

MINUTES

**Central Arizona Fire and Medical Authority
Central Yavapai Fire District Board of Directors
Regular Meeting
Thursday, December 22, 2022, 4:30 pm - 5:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Andy Reinhardt; Dave Tharp; Gayle Pickett; Kathy Goodman; Matt Zurcher;
Pete Gordon; Rick Anderson; Scott A Freitag; Susanne Dixon

Remote Attendance

Nicolas Cornelius

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Thursday, December 22, 2022 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 4:30 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. NEW BUSINESS

- A. Discussion and Possible Action Regarding Election of Fire Board Chairperson and Board Clerk

Director Gordon made a motion to nominate Matt Zurcher for Board Chair, the motion was seconded by Director Reinhardt.

There were no other nominations; the motion passed unanimously.

Director Gordon made a motion to nominate Andy Reinhardt for Clerk, the motion was seconded by Director Anderson.

There were no other nominations; the motion passed unanimously.

4. PRESENTATIONS

- A. Presentation, Discussion, and Acceptance of FY 2022 Audit Report as Presented by Henry & Horne

Noemi Barter from Baker Tilly, formerly Henry + Horne, presented the Fiscal Year 2022 Audit Report. All statements in reports are management statements that are tested by the auditors to determine if they are materially correct and fair. Henry + Horne found that statements are presented fairly and have reported a clean opinion.

Chief Tharp further explained that the reporting of negative equity is not unexpected, and is in large part due to the unfunded PSPRS liability. Chief Freitag reminded the Board of the Certificates of Participation and that a plan is already in place for correcting the negative equity issue.

Motion to accept the audit presented by Henry + Horne.

Move: Gayle Pickett Second: Rick Anderson Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt

5. BOARD MEMBER REPORTS

Chair Zurcher explained this agenda item for the new Board members; there were no Board member reports.

6. CALL TO THE PUBLIC

There were no public comments.

7. CONSENT AGENDA

- A. Approve Regular Session Minutes - November 28, 2022
B. Approve General Fund Financial Statements
C. Approve Bond Debt Service Financial Statements

Motion to approve the Consent Agenda.

Move: Rick Anderson Second: Pete Gordon Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt

8. NEW BUSINESS, CONTINUED

- A. Discussion and Possible Appointment Selection for the Central Yavapai Reserve Firefighter Volunteer Relief and Pension Plan

Chief Tharp explained the Reserve Firefighter Volunteer Relief and Pension Plan and the need for the appointment of a second Board member; Director Anderson is currently serving but there must be a second. 11 pensioners are currently receiving funds from the plan.

Director Reinhardt offered to serve on the Board.

Motion to appoint Director Reinhardt to the Central Yavapai Reserve Firefighter Volunteer Relief and Pension Plan Board.

Move: Rick Anderson Second: Gayle Pickett Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt

B. Discussion and Possible Approval of the Budget Development Schedule

Chief Tharp explained that the annual budget schedule gives the Board an overall view of the budget process in order to meet obligations set forth by the County and the State. This budget will be zero-based; he explained the meaning of zero-based. He also noted that there will be a Budget Work Study scheduled in the beginning of April 2023.

Motion to approve the Budget Development Schedule.

Move: Rick Anderson Second: Gayle Pickett Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt

9. ADJOURNMENT

Motion to adjourn at 4:56 p.m.

Move: Gayle Pickett Second: Rick Anderson Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt