

**MINUTES**  
**Chino Valley Fire District Board of Directors**  
**Regular Meeting**  
**Monday, March 27, 2023, 4:00 pm - 4:30 pm**  
**Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge**  
**Drive, Prescott Valley**

**In Attendance**

Carrie Zambrano; Cyndy Dicus; Dave Tharp; Denise Krizo; Lorette Stewart; Nicolas Cornelius;  
Susanne Dixon

**Not In Attendance**

Dave Dobbs; Scott A Freitag

**1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

Chair Dicus called the meeting to order at 4:03 p.m.

**2. PLEDGE OF ALLEGIANCE**

Chair Dicus led the Pledge of Allegiance.

**3. CALL TO THE PUBLIC**

There were no public comments.

**4. CONSENT AGENDA**

- A. Approve Regular Session Minutes - February 27, 2023
- B. Approve General Fund Financial Statements
- C. Approve Bond Debt Service Financials

Motion to approve the Consent Agenda.

Move: Carrie Zambrano Second: Lorette Stewart Status: Passed

Yes: Cyndy Dicus, Lorette Stewart, Carrie Zambrano

**5. NEW BUSINESS**

**A. Discussion and Possible Approval of the Chino Valley Fire District Board Policy Manual**

Chief Tharp gave a brief overview of the manual as presented and explained the change to Policy 306 Filling Board Vacancies.

Attorney Cornelius commented on the purpose of the manual and noted that changes requested will be consistent with Central Yavapai and CAFMA Board manuals.

Motion to approve the Chino Valley Fire District Board Policy Manual.

Move: Carrie Zambrano Second: Lorette Stewart Status: Passed

Yes: Cyndy Dicus, Lorette Stewart, Carrie Zambrano

**B. Discussion and Possible Direction to Staff Regarding Chino Valley Fire District Board Vacancy**

Chief Tharp reiterated the staff process and recommended we schedule a special meeting to seat the new member, as we are entering budget season. A Special Meeting will be held on Monday, April 17 at 1:30 p.m. to interview and select a candidate.

Chair Dicus directed staff to post the opening for a 2-week application period.

**C. Discussion and Possible Direction to Staff Regarding Budget Update and Scheduling of April Budget Work Study Session**

Chief Tharp reminded the board that we provide a budgetary overview and a first draft of the Budget at this meeting; no business is conducted; no decisions are made at this time. We like to schedule this meeting no later than mid-April.

The board agreed upon a Budget Work Study Session on Monday, April 17 at 2:00 p.m.

**6. ADJOURNMENT**

Motion to adjourn at 4:16 p.m.

Move: Lorette Stewart Second: Carrie Zambrano Status: Passed

Yes: Cyndy Dicus, Lorette Stewart, Carrie Zambrano

**Signature indicating approval on next page**

**Signature Page For: For Signature - 2023 03 27 CHV Regular Minutes - Approved - Chino Valley Fire District Board of Directors - CV Regular Meeting - 4/24/2023**

A handwritten signature in black ink, appearing to read 'D. Dobbs', written over a horizontal line.

Dave Dobbs 04/25/2023