	Interstate Batteries - Cash Disbursement INTBAT	-	600.49	3,193,909.79
1119	CD	798531	03/09/20		756738804	DAVID L. JOHNSON - Cash Disbursement JOHDAV	-	260.00	3,193,649.79
1119	CD	798533	03/09/20		756738805	KnowBe4 Inc. - Cash Disbursement KNOWBE	-	2,737.31	3,190,912.48
1119	CD	798536	03/09/20		756738806	Manzanita Landscaping, Inc. - Cash Disbursement MANLAN	-	498.00	3,190,414.48
1119	CD	798538	03/09/20		756738807	Matheson Tri-Gas, Inc. - Cash Disbursement MATTRI	-	655.79	3,189,758.69
1119	CD	798560	03/09/20		756738809	Melcher Printing, Inc. - Cash Disbursement MELPRI	-	212.90	3,189,545.79
1119	CD	798566	03/09/20		756738810	Municipal Emergency Svcs Inc - Cash Disbursement MES	-	121,217.60	3,068,328.19
1119	CD	798572	03/09/20		756738811	Micronet Communications, Inc. - Cash Disbursement MICCOM	-	1,250.00	3,067,078.19
1119	CD	798574	03/09/20		756738812	Mitchell Repair Info. Comp LLC - Cash Disbursement MITCHE	-	3,630.52	3,063,447.67
1119	CD	798579	03/09/20		756738813	Motorola Solutions, Inc - Cash Disbursement MOTSOL	-	1,462.52	3,061,985.15
1119	CD	798583	03/09/20		756738814	MYERS TIRE SUPPLY - Cash Disbursement MYTISU	-	862.57	3,061,122.58
1119	CD	798588	03/09/20		756738815	NAPA Auto Parts - Cash Disbursement NAAUPA	-	1,288.54	3,059,834.04
1119	CD	798660	03/09/20		756738820	Nationwide Retirement Solution - Cash Disbursement NARESO	-	4,037.38	3,055,796.66
1119	CD	798662	03/09/20		756738821	Neumann High Country Doors - Cash Disbursement NEUHCD	-	350.00	3,055,446.66
1119	CD	798664	03/09/20		756738822	NFP Property & Casualty - Cash Disbursement NFPPRO	-	786.00	3,054,660.66
1119	CD	798667	03/09/20		756738823	O'Reilly Auto Parts - Cash Disbursement ORAUPA	-	129.73	3,054,530.93
1119	CD	798678	03/09/20		756738824	Prescott Steel & Welding - Cash Disbursement PRSTWE	-	30.24	3,054,500.69
1119	CD	798681	03/09/20		756738825	Prescott Valley Upholstery - Cash Disbursement PRVAUP	-	84.93	3,054,415.76
1119	CD	798685	03/09/20		756738826	Purchase Power - Cash Disbursement PURPOW	-	22.00	3,054,393.76
1119	CD	798687	03/09/20		756738827	Public Safety Crisis Solutions - Cash Disbursement PUSACR	-	2,275.00	3,052,118.76
1119	CD	798691	03/09/20		756738828	Prescott Valley Ace Hardware - Cash Disbursement PVACHA	-	99.54	3,052,019.22
1119	CD	798710	03/09/20		756738830	PV Economic Development Found - Cash Disbursement PVECDE	-	1,000.00	3,051,019.22
1119	CD	798712	03/09/20		756738831	Rosenbauer Motors, LLC - Cash Disbursement ROSMOT	-	406.28	3,050,612.94
1119	CD	798718	03/09/20		756738832	SCENT FROM ABOVE COMPANY LLC - Cash Disbursement SCFRAB	-	280.00	3,050,332.94
1119	CD	798721	03/09/20		756738833	SLEC - Cash Disbursement SLEC	-	2,972.90	3,047,360.04
1119	CD	798731	03/09/20		756738834	Besonson Tools LLC - Cash Disbursement SNONTO	-	12.27	3,047,347.77
1119	CD	798734	03/09/20		756738835	Spartan Motors, Inc. - Cash Disbursement SPAMOT	-	140.96	3,047,206.81
1119	CD	798737	03/09/20		756738836	Staples Contract & Commmerc.Inc - Cash Disbursement STACOM	-	547.38	3,046,659.43
1119	CD	798754	03/09/20		756738837	D.G.Shoemaker & Associates Inc - Cash Disbursement SUNSUP	-	1,545.44	3,045,113.99
1119	CD	798759	03/09/20		756738838	Tessco, Inc. - Cash Disbursement TESSCO	-	1,532.32	3,043,581.67
1119	CD	798778	03/09/20		756738840	Thermo Eberline, LLC - Cash Disbursement THEEBE	-	162.00	3,043,419.67
1119	CD	798780	03/09/20		756738841	Town of Prescott Valley - Cash Disbursement TOPRVA	-	78.29	3,043,341.38

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1119	CD	798783	03/09/20		756738842	Turbo & Electric Sales & Srvs - Cash Disbursement TUELSA	\$-	\$1,388.77	\$3,041,952.61
1119	CD	798787	03/09/20		756738843	Unisource Energy Services - Cash Disbursement UNENSE	-	1,966.50	3,039,986.11
1119	CD	798802	03/09/20		756738844	United Fire Equipment Company - Cash Disbursement UNFIEQ	-	903.42	3,039,082.69
1119	CD	798808	03/09/20		756738845	United Disposal, Inc - Cash Disbursement UNIDIS	-	198.00	3,038,884.69
1119	CD	798810	03/09/20		756738846	US CAD HOLDINGS, LLC - Cash Disbursement USCAD	-	2,419.03	3,036,465.66
1119	CD	798814	03/09/20		756738847	Verified First, LLC - Cash Disbursement VEFIBA	-	270.00	3,036,195.66
1119	CD	798816	03/09/20		756738848	US Bank Voyager Fleet Systems - Cash Disbursement VOFLSY	-	11,667.77	3,024,527.89
1119	CD	798818	03/09/20		756738849	XEROX FINANCIAL SERVICES - Cash Disbursement XEFISE	-	861.08	3,023,666.81
1119	CD	798825	03/09/20		756738850	Yavapai Mechanical Plumbing - Cash Disbursement YAMEPL	-	799.93	3,022,866.88
1119	CD	798829	03/09/20		756738851	York - Cash Disbursement YORK	-	121.92	3,022,744.96
1119	CD	798832	03/09/20		756738852	Zebrascares LLC - Cash Disbursement ZEBRAS	-	290.00	3,022,454.96
1119	CD	798835	03/09/20		756738853	Unisource Energy Services - Cash Disbursement UNENSE	-	279.16	3,022,175.80
1119	CD	798839	03/10/20		13MAR2020-DIR-DE	Chase Bank - DIR.DEP.PPE2.29.20-GnageyVACpayout	3,100.62	-	3,025,276.42
1108	PR	790848	03/10/20		14492	Abel, Todd D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	5,170.15	3,020,106.27
1108	PR	790823	03/10/20		14493	Apolinar, Johnathan R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,372.97	3,018,733.30
1108	PR	790796	03/10/20		14494	Baker, Mark A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,162.95	3,016,570.35
1108	PR	790772	03/10/20		14495	Balsitis, Carolyn B. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	870.61	3,015,699.74
1108	PR	790749	03/10/20		14496	Barnum, Josh M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,183.61	3,013,516.13
1108	PR	790725	03/10/20		14497	Basurto-Cancino, Leobardo - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,269.42	3,012,246.71
1108	PR	790698	03/10/20		14498	Beck, David W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,130.83	3,010,115.88
1108	PR	790677	03/10/20		14499	Bliss, Scott D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,889.30	3,007,226.58
1108	PR	790660	03/10/20		14500	Blum, Rodney A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,817.70	3,005,408.88
1108	PR	790639	03/10/20		14501	Brookins, Patricia M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,316.03	3,003,092.85
1108	PR	790613	03/10/20		14502	Brown, Jr, Dennis F. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,044.41	3,001,048.44
1108	PR	790590	03/10/20		14503	Brunk, Jacob A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,565.46	2,999,482.98
1108	PR	790567	03/10/20		14504	Buchanan, Ben D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,918.37	2,996,564.61
1108	PR	790541	03/10/20		14505	Bulters, Scott D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,117.64	2,994,446.97
1108	PR	790518	03/10/20		14506	Buntin, Darrell R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,932.55	2,992,514.42

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1108	PR	790494	03/10/20		14507	Burch, Brian J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	\$-	\$2,599.64	\$2,989,914.78
1108	PR	790469	03/10/20		14508	Burch, Bryten J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,155.80	2,988,758.98
1108	PR	790443	03/10/20		14509	Burch, Caden C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,461.16	2,987,297.82
1108	PR	790416	03/10/20		14510	Burch, Kylee C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	898.23	2,986,399.59
1108	PR	790392	03/10/20		14511	Bushman, James V. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,305.09	2,984,094.50
1108	PR	790369	03/10/20		14512	Butler, Jason - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,886.46	2,982,208.04
1108	PR	790345	03/10/20		14513	Butler, Karen S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,409.54	2,980,798.50
1108	PR	790325	03/10/20		14514	Butterfield, Jesse D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,308.20	2,979,490.30
1108	PR	790296	03/10/20		14515	Carothers, Robert C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	3,611.11	2,975,879.19
1108	PR	790275	03/10/20		14516	Chase, Rick D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	3,335.85	2,972,543.34
1108	PR	790256	03/10/20		14517	Copenhaver, Douglas J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,989.73	2,970,553.61
1108	PR	790231	03/10/20		14518	Cox, Phillip C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,311.25	2,968,242.36
1108	PR	790208	03/10/20		14519	Croft, Adam J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,711.32	2,966,531.04
1108	PR	790183	03/10/20		14520	Crossman, Eric L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,801.64	2,964,729.40
1108	PR	790161	03/10/20		14521	Cruz, Steven R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,876.42	2,962,852.98
1108	PR	790136	03/10/20		14522	Cunningham, Cody A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,790.16	2,961,062.82
1108	PR	790112	03/10/20		14523	Curry, Robert C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,295.96	2,958,766.86
1108	PR	790088	03/10/20		14524	Davidson, Glenn T. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,383.08	2,956,383.78
1108	PR	790063	03/10/20		14525	Davis, Bradley M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	3,472.09	2,952,911.69
1108	PR	790039	03/10/20		14526	DeJoria, Dana E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,174.22	2,951,737.47
1108	PR	790014	03/10/20		14527	Deering, Andrew L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	789.73	2,950,947.74
1108	PR	789988	03/10/20		14528	Dibble, Gordon L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,806.42	2,949,141.32
1108	PR	789962	03/10/20		14529	Dixon, Susanne M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,335.76	2,946,805.56
1108	PR	789937	03/10/20		14530	Douglas, Ren W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,987.61	2,944,817.95
1108	PR	789912	03/10/20		14531	Dowdy, Charles E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,730.86	2,943,087.09

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10.1100.0.0.000			CASH WITH YAVAPAI COUNTY (CONTINUED)						
1108	PR	789891	03/10/20		14532	DuCharme, Zachary J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	\$-	\$1,684.83	\$2,941,402.26
1108	PR	789866	03/10/20		14533	Duplessis, Robert A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,543.00	2,938,859.26
1108	PR	789840	03/10/20		14534	Eckle, Kellan J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,540.85	2,937,318.41
1108	PR	789814	03/10/20		14535	Edwards, David S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,248.78	2,935,069.63
1108	PR	789792	03/10/20		14536	Feddema, John J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,670.15	2,932,399.48
1108	PR	789772	03/10/20		14537	Ferris, Ryan M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,529.24	2,930,870.24
1108	PR	789745	03/10/20		14538	Fields, Brody J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,233.81	2,928,636.43
1108	PR	789721	03/10/20		14539	Fields, Zachary E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,140.29	2,926,496.14
1108	PR	789698	03/10/20		14540	Fournier, Nick T. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,037.82	2,924,458.32
1108	PR	789670	03/10/20		14541	Frawley, Teresa A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,116.07	2,923,342.25
1108	PR	789647	03/10/20		14542	Frazier, Antonio - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,564.65	2,920,777.60
1108	PR	789625	03/10/20		14543	Freeman, Michael - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,845.71	2,918,931.89
1108	PR	789603	03/10/20		14544	Freitag, Scott A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	3,827.58	2,915,104.31
1108	PR	789580	03/10/20		14545	Gallman, Timothy B. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,387.37	2,913,716.94
1108	PR	789557	03/10/20		14546	Gillihan, Jim W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,437.42	2,912,279.52
1108	PR	789532	03/10/20		14547	Ginn, James E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,903.64	2,910,375.88
1108	PR	789506	03/10/20		14548	Gnagey, Daniel W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,623.50	2,908,752.38
1108	PR	789490	03/10/20		14549	Goodman, Laurie K. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	920.30	2,907,832.08
1108	PR	789468	03/10/20		14550	Gray, JT A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,229.58	2,906,602.50
1108	PR	789439	03/10/20		14551	Guzzo, Nicholas R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,470.13	2,905,132.37
1108	PR	789411	03/10/20		14552	Hall, Jace R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,024.95	2,903,107.42
1108	PR	789384	03/10/20		14553	Harper, Leslie R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,813.12	2,901,294.30
1108	PR	789355	03/10/20		14554	Hlavacek, Evan - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,023.78	2,899,270.52
1108	PR	789330	03/10/20		14555	Horstman, Stephen W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,351.39	2,896,919.13
1108	PR	789306	03/10/20		14556	Hoyt, Jessica M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,031.13	2,895,888.00
1108	PR	789282	03/10/20		14557	Huddleston, Michael B. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,346.43	2,893,541.57

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1108	PR	789259	03/10/20		14558	Hutchison, Ethan K. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	\$-	\$1,203.96	\$2,892,337.61
1108	PR	789230	03/10/20		14559	Ingrao, Jory - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,161.40	2,890,176.21
1108	PR	789211	03/10/20		14560	Jacobson, Terrence L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,136.62	2,888,039.59
1108	PR	789184	03/10/20		14561	Jimenez, Valentin - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	834.58	2,887,205.01
1108	PR	789159	03/10/20		14562	Jones, Shaun D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,501.90	2,885,703.11
1108	PR	789131	03/10/20		14563	King, Jeremiah D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,369.50	2,883,333.61
1108	PR	789105	03/10/20		14564	Kirk, Jaron J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,919.31	2,881,414.30
1108	PR	789077	03/10/20		14565	Kohler, Travis W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,702.27	2,878,712.03
1108	PR	789057	03/10/20		14566	Kontz, Michael V. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,201.22	2,876,510.81
1108	PR	789030	03/10/20		14567	Kuykendall, Jeffery W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,625.32	2,873,885.49
1108	PR	789007	03/10/20		14568	Lambrecht, Marci J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	900.15	2,872,985.34
1108	PR	788985	03/10/20		14569	Legge, David B. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,292.18	2,870,693.16
1108	PR	788963	03/10/20		14570	Litchfield, Ronald K. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,641.46	2,869,051.70
1108	PR	788939	03/10/20		14571	Lopeman, Keith A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,257.12	2,866,794.58
1108	PR	788915	03/10/20		14572	Lynch, Peter J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,517.55	2,865,277.03
1108	PR	788889	03/10/20		14573	Lys, Damian P. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,446.79	2,862,830.24
1108	PR	788863	03/10/20		14574	Mauldin, Mark E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,681.48	2,860,148.76
1108	PR	788836	03/10/20		14575	Mayhall, Mathew T. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,472.27	2,857,676.49
1108	PR	788815	03/10/20		14576	Mazon, Joshua M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,734.10	2,855,942.39
1108	PR	788795	03/10/20		14577	Mazzella, Marc A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,819.66	2,854,122.73
1108	PR	788768	03/10/20		14578	McCarty, Daniel L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,650.41	2,852,472.32
1108	PR	788744	03/10/20		14579	McFadden, Matthew C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,456.51	2,851,015.81
1108	PR	788716	03/10/20		14580	McFadden, Michael J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,869.82	2,849,145.99
1108	PR	788687	03/10/20		14581	McGuire, Thaddeus J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,358.59	2,847,787.40
1108	PR	788663	03/10/20		14582	McIntire, Jacob V. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,419.07	2,846,368.33

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1108	PR	788641	03/10/20		14583	Merrill, Eric R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	\$-	\$2,287.64	\$2,844,080.69
1108	PR	788616	03/10/20		14584	Mills, Brett S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	790.23	2,843,290.46
1108	PR	788591	03/10/20		14585	Moore, Aaron J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,654.76	2,841,635.70
1108	PR	788569	03/10/20		14586	Muniz JR, Thomas E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,489.32	2,840,146.38
1108	PR	788541	03/10/20		14587	Nelson, Michael J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,632.26	2,838,514.12
1108	PR	788515	03/10/20		14588	Niemynski, Doug T. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,572.00	2,835,942.12
1108	PR	788490	03/10/20		14589	Nolan, Jason K. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,851.01	2,834,091.11
1108	PR	788462	03/10/20		14590	Olson, Rick C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,376.93	2,831,714.18
1108	PR	788433	03/10/20		14591	Overmyer, Titus C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,365.72	2,830,348.46
1108	PR	788410	03/10/20		14592	Parra, Dustin A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,231.64	2,828,116.82
1108	PR	788390	03/10/20		14593	Parra, Payton S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,568.15	2,826,548.67
1108	PR	788362	03/10/20		14594	Peckham, Christopher D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,063.33	2,824,485.34
1108	PR	788342	03/10/20		14595	Pena, Christopher D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,851.74	2,822,633.60
1108	PR	788315	03/10/20		14596	Perez, Anthony R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,170.34	2,821,463.26
1108	PR	788286	03/10/20		14597	Perkins, Shane M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,611.03	2,819,852.23
1108	PR	788260	03/10/20		14598	Polacek, Jeff - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	3,257.67	2,816,594.56
1108	PR	788239	03/10/20		14599	Poliakon, Brett M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,141.32	2,814,453.24
1108	PR	788212	03/10/20		14600	Postula, Justin M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,705.14	2,812,748.10
1108	PR	788187	03/10/20		14601	Postula, Karl A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,170.70	2,810,577.40
1108	PR	788163	03/10/20		14602	Prange, Ross L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,829.97	2,807,747.43
1108	PR	788141	03/10/20		14603	Pruitt, Robert E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,098.63	2,805,648.80
1108	PR	788119	03/10/20		14604	Rafters, William C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,421.69	2,804,227.11
1108	PR	788097	03/10/20		14605	Redfern, Joshua L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,527.47	2,802,699.64
1108	PR	788070	03/10/20		14606	Reeves, Katherine D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	809.20	2,801,890.44
1108	PR	788044	03/10/20		14607	Rendl, Robert A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,914.00	2,798,976.44

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1108	PR	788020	03/10/20		14608	Reyes, Adam N. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	\$-	\$1,955.03	\$2,797,021.41
1108	PR	787995	03/10/20		14609	Roberts, Jerry R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,867.67	2,795,153.74
1108	PR	787976	03/10/20		14610	Rocha, Edgar O. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,222.67	2,793,931.07
1108	PR	787949	03/10/20		14611	Roche, Benjamin H. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,371.51	2,791,559.56
1108	PR	787922	03/10/20		14612	Rorick, Norman T. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	649.40	2,790,910.16
1108	PR	787910	03/10/20		14613	Rose, Cody S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,852.40	2,788,057.76
1108	PR	787885	03/10/20		14614	Runo, Kyle E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,505.93	2,786,551.83
1108	PR	787853	03/10/20		14615	Ryan, Keith M. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	633.25	2,785,918.58
1108	PR	787825	03/10/20		14616	Scaife, Domenic J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,661.14	2,783,257.44
1108	PR	787803	03/10/20		14617	Schuster Jr., Alan J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,111.48	2,782,145.96
1108	PR	787779	03/10/20		14618	Seets, James W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,935.69	2,779,210.27
1108	PR	787753	03/10/20		14619	Sheldon, Wesley K. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,512.43	2,777,697.84
1108	PR	787727	03/10/20		14620	Sims, Lacie J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	933.92	2,776,763.92
1108	PR	787704	03/10/20		14621	Sims, Michael H. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,644.98	2,775,118.94
1108	PR	787682	03/10/20		14622	Slay, Marcie C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	990.49	2,774,128.45
1108	PR	787657	03/10/20		14623	Smith, Andrea L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	847.68	2,773,280.77
1108	PR	787647	03/10/20		14624	Smith, Jacob A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,146.05	2,772,134.72
1108	PR	787618	03/10/20		14625	Smith, Russell - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,360.17	2,769,774.55
1108	PR	787588	03/10/20		14626	Smith, Travis L. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,608.34	2,767,166.21
1108	PR	787564	03/10/20		14627	Snyder, Timothy E. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,719.21	2,764,447.00
1108	PR	787538	03/10/20		14628	Spingola, Deborah S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,831.50	2,762,615.50
1108	PR	787517	03/10/20		14629	Stewart, Jeff - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,759.15	2,760,856.35
1108	PR	787493	03/10/20		14630	Stooks, Wallace C. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,543.76	2,758,312.59
1108	PR	787466	03/10/20		14631	Tarver, Shawn S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,729.69	2,755,582.90
1108	PR	787447	03/10/20		14632	Tharp, David S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,427.25	2,753,155.65

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1108	PR	787424	03/10/20		14633	Thompson, Jacob S. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	\$-	\$1,624.70	\$2,751,530.95
1108	PR	787396	03/10/20		14634	Tillich, Timothy A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,115.35	2,750,415.60
1108	PR	787368	03/10/20		14635	Trask, Ryan A. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,609.59	2,748,806.01
1108	PR	787344	03/10/20		14636	Trujillo, Erik J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,671.43	2,746,134.58
1108	PR	787318	03/10/20		14637	Tucker, Michael I. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,010.68	2,744,123.90
1108	PR	787297	03/10/20		14638	Turner, Kenneth R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,938.22	2,742,185.68
1108	PR	787270	03/10/20		14639	VanTuyt, Jonah D. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,519.65	2,739,666.03
1108	PR	787250	03/10/20		14640	Vanatta, Justin B. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,144.60	2,738,521.43
1108	PR	787224	03/10/20		14641	Viscardi, Karen W. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,303.54	2,737,217.89
1108	PR	787200	03/10/20		14642	Weiland, Kayleen R. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	1,609.37	2,735,608.52
1108	PR	787171	03/10/20		14643	Wittenberg, David J. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,070.54	2,733,537.98
1108	PR	787149	03/10/20		14644	Zazueta, Robert P. - Payroll Bi-Weekly-Direct Deposit 3/10/2020	-	2,549.51	2,730,988.47
1119	CD	798846	03/10/20		756738820	Nationwide Retirement Solution - Void Check NARESO	4,037.38	-	2,735,025.85
1119	CD	798838	03/10/20		756738854	Chase Bank - Cash Disbursement CHASE	-	6,098.86	2,728,926.99
1117	CR	791084	03/12/20		13560	PLANS REVIEW -	306.00	-	2,729,232.99
1117	CR	791083	03/12/20		13561	PLANS REVIEW -	306.00	-	2,729,538.99
1116	CR	791030	03/12/20		1820	CAMACHO, ALBERT -	400.10	-	2,729,939.09
1116	CR	791036	03/12/20		2661	SKYVIEW SCHOOL -	78.41	-	2,730,017.50
1116	CR	791037	03/12/20		310022	Town of Prescott Valley -	249.99	-	2,730,267.49
1116	CR	791033	03/12/20		4900	Blue Ridge Fire -	609.18	-	2,730,876.67
1116	CR	791038	03/12/20		510584907	MCKINNON, ALEX -	1,310.96	-	2,732,187.63
1116	CR	791039	03/12/20		510585170	NESS, DANIEL -	561.53	-	2,732,749.16
1116	CR	791032	03/12/20		659913641	WAGNER, ADAM -	144.94	-	2,732,894.10
1116	CR	791035	03/12/20		706501359	MAYER FIRE DISTRICT -	303.06	-	2,733,197.16
1116	CR	791034	03/12/20		756721067	COPPER CANYON FIRE & MEDICAL -	389.80	-	2,733,586.96
1116	CR	791031	03/12/20		7940	EMERY, STEPHEN -	627.11	-	2,734,214.07
1116	CR	791040	03/12/20		9581843	AZ Dept of Forestry & Fire Mgt -	4,653.38	-	2,738,867.45
1118	PR	798056	03/13/20		14645	Gnagey, Daniel W. - Payroll Bi-Weekly-Direct Deposit 3/13/2020	-	3,100.62	2,735,766.83
1122	CR	799561	03/23/20		13567	PLANS REVIEW -	499.00	-	2,736,265.83
1122	CR	799566	03/23/20		13568	PLANS REVIEW -	499.00	-	2,736,764.83
1122	CR	799563	03/23/20		13570	PLANS REVIEW -	392.00	-	2,737,156.83
1122	CR	799562	03/23/20		13571	PLANS REVIEW -	116.00	-	2,737,272.83
1122	CR	799564	03/23/20		13573	PLANS REVIEW -	182.00	-	2,737,454.83
1122	CR	799567	03/23/20		13575	PLANS REVIEW -	116.00	-	2,737,570.83
1121	CR	799497	03/23/20		14473	CHRISTOPHER KOHLS FIRE DEPT -	593.38	-	2,738,164.21
1121	CR	799501	03/23/20		18298	HELLS GATE FIRE DEPARTMENT -	137.79	-	2,738,302.00

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10.1100.0.0.000			CASH WITH YAVAPAI COUNTY (CONTINUED)						
1119	CD	798944	03/23/20		24MAR2020-DIR-DE	Chase Bank - PR - DIRECT DEPOSIT PPE 3-14-20	\$287,077.23	\$-	\$3,025,379.23
1122	CR	799559	03/23/20		3013	CPR CLASS -	50.00	-	3,025,429.23
1122	CR	799560	03/23/20		3060	CPR CLASS -	50.00	-	3,025,479.23
1120	CR	799471	03/23/20		310096	Town of Prescott Valley -	502.73	-	3,025,981.96
1121	CR	799494	03/23/20		3201	INGRAO, JACK -	92.76	-	3,026,074.72
1122	CR	799565	03/23/20		4251	PLANS REVIEW -	432.00	-	3,026,506.72
1121	CR	799503	03/23/20		510585337	VANATTA, DAVIN -	478.05	-	3,026,984.77
1121	CR	799502	03/23/20		510585353	Valadez, Armando -	378.09	-	3,027,362.86
1122	CR	799557	03/23/20		510585462	Gnagey, Daniel -	384.64	-	3,027,747.50
1122	CR	799558	03/23/20		6600	PLANS REVIEW -	392.00	-	3,028,139.50
1121	CR	799499	03/23/20		706101076	VERDE VALLEY FIRE DISTRICT -	82.64	-	3,028,222.14
1121	CR	799500	03/23/20		706101086	VERDE VALLEY FIRE DISTRICT -	176.12	-	3,028,398.26
1121	CR	799504	03/23/20		706501394	MAYER FIRE DISTRICT -	1,747.24	-	3,030,145.50
1121	CR	799505	03/23/20		706501395	MAYER FIRE DISTRICT -	418.62	-	3,030,564.12
1120	CR	799473	03/23/20		706501419	MAYER FIRE DISTRICT -	502.76	-	3,031,066.88
1120	CR	799474	03/23/20		706501428	MAYER FIRE DISTRICT -	285.47	-	3,031,352.35
1121	CR	799498	03/23/20		756721085	COPPER CANYON FIRE & MEDICAL -	1,525.30	-	3,032,877.65
1120	CR	799472	03/23/20		756721108	COPPER CANYON FIRE & MEDICAL -	303.03	-	3,033,180.68
1119	CD	798848	03/23/20		756738855	APS - Cash Disbursement APS	-	8,822.62	3,024,358.06
1119	CD	798883	03/23/20		756738857	Arizona Emergency Products - Cash Disbursement AREMPR	-	119.06	3,024,239.00
1119	CD	798887	03/23/20		756738858	Barrett Propane, Inc - Cash Disbursement BARPRO	-	22,698.52	3,001,540.48
1119	CD	798890	03/23/20		756738859	B&B Enterprises - Cash Disbursement BBENTE	-	234.00	3,001,306.48
1119	CD	798892	03/23/20		756738860	Bennett Oil - Cash Disbursement BENOIL	-	1,882.87	2,999,423.61
1119	CD	798896	03/23/20		756738861	Bound Tree Medical LLC - Cash Disbursement BOTRME	-	8,199.99	2,991,223.62
1119	CD	798921	03/23/20		756738863	Bradshaw Mountain Environ. Inc - Cash Disbursement BRMOEN	-	325.00	2,990,898.62
1119	CD	798923	03/23/20		756738864	Cable One Business - Cash Disbursement CABONE	-	1,160.82	2,989,737.80
1119	CD	798931	03/23/20		756738865	Canyon Pipe & Supply Inc - Cash Disbursement CAPISU	-	168.55	2,989,569.25
1119	CD	798934	03/23/20		756738866	CenturyLink - Cash Disbursement CENLIN	-	766.78	2,988,802.47
1119	CD	798943	03/23/20		756738867	Chase Bank - Cash Disbursement CHASE	-	614,440.83	2,374,361.64
1119	CD	798971	03/23/20		756738869	Chase Card Services - Cash Disbursement CHCASE	-	32,373.47	2,341,988.17
1119	CD	799268	03/23/20		756738887	City of Prescott - Cash Disbursement CITPRE	-	215.41	2,341,772.76
1119	CD	799273	03/23/20		756738888	Gary Crisenbery - Cash Disbursement CRIGAR	-	1,875.00	2,339,897.76
1119	CD	799275	03/23/20		756738889	Cummins Rocky Mountain LLC - Cash Disbursement CUROMO	-	617.97	2,339,279.79
1119	CD	799281	03/23/20		756738890	Curtis Tools for Heroes - Cash Disbursement CUTOHE	-	8,862.38	2,330,417.41
1119	CD	799297	03/23/20		756738891	Dish Network - Cash Disbursement DISNET	-	123.06	2,330,294.35
1119	CD	799300	03/23/20		756738892	The Employment Network Magazin - Cash Disbursement EMNEMA	-	295.00	2,329,999.35
1119	CD	799302	03/23/20		756738893	Enerspect Medical Solutions - Cash Disbursement ENMESO	-	972.28	2,329,027.07
1119	CD	799306	03/23/20		756738894	FACTORY MOTOR PARTS - Cash Disbursement FAMOPA	-	467.54	2,328,559.53
1119	CD	799314	03/23/20		756738895	Flags Galore & More - Cash Disbursement FLGAMO	-	1,476.29	2,327,083.24
1119	CD	799317	03/23/20		756738896	W.W. Grainger, Inc. - Cash Disbursement GRAING	-	157.52	2,326,925.72

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1119	CD	799322	03/23/20		756738897	Hillyard-Flagstaff - Cash Disbursement HILLYA	\$-	\$1,142.47	\$2,325,783.25
1119	CD	799336	03/23/20		756738898	KAIROS Health Arizona, Inc. - Cash Disbursement KAIROS	-	135,924.22	2,189,859.03
1119	CD	799351	03/23/20		756738899	MacTools - Cash Disbursement MACTOO	-	45.81	2,189,813.22
1119	CD	799354	03/23/20		756738900	Matheson Tri-Gas, Inc. - Cash Disbursement MATTRI	-	196.60	2,189,616.62
1119	CD	799361	03/23/20		756738901	Melcher Printing, Inc. - Cash Disbursement MELPRI	-	51.70	2,189,564.92
1119	CD	799364	03/23/20		756738902	Motorola Solutions Inc - Cash Disbursement MOTSOL	-	4,546.96	2,185,017.96
1119	CD	799367	03/23/20		756738903	Pitney Bowes Global Financial - Cash Disbursement PIBOGL	-	137.57	2,184,880.39
1119	CD	799370	03/23/20		756738904	Prescott Valley Upholstery - Cash Disbursement PRVAUP	-	84.93	2,184,795.46
1119	CD	799373	03/23/20		756738905	Purchase Power - Cash Disbursement PURPOW	-	33.03	2,184,762.43
1119	CD	799375	03/23/20		756738906	Redsky Fire Apparatus LLC - Cash Disbursement REFIAP	-	3,768.73	2,180,993.70
1119	CD	799387	03/23/20		756738907	RWC Group - Cash Disbursement RWCINT	-	131.32	2,180,862.38
1119	CD	799394	03/23/20		756738908	Sherwin Williams Company - Cash Disbursement SHEWIL	-	96.49	2,180,765.89
1119	CD	799397	03/23/20		756738909	Staples Contract & Commerc.Inc - Cash Disbursement STACOM	-	3,664.79	2,177,101.10
1119	CD	799415	03/23/20		756738910	D.G.Shoemaker & Associates Inc - Cash Disbursement SUNSUP	-	524.06	2,176,577.04
1119	CD	799418	03/23/20		756738911	Tessco, Inc. - Cash Disbursement TESSCO	-	1,355.50	2,175,221.54
1119	CD	799433	03/23/20		756738912	Town of Prescott Valley - Cash Disbursement TOPRVA	-	955.42	2,174,266.12
1119	CD	799446	03/23/20		756738913	TruckPro, LLC - Cash Disbursement TRUPRO	-	579.29	2,173,686.83
1119	CD	799449	03/23/20		756738914	Unisource Energy Services - Cash Disbursement UNENSE	-	184.98	2,173,501.85
1119	CD	799452	03/23/20		756738915	United Disposal, Inc - Cash Disbursement UNIDIS	-	198.00	2,173,303.85
1119	CD	799454	03/23/20		756738916	Verizon Wireless - Cash Disbursement VERWIR	-	3,782.32	2,169,521.53
1119	CD	799459	03/23/20		756738917	Virtual Graffiti, Inc. - Cash Disbursement VIRGRA	-	7,972.00	2,161,549.53
1119	CD	799462	03/23/20		756738918	Wist Supply & Equipment Co - Cash Disbursement WIOFPR	-	964.07	2,160,585.46
1121	CR	799495	03/23/20		8483	DIBBLE, STEVE -	123.68	-	2,160,709.14
1121	CR	799496	03/23/20		8580964	RUNO, KYLE -	61.94	-	2,160,771.08
1120	CR	799470	03/23/20		8944676	MOLINA, ROBERT -	343.36	-	2,161,114.44
1118	PR	798045	03/24/20		14646	Abel, Todd D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,878.12	2,158,236.32
1118	PR	798022	03/24/20		14647	Apolinar, Johnathan R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,285.44	2,156,950.88
1118	PR	797997	03/24/20		14648	Baker, Mark A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,983.64	2,154,967.24
1118	PR	797975	03/24/20		14649	Balsitis, Carolyn B. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	870.61	2,154,096.63
1118	PR	797952	03/24/20		14650	Barnum, Josh M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,963.75	2,152,132.88
1118	PR	797930	03/24/20		14651	Basurto-Cancino, Leobardo - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,841.87	2,150,291.01
1118	PR	797903	03/24/20		14652	Beck, David W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,027.32	2,148,263.69

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1118	PR	797883	03/24/20		14653	Bliss, Scott D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	\$-	\$2,889.30	\$2,145,374.39
1118	PR	797866	03/24/20		14654	Blum, Rodney A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,734.28	2,143,640.11
1118	PR	797846	03/24/20		14655	Brookins, Patricia M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,187.89	2,141,452.22
1118	PR	797821	03/24/20		14656	Brown Jr, Dennis F. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,981.61	2,139,470.61
1118	PR	797799	03/24/20		14657	Brunk, Jacob A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,536.72	2,137,933.89
1118	PR	797776	03/24/20		14658	Buchanan, Ben D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	3,614.57	2,134,319.32
1118	PR	797751	03/24/20		14659	Bulters, Scott D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,054.61	2,132,264.71
1118	PR	797729	03/24/20		14660	Buntin, Darrell R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,851.77	2,130,412.94
1118	PR	797707	03/24/20		14661	Burch, Brian J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,512.12	2,127,900.82
1118	PR	797684	03/24/20		14662	Burch, Bryten J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,155.80	2,126,745.02
1118	PR	797660	03/24/20		14663	Burch, Caden C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,368.80	2,125,376.22
1118	PR	797634	03/24/20		14664	Burch, Kylee C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	898.23	2,124,477.99
1118	PR	797610	03/24/20		14665	Bushman, James V. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,104.83	2,122,373.16
1118	PR	797589	03/24/20		14666	Butler, Jason - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,469.77	2,119,903.39
1118	PR	797564	03/24/20		14667	Butler, Karen S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,436.57	2,118,466.82
1118	PR	797543	03/24/20		14668	Butterfield, Jesse D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,167.30	2,117,299.52
1118	PR	797515	03/24/20		14669	Carothers, Robert C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	3,536.64	2,113,762.88
1118	PR	797495	03/24/20		14670	Chase, Rick D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	3,335.85	2,110,427.03
1118	PR	797476	03/24/20		14671	Copenhaver, Douglas J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,837.85	2,108,589.18
1118	PR	797452	03/24/20		14672	Cox, Phillip C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,212.80	2,106,376.38
1118	PR	797430	03/24/20		14673	Croft, Adam J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,487.76	2,104,888.62
1118	PR	797407	03/24/20		14674	Crossman, Eric L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,801.64	2,103,086.98
1118	PR	797385	03/24/20		14675	Cruz, Steven R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,704.15	2,101,382.83
1118	PR	797361	03/24/20		14676	Cunningham, Cody A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,850.36	2,099,532.47
1118	PR	797337	03/24/20		14677	Curry, Robert C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,246.51	2,097,285.96

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1118	PR	797314	03/24/20		14678	Davidson, Glenn T. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	\$-	\$2,317.94	\$2,094,968.02
1118	PR	797290	03/24/20		14679	Davis, Bradley M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	3,405.51	2,091,562.51
1118	PR	797267	03/24/20		14680	DeJoria, Dana E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,070.29	2,090,492.22
1118	PR	797246	03/24/20		14681	Deering, Andrew L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	789.73	2,089,702.49
1118	PR	797222	03/24/20		14682	Dibble, Gordon L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,734.24	2,087,968.25
1118	PR	797198	03/24/20		14683	Dixon, Susanne M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,252.45	2,085,715.80
1118	PR	797174	03/24/20		14684	Douglas, Ren W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,839.31	2,083,876.49
1118	PR	797149	03/24/20		14685	Dowdy, Charles E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,730.86	2,082,145.63
1118	PR	797128	03/24/20		14686	DuCharme, Zachary J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,912.59	2,080,233.04
1118	PR	797104	03/24/20		14687	Duplessis, Robert A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,840.66	2,077,392.38
1118	PR	797080	03/24/20		14688	Eckle, Kellan J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,471.11	2,075,921.27
1118	PR	797055	03/24/20		14689	Edwards, David S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,171.30	2,073,749.97
1118	PR	797034	03/24/20		14690	Feddema, John J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,670.15	2,071,079.82
1118	PR	797014	03/24/20		14691	Ferris, Ryan M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,504.37	2,069,575.45
1118	PR	796986	03/24/20		14692	Fields, Brody J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,199.65	2,067,375.80
1118	PR	796962	03/24/20		14693	Fields, Zachary E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,193.74	2,065,182.06
1118	PR	796939	03/24/20		14694	Fournier, Nick T. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,037.82	2,063,144.24
1118	PR	796910	03/24/20		14695	Frawley, Teresa A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,116.07	2,062,028.17
1118	PR	796889	03/24/20		14696	Frazier, Antonio - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,393.81	2,059,634.36
1118	PR	796869	03/24/20		14697	Freeman, Michael - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,418.71	2,058,215.65
1118	PR	796847	03/24/20		14698	Freitag, Scott A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	3,827.58	2,054,388.07
1118	PR	796824	03/24/20		14699	Gallman, Timothy B. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,194.92	2,052,193.15
1118	PR	796801	03/24/20		14700	Gillihan, Jim W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,793.23	2,050,399.92
1118	PR	796777	03/24/20		14701	Ginn, James E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,845.71	2,048,554.21
1118	PR	796752	03/24/20		14702	Goodman, Laurie K. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	920.30	2,047,633.91
1118	PR	796730	03/24/20		14703	Gray, JT A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,161.04	2,046,472.87

CAFMA-Central Arizona Fire and Medical

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Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
10.1100.0.0.000			CASH WITH YAVAPAI COUNTY (CONTINUED)						
1118	PR	796702	03/24/20		14704	Guzzo, Nicholas R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	\$-	\$1,422.40	\$2,045,050.47
1118	PR	796675	03/24/20		14705	Hall, Jace R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,487.10	2,043,563.37
1118	PR	796649	03/24/20		14706	Harper, Leslie R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,455.02	2,042,108.35
1118	PR	796623	03/24/20		14707	Hlavacek, Evan - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,928.93	2,040,179.42
1118	PR	796599	03/24/20		14708	Horstman, Stephen W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,677.67	2,037,501.75
1118	PR	796576	03/24/20		14709	Hoyt, Jessica M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	931.13	2,036,570.62
1118	PR	796553	03/24/20		14710	Huddleston, Michael B. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,250.41	2,034,320.21
1118	PR	796531	03/24/20		14711	Hutchison, Ethan K. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,569.17	2,032,751.04
1118	PR	796503	03/24/20		14712	Ingrao, Jory - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,995.40	2,029,755.64
1118	PR	796484	03/24/20		14713	Jacobson, Terrence L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,070.66	2,027,684.98
1118	PR	796458	03/24/20		14714	Jimenez, Valentin - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	834.58	2,026,850.40
1118	PR	796433	03/24/20		14715	Jones, Shaun D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,430.54	2,025,419.86
1118	PR	796406	03/24/20		14716	King, Jeremiah D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,293.03	2,023,126.83
1118	PR	796381	03/24/20		14717	Kirk, Jaron J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,933.64	2,021,193.19
1118	PR	796354	03/24/20		14718	Kohler, Travis W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,117.33	2,019,075.86
1118	PR	796334	03/24/20		14719	Kontz, Michael V. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,491.48	2,016,584.38
1118	PR	796307	03/24/20		14720	Kuykendall, Jeffery W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,550.91	2,014,033.47
1118	PR	796285	03/24/20		14721	Lambrecht, Marci J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	920.98	2,013,112.49
1118	PR	796265	03/24/20		14722	Legge, David B. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,713.03	2,010,399.46
1118	PR	796242	03/24/20		14723	Litchfield, Ronald K. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,542.03	2,007,857.43
1118	PR	796218	03/24/20		14724	Lopeman, Keith A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,011.16	2,005,846.27
1118	PR	796196	03/24/20		14725	Lynch, Peter J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,461.49	2,004,384.78
1118	PR	796171	03/24/20		14726	Lys, Damian P. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,371.16	2,002,013.62
1118	PR	796146	03/24/20		14727	Mauldin, Mark E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,650.02	1,999,363.60
1118	PR	796120	03/24/20		14728	Mayhall, Mathew T. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,409.89	1,996,953.71

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Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
10.1100.0.0.000			CASH WITH YAVAPAI COUNTY (CONTINUED)						
1118	PR	796100	03/24/20		14729	Mazon, Joshua M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	\$-	\$1,389.33	\$1,995,564.38
1118	PR	796082	03/24/20		14730	Mazzella, Marc A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,818.95	1,993,745.43
1118	PR	796056	03/24/20		14731	McCarty, Daniel L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,522.06	1,992,223.37
1118	PR	796033	03/24/20		14732	McFadden, Matthew C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,395.68	1,990,827.69
1118	PR	796006	03/24/20		14733	McFadden, Michael J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,753.87	1,989,073.82
1118	PR	795979	03/24/20		14734	McGuire, Thaddeus J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,303.06	1,987,770.76
1118	PR	795955	03/24/20		14735	McIntire, Jacob V. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,588.94	1,986,181.82
1118	PR	795934	03/24/20		14736	Merrill, Eric R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,988.49	1,984,193.33
1118	PR	795912	03/24/20		14737	Mills, Brett S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,050.23	1,983,143.10
1118	PR	795888	03/24/20		14738	Moore, Aaron J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,607.87	1,981,535.23
1118	PR	795867	03/24/20		14739	Muniz JR, Thomas E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,400.00	1,980,135.23
1118	PR	795841	03/24/20		14740	Nelson, Michael J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,533.61	1,978,601.62
1118	PR	795816	03/24/20		14741	Niemynski, Doug T. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,572.00	1,976,029.62
1118	PR	795791	03/24/20		14742	Nolan, Jason K. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,797.53	1,974,232.09
1118	PR	795764	03/24/20		14743	Olson, Rick C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,275.06	1,971,957.03
1118	PR	795736	03/24/20		14744	Overmyer, Titus C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,365.72	1,970,591.31
1118	PR	795713	03/24/20		14745	Parra, Dustin A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,231.64	1,968,359.67
1118	PR	795693	03/24/20		14746	Parra, Payton S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,498.91	1,966,860.76
1118	PR	795666	03/24/20		14747	Peckham, Christopher D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,818.36	1,965,042.40
1118	PR	795646	03/24/20		14748	Pena, Christopher D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,174.56	1,962,867.84
1118	PR	795620	03/24/20		14749	Perez, Anthony R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,127.92	1,961,739.92
1118	PR	795592	03/24/20		14750	Perkins, Shane M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,466.47	1,960,273.45
1118	PR	795566	03/24/20		14751	Polacek, Jeff - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	3,257.67	1,957,015.78
1118	PR	795545	03/24/20		14752	Poliakon, Brett M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,609.65	1,955,406.13
1118	PR	795522	03/24/20		14753	Postula, Justin M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,840.73	1,953,565.40

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Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
10.1100.0.0.000			CASH WITH YAVAPAI COUNTY (CONTINUED)						
1118	PR	795497	03/24/20		14754	Postula, Karl A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	\$-	\$2,295.34	\$1,951,270.06
1118	PR	795473	03/24/20		14755	Prange, Ross L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,756.81	1,948,513.25
1118	PR	795452	03/24/20		14756	Pruitt, Robert E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,798.09	1,945,715.16
1118	PR	795428	03/24/20		14757	Rafters, William C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,356.89	1,944,358.27
1118	PR	795407	03/24/20		14758	Redfern, Joshua L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,294.32	1,943,063.95
1118	PR	795381	03/24/20		14759	Reeves, Katherine D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	809.20	1,942,254.75
1118	PR	795355	03/24/20		14760	Rendl, Robert A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,763.95	1,939,490.80
1118	PR	795333	03/24/20		14761	Reyes, Adam N. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,947.37	1,937,543.43
1118	PR	795307	03/24/20		14762	Roberts, Jerry R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,778.63	1,935,764.80
1118	PR	795290	03/24/20		14763	Rocha, Edgar O. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,151.36	1,934,613.44
1118	PR	795264	03/24/20		14764	Roche, Benjamin H. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,456.00	1,932,157.44
1118	PR	795238	03/24/20		14765	Rorick, Norman T. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,091.50	1,931,065.94
1118	PR	795226	03/24/20		14766	Rose, Cody S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,687.91	1,928,378.03
1118	PR	795203	03/24/20		14767	Runo, Kyle E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,577.97	1,926,800.06
1118	PR	795174	03/24/20		14768	Ryan, Keith M. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	553.24	1,926,246.82
1118	PR	795147	03/24/20		14769	Scaife, Domenic J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,636.73	1,923,610.09
1118	PR	795125	03/24/20		14770	Schuster Jr., Alan J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	443.51	1,923,166.58
1118	PR	795102	03/24/20		14771	Seets, James W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,342.21	1,920,824.37
1118	PR	795078	03/24/20		14772	Sheldon, Wesley K. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,719.76	1,919,104.61
1118	PR	795052	03/24/20		14773	Sims, Lacie J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	933.92	1,918,170.69
1118	PR	795029	03/24/20		14774	Sims, Michael H. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,627.62	1,916,543.07
1118	PR	795007	03/24/20		14775	Slay, Marcie C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	990.49	1,915,552.58
1118	PR	794982	03/24/20		14776	Smith, Andrea L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	934.02	1,914,618.56
1118	PR	794972	03/24/20		14777	Smith, Jacob A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,167.64	1,913,450.92
1118	PR	794946	03/24/20		14778	Smith, Russell - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,594.03	1,911,856.89

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Batch	Journal	Entry #	Date	Job	Document	Description	Debits	Credits	Balance
10.1100.0.0.000			CASH WITH YAVAPAI COUNTY (CONTINUED)						
1118	PR	794918	03/24/20		14779	Smith, Travis L. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	\$-	\$2,695.89	\$1,909,161.00
1118	PR	794895	03/24/20		14780	Snyder, Timothy E. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,185.96	1,906,975.04
1118	PR	794871	03/24/20		14781	Spingola, Deborah S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,831.50	1,905,143.54
1118	PR	794850	03/24/20		14782	Stewart, Jeff - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,655.93	1,903,487.61
1118	PR	794828	03/24/20		14783	Stooks, Wallace C. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,510.36	1,900,977.25
1118	PR	794801	03/24/20		14784	Tarver, Shawn S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,657.87	1,898,319.38
1118	PR	794783	03/24/20		14785	Tharp, David S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,427.25	1,895,892.13
1118	PR	794760	03/24/20		14786	Thompson, Jacob S. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,818.25	1,894,073.88
1118	PR	794733	03/24/20		14787	Tillich, Timothy A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,041.82	1,893,032.06
1118	PR	794706	03/24/20		14788	Trask, Ryan A. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,542.64	1,891,489.42
1118	PR	794683	03/24/20		14789	Trujillo, Erik J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,066.25	1,889,423.17
1118	PR	794657	03/24/20		14790	Tucker, Michael I. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,963.10	1,887,460.07
1118	PR	794636	03/24/20		14791	Turner, Kenneth R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,243.53	1,885,216.54
1118	PR	794611	03/24/20		14792	VanTuyl, Jonah D. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,825.42	1,882,391.12
1118	PR	794590	03/24/20		14793	Vanatta, Justin B. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,085.49	1,881,305.63
1118	PR	794565	03/24/20		14794	Viscardi, Karen W. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,212.11	1,880,093.52
1118	PR	794543	03/24/20		14795	Weiland, Kayleen R. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	1,686.35	1,878,407.17
1118	PR	794516	03/24/20		14796	Wittenberg, David J. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,012.07	1,876,395.10
1118	PR	794494	03/24/20		14797	Zazueta, Robert P. - Payroll Bi-Weekly-Direct Deposit 3/24/2020	-	2,357.89	1,874,037.21
1131	GJ	810326	03/31/20		Cash With Yav Cty	Interest Revenue March 2020	15,361.95	-	1,889,399.16
1126	GJ	799616	03/31/20		Transfer In Gen Fun	Transfer In of CVFD CYFD Revenues	581,974.54	-	2,471,373.70
CASH WITH YAVAPAI COUNTY TOTALS:							\$1,220,140.68	\$2,426,912.48	\$2,471,373.70
TOTAL OF LEDGER:							\$1,220,140.68	\$2,426,912.48	\$2,471,373.70

CAFMA-Central Arizona Fire and Medical
GL Trial Balance Worksheet
For The Period of 3/1/2020 through 3/31/2020

Account	Description	Balances				Adjustments
		Beginning	Debits	Credits	Ending	
10.1100.0.0.000	Cash with Yavapai County	\$3,678,145.50	\$1,220,140.68	\$2,426,912.48	\$2,471,373.70	
TOTALS:		<u>\$3,678,145.50</u>	<u>\$1,220,140.68</u>	<u>\$2,426,912.48</u>	<u>\$2,471,373.70</u>	

* Inactive accounts are marked and appear in grey.

SAMPLE

Central Arizona Fire and Medical Authority

FIRE PROTECTION SERVICES AGREEMENT

This Fire Protection Agreement is made effective _____, between the Central Arizona Fire and Medical Authority, a political subdivision of the State of Arizona, hereinafter referred to as "AGENCY" and _____, hereinafter referred to as the "Applicant." The property under consideration is described as:

Street Address:

Mailing Address:

Contact Phone Number:

Yavapai County Assessor's Parcel Number:

IT IS THEREFORE MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1) Purpose. AGENCY shall provide fire protection and limited emergency medical services under the terms of this Agreement.

2) Duration and Renewal. The effective term of this Agreement shall be from _____ through **June 30, 2019**. The provisions of this Agreement shall renew automatically on July 1 of each year for consecutive one-year terms, unless either party pursues termination of the Agreement pursuant to Paragraph 11.

3) Services Provided. Fire Suppression, Emergency Rescue, and limited Emergency Medical Services (collectively "Emergency Services") will be provided under this Agreement. Unless the Incident Commander (senior AGENCY Officer present) requests additional help, AGENCY shall provide a standard response as determined by AGENCY dispatch protocols on each emergency call from the Applicant, subject to conditions below.

It is intended that the Emergency Services provided under this Agreement shall be made available to the individuals residing at the property described in the Preamble above (the "Property") or invitees of said residents (collectively, "Service Recipients") in conjunction with the above-referenced Property irrespective of whether the Property is owner-occupied or leased. While the Applicant shall be responsible for all fees assessed under this Agreement, AGENCY also reserves the right to invoice any actual Service Recipient for the services provided under this Agreement, according to the fee schedule adopted by AGENCY, as amended from time to time. Said billing shall be in addition to the service fee charged under this Agreement.

In providing services under this Agreement, AGENCY reserves the right to involve such other jurisdictions and EMS or suppression service providers as it deems necessary, consistent with its then current protocol. No assurances are made as to

whether, or to what extent, any such third party providers will respond. Applicant and Service Recipients may be responsible for any additional charges assessed by such other service providers.

Applicant herein acknowledges that AGENCY alone will determine its response to any given incident and that AGENCY alone will determine the number of units and personnel responding to such incident. Applicant further acknowledges that such response is subject to, among others and without limitation, any unforeseen circumstance, a major fire, other accidents, conflicting concurrent calls, reduction in force, road closure, poor road conditions, acts of God, or other situations in which there is a shortage of manpower or equipment. Applicant understands that the response time will likely be extended beyond that which might be regularly expected elsewhere within the jurisdictional boundaries of AGENCY by reason of the distance to and isolation of the Applicant's Property, the limited manpower available, access limitations, road conditions, and the other calls within AGENCY that may take priority, and Applicant hereby consents to the same. In addition, Applicant acknowledges and agrees that AGENCY's response and effectiveness may be limited by a lack of adequate water supply.

Applicant acknowledges and agrees that AGENCY may, in its sole discretion, give priority to other emergency calls either within AGENCY's jurisdictional boundaries or outside AGENCY boundaries, potentially causing a delay in response time. Further, Applicant acknowledges and agrees that AGENCY may, in conjunction with any call to the Property, respond with insufficient equipment or manpower on occasion, either by reason of limited manpower, equipment availability, resource allocation, or by reason of the limited information having been made available to AGENCY in conjunction with the determination of the appropriate response.

Applicant hereby acknowledges that no assurances are given or warranties made as to the response time or service level that will be offered, and agrees to hold the AGENCY harmless from and indemnify AGENCY for any and all damages which might be incurred by Applicant, Service Recipient, to Applicant's Property or to any third party's property or person, including that of any Service Recipient, by reason of extended response times, reduced equipment or manpower response, the decision to involve other service providers, failure to involve other jurisdictions or service providers, AGENCY's decision to allocate resources elsewhere either inside or outside of AGENCY's jurisdictional boundaries, the allocation of manpower or equipment, or other operational decisions which might result in delay or additional loss of life or property.

Further, Applicant acknowledges and agrees that AGENCY shall not be liable for the negligent act or omission of any third party service provider. Applicant also agrees that AGENCY is under no obligation to transport any Service Recipient. Applicant acknowledges that AGENCY does not hold a Certificate of Necessity and does NOT provide ambulance or non-emergency transport services, and that transport services are typically provided through a third party. Applicant, Service Recipient, or both, shall be solely responsible for any and all expenses associated with any transport services utilized by either.

4) Response Time. AGENCY shall make reasonable efforts to respond to Applicant's emergency calls in a manner consistent with then-current agency protocol, subject to the terms and conditions set forth in this Agreement. Applicant hereby acknowledges that response times are subject to variations due to existing weather conditions, road conditions, travel distance, traffic conditions, property identification, conflicting responses, equipment and manpower availability or allocation, and access to Applicant's Property. Applicant acknowledges that because of the substantial distance involved, the minimum response time likely to be experienced by Applicant may exceed that of other recipients within the jurisdictional boundaries of AGENCY, and that no assurances are given by the AGENCY as to what ISO rating might apply to the Applicant's Property.

5) Routing Information. Applicant agrees that it shall provide AGENCY with current routing information to Applicant's Property in a form acceptable to AGENCY Fire Chief, and will endeavor to inform all occupants of subject Property of the proper procedures to follow in case of fire.

6) Access. Applicant hereby specifically acknowledges that standard access roads sufficient to allow AGENCY fire equipment to reach the scenes of emergency calls are a significant factor in AGENCY's ability to respond to emergency calls within a reasonable and expeditious time. If access roadways are not maintained by other public service agencies, the responsibility of providing and maintaining adequate access rests solely with Applicant. Applicant hereby agrees to hold AGENCY harmless from and to fully indemnify AGENCY for any liability or damages arising from any delay which might occur by reason of limited, inadequate or poorly maintained access, inadequate address or access description, or failure of Applicant or the Property to comply with applicable fire codes, building codes, zoning codes or recommendations or requirements made by any agency or AGENCY.

Applicant hereby grants to AGENCY the right of ingress and egress and to enter upon Applicant's Property for purposes of conducting inspections to determine accessibility, and to observe any other matters which may affect AGENCY's ability to provide services under this Agreement. Nothing herein shall be construed as requiring AGENCY to make any such inspection, or to require that AGENCY report to the Property owner in regard to any accessibility issues.

7) Compensation; Calculation; Payment. As consideration for AGENCY's provision of Emergency Services under this Agreement, Applicant shall pay to AGENCY a sum (the "Service Fee") equal to the amount which would be paid if the Applicant's Property was located in and taxable by the respective fire district (either the Central Yavapai Fire District or the Chino Valley Fire District) which would otherwise contract to provide such services to Applicant at that fire district's then current tax rate, any applicable bond debt servicing rates, plus an administrative fee equal to \$50.00 as modified from time to time. The Service Fee shall be owed to AGENCY by Applicant even if there is no current county tax assessed on the Property: by reason of the fact that the property is considered to be non-taxable; because no net assessed value has

been established; or for any other reason. In that event, for the purpose of calculating the Service Fee to be paid by the Applicant, 10% of the full cash value as indicated by the county assessor's office may be used as the assessed value, or if the full cash value is not available, the value of the property shall be established by way of appraisal conducted by a duly-licensed real estate appraiser provided by and solely at the cost of Applicant.

If the property is appraised, the assessed value will be 10% of the appraisal. The then current fire district tax rate shall be applied to said property value, plus any then-applicable bond debt service rates and an administrative fee equal to \$50.00. If for some reason the current assessed value information is unavailable, then the Service Fee under this contract, as renewed, will be equal to the Service Fee charged for the immediately preceding service year, plus 10%, until such time as the current property value information becomes available, at which time the fee for the then-current year shall be recalculated and an adjustment to the Service Fee made.

Payment shall be due when this Agreement is signed; alternatively, payment arrangements may be approved in the sole discretion of AGENCY for quarterly payments with the first payment being due and payable simultaneous with the execution of this Agreement and thereafter on the first day of each subsequent quarter. Any payment not received within 30 days of the due date will be considered in default and may result in the termination of this Agreement. For the initial term of the Agreement, the parties agree that the fee shall be \$«F17», but that such fee may be prorated (based on 12 months).

In the event of termination of this Agreement due to non-payment by Applicant of the agreed Service Fee within 30 days of due date, Applicant must reapply for Emergency Services pursuant to a new Agreement. In such event, the only option for payment under such new Agreement shall be for payment of all monies due in full at the time of execution of the new Agreement; other payment arrangements will only be considered upon renewal of the Agreement after completion of the initial term of the new Agreement.

The Service Fee paid to AGENCY by Applicant pursuant to this Agreement shall be considered earned by AGENCY when paid, and shall not be conditioned upon or modified by reason of the number of responses made by AGENCY to the Applicant's property during the term of this Agreement. While Applicant shall be responsible for all Service Fees assessed under this Agreement, AGENCY also reserves the right to invoice any actual Service Recipients for the services provided under this Agreement according to the then-current fee schedule adopted by AGENCY, as amended from time to time. Said invoice shall be in addition to any Service Fee due under the terms of this Agreement.

8) Insurance. Applicant shall provide AGENCY with a current certificate of liability and hazard insurance, together with the name and address of insurance agent, name of insurance company providing coverage, and insurance policy number.

9) Waiver and Disclaimer of Liability. Applicant agrees that AGENCY shall not be liable for any consequential damages to Applicant or any Service Recipient, including but not limited to any lost income or profits suffered by Applicant or any Service Recipient. In consideration of AGENCY's agreement to provide services under the terms of this Agreement, Applicant agrees to hold AGENCY harmless and hereby releases AGENCY from and indemnifies AGENCY for any and all claims, demands, liability and causes of action that may arise as a result of AGENCY providing the services described herein. Applicant specifically agrees to hold AGENCY harmless from, in addition to the foregoing, any claims, demands, liability or causes of action which might arise out of AGENCY's inability to provide, or any delay or limits in providing services, due in whole or in part to the conditions spelled out in Sections 3, 4, 5, and 6 of this Agreement.

10) No Third-Party Beneficiaries. This Agreement will be for the benefit of the parties named herein only and shall not be construed as having been entered into for the benefit of any third party.

11) No Warranties. Nothing herein shall be construed as a warranty by AGENCY against damages, whether to real property or personal property, which may result by way of fire, injury to a person, by accident or any other emergency occurring on Applicant's Property.

12) Limitation of Damages. In the event of breach or non-performance by AGENCY, Applicant's sole remedy shall be limited to the termination of this Agreement and refund of any unearned fees for that current contract year, the parties hereto having agreed that said fees are a reasonable amount of damages. This limitation of damages shall bind, without limitation, Service Recipients, family members, legal representatives, assigns and successors in interest of the Applicant. The waiver, hold harmless and indemnification provisions of this Agreement are for the benefit of AGENCY and shall survive the termination of this Agreement.

13) Termination. Either party may terminate this Agreement by thirty (30) days' written notice of termination delivered to the other party at these addresses:

For AGENCY:

Central Arizona Fire and Medical Authority
8603 E. Eastridge Drive
Prescott Valley, AZ 86314

For Applicant:

In the event of termination of this Agreement after the Applicant has paid the required payment due for that term, AGENCY shall return funds to the Applicant prorated on a per day basis for the period after the date of termination.

In the event Applicant sells the subject property or otherwise disposes of the same, this Agreement will terminate immediately upon notification from the Applicant of same; provided, however, that the indemnification requirements imposed on Applicant under this Agreement for incidents occurring during the term of this Agreement shall survive the termination hereof. Nothing herein shall prevent AGENCY from negotiating a new emergency services Agreement with the new owner of the subject property.

14) Cancellation Due to Conflict. AGENCY may cancel this Agreement pursuant to the mandates of A.R.S. §38-511.

15) Severability. If any provision of this Agreement shall be held to be unconstitutional, invalid, or unenforceable, it shall be deemed severable; however, the remainder of the Agreement shall not be affected and shall remain in full force and effect.

16) Fire Code Compliance. Applicant hereby specifically acknowledges that all operations and activities, as well as new construction, and remodel of structures when applicable, will be in compliance with AGENCY's adopted Fire Code.

The undersigned warrants to AGENCY that the Applicant has the power to enter into this Agreement and that all necessary acts have been taken to enter into this Agreement.

APPLICANT

By _____
Date

CENTRAL ARIZONA FIRE & MEDICAL
AUTHORITY

Board Chair Date

ATTEST:

By _____
Date

Board Clerk Date

650 FITNESS EVALUATION PROGRAM (PT MONITORING)

Created/Revised: 07/01/2016

Reviewed: 08/15/2015



I. PURPOSE

To establish an evaluation system of member fitness that promotes the health and ~~wellbeing~~ [Wellness](#) of the Agency members.

II. SCOPE

This policy applies to all Agency members that are operations qualified.

III. POLICY

Job Related

For members to operate safely and efficiently during the mitigation of an incident, they must be mentally, medically, and physically fit. Firefighters perform an array of hazardous duties and are exposed to a multitude of stress factors. These duties require members to obtain a high level of aerobic fitness, muscular strength, endurance, and flexibility. Physical fitness is crucial to maintaining the wellness of our members.

Statistically Valid

This program is based upon National Fire Protection Association (NFPA) 1583 the *Standard on Health-Related Fitness Programs for Firefighters*, ~~2000~~ [2018](#) Edition. This standard provides the minimum requirements for a health and fitness program for Agency members who are required to perform at an arduous level. In conjunction with NFPA, the *Joint Labor-Management Wellness Initiative*, developed by the International Association of Firefighters (IAFF) and the International Association of Fire Chiefs (IAFC) will also be used to guide the Agency's fitness and wellness program.

~~Additional guidance has been provided from the Phoenix Fire Department's Basic Medical Guidelines for Firefighter Fitness using their fitness level tier system and intervention parameters.~~

MONITORING CRITERIA

Cardiovascular Fitness

If during your physical you choose to have your stress test be a maximal test, you may do so. The results from that maximal test must be provided to the PT Monitoring program manager.

Cardiovascular fitness will be evaluated [Using a vo2 max test on a treadmill or Stairmaster.](#) ~~using a Sub-Maximal Graded Treadmill Evaluation also referred to as the Gerkin Protocol. The individual's heart rate for a particular work output is then~~

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Created/Revised: 07/01/2016

Reviewed: 08/15/2015



~~used to predict cardio-respiratory fitness (ACSM, 2006). Reference is made to the Joint Labor Management Wellness-Fitness Initiative for evaluation procedures.~~

Members will be required, as a minimum, to be evaluated once every twelve months. The months of ~~March / April~~ October have been selected for the bi-annual fitness evaluations. Reevaluations will be held twice per month to be scheduled through program manager. Individuals at Tier 3 and Tier 4 will be required to also test in ~~October.~~ March.

~~PT monitoring will only be performed on a scheduled date and location under the supervision of a Peer Fitness Trainer. Once initial testing and make-up dates are completed, additional testing dates will be scheduled through the program manager. If there is no longer a need for retesting, scheduled dates will cease and resume on the next scheduled PT monitoring. Exceptions maybe made at the discretion of the Assistant Fire Chief of Operations.~~

Operations members must complete their initial testing within 60 days of the first PT full time monitoring. Exceptions maybe made at the discretion of the Assistant Fire Chief of Operations or for medical reason with a written notice.

~~Non-Operation members that are Operations qualified must have their initial PT testing done within the 6 initial full time members testing days. Exceptions maybe made at the discretion of the Fire Chief or for medical reasons with a written notice.~~

If a member misses the reevaluation date for whatever reason, they will need to contact the program manager to schedule a fitness evaluation make-up.

The Agency shall use a ~~modified version of the Phoenix Fire Department's~~ four-tier health and wellness table. The table groups members into specific fitness categories, ~~and age ranges~~ which illustrates the member's fitness level. Below is an example of the prescribed tier levels:

<u>Tier 4</u>	<u>Tier 3</u>	<u>Tier 2</u>	<u>Tier 1</u>
<u>≤ 35</u>	<u>≥ 35</u>	<u>≥ 38.5</u>	<u>≥ 42</u>

Tier 1:

Recommended fitness level for prescribed members. ~~This level equates to a VO2 of 49 or greater (≥ 14 METS).~~

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Tier 2:

Minimal fitness level. Intervention support or change is recommended. ~~This level equates to a VO₂ of 45 to 48 (12.9 — 13.9 METS). Wildland-Off-District members must maintain this level as a minimum to participate in the program.~~

Tier 3:

This level does not meet the arduous fitness standards required. Fitness level is sufficient for mandatory referral for fitness intervention. Members will be required to discuss or meet with a Peer Fitness Trainer to determine if there is a need for any type of fitness program development or a change in the member's existing workout regimen. These members will be required to take an additional test in 6 months. ~~This level equates to a VO₂ of 42 to 44.8 (12 — 12.8 METS).~~

Tier 4:

An individual at a Tier 4 fitness level after two re-evaluations, that are conducted in ~~an~~ approximate one-month period; is sufficient to mandate removal of operations members from the field and placed on an alternate work schedule. Chief Officers, non-operations members, ~~reserves~~, and maintenance members will not be allowed to participate in operations activities that involve or may involve operating in an Immediate Danger to Life and Health (IDLH) atmospheres or physically strenuous activities.

Members will be required to meet with the Peer Fitness Trainer for consultation. The member's performance appraisal should reflect their below standard fitness level.

Members that test at the Tier 4 level will have the opportunity to retest at the following 2 consecutive re-evaluations. Members that are still a Tier 4 after the second consecutive reevaluation ~~shall participate in a Maximal Stress Test performed as soon as possible, at an Agency approved medical facility. Once the Maximal Stress Test is completed, the member will participate in the next scheduled retesting. If the member is not successful at that test, they then~~ will be removed from their 24-hour work schedule and reassigned to a 40-hour alternate work program. ~~These individuals may work the additional hours to maintain their current pay with proper notification and approval.~~

Members removed from 24-hour work schedule Will be assigned a peer fitness trainer for diet and exercise program recommendations. ~~may meet with a dietitian designated by the Agency. This referral will occur 1 time. If a member comes off of a 24-hour work schedule repeatedly, this referral will not repeat.~~

While on the alternate work schedule Tier 4 members shall continue to adhere to a fitness program. Members will then be reevaluated ~~in two weeks.~~ as needed (but not to exceed 1 month of elapsed time). Upon successfully reaching a Tier 3 or

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higher the individual will immediately be reassigned to their previous schedule and/or responsibilities.

If a member misses the reevaluation date for whatever reason, they will need to contact the program manager to schedule a fitness evaluation make-up.

Those members in Fire Prevention, Fleet Maintenance, and Training that are required to participate in the fitness evaluations will not participate in strenuous activities or enter hazardous environments until the individual reaches as a minimum a Tier 3.

Specified members will not remain on an alternate work schedule indefinitely and will be subject to the following evaluation schedule:

A member unable to improve their fitness level to a minimum of a Tier 3 after 3.6 months, shall meet with the Fire Chief, Assistant Chief / Director, and the individual's immediate supervisor to evaluate the member's ability to perform the duties of a firefighter. A Peer Fitness Trainer may also be present. The member will be sent to a physician selected by the Agency and familiar with the firefighter duties to determine if substandard fitness levels are due to a medical condition or physical conditioning.

After the evaluation, the Fire Chief may choose to extend the alternate work schedule an additional 3 months. During this time period the member must show improvement in their physical fitness. If, at the conclusion of the second 3-month period the member has still been unable to improve their fitness level to a minimum of a Tier 3, a further evaluation by the Fire Chief, Assistant Chief or Director, and the individual's immediate supervisor will occur. The Fire Chief has the option of a final three-month alternate work schedule extension.

Factors to consider may include improvement in body fat percentage, METS, or body weight. Input should also be sought from the individual's supervisor.

The findings of the first 6 month evaluation period and ~~second~~ two three-month evaluation periods may result in possible reassignment to another position, change in job description, retirement, or dismissal. At the conclusion of the third and final alternate work schedule extension a decision will be made which results in permanent reassignment to another position, change in job description, retirement, or dismissal.

~~Pack Test for Wildland Members:~~

~~The March / April fitness evaluation will qualify members for the Wildland Off-District Response Program. Members who are participating in this program and/or an Incident Management Team (IMT) are required to meet Federal Pack Test~~

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~~requirements. Individuals who fail to meet this requirement will be removed from the program until reaching the minimum standard in the prescribed time limit.~~

~~Members that fall into a Tier 3 or 4 will be reevaluated approximately 1 month later on the treadmill. Those that remain as a Tier 3 may elect as an option to be retested using the pack test standard for this area approximately 1 month later.~~

~~This will be scheduled only once; there will be no make-ups. This is an option and members will not receive compensation for taking the pack test. Those who reach a Tier 2 will be eligible to participate in the Wildland Off-District Program. Once an individual meets the required standard, they shall notify the Wildland Off-District Program manager to be reinstated if an opening exists.~~

Muscular Strength and Endurance

The 2 most common assessments for muscular endurance are push-ups and [plank exercises](#)~~sit-ups / curl-ups~~.

Push-ups:

The ~~maximal~~ [maximum](#) number of push-ups performed consecutively without rest is counted as the score. The Agency's minimum standard is twenty-five. However, the individual may elect to do more. Push-ups will follow a specific tempo of 80 (40 per minute) using a metronome. The individual has a 2 minute time limit to complete a maximum of 80 push-ups. The evaluation will stop when the individual reaches the minimum standard; the individual reaches 80 push-ups; performs 3 incorrect push-ups; or does not maintain continuous motion with the metronome cadence.

Plank

The purpose of this assessment is to evaluate the muscular endurance of the core stabilizer muscles of the trunk. [The Agency's minimum standard is 90 seconds. However the individual may plank for up to 4 minutes.](#) Participant [is](#) to lay prone, [while](#) keeping upper body elevated and supported by the elbows. Raise hips and legs off the floor, supporting the body on forearms and toes. Position elbows directly under the shoulders.

Maintain straight body alignment from shoulder through hip, knee and ankle.

- The ankles should maintain a 90° angle, and the scapulae should remain stabilized with elbows at 90°. The spine should remain in a neutral position throughout the assessment.
- Once the feet are in position, the participant then extends the knees, lifting off the floor. Start the stopwatch at this time.
- Participant to contract the abdominals so that the back will remain flat in the neutral position for the duration of the assessment.

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- Any deviations from the above posture will warrant 2 verbal warnings. If a third infraction occurs, stop the watch, and terminate the assessment.

The assessor shall terminate the evaluation when the participant:

- Reaches 4 minutes; or
- Is unable to maintain proper form after the second warning.

Once the assessment termination criteria are met, stop the watch and record the time.

Flexibility

This assessment is necessary because it helps evaluate reasons for decreased performance of daily activities. Most importantly it helps evaluate poor lower back and hip flexibility which may contribute to muscular lower back pain. The sit and reach test is used for testing flexibility, measuring hamstring, hip, and the lower back.

The Agency's minimum standard is sixteen inches. The individual will place their stocking feet against the flex box. Legs shall be together and legs shall be fully extended. Hands are to be overlaid. The stretch is to be held momentarily and the distance measured. Three measurements shall be taken with the furthest distance recorded as the final score.

The evaluation will not be counted if the individual bounces; flexes the knees; or uses momentum to increase distance.

Functional Movement screening

Each operational member will have a Functional Movement Screening (FMS) administered at the annual fitness evaluation. The purpose of the FMS is to identify and rectify any improper movement patterns that a member might have. Through a correction of improper movement patterns risk for movement related injuries are lowered.

Each member will be graded on a series of seven movements.

- Deep Squat
- Hurdle Step
- In-Line Lunge
- Shoulder Mobility
- Active Straight Leg Raise
- Trunk Stability-Push Up
- Rotary Stability-Quadruped

Each movement is scored from 3-0 based on certain scoring criteria.

There are three additional movements that are scored based on the presence or absence of pain.

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- [Shoulder Impingement test](#)
- [Prone Press up Test](#)
- [Kneeling Lumbar Flexion Test](#)

If pain is experienced a score of zero is given for the corresponding movement.

Once the FMS is complete the member will be assigned soft tissue, mobility, and Corrective/ stability exercises. These will be assigned based on a scoring and movement hierarchy. It will be up to the member to adhere to the program that is recommended by the Peer Fitness Trainer to correct improper movement patterns identified in the FMS. Written materials, video links, and coaching will be available from the Peer Fitness Trainers.

Body Composition

Methods are used to help evaluate if a member is overweight. When members are overweight there is an increase in coronary disease, the likelihood of diabetes, hypertension, total cholesterol, and mortality rate.

[Body composition will be performed by utilizing the InBody 570. These measurements provide body fat percentage, lean weight, fat weight, water weight, visceral fat, overall muscle analysis, and gives a percent body fat.](#)

- [Percent Body Fat: Based on American Council on Exercise](#)

[Healthy range for males: 6%-24%](#)

[Healthy range for females: 14%-31%](#)

- [Visceral Fat Level](#)

[Maintain a Visceral Fat Level under 10 to stay healthy](#)

[An elevated Visceral Fat level increases risk of heart disease.](#)

- [ECW/TBW Analysis](#)

[Maintain a range .360-.390](#)

[An increase in ECW increases caused by cellular stress and dysfunction, chronic inflammation can lead to serious diseases if allowed to persist over time, including renal failure, cancer, and heart disease.](#)

~~Body Mass Index:~~

~~For most people, obesity-related health problems increase beyond a Body Mass Index (BMI) of 25. The Agency's acceptable range is 18.5 to 24.9. This is considered a normal range.~~

~~Waist Circumference Measurement:~~

~~The pattern of body fat distribution is recognized as an important predictor of the health risks associated with obesity. The Agency's acceptable range falls in the low risk range. For males this range is 31.5" to 39.0" and for females the range is 28.5" to 35.0".~~

~~Skin Fold Measurements / Body Composition Analyzer:~~

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~~These measurements provide body fat percentage, lean weight, fat weight, water weight, visceral fat, overall muscle analysis, and gives a percentage of fat relative to the person's sum of the skin fold measurements, age, and gender. Measurements are taken at 3 different locations. The Agency's standard is scored at 20% or less for men and 29% or less for women.~~

CONTRAINDICATIONS TO TESTING

- Chest pain during or absence of physical activity
- Loss of consciousness
- Loss of balance due to dizziness (ataxia)
- Recent injury resulting in bone, joint or muscle problem
- Current prescribed drug that inhibits physical activity
- Chronic infectious disease (e.g. hepatitis)
- Pregnancy
- Any recent disorders that may be exacerbated by exercise
- Any other reason why the individual believes that they should not be physically evaluated
- A blood pressure $\leq \geq$ 160/100
 - If after three attempts a member is unable to get the blood pressure $\leq \geq$ 160/100 the Battalion Chief will be notified, the member will be placed on Sick Leave. The member will be encouraged to follow up with their primary care physician to get their blood pressure issue resolved.

Additional reasons to stop the evaluation

- Onset of angina or angina like symptoms
- Signs of poor perfusion: light-headedness; confusion; ataxia; pallor; cyanosis; nausea; or cold clammy skin
- Failure of heart rate to increase with increase in exercise intensity
- ~~Individual requests evaluation to cease~~
- Physical or verbal manifestations of severe fatigue
- ~~An individual who has reached their highest Tier, above a Tier 4, that wishes to stop and is not exhibiting any of the symptoms listed above, may request to do so and will be awarded the highest Tier reached.~~

If test is stopped for any of these reasons, ~~the individual will be categorized as a Tier 4~~ the individual is strongly encouraged to seek medical attention.

Beta blockers are not specifically contra-indicated for physical testing but it is recommended that individuals have a thorough discussion with their physician

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regarding the possible problems associated with heavy exertion while on these types of medications.

RESERVE PHYSICAL TRAINING REQUIREMENTS

~~Reserves will have their own scheduled date to participate in PT Monitoring on a Saturday in March / April and September / October. Reserve members who have a conflict with the scheduled PT Monitoring testing date will have the option of making arrangements to test during full time members scheduled dates. The reserve members that choose to make up their PT Monitoring with full time members will test last so as not to conflict with the scheduled monitoring. Please note: No other agencies PT testing will be accepted.~~

~~On the chance that reserve members do not make their schedule testing date and do not make arrangements to test with full time members, they will automatically be categorized as a Tier 4 and will have 2 consecutive retests to improve to a minimum Tier 3.~~

~~If members do not test out of a Tier 4 or do not participate in the physical fitness testing after 2 consecutive retests, they will be unable to work any Auxiliary Staffing Shifts, will not be able to complete their 12 hour required ride time, and will be unable to go into an IDLH environment. However, they will be allowed to respond support apparatus and remain in charge of the apparatus.~~

~~If a reserve is a Tier 4 due to not participating in PT monitoring, they will be marked as not meeting reserve minimum requirements until they participate in testing and may be subject to disciplinary action.~~

OJ5000 Job Description: EMS Battalion Chief

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18



Division: Operations
Reports To: Assistant Chief of Operations
FLSA Status: Exempt
Salary Level: Range 50
Classification: Uniform

SUMMARY EMS Battalion Chief ensures that The Agency members are trained in the most current standards and practices as governed by Arizona Department of Health Services (AZ DHS) and the Base Hospital Yavapai Regional Medical Center (YRMC). In addition this position will ensure that the agency is meeting the current standards for EMS practices and supervise the EMS division to ensure the agency is offering supportive training to our members as deemed necessary to maintain a quality level of medical service to the community we serve. Continuously works toward a progressive and efficient EMS operation by researching and implementing new ideas and programs that provide a higher level of care and service to our members and community.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Follow administrative and operating procedures.
- Supervise subordinates in EMS division.
- Must have thorough knowledge of the geography of the streets, hydrants, and high life hazards within the Agency.
- Must be familiar with all Agency policies, rules, regulations, and operational procedures.
- Ensure and coordinate training of new protocols, skills, medications, and equipment as mandated by AZ DHS, Base Hospital, and the Agency.
- the delivery of continuing education that will keep Agency members current on changing trends that will enhance patient care.
- Ensure the delivery and hosting of monthly Run Reviews.
- Ensure the CPR Program for both Agency members as well offering classes to the public.
- Review continuing education (CE) training records for in-house training, continuing education hours, and Run Reviews.
- Coordinate with Constant Quality Improvement (CQI) Coordinator to help identify remedial classes and training as needed.
- Prepare an annual budget and monitor expenditures for EMS training and assigned programs.
- Attend NAEMS, Prehospital Committee, and State EMS meetings as necessary.
- Oversee the delivery of an annual Infectious Control continuing education as required by OSHA.
- Assist in evaluating, selecting, researching, and developing, equipment and supplies appropriate for pre-hospital emergency medical care.

OJ5000 Job Description: EMS Battalion Chief

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18



- Administer and implement the Agency's Communicable Disease Exposure Control Plan to ensure adequate member protection, post-exposure care and follow up, and compliance with federal, state, and local regulations.
- Liaison to the EMS community.
- Maintain up-to-date EMS training records on all certified members including all ACLS, PALS, CPR, State and National Registry certifications and OSHA training files.
- Create, coordinate, and provide EMS training / continuing education assistance for other agencies.
- Maintain availability on an on-call basis for all major medical responses within and out of Agency as required for needed assistance.
- Assume medical role responsibilities within the Incident Command System
- Coordinate all OSHA 29 CFR 1910.1030 regulations within the Agency including updates to Exposure Control Plan, tracking of Agency member immunization status, member exposure reporting and follow-up needs, training for new hire operations members and annual member OSHA requirements.
- Work with other agencies to coordinate and implement EMS related programs to the community.
- Evaluate and establish program performance and develop intervention strategies where appropriate.
- Assist with quality assurance, maintenance, and replacement plan of all EMS equipment.
- Develop and manage plans and policies for assigned EMS and assigned programs.
- Audit Quality Assurance / Quality Improvement (QA/QI) of first care forms.
- Direct the timely and accurate preparation of various reports required by Assistant Chiefs / Directors.
- Consult with assigned Base Hospital Manager and Medical Director as needed to assist with reviews, educational needs, or other disciplinary actions that may be needed as a result of care provided by Agency members.
- Ensure that assigned members to the EMS division conform to Agency policies and procedures and demonstrates only the highest levels of ethical, health, safety, and environmental standards.
- Investigate and resolve citizen's complaints as assigned.
- Coordinate with promoted paramedics the duties to precept, train, and mentor new paramedics.
-
- Perform other related duties as assigned.
- Ability to appropriately prepare, manage, store and locate the written records of the Agency, especially those generated or received by the member, including, but not limited to, all books, papers, maps, photographs, e-mails, notes and all other written documents within the member's job function; to ensure that all such records are kept in compliance with the records management requirements and public records obligations of the State of Arizona and the Agency and to be able to quickly locate and retrieve the same as part of a public records request.

OJ5000 Job Description: EMS Battalion Chief

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18



- Qualify for and maintain a "Meets Standards" on member's evaluations.

SUPERVISORY RESPONSIBILITIES May provide supervision for 1 to 5 members. Carry out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training members, planning, assigning, and directing work, appraising performance, rewarding and disciplining members, addressing complaints, and resolving problems.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of EMS, Firefighting, and Hazardous Materials.
- Knowledge of computers and audio-visual equipment.
- Ability to retrieve information from computers and data collection systems.
- Ability to learn and use software for recording, tracking, and reporting of EMS related data
- Knowledge of principles and practices of personnel management and supervision.
- Skills to present information and materials in a professional and appropriate manner.
- Ability to critique and evaluate performance of members.
- Ability to plan, organize and coordinate programs.
- Ability to communicate both written and orally with members, other agencies, and the general public in using the English language.
- Produce written documents with clearly organized thoughts, using proper sentence construction, punctuation, and grammar.
- Ability to work cooperatively with members, outside agencies and the public.
- Ability to operate a variety of office equipment such as a computer, FAX machine, and copy machine.
- Ability to work safely without presenting a direct threat to self or others.
- Observes and/or monitor people's behavior, or objects to determine compliance with prescribed operating or safety standards.
- Learn job related material through structured lecture or reading, and through oral instruction and observation.
- Maintain thorough knowledge of medical terminology, anatomy, physiology, vital and diagnostic signs, EKG interpretation, pharmacology, patient management skills, DHS rules and regulations, NAEMS protocols, Base Hospital policies and standing or administrative orders and overall principles of emergency medical care.
- Thorough knowledge of emergency medical equipment.
- Considerable knowledge of State and federal laws relating to emergency medical services in the pre-hospital setting.

OJ5000 Job Description: EMS Battalion Chief

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18



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- Considerable knowledge of pharmacology rules and regulations affecting the use of pre-hospital medications during patient care.
 - Maintain "fit for duty" status.
 - Must meet the professional qualifications defined in NFPA 1021 for Fire Officer I.
 - Must have knowledge of the operation of the various types of apparatus and equipment used by the Agency and be able to supervise the effective use of same.
 - Must be able to plan, assign and supervise the work of subordinates, both under conditions at the scene of an emergency and in routine work.
 - Shall deal firmly, fairly, and equally with subordinates according to Agency guidelines.

EDUCATION AND/OR EXPERIENCE

- Associate's Degree (A.A.) in Fire Science, Pre-hospital Medicine, Business or related field from an accredited college or university or equivalent combination of education and experience.
- Five (5) years' experience as an Arizona State Certified Paramedic or higher level of certification or licensing issued from the State of Arizona.
- Three (3) years supervisory, management, and incident command experience.
- Possession or ability to obtain State Certified Fire Instructor I within 1 year of appointment to position (or equivalent instructional methodology)
- Possess current CPR (healthcare provider), PALS or PEPP, ACLS, and PHTLS Instructor Certifications with appointment to the position.

PREFERRED QUALIFICATIONS

- Bachelor's Degree in Fire Service Management, Business Administration, Public Education or related field from an accredited college or university.
- National Registry Paramedic.
- Prior work experience running and operating an EMS operation.
- State Certified Instructor II.
- Prior experience with Ambulance Revenue and Cost Reporting (ARCR).
- Prior experience with Electronic Patient Care Reporting (EPCR) –

LANGUAGE SKILLS Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or members of organization.

CERTIFICATES, LICENSES, REGISTRATIONS

- Valid State of Arizona Driver's License and maintain a driving record that supports insurability with Agency's insurer.
- Arizona State Paramedic Certification or higher medical certification or licensure.

OJ5000 Job Description: EMS Battalion Chief

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18



PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by a member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly required to stand and walk; use hands to finger, handle and feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk, hear, taste and smell. The member is occasionally required to sit. The member must regularly lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those a member encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly exposed to moving mechanical parts and vibration. The member is frequently exposed to wet and/or humid conditions, high, precarious places, fumes and airborne particles, toxic and caustic chemicals, and outside weather conditions. The member is occasionally exposed to risk of electrical shock, explosives, and risk of radiation. The noise level in the work environment is usually loud. The member is exposed to hazardous conditions including, but not limited to, hostile fires, hazardous materials, and blood- borne pathogens.

DISCLAIMER The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and the member and is subject to change by the employer as the needs of the employer and the job requirements change.

AUTHORIZATION: _____ **DATE:** _____



OJ3004OJ5002-Job Description: EMS Specialist Captain

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18

Division: Operations
Reports To: EMS Chief Assistant Chief of Operations
FLSA Status: Nonexempt
Salary Level: Lateral transfer from Operations current position Range 40
Classification: Uniform

SUMMARY EMS Specialist is a 40 hour position works for the Ems Chief and Captain ensures that Agency members are trained in the most current standards and practices as governed by Arizona Department of Health Services (AZ DHS) and the Base Hospital Yavapai Regional Medical Center (YRMC). In addition this position will offer supportive training to our members as deemed necessary to maintain a quality level of medical service to the community we serve. Continuously works toward a progressive and efficient EMS operation by researching and implementing new ideas and programs that provide a higher level of care and service to our members and community.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Follow administrative and operating procedures.
- Must have thorough knowledge of the geography of the streets, hydrants, and high life hazards within the Agency.
- Must be familiar with all Agency policies, rules, regulations, and operational procedures.
- Ensure and coordinate training of new protocols, skills, medications, and equipment as mandated by AZ DHS, Base Hospital, and the Agency.
- ~~Oversee~~ the delivery of continuing education that will keep Agency members current on changing trends that will enhance patient care.
- Oversee the delivery and hosting of monthly Run Reviews.
- Maintain and oversee the CPR Program for both Agency members as well offering classes to the public.
- Maintain continuing education (CE) training records for in-house training, continuing education hours, and Run Reviews.
- Coordinate with Constant Quality Improvement (CQI) Coordinator to help identify remedial classes and training as needed.
- Prepare an annual budget and monitor expenditures for EMS training and assigned programs.
- Attend NAEMS, Prehospital Committee, and State EMS meetings as necessary.
- Oversee the delivery of an annual Infectious Control continuing education as required by OSHA.
- Schedule student vehicular ride-alongs for outside training programs contracted with the Agency.
- Supervises-Provides support for paramedic training candidates throughout the training / certification process.



OJ3004OJ5002-Job Description: EMS Specialist Captain

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18

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- Assist in evaluating, selecting, researching, and developing, equipment and supplies appropriate for pre-hospital emergency medical care.
 - ~~Administer and implement the Agency's Communicable Disease Exposure Control Plan to ensure adequate member protection, post-exposure care and follow-up, and compliance with federal, state, and local regulations.~~
 - Liaison to the EMS community.
 - Maintain up-to-date EMS training records on all certified members including all ACLS, PALS, CPR, State and National Registry certifications and OSHA training files.
 - Create, coordinate, and provide EMS training / continuing education assistance for other agencies.
 - Assist all new members with Base Hospital orientation.
 - Maintain availability on an on-call basis for all major medical responses within and out of Agency as required for needed assistance.
 - Assume medical role responsibilities within the Incident Command System
 - Coordinate all OSHA 29 CFR 1910.1030 regulations within the Agency including updates to Exposure Control Plan, tracking of Agency member immunization status, member exposure reporting and follow-up needs, training for new hire operations members and annual member OSHA requirements.
 - Work with other agencies to coordinate and implement EMS related programs to the community.
 - Evaluate and establish program performance and develop intervention strategies where appropriate.
 - Assist with quality assurance, maintenance, and replacement plan of all EMS equipment.
 - Develop and manage plans and policies for assigned EMS and assigned programs.
 - Conduct and/or audit Quality Assurance / Quality Improvement (QA/QI) of first care forms.
 - ~~Assist with Direct~~ the timely and accurate preparation of various reports required by Assistant Chiefs / Directors.
 - Consult with assigned Base Hospital Manager and Medical Director as needed to assist with reviews, educational needs, or other disciplinary actions that may be needed as a result of care provided by Agency members.
 - Ensure that assigned members to the EMS Specialist Captain conform to Agency policies and procedures and demonstrates only the highest levels of ethical, health, safety, and environmental standards.
 - Perform random ride-alongs with selected engine and paramedic companies for audit and quality assurance observations with field crews during actual emergency medical service responses.
 - Investigate and resolve citizen's complaints as assigned.
 - ~~Coordinate~~ Work with Ems Chief to coordinate with promoted paramedics the duties to precept, train, and mentor new paramedics.
 - Participate as a member of the Safety Committee to review incidents and make recommendations.
 - Perform other related duties as assigned.

OJ3004OJ5002-Job Description: EMS Specialist Captain

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18



- Ability to appropriately prepare, manage, store and locate the written records of the Agency, especially those generated or received by the member, including, but not limited to, all books, papers, maps, photographs, e-mails, notes and all other written documents within the member's job function; to ensure that all such records are kept in compliance with the records management requirements and public records obligations of the State of Arizona and the Agency and to be able to quickly locate and retrieve the same as part of a public records request.
- Qualify for and maintain a "Meets Standards" on member's evaluations.

SUPERVISORY RESPONSIBILITIES: None

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of EMS, Firefighting, and Hazardous Materials.
- Knowledge of computers and audio-visual equipment.
- Ability to retrieve information from computers and data collection systems.
- Ability to learn and use software for recording, tracking, and reporting of EMS related data.
- Knowledge of principles and practices of personnel management and supervision.
- Skills to present information and materials in a professional and appropriate manner.
- Ability to critique and evaluate performance of members.
- Ability to plan, organize and coordinate programs.
- Ability to communicate both written and orally with members, other agencies, and the general public in using the English language.
- Produce written documents with clearly organized thoughts, using proper sentence construction, punctuation, and grammar.
- Ability to work cooperatively with members, outside agencies and the public.
- Ability to operate a variety of office equipment such as a computer, FAX machine, and copy machine.
- Ability to work safely without presenting a direct threat to self or others.
- Observes and/or monitor people's behavior, or work product objects to determine compliance with prescribed operating or safety standards.
- Learn job related material through structured lecture or reading, and through oral instruction and observation.
- Maintain thorough knowledge of medical terminology, anatomy, physiology, vital and diagnostic signs, EKG interpretation, pharmacology, patient management skills, DHS rules and regulations, NAEMS protocols, Base Hospital policies and standing or administrative orders and overall principles of emergency medical care.
- Thorough knowledge of emergency medical equipment.



OJ3004OJ5002-Job Description: EMS Specialist Captain

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18

- Considerable knowledge of State and federal laws relating to emergency medical services in the pre-hospital setting.
- Considerable knowledge of pharmacology rules and regulations affecting the use of pre-hospital medications during patient care.
- Maintain "fit for duty" status.
- Must meet the professional qualifications defined in NFPA For current rank1021 for Fire Officer I.
- Must have knowledge of the operation of the various types of apparatus and equipment used by the Agency and be able to supervise the effective use of same.
- Must be able to plan, assign and supervise the work of subordinates, both under conditions at the scene of an emergency and in routine work.
- Shall deal firmly, fairly, and equally with subordinates according to Agency guidelines.

EDUCATION AND/OR EXPERIENCE:

- ~~Associate's Degree (A.A.) in Fire Science, Pre-hospital Medicine, Business or related field from an accredited college or university or equivalent combination of education and experience.~~
- Five (5) years' experience as an Arizona State Certified Paramedic or higher level of certification or licensing issued from the State of Arizona.
- ~~Three (3) years supervisory, management, and incident command experience.~~
- Possession or ability to obtain State Certified Fire Instructor I within 1 year of appointment to position (or equivalent instructional methodology)
- Possession or the ability to obtain CPR (healthcare provider), PALS or PEPP, ACLS, and PHTLS Instructor Certifications within 2-1years of appointment to the position.

PREFERRED QUALIFICATIONS:

- ~~Bachelor's Degree in Fire Service Management, Business Administration, Public Education or related field from an accredited college or university.~~
- National Registry Paramedic.
- ~~Prior work experience running and operating an EMS operation.~~
- State Certified Instructor II.
- CPR, ACLS, PALS Instructor
- ~~Prior experience with Ambulance Revenue and Cost Reporting (ARCR).~~
- ~~Prior experience with Electronic Patient Care Reporting (EPCR) —Specifically ZOLL product.~~

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or members of organization.

CERTIFICATES, LICENSES, REGISTRATIONS:

OJ3004OJ5002-Job Description: EMS Specialist Captain

Created/Revised: 2-13-12 / xx-xx-xx

Reviewed: 4-11-18



- Valid State of Arizona Driver's License and maintain a driving record that supports insurability with Agency's insurer.
- Arizona State Paramedic Certification or higher medical certification or licensure.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by a member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly required to stand and walk; use hands to finger, handle and feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk, hear, taste and smell. The member is occasionally required to sit. The member must regularly lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those a member encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the member is regularly exposed to moving mechanical parts and vibration. The member is frequently exposed to wet and/or humid conditions, high, precarious places, fumes and airborne particles, toxic and caustic chemicals, and outside weather conditions. The member is occasionally exposed to risk of electrical shock, explosives, and risk of radiation. The noise level in the work environment is usually loud. The member is exposed to hazardous conditions including, but not limited to, hostile fires, hazardous materials, and blood- borne pathogens.

DISCLAIMER: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. They are not intended to be an exhaustive list of responsibilities, duties, and skills required. This job description does not constitute an employment agreement between the employer and the member and is subject to change by the employer as the needs of the employer and the job requirements change.

130 EQUAL EMPLOYMENT OPPORTUNITY

Created/Revised: 07/01/2016

Reviewed: 03/12/2018



I. PURPOSE

All members of this Agency shall administer all personnel practices including recruitment, hiring, assignments, promotions, compensation, training, discipline, termination, and other privileges of employment in a manner which does not discriminate on the basis of race, color, religion, ancestry, national origin, sex, age, marital status, handicap, ~~or~~ disability, [military/veteran status](#), [pregnancy](#), [sexual orientation](#), [gender identity](#), [gender expression](#) or [genetic information](#).

The Agency prohibits discriminatory practices by any member or appointed official. It is the Agency's policy to maintain a workplace free of discrimination, harassment, and intimidation. All members should be aware that the Agency, by adopting this policy, will take action to prevent and correct discriminatory behavior. Individuals who engage in such behavior are subject to disciplinary action, up to and including termination.

II. SCOPE

The Agency is committed to providing equal opportunity to all applicants for employment and to all members.

III. POLICY

Definitions

Complainant - An Agency member, group of members, or job applicant who has lodged a formal discrimination or harassment complaint with the EEO Officer.

Discrimination - To make, directly or indirectly, any distinction in applicant selection procedures or in terms or conditions of employment on the basis of race, color, religion, ancestry, national origin, marital status, sex, age, handicap, [disability](#), [military/veteran status](#), [pregnancy](#), [sexual orientation](#), [gender identity](#), [gender expression](#) or [genetic information](#) ~~or disability~~, or to differ in treatment of, or impact on, any person or persons based upon their protected status. This may be intentional or unintentional.

Equal Employment Opportunity Officer (EEO) / Human Resources - Administrator of the Agency's Affirmative Action Office and discrimination procedures.

Formal Complaint - A written charge of discrimination by a member, group of members, or job applicant.

Formal Resolution Procedure (FRP) - The procedures a member shall use to file a formal complaint of discrimination with the Agency on the basis of race, color,

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Created/Revised: 07/01/2016

Reviewed: 03/12/2018



religion, ancestry, national origin, sex, age, handicap, [disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression or genetic information](#) ~~or disability~~.

Informal Resolution Procedure (IRP) - The procedures a member may use as a first step to resolve a complaint of discrimination on the basis of race, color, religion, ancestry, national origin, sex, age, handicap, [disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression or genetic information](#) ~~or disability~~. These procedures allow the complainant to notify any or all of the following persons of the discrimination complaint: the offending person(s), the complainant's own supervisor, [any Chief Officer](#), or the Agency's EEO / Human Resources. The complaint may be communicated either verbally or in writing at the option of the complainant.

Non-confrontation – [an alleged victim of discrimination is not required to confront the person who is the source of the problem or closely associated with the person who is the source of the problem. Instead, the member may utilize any of the other various avenues of internal complaint.](#)

Protected Group / Status - Class or group of persons given special dispensation, recognition, or protection from discrimination under federal or state law.

Reporting Requirements – [All members are required to make a reasonable effort to bring forward any allegations of unlawful discrimination so they may stop such wrongdoing and prevent further occurrences.](#)

Respondent - The party charged with discrimination.

Retaliation - Any unwarranted action or change in the terms of employment taken or implemented because of or in response to the filing of a complaint, instituting proceedings, assisting in an investigation, or informally or formally objecting to discriminatory practices.

Confidentiality

The Agency will protect the confidentiality of any member or job applicant who contacts the Agency to seek information, assistance, or counseling, or to file a formal complaint. Except as required by law or this policy, all written or verbal contacts between the Agency and any member or job applicant will be treated as confidential.

It will be necessary to reveal the name of the complainant and the nature of the complaint to the respondent's supervisor or superior, and to the respondent if an investigation is started and action is taken. To the extent possible, supervisors will maintain the confidentiality of the complainant's name and the nature of the

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Created/Revised: 07/01/2016

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charge. Because the grievance process involves a number of people, it may be necessary to share information with those involved, including the respondent.

During an investigation, the EEO / Human Resources may interview the complainant's co-workers. ~~The~~[the](#) Agency and interviewed members shall treat these interviews as confidential, except as may be necessary to complete an investigation or complaint, or institute disciplinary proceedings.

Equal Employment Opportunity Laws Discrimination Prohibited

The Agency prohibits discriminatory practices by any member or appointed official. It is the Agency's policy to maintain a workplace free of discrimination. All members should be aware that the Agency, by adopting this policy, will take action to prevent and correct discriminatory behavior. Individuals who engage in such behavior are subject to disciplinary action, up to and including termination.

Protected Group / Status

The following are the groups and status protected from employment discrimination under the law:

- Race
- Color
- Religion
- National origin or ancestry
- Sex
- Age
- [Handicap or disability](#)
- [Military/veteran status](#)
- [Pregnancy](#)
- [Sexual orientation](#)
- [Gender identity](#)
- [Gender expression](#)
- [Genetic information](#)

Prohibited Conduct

The following is a list of conduct, which will not be tolerated.

- Recruiting, hiring, assigning, promoting, compensating, training, disciplining, or terminating a member on the basis of protected status.
- Expressing bias in the workplace, including any behavior that is potentially offensive to any member on the basis of protected status. Examples of such expressions of bias include, but are not limited to:

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Created/Revised: 07/01/2016

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- Using degrading words, offensive slang labels or names, or profanity describing a person's protected status.
- Sexually suggestive, obscene or lewd "jokes" or comments or "jokes" or comments about a person's protected status.
- Sexual harassment. Examples of prohibited sexual harassment in the workplace may include, but are not limited to:
 - Sexually suggestive, obscene or lewd comments or invitation.
 - Gender-related labels such as "honey," "sweetie," "cutie," "boy," "girl."
 - Asking for sexual favors and implying economic or employment benefits.
 - Leering, ogling, or drawing attention to a person's body.
 - Sexual advances.
 - Introduction into the workplace of visual pornographic or written material, which includes, but is not limited to:
 - Pictorial material depicting nudity or sexual conduct.
 - Any statement or words describing sexual conduct, sexual organs, or excrement.
 - Unnecessary touching, brushing against another person's body, patting, pinching, grabbing, etc.
- Failure to cooperate in any investigation of an equal employment opportunity (EEO) violation.
- Taking any retaliatory action against any member who has sought redress, filed a report, or made an inquiry concerning EEO matters, cooperated in an investigation or otherwise participated in any way with the procedures outlined in this policy.

Responsibilities

Fire Chief

Ultimate responsibility for implementation of these equal employment rules are vested in the Fire Chief. The Chief shall ensure that all policies and all prohibitions against discrimination are aggressively implemented by ALL levels of management.

EEO / Human Resources

The Agency's EEO / Human Resources shall be responsible for monitoring and ensuring Agency compliance with all relevant federal and state laws and Agency policies and procedures. The EEO / Human Resources will report to the Fire Chief. Specifically, the responsibilities will include:

- Advising the Fire Chief and supervisors on EEO matters.
- Participating in the development and implementation of training and educational programs for supervisors.
- Investigating, attempting to resolve, and reporting upon internal discrimination complaints through implementation of the Agency's "Discrimination Complaint Procedures," or by other appropriate means as required.

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Created/Revised: 07/01/2016

Reviewed: 03/12/2018



Chief Officers

Chief Officers are required to ensure that personnel practices within their organizational entities are in full compliance with all federal and state laws and Agency policies and procedures governing nondiscrimination. Specifically, chief officers are to:

- Ensure that all subordinates who supervise, promote, assign, recruit, interview, train, evaluate, or discipline other members utilize only job-related standards in their member actions and contribute to the attainment of Agency EEO principles.
- Personally monitor and evaluate the member's actions of subordinate supervisors to ensure compliance with EEO laws.
- Ensure that common work areas are free of all pornographic material.
- When made aware of a potential or current EEO problem or complaint:
 - Encourage members, when possible, to utilize the Informal Resolution Procedure (IRP).
 - Take immediate corrective action when necessary.
 - If necessary, notify the EEO / Human Resources. If no action has been taken, work with the EEO / Human Resources to determine whether an investigation is necessary.
 - Cooperate with the EEO / Human Resources in any investigation or resolution of the problem or complaint.

Supervisors

Supervisors shall be responsible for encouraging member support for Agency equal employment policies by demonstrating commitment to EEO in the following ways:

- Promoting a positive attitude when discussing these policies with other staff.
- Requiring all subordinate members to demonstrate respect for sex, age, racial, cultural, religious, and lifestyle differences when working with other members and the public.
- Counseling members on their right to file discrimination complaints.
- Taking immediate corrective action when any violations of EEO law are observed or reported. When possible, encourage members to utilize the Informal Resolution Procedures. Supervisors shall notify their chain of command in writing of all potential or current EEO violations, so that immediate action can be taken to remedy the situation.
- Ensuring compliance of subordinate members to all EEO laws and regulations.

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Created/Revised: 07/01/2016

Reviewed: 03/12/2018



Members

It is the responsibility of ALL MEMBERS to take any action necessary to ensure compliance with EEO laws. Each member is responsible for:

- Demonstrated sensitivity to and respect for racial, cultural, sexual, religious, and physical differences when working with other members and the public.
- Compliance with all equal employment laws.
- When possible, use of the Informal Resolution Procedure (IRP).
- Notifying their chain of command or the Agency EEO / Human Resources of any EEO violations, which they experience.

136 DISCRIMINATION COMPLAINT PROCEDURE

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/26/2016



I. PURPOSE

To ensure that members of the Agency have the opportunity to have their complaints of discrimination investigated and resolved within the Agency.

To establish a procedure to ensure that all complaints of discrimination based on race, color, religion, ancestry, national origin, sex, age, handicap, disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression or genetic information ~~race, color, religion, national origin (ancestry), sex (to include pregnancy, gender identity and sexual orientation), age, genetic information, or disability~~ are internally investigated as soon as possible.

II. SCOPE

This policy applies to all Agency members; including full-time, part-time, on-call members and volunteers.

III. POLICY

It is the policy of the Agency to maintain and exhibit a stature of nondiscrimination in all members-related matters.

The Agency shall resolve all discrimination complaints as quickly and fairly as possible.

Any member may inquire of the Agency EEO / Human Resources as to their rights under existing federal and state civil rights laws.

It is the intent of the Agency to create an environment through these procedures in which members who have concerns about discrimination may seek information and advice from the EEO / Human Resources. It is the further intent of the Agency to see that the concerns are addressed appropriately. Therefore, initial inquiries by members with the Agency's EEO / Human Resources are to be regarded as confidential if the member so desires, except as required by law or unless the information indicates a formal investigation or disciplinary action. Such confidentiality in no way diminishes the necessity for the EEO / Human Resources to keep the Fire Chief informed of perceptions or other factors that would be important in making decisions on future Agency policies, procedures or practices.

Inquiries

Any member may make an inquiry with the EEO / Human Resources to seek information, assistance, or counseling in regard to any perceived discrimination problem.

136 DISCRIMINATION COMPLAINT PROCEDURE

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/26/2016



The EEO / Human Resources may provide assistance in the following ways: information on rights and responsibilities under EEO law, counseling on members or EEO problems related to the work situation, and explanation of options for problem resolution.

The EEO / Human Resources will keep a record of all inquiries. This information will be used to identify patterns in complaints and to identify training needs for Agency supervisors.

Complaints - Informal Resolution Procedure (IRP)

Resolution Options - When conflict occurs, ~~3-several~~ options in the Informal Resolution Procedure can be used to reach satisfactory resolution. ~~Use as many options as necessary. It is the choice of the offended party as to which approach they would like to use.~~

- Direct Approach

~~In-If the offended individual is comfortable with this approach, person--by~~ approaching the individual(s) involved. First, take time to collect thoughts or cool down. Stay focused on the behavior and its impact. Use common courtesy and ensure approach is not disrespectful. Consider writing down thoughts before approaching the individual(s) involved. (The comments do not have to be given to the offending person but can be used as documentation if formal action is necessary.)

~~In writing--by sending a letter to the offending person stating the facts, feelings about the behavior, and expected resolution. Writing will help collect thoughts and evidence; will help emotionally; will help choose and prepare for any option. Writing may be more effective than a verbal approach in making the offending person stop the harassment.~~

- Informal Third Party

~~Request assistance from another person. Ask another person to talk with the individuals involved, accompany, or intervene to resolve the conflict. This will normally be a friend or co-worker.~~

- Supervisor~~-or~~, Agency EEO / Human Resources or Chief Officer

Request assistance from the supervisor, the Agency's EEO / Human Resources, or ~~the appropriate superior~~ any Chief Officer. Ask any 1 of the 3 to tell the respondent of the offense and ask that the offensive behavior be discontinued and the matter resolved.

Roles and Responsibilities - The IRP identifies 4 roles. Regardless of the role in a conflict, keep in mind the following individual responsibilities.

136 DISCRIMINATION COMPLAINT PROCEDURE

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/26/2016



If you have been harassed or discriminated against:

- Determine whether taking a formal action is appropriate or whether the IRP can resolve the problem.
- ~~When appropriate, i~~Inform the chain of command.
- Do not ignore the offense. Review your resolution options. Take action to reach a resolution.
- You are not required to directly confront any persons who are the source of your problem or closely associated with the person who is the source of the problem. Instead, you may utilize any of the other various avenues of internal complaint. You are required to make a reasonable effort to bring forward any allegations of unlawful harassment or discrimination so they may stop such wrongdoing and prevent further occurrences.

If I learn I have offended:

- Stop or change behavior immediately.
- Apologize. ~~If appropriate, a~~Ask another person or supervisor to advise you, accompany you to the recipient, or intervene on your behalf.
- Do not ignore it. Listen to understand. Review your resolution options. Take action to reach a resolution.

If I observe or am approached about discrimination or harassment:

- If approached by recipient, encourage recipient to determine whether the IRP can resolve the problem or use the formal complaint process. Inform the chain of command, ~~if appropriate~~. Offer to intervene or accompany recipient to the offending person or supervisor.
- If approached by a person who feels they may have offended, advise offending person to stop or change behavior and apologize. Inform chain of command, ~~if appropriate~~. Offer to intervene or accompany the offending person to the recipient or supervisor.
- When observing offensive behavior, stop behavior if possible. Inform chain of command ~~if appropriate~~. Encourage recipient to use the formal complaint process if the IRP cannot resolve the problem.
- Do not ignore discrimination or harassment. Listen to understand and offer to intervene and support ~~if appropriate~~. Maintain confidentiality when possible and take action to reach a resolution.

If I am a supervisor who observed or is approached about harassment or discrimination:

136 DISCRIMINATION COMPLAINT PROCEDURE

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/26/2016



- When approached by a person who feels they may have been offended: Take corrective action; inform the chain of command, ~~if appropriate~~; encourage recipient to use the formal complaint process or determine whether the IRP can resolve the problem; and follow up to ensure resolution.
- When approached by a person who feels they have offended someone: Advise offending person to stop behavior; inform the chain of command, ~~if appropriate~~; determine whether the IRP can resolve the problem; offer to intervene or accompany the offending person to the recipient.
- When approached by a person who feels they may have observed offensive behavior: Instruct the observer on the need for confidentiality and discretion; notify chain of command, ~~if appropriate~~; discuss IRP and formal complaint process to determine the best course of action; take corrective action; and follow up to ensure resolution.
- When you observe offensive behavior: Stop behavior; notify the chain of command, ~~if appropriate~~; take corrective action; advise the recipient of IRP and formal complaint options; and follow up to ensure resolution. You have a duty to report the incident, and your chain of command has a duty to act.
- Set the example. Do not ignore harassment or discrimination. Listen and do not filter complaints. Intervene when necessary and take or support action to reach resolution.

Complaints - Formal Resolution Procedure

Filing Requirements

Any member who believes that they have been treated unfairly in any employment practice ~~may~~ should will file a formal discrimination complaint with the Agency's EEO / Human Resources.

Any member, ~~who~~, who believes that they have been discriminated against because they filed a complaint, testified, or assisted in any proceeding, ~~may~~ should will file a complaint in writing with the Agency's EEO / Human Resources.

Formal complaints shall be filed with the EEO / Human Resources, ~~either within fifteen working days by those working 8-hour days, or within twenty-one calendar days by those working 24-hour shifts, of the last alleged infraction.~~

All formal complaints shall be written, ~~and~~ signed by the complainant, ~~and filed with the Agency's EEO / Human Resources.~~ While there are no firm deadlines for filing complaints, it may be more difficult or even impossible to resolve complaints that are not filed in a timely manner.

Initial Action

The EEO / Human Resources shall schedule and conduct a personal interview with the complainant.

136 DISCRIMINATION COMPLAINT PROCEDURE

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/26/2016



The EEO / Human Resources shall advise the complainant of the investigative process and what steps will be taken to resolve the complaint.

The EEO / Human Resources will attempt to obtain all the facts relating to the complainant's allegation, including obtaining names of principals and witnesses and copies of relevant documents and determining what form of resolution would be acceptable to the complainant.

~~Upon receipt of the initial information provided by the complainant, the EEO / Human Resources will decide if reasonable grounds exist to initiate an investigation of discrimination.~~ All allegations will be thoroughly investigated in order for CAFMA to determine whether it is more likely than not that a work-related discrimination or harassment took place, so remedial action may be taken.

Investigation

The EEO / Human Resources shall make every reasonable effort to complete an investigation and make recommendations to resolve the formal complaint within 20 working days of the date that the complaint was filed.

Notification of receipt of a formal complaint shall be sent within 3 working days to the Fire Chief.

Notification shall include the name of the complainant, date filed, and a brief description of the alleged violation.

After notification, the EEO / Human Resources will conduct an investigation of the alleged discrimination.

Such investigation may include, but is not limited to, the following:

- Thorough review of all the circumstances under which the alleged discrimination took place.
- Statements from co-workers or witnesses who may have relevant information to the complaint.
- Comparison of treatment of the complainant with treatment of their similarly situated co-workers.
- Collection and review of any records or paperwork (employment records, training records, promotions, discipline, roster, shift schedules, etc.) deemed relevant to the complaint.
- Review and analysis of any Agency policies, procedures, practices, or directives related to the complaint.
- Interview with the individual(s) accused of engaging in the discriminatory act.

136 DISCRIMINATION COMPLAINT PROCEDURE

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/26/2016



After collecting all relevant data and conducting interviews, the EEO / Human Resources will write a summary of the investigation. This summary shall include highlights of relevant facts, conclusions, findings related to the complaint, and recommendations for resolution. This summary shall be presented to the Fire Chief and a copy forwarded to the Agency's attorney and the Board of Directors Chairman for review.

The Fire Chief is the ultimate authority within the Agency in resolution of complaints through this internal complaint procedure and may direct remedial action and discipline, as necessary.

If the complaint is initiated against the Fire Chief, after attempting a resolution with the EEO Officer, the complaint shall be forwarded to the Board of Directors and Agency attorney for resolution.

Compliance Procedure

If the Fire Chief accepts the EEO / Human Resources' findings and recommendation, a plan of action shall be written in conjunction with the Agency's attorney. Copies shall go to the complainant, the Fire Chief, the Chairman of the Board of Directors, and the Agency's attorney. A copy shall be kept on file in the Agency's EEO Office.

All remedial actions agreed upon shall be implemented or scheduled to be implemented within 5 working days, if possible. The EEO / Human Resources shall be responsible for monitoring compliance with all such agreements. The affected member is also responsible for notifying the EEO / Human Resources if any part of the compliance agreement is not being implemented.

If the Fire Chief does not agree with either the findings or the proposed remedial action, the Fire Chief shall retain the ultimate authority in the resolution of the complaint within the Agency.

If the EEO / Human Resources finds there is no cause established to believe that the allegations were discriminatory, the findings will be put in writing and forwarded to the complainant, the Fire Chief, the Agency's attorney, and the Board of Directors Chairman.

The complaint will be closed and kept on file in the EEO office.

140 HARASSMENT POLICY

Created/Revised: 07/01/2016 / 03/26/2018

Reviewed: 03/12/2018



I. PURPOSE

The Agency is committed to providing equal opportunity to all applicants for employment and to all members. All members of this Agency shall administer all member practices including recruitment, hiring, assignments, promotions, compensation, training, discipline, termination and other privileges of employment in a manner which does not discriminate on the basis of race, color, religion, ancestry, national origin, marital status, sex, age, handicap, disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression or genetic information~~face, color, religion, ancestry, national origin, sex, age, handicap, disability, genetics or marital status.~~

II. SCOPE

~~This policy applies to all Agency members.~~CAFMA's no tolerance policy for harassing or discriminating behavior extends to on the job or during any Agency-related activity, including off-site.

III. POLICY

Definitions

Complainant - An Agency member, group of members, or job applicant lodging a formal discrimination complaint with the EEO Officer.

Discrimination - To make, directly or indirectly, any distinction in applicant selection procedures or in terms or conditions of employment on the basis of race, color, religion, ancestry, national origin, marital status, sex, age, handicap, disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression or genetic information~~face, color, religion, ancestry, national origin, sex, age, handicap, disability, genetics or marital status~~, or to differ in treatment of, or impact on, any person or persons based upon their protected status. This may be intentional or unintentional.

Equal Employment Opportunity Officer (EEO) / Human Resources - Administrator of the Agency's Affirmative Action Office and discrimination procedures.

Formal Complaint - A written charge of discrimination by a member, group of members, or job applicant.

Formal Resolution Procedure (FRP) - The procedures a member shall use to file a formal complaint of discrimination with the Agency on the basis of race, color, religion, ancestry, national origin, marital status, sex, age, handicap, disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender

140 HARASSMENT POLICY

Created/Revised: 07/01/2016 / 03/26/2018

Reviewed: 03/12/2018



expression or genetic information~~race, color, religion, ancestry, national origin, sex, age, handicap, disability, genetics or marital status.~~

Informal Resolution Procedure (IRP) - The procedures a member may use as a first step to resolve a complaint of discrimination on the basis of race, color, religion, ancestry, national origin, marital status, sex, age, handicap, disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression, or genetic information~~race, color, religion, ancestry, national origin, sex, age, handicap, disability, genetics or marital status.~~ These procedures allow the complainant to notify any or all of the following persons of the discrimination complaint: the offending person(s), the complainant's own supervisor, or the Agency's EEO / Human Resources. The complaint may be communicated either verbally or in writing at the option of the complainant.

Protected Group / Status - Class or group of persons given special dispensation, recognition, or protection from discrimination, under federal or state law.

Respondent - The party charged with discrimination.

Retaliation - Any unwarranted action or change in the terms of employment taken or implemented because of or in response to the filing of a complaint, instituting proceedings, assisting in an investigation, or informally or formally objecting to discriminatory practices.

Sexual Harassment - Any unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment, submission to or a rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual. Such conduct has the purpose or effect of interfering with an individual's work performance or creating a hostile, intimidating, or offensive working environment.

Non-Confrontation

The complainant is not required to directly confront any persons who are the source of the problem or closely associated with the person who is the source of the problem. Instead, the complainant may utilize any of the other various avenues of internal complaint. The complainant is required to make a reasonable effort to bring forward any allegations of unlawful harassment, sexual harassment or discrimination so they may stop such wrongdoing and prevent further occurrences.

False Allegations

The Agency prohibits deliberately making false and/or malicious harassment or discrimination allegations as well as deliberately providing false information during

140 HARASSMENT POLICY

Created/Revised: 07/01/2016 / 03/26/2018

Reviewed: 03/12/2018



an investigation. Policy violators are subject to disciplinary action, up to and including termination.

Conflict of Interest

The Agency will make every effort to ensure that those named in a complaint or are too closely associated with those involved in the complaint will not be a part of the investigative team or efforts.

Third-Party Investigator

CAFMA can, at its discretion, utilize a neutral third-party investigator ~~to~~ to address harassment, sexual harassment or discrimination allegations.

"Unintentional" harassment

Even conduct that is intended to be "innocent" may still constitute harassment if it falls within the terms of this policy. Regardless of your intent, how others interpret your behavior is important.

Confidentiality

The Agency will protect the confidentiality of any member or job applicant who contacts the Agency to seek information, assistance, or counseling, or to file a formal complaint. Except as required by law or this policy, all written or verbal contacts between the Agency and any member or job applicant will be treated as confidential.

It ~~will~~ may be necessary to reveal the name of the complainant and the nature of the complaint to the respondent's supervisor or superior if an investigation is started. To the extent possible, supervisors will maintain the confidentiality of the complainant's name and the nature of the charge. Because the grievance process involves a number of people, it may be necessary to share information with those involved.

During an investigation, the EEO / Human Resources may interview the complainant's co-workers. The Agency and interviewed members shall treat these interviews as confidential, except as may be necessary to complete an investigation or complaint, or institute disciplinary proceedings.

Prohibited Conduct

The following is a list of conduct that is prohibited and will not be tolerated:

- Recruiting, hiring, assigning, promoting, compensating, training, disciplining, or terminating members on the basis of their protected status.
- Expressing bias in the workplace, including any behavior that is potentially offensive to members on the basis of their protected status. Examples of such expressions of the bias include, but are not limited to:

140 HARASSMENT POLICY

Created/Revised: 07/01/2016 / 03/26/2018

Reviewed: 03/12/2018



- Using degrading words, offensive slang labels or names, or profanity describing a person's protected status.
- Making sexually suggestive, obscene or lewd "jokes" or comments or "jokes" or comments about a person's protected status

Sexual harassment. Examples of prohibited sexual harassment in the workplace may include, but are not limited to:

- Sexually suggestive, obscene, or lewd comments or invitation.
- Gender-related labels such as "honey," "sweetie," "cutie," "boy," "girl".
- Asking for sexual favors and implying economic benefits.
- Leering, ogling, or drawing attention to a person's body.
- Sexual advances.
- Introduction into the workplace of visual or written material, which includes, but is not limited to: Pictorial material depicting nudity or sexual conduct.
- Any statement or words describing sexual conduct, sexual organs, or excrement.
- Unnecessary touching, brushing against another person's body, patting, pinching, grabbing, etc.
- Failure to cooperate in any investigation of an equal employment opportunity (EEO) violation.
- Taking any retaliatory action against any member who has sought redress, filed a report, made an inquiry concerning EEO matters, cooperated in an investigation, or otherwise participated in any way with the procedures outlined in this policy.

160 ETHICS

Created/Revised: 07/01/2016

Reviewed: 10/05/2010



I. PURPOSE

To provide guidance concerning ethical issues facing officials and Agency members.

II. SCOPE

This policy applies to all Agency members and the Board of Directors.

III. POLICY

It is the policy of the Agency that all members and elected officials shall avoid any activity, practice, or act which might create a conflict or the appearance thereof as a result of their employment or appointment with the Agency. Any violation of this Policy will subject members to disciplinary action up to and including dismissal. Additionally, the Agency recognizes the following protected classes, and takes seriously their responsibility to ensure that these members are not discriminated against or subjected to harassment on the basis of their race, color, religion, ancestry, national origin, marital status, sex, age, handicap, disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression or genetic information.

Guidelines

- Always conduct myself, on and off duty, in a manner that reflects positively on me, my department and the fire service in general.
- Accept responsibility for my actions and for the consequences of my actions.
- Support the concept of fairness and the value of diverse thoughts and opinions.
- Avoid situations that would adversely affect the credibility or public perception of the fire service profession.
- Be truthful and honest at all times and report instances of cheating or other dishonest acts that compromise the integrity of the fire service.
- Conduct my personal affairs in a manner that does not improperly influence the performance of my duties, or bring discredit to my organization.
- Be respectful and conscious of each member's safety and welfare.
- Recognize that I serve in a position of public trust that requires stewardship in the honest and efficient use of publicly owned resources, including uniforms, facilities, vehicles and equipment and that these are protected from misuse and theft.
- Exercise professionalism, competence, respect and loyalty in the performance of my duties and use information, confidential or otherwise, gained by virtue of my position, only to benefit those I am entrusted to serve.
- Avoid conflicts of interest as they relate to my official position.

160 ETHICS

Created/Revised: 07/01/2016

Reviewed: 10/05/2010



- Never propose or accept personal rewards, special privileges, benefits, advancement, honors or gifts that may create a conflict of interest, or the appearance thereof.
- Never discriminate on the basis of race, color, religion, ancestry, national origin, marital status, sex, age, handicap, disability, military/veteran status, pregnancy, sexual orientation, gender identity, gender expression or genetic information ~~race, religion, color, creed, age, marital status, national origin, ancestry, gender, sexual preference, medical condition or handicap.~~
- Never harass, intimidate or threaten fellow members of the service or the public and stop or report the actions of other firefighters who engage in such behaviors.
- Responsibly use social networking, electronic communications, or other media technology opportunities in a manner that does not discredit, dishonor or embarrass my organization, the fire service and the public. I also understand that failure to resolve or report inappropriate use of this media equates to condoning this behavior.

180 AMERICANS WITH DISABILITIES ACT (ADA)

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/28/2016



I. PURPOSE

The purpose of this policy is to establish compliance with the Americans with Disabilities Act (ADA) and eliminate discrimination against individuals with disabilities.

II. SCOPE

This policy applies to all Agency services, programs, facilities, and activities.

III. POLICY

Authority

The Assistant Chief of Administration / Executive Administrative Director, or at their discretion, the Human Resources Manager, shall serve as the Agency's ADA Coordinator. All supervisors shall familiarize themselves with the provisions of this standard and shall ensure all issues related to ADA compliance are immediately directed to the Agency's ADA Coordinator.

Standards

The intent of the Agency's policies and procedures is to protect the substantive rights of interested persons to meet appropriate due process standards for accessing public services and employment opportunities. The Agency's ADA Coordinator will maintain and systematically implement a plan to ensure all Agency facilities and activities are in compliance with the ADA standards.

Any complaints concerning the Agency's compliance with ADA standards shall be directed to the ~~Assistant Chief of Administration / Executive Administrative Director~~ ADA Coordinator. The ~~Assistant Chief of Administration / Executive Administrative Director~~ ADA Coordinator will implement immediate investigation into the complaint.

Reporting Procedure

Qualified individuals with disabilities may make requests for reasonable accommodation to their direct supervisor. On receipt of an accommodation request, the supervisor will forward that request to the ADA Coordinator, who will meet with the individual making the request to discuss and identify the precise limitations of job functions resulting from the disability and the potential accommodation that the Agency might make to help overcome those limitations.

Feasibility

CAFMA will investigate the request for accommodation and determine the feasibility of the requested accommodation. They will consider various factors, including, but not limited to, the nature and cost of the accommodation, the

180 AMERICANS WITH DISABILITIES ACT (ADA)

Created/Revised: 07/01/2016 / 07/19/2016

Reviewed: 06/28/2016



availability of outside funding, overall financial resources, and the accommodation's impact on the operation of the Agency, including its impact on the ability of other members to perform their duties. The investigation will be informal but thorough and will afford all interested persons and their representatives an opportunity to submit information relevant to the complaint.

Decision notification

CAFMA will inform the member of the Agency's decision on the accommodation request and when they will be able to take appropriate steps for making the accommodation. This response will be issued within 30 days of receipt of the complaint by the ADA Coordinator.

The complainant may request reconsideration of the case by the Fire Chief or Board of Directors within 15 days if not satisfied with the proposed resolution.

204 EXIT INTERVIEW

Created/Revised: 07/01/2016

Reviewed: 05-26-2015



I. PURPOSE

Every member who chooses to leave the Agency shall be offered an exit interview. This meeting has a number of purposes:

- To determine the complete reason why the member chose to leave the Agency.
- It affords the member a chance to suggest changes to the Agency in areas where they normally would not comment.
- The Agency can inventory the gear returned by the member to check for completeness.
- The Agency can determine if the member is eligible for rehire. Members who leave the Agency in good standing may be considered for rehire. Members who resign without adequate notice or who are discharged for unsatisfactory performance or conduct generally will not be considered for rehire.
- It affords the member and the Agency some closure of the relationship.

II. SCOPE

This policy applies to all Agency members.

III. POLICY

Termination of employment ~~or membership~~ occurs when members are permanently separated from employment ~~or membership~~ at the Agency for any of the following reasons: voluntary resignation, discharge, retirement, or reduction in force. Prior to the end of the last day of work for the Agency, Human Resources member shall be offer the member the opportunity fored an Exit Interview with the Fire Chief and Human Resources or their designee. If a designee is utilized, it should be an officer with which the member feels comfortable. It is encouraged that two people be present for the interview. The member may also complete an Exit Interview Questionnaire as a part of, or in lieu of, the formal exit interview.

Interview Guidelines

Prior to the interview member's last work day, ~~Administration the Warehouse Manager~~ will be responsible for ~~completing the sections of the Exit Interview Form pertaining to~~ ensuring that the member has returned any gear check in, outstanding agreements, keys or Agency property that were issued the member. Finance will ensure that there are no, and any other outstanding debts owed to either the member or the Agency, and will process the member's final payout based on current policy.

204 EXIT INTERVIEW

Created/Revised: 07/01/2016

Reviewed: 05-26-2015



The Fire Chief and Human Resources or [their](#) designee shall conduct the exit interview. The interview atmosphere should be maintained as a learning atmosphere, determining in a positive way why the member is leaving the Agency. The member should also be asked what changes to the Agency might have permitted them to stay, for future consideration about policies and practices.

At the interview, any changes to contact information shall be noted. Members who ~~qualify for a pension~~[are retiring must](#) ~~should~~ contact ~~the~~ Human Resources and complete their retirement paperwork [at least 30 days prior to their selected retirement date](#). ~~They should also submit their application to the Pension Board as soon as possible, prior to retirement.~~

After the interview, the Exit Interview Form shall be passed to Administration, who is responsible for completing the member's final paperwork. After all outstanding issues have been resolved; the Exit Interview Form shall be placed in the member's employment file.

[References:](#)

[SOG – Exit Interview Process \(new\)](#)



600 PERSONNEL MANAGEMENT - CONDUCT

Created/Revised: 07/01/2016

Reviewed: 11/02/2011

I. PURPOSE

The purpose of this policy is to establish the standards of conduct for members of the Agency.

II. SCOPE

This policy applies to all Agency members.

III. POLICY

The following policy is the basis for these directives: Agency members are expected to conduct themselves both on and off duty in a highly disciplined, professional, positive, productive, and mature manner. Always being courteous and respectful reflects pride on the firefighting profession and the Agency.

Damage to Agency Property

Members may be charged the insurance deductible or for the cost of repairs and/or replacement of lost, unacceptable, or damaged Agency property if the issue is found to be caused by member willful negligence. Any violation of the following items will result in discipline as outlined in Discipline Policy.

All Members Shall:

- Follow all written directives of the Agency
- Follow the legal orders of a Superior Officer.
- Respond to duty when directed to do so.
- Report on time, fully prepared, every day that the member is scheduled to work.
- Use their training, capabilities, and best judgment to protect the public at all times.
- Perform their assigned duties in an efficient, safe, and timely manner.
- Keep and conduct themselves in a manner that reflects pride ~~on~~ in the fire service.
- Keep themselves mentally and physically fit in order to perform effectively.
- Not participate in contact sports while on duty.
- Be concerned and protective of each other's welfare.
- Observe the hours of their assigned shift, never leaving their position until properly relieved.
- Accept no reward, fee, or valuable gift from any person for services incidental



600 PERSONNEL MANAGEMENT - CONDUCT

Created/Revised: 07/01/2016

Reviewed: 11/02/2011

- to the performance of duty.
- Not use the Agency's name, logo, letterhead, or stationery for any purpose other than Agency business unless approved by a member of the Senior Staff.
 - Not furnish information relative to Agency policy, practices, or affairs to anyone not connected with the Agency without the authorization of the Fire Chief.
 - Not solicit, distribute, post, or display campaign literature for or against any candidate for public office, or any ballot measure, on or in Agency property or facilities.
 - Not advocate, distribute, post, or display religious literature on or in Agency property or facilities.
 - Not advocate, distribute, post, or display promotional solicitations for private businesses or individuals.
 - Obey the law.
 - Be permitted to engage in outside employment while off duty. Said employment shall not be detrimental to efficient Agency operations and shall be in accordance with State conflict of interest laws (A.R.S. § 38-501 to 511).
 - Be permitted to volunteer their time to any other fire, public, or civic organization without fear of discrimination by the Agency.
 - Members shall not be permitted to engage in outside business activities while on duty.
 - Have a local telephone number available and notify their commanding officer and the Administration, within 24 hours, of any change of residential address or telephone number.
 - During a general recall, members shall respond to ~~Battalion 3 or Agency Headquarters~~ the designated location ready to be assigned. The senior members available at the station shall organize and assign the responding members.
-
- Members are expected to conduct themselves in accordance with the CAFMA Compass, and the expectations as outlined by the Fire Chief on the final page of the document.



602 APPEARANCE

Created/Revised: 07/01/2016

Reviewed: 11/24/2015

I. PURPOSE

The purpose of this policy is to provide members with information and expectations regarding personal appearance on the job to ensure the uniform and professional appearance of all members.

II. SCOPE

This policy applies to all members.

III. POLICY

It is the policy of the Agency to maintain a highly professional bearing and appearance at all time. It is the responsibility of the ~~company officer~~ supervisor to monitor the appearance of their members. No modifications of issued clothing or equipment will be allowed without authorization of a Chief Officer.

Refer to SOG G117 for a list of issued uniforms, PPE, and specifications.

Uniform Regulations

All members shall refrain from wearing the issued uniform clothing or any portion thereof while off-duty, except in transit to or from work or unless so authorized.

All members shall wear and maintain issued uniforms and equipment in a clean, neat and operable condition. All members will be neat, clean shaven except for approved facial hair, properly groomed, and in the proper uniform upon rising in the morning and at start of each shift.

Each member is responsible for the cleanliness and minor repair of equipment or uniforms issued.

All members will keep available on the premises a complete set of work and dress (if issued) uniforms while on duty.

The Daily work, PT, and Dress uniforms shall consist of uniform items issued per SOG G117 (Initial Uniform & PPE Issue) and used in accordance with SOG G118J Uniform/PPE Use and Replacement.



602 APPEARANCE

Created/Revised: 07/01/2016

Reviewed: 11/24/2015

When responding to wildland fires, overpants or approved Nomex slacks must be worn over uniform shorts or 100% cotton slacks with a wildland approved boot (no shoes).

When working, the minimum attire at all times shall consist of a shirt and shorts. Discretion should be exercised at all times with respect and courtesy being the standard.

The daily uniform will be worn by shift members until 1800 hours or upon retiring for the night, with the exception of the PT period.

Issued PT uniform will be worn during the PT period and whenever members are participating in physical training activities around the station. It may also be worn from arising in the morning until 0800 shift change and from 0800 shift change through the scheduled PT time period.

Issued PT uniform may be worn under turnout clothing but shall not be visible when viewed by the public (calls, drills, inspections, etc.).

Optional PT Uniform (tank tops) may be worn while members are involved with physical fitness training at an Agency facility. They are not to be worn during other activities such as station cleaning, physical fitness training at a public gym, under turnouts during training, or interacting with the public. If a call is received while working out, an approved "on duty" t-shirt must be put on. It is understood that there may be a short period of time before and after physical fitness training that personnel may be wearing tank tops and not actively exercising.

PPE

Proper personal protective equipment (PPE) shall be worn on all incidents.

Helmet identification will include the following: Last names and a front face piece provided by the organization. It is permissible to have small stickers as approved by Fire Chief.

Administrative Members

Administrative members such as administrative staff shall wear clothing that represents the Agency in a professional manner. The Fire Chief shall have the final decision relating to the appropriateness of non-operations clothing.



602 APPEARANCE

Created/Revised: 07/01/2016

Reviewed: 11/24/2015

Terminated Members

Any uniform clothing or equipment that has been issued by the Agency remains the property of the Agency. When a member leaves the Agency, the member will return all issued clothing and equipment.

Members may be charged for lost, unacceptable, or damaged items, reasonable wear and tear excepted.

The uniform and equipment must be in a cleaned and laundered condition.

Hair Regulations

Hair regulations for all uniformed members including civilian members will conform to the following maximum limits.

Operations Members / Staff Members

Hair must be worn in a professional style e.g. no Mohawks. Hair that extends below the bottom of a Class A shirt collar must be restrained while on duty. Hair must be neat, combed, and clean.

~~Hair may be worn in professional styles but no longer than the bottom of the Class A shirt collar at the back of the neck when standing with the head in the normal upright position. Hair must be neat, combed, and clean. Male employees may not have Mohawks, ponytails, or buns. A shaved head is allowed. Female operations members' hair must be worn in a professional style and restrained while on duty but no restriction is made on hair length.~~

Facial Hair: Sideburns shall be neatly trimmed and shall not extend below the line level with the bottom of the ear. Mustaches and all other facial hair shall be neatly trimmed. No facial hair shall interfere with the SCBA seal or other equipment per Policy 980.

Civilian Members

Hair must be well-groomed and clean, worn in a manner that will contribute to their personal safety and that of the public as well as considering the image of the Agency.

Female members who wear civilian clothing while on-duty will wear their hair in a professional style.



602 APPEARANCE

Created/Revised: 07/01/2016

Reviewed: 11/24/2015

Jewelry and Tattoos

Operations Members / Staff Members

Necklaces, pendants, medallions, etc. shall not be worn exposed on duty. Earrings or any other form of body piercing with jewelry shall not be worn on duty. Rings on fingers are allowed as long as they do not compromise the integrity of latex gloves.

Offensive tattoos shall not be exposed on duty. The Fire Chief has final determination as to what is offensive.

Civilian Members

Female civilian members may wear earrings. Civilian members may wear other types of body piercing as long as it is covered by normally accepted work attire, is not exposed while on duty, and does not affect job performance.

PREAMBLE

WHEREAS, the parties through their designated representatives, met and conferred in good faith pursuant to Resolution 2020 - 01 in order to reach agreement concerning wages, hours worked, and working conditions of the employees comprising the Central Arizona Fire and Medical Authority, and

WHEREAS, the parties hereby acknowledge that the provisions of this Memorandum are not intended to abrogate the authority and responsibility of the Central Arizona Fire and Medical Authority Fire Board provided for under the statutes of the State of Arizona,

NOW, THEREFORE, having reached this complete agreement concerning wages, hours, and working conditions for the term specified, the parties submit this Memorandum to the Central Arizona Fire and Medical Authority Fire Board with their joint recommendation that the body resolve to adopt its terms and provisions for the period July 01, 2020 through June 30, 2022.

ARTICLE 1: Rights

Section 1-1. Gender

Whenever any words used herein in the masculine, feminine or neuter, they shall be construed as though they were also used in another gender in all cases where they would so apply.

Section 1-2. Agency and/or Department Rights

- A. The United Yavapai Fire Fighters recognizes that the CAFMA Board and the Fire Chief retain whether exercised or not, solely and exclusively, all express and inherent rights and authority pursuant to law with respect to determining the level of and the manner in which the Agency's service delivery activities are conducted, managed, and administered. The United Yavapai Fire Fighters recognizes the exclusive right of the Chief to establish and maintain departmental rules and procedures for the administration of the Agency during the term of this Memorandum provided that such rules and procedures do not violate any of the specific express provisions of the Memorandum.
- B. The Chief has the exclusive right and authority to schedule work and/or Overtime work as required in the manner most advantageous to the Agency subject to the express terms of this Memorandum.
- C. It is understood by the parties that every incidental duty connected with operations enumerated in job descriptions is not always specifically described; nevertheless, it is intended that all such duties shall be performed by the employees subject to a particular job description.
- D. The Chief and the Fire Board reserve the right to discipline or terminate employees for just cause subject to Agency procedures.
- E. The Agency and the Chief shall determine and establish methods and processes by which duties are performed subject to the terms of this Memorandum.

- F. Except as otherwise specifically provided in this Memorandum, the Agency and the Chief retain all rights and authority to which, by law, they are entitled.
- G. The CAFMA Board shall have the authority to effect reorganization of Central Arizona Fire and Medical Authority. However, any such reorganization shall be discussed with the United Yavapai Fire Fighters representative prior to implementation.
- H. The inherent and express rights of the CAFMA Board and the Chief, including those herein specifically referred to, which are not expressly modified or restricted by a specific provision of this Memorandum, are not in any way directly or indirectly subject to the Grievance Procedure herein.

Section 1-3 Rights of United Yavapai Fire Fighters

- A. United Yavapai Fire Fighters, as the authorized representative, has the exclusive right to serve as the meet and confer representative of all employees in the Central Arizona Fire and Medical Authority as certified by the Central Arizona Fire and Medical Authority Board pursuant to Resolution 2020-01, entered on March 23, 2020.
- B. The United Yavapai Fire Fighters may designate certain representatives (the “Designated Representative”) that have the right and authority to attend a grievance proceeding arising hereunder.
 - 1. The Designated Representative may, when the United Yavapai Fire Fighters is designated in writing by the grievant as his/her representative, attend mutually scheduled grievance meetings and hearings with the Agency representatives ,without loss of pay or benefits, to represent the grievant during such proceedings.
 - 2. There shall be no obligation to the Agency to change or adjust normal departmental scheduling or assignments of personnel as a result of such designations or to accommodate a Designated Representative.
- C. The United Yavapai Fire Fighters, as the designated employee’s organization, shall have the right to bi-weekly dues deduction from employee wages as reflected on an employee’s bi-weekly paycheck, if approved by the employees of said organization.
- D. The Agency will allow bulletin boards for posting official United Yavapai Fire Fighters Literature that is not political in nature, abusive of any person or organization, or disruptive of the district operations within non-public areas of all Agency facilities. In addition, the United Yavapai Fire Fighters will be granted authority to use all Agency communication tools (e.g., mail, email) to disseminate such information when necessary. Such announcements shall not be political in nature, abusive of any person or organization, or disruptive of the Agency operations.
- E. The Agency will provide to the United Yavapai Fire Fighters, upon written request on the approved Agency FOIA public records request form, non-confidential and readily available public information concerning the United Yavapai Fire Fighters that is necessary to the representative for negotiations, and is not otherwise available to the United Yavapai Fire Fighters, such as personnel census, employee benefit data, and

survey information. Such request shall be made through the Central Arizona Fire and Medical Authority Fire Chief. Any unusual cost incurred by the Agency shall be borne by the United Yavapai Fire Fighters. All such requests will be timely addressed in the ordinary course by Agency.

- F. All Career Firefighters and other covered personnel, sworn and unsworn, have the right to have the United Yavapai Fire Fighters serve as their meet and confer representatives without discrimination based on membership or non-membership in the United Yavapai Fire Fighters or in any other organization.
- G. Covered personnel have the right to be represented or may choose to be not represented by the United Yavapai Fire Fighters in dealings with the Fire Chief or his designees of the Central Arizona Fire and Medical Authority concerning grievances and matters pertaining to their individual employment rights and obligations.
- H. The employees of CAFMA, including all members of the United Yavapai Fire Fighters, shall be able to meet with senior staff as required in connection with a grievance during regular business hours Monday thru Thursday while on duty as long as the meeting does not interfere with response guidelines or responding to emergency calls.
- I. All original and promotional appointments shall be per Agency Policy and subject to a probationary period of not less than six months and not more than one year for all personnel. The Fire Chief may establish a longer probationary period for a specific employee regarding a specific issue only with due cause, which may include a recommendation for same by a concerned supervisor.
- J. United Yavapai Fire Fighters paraphernalia and insignia shall be limited to personal equipment unless expressly authorized in writing by the Fire Chief and/or the Fire Board.

Section 1-4. Prohibition of Strikes and Lockouts

- A. The United Yavapai Fire Fighters pledges to maintain unimpaired Fire Fighting and related support services as directed by the Fire Chief. It shall not cause, condone, counsel or permit its members, to strike, fail to fully and faithfully perform duties, slow down, disrupt, impede, or otherwise impair the normal functions and procedures of the Agency.
- B. Should any employees of the United Yavapai Fire Fighters during the time of this Memorandum, and until such time that it is expressly and legally rescinded, breach the Obligations of this Section 1-4, paragraph A, the Fire Chief or his designee shall immediately notify the United Yavapai Fire Fighters that a prohibited action is in progress. The United Yavapai Fire Fighters shall forthwith disavow said strike or other prohibited action and shall endeavor in good faith to cause such Firefighters to immediately return to work and/or cease the prohibited activity. There shall be no lockout by the Agency during the term of this Memorandum.

ARTICLE 2: Grievance/Labor Management

Section 2-1. Grievance Procedures

A. Informal Resolution

1. It is the responsibility of the employee who believes they have a bona fide complaint concerning their working conditions to promptly inform and discuss it with their immediate supervisor in order to, in good faith, endeavor to clarify the matter expeditiously and informally at the employee-immediate supervisor level.
2. If such informal discussion does not resolve the problem to the employee's satisfaction, and if the complaint constitutes a grievance as herein defined, the employee may file a formal grievance in accordance with the following procedure.

B. Definition of Grievance

A "grievance" is a written allegation, submitted as herein specified, claiming violation(s) of the specific express terms of this Memorandum or Agency Policy and Procedures for which there is no other specified method of review provided by State Law or Agency Policies and Procedures.

With the exception of the initial grievance submittal deadline, the time requirements that appear in Policy 630 should be considered guidelines rather than firm deadlines. The guidelines are subject to reasonable accommodation, as agreed upon in writing by both Agency and grievant, to time requirements if needed for vacation, sick leave, or other factors.

If the grievant does not submit required paperwork within the established or agreed-upon time limits, the grievance process will be considered to be terminated.

If the supervisor does not respond within the established or agreed-upon time limits, the grievance will automatically proceed to the next level of supervisory review. The grievant is obligated to timely send the grievance paperwork to the next supervisory level.

Procedure to File a Written Grievance

The policy of the Agency will be to follow the Grievance Procedures set forth in policy section 630, titled "Grievance Procedure", as amended from time to time by the Fire Board of CAFMA.

REQUIRED PAPERWORK: A written memo to the next level of supervisor or the next level of review. A grievant may not "skip" a tier of supervisory review; all intermediate levels of review must be exhausted before submission of a grievance to a higher level of review. The grievant's memo should state why the previous decision was unacceptable and may include only additional information previously submitted. If additional information has become available to a grievant, that information must be offered to the lower level of supervisory review before proceeding to a higher level. A grievant may only appeal to a higher level of review when all relevant information or evidence has been made available to the lower level of supervisory review.

A grievant should consider submitting any and all intermediate requests for review and any decisions rendered, as well as all relevant documents and exhibits previously submitted, to the next higher level of review, so that the higher level reviewer has a complete record of the matter.

A grievant may submit additional new documents or evidence after a decision is made, but that should be to the party making the decision the subject of the request for review, so that a reviewing supervisor has the opportunity to see all relevant documents before submission to a higher level of supervisory review.

Section 2-2. Labor-Management Committee

There shall be a Labor-Management Committee consisting of three (3) representatives from United Yavapai Fire Firefighters, Fire Chief and his staff. One (1) Board Member may attend. The purpose of the committee is to facilitate improved labor-management relationships by providing a forum for the free discussion of mutual concerns and problems, which may include discussion of implementation of major department programs or substantial modifications of existing major department programs that will have significant impact on work schedules or duties.

- B. The Committee shall meet monthly at scheduled times, and at any other mutually agreed date and time.
- C. Representatives from United Yavapai Fire Fighters on the Committee shall not lose pay or benefit for meetings scheduled during their duty time.
- D. The Committee may, if deemed proper, suggest recommendations to the Fire Chief and the Fire Board for their consideration and determination. If the Committee fails to reach consensus, multiple views may be presented to the Fire Board.
- E. Any additional committees that may be made up for any other reasons should be made up of committee members as follows.
 - 1. Fire Chief or their Alternate
 - 2. Assistant Chief or their Alternate
 - 3. Battalion Chief or their Alternate
 - 4. 2 Labor Representatives or their Alternates
 - 5. 2 Administrative members or their Alternate
 - 6. Planning and Logistics Representative or their Alternate
 - 7. 3 Operations Representatives or their Alternates
 - 8. Fire Prevention representatives or their Alternate

ARTICLE 3: Compensation/Wages

Section 3-1. Wages

A. All employees shall receive base wages in accordance with the wage scale established by the Central Arizona Fire and Medical Authority Board. Labor and management agree to meet annually to discuss any potential changes to the wage scale. The Agency Board will make the final decision regarding changes.

ARTICLE 4: Benefits

Section 4-1. Benefits

A. All employees shall receive benefits in accordance with the established policies of the Central Arizona Fire and Medical Authority Board. Labor and management agree to meet annually to discuss any potential changes to the benefits package. The Agency Board will make the final decision regarding changes.

ARTICLE 5: Miscellaneous

Section 5-1. Saving Clause

- A. If any Article or Section of this Memorandum should be held invalid by operation of law or by final judgment of any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal, the remainder of this Memorandum shall not be affected thereby.
- A. It is recognized by the parties that the provisions of the Fair Labor Standards Act are currently applicable to certain wage and premium pay provisions of this M.O.U., and that this M.O.U. shall be administered in compliance with the FLSA for so long as the Act is applicable.
- B. Nothing in this Memorandum shall preclude the parties from being in compliance with the requirements of the Americans with Disabilities Act.
- C. All items not mentioned in this MOU that may come to question, shall fall on the current policy and SOG for the Central Arizona Fire and Medical Authority, as amended.

Section 5-2. Term and Effect of Memorandum

- A. This Memorandum shall remain in full force and effect commencing July 1st, 2020, until June 30th, 2022, and thereafter shall continue in effect year-by-year unless one of the parties notifies the other in writing no later than December 1st of its request to meet and confer regarding a new Memorandum.
- B. Except as expressly provided in this Memorandum, the Agency shall not be required to meet and confer concerning any matter, whether covered herein or not to take effect during the term or extension thereof.
- C. This Memorandum constitutes the total and entire agreement between the parties and no verbal statement shall supersede any of its provisions.

- D. It is intended by the parties hereto that the provisions of this Memorandum shall be in harmony with the rights, duties, obligations, and responsibilities which by law devolve upon the Fire Board and Fire Chief, and these provisions shall be interpreted and applied in such manner.

DRAFT

PREAMBLE

WHEREAS, the parties through their designated representatives, met and conferred in good faith pursuant to Resolution 2020 - 01 in order to reach agreement concerning wages, hours worked, and working conditions of the employees comprising the Central Arizona Fire and Medical Authority, and

WHEREAS, the parties hereby acknowledge that the provisions of this Memorandum are not intended to abrogate the authority and responsibility of the Central Arizona Fire and Medical Authority Fire Board provided for under the statutes of the State of Arizona,

NOW, THEREFORE, having reached this complete agreement concerning wages, hours, and working conditions for the term specified, the parties submit this Memorandum to the Central Arizona Fire and Medical Authority Fire Board with their joint recommendation that the body resolve to adopt its terms and provisions for the period July 01, 2020 through June 30, 2022.

ARTICLE 1: Rights

Section 1-1. Gender

Whenever any words used herein in the masculine, feminine or neuter, they shall be construed as though they were also used in another gender in all cases where they would so apply.

Section 1-2. Agency and/or Department Rights

- A. The United Yavapai Fire Fighters recognizes that the ~~CAFMA Board Agency~~ and the Fire Chief retain whether exercised or not, solely and exclusively, all express and inherent rights and authority pursuant to law with respect to determining the level of and the manner in which the Agency's service delivery activities are conducted, managed, and administered. The United Yavapai Fire Fighters recognizes the exclusive right ~~to~~ of the Chief to establish and maintain departmental rules and procedures for the administration of the Agency during the term of this Memorandum provided that such rules and procedures do not violate any of the specific express provisions of the Memorandum.
- B. The ~~Agency and the~~ Chief has~~ve~~ the exclusive right and authority to schedule work and/or Overtime work as required in the manner most advantageous to the Agency subject to the express terms of this Memorandum.
- C. It is understood by the parties that every incidental duty connected with operations enumerated~~d~~ in job descriptions is not always specifically described; nevertheless, it is intended that all such duties shall be performed by the employees subject to a particular job description.
- D. The Chief and the Fire Board reserve the right to discipline or terminate employees for just cause subject to Agency procedures.

- E. The ~~Agency District~~ and the Chief shall determine and establish methods and processes by which duties are performed subject to the terms of this Memorandum.
- F. Except as otherwise specifically provided in this Memorandum, the ~~Agency District~~ and the Chief retain ~~unqualified~~ all rights and authority to which, by law, they are entitled.
- G. The ~~CAFMA Board Agency~~ shall have the authority to effect reorganization of Central Arizona Fire and Medical Authority. However, any such reorganization shall be discussed with the United Yavapai Fire Fighters representative prior to implementation.
- H. The inherent and express rights of the ~~CAFMA Board Agency~~ and the Chief, including those herein specifically referred to, which are not expressly modified or restricted by a specific provision of this Memorandum, are not, in any way directly or indirectly, subject to the Grievance Procedure herein.

Section 1-3 Rights of United Yavapai Fire Fighters

- A. United Yavapai Fire Fighters, as the authorized representative, has the exclusive rights to serve as the meet and confer representative of all employees in the Central ~~Arizona~~ Fire and Medical Authority ~~personnel~~ as certified by the Central Arizona Fire and Medical Authority Board pursuant to Resolution 2020-01, entered on March 23, 2020.
- B. The United Yavapai Fire Fighters may designate certain representatives (the “Designated Representative”) and ~~that they~~ have the right and authority to attend a grievance proceeding arising hereunder.
 - 1. The Designated Representative may, when the United Yavapai Fire Fighters is designated in writing by the grievant as his/her representative, attend mutually scheduled grievance meetings and hearings with the Agency representatives without loss of pay or benefits, to represent the grievant during such proceedings.
 - 2. There shall be no obligation to the Agency to change or adjust normal departmental scheduling or assignments of personnel as a result of such designations or to accommodate a Designated Representative.
- C. The United Yavapai Fire Fighters, as the designated employee’s organization, shall have the right to bi-weekly dues ~~d~~eduction from employee wages as reflected on an employee’s bi-weekly paycheck, if approved by the employees of said organization.
- D. The Agency will allow bulletin boards for posting official United Yavapai Fire Fighters Literature that is not political in nature, abusive of any person or organization, or disruptive of the district operations within non-public areas of all Agency facilities. In addition, the United Yavapai Fire Fighters will be granted authority allowed, to use all Agency communication tools (e.g., mail, email) to disseminate such information when necessary. Such announcements shall not be political in nature, abusive of any person or organization, or disruptive of the ~~Agency district~~ operations.
- E. The Agency will provide to the United Yavapai Fire Fighters, upon written request on the approved Agency FOIA public records request form, non-confidential and readily

available public information concerning the United Yavapai Fire Fighters that is necessary to the representative for negotiations, and is not otherwise available to the United Yavapai Fire Fighters, such as personnel census, employee benefit data, and survey information. Such request shall be made through the Central Arizona Fire and Medical Authority Fire Chief. Any unusual cost incurred by the Agency shall be borne by the United Yavapai Fire Fighters. All such requests will be timely addressed in the ordinary course by Agency.

Section 1-4. Rights of the United Yavapai Fire Fighters

F. ~~A.~~—All Career Firefighters and other covered personnel, sworn and unsworn, have the right to have the United Yavapai Fire Fighters serve as their meet and confer representatives without discrimination based on membership or non-membership in the United Yavapai Fire Fighters or in any other organization.

G.B. Covered personnel have the right to be represented or may choose to be not represented by the United Yavapai Fire Fighters in dealings with the Fire Chief or his designees of the Central Arizona Fire and Medical Authority concerning grievances and matters pertaining to their individual employment rights and obligations.

H.C. The employees of CAFMA, including all members of the United Yavapai Fire Fighters, shall be able to meet with senior staff as required in connection with a grievance during regular business hours Monday thru Thursday while on duty as long as the meeting # does not interfere with response guidelines or responding to emergency calls.

I.D. All original and promotional appointments shall be per Agency Policy and subject to a probationary period of not less than six months and not more than one year for all personnel. ~~of successful service.~~ The Fire Chief, ~~with the recommendation of a concerned supervisor~~ may establish a longer probationary period for a specific employee regarding a specific issue only with due cause, which may include a recommendation for same by a concerned supervisor.

J.E. United Yavapai Fire Fighters paraphernalia and insignia shall be limited to personal equipment unless expressly authorized in writing by the Fire Chief and/or the Fire Board.

Section 1-45. Prohibition of Strikes and Lockouts

A. The United Yavapai Fire Fighters pledges to maintain unimpaired Fire Fighting and related support services as directed by the Fire Chief. It shall not cause, condone, counsel or permit its members, to strike, fail to fully and faithfully perform duties, slow down, disrupt, impede, or otherwise impair the normal functions and procedures of the Agency.

B. Should any employees of the United Yavapai Fire Fighters during the time of this Memorandum, and until such time that it is expressly and legally rescinded, breach the Obligations of this Section 1-4, paragraph A, the Fire Chief or his designee shall immediately notify the United Yavapai Fire Fighters that a prohibited action is in

progress. The United Yavapai Fire Fighters shall forthwith disavow said strike or other prohibited action and shall endeavor in good faith to cause such Firefighters to immediately return to work and/or cease the prohibited activity. There shall be no lockout by the Agency during the term of this Memorandum.

DRAFT

ARTICLE 2: Grievance/Labor Management

Section 2-1. Grievance Procedures

A. Informal Resolution

1. It is the responsibility of the employee who believes they have a bona fide complaint concerning their working conditions to promptly inform and discuss it with their immediate supervisor in order to, in good faith, endeavor to clarify the matter expeditiously and informally at the employee-immediate supervisor level.
2. If such informal discussion does not resolve the problem to the employee's satisfaction, and if the complaint constitutes a grievance as herein defined, the employee may file a formal grievance in accordance with the following procedure.

B. Definition of Grievance

A "grievance" is a written allegation, submitted as herein specified, claiming violation(s) of the specific express terms of this Memorandum or Agency Policy and Procedures for which there is no other specified method of review provided by State Law or Agency Policies and Procedures.

With the exception of the initial grievance submittal deadline, the time requirements that appear in Policy 630 follow-should all be considered guidelines rather than firm deadlines. The guidelines are subject to are flexible. Reasonable accommodation, as agreed upon in writing by both Agency and grievant parties, will be made to time requirements if needed for vacation, sick leave, or other factors.

If the grievant member does not submit required paperwork within the established or agreed-upon time limits, the grievance process will be considered to be terminatedended.

If the supervisor does not respond within the established or agreed-upon time limits, the grievance will automatically proceed to the next level of supervisory review. The is will require the grievant member is obligated to timely send the grievance paperwork to the next supervisory level.

Procedure to File a Written Grievance

The policy of the Agency will be to follow the Grievance Procedures set forth in policy section 630, titled "Grievance Procedure", as amended from time to time by the Fire Board of CAFMA.

REQUIRED PAPERWORK: A written memo to the next level of supervisor or the next level of review. A grievant may not "skip" a tier of supervisory review; all intermediate levels of review must be exhausted before submission of a grievance to a higher level of review. The grievant's mMemo should state why the previous decision was unacceptable and may include only additional information previously submitted. If additional information has become available to a grievant, that information must be offered to the lower level of supervisory review before proceeding to a higher level. A grievant may only appeal to a higher level of review when all relevant information or evidence has been made available to the lower level of supervisory review.

A grievant should consider submitting any and all intermediate requests for review and any decisions rendered, as well as all relevant documents and exhibits previously submitted, to the next higher level of review, so that the higher level reviewer has a complete record of the matter.

A grievant may submit additional new documents or evidence after a decision is made, but that should be to the party making the decision the subject of the request for review, so that a reviewing supervisor has the opportunity to see all relevant documents before submission to a higher level of supervisory review.

Section 2-2. Labor-Management Committee

There shall be a Labor-Management Committee consisting of three (3) representatives from United Yavapai Fire Firefighters, Fire Chief and his staff. One (1) Board Member may attend. The purpose of the committee is to facilitate improved labor-management relationships by providing a forum for the free discussion of mutual concerns and problems, which may include discussion of implementation of major department programs or substantial modifications of existing major department programs that will have significant impact on work schedules or duties.

- B. The Committee shall meet monthly at scheduled times, and at any other mutually agreed date and time.
- C. Representatives from United Yavapai Fire Fighters on the Committee shall not lose pay or benefit for meetings scheduled during their duty time.
- D. The Committee may, if deemed proper, suggest recommendations to the Fire Chief and the Fire Board for their consideration and determination. If the Committee fails to reach consensus, multiple views may be presented to the Fire Board.
- E. Any additional committees that may be made up for any other reasons should be made up of committee members as follows.
 - 1. Fire Chief or their Alternate
 - 2. Assistant Chief or their Alternate
 - 3. Battalion Chief or their Alternate
 - 4. 2 Labor Representatives or their Alternates
 - 5. 2 Administrative members or their Alternate
 - 6. Planning and Logistics Representative or their Alternate
 - 7. 3 Operations Representatives or their Alternates
 - 8. Fire Prevention representatives or their Alternate

ARTICLE 3: Compensation/Wages

Section 3-1. Wages

A. All employees shall receive base wages in accordance with the wage scale established by the Central Arizona Fire and Medical Authority Board. Labor and management agree to meet annually to discuss any potential changes to the wage scale. The Agency Board will make the final decision regarding changes.

ARTICLE 4: Benefits

Section 4-1. Benefits

A. All employees shall receive benefits in accordance with the established policies of the Central Arizona Fire and Medical Authority Board. Labor and management agree to meet annually to discuss any potential changes to the benefits package. The Agency Board will make the final decision regarding changes.

ARTICLE 5: Miscellaneous

Section 5-1. Saving Clause

- A. If any Article or Section of this Memorandum should be held invalid by operation of law or by final judgment of any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal, the remainder of this Memorandum shall not be affected thereby.
- A. It is recognized by the parties that the provisions of the Fair Labor Standards Act are currently applicable to certain wage and premium pay provisions of this M.O.U., and that this M.O.U. shall be administered in compliance with the FLSA for so long as the Act is applicable.
- B. Nothing in this Memorandum shall preclude the parties from being in compliance with the requirements of the Americans with Disabilities Act.
- C. All items not mentioned in this MOU that may come to question, shall fall on the current policy and SOG for the Central Arizona Fire and Medical Authority, as amended.

Section 5-2. Term and Effect of Memorandum

- A. This Memorandum shall remain in full force and effect commencing July 1st, 2020, until June 30th, 2022, and thereafter shall continue in effect year-by-year unless one of the parties notifies the other in writing no later than December 1st of its request to meet and confer regarding a new Memorandum.
- B. Except as expressly provided in this Memorandum, the Agency shall not be required to meet and confer concerning any matter, whether covered herein or not to take effect during the term or extension thereof.
- C. This Memorandum constitutes the total and entire agreement between the parties and no verbal statement shall supersede any of its provisions.

D. It is intended by the parties hereto that the provisions of this Memorandum shall be in harmony with the rights, duties, obligations, and responsibilities which by law devolve upon the Fire Board and Fire Chief, and these provisions shall be interpreted and applied in such manner.

DRAFT

TO: Fire Board
FROM: Chief Freitag
DATE: April 21, 2020

SUBJECT: BUDGET PROCESS AND DRAFT BUDGET UPDATE

Please see the descriptions below for the documents related to this agenda item.

- The **CAFMA Budget (FY20-21) 4-21-20 Draft 0 cent** is the full budget with the CYFD tax rate at the previously projected rate of \$2.6220. The CVFD and CYFD budgets are associated with this CAFMA budget.
- The **CAFMA Budget (FY20-21) 4-21-20 Draft 3 cent** is the 1st 3 pages of the budget with 3 cents added to the previously projected tax rate in order to provide funds for a small wage increase. The effect of this change can be seen in the increase in the Personnel Services portion of the M&O on page 2 and the increased tax rate for CYFD at the bottom of page 3. No other line items were changed.
- The **CAFMA Budget (FY20-21) 4-21-20 Draft 6 cent** is the 1st 3 pages of the budget with 6 cents added to the previously projected tax rate in order to provide funds for a small wage increase. The effect of this change can be seen in the increase in the Personnel Services portion of the M&O on page 2 and the increased tax rate for CYFD at the bottom of page 3. No other line items were changed.
- The 3 tax projection files (**0 cent tax projection; 3 cent tax projection, 6 cent tax projection**) are graphs showing the long term tax rate projections based on expected property values and planned expenses. The high point of CYFD's tax rate is in red to show the effect of each budget.

If you have any questions, please call Assistant Chief Bliss or myself at 772-7711.



**Draft (4-21-2020) 0 cent
Fiscal Year 2020-21
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Final Budget FY 2020-21

All Departments

Maintenance & Operation Budget

	CAFMA FY 20	CAFMA FY 21	Variance	Variance (%)
Personnel Services				
Administration	1,524,404	1,704,618	180,214	11.82%
Support Services	2,055,598	2,111,809	56,211	2.73%
Operations	16,033,925	17,009,083	975,158	6.08%
Total Personnel Services	19,613,927	20,825,510	1,211,583	6.18%
Supplies				
Administration	21,739	21,739	-	0.00%
Support Services	1,381,955	1,526,005	144,050	10.42%
Operations	487,847	572,917	85,070	17.44%
Total Supplies	1,891,541	2,120,661	229,120	12.11%
Services & Charges				
Administration	330,085	405,085	75,000	22.72%
Support Services	528,295	535,695	7,400	1.40%
Operations	909,813	975,000	65,187	7.16%
Total Services & Charges	1,768,193	1,915,780	147,587	8.35%
Maintenance & Operation Subtotal	23,273,661	24,861,951	1,588,290	6.82%

Capital & Contingency Budget

Capital Outlay

Administration	40,000	-	(40,000)	
Support Services	698,320	955,592	257,272	36.84%
Operations	1,043,062	1,816,162	773,100	74.12%
Total Capital Outlay	1,781,382	2,771,754	990,372	55.60%

Contingency

Administration	98,298	106,572	8,274	8.42%
Support Services	199,820	208,675	8,855	4.43%
Operations	871,902	927,850	55,948	6.42%
Total Contingency	1,170,020	1,243,097	73,077	6.25%

Capital & Contingency Budget

	2,951,402	4,014,851	1,063,449	36.03%
Total District Budget	26,225,063	28,876,802	2,651,739	10.11%

Department Totals

	FY 20	FY 21	Variance	Variance (%)

Central Arizona Fire and Medical Authority
Revenue Budget FY 2020-21

	CAFMA FY 18	CAFMA FY 19	CAFMA FY 20		CAFMA FY 21	Variance	Variance (%)
Total Budget	23,164,194	25,503,592	26,351,812		-	(26,351,812)	-100.00%
Carryover	(944,035)	(1,002,247)	(1,064,167)		(1,170,020)	105,853	9.95%
Revenue:							
Vehicle Maintenance:							
4300 Outside Agency Work	(24,750)	(24,750)	(40,000)		(40,000)	-	0.00%
Total Vehicle Maintenance	(24,750)	(24,750)	(40,000)	-	(40,000)	-	0.00%
							-
Prevention:							
4400 Construction Permits			(51,250)		(51,250)	-	0.00%
4415 Sprinkler Permits			-		-	-	-
4420 Fire Alarm Permits			-		-	-	-
4425 Operational Permits			(1,700)		(1,700)	-	0.00%
4430 Special Events			(2,680)		(2,680)	-	0.00%
4435 Other Operational Events			-		-	-	-
5125.31 PAWUIC / Def. Space	(24,000)	(10,000)	(24,000)		(24,000)	-	0.00%
Inspection Fees	(1,000)	(1,000)	-		-	-	-
Prevention Permits	(200)	(200)	-		-	-	-
Special Events Fees	(17,500)	(17,500)	-		-	-	-
Care Home Inspection Fees	(500)	(500)	-		-	-	-
Plan Review Fees	(4,500)	(4,500)	-		-	-	-
5600 Misc. Prevention	(600)	(600)	(2,100)		(2,100)	-	0.00%
Total Prevention	(48,300)	(34,300)	(81,730)	-	(81,730)	-	0.00%
Communications:							
5140.41 Tech Services Contracting	(125,000)	(125,000)	(178,000)		(178,000)	-	0.00%
5141.41 Supplies for Outside Agency Work	(10,000)	(10,000)	(10,000)		(10,000)	-	0.00%
							#DIV/0!
							-
							-
Total Grants	-	-	-	-	-	-	-
Warehouse:							
5700 Warehouse Purchasing Group	(50,000)	(210,000)	(210,000)		(210,000)	-	0.00%
Training Center:							
5900 CARTA Classes	(15,000)	(15,000)	(15,000)		(15,000)	-	-
5905 CPR / EMS Classes	(24,000)	(26,000)	(26,000)		(26,000)	-	0.00%
Other:							
4001 Fire Protection Contracts	(124,000)	(124,000)	(150,000)		(180,000)	30,000	20.00%
1200 Capital Reserve Account	(1,927,029)	(2,784,434)	(1,242,382)		(2,086,754)	844,372	67.96%
4800 Off-District Fires	(50,000)	(50,000)	(50,000)		(50,000)	-	0.00%
4900 Interest Income	(21,000)	(21,000)	(30,000)		(50,000)	20,000	66.67%
5100 Miscellaneous Revenue	(10,900)	(10,900)	(10,900)		(10,900)	-	0.00%
5400 Donations	(500)	(500)	(500)		(500)	-	0.00%
5855 64 Lease	(7,200)	-	-		-	-	-
5855 Admin 61 Lease	(24,000)	(24,000)	(30,000)		(30,000)	-	0.00%
5350 Rebates Refunds	-	-	-		-	-	-
Total Other	(2,164,629)	(3,014,834)	(1,513,782)	-	(2,408,154)	894,372	59.08%
Total Non-Levy Revenues	(3,270,714)	(4,327,131)	(2,950,679)	-	(3,950,904)	1,000,225	33.90%
Additional Funding Requirement	19,758,480	21,019,861	22,882,199		(3,950,904)	(26,833,103)	-117.27%
Net A.V.	114,120,282	120,819,143	128,940,651	CVFD	138,380,766	9,440,115	7.32%
	597,046,426	636,630,604	686,814,672	CYFD	740,758,842	53,944,170	7.85%
	711,166,708	757,449,747	815,755,323		879,139,608	63,384,285	7.7700%
Funding Requirement by District							
3100 CVFD	4,132,286	4,227,791	4,547,989	CVFD	4,860,737		
3200 CYFD	\$15,626,194	16,792,070	18,334,210	CYFD	(8,811,641)		
Actual/Estimated Tax Rate	\$3.2492	\$3.2499	\$3.2499	CVFD	\$3.2499	\$0.0000	0.00%
	2.5598	\$2.5964	\$2.6151	CYFD	(\$1.2357)	(\$3.8508)	-147.25%

Central Arizona Fire and Medical
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Administration

Personnel Services

		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
6100.1	Salaries							
	<i>Total Salaries</i>	848,377	874,122	914,101		1,027,230	113,129	12.38%
6101.1	CEO Fire Chief (70-13L*11)	152,363	154,140	154,410		156,602	2,192	1.42%
6110.1	Overtime	9,000	9,000	9,000		9,000	-	0.00%
6130.1	PSPRS Retirement	48,543	61,189	60,319		116,805	56,486	93.65%
6129.1	ASRS Retirement	68,512	75,049	84,598		88,096	3,498	4.13%
6133.1	401A - Fire Chief	29,894	30,242	30,295		30,725	430	1.42%
6132.1	401A (Employees participating in DROP) Tier 1	14,420	14,755	14,971		5,084	(9,887)	-66.04%
	401A Tier 2B and 3 opt ins (4%)	-	-	-		-	-	-
	PSPRS Legacy costs	51,803	54,214	53,271		54,028	757	1.42%
6150.1	Workers Compensation Insurance							
	Chief	7,451	7,329	7,342		9,308	1,966	26.78%
							-	-
							-	-
							-	-
6170.1	Unemployment Insurance	901	3,211	3,211		3,211	-	0.00%
6180.1	401A-ASRS (previously FICA)	46,384	48,989	54,023		55,997	1,974	3.65%
6181.1	Medicare Tax	14,641	15,385	16,605		17,296	691	4.16%
6190.1	Health Insurance	118,440	115,740	129,600		140,544	10,944	8.44%
Total Personnel Services		1,403,278	1,456,036	1,524,404		1,704,618	180,214	11.82%

Supplies

6200.1	Office Supplies							
	Office Small Equipment Replacement	500	500	500	-	500	-	0.00%
	<i>Total Office Supplies</i>	500	500	500	-	500	-	0.00%
6205.1	In-House Duplication & Printing							
	Monthly Copier Charge (Lease, Maint, Supplies)	17,500	17,500	15,000		15,000	-	0.00%
	<i>Total In-house Dupl & Printing</i>	17,500	17,500	15,000		15,000	-	0.00%
6210.1	Fire Corp Program							
	Recruitment / Retention	260	260	260		260	-	0.00%
	Uniforms	200	200	200		200	-	0.00%
	Routine Supplies	40	40	40		40	-	0.00%
	Training	-	-	-		-	-	-
	<i>Total Fire Corp Program</i>	500	500	500		500	-	0.00%
6230.1	Uniforms	2,600	2,600	2,975		2,975	-	0.00%
6240.1	Library Reference							
	AFDA Handbook Insert Update	75	-	-		-	-	-
	ATRA Tax Summary	60	-	-		-	-	-
	Books/CDs	300	300	300		300	-	0.00%
	EMS Best Practices	270	270	270		270	-	0.00%
	FLSA Handbook	475	475	475		475	-	0.00%
	FMLA Handbook	475	475	475		475	-	0.00%
	IFS Journal	50	-	-		-	-	-
	Legal Briefings for Fire Chiefs	99	99	99		99	-	0.00%
	Personnel Law Update	200	200	200		200	-	0.00%
	Public Employment Law	295	295	295		295	-	0.00%
	Routine Subscriptions	650	650	650		650	-	0.00%
	<i>Total Library Supplies</i>	2,949	2,764	2,764	-	2,764	-	0.00%
Total Supplies		24,049	23,864	21,739	-	21,739	-	0.00%

Services and Charges

6400.1	Audit & Accounting	20,000	24,000	24,000		36,000	12,000	50.00%
6405.1	Other Professional Services							-
	US Bank GADA Admin Fees	1,000	-	-		-	-	-
	Yavapai County MIS Maps	50	-	-		-	-	-
	Annexations - Legal Descriptions/Surveys	1,500	1,500	1,500		1,500	-	0.00%
	County Charges	1,500	1,500	1,500		1,500	-	0.00%

Central Arizona Fire and Medical
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Administration

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Bond Fees	800	-	-		-	-	-
Fingerprint Charges	1,200	1,200	1,200		1,200	-	0.00%
Universal Background services	1,520	400	400		400	-	0.00%
Wage study			10,000		40,000	30,000	300.00%
Total Other Professional Services	7,570	4,600	14,600		44,600	30,000	205.48%
6410.1 Legal Services	70,000	70,000	70,000		70,000	-	0.00%
.600 Legal Services - Non - Routine	7,500	7,500	7,500		7,500	-	0.00%
Total Legal Services	77,500	77,500	77,500	-	77,500	-	0.00%
6415.1 Mental Health							
Coverage - HB2502			14,000		14,000	-	0.00%
Follow up			1,900		1,900	-	0.00%
EAP program					30,000	30,000	-
Total Mental Health	-	-	15,900		45,900	30,000	188.68%
6420.1 Employee Assistance Program							
Routine	4,700	4,700	4,700		4,700	-	0.00%
HR/Supervisor Referrals	2,000	2,000	2,000		2,000	-	0.00%
CISD	2,500	2,500	2,500		2,500	-	0.00%
Total Employee Assistance Program	9,200	9,200	9,200		9,200	-	0.00%
6430.1 Communications (moved to Tech Services)							
Monthly (CenturyLink, Long Distance)	25,133	-	-		-	-	-
Phone Line	900	-	-		-	-	-
Cell Phones	33,800	-	-		-	-	-
Cable One Internet	5,300	-	-		-	-	-
Global Star - Satellite Phones	972	-	-		-	-	-
Mobile Data	17,500	-	-		-	-	-
Phone Repair/Rplce/Upgrade/Equip	2,500	-	-		-	-	-
Total Communications	86,105	-	-		-	-	-
6435.1 Postage							
Postage Meter	550	550	550		550	-	0.00%
Misc Postage Supplies (ink, labels, etc.)	250	250	250		250	-	0.00%
Shipping (UPS, FedEx, etc.)	300	300	300		300	-	0.00%
Postage	4,900	3,900	3,900		3,900	-	0.00%
Total Postage	6,000	5,000	5,000		5,000	-	0.00%
6441.1 Fire Board Expenses							
Misc. (Shirts, Business Cards, Name Tags, Good Will)	250	250	500		500	-	0.00%
Total Fire Board Expenses	250	250	500		500	-	0.00%
6470.1 Newspaper Advertising							
Routine	2,100	1,100	1,100		1,100	-	0.00%
Legal notices - Budget	350	350	350		350	-	0.00%
Bids @ \$35	250	250	250		250	-	0.00%
Annexations	200	200	200		200	-	0.00%
Public Hearings @ \$25	100	100	100		100	-	0.00%
Job or Position Openings	2,000	2,000	2,000		2,000	-	0.00%
Total Newspaper Advertising	5,000	4,000	4,000		4,000	-	0.00%
6490.1 Outside Duplication & Printing							
Business Cards & Stationery	350	600	600		600	-	0.00%
Forms & Reports	750	750	750		750	-	0.00%
Finance	650	400	400		400	-	0.00%
Total Outside Dupl & Printing	1,750	1,750	1,750		1,750	-	0.00%
6500.1 Insurance							
Umbrella Policy	145,000	145,000	145,000		145,000	-	0.00%
Total Insurance	145,000	145,000	145,000		145,000	-	0.00%
6510.1 Electric (station 61 admin)	4,800	-	-		-	-	-
Administrative building PV	5,000	-	-		-	-	-
6512.1 Sanitation	1,000	-	-		-	-	-
6520.1 Natural Gas	2,000	-	-		-	-	-
6540.1 Water/Sewer	2,000	-	-		-	-	-
6580.1 Repairs & Maintenance - Equipment							
Typewriter & Fax	100	100	100		100	-	0.00%

Central Arizona Fire and Medical
Final Budget FY 2020 -21
General Fund
Administration

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Routine	150	400	400		400	-	0.00%
<i>Total Repair & Maintenance - Equipment</i>	250	500	500	-	500	-	0.00%
6590.1 Training & Travel							
Fire Chief Classes/Conferences	1,000	1,000	1,000		1,000	-	0.00%
Administrative Chief Classes/Conferences	1,000	1,000	1,000		1,000	-	0.00%
Support Services Chief Classes/Conferences	1,000	1,000	1,000		1,000	-	0.00%
AFCA / AFDA Conferences	4,000	4,000	4,000		4,000	-	0.00%
Finance - GFOA Classes (2 Attendees)	500	500	500		500	-	0.00%
CYMA Conference (4 Attendees)	1,000	3,000	3,000		6,000	3,000	100.00%
National Fire Academy (3)	1,000	1,000	1,000		1,000	-	0.00%
SHRM/HR Conferences (2 attendees)	800	1,800	1,800	-	1,800	-	0.00%
Routine (Wildland Billing/Legal Update Classes)	4,000	3,000	3,000		3,000	-	0.00%
<i>Total Training & Travel</i>	14,300	16,300	16,300		19,300	3,000	18.40%
6595.1 Awards	5,000	5,000	6,200		6,200	-	0.00%
6600.1 Dues							
AFDA-CYFD	2,000	2,000	2,000		2,000	-	0.00%
Arizona Fire Chief Assn	1,200	1,200	1,200		1,200	-	0.00%
Yavapai County Chiefs Association			150		150	-	0.00%
CV Chamber of Commerce	100	100	100		100	-	0.00%
PV Chamber of Commerce	300	300	300		300	-	0.00%
IAFC ()	800	800	800		800	-	0.00%
IPMA-HR (1)	200	200	200		200	-	0.00%
ICC	150	150	150		150	-	0.00%
CLIA	150	-	-		-	-	-
Rotary Club CV	1,050	-	-		-	-	-
Chase VISA	195	195	195		195	-	0.00%
Society for Human Resource (2) (SHRM)	360	360	500		500	-	0.00%
PV Econ. Dev. Foundation	1,000	1,000	1,000		1,000	-	0.00%
GFOA (2)	840	840	840		840	-	0.00%
Prsct Area Human Resource Assoc. (2)	200	200	200		200	-	0.00%
Prescott Newspapers	160	-	-		-	-	-
<i>Total Dues</i>	8,705	7,345	7,635		7,635	-	0.00%
6610.1 Miscellaneous	2,000	2,000	2,000		2,000	-	0.00%
Total Services & Charges	403,430	302,445	330,085		405,085	75,000	22.72%
Capital Outlay							
7720.1 Capital Outlay - Building							
Admin building	550,000	-	-		-	-	-
7730.3 Capital Outlay - Vehicles							
Fire Chief car		35,000				-	-
Finance Chief car		35,000				-	-
Administrative car			40,000		-	(40,000)	-100.00%
Total Capital Outlay	550,000	70,000	40,000	-	-	(40,000)	-100.00%
Total Administration Budget	2,380,757	1,852,345	1,916,228	-	2,131,442	215,214	11.23%
Contingency	92,627	91,301	98,298		106,572		
Total Budget with Contingency	2,473,384	1,943,646	2,014,526		2,238,014		

Central Arizona Fire and Medical
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General Fund
Fire Prevention

Personnel Services

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
6100.2 Salaries							
<i>Total Salaries</i>	300,185	296,727	377,317		349,914	(27,403)	-7.26%
6103.2 Special Detail							
.400 8 Fire Pals (\$25 / hour - 6 hrs./day)	12,600	12,600	12,600		12,600	-	0.00%
.402 Babysitter Program (1 4-hr lecture @ \$25/ hr)	250	250	250		250	-	0.00%
.403 <i>Special Events Assignment Pay (special duty)</i>	6,500	6,500	6,500		4,500	(2,000)	-30.77%
.404 Fire Investigator Trainees	1,000	-	-		-	-	-
<i>Total Special Detail</i>	20,350	19,350	19,350	-	17,350	(2,000)	-10.34%
6104.2 Supervisory Assignment (20 Days & \$25)	500	500	500		500	-	0.00%
6110.2 Overtime Salaries	15,000	15,000	15,000		15,000	-	0.00%
6129.2 <i>ASRS Retirement</i>	21,922	16,816	18,185		30,496	12,311	67.70%
6130.2 <i>PSPRS Retirement</i>	49,527	60,582	59,709		100	(59,609)	-99.83%
6132.2 <i>401A (Employees participating in DROP) Tier 1</i>	-	-	-		12,433	12,433	-
6150.2 Workers Compensation Insurance						-	
<i>Fire Marshal & Inspectors</i>	16,432	15,766	18,104		22,751	4,647	25.67%
<i>Total State Compensation Insurance</i>	16,432	15,766	18,104		22,751	4,647	25.67%
6170.2 Unemployment Insurance	300	1,070	856		1,284	428	50.00%
6180.2 <i>401A-ASRS</i>	11,199	10,838	13,841		13,986	145	1.05%
6181.2 Medicare Tax	4,873	4,808	5,521		5,550	29	0.53%
6190.2 <i>Health Insurance</i>	39,480	38,580	40,500		48,312	7,812	19.29%
Total Personnel Services	479,768	480,037	568,883	-	517,676	(51,207)	-9.00%
						-	-
						-	-
6230.2 Uniforms	1,800	1,800	1,800		2,750	950	52.78%
6242.2 Supplies - Prevention							
Investigations	1,350	1,350	1,350		1,350	-	0.00%
Code Enforcement	300	300	1,300		1,300	-	0.00%
Routine Supplies	190	190	190		190	-	0.00%
<i>Total Risk Management Supplies</i>	1,840	1,840	2,840		2,840	-	0.00%
6243.2 Library Reference Materials							
NFPA Subscription	1,350	1,350	1,350		1,350	-	0.00%
Reference Books	1,500	1,500	1,500		1,500	-	0.00%
Routine Reference Materials	110	110	110		110	-	0.00%
<i>Total Library Supplies</i>	2,960	2,960	2,960		2,960	-	0.00%
6245.2 Public Ed / School Ed							
Carseat program	500	500	1,000		1,000	-	0.00%
Urban Survival - Handouts	8,500	8,500	8,500		8,500	-	0.00%
Urban Survival - Props	500	500	500		500	-	0.00%
Senior Program & Neighbor to Neighbor	200	200	200		200	-	0.00%
Printed Materials (Brochures)	315	315	315		315	-	0.00%
Smoke Detectors	350	350	350		350	-	0.00%
Public Education	1,650	1,650	1,150		1,150	-	0.00%
<i>Total Public Ed / School Ed</i>	12,015	12,015	12,015		12,015	-	0.00%
6249.2 Urban Interface / Brush Removal							
.010 PAWUIC Defensible Space Grant Grant	30,000	10,000	24,000		24,000	-	0.00%
<i>Total Urban Interface / Brush Removal</i>	30,000	10,000	24,000		24,000	-	0.00%
Total Supplies	48,615	28,615	43,615	-	44,565	950	2.18%

Central Arizona Fire and Medical
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Fire Prevention

Services and Charges

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
6490.2 Outside Duplication & Printing							
Print Media	300	300	300		300	-	0.00%
Risk Management Forms	850	850	850		850	-	0.00%
Business Cards	300	300	300		300	-	0.00%
Routine Forms	250	250	250		250	-	0.00%
<i>Total Outside Duplication & Printing</i>	1,400	1,400	1,400		1,400	-	0.00%
6580.2 Prevention Equipment							
Routine Maintenance	200	200	200		200	-	0.00%
Repairs	300	300	300		300	-	0.00%
<i>Total Risk Management Equipment</i>	500	500	500		500	-	0.00%
6590.2 Training & Travel							
AFDA (1)	200	200	200		200	-	0.00%
National Fire Academy (2)	400	400	400		400	-	0.00%
Fire Investigator	3,800	3,800	3,800		3,800	-	0.00%
Routine	3,000	3,000	3,000		3,000	-	0.00%
Fire Marshal Education	1,000	1,000	1,000		1,000	-	0.00%
Fire Code Board of Appeals	200	200	200		200	-	0.00%
Fire ops	-	-	-		-	-	-
State Fire School	1,000	1,000	1,000		1,000	-	0.00%
<i>Total Training & Travel</i>	9,600	9,600	9,600		9,600	-	0.00%
6600.2 Dues							
PV EDF	72	72	72		72	-	0.00%
Natl Fire Prot Assoc - Fire Marshall	175	175	175		175	-	0.00%
National Fire Sprinkler Assn	-	-	-		-	-	-
AZ State Fire Marshall	30	30	30		30	-	0.00%
International Code Council - Fire Marshall	135	135	135		135	-	0.00%
Intl Assoc of Arson Investigators	810	675	675		675	-	0.00%
Intl Assoc of Fire Chiefs /WFOA - Fire Marshall	300	300	300		300	-	0.00%
Az Fire & Burn Educators	105	105	105		105	-	0.00%
<i>Total Dues</i>	1,627	1,492	1,492		1,492	-	0.00%
6610.2 Miscellaneous							
Host Meetings (AFBEA)	-	-	-		-	-	-
PV Chamber Quarterly Meetings	180	180	180		180	-	0.00%
Chamber Mixer	400	400	400		400	-	0.00%
Citizen Serve	1,800	1,800	1,800		1,800	-	0.00%
Routine	205	205	500		500	-	0.00%
<i>Total Miscellaneous</i>	2,585	2,585	2,880		2,880	-	0.00%
Total Services and Charges	15,712	15,577	15,872	-	15,872	-	0.00%
7740.2 Capital Outlay - Equipment							
New Prevention	-	-	-		41,600	41,600	-
<i>Total Capital Outlay - Equipment</i>	-	-	-	-	41,600	41,600	-
Total Fire Prevention	544,095	524,229	628,370	-	619,713	(8,657)	-1.38%
Contingency	27,320	26,211	29,846		28,906		
Total Budget with Contingency	571,415	550,440	658,216		648,619		

Central Arizona Fire and Medical
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Operations

		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY20	Actual -	CAFMA Budget FY21	Budget Variance \$\$	Budget Variance %
Personnel Services								
6100.3	Salaries / Operations							
	<i>Total Salaries</i>	7,073,751	7,243,221	7,909,811		8,128,119	218,308	2.76%
6110.3	Recall Overtime (calls, mtgs, EOP testing, mandatory physicals)	45,000	45,000	45,000		45,000	-	0.00%
.250	Recall OT SWAT Response	9,000	9,000	9,000		9,000	-	0.00%
6111.3	FLSA pay (range 30, 35 & 40)	526,468	538,594	592,364		604,265	11,901	2.01%
6112.3	Shift Overtime							
.200	Routine shift coverage (ad, sick leave, fmla)	371,000	385,000	385,000		385,000	-	0.00%
	<i>Total Shift Overtime</i>	371,000	385,000	385,000	-	385,000	-	0.00%
6114.31	Off-District Wildland Fires (shift cover & wildland pay - FT & Reserve)	20,000	20,000	20,000	-	20,000	-	0.00%
6115.35	Training Captain Overtime							
.300	Training Captains	29,200	29,200	29,200		29,200	-	0.00%
.304	Special Duty Pay	4,950	4,950	4,950		4,950	-	0.00%
.307	EVOC Driver Training Instructor Pay	2,500	2,500	2,500		2,500	-	0.00%
.380	Swift Water Training Officers	2,500	2,500	2,500		2,500	-	0.00%
	<i>Total Training Captain Overtime</i>	39,150	39,150	39,150	-	39,150	-	0.00%
6118.35	Training Coverage Overtime							
.326	Engine Company Training Coverage (8 hrs*2.5 Days*6 Shifts)	12,600	12,600	12,600		12,600	-	0.00%
.330	Training Coverage	26,500	26,500	26,500		26,500	-	0.00%
.336	Coverage - Special Operations Training	3,000	3,000	3,000		3,000	-	0.00%
.337	Coverage - Paramedic Upgrade Training (3 Attending)	10,000	10,000	10,000		10,000	-	0.00%
.338	Coverage - TRT / Hazmat	12,000	12,000	12,000		12,000	-	0.00%
	<i>Total Training Coverage Overtime</i>	64,100	64,100	64,100	-	64,100	-	0.00%
6103.3	Special Detail Programs							
.425	CPR Program Internal/External (200 Hours)	5,000	5,000	5,000		5,000	-	0.00%
.426	Telestaff Maintenance (80)	2,000	2,000	2,000		2,000	-	0.00%
.431	Employee Health/Immunization Program Mgr (20 Hours)	1,400	1,400	1,400		1,400	-	0.00%
.435	CISD Program Shift Peers (30 Hours)	500	500	500		500	-	0.00%
.439	Communications / Tower Work	6,500	6,500	6,500		6,500	-	0.00%
.440	Haz Mat Program (25 Hours)	625	625	625		625	-	0.00%
.441	Hose Program (40 Hours) Merril	500	500	500		500	-	0.00%
.442	SCBA Program <i>Scaife (5000 moved from fleet)</i>	6,500	6,500	6,500		6,500	-	0.00%
.447	Recruit Acad. & Spec. Proj. (Asst Instructors/Helpers)	8,700	8,700	8,700		8,700	-	0.00%
.449	Promotional Testing (Evaluators & Helpers)	8,250	8,250	8,250		8,250	-	0.00%
.452	Misc.	8,000	8,000	8,000		8,000	-	0.00%
	<i>Total Special Detail Programs</i>	47,975	47,975	47,975		47,975	-	0.00%
6103.35	Special Detail / Training Instructors							
.476	Special Ops Annual Eng Co. Training Instructor	2,600	2,600	2,600		2,600	-	0.00%
.479	CARTA Class Instructors	5,000	5,000	5,000		5,000	-	0.00%
.482	In-house EMS Training (Niemynski)	30,400	30,400	25,000		25,000	-	0.00%
.483	Tower Resue / Instructor	1,000	1,000	1,000		1,000	-	0.00%
	<i>Total Special Detail / Training Instructors</i>	39,000	39,000	33,600	-	33,600	-	0.00%
6104.3	Supervisor Assignment Pay							
	<i>Total Suprv Assignment Pay</i>	26,000	26,000	41,610		52,560	10,950	26.32%
6105.3	Vacation/Sick Leave Buy-Back	300,000	300,000	300,000		300,000	-	0.00%
6130.3	PSPRS Retirement	3,085,038	3,687,742	3,859,809		3,606,847	(252,962)	-6.55%
	Tier 3 PSPRS Retirement		12,862	33,988		96,319	62,331	183.39%
	PSPRS additional to meet minimum					380,000	380,000	-
	PSPRS 250K escalating fund					-	-	-
6132.3	401A (Employees participating in DROP) Old Tier 1	47,349	-	-		-	-	-
	401A (Employees participating in DROP) Tier 1	63,158	50,914	61,203		113,933	52,730	86.16%
	401A Tier 2 - 4%	55,480	49,355	65,560		50,357	(15,203)	-23.19%
	401A Tier 2 and Tier 3 - 3%		8,252	16,456		43,827	27,371	166.33%
	PSPRS Legacy costs	-	46,734	117,966		334,305	216,339	183.39%
6140.32	Reserve Pension	500	-	-		-	-	-
6150.3	Workers Compensation Insurance	404,425	401,895	436,871		563,050	126,179	28.88%
6150.32	Workers Compensation Insurance / Reserves	245	-	-		-	-	-
6170.3	Unemployment Insurance	6,246	22,262	23,333		25,901	2,568	11.01%
6170.32	Unemployment Insurance/Reserves	-	-	-		-	-	-
6185.3	Post Employment Health Plan (1%)	92,672	95,428	105,217		108,382	3,165	3.01%
6190.3	Health Insurance	821,184	802,464	947,700		1,071,648	123,948	13.08%
6191.3	Health Insurance Assistance	117,821	117,821	376,000		376,000	-	0.00%
Total Personnel Services		13,384,906	14,184,746	15,669,283	-	16,641,040	971,757	6.20%

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		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY20	Actual -	CAFMA Budget FY21	Budget Variance \$\$	Budget Variance %
6212.3	Employee Health & Wellness Supplies							
	ECG Stickers, Alcohol Preps, Electrode Gel	157	157	157		157	-	0.00%
	<i>Total Employee Health & Wellness Supplies</i>	157	157	157		157	-	0.00%
6215.3	Medical Supplies - Disposable (tape, 4x4's, ekg electrodes, monitor paper, gloves, etc.)	77,000	84,700	84,700		94,700	10,000	11.81%
	Pandemic supplies (replacement)					35,000	35,000	-
	YRMC Drug Box Charges	7,500	7,500	7,500		7,500	-	0.00%
	<i>Total Medical Supplies</i>	84,500	92,200	92,200		137,200	45,000	48.81%
6216.3	CPR Supplies & Books							
	CPR Supplies	5,000	6,900	6,900		6,900	-	0.00%
	New Instructor Supplies (2)	600	600	600		600	-	
	First Aid Supplies	2,500	2,500	2,500		2,500	-	0.00%
	<i>Total CPR Supplies & Books</i>	8,100	10,000	10,000		10,000	-	0.00%
6217.3	Medical Equipment Replacement (Niemynski)							
	Routine	11,000	11,000	21,000		21,000	-	0.00%
	<i>Total Medical Equipment Replacement</i>	11,000	11,000	21,000		21,000	-	0.00%
6230.3	Uniforms							
	Full-time Employees (122 * 500)	46,800	46,800	51,750		61,000	9,250	17.87%
	Promotion/New Hire Costs	9,000	9,000	9,000		9,000	-	0.00%
	Dress Uniforms	5,000	5,000	5,000		5,000	-	0.00%
	BC's Uniforms (6)	2,700	2,700	2,700		2,700	-	0.00%
	Assistant Chief Uniforms	450	450	450		450	-	0.00%
	Replacement / Retirement Costs	1,000	1,000	1,000		1,000	-	0.00%
	Boot Oil Supplies	200	200	200		200	-	0.00%
	Repair/Damaged Uniforms	500	500	500		500	-	0.00%
.540	Honor Guard / Pipes & Drums Uniforms	4,000	4,000	4,000		4,000	-	0.00%
	<i>Total Uniforms</i>	69,650	69,650	74,600		83,850	9,250	12.40%
6231.3	Protective Clothing (122 full-time)							
	Turnouts (10 year rotation)	72,600	82,600	93,000		93,000	-	0.00%
	Helmets (10 year rotation)	5,700	5,700	5,700		6,100	400	7.02%
	Turnout boots (10 year rotation)	4,560	4,560	4,560		4,880	320	7.02%
.100	Station boots (4 year rotation)	14,250	14,250	14,250		18,300	4,050	28.42%
	Other (Gloves, wildland, helmet name shields...)	10,000	10,000	10,000		10,000	-	0.00%
	Safety Glasses	630	630	630		630	-	0.00%
	PPE Washing Supplies/Service	600	600	600		600	-	0.00%
	Repairs	7,500	7,500	7,500		7,500	-	0.00%
	<i>Total Protective Clothing</i>	115,840	125,840	136,240		141,010	4,770	3.50%
6240.3	Operations Supplies / Routine							
	Accreditation Supplies (Accreditation Manager)	500	500	500		500	-	0.00%
	Routine Supplies	1,200	1,200	1,200		1,200	-	0.00%
	Honor Guard Equipment	1,350	1,350	3,850		3,850	-	0.00%
	<i>Total Operations Supplies/Routine</i>	3,050	3,050	5,550		5,550	-	0.00%
6245.3	Public Education / EMS (Niemynski)	2,500	2,500	2,500		2,500	-	0.00%
6289.3	Firefighting Equipment (Polacek)							
	Routine replacement (salvage covers, etc.)	6,600	6,600	6,600		6,600	-	0.00%
	Foam (Class A) Polacek	15,500	19,250	19,250		25,000	5,750	29.87%
	Foam (Class B) Polacek	1,650	1,650	1,650		1,650	-	0.00%
	Nozzle Replacement	1,800	1,800	1,800		1,800	-	0.00%
	Ladders (Domenic)	2,500	2,500	2,500		2,500	-	0.00%
	Routine Hose Replacement	9,500	9,500	9,500		9,500	-	0.00%
	<i>Total Firefighting Equipment</i>	37,550	41,300	41,300		47,050	5,750	13.92%
6290.3	Firefighting Equipment New Purchases	15,000	15,000	15,000		20,000	5,000	33.33%
	Utility 61 in service					10,000	10,000	-
6291.3	Haz-Mat Equipment Polacek	7,500	9,000	9,000		9,000	-	0.00%
	<i>Total Haz-Mat Equipment</i>	7,500	9,000	9,000		9,000	-	0.00%
6293.3	Technical Rescue Equipment							
	Drake - Equip/Tools	3,000	3,000	3,000		3,000	-	0.00%
	Technical Rescue new equipment	7,000	7,000	7,000		7,000	-	0.00%
	Technical Rescue routine replacement	4,000	4,000	4,000		4,000	-	0.00%
	<i>Total Technical Rescue Equipment</i>	14,000	14,000	14,000		14,000	-	0.00%

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???? Drone Program (New Drone + Ongoing)					5,300	5,300	-
6295.3 Wildland Equipment (Reyes, Abel)							
Misc. Wildland Equip., tools, fittings	5,000	5,000	5,000	-	5,000	-	0.00%
Total Wildland Equipment	5,000	5,000	5,000		5,000	-	0.00%
6297.3 Exercise Equipment - Ops							
Weight Equipment	6,500	10,000	10,000		10,000	-	0.00%
Total Exercise Equipment - Ops	6,500	10,000	10,000		10,000	-	0.00%
Total Supplies	380,347	408,697	436,547		521,617	85,070	19.49%
Services and Charges							
6405.3 Other Professional Services							
Accreditation Annual Fee + other costs			-		10,000	10,000	-
Backboard Retrieval Service (Niemynski)	2,200	2,200	2,200		2,200	-	0.00%
Oxygen Refilling Svcs./hydrotesting (Niemynski)	3,000	3,000	3,000		3,000	-	0.00%
Accreditation Peer Review Site Visit	-	-	-		-	-	-
Fingerprint fees \$24 each	240	240	240		240	-	0.00%
TIP	28,711	28,711	28,711		28,711	-	0.00%
Opticom Repairs	3,000	3,000	3,000		3,000	-	0.00%
Alarm Monitoring	800	800	800		800	-	0.00%
Total Other Professional Services	37,951	37,951	37,951		47,951	10,000	26.35%
6415.3 Employee Health							
Routine Physical Exam (90 Personnel * \$160)	14,400	14,400	14,400		14,400	-	0.00%
Pulmonary Function Test (90* \$32)	2,880	2,880	2,880		2,880	-	0.00%
Audiogram (90@ \$34)	3,060	3,060	3,060		3,060	-	0.00%
Lab Work	-	-	-		-	-	-
CBC (118*8)	944	944	944		944	-	0.00%
CMP (118*13)	1,534	1,534	1,534		1,534	-	0.00%
Lipid Profile (118*16)	1,888	1,888	1,888		1,888	-	0.00%
Urinalysis (118*3)	354	354	354		354	-	0.00%
LDH Direct (118*12)	1,416	1,416	1,416		1,416	-	0.00%
HS - CRP Lab (66 x \$16)	1,056	1,056	1,056		1,056	-	0.00%
CEA (66*23)	1,518	1,518	1,518		1,518	-	0.00%
LDH Enzyme (66*7)	462	462	462		462	-	0.00%
PSA Lab (64* \$23)	1,472	1,472	1,472		1,472	-	0.00%
Occult Blood Testing (64* \$16)	1,024	1,024	1,024		1,024	-	0.00%
Heavy Metals Screening (35 * \$23)	805	805	805		805	-	0.00%
12 Lead EKG (29 x \$16)	464	464	464		464	-	0.00%
Stress Tests (43 * \$246)	10,578	10,578	10,578		10,578	-	0.00%
DRE (53*18)	954	954	954		954	-	0.00%
Physical Exams Tier 4 Employees (4 * \$600)	2,400	2,400	2,400		2,400	-	0.00%
4 ft entry-level physicals @ \$725 + \$325 for psych	4,200	4,200	4,200		4,200	-	0.00%
HazMat Tech Exposures (4*\$725)	2,900	2,900	2,900		2,900	-	0.00%
Max HR Testing for Tier 4 (8*\$200)	1,600	1,600	1,600		1,600	-	0.00%
Hep. B Vaccine/Boosters/Titers (5 x \$360)	1,800	1,800	1,800		1,800	-	0.00%
HIV/Hep-B/TB Post Exposure Lab Work	500	500	500		500	-	0.00%
TB Skin Tests (16@\$60)	960	960	960		960	-	0.00%
Supplies for TB/Flu Shots	75	75	75		75	-	0.00%
Health & OSHA Questionnaire Physician Review (130*10)	600	600	600		600	-	0.00%
Random drug test	-	-	5,000		5,000	-	0.00%
Other Employee Health Issues	-	-	-		-	-	-
Total Employee Health	59,844	59,844	64,844		64,844	-	0.00%
6425.3 Dispatch Services							
Routine	459,034	489,000	600,208		648,895	48,687	8.11%
Total Dispatch Services	459,034	489,000	600,208		648,895	48,687	8.11%
6442.31 Wildland Expenses	20,000	20,000	20,000		20,000	-	0.00%
6490.3 Outside Duplication & Printing							
Business Cards	350	350	350		350	-	0.00%
Suppression Forms	400	400	400		400	-	0.00%
Survey Cards (+EMS Survey)	750	750	750		750	-	0.00%
Shift Calendars	750	750	750		750	-	0.00%
Routine Forms	300	300	300		300	-	0.00%
Total Outside Duplication & Printing	2,550	2,550	2,550		2,550	-	0.00%
6508.3 Cable TV	1,575	-	-		-	-	-
6510.3 Electric	96,673	-	-		-	-	-
Total Electric	96,673	-	-		-	-	-
6512.3 Sanitation	5,760	-	-		-	-	-
Health/Medical Waste Services	1,000	1,000	1,000		1,000	-	0.00%
Total Sanitation Charges	6,760	1,000	1,000	-	1,000	-	0.00%
6520.3 Natural Gas	16,900	-	-		-	-	-
Total Natural Gas	16,900	-	-		-	-	-

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6530.3	LPG	10,725	-	-		-	-	-
	<i>Total LPG</i>	10,725	-	-		-	-	-
6540.3	Water/Sewer	10,690	-	-		-	-	-
	<i>Total Water</i>	10,690	-	-	#REF!	-	-	-
6551.3	Hydrants							
	Hydrant Maintenance	3,000	3,000	3,000		3,000	-	0.00%
6580.3	Outside Repair & Maintenance - Equipment							
	EMS Equip Repair-Medtronic Contract (Bushman)	19,105	19,105	19,105		19,105	-	0.00%
	Other EMS Equip Repair	1,000	1,000	1,000		1,000	-	0.00%
	<i>Total Outside Repair & Maintenance - Equipment</i>	20,105	20,105	20,105		20,105	-	0.00%
6590.3	Training & Travel / Conferences							
	Assistant Chief Classes/Conferences (Polacek)	1,000	1,000	1,000		1,000	-	0.00%
	Accreditation Training	4,350	4,350	4,350		4,350	-	0.00%
	NIMS ICS 300/400	3,640	3,640	3,640		3,640	-	0.00%
	BC Training & Travel (\$1000/BC*6)	6,000	6,000	6,000		6,000	-	0.00%
	EMS Captain Training & Travel	1,430	1,430	1,430		1,430	-	0.00%
	National Fire Academy (9 Attendees)	1,755	1,755	1,755		1,755	-	0.00%
	Haz-Mat Technician training (2) (Polacek)	-	-	-		-	-	-
	Peer Fitness Training tuition(2 new)	3,200	3,200	3,200		3,200	-	0.00%
	Paramedic Class Per Diem (Clinicals) 3	4,800	4,800	4,800		4,800	-	0.00%
	Telestaff Training/ Continuing Education	2,500	2,500	2,500		2,500	-	0.00%
	Suppression Training & Travel	11,700	11,700	5,700		5,700	-	0.00%
	CPR (2 new instructors Training & Materials)	600	600	600		600	-	0.00%
	CISM Conference (2)	3,900	3,900	3,900		3,900	-	0.00%
	EMS training instructors	6,230	6,230	6,230		6,230	-	0.00%
.540	Honor Guard	1,500	1,500	1,500		1,500	-	0.00%
.541	Pipes & Drums	-	-	2,500		2,500	-	0.00%
	Drake - Training	1,000	1,000	1,000		1,000	-	0.00%
	<i>Total Training & Travel / Conferences</i>	53,605	53,605	50,105		50,105	-	0.00%
6595.3	Awards							
	Employee Plaques	400	400	400		400	-	0.00%
	Longevity Pins (+ certificates)	700	700	700		700	-	0.00%
	Employee Award	4,700	4,700	4,700		4,700	-	0.00%
	Civilian Plaques	75	75	75		75	-	0.00%
	Safety Awards	500	500	500		500	-	0.00%
	<i>Total Awards</i>	6,375	6,375	6,375		6,375	-	0.00%
6600.3	Dues							
	Assistant Chief Polacek	300	300	300		300	-	0.00%
	NAEMS	50	50	50		50	-	0.00%
	AFCA - Mid-sized Department	1,000	1,000	1,000		1,000	-	0.00%
	AzAA - Arizona Ambulance Assn	200	200	200		200	-	0.00%
	IAFC - EMS	120	120	120		120	-	0.00%
	IAFC (8)	2,200	2,200	2,200		2,200	-	0.00%
	CISM	100	100	100		100	-	0.00%
	Safety Officer Certification	380	380	380		380	-	0.00%
	PV Chamber	50	50	50		50	-	0.00%
	<i>Total Dues</i>	4,400	4,400	4,400		4,400	-	0.00%
6610.3	Miscellaneous							
.490	Routine + fire ops 101	2,250	2,250	2,250		2,250	-	0.00%
.491	Fire Rehab	2,250	2,250	2,250		2,250	-	0.00%
.492	Taxi Service	550	550	550		550	-	0.00%
.494	Promotional Testing	2,000	2,000	2,000		2,000	-	0.00%
.496	Captain Promotional Testing Supplies & Expenses	1,200	1,200	1,200		1,200	-	0.00%
.498	Firefighter Recruitment Supplies	200	200	200		200	-	0.00%
	<i>Total Miscellaneous</i>	8,450	8,450	8,450	-	8,450	-	0.00%
Total Services and Charges		818,637	706,280	818,988		877,675	58,687	7.17%
Capital Outlay								
7730.3	Capital Outlay - Vehicles							
	Type 1 Engine	-	596,488			-	-	-
	Type 1 Engine	579,114	596,488			1,450,000	1,450,000	-
	TRT vehicle/trailer	100,000	100,000	200,000		200,000	-	0.00%
	Utility for B-6	300,000	-	-		-	-	-
	OPS UTV	25,000	-	-		-	-	-
	Training Captain Truck			50,000		-	(50,000)	-100.00%
	Wildland Truck			55,000		-	(55,000)	-100.00%
	Battalion Chief Truck			65,000		-	(65,000)	-100.00%
	Water Tender			350,000		-	(350,000)	-100.00%
	Patrol			137,918		-	(137,918)	-100.00%
Bond	Equipment for new engines		15,000	-		-	-	-
	<i>Total Cap Outlay - Vehicles</i>	1,004,114	1,307,976	857,918	-	1,650,000	792,082	92.33%

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.100 Capital Outlay - Equipment New Type 1 (2), (comm, hose, etc...)	30,000	-	15,000		-	(15,000)	-100.00%
7740.3 Capital Outlay - Equipment and Facilities							
Blue Hills property development	10,000	250,000				-	-
Possible PPE grant		24,000	24,000		-	(24,000)	-100.00%
Heart Monitor - Capital Repl. Schedule	39,253	40,430	61,144		42,893	(18,251)	-29.85%
TNT Vehicle Extrication Tool Set	-	25,628	65,000	-	27,188	(37,812)	-58.17%
SCBA		1,200,000				-	-
TIC	30,000	15,000	20,000	-	20,000	-	0.00%
Total Capital Outlay - Equipment and Facilities	79,253	1,555,058	170,144		90,081	(80,063)	-47.06%
Total Operations Budget	15,697,257	18,162,757	17,967,880	-	19,780,413	1,812,533	10.09%
Contingency	729,895	764,986	846,241		902,017		
Total Budget with Contingency	16,427,152	18,927,743	18,814,121		20,682,430		

General Fund Training Center		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Personnel Services								
6100.35	Salaries							
	Total Salaries	192,422	199,511	222,320		222,159	(161)	-0.07%
6110.35	Overtime (100 hours)	2,828	2,828	2,828		2,828	-	0.00%
6129.35	ASRS Retirement	3,739	3,791	3,814		3,917	103	2.70%
6130.35	PSPRS Retirement	66,159	83,088	86,488		84,492	(1,996)	-2.31%
6132.35	401A (Employees participating in DROP)	-	-	-		-	-	-
6150.35	Workers Compensation Insurance	9,548	9,621	10,706		13,373	2,667	24.91%
6170.35	Unemployment Insurance	180	642	642		642	-	0.00%
6180.35	401A-ASRS (previously FICA)	2,191	2,167	2,179		2,234	55	2.52%
6181.35	Medicare Tax	2,831	2,934	3,265		3,262	(3)	-0.09%
6190.35	Health Insurance	23,688	23,148	32,400		35,136	2,736	8.44%
Total Personnel Services		303,586	327,730	364,642	-	368,043	3,401	0.93%
Supplies								
6201.35	Computer Supplies & Software							
	Computer Lab Supplies	1,500	1,500	1,500	-	1,500	-	0.00%
	TargetSafety Software	15,700	15,700	15,700		15,700	-	0.00%
	Total Computer Supplies &Software	17,200	17,200	17,200	-	17,200	-	0.00%
6230.35	Uniforms	1,500	1,500	1,500	-	1,500	-	0.00%
	Training Officers (10)	600	600	600	-	600	-	0.00%
	Total Uniforms	2,100	2,100	2,100		2,100	-	0.00%
6240.35	Library Reference Routine	2,750	2,750	2,750		2,750	-	0.00%
							-	-
							-	-
							-	-
	Routine Training Supplies	32,000	32,000	32,000		32,000	-	0.00%
	Total Training Center Equipment / Supplies	32,000	32,000	32,000		32,000	-	0.00%
Total Supplies		51,300	51,300	51,300		51,300	-	0.00%
Services and Charges								
6510.35	Electric	20,000	-	-		-	-	-
6512.35	Sanitation	1,500	-	-		-	-	-
6530.35	LPG							
	Training Center 1	4,500	-	-		-	-	-
	Training Center 2	2,500	-	-		-	-	-
	Total LPG	7,000	-	-		-	-	-
6540.35	Water/Sewer							
	Water / Training Usage	3,500	-	-		-	-	-
	Water	2,750	-	-		-	-	-
	Total Water	6,250	-	-		-	-	-
6580.35	Outside Repair CARTA	2,000	2,000	2,000		2,000	-	0.00%
6587.35	EMS Training							
	Monthly Run Review (12) Supplies	480	480	480		480	-	0.00%
	Routine Supplies	1,750	1,750	1,750	-	1,750	-	0.00%
	Training Texts at Stations & CYRTA (ACLS, PALS, PH)	880	880	880		880	-	0.00%
	Total EMS Training	3,110	3,110	3,110		3,110	-	0.00%
6588.35	CARTA Classes							
	Leadership Training w/Outside Instructors	4,000	4,000	4,000		4,000	-	0.00%
	Certification Fees for State Cert's	1,200	1,200	2,200		2,200	-	0.00%
	Supplies	-	-	4,000		4,000	-	0.00%
	Safety Officer Training	-	-	-		-	-	-
	Fire Simulator Train the Trainer	1,500	1,500	1,500		1,500	-	0.00%
	Ladder Class	-	-	-		-	-	-
	Advanced Extrication Classes (Regional Class)	-	-	3,000		3,000	-	0.00%
	Drivers Trng EVOC Course	1,000	1,000	1,000		1,000	-	0.00%
	Total CARTA Classes	7,700	7,700	15,700		15,700	-	0.00%
6590.35	Training & Travel							
	CARTA personnel Classes & Conferences	5,000	5,000	3,000		3,000	-	0.00%
	State Fire School (3 Attendees)	3,000	3,000	3,000		3,000	-	0.00%

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Training Center

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Peer Fitness	7,700	7,700	7,700		7,700	-	0.00%
Haz-Mat	2,500	2,500	2,500		2,500	-	0.00%
Wildland	9,000	9,000	9,000		9,000	-	0.00%
Special Operations - Swift Water	3,200	3,200	3,200		3,200	-	0.00%
Special Operations -TRT	3,500	3,500	3,500		3,500	-	0.00%
<i>Total Training & Travel</i>	<u>33,900</u>	<u>33,900</u>	<u>31,900</u>		<u>31,900</u>	<u>-</u>	<u>0.00%</u>
6591.35.035 Books & Subscriptions / Ops							
EVT Subscription	75	75	75		75	-	0.00%
FCC Subscription	300	300	300		300	-	0.00%
ICS 300/400 Class Material	500	500	500		500	-	0.00%
Wildland Firefighter Subscription	30	30	30		30	-	0.00%
Firehouse Subscription	30	30	30		30	-	0.00%
Fire Engineering Subscription	30	30	30		30	-	0.00%
Books & Subscriptions / Training Center							
Fire Engineering	40	40	40		40	-	0.00%
EMS Responder	45	45	45		45	-	0.00%
<i>Total Books & Subscriptions</i>	<u>1,050</u>	<u>1,050</u>	<u>1,050</u>		<u>1,050</u>	<u>-</u>	<u>0.00%</u>
6593.35 ACLS Upgrade (\$7310*3)	21,930	21,930	21,930		21,930	-	0.00%
6595.35 College - Upper & Lower Division	13,500	13,500	13,500		20,000	6,500	48.15%
6596.35 Training & Travel / Ops / Conferences	-	-	-	-	-	-	-
6600.35 Dues							
Dues - AFTA	150	150	150		150	-	0.00%
Dues - IAWF	60	60	60		60	-	0.00%
Dues - FESHE	25	25	25		25	-	0.00%
Dues - ISFSI (10 @\$125)	1,250	1,250	1,250		1,250	-	0.00%
Dues - NFPA	150	150	150		150	-	0.00%
<i>Total Dues</i>	<u>1,635</u>	<u>1,635</u>	<u>1,635</u>		<u>1,635</u>	<u>-</u>	<u>0.00%</u>
Total Services and Charges	119,575	84,825	90,825		97,325	6,500	7.16%
Capital Outlay							
7730.35 Electric Fork Lift	25,000	-	-		-	-	-
John Deere Gator - ATV	-	-	-		26,081	26,081	-
Training Chief	-	-	-		50,000	50,000	-
	-	-	-	-	-	-	-
<i>Total Cap Outlay - Training Center Phase 3</i>	<u>25,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>76,081</u>	<u>76,081</u>	<u>-</u>
Total Capital Outlay	25,000	-	-		76,081	76,081	-
Total Training Center Budget	499,461	463,855	506,767	-	592,749	85,982	16.97%
Contingency	24,340	23,515	25,661		25,833		

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Personnel Services

		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
6100.41	Salaries							
	<i>Total Salaries</i>	309,216	307,947	400,314		414,697	14,383	3.59%
6110.41	Overtime	20,000	20,000	20,000		25,000	5,000	25.00%
6129.41	ASRS Retirement	37,860	38,698	49,597		51,884	2,287	4.61%
6150.41	State Compensation Insurance	16,099	15,594	19,986		26,136	6,150	30.77%
6170.41	Unemployment Insurance	240	856	856		1,070	214	25.00%
6180.41	401A-ASRS (previously FICA)	20,711	20,633	26,359		27,561	1,202	4.56%
6181.41	Medicare Tax	4,874	4,855	6,195		6,476	281	4.54%
6190.41	Health Insurance	31,584	30,864	40,500		48,312	7,812	19.29%
Total Personnel Services		440,584	439,447	563,807	-	601,136	37,329	6.62%

Supplies

6200.41	Office Supplies	500	500	500		500	-	0.00%
6201.41	Computer Supplies & Software							
	Access Control Lock System (Hardware) -maintenance	5,000	5,000	5,000		5,000	-	0.00%
	Adobe Acrobat License/Upgrades	1,500	1,500	1,500		1,500	-	0.00%
	ADSI Software Maintenance	3,000	1,500	1,500		-	(1,500)	-100.00%
	Alpine Software (RedNMX)		8,000	8,000		3,000	(5,000)	-62.50%
	Antivirus License	250	250	2,500		4,000	1,500	60.00%
	Ruckus (formerly Aruba) Wireless License	3,000	3,000	2,000		2,000	-	0.00%
	ASAP Inventory Software Maintenance	2,400	2,400	2,400		2,400	-	0.00%
	Barracuda SPAM Updates	1,700	1,700	3,000		4,000	1,000	33.33%
	Century Link / Cisco (SmartNet Contract VoIP)	11,000	11,000	-		-	-	-
	3CX Renewal	-	-	3,500		3,500	-	0.00%
	Cisco Routers	1,500	1,500	6,500		8,000	1,500	23.08%
	CradlePoint					2,000	2,000	-
						-	-	-
						-	-	0.00%
						-	-	-
						-	-	-
	Document Locater annual service	4,000	4,000	4,000		4,000	-	0.00%
	EMS online learning	-	-	5,000		5,000	-	0.00%
	EPCR - Misc. Hardware Batteries / Chargers	2,500	2,500	2,500		2,500	-	0.00%
	EPCR - Imagetrend CAD integration annual	2,500	1,750	1,750		-	(1,750)	-100.00%
	EPCR - Tablet Replacement and other	12,000	12,000	12,000		12,000	-	0.00%
	Firehouse Maintenance & Upgrades	9,000	9,000	5,500		5,500	-	0.00%
	FireView Annual Software Maintenance	3,500	3,500	-		-	-	-
	FortiGate Firewall (formerly SonicWall Base & Content) Ogde	3,100	3,100	1,400		1,400	-	0.00%
	ImageTrend					32,500	32,500	-
	ImageTrend Continuum - New purchase					10,000	10,000	-
	International scan tool software			1,300		1,300	-	0.00%
	MDT/Mobile Computing Software - maintenance (initial pu	-	-	-		-	-	-
	Microsoft Licenses/upgrades	10,000	10,000	12,000		12,000	-	0.00%
	Mitchell Software Maintenance Contract	3,700	3,700	4,000		6,350	2,350	58.75%
	MTP Threat Denial (replaces ESET,Antivirus,AntiSpa	10,000	10,000	-		-	-	-
	Net Motion VPN Software	4,000	4,000	9,000		5,000	(4,000)	-44.44%
	Network Solutions SSL License	1,500	1,500	1,500		1,500	-	0.00%
	Nutanix Support (Placeholder until (FY22)	-	-	-		-	-	-
	Printers, hardware, Server, UPS, Battery Equip	11,500	11,500	13,000		13,000	-	0.00%
	Pusleway Remote Monitoring and Management	-	-	1,000		1,000	-	0.00%
	Screen Connect	-	-	1,000		1,000	-	0.00%
	PDQ Deploy					2,000	2,000	-
	Pro-Series Fixed Assets	300	300	300		350	50	16.67%
	QQUEST - Facility Maintenance Software Updates	100	-	-		-	-	-
	Routine Computer Supplies	4,000	4,000	5,000		5,000	-	0.00%
	Routine Software/Supplies	2,500	2,500	3,000		3,000	-	0.00%
	RS2 - Software Maintenance (door locks)	2,800	2,800	2,800		2,800	-	0.00%
	Software Upgrades (General)	4,500	4,500	4,500		4,500	-	0.00%
	Telestaff Maintenance/ Licensing	8,800	8,800	10,000		10,000	-	0.00%
	Training Center - IT	6,000	6,000	6,000		11,000	5,000	83.33%
	Tri-tech annual		14,000	14,000		14,000	-	0.00%
	Website Supplies / Charges	2,000	2,000	2,000		1,750	(250)	-12.50%
	Veem Backup and Replication	-	-	3,000		3,000	-	0.00%
	Zoom	-	750	750		1,000	250	33.33%
	Active 911	2,000	2,000	2,000		2,500	500	25.00%
	Air Advantage	500	500	500		500	-	0.00%
	Written Test Bank Software Update	1,000	1,000	1,000		4,100	3,100	310.00%
	Board Paq	1,560	1,560	1,560		1,560	-	0.00%
Total Computer Supplies & Software		142,710	163,110	167,260		216,510	49,250	29.45%

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		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
6211.41	District Mapping Program							
	Software Updates (Visio, TOPO, ArcGis, AVALabel)	1,500	1,500	1,500	-	1,500	-	0.00%
	ESRI Maintenance Agreement	3,200	3,200	3,200	-	5,700	2,500	78.13%
	Supplies	1,500	1,500	1,500	-	1,500	-	0.00%
	<i>Total District Mapping Program</i>	6,200	6,200	6,200		8,700	2,500	40.32%
6230.41	Uniforms	1,800	1,800	1,800		2,000	200	11.11%
6240.41	Communication Supplies	1,000	1,000	1,000		1,000	-	0.00%
6274.41	Site / Equipment Maintenance Supplies (formerly 6270)							
	Communication Tower Sites Routine	10,000	11,000	12,000		12,000	-	0.00%
	Glassford site road maintenance	5,000	5,000	5,000		5,000	-	0.00%
	Microwave Trupoint	1,000	1,000	1,000		1,000	-	0.00%
	Microwave Equip	7,000	7,000	7,000		7,000	-	0.00%
	New Communications Building	1,000	-	-		-	-	-
	<i>Total Building Maintenance Supplies - Communications</i>	24,000	24,000	25,000		25,000	-	0.00%
6280.41	Radio / Pager Maintenance							
	Routine	10,500	10,500	10,500		10,500	-	0.00%
	Radio Battery Replacement	4,500	4,500	6,250		6,250	-	0.00%
	Regular radio replacement (lease payment FY18-22)	57,000	57,000	57,000		57,000	-	0.00%
	Pagers (15) Replace / Repair	3,500	3,500	-		-	-	-
	Station Alerting Equipment	5,000	5,000	5,000		5,000	-	0.00%
	Wildland replacement radios & equipment	7,500	7,500	7,500		17,000	9,500	126.67%
	Headsets Parts / Supplies & Maintenance	2,000	2,000	3,750		3,750	-	0.00%
6280.41.561	YCSO	-	-	-		-	-	-
	<i>Total Radio / Pager Maintenance</i>	90,000	90,000	90,000		99,500	9,500	10.56%
6281.41	Supplies for Oustside Agency Work	10,000	10,000	10,000		10,000	-	0.00%
6288.41	Batteries	150	150	150		150	-	0.00%
6292.41	Communications / Technician Tools & Equipment							
	Routine Tools & Equipment	6,750	6,750	6,750	-	6,750	-	0.00%
	<i>Total Communications/Radio Technician Equipment</i>	6,750	6,750	6,750		6,750	-	0.00%
Total Supplies		283,110	303,510	308,660	-	370,110	61,450	19.91%
Services and Charges								
6405.41	Other Professional Services							
	FCC Licensing (New Paths Microwave / VHF / UHF)	7,500	7,500	7,500		7,500	-	0.00%
	IT Outsourced Support - Labor	75,000	75,000	30,000		30,000	-	0.00%
	Special Projects	44,000	44,000	44,000		44,000	-	0.00%
	EPCR Support (6201)	0	-	-		-	-	-
	<i>Total Other Professional Services</i>	126,500	126,500	81,500	-	81,500	-	0.00%
6430.41	Communications (previously in Admin)							
	Monthly (CenturyLink, Long Distance)	25,133	25,133	20,000		20,000	-	0.00%
	Phone Line	900	900	900		900	-	0.00%
	Cell Phones	33,800	33,800	41,300		41,300	-	0.00%
	Cable One Internet	5,300	5,300	13,800		13,800	-	0.00%
	Global Star - Satellite Phones	972	972	2,700		2,700	-	0.00%
	Mobile Data	17,500	17,500	10,000		10,000	-	0.00%
	Phone Repair/Rplce/Upgrade/Equip	2,500	2,500	3,000		3,000	-	0.00%
	<i>Total Communications</i>	86,105	86,105	91,700		91,700	-	0.00%
6510.41	Electric							
	Communications Towers	10,000	-	-		-	-	-
	Technical Service Building	15,000	-	-		-	-	-
	<i>Total Electric</i>	25,000	-	-	-	-	-	-
6530.41	LPG							
	Communications Building	6,000	-	-		-	-	-
	Tower - Frances	750	-	-		-	-	-
	Tower - Spruce Mountain	750	-	-		-	-	-
	<i>Total LPG</i>	7,500	-	-	-	-	-	-
6590.41	Training & Travel							
	All Tech Services personnel	6,500	6,500	6,500		6,500	-	-
	<i>Total Training & Travel</i>	6,500	6,500	6,500	-	6,500	-	0.00%
6630.41	Contract Services / Communications & IT Conectivity (CYFD)				-	-	-	-

Central Arizona Fire and Medical
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General Fund
Technical Services

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Glassford State Land Lease / Right-of-way	3,500	3,500	3,500		3,500	-	0.00%
Mt. Francis Improvement District	500	500	500		500	-	0.00%
Forest Service - Mt. Francis	4,400	4,400	4,400		4,400	-	0.00%
<i>Total Contract Services / Communications & IT</i>	8,400	8,400	8,400	-	8,400	-	0.00%
Total Services and Charges	260,005	227,505	188,100	-	188,100	-	0.00%
Capital Outlay							
7730.3 Capital Outlay - Vehicles							
New Tech Services Vehicle	-	-	-		46,800	46,800	-
Radio Equipment for New Engines	-	-	-		30,000	30,000	-
Radio Equipment for New Brush Trucks	-	-	-			-	-
Radio Equipment for New Non-Ops Staff Vehicles	-	-	-			-	-
Radio Equipment for New Ops Staff Vehicles	-	-	-			-	-
7750.41 Capital Outlay - Communication/IT							
Telestaff upgrade		25,000				-	-
Comm and Network Upgrades	200,000	150,000	200,000		200,000	-	0.00%
Door Lock Replacement	20,000	20,000	30,000		30,000	-	0.00%
Microsoft OS and Office upgrade			65,000			(65,000)	-100.00%
RMS	-	-	-		-	-	-
Battalion 6 Radio Replacement	-	-	-		-	-	-
Total Capital Outlay	220,000	195,000	295,000	-	306,800	11,800	4.00%
Total Technical Services Budget	1,203,699	1,165,462	1,355,567	-	1,466,146	110,579	8.16%
Contingency	46,030	49,848	54,453		57,967	3,514	6.45%
Total Budget with Contingency	1,249,729	1,215,310	1,410,020		1,524,113	114,093	8.09%

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Facilities Maintenance

Personnel Services

		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
6100.43	Salaries							
	<i>Total Salaries</i>	79,085	100,418	92,645		118,179	25,534	27.56%
6110.43	Overtime	3,240	3,240	3,240		5,000	1,760	54.32%
6129.43	ASRS Retirement	9,714	12,232	14,327		14,535	208	1.45%
6150.43	State Compensation Insurance	3,915	4,929	7,217		7,322	105	1.45%
6170.43	Unemployment Insurance	60	214	321		428	107	33.33%
6180.43	401A-ASRS (previously FICA)	5,104	6,427	1,575		7,637	6,062	384.89%
6181.43	Medicare Tax	1,194	1,503	1,761		1,786	25	1.42%
6190.43	Health Insurance	7,896	7,716	13,176		17,568	4,392	33.33%
Total Personnel Services		110,208	136,679	134,262	-	172,455	38,193	28.45%

Supplies

6230.43	Uniforms	450	450	450		1,000	550	122.22%
6240.43	Facilities Maintenance Supplies	530	530	530		530	-	0.00%
6270.4.3.001	Building Maintenance Supplies (Maint Acct for Stns)	20,000	20,500	20,500		20,500	-	0.00%
6270.4.3.002	Building Maintenance Supplies - Facilities	2,000	2,000	2,500		2,500	-	0.00%
6270.4.3.003	Building Maintenance Supplies - 61 Administration	2,000	-	-		-	-	-
6270.4.3.011	Administration	-	7,000	7,000		7,000	-	0.00%
6270.4.3.035	Building Maintenance Supplies - Training Center	13,500	13,500	13,500		13,500	-	0.00%
6270.4.3.041	Building Maintenance Supplies - Technical Services	4,000	4,000	4,000		4,000	-	0.00%
6270.4.3.048	Building Maintenance Supplies - Fleet Maintenance	4,000	4,000	5,000		5,000	-	0.00%
6270.4.3.049	Building Maintenance Supplies - Warehouse	5,000	5,000	5,000		5,000	-	0.00%
6270.4.3.050	Building Maintenance Supplies - Station 50	3,600	3,600	4,000		4,000	-	0.00%
6270.4.3.051	Building Maintenance Supplies - Station 51	5,600	5,600	5,600		5,600	-	0.00%
6270.4.3.052	Building Maintenance Supplies - Station 52	2,000	2,000	2,000		2,000	-	0.00%
6270.4.3.053	Building Maintenance Supplies - Station 53	3,600	3,600	5,000		5,000	-	0.00%
6270.4.3.054	Building Maintenance Supplies - Station 54	3,000	3,000	5,000		5,000	-	0.00%
6270.4.3.056	Building Maintenance Supplies - Station 56	2,000	2,000	2,000		2,000	-	0.00%
6270.4.3.057	Building Maintenance Supplies - Station 57	3,500	3,500	5,000		5,000	-	0.00%
6270.4.3.058	Building Maintenance Supplies - Station 58	3,000	3,000	5,000		5,000	-	0.00%
							-	-
							-	-
							-	-
							-	-
	<i>Total Building Maintenance - Routine</i>	76,800	82,300	91,100	-	91,100	-	0.00%
6270.4.3.100	Large Projects							
	Routine work	25,000	25,000	25,000		25,000	-	0.00%
	Asphalt replacement	30,000	30,000	30,000		30,000	-	0.00%
	Large Project - changes annually	35,000	55,000	55,000		55,000	-	0.00%
	Landscaping equipment	1,000	1,000	-		-	-	-
	Grease Trap Pump	2,500	2,500	2,500		2,500	-	0.00%
	Airmation Filters	1,000	1,000	-		-	-	-
	<i>Total Building Maintenance</i>	94,500	114,500	112,500		112,500	-	0.00%
6271.4.3	Furniture & Fixture Replacement							
	CARTA Furniture & Fixtures	1,700	1,700	1,700		1,700	-	0.00%
	Technical Services	1,750	1,750	1,750		1,750	-	0.00%
	Routine Furniture Replacement (chairs, tables, beds)	12,500	12,500	12,500		12,500	-	0.00%
	Routine Fixture/Appliance Replacement	13,250	13,250	13,250		13,250	-	0.00%
	<i>Total Furniture & Fixture Replacement</i>	29,200	29,200	29,200		29,200	-	0.00%
6296.43	Rentals	500	-	-	-	-	-	-
6300.43	Small Tools (Snow Blower and Plow)	530	530	11,500		11,500	-	0.00%
Total Supplies		202,510	227,510	245,280	-	245,830	550	0.22%
Services and Charges								
6405.43	Other Professional Services	-	-	-		-	-	-
	Alarm / Sprinkler Annual Maintenance	4,700	5,700	5,700		9,700	4,000	70.18%
	Fire and security alarm monitoring	3,400	3,400	11,000		11,000	-	0.00%
	Backflow Test @ St. 59, 57, 533, 53, & Maint.	650	650	650		650	-	0.00%
	Generator Service Contract	-	-	18,500		18,500	-	0.00%
	Administrative building	-	3,600	3,600		4,600	1,000	27.78%
	<i>Total Other Professional Services</i>	8,750	13,350	39,450		44,450	5,000	12.67%
6535.43	Pest Control	3,750	4,750	5,000		5,000	-	0.00%
6508.43	Cable TV	-	1,575	1,575		1,575	-	0.00%

Central Arizona Fire and Medical
Final Budget FY 2020 -21
General Fund
Facilities Maintenance

		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
6510.43	Electric	-	168,973	168,973		168,973	-	0.00%
6512.43	Sanitation	-	9,260	9,260		9,260	-	0.00%
6520.43	Natural Gas	-	22,150	22,150		22,150	-	0.00%
6530.43	LPG	-	32,725	32,725		32,725	-	0.00%
6540.43	Water/Sewer	-	20,940	20,940		20,940	-	0.00%
	<i>Total Utilities</i>	-	255,623	255,623		255,623	-	0.00%
6580.43	Outside Repair & Maintenance - Equipment							
	Fire Exting Svc	1,200	1,200	1,200		1,200	-	0.00%
	PT Equipment Repair	1,500	1,500	1,500		1,500	-	0.00%
	<i>Total Outside Repair & Maintenance - Equipment</i>	2,700	2,700	2,700		2,700	-	0.00%
6590.43	Training & Travel					1,500	1,500 -	
Total Services and Charges		15,200	276,423	302,773	-	309,273	6,500	2.15%
Capital Outlay								
7730.48	Capital Outlay - Vehicles							
	<i>Facilities Truck</i>	-	-	-		47,710	47,710	-
7720.43	Capital Outlay - Building							
	<i>Station 53 Kitchen</i>			45,000		-	(45,000)	-100.00%
	<i>Station 53 East Side Remodel</i>			-		50,000	50,000	-
	<i>Station 72 kitchen, windows, generator</i>					100,000	100,000	-
	<i>Garage Door replacement long term replacement Plan</i>			40,000		32,000	(8,000)	-20.00%
	<i>Parking Lot long term Plan</i>			150,000		84,500	(65,500)	-43.67%
	<i>Station 53/59 fence and gates</i>		28,000			150,000	150,000	-
	<i>HVAC/Water Heater long term replacement Plan</i>			32,000		20,000	(12,000)	-37.50%
Total Capital Outlay		-	28,000	267,000	-	484,210	217,210	81.35%
Total Facilities Maintenance Budget		327,918	668,612	949,315	-	1,211,768	262,453	27.65%
Contingency		17,439	33,181	34,962		36,378	1,416	4.05%

Central Arizona Fire and Medical
Final Budget FY 2020 -21
General Fund
Fleet Maintenance

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Personnel Services							
6100.48 Salaries							
<i>Total Salaries</i>	342,609	356,847	400,020		381,707	(18,313)	-4.58%
6104.48 Supervisory Assignment	400	400	400		400	-	0.00%
6110.48 Overtime	15,000	18,000	18,000		23,000	5,000	27.78%
6129.48 ASRS Retirement	20,224	21,719	31,364		35,556	4,192	13.37%
6130.48 PSPRS Retirement	43,566	55,715	53,541		50,860	(2,681)	-5.01%
401A (Employees participating in DROP) new	8,101	8,308	4,268		-	(4,268)	-100.00%
6150.48 Workers Compensation Insurance	17,507	17,843	19,896		24,080	4,184	21.03%
6170.48 Unemployment Insurance	360	1,284	1,231		1,070	(161)	-13.08%
6180.48 401A-ASRS (previously FICA)	11,610	12,305	16,504		17,994	1,490	9.03%
6181.48 Medicare Tax	5,191	5,441	6,067		5,874	(193)	-3.18%
6190.48 Health Insurance	47,376	46,296	46,575		46,116	(459)	-0.99%
Total Personnel Services	511,944	544,158	597,866		586,657	(11,209)	-1.87%
Supplies							
6220.48 Fuel / Diesel & Gas	235,000	235,000	235,000		285,000	50,000	21.28%
6221.48 Oil, Lubrication, and Vehicle Fluid Supplies	16,000	16,500	16,500		18,500	2,000	12.12%
6230.48 Uniforms	2,250	2,250	2,250		2,750	500	22.22%
6242.48 Maintenance Supplies	7,400	9,000	10,000		12,000	2,000	20.00%
6250.48 Vehicle Maintenance							
Routine	95,000	120,000	130,000	-	150,000	20,000	15.38%
Fork Lift Maintenance	5,000	-	-		-	-	-
<i>Total Vehicle Maintenance</i>	100,000	120,000	130,000		150,000	20,000	15.38%
						-	-
						-	-
Saw parts & repairs (chain saws and circular saws)	4,600	4,600	4,600		6,000	1,400	30.43%
Ground & Aerial Ladder Maintenance/Testing	6,050	6,050	7,000		7,000	-	0.00%
TIC Maintenance	2,500	2,000	2,000		2,000	-	0.00%
Extrication Equipment Maintenance	2,000	1,500	1,500		1,500	-	0.00%
<i>Total Firefighting Equipment Maintenance</i>	15,150	14,150	15,100		16,500	1,400	9.27%
6263.48 SCBA Supplies & Maintenance (Domenic)							
Testing Unit Calibration	2,500	3,000	3,000		3,000	-	0.00%
SCBA Repair Parts	8,900	15,400	20,000		10,500	(9,500)	-47.50%
SCBA Compressors	4,500	5,100	5,100		8,000	2,900	56.86%
Hydro Testing (130 Bottles)	2,000	-	-		-	-	-
Mask Fit Testing Supplies	1,500	-	-		-	-	-
Replacement parts for TC SCBA's	3,000	-	-		-	-	-
<i>Total SCBA Supplies & Maintenance</i>	22,400	23,500	28,100		21,500	(6,600)	-23.49%
6265.48 Tire Replacement	3,000	40,000	40,000		50,000	10,000	25.00%
	20,000						
6266.48 Tire Repair	5,100	1,500	3,000		4,000	1,000	33.33%
	0						
6281.48 Supplies for Oustside Agency Work	-	24,000	24,000		24,000	-	0.00%
	0						
6300.48 Small Tools	5,000	5,000	6,500		6,500	-	0.00%
Tool match			2,500		2,500	-	0.00%
Total Supplies	411,300	490,900	512,950	-	593,250	80,300	15.65%

Central Arizona Fire and Medical
Final Budget FY 2020 -21
General Fund
Fleet Maintenance

		CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Services and Charges								
6510.48	Electric	12,500	-	-		-	-	-
6512.48	Sanitation	1,000	-	-		-	-	-
6520.48	Natural Gas	3,250	-	-		-	-	-
6540.48	Water/Sewer	2,000	-	-		-	-	-
6580.48	Outside Repair / Vehicle Maintenance Equipment							
	Outside Vehicle Repairs	8,000	9,500	11,500		11,500	-	0.00%
	Sefac Vehicle Lift Maintenance	3,500	3,500	3,500		3,500	-	0.00%
	<i>Total Outside Repair / Veh Maint Equip</i>	11,500	13,000	15,000		15,000	-	0.00%
6590.48	Training & Travel							
	All Fleet personnel	-	4,000	4,000		4,000	-	0.00%
	Spartan Conference (1 Attending)	1,800	-	-		-	-	-
	EVT testing in state	1,000	-	-		-	-	-
	Carquest (CTI class) / NAPA Training (Whole shop)	1,200	-	-		-	-	-
	<i>Total Training & Travel</i>	4,000	-	4,000		4,000	-	0.00%
Total Services and Charges		34,250	13,000	19,000	-	19,000	-	0.00%
Capital Outlay								
7730.48	Capital Outlay - Vehicles							
	Fleet Supervisor vehicle	43,661	-	-		-	-	-
	Mechanic Vehicle			46,320		47,710	1,390	3.00%
7740.48	Capital Outlay - Equipment							
	New SCBA Compressor			90,000			(90,000)	-100.00%
	SCBA Replacement Plan	200,000	-	-		-	-	-
Total Capital Outlay		243,661	-	136,320	-	47,710	(88,610)	-65.00%
Total Fleet Maintenance Budget		1,201,155	1,048,058	1,266,136	-	1,246,617	(19,519)	-1.54%

Central Arizona Fire and Medical
Final Budget FY 2020 -21
General Fund
Warehouse

	CAFMA Budget FY 18	CAFMA Budget FY 19	CAFMA Budget FY 20	Actual -	CAFMA Budget FY 21	Budget Variance \$\$	Budget Variance %
Personnel Services							
6100.49 Salaries							
<i>Total Salaries</i>	73,195	90,110	124,535		149,593	25,058	20.12%
6103.49.451 Special Detail (520 hrs @ \$25)	11,500	11,500	5,000		5,000	-	0.00%
6110.49 Overtime	15,000	15,000	15,000		15,000	-	0.00%
6129.49 ASRS Retirement	10,142	12,403	16,465		19,422	2,957	17.96%
6150.49 State Compensation Insurance	4,313	4,998	6,635		9,783	3,148	47.45%
6170.49 Unemployment Insurance	60	428	321		535	214	66.67%
6180.49 401A-ASRS (previously FICA)	5,468	6,517	8,651		10,205	1,554	17.96%
6181.49 Medicare Tax	1,279	1,524	2,023		2,387	364	17.99%
6190.49 Health Insurance	7,896	15,432	12,150		21,960	9,810	80.74%
Total Personnel Services	128,853	157,912	190,780		233,885	43,105	22.59%
Supplies							
6200.49 Office Supplies (all divisions)	12,500	12,500	12,500		12,500	-	0.00%
6205.49 In-House Duplication & Printing	17,250	17,250	17,250		17,250	-	0.00%
6230.49 Uniforms	450	450	450		1,250	800	177.78%
6242.49 Supplies / Bottled Water	6,000	6,000	6,000		6,000	-	0.00%
6245.49 Supplies - Warehouse Purchasing Group	50,000	200,000	200,000		200,000	-	0.00%
6271.49 Furniture & Fixtures							
Warehouse furniture and small station needs (TVs)	1,500	1,500	1,500	-	1,500	-	0.00%
<i>Total Furniture & Fixtures</i>	1,500	1,500	1,500		1,500	-	0.00%
6272.49 Janitorial Supplies (all stations)	27,500	27,500	27,500		27,500	-	0.00%
<i>Total Janitorial</i>	27,500	27,500	27,500		27,500	-	0.00%
6273.49 Station Supplies/Flags (all stations)	5,500	5,500	5,500		5,500	-	0.00%
						-	-
						-	-
						-	-
6310.49 Safety Equipment & Supplies	750	750	750		750	-	0.00%
Total Supplies	121,450	271,450	271,450	-	272,250	800	0.29%
Services and Charges							
6405.49 Other Professional Services	3,000	-	-		-	-	-
6435.49 Shipping	1,750	1,750	1,750		1,750	-	0.00%
6510.49 Electric	5,000	-	-		-	-	-
6530.49 LPG	7,500	-	-		-	-	-
6590.49 Training & Travel	750	750	750		1,500	750	100.00%
6600.49 Dues (government purchasing)	50	50	50		200	150	
Total Services and Charges	18,050	2,550	2,550	-	3,450	900	35.29%
Capital Outlay							
Warehouse Vehicle					47,710	47,710	-
Forklift	-	-	-		27,562	27,562	-
Total Capital Outlay	-	-	-	-	75,272	75,272	-
Total Warehouse Budget	268,353	431,912	464,780	-	584,857	120,077	25.84%
Contingency	13,621	21,799	23,443		25,479	2,036	8.68%
Total Budget with Contingency	281,974	453,711	488,223		610,336	122,113	25.01%



**Draft (4-21-2020) 3 cent
Fiscal Year 2020-21
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Final Budget FY 2020-21

All Departments

Maintenance & Operation Budget

	CAFMA FY 20	CAFMA FY 21	Variance	Variance (%)
Personnel Services				
Administration	1,546,515	1,755,268	208,753	13.50%
Support Services	2,055,908	2,135,511	79,603	3.87%
Operations	16,033,925	17,175,554	1,141,629	7.12%
Total Personnel Services	19,636,348	21,066,333	1,429,985	7.28%
Supplies				
Administration	21,739	21,739	-	0.00%
Support Services	1,451,025	1,597,775	146,750	10.11%
Operations	494,297	579,367	85,070	17.21%
Total Supplies	1,967,061	2,198,881	231,820	11.79%
Services & Charges				
Administration	330,085	405,085	75,000	22.72%
Support Services	528,295	535,695	7,400	1.40%
Operations	909,813	975,000	65,187	7.16%
Total Services & Charges	1,768,193	1,915,780	147,587	8.35%
Maintenance & Operation Subtotal	23,371,602	25,180,994	1,809,392	7.74%

Capital & Contingency Budget

Capital Outlay

Administration	40,000	-	(40,000)	
Support Services	698,320	955,592	257,272	36.84%
Operations	1,043,062	1,816,162	773,100	74.12%
Total Capital Outlay	1,781,382	2,771,754	990,372	55.60%

Contingency

Administration	98,298	109,105	10,807	10.99%
Support Services	199,820	213,449	13,629	6.82%
Operations	871,902	936,496	64,594	7.41%
Total Contingency	1,170,020	1,259,050	89,030	7.61%

Capital & Contingency Budget

	2,951,402	4,030,804	1,079,402	36.57%
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Total District Budget

	26,323,004	29,211,798	2,888,794	10.97%
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Department Totals

	FY 20	FY 21	Variance	Variance (%)
Administration	2,036,637	2,291,197	254,560	12.50%
Support Services	4,933,368	5,438,022	504,654	10.23%
Operations	19,352,999	21,482,579	2,129,580	11.00%

Total District Budget

	26,323,004	29,211,798	2,888,794	10.97%
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Central Arizona Fire and Medical Authority
Revenue Budget FY 2020-21

	CAFMA FY 18	CAFMA FY 19	CAFMA FY 20		CAFMA FY 21	Variance	Variance (%)
Total Budget	23,164,194	25,503,592	26,351,812		29,211,798	2,859,986	10.85%
Carryover	(944,035)	(1,002,247)	(1,064,167)		(1,170,020)	105,853	9.95%
Revenue:							
Vehicle Maintenance:							
4300 Outside Agency Work	(24,750)	(24,750)	(40,000)		(40,000)	-	0.00%
Total Vehicle Maintenance	(24,750)	(24,750)	(40,000)	-	(40,000)	-	0.00%
							-
Prevention:							
4400 Construction Permits			(51,250)		(51,250)	-	0.00%
4415 Sprinkler Permits			-		-	-	-
4420 Fire Alarm Permits			-		-	-	-
4425 Operational Permits			(1,700)		(1,700)	-	0.00%
4430 Special Events			(2,680)		(2,680)	-	0.00%
4435 Other Operational Events			-		-	-	-
5125.31 PAWUIC / Def. Space	(24,000)	(10,000)	(24,000)		(24,000)	-	0.00%
Inspection Fees	(1,000)	(1,000)	-		-	-	-
Prevention Permits	(200)	(200)	-		-	-	-
Special Events Fees	(17,500)	(17,500)	-		-	-	-
Care Home Inspection Fees	(500)	(500)	-		-	-	-
Plan Review Fees	(4,500)	(4,500)	-		-	-	-
5600 Misc. Prevention	(600)	(600)	(2,100)		(2,100)	-	0.00%
Total Prevention	(48,300)	(34,300)	(81,730)	-	(81,730)	-	0.00%
Communications:							
5140.41 Tech Services Contracting	(125,000)	(125,000)	(178,000)		(178,000)	-	0.00%
5141.41 Supplies for Outside Agency Work	(10,000)	(10,000)	(10,000)		(10,000)	-	0.00%
Total Communications	(135,000)	(135,000)	(188,000)	-	(188,000)	-	0.00%
Grants:							
5430 Grant - possible PPE		(21,600)	(24,000)		-	(24,000)	-100.00%
Grant - FEMA - SAFER	-	-	(306,934)		(225,085)	(81,849)	-26.67%
Total Grants	-	-	(306,934)	-	(225,085)	(81,849)	-26.67%
Warehouse:							
5700 Warehouse Purchasing Group	(50,000)	(210,000)	(210,000)		(210,000)	-	0.00%
Training Center:							
5900 CARTA Classes	(15,000)	(15,000)	(15,000)		(15,000)	-	-
5905 CPR / EMS Classes	(24,000)	(26,000)	(26,000)		(26,000)	-	0.00%
Other:							
4001 Fire Protection Contracts	(124,000)	(124,000)	(150,000)		(180,000)	30,000	20.00%
1200 Capital Reserve Account	(1,927,029)	(2,784,434)	(1,242,382)		(2,086,754)	844,372	67.96%
4800 Off-District Fires	(50,000)	(50,000)	(50,000)		(50,000)	-	0.00%
4900 Interest Income	(21,000)	(21,000)	(30,000)		(50,000)	20,000	66.67%
5100 Miscellaneous Revenue	(10,900)	(10,900)	(10,900)		(10,900)	-	0.00%
5400 Donations	(500)	(500)	(500)		(500)	-	0.00%
5855 64 Lease	(7,200)	-	-		-	-	-
5855 Admin 61 Lease	(24,000)	(24,000)	(30,000)		(30,000)	-	0.00%
5350 Rebates Refunds	-	-	-		-	-	-
Total Other	(2,164,629)	(3,014,834)	(1,513,782)	-	(2,408,154)	894,372	59.08%
Total Non-Levy Revenues	(3,405,714)	(4,462,131)	(3,469,613)	-	(4,363,989)	894,376	25.78%
Additional Funding Requirement	19,758,480	21,019,861	22,882,199		24,847,809	1,965,610	8.59%
Net A.V.	114,120,282	120,819,143	128,940,651	CVFD	138,380,766	9,440,115	7.32%
	597,046,426	636,630,604	686,814,672	CYFD	740,758,842	53,944,170	7.85%
	711,166,708	757,449,747	815,755,323		879,139,608	63,384,285	7.7700%
Funding Requirement by District							
3100 CVFD	4,132,286	4,227,791	4,547,989	CVFD	4,860,737		
3200 CYFD	\$15,626,194	16,792,070	18,334,210	CYFD	19,987,072		
Actual/Estimated Tax Rate	\$3.2492	\$3.2499	\$3.2499	CVFD	\$3.2499	\$0.0000	0.00%
	2.5598	\$2.5964	\$2.6151	CYFD	\$2.6520	\$0.0369	1.41%



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Final Budget FY 2020-21

All Departments

Maintenance & Operation Budget

	CAFMA FY 20	CAFMA FY 21	Variance	Variance (%)
Personnel Services				
Administration	1,546,515	1,776,809	230,294	14.89%
Support Services	2,056,217	2,159,216	102,999	5.01%
Operations	16,033,925	17,342,011	1,308,086	8.16%
Total Personnel Services	19,636,657	21,278,036	1,641,379	8.36%
Supplies				
Administration	21,739	21,739	-	0.00%
Support Services	1,451,025	1,597,775	146,750	10.11%
Operations	494,297	579,367	85,070	17.21%
Total Supplies	1,967,061	2,198,881	231,820	11.79%
Services & Charges				
Administration	330,085	405,085	75,000	22.72%
Support Services	528,295	535,695	7,400	1.40%
Operations	909,813	975,000	65,187	7.16%
Total Services & Charges	1,768,193	1,915,780	147,587	8.35%
Maintenance & Operation Subtotal	23,371,911	25,392,697	2,020,786	8.65%

Capital & Contingency Budget

Capital Outlay

Administration	40,000	-	(40,000)	
Support Services	698,320	955,592	257,272	36.84%
Operations	1,043,062	1,816,162	773,100	74.12%
Total Capital Outlay	1,781,382	2,771,754	990,372	55.60%

Contingency

Administration	98,298	110,182	11,884	12.09%
Support Services	199,820	214,635	14,815	7.41%
Operations	871,902	944,819	72,917	8.36%
Total Contingency	1,170,020	1,269,636	99,616	8.51%

Capital & Contingency Budget

	2,951,402	4,041,390	1,089,988	36.93%
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Total District Budget

	26,323,313	29,434,087	3,110,774	11.82%
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Department Totals

	FY 20	FY 21	Variance	Variance (%)
Administration	2,036,637	2,313,815	277,178	13.61%
Support Services	4,933,677	5,462,913	529,236	10.73%
Operations	19,352,999	21,657,359	2,304,360	11.91%

Total District Budget

	26,323,313	29,434,087	3,110,774	11.82%
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Central Arizona Fire and Medical Authority
Revenue Budget FY 2020-21

	CAFMA FY 18	CAFMA FY 19	CAFMA FY 20		CAFMA FY 21	Variance	Variance (%)
Total Budget	23,164,194	25,503,592	26,351,812		29,434,087	3,082,275	11.70%
Carryover	(944,035)	(1,002,247)	(1,064,167)		(1,170,020)	105,853	9.95%
Revenue:							
Vehicle Maintenance:							
4300 Outside Agency Work	(24,750)	(24,750)	(40,000)		(40,000)	-	0.00%
Total Vehicle Maintenance	(24,750)	(24,750)	(40,000)	-	(40,000)	-	0.00%
							-
Prevention:							
4400 Construction Permits			(51,250)		(51,250)	-	0.00%
4415 Sprinkler Permits			-		-	-	-
4420 Fire Alarm Permits			-		-	-	-
4425 Operational Permits			(1,700)		(1,700)	-	0.00%
4430 Special Events			(2,680)		(2,680)	-	0.00%
4435 Other Operational Events			-		-	-	-
5125.31 PAWUIC / Def. Space	(24,000)	(10,000)	(24,000)		(24,000)	-	0.00%
Inspection Fees	(1,000)	(1,000)	-		-	-	-
Prevention Permits	(200)	(200)	-		-	-	-
Special Events Fees	(17,500)	(17,500)	-		-	-	-
Care Home Inspection Fees	(500)	(500)	-		-	-	-
Plan Review Fees	(4,500)	(4,500)	-		-	-	-
5600 Misc. Prevention	(600)	(600)	(2,100)		(2,100)	-	0.00%
Total Prevention	(48,300)	(34,300)	(81,730)	-	(81,730)	-	0.00%
Communications:							
5140.41 Tech Services Contracting	(125,000)	(125,000)	(178,000)		(178,000)	-	0.00%
5141.41 Supplies for Outside Agency Work	(10,000)	(10,000)	(10,000)		(10,000)	-	0.00%
Total Communications	(135,000)	(135,000)	(188,000)	-	(188,000)	-	0.00%
Grants:							
5430 Grant - possible PPE		(21,600)	(24,000)		-	(24,000)	-100.00%
Grant - FEMA - SAFER	-	-	(306,934)		(225,085)	(81,849)	-26.67%
Total Grants	-	-	(306,934)	-	(225,085)	(81,849)	-26.67%
Warehouse:							
5700 Warehouse Purchasing Group	(50,000)	(210,000)	(210,000)		(210,000)	-	0.00%
Training Center:							
5900 CARTA Classes	(15,000)	(15,000)	(15,000)		(15,000)	-	-
5905 CPR / EMS Classes	(24,000)	(26,000)	(26,000)		(26,000)	-	0.00%
Other:							
4001 Fire Protection Contracts	(124,000)	(124,000)	(150,000)		(180,000)	30,000	20.00%
1200 Capital Reserve Account	(1,927,029)	(2,784,434)	(1,242,382)		(2,086,754)	844,372	67.96%
4800 Off-District Fires	(50,000)	(50,000)	(50,000)		(50,000)	-	0.00%
4900 Interest Income	(21,000)	(21,000)	(30,000)		(50,000)	20,000	66.67%
5100 Miscellaneous Revenue	(10,900)	(10,900)	(10,900)		(10,900)	-	0.00%
5400 Donations	(500)	(500)	(500)		(500)	-	0.00%
5855 64 Lease	(7,200)	-	-		-	-	-
5855 Admin 61 Lease	(24,000)	(24,000)	(30,000)		(30,000)	-	0.00%
5350 Rebates Refunds	-	-	-		-	-	-
Total Other	(2,164,629)	(3,014,834)	(1,513,782)	-	(2,408,154)	894,372	59.08%
Total Non-Levy Revenues	(3,405,714)	(4,462,131)	(3,469,613)	-	(4,363,989)	894,376	25.78%
Additional Funding Requirement	19,758,480	21,019,861	22,882,199		25,070,098	2,187,899	9.56%
Net A.V.	114,120,282	120,819,143	128,940,651	CVFD	138,380,766	9,440,115	7.32%
	597,046,426	636,630,604	686,814,672	CYFD	740,758,842	53,944,170	7.85%
	711,166,708	757,449,747	815,755,323		879,139,608	63,384,285	7.7700%
Funding Requirement by District							
3100 CVFD	4,132,286	4,227,791	4,547,989	CVFD	4,860,737		
3200 CYFD	\$15,626,194	16,792,070	18,334,210	CYFD	20,209,361		
Actual/Estimated Tax Rate	\$3.2492	\$3.2499	\$3.2499	CVFD	\$3.2499	\$0.0000	0.00%
	2.5598	\$2.5964	\$2.6151	CYFD	\$2.6820	\$0.0669	2.56%



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Revenue	2
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**Chino Valley Fire District
Revenue Budget FY 2020-21**

		Budget FY 18	Budget FY 19	Budget FY 20	Actual -	Draft Budget FY 21	Variance	Variance (%)
Total District Budget		4,160,286	4,281,791	4,578,989	-	4,919,237	340,248	7.43%
Carryover		(20,000)	(20,000)	(20,000)	-	(20,000)	-	0.00%
Revenue:								
Grants:								
5260	Fire Act Grant						-	-
5430	Grant - FEMA - SAFER						-	-
Total Grants		-	-	-	-	-	-	-
4200	FDAT	(333,290)	(333,290)	(366,547)	-	(400,000)	33,453	9.13%
Other:								
4000/4100	Real Estate Tax							
4001	Fire Protection Contracts	-	-	-	-	-	-	-
1200	Capital Reserve Account	-	-	-	-	-	-	-
4800	Off-District Fires	-	-	-	-	-	-	-
4900	Interest Income	-	-	-	-	-	-	-
5100	Miscellaneous Income	(97,000)	-	-	-	-	-	-
5200	64 Lease	-	-	-	-	-	-	-
5350	Rebates / Refunds	(2,000)	(2,000)	(2,000)	-	(2,000)	-	0.00%
5400	CYFD JMA Expense Reimburseme	-	-	-	-	-	-	-
Total Other		(99,000)	(2,000)	(2,000)	-	(2,000)	-	0.00%
Total Non-Levy Revenues		(119,000)	(22,000)	(22,000)	-	(22,000)	-	0.00%
Tax Levy Requirement		3,707,996	3,926,501	4,190,442	-	4,497,237	306,795	7.32%
Net A.V.		114,120,282	120,815,494	128,940,651	-	138,380,766	9,440,115	7.32%
Actual/Estimated Tax Rate		\$3.2492	\$3.2499	\$3.2499	-	\$3.2499	\$0.0000	0.00%

Chino Valley Fire District
Final Budget FY 2020 -21
General Fund

		Budget FY18	Budget FY19	Budget FY20	Draft Budget FY21	Budget Variance \$\$	Budget Variance %
Retained Funds							
6400.1	Audit &Accounting	2,000	3,000	5,000	7,500	2,500	50.00%
6405.1	Other Professional Services						
	Fire Board Election	-	25,000	-	25,000	25,000	-
6410.1	Legal Services - routine	5,000	5,000	5,000	5,000	-	0.00%
6441.1	Fire Board Expenses	1,000	1,000	1,000	1,000	-	0.00%
						-	-
						-	-
	<i>Total Retained Funds</i>	8,000	34,000	11,000	38,500	27,500	250.00%
Contingency		20,000	20,000	20,000	20,000	-	0.00%
Fire Authority Funding							
6700.1	Fire Authority Funding	4,132,286	4,227,791	4,547,989	4,860,737	312,748	6.88%
Total Expense Budget		4,160,286	4,281,791	4,578,989	4,919,237	340,248	7.43%



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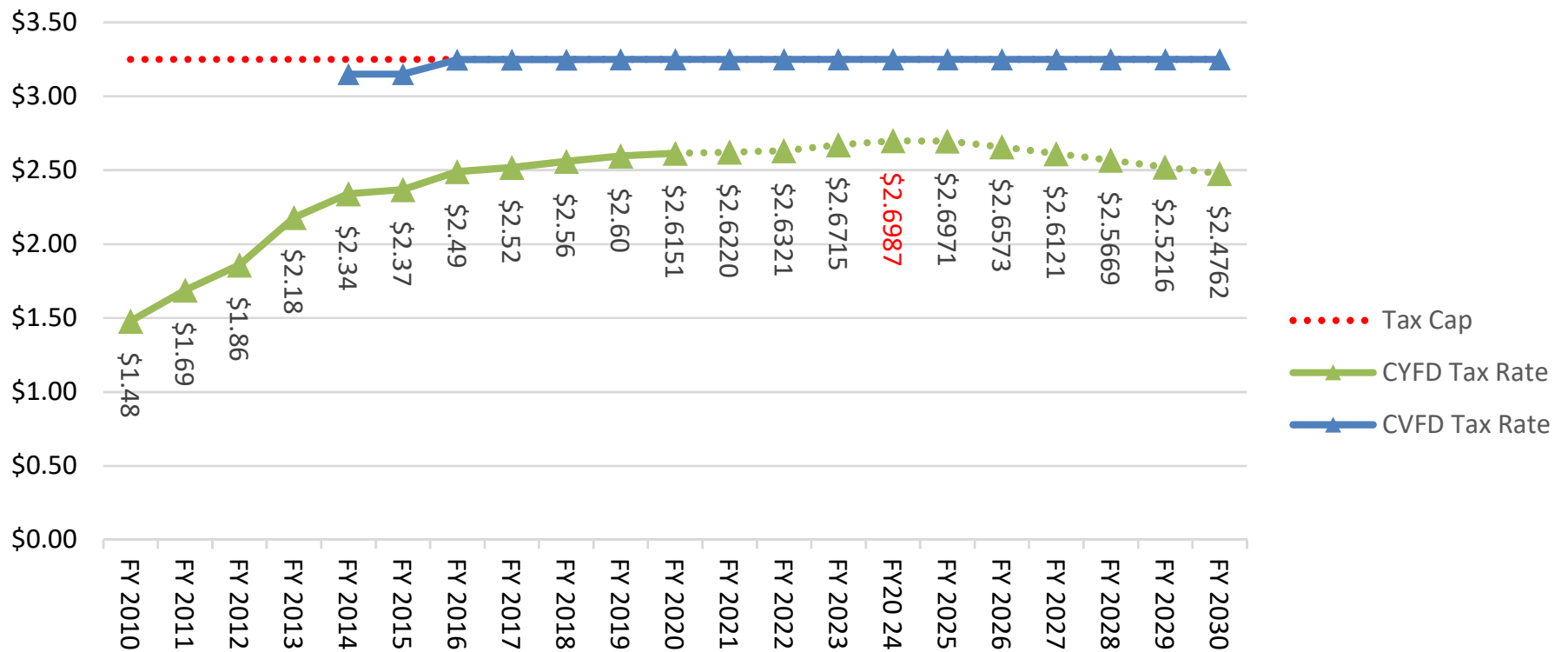
**Central Yavapai Fire District
Revenue Budget FY 2020-21**

		Budget FY 18	Budget FY 19	Budget FY 20	Draft Budget FY 21	Variance	Variance (%)
Total District Budget		15,654,194	16,901,072	18,365,210	(8,698,141)	(27,063,351)	-147.36%
Carryover		-	-	-	-	-	-
Revenue:							
	Communications:						
4775	Cell Tower Lease Agreements	(38,000)	(38,000)	(38,000)	(55,668)	17,668	46.49%
5140.41	Tech Services Contracting	-	-	-	-	-	-
	Total Communications	(38,000)	(38,000)	(38,000)	(55,668)	17,668	46.49%
	Grants:						
5260	Fire Act Grant Generator/TIC's	-	-	-	-	-	-
5410	Grant for Fire Training System	-	-	-	-	-	-
5430	Grant - FEMA - SAFER	-	-	-	-	-	-
	Total Grants	-	-	-	-	-	-
4200	FDAT	(333,290)	(333,290)	(366,547)	(400,000)	33,453	9.13%
	Other:						
4000/4100	Real Estate Tax	-	-	-	-	-	-
4001	Fire Protection Contracts	-	-	-	-	-	-
1200	Capital Reserve Account	-	-	-	-	-	-
4800	Off-District Fires	-	-	-	-	-	-
4900	Interest Income	-	-	-	-	-	-
5100	Miscellaneous Income	-	-	-	-	-	-
5200	Surplus Vehicles	-	-	-	-	-	-
5350	Paramedic Ride-In Charges	-	-	-	-	-	-
5400	Donations	-	-	-	-	-	-
	Total Other	-	-	-	-	-	-
	Total Non-Levy Revenues	(38,000)	(38,000)	(38,000)	(55,668)	17,668	46.49%
	Tax Levy Requirement	15,282,904	16,529,782	17,960,663	(9,153,809)	(27,114,472)	-150.97%
	Net A.V.	597,046,426	636,609,662	686,814,672	740,758,842	53,944,170	7.85%
	Actual/Estimated Tax Rate	\$2.5598	\$2.5964	\$2.6151	(\$1.2357)	(\$3.8508)	-147.25%

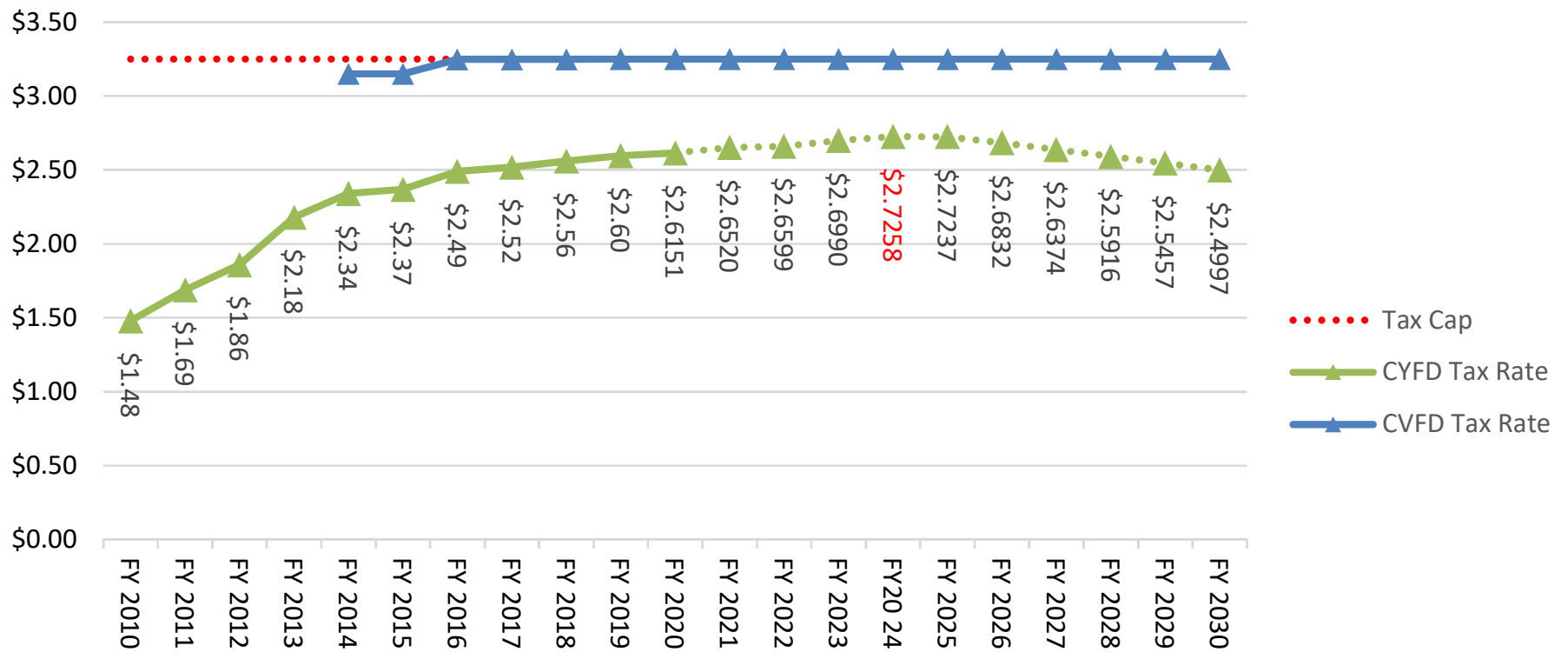
Central Yavapai Fire District
Final Budget FY 2020 -21
General Fund

		Budget FY 17	Budget FY 18	Budget FY 19	Actual -	Draft Budget FY 21	Budget Variance \$\$	Budget Variance %
Retained Funds								
6400.1	Audit &Accounting	2,000	3,000	5,000		7,500	2,500	50.00%
6405.1	Other Professional Services							
	Fire Board Election	-	80,000	-		80,000	80,000	-
6410.1	Legal Services - Routine	5,000	5,000	5,000		5,000	-	0.00%
6441.1	Fire Board Expenses	1,000	1,000	1,000		1,000	-	0.00%
							-	-
							-	-
<i>Total Retained Funds</i>		8,000	89,000	11,000		93,500	82,500	750.00%
Contingency		20,000	20,000	20,000		20,000	-	0.00%
Fire Authority Funding								
6700.1	Fire Authority Funding	15,626,194	16,792,072	18,334,210		(8,811,641)	(27,145,851)	-148.06%
Total Expense Budget		15,654,194	16,901,072	18,365,210		(8,698,141)	(27,063,351)	-147.36%

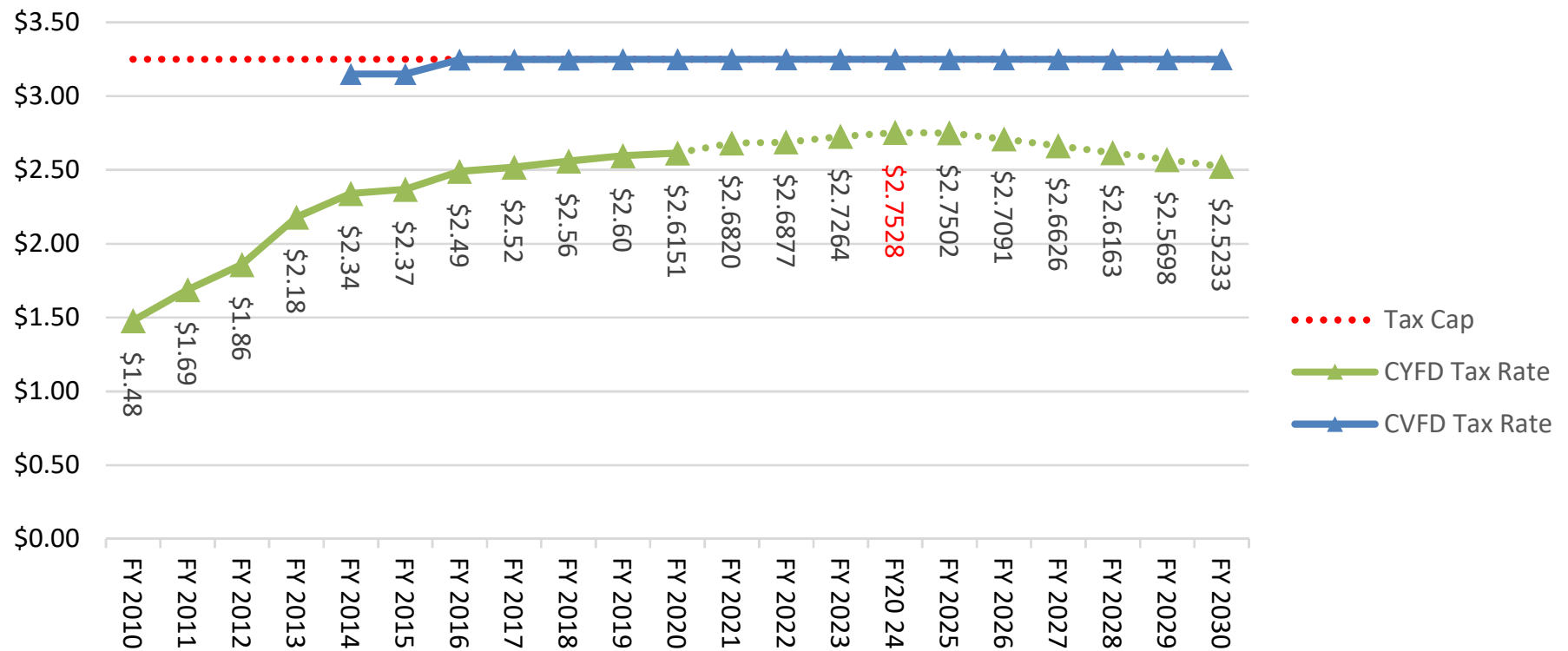
Projected Tax Rate - April 2020
Includes 250K escalating, 40 Hr, and COVID NAV's
No additional for wage increase



Projected Tax Rate - April 2020
Includes 250K escalating, 40 Hr, and COVID NAV's
3 cents additional for wage increase



Projected Tax Rate - April 2020
Includes 250K escalating, 40 Hr, and COVID NAV's
6 cents additional for wage increase





SERIOUS ABOUT RISK MANAGEMENT

April 13, 2020

Dave Tharp
Central Arizona Fire & Medical Authority
8603 E Eastridge Drive
Prescott Valley, AZ 86314

RE: Arizona Fire District Workers' Compensation Pool
2020/2021 Proposal

Hello, Scott Freitag and Dave Tharp,

We're very excited that you've requested a quote from the Arizona Fire District Workers' Compensation Pool. (That's not the official name. We'll have one soon.) We're dedicated to providing you with exceptional service through this process and throughout your tenure with the pool, should you decide to join.

Attached you'll find documents relating to your workers' compensation proposal and prospective pool membership. Please review them carefully. If you decide to join the Pool, we ask that you return executed copies of the Quote Acceptance Form and Capitalization Form as soon as possible, but **no later than June 1, 2020.**

Below is a description of the documents included in your proposal:

- *Proposal Acceptance Form.* This quote provides a summary of your annual member contributions for each class code as well as the associated rate. The individual rates contemplate all the adjustment factors and expenses needed to support the program—no more messing with E-mods and scheduled credits.
- *Comparison Sheet.* This provides a comparison of your current premium to the Pool's proposal
- *Capitalization Form.* This document outlines the available capitalization options. Proper funding of the program is important, but not every funding mechanism is right for every agency. Select the one that works best for you.

- *Draft Bylaws and Participation Agreement.* These documents outline member benefit elections, associated rates, and other information applicable to the upcoming plan year. We've also included a summary of key provisions for your reference.

If your current policy expires before the July 1, 2020 start date of coverage under the new Pool, we encourage you reach out as soon as possible to your existing insurance carrier and request a policy extension to July 1, 2020. If your current policy expires after the Pool's July 1 start date, we will discuss options directly with you.

Finally, we know you're going to have questions, so we've scheduled a **Zoom conference meeting for you and your administrative staff on April 16 at 11:00 am**. A separate invitation for this event will follow shortly. For questions in the meantime, please feel free to call or email:

John.Ashton@ashtontiffany.com (602) 222-2105
Roshell.Lee@ashtontiffany.com (602) 200-2474

Thank you again for requesting a quote from us. We're excited about the new fire district pool, and we hope you feel the same way.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J H ASHTON'.

John H. Ashton, CPCU, ARM
Principal

enclosures

April 13, 2020

**Central Arizona Fire & Medical Authority
Arizona Fire District Workers' Compensation Pool
Proposal Acceptance Form**

Effective Dates of Coverage: 7/1/2020 – 6/30/2021

Class Code	Classification	Payroll	Rate per \$100	Contribution
7710	Firefighters, Inc. FF/EMT and FF/paramedics	\$9,798,096	\$4.92	\$482,487
8411	Volunteers	\$29,376	\$1.80	\$528
8810	Clerical Office Employees	\$734,452	\$0.17	\$1,253
9410	Muni, town, county or state employee NOC	\$559,817	\$3.38	\$18,909
8385	EMS – Garage Personnel	\$1,443,094	\$2.59	\$37,418
9015	Building or Property Management	\$89,856	\$4.15	\$3,730
8292	Storage Warehouse NOC	\$88,588	\$3.40	\$3,012
Annual Estimated Contribution (subject to payroll audit)				\$547,336

Workers' Compensation Limit: Statutory

Employer Liability Limit*	Bodily Injury by Accident:	\$500,000 each accident
	Bodily Injury by Disease:	\$500,000 each employee
	Bodily Injury by Disease:	\$500,000 coverage or policy limit

*Higher limits available upon request.

Deductible: None

The Terrorism Risk Insurance Act, DTEC surcharges, and adjustments are included. Contribution is subject to annual payroll audit.

I, the undersigned, as the District Authorized Representative, do hereby accept, on behalf of the above-named District, the coverages and pricing indicated above, pending final board approval if necessary. I understand that my District will be bound by the terms and conditions of the Participation Agreement. I represent and confirm that, to the best of my knowledge, all information provided above is accurate and complete.

Authorized representative for **Central Arizona Fire & Medical Authority**

Name: _____

Title: _____

Date: _____

Arizona Fire District Workers' Compensation Pool

District	Central Arizona Fire & Medical Authority	Current Carrier	7710
Primary Contact	Dave Tharp	Current Policy Expiration	7/1/20
Address	8603 E Eastridge Drive	19/20 E-mod	1.70
	Prescott Valley, AZ 86314	20/21 E-mod	Unavailable
Phone Number	928-925-2055		

	Class Code	19/20 Payroll	19/20 Rate	19/20 Manual Premium		20/21 Payroll	20/21 Rate	20/21 Total Contribution**
Firefighters, Inc. FF/EMT and FF/paramedic	7710	\$9,373,635	\$4.33	\$405,878		\$9,798,096	\$4.92	\$482,487
Volunteers	8411	\$28,800	\$1.58	\$455		\$29,376	\$1.80	\$528
EMS Only Personnel	7705	\$0	\$0.00	\$0		\$0	\$0.00	\$0
Clerical Office Employees	8810	\$1,047,142	\$0.15	\$1,571		\$734,452	\$0.17	\$1,253
Muni, town, county, or state employee NOC	9410	\$399,289	\$2.97	\$11,859		\$559,817	\$3.38	\$18,909
EMS – Garage Personnel	8385	\$0	\$2.28	\$0		\$1,443,094	\$2.59	\$37,418
Boat Livery under 15 Tons	7090	\$0	\$0.00	\$0		\$0	\$0.00	\$0
Building or Property Management	9015	\$89,856	\$3.65	\$3,280		\$89,856	\$4.15	\$3,730
Storage Warehouse NOC	8292	\$88,588	\$2.99	\$2,649		\$88,588	\$3.40	\$3,012
Total		\$11,027,310		\$425,692		\$12,743,279		\$547,336
Premium Adjustment Factor*				1.14				N/A
Adjusted Premium				\$484,119				\$547,336
						Payroll Change		16%
						Contribution Change		13%

*The Premium Adjustment Factor is a compilation of all adjustments made by your current commercial carrier, such as e-mod, deviations, expense constants, etc.

** "Contributions" and "Premiums" are interchangeable. Contributions apply to pools while premiums apply to commercial insurance companies.

April 13, 2020

Central Arizona Fire & Medical Authority
Arizona Fire District Workers' Compensation Pool
Pool Capitalization Agreement

Proper capitalization is essential to the success of the Arizona Fire District Workers' Compensation Pool. The Participation Agreement outlines the terms and conditions of pool membership, including capitalization features. I understand this and choose the following capitalization option for my district.

- ☐ One-year capitalization option: The member will pay sixty percent (60%) of the member's first-year annual contribution.

Example: A \$10,000 first-year contribution equates to a \$6,000 capitalization payment.*

- ☐ Three-year capitalization option: The member will pay twenty-five percent (25%) of the member's first-year annual contribution for three (3) consecutive fiscal years.

Example: A \$10,000 first-year contribution equates to a \$2,500 capitalization payment in each of the first three years, for a total of \$7,500.*

- ☐ Five-year capitalization option: The member will pay twenty percent (20%) of the member's first-year annual contribution for five (5) consecutive fiscal years.

Example: A \$10,000 first-year contribution equates to a \$2,000 capitalization payment in each of the first five years, for a total of \$10,000.*

*Dollar figures in the examples are presented for illustrative purposes only. Actual member contributions will vary.

Authorized representative for **Central Arizona Fire & Medical Authority**

Name: _____

Title: _____

Date: _____

Key Provisions of the Arizona Fire District Workers' Compensation Pool Participation Agreement and Bylaws

The Participation Agreement and Bylaws have been reviewed by legal counsel, but require approval by the Pool's governing board prior to finalization. That will occur at the Pool's initial meeting. We are providing these documents to you in draft form to assist in your decision making. To assist in your review, we have provided the following key provisions, although you are encouraged to read both documents.

- The pool is a not-for-profit organization formed under Arizona Revised Statutes (A.R.S.) § 11-952.01; it is owned by participating Arizona fire districts ("members").
- To be a member of the pool, the entity must be an Arizona fire district authorized pursuant to A.R.S. Title 48 Chapter 5.
- The purpose of the pool is to provide workers' compensation coverage to participating fire districts through risk retention and/or insurance purchasing.
- The pool is regulated by the Department of Insurance and the Industrial Commission of Arizona.
- The pool is required to undergo an annual independent financial audit, and file that audit with the Department of Insurance and the Industrial Commission of Arizona. The pool is also subject to Department of Insurance audits.
- The pool is governed by a board of directors consisting of 3–9 individuals, each of whom must be an employee or an elected official of a participating fire district.
- Participating fire districts elect the pool's board of directors. Each fire district receives a single vote for each matter brought before the membership, including each board vacancy.
- The pool holds regular board meetings and an annual meeting of the members. All meetings are subject to the Arizona open meeting law.
- The board hires an administrator to handle day-to-day pool management.
- There are three capitalization options: (1) one-year option = 60% of the first year's contribution; (2) three-year option = 25% of the first year's contribution for three years; and (3) five-year option = 20% of the first year's contribution for five years. Members can choose the option that best meets their needs.
- There is a three-year initial membership commitment. After that, the commitment is annual. During the third year or any subsequent membership year, a member

may terminate membership in the pool by giving at least 90 days' notice prior to renewal. (Renewal quotes will be provided prior to this 90-day period.)

- Outstanding contributions and capitalization obligations must be paid in full upon termination.
- Contributions are subject to payroll and class code audits.
- If the liabilities of the pool exceed its assets, members can be assessed.
- Any surplus generated by the pool belongs to the membership. The governing board decides how surplus is treated (e.g., dividend, contribution offset, etc.).
- Changes to the Participation Agreement require a two-thirds board vote and take effect following a 90-day notice period to all participating fire districts.
- There is a separate Coverage Agreement, which is currently under review. Workers' compensation benefits are dictated by statute, however, so the Coverage Agreement will be both familiar and straightforward.
- The pool is required by law to provide safety and loss control programs, which are approved by the board of directors.

April 17, 2020

**Central Arizona Fire & Medical Authority
Arizona Fire District Workers' Compensation Pool
Proposal Acceptance Form**

Effective Dates of Coverage: 7/1/2020 – 6/30/2021

Class Code	Classification	Payroll	Rate per \$100	Contribution
7710	Firefighters, Inc. FF/EMT and FF/paramedics	\$9,798,096	\$4.92	\$482,487
8411	Volunteers	\$29,376	\$1.80	\$528
8810	Clerical Office Employees	\$734,452	\$0.17	\$1,253
9410	Muni, town, county or state employee NOC	\$559,817	\$3.38	\$18,909
8385	EMS – Garage Personnel	\$1,443,094	\$2.59	\$37,418
9015	Building or Property Management	\$89,856	\$4.15	\$3,730
8292	Storage Warehouse NOC	\$88,588	\$3.40	\$3,012
Annual Estimated Contribution (subject to payroll audit)				\$547,336

Workers' Compensation Limit: Statutory

Employer Liability Limit*	Bodily Injury by Accident:	\$1,000,000 each accident
	Bodily Injury by Disease:	\$1,000,000 each employee
	Bodily Injury by Disease:	\$1,000,000 coverage or policy limit

*Higher limits available upon request.

Deductible: None

The Terrorism Risk Insurance Act, DTEC surcharges, and adjustments are included. Contribution is subject to annual payroll audit.

I, the undersigned, as the District Authorized Representative, do hereby accept, on behalf of the above-named District, the coverages and pricing indicated above, pending final board approval if necessary. I understand that my District will be bound by the terms and conditions of the Participation Agreement. I represent and confirm that, to the best of my knowledge, all information provided above is accurate and complete.

Authorized representative for **Central Arizona Fire & Medical Authority**

Name: _____

Title: _____

Date: _____

April 17, 2020

**Central Arizona Fire & Medical Authority
Arizona Fire District Workers' Compensation Pool
Pool Capitalization Agreement**

Proper capitalization is essential to the success of the Arizona Fire District Workers' Compensation Pool. The Participation Agreement outlines the terms and conditions of pool membership, including capitalization features. I understand and agree to the following:

Total capitalization \$ 328,402

This capitalization will be paid in four equal annual installments of \$ 82,100 over a four year period, unless the fire district chooses to prepay in full.

Authorized representative for **Central Arizona Fire & Medical Authority**

Name: _____

Title: _____

Date: _____

**ARIZONA FIRE DISTRICT WORKERS'
COMPENSATION POOL, INC.**

PARTICIPATION AGREEMENT

This Participation Agreement (the “Agreement”) is entered into between the **Arizona Fire District Workers’ Compensation Pool, Inc.**, an Arizona nonprofit corporation established pursuant to A.R.S. § 11-952.01(B) (the “**Pool**”) and _____, a special taxing district (fire district) authorized pursuant to title 48, chapter 5 of the Arizona Revised Statutes (the “**Member**”). The Pool and Member agree as follows:

1. Recitals.

- 1.1. Authority. A.R.S. § 11-952.01, as may be amended, permits two or more public agencies including (without limitation) fire districts (as defined in A.R.S. § 11-951)
 - a) to enter into contracts or agreements to establish a separate pool and to provide for the payment of workers’ compensation and employer liability claims pursuant to A.R.S. Title 23, Chapter 6, on a cooperative or contract basis with one another, and
 - b) to jointly form a nonprofit corporation to carry out the provisions of A.R.S. § 11-952.01, as may be amended, on behalf of the public agency Members of the nonprofit corporation directly or by contract with a private party.
- 1.2. Formation of Pool. Certain special taxing districts have formed the Pool to carry out the purposes of A.R.S. § 11-952.01, as may be amended, by creating a separate workers’ compensation pool for member special taxing districts who choose to participate in the Pool.
- 1.3. Member Participation. The Member desires to enter into an agreement to join or participate in the workers’ compensation pool established by the Pool and to provide for the payment of workers’ compensation claims pursuant to A.R.S. Title 23, Chapter 6, and employer liability claims on a cooperative or contract basis with the Pool and with other special taxing districts that are members of the Pool.
- 1.4. Multi- Year Agreement. The Member finds as follows: (1) the estimated requirements of the Member cover the term of the agreement and are reasonable and continuing; (2) the Agreement will serve the best interests of the Member by promoting economies in procurement by the Member and (3) the Member estimates that it has sufficient funds appropriated to fulfill its obligations as stated below.
- 1.5. Purpose. The purpose of this Agreement is to set forth the terms of Member’s participation in the Pool.

NOW, THEREFORE, it is agreed among the Parties to this Agreement and Pool as follows:

2. Board of Directors.

2.1. Board of Directors. The Pool shall be operated by a Board of Directors (the “Board”) consisting of at least three persons who are elected officials or employees of a public entity special taxing district member of the Pool. The Board of Directors shall ensure that the Pool notifies the Arizona Department of Insurance of the existence of the Pool and will ensure that the necessary approval of the Pool is obtained from the Industrial Commission of Arizona.

2.2. Powers and Duties. The Board shall have all of the powers, duties and responsibilities as set forth in the provisions of A.R.S. § 11-952.01(H) and shall not take any actions that would be in violation of A.R.S. § 11-952.01(J).

3. Pool Administration.

3.1. Appointment. The Pool shall designate and appoint an Administrator (the “Administrator”) to, among other things, carry out the policies of the Pool as established by the Board and provide day-to-day management of the Pool.

3.2. Delegations of Authority. The Board shall also delineate in written minutes of its meeting the areas of authority it delegates to the Administrator.

4. Capitalization. Each Member joining the Pool shall contribute to the initial capitalization (“Capitalization”) of the Pool as follows:

4.1. One Year Capitalization Option. The Member will pay sixty percent (60%) of the Member’s initial annual contribution as defined in Section 9 for the Member’s first year in the Pool.

4.2. Three Year Capitalization Option. The Member will pay twenty-five percent (25%) of the Member’s initial annual contribution as defined in Section 9 for the Member’s first year in the Pool for three (3) consecutive fiscal years. Should Member terminate pursuant to Section 7 or Section 12 prior to the conclusion of the third fiscal year of participation in the Pool, Member shall be responsible for paying the entirety of the Member’s Capitalization, which shall be assessed at seventy-five percent (75%) of the Member’s initial first year annual contribution as defined in Section 9. The Pool may retain any funds due and owing to the Pool upon Member’s termination pursuant to Section 7.2 to recoup capitalization costs.

4.3. Five Year Capitalization Option. The Member will pay twenty-five percent (20%) of the Member’s initial annual contribution as defined in Section 9 for the Member’s first year in the Pool for five (5) consecutive fiscal years. Should Member terminate pursuant to Section 7 or Section 12 prior to the conclusion of the fifth fiscal year of participation in the Pool, Member shall be responsible for

paying the entirety of the Member's Capitalization, which shall be assessed at one hundred percent (100%) of the Member's initial first year annual contribution as defined in Section 9. The Pool may retain any funds due and owing to the Pool upon Member's termination pursuant to Section 7.2 to recoup Capitalization.

- 4.4. Less than a Full Year Term. Should a Member's initial term of membership in the Pool be less than a full year, the Member's initial contribution will be annualized for purposes of determining Capitalization..
- 4.5. Individual Capitalization Options. The Board may waive, modify or extend capitalization funding terms for any Member upon a majority vote of the Board.
5. Participation and Coverage Agreement. Member will participate in the Pool on the terms of this Agreement. Member acknowledges that it is bound by the Coverage Agreement, attached as Appendix A (the "**Coverage Agreement**"), which is incorporated herein by reference and sets forth:
- a) the workers' compensation claims and expenses covered by the Pool;
 - b) the procedure for making claims against the Pool;
 - c) the means and procedures for defending against such claims;
 - d) the persons or entities to be indemnified by the Pool;
 - e) the limitations and exclusions on coverage; and
 - f) various other matters necessary or appropriate to the functioning of the Pool.

The Coverage Agreement governs all matters relating to the payment by the Pool of claims made against the Member.

6. Amendment of Agreement or Coverage Agreement. The Board may amend this Agreement or the Coverage Agreement, and each Member agrees to be bound by the amendments if:
- a) two-thirds (2/3) vote of the members of the Board present at a duly called meeting of the Board (at which a quorum is present) vote to amend;
 - b) the Member is given written notice at least ninety (90) days before the amendment is effective;
 - c) and the form of this Agreement or the Coverage Agreement are similarly amended at the same time for all members of the Pool.

7. Term and Termination.

- 7.1 Term and Renewal. This Agreement shall become effective _____, 20__ ("**Agreement Effective Date**"). The initial Agreement period shall be for a three-year period ("**Initial Agreement Period**"). The anniversary date of this

Agreement shall be July 1 of the year following the Initial Agreement Period , and each subsequent July 1 so long as the Member remains in the Pool (“**Anniversary Date**”). This Agreement shall automatically be renewed annually thereafter unless terminated pursuant 7.2 or Section 8 of this Agreement.

7.2 Termination.

- a) Termination. A Member or the Pool may terminate this Agreement, after the Initial Agreement Period, by written notice of termination provided at least ninety (90) days’ prior to the then current Anniversary Date of July 1st, unless an earlier termination effective date is agreed to by the Pool and the Member.
- b) Distribution of Funds On Termination. If the Member terminates this Agreement for any reason, or if the Pool terminates this Agreement as a result of the Member’s breach of this Agreement, the Member will forfeit all rights to the return of any surplus, unearned Contributions and other distributions from the Pool, and the Member shall remain liable for any and all amounts due to the Pool.
- c) Notice to Industrial Commission. As required by A.R.S. §11-952.01(L), as may be amended, the Pool will notify the Industrial Commission of Arizona of any suspension, termination, cancellation or expiration of this Agreement, at least thirty (30) days before the Effective Date of the suspension, termination, cancellation or expiration.

8. Termination of the Pool.

- 8.1 Election to Terminate. Notwithstanding any other provision of this Agreement, the Board may terminate the Pool at any time (by a two-thirds vote of the members present at a duly called meeting of the Board at which a quorum is present) if it determines that the number of Members in the Pool are insufficient or that the size of the Pool is too small to indemnify adequately against the risks covered in the Coverage Agreement. A termination under this Section will not be effective until the Pool has given each Member in the Pool at least ninety (90) days’ written notice.
- 8.2 Distributions or Assessment upon Termination. Upon termination of the Pool (under this Section or for any other reason), and after making adequate provision for all pending and anticipated claims as determined by the Pool’s actuary, run-out operating expenses, and other Pool liabilities, the assets of the Pool will be liquidated, a final accounting will be made, and the funds remaining in the Pool will be distributed among the then existing Members of the Pool in accordance with an asset distribution plan as established by the Board. If there are inadequate funds to meet all claims and expenses of the Pool, an assessment will be made, pursuant to this Agreement and A.R.S. § 11-952.01.

9. Contribution. The Member will pay to the Pool a Contribution (the “**Contribution**”) which will be the Member’s required annual Contribution to the Pool. The Contribution will be computed and paid on the following basis:
- 9.1. Based on Costs. The Contribution is based on the anticipated liabilities and expenses (the “**Costs**”) of the Pool for each fiscal year, including (1) the needs of the Pool to pay its current claim and expense liabilities, (2) an allowance for claims reported but not expected to be paid in the fiscal year, (3) an allowance for claims incurred but not reported, (4) an allowance for the general administrative expenses, management fees, reinsurance costs, loss control and safety programs, and overhead of the Pool, and (5) an allowance for capitalization or fund balance, if necessary as determined by the Board. If there is any change in the costs because of any general rate increase or any legislative amendment affecting the benefits under the Workers’ Compensation Law of Arizona, then the change will be made a part of this Agreement.
- 9.2. Information. The Member will (1) furnish the Pool all available information requested by the Pool’s actuary or the Administrator, so that adequate and timely underwriting can occur and in order to process any and all claims, and (2) reply promptly to all other correspondence or inquiries from the Pool.
- 9.3. Contribution Payment. The Member will remit Contributions to the Pool at the beginning of each quarter of the fiscal year by paying to the Pool four quarterly installments (every three months of the plan year) of twenty-five (25) percent each of the estimated annual Contribution, or as mutually agreeable by both the Member and the Pool.
- 9.4. Payroll Information. When requested by the Pool, the Member will promptly, and no later than thirty (30) calendar days after the request, prepare a report showing, by classification, the amount of remuneration earned by its employees during the reporting period requested. The remuneration earned during such period by all employees (including volunteers) engaged in each classification covered by this Agreement will be computed in accordance with the rules set forth in the appropriate Manual of Workers’ Compensation and Employers’ Liability Insurance.
- 9.5. Untimely Submission of Information Penalty. If a Member fails to timely submit the information required in section 9.2 and 9.4 above prior to the renewal date, the Pool may charge a penalty of \$100 for each month or portion thereof that the information is not received.
- 9.6. Audit Adjustments. An audit may be made at the end of the fiscal year to determine actual remuneration for that fiscal year. The Pool will calculate a final adjustment of Contributions due to the Pool. If the Contribution calculated as a result of the audit is in excess of the Contribution collected for the fiscal year, the Member must

pay the difference to the Pool, no later than 30 days after invoice. If the Contribution calculated as a result of the audit is less than the Contribution collected for the fiscal year, the Pool, at its option, will return the difference or give an appropriate credit against future Contributions.

- 9.7. Payment of Contribution is a Condition of Coverage. Member agrees to pay to the Pool the annual Contribution amount determined for the Member based upon the Pool's calculation. The existence of any coverage provided pursuant to this Agreement is expressly conditioned upon, in addition to any other requirements under this Agreement, full and timely payment of annual Contribution and all Costs by the Member for any such coverage.
- 9.8. Prepaid Account. Members may create a restricted account within the Pool to prepay contributions ("Prepaid Account"). Members shall retain any and all rights to its Prepaid Account balance, provided the Member has no outstanding balance owed to the Pool.
10. Reduction in contribution. At the end of each fiscal year, the Member's Contribution for the following fiscal year may be reduced. For members of the Pool, the amount of the reduction may include a component based on the amount, if any, of the Pool's Fund Balance for the preceding fiscal year (the "Fund Balance"). For Members in the Pool, the amount of the reduction may also depend on other factors the Board reasonably considers in evaluating how to allocate all or part of the Fund Balance among Members in the Pool (for example, a Member's loss experience, aggregate payment of Contributions, or uninterrupted membership or participation in the Pool). The Board may reduce the amount of the Member's Contribution only if the Board determines that it is financially appropriate based on the Pool's most recent actuarial review. Any decision to reduce Contributions for one fiscal year does not obligate the Board to reduce Contributions in a similar manner or at all in succeeding fiscal years.
11. Assessments. If the Pool is determined to be insolvent or is otherwise found to be unable to discharge its legal liabilities and other obligations, the Members of the Pool shall be assessed on a pro rata basis as calculated by the amount of each Member's annual Contribution in order to satisfy the deficiency. The amount of such assessment ("**Assessment**") may not exceed the amount of the Member's annual Contribution to the Pool for the year in which the Assessment is made or (if the Member has withdrawn from the Pool) for the last year that the Member was a Member of the Pool. The amount of each Assessment and a description of the manner of calculating the same shall be provided to the Member in writing (the "**Assessment Notice**"), and the Member shall pay such Assessment pursuant to the terms and conditions of the Assessment Notice. The Member shall remain liable for Assessments for liabilities of the Pool incurred during the Member's period of membership in the Pool, notwithstanding the Member's withdrawal from participation in the Pool or the termination of this Agreement.
12. Suspension. If:

- a) the Member fails to pay its Contribution, fails to pay Capitalization, fails to pay an Assessment, fails to pay any penalty owed, or fails to comply with any other terms of this Agreement, and
- b) the Member's failure is not cured within 30 days after written notice of default,

then the Board may suspend the Member's coverage under the Coverage Agreement. The suspension may be made permanent 90 days after the date of the notice of default and suspension. During the suspension period, the Board will either

- a) decide that the suspension will be made permanent, in which case the notice of default and suspension will be deemed a notice of termination and this Agreement will be deemed terminated 90 days after the date of notice of suspension, or
- b) decide the conditions, if any, under which the Member's participation in the Pool and coverage under the Coverage Agreement may be restored.

If the Member is permanently suspended, and this Agreement is terminated, the Member will be relieved of liability for Contributions for fiscal years after the fiscal year of the termination. The Member's liability for Assessments and Capitalization will continue to the extent provided elsewhere in this Agreement.

13. Inspection and Audit. If the Pool requests, the Member must permit the Administrator, or any other designee of the Pool to complete the following actions.

13.1. Inspection. The Pool, at its option, may inspect the Member's properties and operations upon timely notice and during regular business hours. Neither the right to make inspections nor the making of an inspection will constitute a determination or warranty that the properties and operations are safe or are in compliance with any law or rule.

13.2. Audit. The Pool may examine and audit the Member's financial and administrative records that relate to the subject matter of this Agreement. An examination may be made at any time during the term of this Agreement or within five years after the termination of this Agreement.

14. Audit of the Pool. The Pool, at its expense, will arrange annually for an audit of its operations by a certified public accountant. A copy of the report will be submitted to the Board, the Member, the Arizona Department of Insurance, the Arizona Industrial Commission and any other government agency to which a copy must be submitted in accordance with law. The Board will obtain an appropriate actuarial evaluation of the Pool, including an estimate of incurred but not reported claims. The Pool will also pay the cost of any examination of the Pool by the Director of the Arizona Department of Insurance as permitted by A.R.S. § 11-952.01(M), as may be amended.

15. Loss Control. The Member will implement a program of loss control in substantial conformance with the Loss Control Program Standards for Members as established (and amended from time to time) by the Pool (the “**Loss Control Standards**”). The Member acknowledges, understands and agrees that (a) the Loss Control Standards are only recommendations of minimum standards that should be adopted by each member of the Pool, (b) the Pool makes no representation or warranty that the Loss Control Standards are sufficient or adequate for the Member, and (c) the Member must tailor its loss control program to the meet Member’s specific requirements.
16. Claims.
- 16.1. Claims Submitted. Member shall submit claims to the Pools as set forth in each applicable Coverage Agreement or as otherwise required by the Pool or State law.
- 16.2. Member to Cooperate. If the Pool needs assistance from Member or Member’s employees regarding a claim, Member will cooperate with the Pool and will provide such assistance.
17. Subrogation. If a recovery is obtained against a third party pursuant to the right of subrogation set forth in the Coverage Agreement, such recovery will be paid (a) first to reimburse the Pool for costs of recovery and (b) the balance, if any, to the Pool and the Member in proportion to their respective losses from the occurrence giving rise to the recovery.
18. Conformity with the Law. If any term of this Agreement is in conflict with the laws of Arizona (as they now exist or are later amended) this Agreement will be amended automatically to conform to such laws.
19. Prior Acts of Parties. All covenants, promises, agreements, conditions and understandings between the Pool and the Member, and any other acts of the parties undertaken pursuant to A.R.S. § 11-952.01, are superseded by and merge into this Agreement, and this Agreement and any Appendices set forth all covenants, promises, agreements, conditions and understandings between the Pool and the Member as of each Anniversary Date. There are no covenants, promises, agreements, conditions or understandings either oral or written between the Pool and the Member other than set forth herein and in the Appendices hereto.
20. Legal Arizona Workers Act Compliance. The Pool is required to comply with A.R.S. §41-4401, and hereby warrants that it will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the “state and federal immigration laws”). The Pool further agrees to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws. A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may be subject to penalties up to and including termination of the Agreement. The Member retains the legal right to

inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

21. Non-appropriation. This Agreement shall be subject to available funding for the Member and nothing in this Agreement shall bind Member to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement. The parties acknowledge that the Member is a government entity, and the contract validity is based upon the availability of public funding under its authority.
22. Authorized Representative. The Pool and the Member will each designate a representative authorized to act on their behalf in all matters pertaining to this Agreement. The initial representative of each is designated on the signature page of this Agreement. Either party may change its representative, or their address, by written notice to the other.
23. Authorizing Action. This Agreement will become effective only upon: (a) the execution of this Agreement by an authorized representative of the Pool, (b) the execution of this Agreement by an authorized representative of the Member, and (c) the delivery to the Pool of a fully executed Agreement.
24. Claim Reserves. The Pool will maintain claim reserves at least equal to known incurred losses and an estimate of incurred but not reported claims consistent with the recommendation of the Pool's actuary.
25. Liability.
 - 22.1. Limited Liability of the Pool, the Board, and the Administrator. The Pool, the Board, and the Administrator have (a) no obligation to pay or defend claims except from the funds in the Pool and (b) no liability under this Agreement except to disburse funds in the Pool in accordance with the terms of this Agreement and the Coverage Agreement. If, after collecting all Contributions, Capitalization and Assessments from the members in the Pool, there are insufficient funds in the Pool to pay the expenses and to discharge the obligations of the Pool, then neither the Pool, nor the Board, nor the Administrator have any further obligation to defend or pay claims.
 - 22.2. No Liability of Other Members; Liability of Pool. No Member in the Pool has any liability for claims brought by third parties against any other Member in the Pool, other than the obligation to contribute Contributions, Capitalization and Assessments to the Pool as expressly required by this Agreement. The liability for any claim against the Member will remain the sole and exclusive liability of the Member. The obligation of the Pool is to reimburse the Member for liability (a) within the limits of the Coverage Agreement and (b) to the extent there are funds in the Pool.

- 22.3. Member Liability. As required by A.R.S. § 11-952.01(K)(4) (as may be amended), the following statement is included in this Agreement: the Member is not relieved of its liability incurred during the Member's period of membership or participation in the Pool except through the payment of losses by the Pool (to the extent required by the Coverage Agreement) or by the Member.
26. Invalidity of a term. If any term, covenant or condition of this Agreement is invalid or void, the invalidity will not affect any other term, covenant, or condition of this Agreement.
27. Prohibition against Discrimination. If it applies, the parties will comply with the Arizona Governor's Executive Order No. 2009-09 entitled "Prohibition of Discrimination in State Contracts - Non-Discrimination in Employment by Government Contractors and Subcontractors," and any subsequent superseding Executive Order.
28. Governing Law and Venue. This Agreement will be construed under the laws of the State of Arizona. Any action arising out of this Agreement must be brought in Maricopa County.
29. Arbitration. To the extent permitted by A.R.S. §§12-1518 and 12-133, the parties agree to resolve any dispute arising out of this Agreement by arbitration.
30. Amendments to Statutes. All references to provisions of statutes, codes and regulations include any and all amendments thereto.
31. Counterparts. This Agreement may be executed in any number of counterparts. All counterparts will be deemed to constitute one and the same instrument, and each counterpart will be deemed an original.
32. Conflict of Interest. The parties acknowledge that this Agreement is subject to cancellation pursuant to A.R.S. § 38-511, the provisions of which are incorporated herein.
33. Boycott. To the extent applicable, the Parties agree that they are not currently engaged in, and agree that for the duration of the Agreement they will not engage in, a boycott of Israel, as that term is defined in A.R.S. §35- 393.
34. Act of Forbearance. No act of forbearance on the part of either party to enforce any provisions of this Agreement shall be construed as a modification of this Agreement nor shall the failure of any party to exercise any right or privilege herein granted be considered a waiver of such right or privilege.
35. Appendices. The Appendices are attached to this Agreement and incorporated by this reference. The Appendices include Appendix A, Coverage Agreement, Appendix B, Articles of Incorporation, Appendix C, Bylaws, and Appendix D, Coverage Acceptance Form.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the _____ day of _____, 2020.

**ARIZONA FIRE DISTRICT
WORKER'S COMPENATION POOL, INC**

By: John H. Ashton
Executive Director
333 E. Osborn Road, Suite 300
Phoenix, AZ 85012
Telephone: 602-222-2105

Authorized Representative for the Member:

DISTRICT: _____

By: Authorized Representative

Printed Name

Title

Address

City State Zip Code

Telephone: _____



Helping you and your participants negotiate the COVID-19 economy

Nationwide's mission is to protect people, businesses, and futures with extraordinary care.

As your trusted partner, Nationwide is committed to helping you and your participants navigate this challenging time.

We wanted to provide you with the following update regarding the recently-passed Coronavirus Aid, Relief and Economic Security Act (CARES Act) - a \$2 trillion stimulus bill aimed at helping the individuals, states and businesses facing financial hardship caused by the COVID-19 pandemic.

Provisions of the Act which affect Retirement Plans for qualified individuals are as follows:

1

*Tax-favored
coronavirus-related
distributions (CRDs)
up to \$100,000 until
December 31, 2020*

2

*Expanded access to
loans for 180 days
after enactment
of the law*

3

*Waiver of 2020
Required Minimum
Distributions
(RMDs)*

Provision #1

Tax-favored coronavirus-related distributions (CRDs) up to \$100,000 until December 31, 2020

Details	<ul style="list-style-type: none">• 10% early withdrawal tax is waived• Ordinary income tax may be paid in equal installments over a three-year period, beginning in tax year 2020• Participants may repay CRDs within a specified three-year period, and these repayments will not be subject to the annual contribution limits• Participants must self-certify they meet the qualifications (listed below)
Qualifications	<p>To qualify for the CRD and special loan provisions, you must self-certify that you are someone:</p> <ul style="list-style-type: none">• Who is diagnosed with the SARS-CoV-2 virus or with coronavirus disease 2019 (COVID-19);• Whose spouse or dependent is diagnosed with COVID-19;• Who experiences adverse financial consequences as a result of being quarantined, furloughed, laid off, having work hours reduced, being unable to work due to lack of child care due to COVID-19, closure or reduction in hours of a business owned or operated by the individual due to COVID-19; or• Other factors as determined by the Treasury Secretary
Plan Types	401(k), 401(a), 403(b), governmental 457(b), IRA
Plan Adoption Requirements	This is a new, optional provision that requires a plan document amendment. The plan does not have to be amended for the CARES Act provisions until the last day of the first plan year beginning after January 1, 2022 (or January 1, 2024 for governmental plans). It is not necessary for the plan to have an existing hardship or unforeseeable emergency provision to take advantage of CRDs.
Effective Date	Distributions made on or after January 1, 2020 and before December 31, 2020
Nationwide Defaults	When using a Nationwide pre-approved plan, Nationwide will amend the plan document to add the CARES Act provisions to a plan only at the written direction of the plan sponsor. See opt-in steps below.
Opt-in / out Requirements	Please complete this attached election form . If you have questions, please contact your Nationwide Representative or email NRSPLAN@nationwide.com .

Provision #2

Expanded access to loans for 180 days after enactment of the law

Details	<ul style="list-style-type: none"> • Loan limits for new loans are increased to the lesser of \$100,000 or 100% of the participant's vested account balance, as adjusted for the outstanding loan balance calculation. • For new or existing loans, participants may choose to delay loan repayments due in 2020 for up to one year.
Qualifications	<p>To qualify for the CRD and special loan provisions, you must self-certify that you are someone:</p> <ul style="list-style-type: none"> • Who is diagnosed with the SARS-CoV-2 virus or with coronavirus disease 2019 (COVID-19); • Whose spouse or dependent is diagnosed with COVID-19; • Who experiences adverse financial consequences as a result of being quarantined, furloughed, laid off, having work hours reduced, being unable to work due to lack of child care due to COVID-19, closure or reduction in hours of a business owned or operated by the individual due to COVID-19; or • Other factors as determined by the Treasury Secretary
Plan Types	401(k), 401(a), 403(b), governmental 457(b)
Plan Adoption Requirements	This is a new, optional provision that requires a plan document amendment. The plan does not have to be amended for the CARES Act provisions until the last day of the first plan year beginning after January 1, 2022 (or January 1, 2024 for governmental plans). It is not necessary for the plan to have an existing loan program, but one would have to be established first.
Effective Date	Loans made during the 180-day period after the enactment of the Act (March 27, 2020 to September 23, 2020)
Nationwide Defaults	When using a Nationwide pre-approved plan, Nationwide will amend the plan document to add the CARES Act provisions to a plan only at the written direction of the plan sponsor. See opt-in steps below.
Opt-in / out Requirements	Please complete this attached election form . If you have questions, please contact your Nationwide Representative or email NRSPLAN@nationwide.com .

Provision #3

Waiver of 2020 Required Minimum Distributions (RMDs)

Details	Waives RMD payments due in calendar year 2020.
Qualifications	<ul style="list-style-type: none">• Those participants who are due to receive an RMD in calendar year 2020• Those participants whose first RMD was due by April 1, 2020, but they had not yet received their RMD by January 1, 2020
Plan Types	401(k), 401(a), 403(b), governmental 457(b), IRA
Plan Adoption Requirements	This is an optional plan provision that requires a plan document amendment. The plan does not have to be amended for the CARES Act provisions until the last day of the first plan year beginning after January 1, 2022 (or January 1, 2024 for governmental plans).
Effective Date	Effective January 1, 2020 through December 31, 2020
Nationwide Defaults	Nationwide will waive RMD distributions due in 2020, unless the participant contacts Nationwide and requests to receive their RMD, or the plan sponsor directs Nationwide in writing to pay 2020 RMDs.
Opt-in / out Requirements	If the plan sponsor would like to take a different direction regarding RMD distributions than what was described above, please contact your Nationwide representative.

Please note:

- For any COVID-19 participant related requests, Retirement Plans will waive or reimburse any Nationwide-imposed fees for all loan initiation, distribution or hardship withdrawals for participants in plans where those fees may apply effective from when the CARES Act was signed on March 27 through September 30, 2020.
- Retirement Plans has elevated and accelerated our processes and our highly experienced contact center team members will continue to ensure extraordinary care and are ready to assist our participants with their COVID-19 related distribution request

Additional FAQs related to Nationwide's implementation of the CARES Act

1. When will CARES Act relief be available?

It is important to understand that the plan sponsor must elect to adopt the special CARES Act relief provisions because they are optional. As of Monday, April 6, Nationwide is ready to process CARES Act loans and CRDs provided that those provisions have been adopted by the plan sponsor.

2. How do you identify “qualified individuals” for purposes of the CARES Act?

Participants will need to self-certify that they are eligible based on the criteria in the Act by completing a self-certification form

3. Is this a global change or can plan sponsors opt out?

Our approach will be to require that plan sponsors direct Nationwide in writing that they intend to take advantage of these relief provisions through a later plan document amendment. The plan does not have to be amended for the CARES Act provisions until the last day of the first plan year beginning after January 1, 2022 (or January 1, 2024 for governmental plans). We will begin reaching out to our plan sponsors later this week regarding their decision to adopt the relief. We will also enable processes that allow us to identify a participant that has called in for COVID-19-related relief, and ask the plan sponsor if they intend to adopt the CARES Act relief provisions.

4. How will you enforce the \$100,000 limit for CRDs?

- We will apply a cap of \$100,000 for each participant in a plan (or across multiple plan types for the same employer if all the plans are recordkept by Nationwide).
- For those situations where the employer has multiple retirement plans, not all of which are recordkept at Nationwide, or where there are multiple investment providers for the same plan, plan sponsors will be required to monitor the maximum CRD limit.

5. How are you communicating the availability of CARES Act relief to participants?

Information will be available on the participant website

6. Can participants elect to receive a Form 1099-R for the full CRD amount, instead of using the 3-year income inclusion option?

Form 1099-R is issued for the full amount of the CRD. The 3-year income inclusion option is

available to the taxpayer and is an option made outside of the plan.

7. When will CARES Act relief for “qualified individuals” be implemented?

It is important to understand that the plan sponsor must first elect to adopt the special CARES Act relief provisions because they are optional. If a plan sponsor has elected to adopt one or more of the CARES Act provisions, we will be ready to accept participant requests for relief no later than Monday, April 6th and will make every effort to accommodate any participant that calls in sooner. We will be reaching out to our plan sponsors (targeted to begin 4/2/20) to explore their desire to adopt these provisions.

8. Are you waiving all required minimum distributions due to be paid in 2020 (including those set up for automatic payment) or do participants have to contact Nationwide to request that their RMD be waived for 2020?

Nationwide will waive RMD distributions due in 2020, unless the participant contacts Nationwide and requests to receive their RMD, or the plan sponsor directs Nationwide in writing to pay 2020 RMDs.

9. Once a participant adds a direct deposit (ACH) address to your system, how many business days does the participant have to wait in order to use that ACH address?

We use technology to validate banking information. No additional timeframe is required provided all information matches between the bank account and recordkeeping system. If a mismatch is identified, we reach out immediately to begin resolution.

10. Are there any deadlines to notify Nationwide of the plan sponsor's decision to opt-in or opt-out to CARES Act relief provisions?

At this point, we have not identified a deadline as we expect this to be a fluid situation.

11. Please provide the steps the participant should take to request this relief.

The participant should contact our Solutions Center (877-677-3678) and, based on plan sponsor adoption of the CARES Act relief, he or she will be provided a form to complete, along with appropriate transaction information.



Information presented in this communication was current and accurate as of the date of publication. This information is of a general and informational nature and is NOT INTENDED TO CONSTITUTE LEGAL OR INVESTMENT ADVICE. Plan Sponsors are urged to consult their own counsel regarding this information.

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PNM-15652AO (04/20)



Nationwide®

Nationwide Retirement Solutions Plan Sponsor Election of CARES Act Provisions

Page 1 of 1

Phone: 877-496-1630 • nrsplan@nationwide.com

This form is to be used to elect Plan provisions made available under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

1. Plan Information

Plan Number: _____ Plan Name: _____

2. Election of Provisions (select all that apply)

☐ **Coronavirus-Related Distributions**

A coronavirus-related distribution is available to participants who have been impacted by COVID-19 and otherwise may not be eligible for a distribution under the terms of the Plan.

- Participants may take up to \$100,000.00 across all Plans controlled by this employer between January 1, 2020 and December 31, 2020
- Distributions per participant may not exceed 100% of their total vested balance(s)
- Participants must self-certify they meet at least one of the following qualifications:
 - They have been diagnosed with the virus SARS-CoV-2 or with coronavirus disease 2019 (COVID-19) by a test approved by the Centers for Disease Control and Prevention
 - They have a spouse or dependents diagnosed with such virus or disease by such a test
 - They have experienced adverse financial consequences stemming from such virus or disease as a result of: being quarantined, furloughed, laid off, reduced work hours, unable to work due to lack of child care, closing or reduction of hours of a business owned or operated by the individual
- 10% early withdrawal tax may be waived
- Ordinary income tax may be paid in equal installments over a three-year period, beginning in tax year 2020
- Participants may repay distributions, exclusive of contribution limits, within the three-year period

☐ **Enhanced Loans** - If this Plan doesn't currently permit loans, you will need to contact Nationwide for assistance setting up a loan program for your Plan.

For a 180-day period beginning March 27, 2020 and ending September 23, 2020, the Plan may offer loans to participants who are impacted by COVID-19. The terms of the loan differ from traditional loans:

- Increases current retirement Plan loan limits to the lesser of \$100,000 or 100% of the participant's vested account balance.
- Participants have the option to suspend loan repayments until at least January 1, 2021. Loan interest will continue to accrue during the suspension of payments.
- Participants must self-certify they meet at least one of the following qualifications:
 - They have been diagnosed with the virus SARS-CoV-2 or with coronavirus disease 2019 (COVID-19) by a test approved by the Centers for Disease Control and Prevention
 - They have a spouse or dependents diagnosed with such virus or disease by such a test
 - They have experienced adverse financial consequences stemming from such virus or disease as a result of: being quarantined, furloughed, laid off, reduced work hours, unable to work due to lack of child care, closing or reduction of hours of a business owned or operated by the individual

3. Authorization

I, as the Plan Sponsor or an authorized person acting on behalf of the Plan Sponsor for the above named Plan, elect the CARES Act provision(s) indicated above.

I understand that Nationwide will waive the payment of non-systematic RMDs due in 2020 per the CARES Act unless a participant contacts Nationwide and requests to receive their RMD.

- If the Plan would like a different arrangement for RMD distributions, please contact your Nationwide representative.

Nationwide will update your Plan documents (if applicable) to reflect the above changes.

Authorized Signer:

Printed Name: _____

Signature: _____ Date: _____

NOTE: Adobe Signature is not permitted.



Nationwide®

Nationwide Retirement Solutions
Coronavirus-Related Distribution Request
for Governmental Plans and
Nationwide Trust Company IRAs

Page 1 of 3

This form is to be used for a distribution made available under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Available for participants only.

Participant Information

Name: _____

Date of Birth: _____ SSN or Account Number: _____

Street Address: _____

City: _____ State¹: _____ ZIP: _____

Phone²: _____ Email: _____

How would you like to be contacted if additional information is required? ☐ Phone ☐ Email

¹NRS will use the state provided in your mailing address as your state of residency for tax purposes.

²Nationwide strives to provide excellent customer service to our Members. By providing your telephone number, you authorize the Nationwide Family of Companies to contact you via telephone using automated technology to assist you with your account.

Plan Type (select one)

☐ 457(b) ☐ 401(k) ☐ 401(a) ☐ 403(b) ☐ Traditional IRA ☐ Roth IRA

Payment Amount

☐ Total Account Balance OR ☐ Other Amount: \$ _____

NOTE: An amount must be provided and cannot exceed the lesser of 100% of the vested balance or \$100,000 total across all plans maintained by the Employer.

Distribution Direction (select one)

If an option is not selected, your assets will be distributed from all money sources and investment funds (pro-rata). If you indicate a percentage, you must use whole percents only.

☐ **1. Proportionately** from all sources and funds (pro-rata)

☐ **2. From Specific Sources** (indicate all that apply)

_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %

☐ **3. From Specific Funds** (please list funds)

_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %
_____	\$ _____	or	_____ %

Important Information

Money Sources

Funds will be withdrawn equally across all money sources and investment options for each requested distribution unless instructed otherwise.

Self-Directed Brokerage Account

If you have money in the Self-Directed Brokerage Account and the requested amount exceeds your core account balance, you will need to transfer funds back to the core account before your request can be processed.

Payment Method (select one)

- ☐ **ACH Instructions on File** – Send funds to my bank account that Nationwide has on file.
- ☐ **Send check by first class mail to my address of record.** Allow 5 to 10 business days from process date for delivery.
(Default option, if no other option is selected)
- ☐ **New Direct Deposit ACH** (complete information below)

Financial Institution Information:

Financial Institution Name _____

Account Type: ☐ Checking ☐ Savings

If account type is not selected, checking will be used.

Transit/ABA routing Number _____

Account Number _____

John Doe
123 Main Street Ph. (916) 555-1212
Hometown, CA 98765

Date: 1492

PAY TO THE ORDER OF _____ \$ _____ DOLLARS

Money Bank, Inc.
321 Main Street
Hometown, CA 98765

MEMO _____

1 123456789 1 000012345678 1 1492

9-digit ABA routing number Checking Account Number Check Number

Account Verification: The following documents are required to verify ownership of the account provided:

- **Checking Accounts:** Please include a pre-printed voided check with this authorization.
- **Savings Accounts:** Please include a letter from the bank, signed by a bank representative, which indicates the ABA routing number, the account number and the account holder's name for verification.

NOTE: Direct Deposit is only offered through members of the Automatic Clearing House (ACH). We cannot accept a deposit slip or starter check for banking numbers.

Is this account associated with a brokerage firm or other investment firm? ☐ Yes ☐ NoIf yes, have you confirmed that the ABA and account numbers are correct? ☐ Yes ☐ No

I hereby authorize Nationwide to initiate automatic deposits to my account at the financial institution named above. In the event an error is made, I authorize Nationwide to make a corrective reversal from this account. Further, I agree not to hold Nationwide responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account. This agreement will remain in effect until Nationwide receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit authorization form to Nationwide. **In the event this direct deposit authorization form is incomplete or contains incorrect information, I understand a check will be issued to my address of record.**

Income Tax Withholding**Federal Income Tax Withholding:** A 10% income tax will be withheld unless you elect otherwise below.☐ No Withholding ☐ Other Withholding Amount: _____%

State Income Tax Withholding: State taxes will be automatically withheld if you are a resident in a state that mandates state income tax withholding. If you would like to adjust your state taxes, please complete and attach a state tax withholding form. These forms can be obtained from the State website; Nationwide does not supply these forms.

Tax ID Certification

I certify that under penalties of perjury that:

1. The Taxpayer Identification Number or Social Security Number listed on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because:
 - a. I am exempt from backup withholding, or
 - b. I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or
 - c. The Internal Revenue Service has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person, and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
(FATCA does not apply as this is a U.S. account)

You must cross out item (2) if you have been notified by the IRS that you are currently subject to backup withholding because of failure to report interest or dividends on your tax return.

Participant Coronavirus Certification and Distribution Authorization

By signing this form, I certify that I meet at least one of the qualifications for a distribution as defined under the CARES Act Section 2202(a)(4)(A) summarized below:

1. I have been diagnosed with the virus SARS-CoV-2 or with coronavirus disease 2019 (COVID-19) by a test approved by the Centers for Disease Control and Prevention; or
2. I have a spouse or dependents diagnosed with such virus or disease by such a test; or
3. I have experienced adverse financial consequences stemming from such virus or disease as a result of:
 - Being quarantined, furloughed or laid off
 - Having reduced work hours
 - Being unable to work due to lack of child care
 - The closing or reduction of hours of a business I own or operate

Any state or federal income taxes withheld will be reported on a form 1099-R.

I consent to a distribution as elected above. I understand that the terms of the plan document will control the amount and timing of any payment from the plan.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Signature (required): _____ Date: _____

NOTE: Adobe Signature is not permitted.

NOTE: The full text of the CARES Act can be found at <https://www.congress.gov/bill/116th-congress/house-bill/748/text>

Form Return

By mail: Nationwide Retirement Solutions
PO Box 182797
Columbus, OH 43218-2797

By email: rpublic@nationwide.com

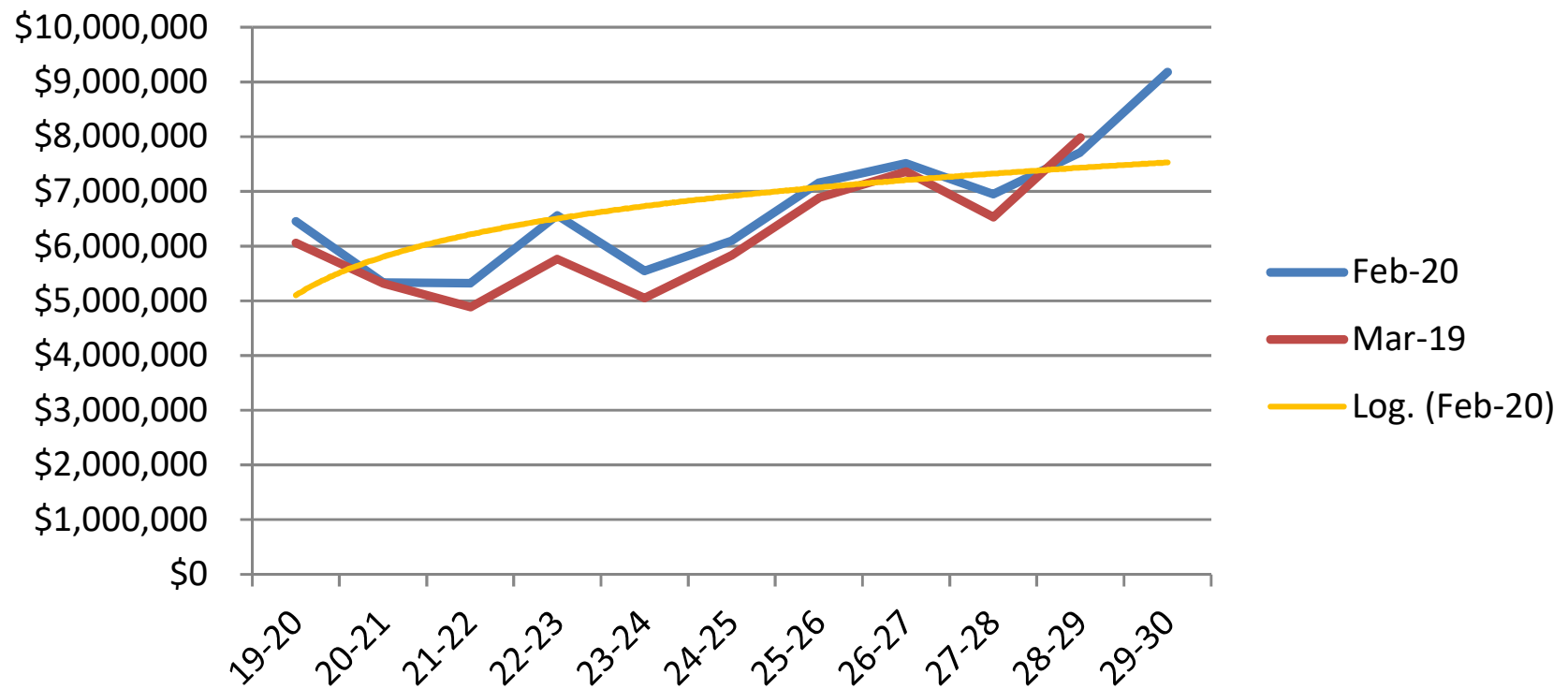
By fax: 877-677-4329

Did you remember to:

- ☐ Select a payment method?
- ☐ Sign and date the form?
- ☐ Include all pages in the return envelope?

Capital Reserve Balance

(April 2020)



<i>Fiscal Year:</i>	<i>19-20</i>	<i>20-21</i>	<i>21-22</i>	<i>22-23</i>	<i>23-24</i>	<i>24-25</i>	<i>25-26</i>	<i>26-27</i>	<i>27-28</i>	<i>28-29</i>	<i>29-30</i>	<i>Notes</i>
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<i>Fiscal Year:</i>	<i>19-20</i>	<i>20-21</i>	<i>21-22</i>	<i>22-23</i>	<i>23-24</i>	<i>24-25</i>	<i>25-26</i>	<i>26-27</i>	<i>27-28</i>	<i>28-29</i>	<i>29-30</i>	<i>Notes</i>
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[illegible]

[illegible]

[illegible]

[illegible]

Fiscal Year:		19-20	20-21	21-22	22-23	23-24	24-25	25-26	26-27	27-28	28-29	29-30	Notes
STATIONS / FACILITIES													Total
Station 63	St. 63												
Station 72	St. 72		\$50,000										
HVAC/WH Replacement		\$32,000	\$20,000	\$12,720	\$38,695	\$85,880	\$55,680	\$31,535	\$11,070	\$6,985	\$19,500		
New Station	St.					\$364,286	\$364,286	\$364,286	\$364,286	\$364,286			\$1,457,144
Training Campus	T.C.												
Station 59 fence and driveway			\$150,000										
Station 53 Kitchen		\$45,000											
Station 53 East side remodel			\$50,000										
Garage Door Replacements		\$40,000	\$32,000		\$24,000								
Parking lots		\$150,000	\$84,500	\$100,000	\$100,000								
Dewey Tank project													
Electronic lock project		\$30,000	\$30,000										
EMS/FIREFIGHTING/MISC. EQUIPMENT													
Heart Monitors		\$61,144	\$42,893	\$44,180	\$45,505	\$46,870	\$48,276	\$49,724	\$51,216	\$52,753	\$54,335	\$55,965	
Extrication Tools		\$65,000	\$27,188		\$28,845								
SCBA Compressor		\$90,000				\$90,000				\$90,000			
SCBA Replacement Plan													
TIC replacement Plan		\$20,000	\$20,000										
Communications/IT		\$150,000	\$150,000	\$150,000									
Microsoft update		\$65,000											
Microwave end of life project		\$50,000	\$50,000										
Radio Equip for new engines		\$15,000	\$30,000	\$15,000		\$30,000			\$15,000	\$30,000	\$15,000		
Radio Equip for new Brush Trucks													
Radio Equip for new Non-Ops Staff Vehicles													
Radio Equip for new Ops Staff Vehicles													
Telestaff upgrade													
Station Generators			\$50,000			\$50,000							
Operating Budget Expenditures		\$510,000	\$685,000	\$785,000	\$845,000	\$910,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	
Capital Res. Acct. Expenditures		\$857,382	\$2,086,754	\$536,855	(\$719,781)	\$1,548,530	(\$35,062)	(\$528,151)	\$167,312	\$1,087,838	(\$236,165)	(\$944,035)	
EXPENDITURE TOTAL		\$1,367,382	\$2,771,754	\$1,321,855	\$125,219	\$2,458,530	\$964,938	\$471,849	\$1,167,312	\$2,087,838	\$763,835	\$55,965	
Capital Reserve Balance		\$6,783,471	\$6,895,868	\$5,334,114	\$5,322,259	\$6,567,040	\$5,543,510	\$6,103,572	\$7,156,723	\$7,514,411	\$6,951,573	\$7,712,738	
Projected Contribution/Distrib.*		(\$332,382)	(\$1,561,754)	(\$11,855)	\$1,244,781	(\$1,023,530)	\$560,062	\$1,053,151	\$357,688	(\$562,838)	\$761,165	\$1,469,035	
CAPITAL RESERVE TOTAL		\$6,451,089	\$5,334,114	\$5,322,259	\$6,567,040	\$5,543,510	\$6,103,572	\$7,156,723	\$7,514,411	\$6,951,573	\$7,712,738	\$9,181,772	

Replacement Guidelines:

The fleet is evaluated on an annual basis to determine which vehicles, due to their current usage and condition and projected future use, need to be replaced. (Minimum 10 years of front line)

Staff vehicles are expected to serve in front line capacity for 160,000 miles.

*Assumes a \$500,000 per year contribution and \$25,000 per year interest earning minus the projected Capital Reserve Account Expenditures.

The figures in orange are items that are not included in the Operating or Reserve account expenditures. They will be considered for addition to the Operating expenditures if NAV increase exceed the estimates used in the 5 year budget plan.

CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY

Resolution No. 2020-02

**TRANSFER OF REAL ESTATE AND TRAINING/STORAGE STRUCTURES-
CENTRAL ARIZONA REGIONAL TRAINING FACILITY**

A RESOLUTION OF THE CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY, A JOINT POWERS AUTHORITY CREATED BY AND BETWEEN THE CENTRAL YAVAPAI FIRE DISTRICT AND THE CHINO VALLEY FIRE DISTRICT, AUTHORIZING THE CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY TO ENTER INTO AN AGREEMENT TO ACCEPT THE TRANSFER OF REAL ESTATE AND TRAINING/STORAGE STRUCTURES LOCATED IN YAVAPAI COUNTY, ARIZONA.

WHEREAS, Central Arizona Fire and Medical Authority (hereinafter “CAFMA”) and the Central Yavapai Fire District (hereinafter “CYFD”) have entered into an agreement for the transfer of real property and the training and storage structures thereon located in Yavapai County, Arizona from; and,

WHEREAS, the Central Arizona Fire and Medical Authority is a duly organized Authority pursuant to Arizona Revised Statutes, Section 48-805.01; and,

WHEREAS, the Central Yavapai Fire District is a duly organized fire district pursuant to the Arizona Revised Statutes, Section 48-805; and

WHEREAS, the duly-elected and/or appointed Governing Board of the Central Arizona Fire and Medical Authority has determined that it is in the best interests of the Authority to accept the transfer of the real estate and structures thereon located at 9601 E. VALLEY ROAD, PRESCOTT VALLEY, AZ 86314; and,

NOW, THEREFORE, IT IS RESOLVED by the Fire Board of CAFMA that the Chair of the Board of Directors for the Central Arizona Fire and Medical Authority and/or the Board Clerk of the Central Arizona Fire and Medical Authority, or their designees, are hereby authorized to accept the transfer of the real estate and structures thereon located in Yavapai County, Arizona as follows:

RESOLVED that Board Chair and Board Clerk of CAFMA, or the designees of either one of them, is/are authorized and empowered to make, execute and deliver, on behalf and in the name of CAFMA and on such terms and conditions as the CAFMA Fire Board may approve, any and all documents, including but not limited to, contracts, escrow instructions, deeds, notes, deeds of trust, mortgages, trust agreements, title insurance applications, and any and all other documents/instruments deemed necessary or desirable in connection with the transfer of real property and structures thereon from the CYFD to CAFMA and situated in Yavapai County, Arizona, with the legal description as follows:

See Exhibit A attached hereto.

FURTHER RESOLVED that the Governing Board of the Central Arizona Fire and Medical

Authority, meeting in regularly scheduled session, this 27th day of April 2020, hereby instructs the staff and the Chairman of the Authority to proceed with the necessary documents in accordance with the law to effect the transfer of real estate and structures located at 9601 E. VALLEY ROAD, PRESCOTT VALLEY, AZ 86314 from the CYFD to CAFMA.

This Resolution is and remains in full force and effect and has not been revoked.

APPROVED AND PASSED by the Fire Board of the Central Arizona Fire and Medical Authority this 27th day of April, 2020.

Board Chairman
Central Arizona Fire and Medical Authority

ATTEST:

Board Clerk
Central Arizona Fire and Medical Authority

Exhibit A

PARCEL A:

A parcel of land situate in a portion of the Northeast quarter of Section 19, Township 14 North, Range 1 East, Gila and Salt River Base and Meridian, Yavapai County, Arizona, said parcel being more particularly described as follows:

COMMENCING at the 1/2 inch iron pipe marking the North quarter corner of said Section 19, from whence the Northeast corner of the said Section 19 bears South 89 degrees 40 minutes 48 seconds East, a distance of 2640.45 feet (South 89 degrees 55 minutes 20 seconds East - record) and is the basis of bearing for this description;

Thence South 89 degrees 40 minutes 48 seconds East along the North line of the said Section 19, a distance of 92.00 feet to a point on the Easterly line of the El Paso Natural Gas right of way;

Thence South 27 degrees 48 minutes 43 seconds East along said right of way, a distance of 709.08 feet to a point on the South right of way of Valley Road and the point of beginning, said point of beginning being a point of curvature on a non-tangent curve to the left having a radius of 334.00 feet, a central angle of 46 degrees 35 minutes 07 seconds, a chord bearing of North 55 degrees 56 minutes 25 seconds East and chord length of 264.15 feet;

Thence Northeasterly along said curve and said South right of way, an arc distance of 271.56 feet to a point of reverse curvature on a non-tangent curve to the right having a radius of 50.00 feet, a central angle of 77 degrees 22 minutes 04 seconds, a chord bearing of North 71 degrees 28 minutes 44 seconds East and a chord length of 62.50 feet;

Thence Easterly along said curve, an arc distance of 67.52 feet to a point of compound curvature on a curve to the right having a radius of 430.12 feet, a central angle of 54 degrees 12 minutes 39 seconds, a chord bearing of South 42 degrees 44 minutes 28 seconds East and a chord length of 391.95 feet;

Thence Southerly along said curve, an arc distance of 409.96 feet to a point of tangency;

Thence South 15 degrees 21 minutes 53 seconds East a distance of 598.64 feet;

Thence South 89 degrees 42 minutes 16 seconds East a distance of 541.51 feet;

Thence South 37 degrees 53 minutes 39 seconds West a distance of 339.14 feet;

Thence North 67 degrees 27 minutes 41 seconds West a distance of 286.67 feet;

Thence North 77 degrees 30 minutes 36 seconds West a distance of 470.36 feet to a point on the Easterly line of the El Paso Natural Gas right of way;

Thence North 15 degrees 32 minutes 13 seconds West along said right of way, a distance of 361.66 feet;

Thence North 27 degrees 48 minutes 43 seconds West and continuing along said right of way a distance of 460.94 feet to the POINT OF BEGINNING.

EXCEPT all oil, gas and minerals as reserved in patent recorded in Book 195 of Deeds, page 54.

PARCEL B:

A parcel of land situate in a portion of the Northeast quarter of Section 19, Township 14 North, Range 1 East, Gila and Salt River Base and Meridian, Yavapai County, Arizona, said parcel being more particularly described as follows:

COMMENCING at the 1/2 inch iron pipe marking the North quarter corner of said Section 19, from whence the Northeast corner of the said Section 19 bears South 89 degrees 40 minutes 48 seconds East, a distance of 2640.45 feet (South 89 degrees 55 minutes 20 seconds East - record) and is the basis of bearing for this description;

Thence South 89 degrees 40 minutes 48 seconds East along the North line of the said Section 19, a distance of 92.00 feet to a point on the Easterly line of the El Paso Natural Gas right of way;

Thence South 27 degrees 48 minutes 43 seconds East along said right of way, a distance of 1170.02 feet;

Thence South 15 degrees 32 minutes 13 seconds East and continuing along said right of way a distance of 361.66 feet to the point of beginning;

Thence South 77 degrees 30 minutes 36 seconds, East a distance of 470.36 feet;

Thence South 67 degrees 27 minutes 41 seconds East a distance of 286.67 feet;

Thence North 37 degrees 53 minutes 39 seconds East a distance of 339.14 feet;

Thence South 89 degrees 42 minutes 16 seconds East a distance of 14.10 feet;

Thence South 02 degrees 01 minutes 08 seconds East a distance of 99.43 feet;

Thence South 27 degrees 25 minutes 50 seconds West a distance of 107.95 feet;

Thence South 22 degrees 07 minutes 15 seconds West a distance of 273.54 feet;

Thence South 38 degrees 56 minutes 01 seconds West a distance of 69.28 feet;

Thence North 65 degrees 43 minutes 18 seconds West a distance of 142.30 feet;

Thence North 82 degrees 35 minutes 50 seconds West a distance of 109.80 feet;

Thence North 52 degrees 37 minutes 55 seconds West a distance of 162.92 feet;

Thence South 89 degrees 31 minutes 14 seconds West a distance of 98.57 feet;

Thence North 57 degrees 50 minutes 34 seconds West a distance of 58.03 feet;

Thence North 69 degrees 57 minutes 32 seconds West a distance of 201.09 feet to a point on the Easterly line of the El Paso Natural Gas right of way;

Thence North 15 degrees 32 minutes 13 seconds West along said right of way a distance of 182.69 feet to the POINT OF BEGINNING.

EXCEPT all oil, gas, coal and minerals as reserved in patent recorded in Book 195 of Deeds, page 54.