



### **Permit Application Submissions:**

All construction and operational permit applications are accepted at the CAFMA Administrative Office, Monday - Thursday from 7:00 am - 4:00 pm. Please allow up to 30 minutes for submission process.

- Construction permit applications shall follow the requirements as set forth in the Central Arizona Fire and Medical Authority (CAFMA) [Fire Protection Standards, 2018 edition](#).
- Construction permits are valid for 180 days from the date of permit approval.
  - Per 2018 IFC 105.3.2: One or more extensions may be granted by the fire code official, following a written request from the permitted contractor which demonstrates justifiable cause. Use the *Permit Extension* link above to request an extension **before** the permit expires.
  - Per 2018 IFC 105.3.1: Once a permit has expired, a fee will apply to reinstate it. Use the *Expired Permit Replacement* link above to replace an expired permit.
- Operational permit applications must be filled out completely, including any required documents as listed on the permit application. Incomplete permit applications will not be accepted.
- Operational permit applications shall be submitted at least 30-days prior to the event or operational activity. Applications not submitted in the proper timeframe will be rejected, which will result in additional fees.
- Per 2018 IFC 105.3.1: Operational permits remain in effect for the duration listed on the permit, or until reissued, renewed, or revoked.

### **Inspections:**

All construction and operational inspections are scheduled through the CAFMA Administrative Office, Monday – Thursday from 7:00 a.m. – 4:00 p.m.

- All inspections shall be scheduled at least 24-hours in advance of the inspection.
- Any inspection cancelled less than 4-hours prior to the scheduled inspection will constitute a failed inspection. This may result in additional fees.
- Inspections that fail to have a permittee in attendance shall constitute a failed inspection. This may result in additional fees.



# COMMERCIAL BURN PERMIT APPLICATION

DATE \_\_\_\_\_ PERMIT NO \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ BURN PERMIT # \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

### COMMERCIAL BURN PERMIT SUBMISSION REQUIREMENTS:

- COMPLETED PERMIT FORM / PAYMENT OF FEES
- BURN DATE(S): START DATE \_\_\_\_\_ END DATE \_\_\_\_\_
- DATE REQUESTED FOR SITE INSPECTION\*: \_\_\_\_\_

\*We cannot guarantee the Inspector's availability; however, we will do our best to accommodate your request.

- Commercial Burn Permit ..... \$133
- Commercial Burn Permit Site Reinspection ..... \$125
- Unpermitted Commercial Burn Fee ..... \$399

PERMIT SUBMITTED BY \_\_\_\_\_  
(please print name)

AMOUNT PAID \_\_\_\_\_ CHECK \_\_\_\_\_ CC \_\_\_\_\_

ISSUED BY \_\_\_\_\_

DATE \_\_\_\_\_

### PERMIT STATUS:

#### CENTRAL ARIZONA FIRE

- APPROVED
- 30-day     90-day

Start Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

- DENIED

*Final approval based on favorable site inspection for code compliance.*