

## MINUTES

**Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Monday, January 25, 2021, 5:00 pm - 6:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge  
Drive, Prescott Valley**

### **In-Person Attendance**

Dave Tharp; Scott A Freitag

### **Remote Attendance**

Darlene Packard; Matt Zurcher; Nicolas Cornelius; Owen Mills; Susanne  
Dixson

### **Not In Attendance**

Dave Dobbs

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, January 25, 2021 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 5:00 p.m.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

### 3. CORRESPONDENCE AND PRESENTATIONS

A. Analysis of Fiscal Year Ending June 30, 2020 Audit and Review of Equity of the Respective Agencies

**Chief Tharp requested this item be tabled until March when all Boards meet.**

B. Letters from the Public and Board Recognition

**Director Mills inquired if these letters could be added to the Review, and if they went into the mentioned employee's personnel file. Chief Freitag explained that we do send a copy to the mentioned employee or crew, but we do not put copies in their personnel record. He added that due to the number of letters we often receive, the Review is not the appropriate place for them, but we could look at**

**other options.**

#### 4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

**These items were inadvertently skipped and returned to after the Consent Agenda.**

##### A. Board Member Reports

**Chair Zurcher noted there are some changes for Board member reports, specifically that Board members will no longer report on an assigned topic, but will use this time to report any activities they've been involved with in the community or within the Agency, or any interactions they've had with community members.**

##### B. Division Reports

**Chair Zurcher noted the changes to the agenda and explained what the expectation is moving forward for this item.**

**As Labor did not submit a report, Captain Ben Roche provided an update, including the association conference where we have a few members in attendance, work on the presumptive cancer and COP legislation with the PFFA, and leadership changes within Local 3066.**

**Chief Freitag advised the Board that we closed the office early today due to adverse weather, and will consider weather conditions for tomorrow to determine if staff will come in. He added that he is meeting with Representative Burges tomorrow to discuss sponsorship of the CON bill.**

##### C. Status Report on Fiscal Year 2021 Goals and Objectives

**There were no questions from the Board to Chief Freitag regarding the status of the goals and objectives as presented. Chair Zurcher asked that we keep this item on the agenda for next month's meeting.**

#### 5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

**There were no public comments.**

#### 6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no

separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - December 17, 2020
- B. Approve Joint Work Study Session Minutes - December 17, 2020
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Buffaloe and Osborn
- E. Approve Policy Amendments: 121 Policy Committee and 201.01 Pre-Employment Psychological Evaluation

**Motion to approve the Consent Agenda as read, items A-E.**

Move: Darlene Packard Second: Owen Mills Status: Passed

Yes: Matt Zurcher, Owen Mills

#### 7. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(7) Regarding Potential Sale of Portions of Parcels 103-35-197 and 103-35-755F to Green River Properties

**Attorney Cornelius suggested the Board have discussion in open meeting to determine if we need to adjourn to executive session.**

**Motion to go into executive session @ 5:19 p.m.**

Move: Darlene Packard Second: Owen Mills Status: Passed

Yes: Darlene Packard, Matt Zurcher, Owen Mills

#### 8. NEW BUSINESS

- A. Discussion and Possible Action Regarding Potential Sale of Portions of Parcels 103-35-197 and 103-35-755F to Green River Properties

**Chief Freitag explained this property is about the size of four (4) parking spaces. We have had this conversation with the Thai restaurant since we purchased the property. There is a small section of our property that would serve them well and that we do not have plans for. We did not place this land on the market or advertise it is for sale as it's not a marketable portion of land; the only party that would benefit from having it is the restaurant. The restaurant is willing to pay the appraisal price.**

**Chief Rose explained that the appraiser used our fence line as the boundary; we would take an additional 12 inches from what is drawn to ensure the fence is on our property.**

**The Board adjourned to Executive Session at 5:19 p.m.**

**Open meeting reconvened at 5:31 p.m.**

**Chair Zurcher stated that staff has their direction, and we look forward to seeing something on this item at the next meeting.**

B. Discussion and Possible Action Regarding Approval of Community Integrated Paramedicine Program Agreement

**This item was taken after item C to allow Chief Niemynski to be present via Zoom.**

**Chief Freitag stated that we've been working with YRMC for several years on getting this type of program started; now that Dignity has taken over, there is much more interest from them. He added that we currently have one person staffed for this program, and they are primarily providing follow-up care for Covid patients that have been sent home, ensuring they understand and are following the guidelines provided by the hospital, and get additional medical help if needed. There is more that this program covers, but at this time, this is what the system needs.**

**Chief Niemynski advised the Board that the program started on January 11th and that the Community Paramedic is working a 40-hour schedule, Monday through Thursday. He mentioned that the hospital would like more than that. The hospital currently has over 200 patients signed up for this program to keep Covid patients at home until either they recover or need to be hospitalized. Our Community Medic is visiting these patients in their home, ensuring they have access to the app to track SPO2 and vital signs on their phone or iPad. He stated this is the trial phase for the program and we will look at it in 6 months to determine if we want to continue; hopefully Dignity and YRMC will want to add funding for this program at that time.**

**Chief Niemynski believes the program will expand, and stated the original intent for this program was to assist patients with COPD, diabetes, CHF. Covid has been the focus because the hospital is overwhelmed with those patients right now; we're trying to help them keep space open on the floor for other types of patients. People are still having heart attacks, strokes, etc. in our community and we need to make sure there's room for them. The community is very thankful and appreciative.**

**Attorney Cornelius advised that the agreement is the standard form for independent contractors with YRMC, but has been modified to meet the agency's needs; the standard addendum we require is also attached.**

**Motion to proceed and accept the paramedicine agreement and the addendum for the agreement.**

Move: Darlene Packard Second: Owen Mills Status: Passed

Yes: Darlene Packard, Matt Zurcher, Owen Mills

C. Discussion and Possible Direction to Staff Regarding Annexation and Fire Protection Agreement Bulk Mailing to Paulden Residents

**This item was taken before item B.**

**Chief Freitag stated he recently had the opportunity to speak to the Paulden**

**Area Community Organization; they are once again wanting to press for additional annexations in the Paulden area. We've tried to get information out in every manner other than a bulk mailing. We've looked into the cost of putting together a post card designed to prompt the property owner to look into whether they have fire protection coverage, and point them to our staff if they have questions about their options for coverage. A mass mailing to approximately 6,000 addresses would cost about \$1,000. We've confirmed with agency counsel there are not any legal issues with this, as there are no other agencies out there that can provide this service to them. This is before the Board because it is outside of what we would normally do. It is not a political mailing, and is not promoting annexation; it simply provides information on the options available to them.**

**All present board members commented that they felt this is a good idea. Chair Zurcher added that if we have good response we could repeat for other areas as well. Director Mills stated he hopes we see positive results and he would love to see the whole area covered.**

**Chief Freitag mentioned they also handed out flyers and maps at recent clean-up day event.**

9. ADJOURNMENT

**Motion to adjourn at 5:44 p.m.**

Move: Owen Mills Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Owen Mills

**Signature indicating approval on next page.**

**Signature Page For: 2021 01 25 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 2/22/2021**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

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Darlene Packard , Board Clerk      02/23/2021