

## MINUTES

**Central Arizona Fire and Medical Authority  
Chino Valley Fire District Board of Directors  
Regular Meeting  
Thursday, December 22, 2022, 4:00 pm - 4:30 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Cyndy Dicus; Cynthia Gentle; Dave Dobbs; Dave Tharp; Kathy Goodman;  
Scott A Freitag; Susanne Dixon

### **Remote Attendance**

Nicolas Cornelius

### **Not In Attendance**

Carrie Zambrano; Lorette Stewart

## **NOTICE OF MEETING**

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Director Gentle called the meeting to order at 4:02 p.m.**

### 2. PLEDGE OF ALLEGIANCE

**Director Gentle led the Pledge of Allegiance.**

### 3. NEW BUSINESS

#### A. Discussion and Possible Action Regarding Election of Fire Board Chairperson and Board Clerk

**Director Dobbs made a motion to nominate Cyndy Dicus for Board Chair, the motion was seconded by Director Gentle.**

**There were no other nominations; the motion passed unanimously.**

**Director Gentle made a motion to nominate Dave Dobbs for Clerk, the motion was seconded by Chair Dicus.**

**There were no other nominations; the motion passed unanimously.**

#### B. Discussion and Possible Action Regarding Appointing One (1) Member to the Central Arizona Fire and Medical Authority Board

**Motion to appoint Director Dobbs to the Central Arizona Fire and Medical Authority Board.**

Move: Cynthia Gentle Second: Cyndy Dicus Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle

4. PRESENTATIONS

- A. Presentation, Discussion, and Acceptance of FY 2022 Audit Report as Presented by Henry & Horne

**Brian Hemmerle from Baker Tilly, formerly Henry + Horne, presented the Fiscal Year 2022 Audit Report. All statements in reports are management statements that are tested by the auditors to determine if they are materially correct and fair. Henry + Horne found that statements are presented fairly and have reported a clean opinion.**

**Chief Tharp further explained that the reporting of negative equity is not unexpected, and is in large part due to the unfunded PSPRS liability. Chief Freitag reminded the Board of the Certificates of Participation and that a plan is already in place for correcting the negative equity issue.**

**Motion to accept the audit presented by Henry + Horne for Fiscal Year 2022.**

Move: Cynthia Gentle Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle

5. CALL TO THE PUBLIC

**There were no public comments.**

6. CONSENT AGENDA

- A. Approve Regular Session Minutes - November 28, 2022  
B. Approve Special Meeting Minutes - December 7, 2022  
C. Approve General Fund Financial Statements  
D. Approve Bond Debt Service Financials

**Motion to approve the Consent Agenda.**

Move: Cynthia Gentle Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle

7. NEW BUSINESS, CONTINUED

- A. Discussion and Possible Approval of Budget Development Schedule

**Chief Tharp explained that the annual budget schedule gives the Board an overall view of the budget process in order to meet obligations set forth by the County and the State. This budget will be zero-based; he explained the meaning of zero-based. He also noted that there will be a Budget Work Study scheduled in the beginning of April 2023.**

**Motion to approve the Budget Development Schedule.**

Move: Cynthia Gentle Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle

8. ADJOURNMENT

**Motion to adjourn at 4:21 p.m.**

Move: Dave Dobbs Second: Cynthia Gentle Status: Passed

Yes: Dave Dobbs, Cyndy Dicus, Cynthia Gentle

**Signature Page For: For Signature - 2022 12 22 CHV Regular Minutes - Approved - Chino Valley Fire District Board of Directors - CV Regular Meeting - 3/27/2023**



A handwritten signature in black ink, reading "Carrie Zambrano". The signature is written in a cursive style and is positioned above a horizontal line.

Carrie Zambrano 03/27/2023