

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
CY Regular Meeting  
Monday, April 27, 2020, 4:30 pm - 5:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Dane Beck; Darlene Packard; Dave Tharp; Jeff Wasowicz; Matt Zurcher; Pete  
Gordon; Scott A Freitag; Susanne Dixson

### **Remote Attendance**

Nicolas Cornelius

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, April 27, 2020 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

**Chair Zurcher called the meeting to order at 4:30 p.m.**

### **2. PLEDGE OF ALLEGIANCE**

**Chair Zurcher led the Pledge of Allegiance.**

### **3. CALL TO THE PUBLIC**

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

### **4. CONSENT AGENDA**

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered

separately for motion, discussion and action.

- A. Approve Special Session Minutes - March 11, 2020
- B. Approve Regular Session Minutes - March 23, 2020
- C. Approve Special Session Minutes - April 1, 2020
- D. Approve Budget Work Study Session Minutes - April 13, 2020
- E. Approve General Fund Financial Statements
- F. Approve Bond Debt Service Financial Statements
- G. Approve Annexation and Resolution 2020-08, Arizona Eco Development, Parcel 103-01-005Q

**Motion to approve consent agenda.**

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon

5. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

**Attorney Cornelius advised that we did not need to go into executive session. He stated we are still in a holding pattern as we are waiting for a response from counsel for ACE Hardware.**

- B. Budget Process and Draft Budget Update

**Chief Bliss explained the three draft budgets included in the packet, and reminded the Board that we are not asking for a decision today; he will present the draft budget for approval at the May meeting.**

**He also discussed the economic impact of COVID-19, and stated that it is still unknown what recovery will look like. There are some factors we're seeing already, including the unemployment rate, which is high; however according to a report issued by ASU, in some terms, recovery looks optimistic. He further stated that we don't have a clear idea of how property values will be impacted, and stated there will likely be some cancellation of construction projects, but we may not see a huge dip in values like we did in the recession.**

**There was further discussion regarding how the proposed increases would be applied to personnel if approved, and direction given to Staff to work with the Union to provide the Board with a list of priorities for wage scales that need to be addressed. It was also stated that we know we have varying degrees of issues with our wage scales, and we expect the wage study will help us identify where our shortfalls are; while we do have some numbers for operations positions, we may not have a completed study that includes all positions until December.**

**Chief Bliss clarified that the budget does not include a standard COLA; however, our wage scales are set up with step increases, and the base budget does include those.**

**At Chair Zurcher's invitation to comment, Mike Kontz stated that they have encountered challenges with some positions, but the Union continues to work with Staff to put together a plan to address wages on a position-for-position basis.**

## **6. NEW BUSINESS**

### **A. Discussion Regarding Annual Evaluation of the Fire Chief**

**Chief Tharp advised the Board that the Fire Chief's self-evaluation and a fillable evaluation form will be emailed to all Board members tomorrow. All members are encouraged to participate in the process, and should submit their evaluation to either Chief Tharp or one of their CAFMA representatives. The May CAFMA meeting will include an executive session to discuss the Chief's evaluation, which will include any submitted evaluations. He added that Chief Freitag has stated he welcomes any board member to speak with his subordinates, as well.**

**Chief Freitag stated his contract has been submitted to Chief Tharp and Attorney Cornelius. Attorney Cornelius will be able to answer any questions next month.**

### **B. Motion, Discussion, and Action Regarding Resolution 2020-09 for the Transfer of Real Property Located at 9601 E. Valley Road, Prescott Valley, APN 402-14-016F and APN 402-14-016G, to Central Arizona Fire and Medical Authority, in Accordance with the Joint Powers Authority Agreement**

**Chief Freitag reminded the board that all real property was transferred to CAFMA at the beginning of the JPA; However, we couldn't transfer the Training Center due to the ACE lawsuit. Now that suit is settled, we can complete the transfer. the title company requested a resolution from the Board rather than just a vote.**

**Attorney Cornelius confirmed he has reviewed the documents and does not see anything unusual or problematic.**

**Motion to approve Resolution 2020-09.**

**Move: Pete Gordon Second: Darlene Packard Status: Passed**

**Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon**

## **7. ADJOURNMENT**

**Motion to adjourn at 5:01 p.m.**

**Move: Darlene Packard Second: Pete Gordon Status: Passed**

**Yes: Darlene Packard, Jeff Wasowicz, Matt Zurcher, Dane Beck, Pete Gordon**

**Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.**