

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
Regular Meeting
Monday, November 28, 2022, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Darlene Packard; Dave Tharp; Kathy Goodman; Lorette Stewart; Matt Zurcher; Rick Anderson; Scott A Freitag; Susanne Dixon

Remote Attendance

Nicolas Cornelius

Not In Attendance

Dave Dobbs

NOTICE OF MEETING

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. CORRESPONDENCE AND PRESENTATIONS

- A. Letters from the Public and Board Recognition

Chief Freitag highlighted thank you notes received from the Fields' family.

Chair Zurcher and Chief Freitag presented Clerk Packard with two plaques of appreciation and recognition, one for her service as a Board member on the Central Yavapai Fire Board and one for her service as a Board member on CAFMA's board. Chief Freitag highlighted Clerk Packard's compassion, mentorship, and involvement, especially in the form of ride-alongs that brought her closer to CAFMA employees.

Yavapai County Supervisors Mary Mallory and James Gregory both thanked Clerk Packard and spotlighted her commendable service and dedication to the Fire Service.

Local 3066 President and CAFMA Captain, Ben Roché, presented Clerk Packard with a certificate of appreciation and a special t-shirt from the Local 3066.

Attorney Cornelius also thanked Clerk Packard for her courage, perseverance, and service to the Agency. Incoming Central Yavapai Fire Board member, Gayle

Pickett, and CAFMA Fire Marshal, Rick Chase, each thanked Clerk Packard for her service.

Chair Zurcher presented Don Packard and Roger Kinsinger, Town of Prescott Valley Councilmen, with certificates of appreciation.

4. REPORTS

A. Board Member Reports

Chair Zurcher shared that he participated in his 11th Flying High Turkey Drive; he also completed a ride-along with Station 51, and was able to visit the Prescott Regional Communications Center (PRCC).

B. Division Reports

Chief Freitag reported that November 29th, 2022 is the 13-month anniversary of CAFMA's Certificate of Necessity (CON) application submittal. He also reported that Proposition 310 did not pass, and noted that the question on the ballot was not whether or not Fire Districts needed additional staffing and services to meet demand, but how it would be funded by the taxpayers. In voting against Prop 310, the voters chose property tax increases.

Chief Freitag also stated that he and Chief Rose will be meeting with the Town of Prescott Valley on Wednesday regarding information shared by the Yavapai County Contractors Association (YCCA) at a recent meeting held between the Town and YCCA; CAFMA was not notified of the meeting. He added that YCCA has not reached out to Board members, nor have they attended recent Board meetings; when YCCA has reached out in the past, issues were addressed and positive changes were made where necessary.

5. CALL TO THE PUBLIC

There were no public comments.

6. CONSENT AGENDA

- A. Approve Regular Session Minutes - October 24, 2022
- B. Approve Executive Session Minutes - October 24, 2022
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Goyer-Mobley and Hoffman
- E. Approve Policy Amendments: 121 Policy Committee, 203 Drug Policy, 403 Leave Benefits, 500 Employee Assistance Program, 501 Critical Stress Debriefing, and 742 Fixed Capital and Non-Capital Assets

Motion to approve the Consent Agenda.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Lorette Stewart, Rick Anderson

7. VOTE TO GO INTO EXECUTIVE SESSION

Motion to go into Executive Session at 5:33 p.m.

Move: Rick Anderson Second: Lorette Stewart Status: Passed

Yes: Darlene Packard, Matt Zurcher, Lorette Stewart, Rick Anderson

A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(4) Regarding Priority Ambulance Service Contract

B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(4) Regarding Priority Ambulance Lease Contract

8. OLD BUSINESS

A. Discussion and Possible Action Regarding Priority Ambulance Service Contract

Reconvened into Open Session at 5:43 p.m.

Chair Zurcher instructed Attorney Cornelius to remove the liquidated damages section from the contract.

Motion to approve the Priority Ambulance Service Contract minus liquidated damages section.

Move: Rick Anderson Second: Lorette Stewart Status: Passed

Yes: Darlene Packard, Matt Zurcher, Lorette Stewart, Rick Anderson

B. Discussion and Possible Action Regarding Priority Ambulance Lease Contract

Motion to approve the Priority Ambulance Lease Contract.

Move: Darlene Packard Second: Lorette Stewart Status: Passed

Yes: Darlene Packard, Matt Zurcher, Lorette Stewart, Rick Anderson

9. NEW BUSINESS

A. Discussion and Possible Action Regarding Engaging Advance Strategy Center to Guide the 2023-2026 Strategic Planning Process in an Amount Not to Exceed \$22,500

Chief Freitag provided a brief history of CAFMA's strategic planning process. He added that Advance Strategy Center has recently worked with Prescott, Scottsdale, and Buckeye, and will engage CAFMA members anonymously to request feedback. They will also engage with Board members and community leaders as well.

Chair Zurcher commented that he believes this will assist the Agency in continuing to be a forward-thinking organization.

Motion to approve the expenditure, not to exceed \$22,500, of using Advance Strategy Center to guide the 2023-2026 strategic planning process.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Lorette Stewart, Rick Anderson

B. Discussion and Possible Direction to Staff Regarding December Meeting Date

Direction to Staff is to move the December Board meeting to December 22, 2022, at 5:00 p.m.

10. ADJOURNMENT

Motion to adjourn at 5:49 p.m.

Move: Darlene Packard Second: Rick Anderson Status: Passed

Yes: Darlene Packard, Matt Zurcher, Lorette Stewart, Rick Anderson

Signature indicating approval on next page.

Signature Page For: 2022 11 28 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 12/22/2022

A handwritten signature in black ink, appearing to read 'D. Dobbs', written over a horizontal line.

Dave Dobbs , Clerk 12/27/2022