

## MINUTES

**Central Yavapai Fire District Board of Directors  
Regular Meeting  
Thursday, December 17, 2020, 4:30 pm - 5:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge  
Drive, Prescott Valley**

### **In-Person Attendance**

Dane Beck; Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher;  
Pete Gordon; Scott A Freitag

### **Remote Attendance**

Nicolas Cornelius; Susanne Dixson

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Thursday, December 17, 2020 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Clerk Packard called the meeting to order at 4:30 p.m.**

### 2. PLEDGE OF ALLEGIANCE

**Clerk Packard led the Pledge of Allegiance.**

### 3. NEW BUSINESS

#### A. Motion, Discussion, and Action Regarding Election of Fire Board Chairperson and Clerk

**Clerk Packard nominated Matt (Zurcher) for Chair; Director Beck seconded.  
There were no other nominations; motion passed unanimously.**

**Director Beck nominated Darlene (Packard) for Clerk; Chair Zurcher seconded.  
There were no other nominations; motion passed unanimously.**

#### B. Motion, Discussion, and Action Regarding Appointing One (1) Member to the Central Arizona Fire and Medical Authority Board

**Clerk Packard nominated Matt (Zurcher) to return to the CAFMA board.**

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - September 28, 2020
- B. Approve September 2020 General Fund Statements and Bond Debt Service Financials
- C. Approve October 2020 General Fund Statements and Bond Debt Service Financials
- D. Approve November 2020 General Fund Statements and Bond Debt Service Financials
- E. Approve Annexation and Resolution 2020-25, Fischer, 8825 N. Prescott Ridge Road, Parcel 401-01-128N

**Motion to approve the Consent Agenda Items A-E.**

Move: Pete Gordon Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon

6. NEW BUSINESS CONTINUED

- A. Presentation, Discussion, and Acceptance of FY 2020 Audit Report as Presented by Henry & Horne

**Noemi Barter from Henry + Horne presented the Fiscal Year 2020 Audit Report. All statements in reports are management statements that are tested by the auditors to determine if they are materially accurate and fair. Henry + Horne found that statements are presented fairly and have reported a clean opinion. She continued that Senior Staff will present an internal analysis at next month's meeting.**

**Motion to accept the FY 2020 audit report as presented by Henry + Horne.**

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon

- B. Motion, Discussion, and Action Regarding Approval of Budget Development Schedule

**Chief Tharp explained that this is an annual budget schedule, and that it gives the Board an overall view of the budget process in order to meet obligations to the County and the State.**

**Motion to approve the Budget Schedule for FY 2021-2022.**

Move: Pete Gordon Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon

C. Discussion Regarding Board Meeting Locations

**Chief Freitag explained that the Town of Chino Valley is currently shut down, so at this time it is not an option to resume meetings there.**

7. ADJOURNMENT

**Chair Zurcher requested the meeting adjourn in memory of our friend and colleague, Jeff Wasowicz.**

**Motion to adjourn at 4:40p.m.**

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon

**Signature indicating approval on next page.**

**Signature Page For: 2020 12 17 CEY Regular Minutes - Approved - Central Yavapai Fire District  
Board of Directors - CY Regular Meeting - 3/22/2021**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is fluid and cursive, with a large initial "D" and a distinct "P".

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Darlene Packard , Board Clerk      03/23/2021