

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
Regular Meeting  
Monday, May 24, 2021, 5:00 pm - 6:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In Attendance**

Darlene Packard; Dave Dobbs; Dave Tharp; Kathy Goodman; Matt Zurcher;  
Owen Mills; Rick Anderson; Susanne Dixson

### **Not In Attendance**

Nicolas Cornelius; Scott A Freitag

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, May 24, 2021 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 5:00 p.m.**

2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

3. CORRESPONDENCE AND PRESENTATIONS

A. Letters from the Public and Board Recognition

4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

A. Board Member Reports

**There were no Board member comments.**

B. Division Reports

**Chief Tharp reported that the Agency put in for an appropriation with Senator Kelly and Senator Sinema's offices for a one-time infusion to capitalize the**

**workers' compensation pool.**

5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

**There were no public comments.**

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - April 26, 2021
- B. Approve Executive Session Minutes - April 26, 2021
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Whitaker and Whitaker
- E. Approve Policy Amendments: 110 Organizational Chart, 202 Testing Policy, 409 Educational Assistance Benefit, 810 District Vehicles, and 950 Safety - Accident Investigation and Review

**Motion to approve the Consent Agenda.**

Move: Dave Dobbs Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

7. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Using Certificates of Participation to Fund PSPRS Unfunded Liability and Pension Contingency Fund

**Executive Session was waived.**

8. OLD BUSINESS

- A. Discussion and Possible Action Regarding Using Certificates of Participation to Fund PSPRS Unfunded Liability and Pension Contingency Fund

**Chief Tharp provided an update of the process and indicated that a Special Meeting will be called when language is set and the disclosure document is prepared, possibly within the next two weeks.**

9. NEW BUSINESS

- A. Discussion and Possible Approval of Tentative Fiscal Year 2021-2022 Budget

**Chief Tharp stated that Staff has presented three budgets for CAFMA to consider, and advised that the Central Yavapai Fire District Board has tentatively accepted the one-cent increase budget. The one cent is specifically earmarked for Capital expenses. He reminded the Board that the budget is tentative and can decrease, but cannot increase.**

**Motion to approve the one-cent tentative budget in the amount of \$30,982,078 for Fiscal Year 2022.**

Move: Darlene Packard Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

- B. Discussion and Possible Action Regarding Review and Selection of Audit Services for Fiscal Years 2021-2025

**Chief Tharp reminded the Board of the RFP that had been sent out for a new auditing firm for the Agency's comprehensive general audits, which requested five year proposals so the Agency is able to move to a Comprehensive Annual Financial Report (CAFR) in the final two years. Staff recommends, and Chino Valley and Central Yavapai Boards have chosen, Henry+Horne.**

**Motion to approve the selection of audit services in particular the proposal by Henry+Horne in the amount of \$120,000.**

Move: Dave Dobbs Second: Darlene Packard Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

10. ADJOURNMENT

**Motion to adjourn at 5:08 p.m.**

Move: Dave Dobbs Second: Owen Mills Status: Passed

Yes: Dave Dobbs, Darlene Packard, Matt Zurcher, Owen Mills, Rick Anderson

**Signature indicating approval on next page.**

**Signature Page For: 2021 05 24 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 6/28/2021**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

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Darlene Packard , Board Clerk      06/29/2021