

# MINUTES

**Central Yavapai Fire District Board of  
Directors Regular Meeting  
Monday, September 27, 2021, 4:30 p.m. - 5:00 p.m.  
Central Arizona Fire and Medical Authority, Administration, 8603 E.  
Eastridge Drive, Prescott Valley**

## **In-Person Attendance**

Dane Beck; Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher; Rick Anderson; Scott A Freitag; Susanne Dixson

## **Remote Attendance**

Nicolas Cornelius; Pete Gordon

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS  
**Chair Zurcher called the meeting to order at 4:30 p.m.**
2. PLEDGE OF ALLEGIANCE  
**Chair Zurcher led the Pledge of Allegiance.**
3. BOARD MEMBER REPORTS  
**There were no Board member reports.**
4. CALL TO THE PUBLIC  
**There were no public comments.**
5. CONSENT AGENDA
  - A. Approve Regular Session Minutes - June 28, 2021
  - B. Approve Joint Special Meeting Minutes - August 4, 2021
  - C. Approve Joint Special Meeting Executive Session Minutes - August 4, 2021
  - D. Approve June 2021 General Fund Statements and Bond Debt Service Financials
  - E. Approve July 2021 General Fund Statements and Bond Debt Service Financials
  - F. Approve August 2021 General Fund Statements and Bond Debt Service Financials

**Motion to approve the Consent Agenda.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

6. VOTE TO GO INTO EXECUTIVE SESSION

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) and Instruction to District Legal Counsel Pursuant to A.R.S. §38-431.03(A)(4) Re: Training Center Drainage

**Executive Session was waived.**

7. OLD BUSINESS

- A. Motion, Discussion, and Action Related to Training Center Drainage Issues

**Attorney Cornelius recommended removing this item as a regular fixture on future agendas as the matter has been resolved. He recommended that Chief Rose provide any relevant updates to the Board within his Division Report each month.**

- B. Discussion Regarding the Closing of the Certificates of Participation (COPs)

**Chief Tharp gave a summary of the closing of the Certificates of Participation (COPs) which occurred on September 16, 2021. The COPs closed at a total dollar amount of \$53,365,000, of which \$42,178,000 was transferred to PSPRS, \$10 million is retained by CAFMA in a contingency fund with the Yavapai County Treasurer's Office, and the balance went towards the cost of issuance. The ending APR was 2.9%. He reported that there will be an opportunity to refinance in 2032, with the hope being to have funds available to pay it off in full in 10 years.**

**Chief Freitag added that the Agency will still be cautious, but this allows for breathing room.**

**Director Beck stated that CAFMA still needs PSPRS to do their part or the Agency could see itself in debt again quickly.**

**Chair Zurcher thanked Chief Tharp, Staff, and Attorney Cornelius.**

8. NEW BUSINESS

- A. Discussion and Possible Approval of the Central Yavapai Fire District Board Policy Manual

**Chief Tharp reminded the Board that changes have been made per their requests.**

**Motion to approve the Central Yavapai Fire District Board Policy Manual.**

Move: Darlene Packard Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

B. Discussion and Possible Direction to Staff Regarding December Board Meeting Date

**Chief Freitag explained that Staff is recommending a move from the currently scheduled fourth Monday of December to Thursday, December 16, 2021, so as not to interfere with the holidays.**

**The December meeting will be held on December 16, 2021.**

9. ADJOURNMENT


**Motion to adjourn at 4:40 p.m.**

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

**Signature indicating approval on next page.**

**Signature Page For: 2021 09 27 CEY Regular Minutes - Approved - Central Yavapai Fire District Board of Directors - CY Regular Meeting - 12/16/2021**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D".

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Darlene Packard, Board Clerk      12/17/2021