

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
Regular Meeting
Monday, May 24, 2021, 4:30 pm - 5:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In Attendance

Dane Beck; Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher;
Pete Gordon; Rick Anderson; Susanne Dixson

Not In Attendance

Nicolas Cornelius; Scott A Freitag

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, May 24, 2021 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. BOARD MEMBER REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

There were no Board member comments.

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

There were no public comments.

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - April 26, 2021
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financial Statements
- D. Approve Annexation and Resolution 2021-05, Powers, 7049 E. Falcon's Nest Way, Parcel 306-01-079R

Motion to approve the Consent Agenda.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Using Certificates of Participation to Fund PSPRS Unfunded Liability and Pension Contingency Fund
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

Executive Session was waived.

7. OLD BUSINESS

- A. Discussion and Possible Action Related to Training Center Drainage Issues

Chief Rose provided a brief update; the project is expected to be completed next week.

8. NEW BUSINESS

- A. Discussion and Possible Action Regarding Using Certificates of Participation to Fund PSPRS Unfunded Liability and Pension Contingency Fund

Chief Tharp explained that discussions are ongoing with Stifel and counsel regarding Certificates of Participation (COPs). When Staff has all the information, a Special Meeting for all three Boards will be called regarding the process going forward.

- B. Discussion and Possible Approval of Tentative Fiscal Year 2021-2022 Budget

Chief Tharp explained the three budget options included in the packet, and that the budget the Board selects will be recommended to the CAFMA Board. He reminded the Board that the budget is tentative, and the dollar amount can be decreased, but not increased.

Motion to approve the one-cent increased budget in the amount of \$21,499,921.

Move: Pete Gordon Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

C. Discussion and Possible Action Regarding Review and Selection of Audit Services for Fiscal Years 2021-2025

Chief Tharp reminded the Board of the RFP that had been sent out for a new auditing firm for the Agency's comprehensive general audits, which requested five year proposals so the Agency is able to move to a Comprehensive Annual Financial Report (CAFR) in the final two years. Staff recommendation is Henry+Horne as they have done a thorough job in the past and will not charge for the transition to the CAFR, which will save the Agency money.

Motion to approve the selection of Henry+Horne for audit services for 2021-2025 in the amount of \$20,000.00.

Move: Darlene Packard Second: Pete Gordon Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

9. ADJOURNMENT

Motion to adjourn at 4:40 p.m.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson