

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
CY Regular Meeting
Monday, June 27, 2022, 4:30 pm - 5:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Dane Beck; Darlene Packard; Dave Tharp; Kathy Goodman; Matt Zurcher;
Pete Gordon; Rick Anderson; Scott A Freitag; Susanne Dixon

Remote Attendance

Nicolas Cornelius

NOTICE OF MEETING

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. BOARD MEMBER REPORTS

There were no Board member reports.

4. CALL TO THE PUBLIC

There were no public comments.

5. CONSENT AGENDA

A. Approve Regular Session Minutes - May 23, 2022

B. Approve General Fund Financial Statements

C. Approve Bond Debt Service Financial Statements

D. Approve Annexation and Resolution 2022-04, Savage, 9610 N. Prescott Ridge Rd.,
Parcel 401-01-008H

Motion to approve the Consent Agenda.

Move: Rick Anderson Second: Darlene Packard Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

6. PUBLIC HEARING - FISCAL YEAR 2022-2023 BUDGET

Chair Zurcher opened the Public Hearing at 4:31 p.m.

There were no public comments.

Chair Zurcher closed the Public Hearing at 4:31 p.m.

7. NEW BUSINESS

- A. Discussion and Possible Approval of Resolution 2022-01 and FY 2022-2023 Final Budget and 5-Year Projection

Chief Tharp explained that the final budget before the Board has not changed since last month's tentative budget approval. He further explained the State of Arizona is requiring all Fire Districts to use a new form for budget submissions which auto-calculates the District's 5-year projection. He reported that the new form does not correctly calculate the District's 5-year projection, and there is not a way to edit the formulas, so Staff has also included the Agency form that has been used in previous years. He noted that there is a tax rate increase over the next few years, which is due to a projected increase in personnel needed to staff stations. The personnel cost exceeds forecasted revenue.

Chair Zurcher inquired as to when the 1/10th of a cent tax might take effect, if passed. Chief Tharp responded that if it passed, it would take an full tax cycle to implement, so it might be in effect for Fiscal Year 2025. Chief Freitag stated that the upside to that amount of time is that the Board and Staff can plan accordingly. He would recommend a Work Study Session if it were to pass.

Motion to approve Resolution 2022-01 and Fiscal Year 2022-2023 final budget and 5-year projection.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

- B. Discussion and Possible Approval of Central Yavapai Fire District Fiscal Certification for Fiscal Year Budget 2022-2023

Chief Tharp stated that Fiscal Certification is required by law and specifies that the District is not spending more money than it is allowed to bring in, and that the District is fiscally responsible. He also noted that the auditors will review the documents as well to ensure the District has not overextended itself.

Motion to approve the Central Yavapai Fire District Fiscal Certification for Fiscal Year budget 2022-2023.

Move: Pete Gordon Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

- C. Discussion and Possible Approval of Resolution 2022-02 Assignment of Equity for FY 2023

Chief Tharp explained that this budget document assigns equity based upon the District's contributions to CAFMA. He further explained that this covers what is reassigned back to the individual Districts when the auditor's complete their

review at the end of the year. This assigns Central Yavapai Fire District 80.69% for Fiscal Year 2023. It increased by only one one-hundredth of a percent, maintaining a consistent allocation of resources for both Districts towards funding the Joint Powers Authority (JPA).

Motion to approve Resolution 2022-02 Assignment of Equity for Fiscal Year 2023.

Move: Rick Anderson Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

- D. Discussion and Possible Approval of Resolution 2022-03 Board Meeting Schedule and Monthly Fund Transfers

Chief Tharp explained that this allows the District to meet quarterly and gives Staff the authority to make monthly fund transfers to CAFMA, as dictated by the District budget of \$23,419,149.

Motion to approve Resolution 2022-03 Board meeting schedule and monthly fund transfers.

Move: Pete Gordon Second: Dane Beck Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

8. ADJOURNMENT

Motion to adjourn at 4:39 p.m.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Dane Beck, Pete Gordon, Rick Anderson

Signature indicating approval on next page.

**Signature Page For: 2022 06 27 CEY Regular Minutes - Approved - Central Yavapai Fire District
Board of Directors - CY Regular Meeting - 9/26/2022**

A handwritten signature in black ink, appearing to read "Darlene Packard". The signature is written in a cursive style with a large initial "D" and a distinct "P".

Darlene Packard 09/26/2022