

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting**

Monday, June 26, 2023, 5:00 pm - 6:00 pm

Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Dr., Prescott Valley

In-Person Attendance

Dave Dobbs; Dave Tharp; Gayle Pickett; Lorette Stewart; Matt Zurcher; Scott A Freitag; Susanne Dixson

Remote Attendance

Nicolas Cornelius

Not In Attendance

Rick Anderson

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, June 26, 2023 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. CORRESPONDENCE AND PRESENTATIONS

A. County and Town Current Events Summaries

Mary Mallory, Yavapai County Board of Supervisors, provided an update of District 5 activities, including a recent tour she took of her jurisdiction with Fire Marshal Tirpak, a ribbon-cutting event for the new Criminal Justice Center, information related to a space study the County will be conducting, and an announcement that Alert Yavapai is now functional.

Town of Prescott Valley Council Member, Brenda Dickenson, gave a recap of new businesses coming to the area, including three new hotels, and added that the preliminary development plan for the Villas of Prescott Valley has been

completed. She also reported that the Town will be having their Red, White, and Boom celebration at the Civic Center on July 4th.

Mayor Jack Miller from the Town of Chino Valley advised the Board that the Town will not be having a fireworks show for the 4th of July this year; instead, they will celebrate Territorial Days with fireworks (Labor Day weekend). He added that the Town of Chino Valley residents are facing several challenges, including interest rates, which has impacted new residential growth in the area, and issues with Perkinsville Road are still a concern.

Town of Dewey-Humboldt Mayor, John Hughes, reported that chip-sealing is in progress as part of their 5-year maintenance plan. He further commented that the Town will be hosting a get-together at one of the elementary schools on July 1st.

B. Letters from the Public and Board Recognition

The Board was scheduled to recognize two community members; however, they were unable to attend the meeting.

4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

A. Board Member Reports

Director Dobbs reported that he will be escorting a group of motorcyclists from IAFF as part of the Granite Mountain Hotshots Memorial event.

Chair Zurcher reported that he, Chief Feddema, and Fire Marshal Tirpak attended the Republic Women of Prescott (RWOP) luncheon earlier this month.

B. Division Reports

Chief Freitag reported that he was one of the chiefs that reviewed the questionnaire for the Retention and Recruitment Study that the three major universities are working on; he did his interview with ASU today as part of that study. The Board of Regents has approved a grant for NAU to do an attainable housing study, specifically looking at CAFMA; he has asked that they include Prescott Fire as well.

He also reported that he has spoken with a professor from University of Arizona regarding their 5-year Sleep Study. Members from CAFMA can participate on a voluntary basis.

He advised the Board that we are coordinating a Struggle Well workshop, which is tentatively scheduled for November 8-9 and will include attendees from CAFMA, Prescott Valley PD, and Prescott PD.

Chief Freitag further stated that he was in Phoenix last Friday with Representative Bliss to meet with two staff members from the Governor's office regarding concerns with the Bureau of EMS and ambulance licensing in the state. They still lack true leadership and oversight at DHS, which will hopefully

be remedied when they appoint a director. He will be in Phoenix again tomorrow for an Article 9 Rules meeting, which we were just informed was happening. Kathy Steadman is working with the Arizona Fire Service on this and will attend as well.

5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

There were no public comments.

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - May 22, 2023
- B. Approve Joint Meeting Minutes - May 22, 2023
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Fulton-Gorton; Beyer; Lunning

Motion to approve the Consent Agenda.

Move: Dave Dobbs Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

7. PUBLIC HEARING - FISCAL YEAR 2023-2024 BUDGET

Chair Zurcher opened the Public Hearing at 5:28 p.m.

There were no public comments.

Chair Zurcher closed the Public Hearing at 5:28 p.m.

8. VOTE TO GO INTO EXECUTIVE SESSION

Motion to go into Executive Session at 5:35 p.m.

Move: Dave Dobbs Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(1) Regarding Fire Chief's Evaluation and Contract Renewal

- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Ambulance Certificate of Necessity (CON)
 - C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(1) Regarding AMR Matters
9. OLD BUSINESS

Open session reconvened at 6:44 p.m.

Items 9-A, B, and 10-A were addressed after Executive Session.

Items 9-A and B were addressed together.

- A. Discussion Regarding Ambulance Certificate of Necessity (CON)

Chair Zurcher instructed Attorney Cornelius to proceed as directed.

- B. Discussion Regarding AMR Matters

10. NEW BUSINESS

- A. Discussion and Possible Action Regarding Fire Chief's Evaluation and Contract Renewal

Chair Zurcher stated for public record that they conducted the Fire Chief's evaluation in executive session. He wanted to publicly acknowledge that the Chief is doing a stand-up job, and all board members have given him high marks.

Motion to approve the Fire Chief's contract renewal

Move: Gayle Pickett Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

- B. Discussion and Possible Approval of Resolution 2023-01 and FY 2023-2024 Final Budget and 3-Year Projection

Items 10-B, C, D, E, and F were addressed before going into Executive Session.

Chief Tharp explained that the final budget came in \$2,400 less than the tentative budget. He also reminded the board that both CYFD and CVFD District boards approved their budgets earlier, with a 10-cent and 3-cent increase, respectively.

Motion to approve Resolution 2023-01 and FY 2023-2024 Final Budget.

Move: Dave Dobbs Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

- C. Discussion and Possible Approval of Central Arizona Fire and Medical Authority Fiscal Certification for Fiscal Year Budget 2023-2024

Chief Tharp explained that this document certifies we have a balanced budget.

Motion to approve the Central Arizona Fire and Medical Authority Fiscal

Certification for FY Budget 2023-2024.

Move: Gayle Pickett Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

- D. Discussion and Possible Approval of Resolution 2023-02 Assignment of Equity for Fiscal Year 2024

Chief Tharp stated that this resolution assigns equity and liabilities back to the CYFD and CVFD.

Motion to approve Resolution 2023-02 Assignment of Equity for FY 2024.

Move: Lorette Stewart Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

- E. Discussion and Possible Approval of 100% of Vacation and Sick Leave Retirement Distributions be Placed into Employee's Post Employment Health Plan (PEHP) for FY 2023-2024

Chief Tharp advised the Board that eligible members that responded voted to have 100% of their vacation and sick leave accruals placed in their PEHP account.

Motion to approve 100% of vacation and sick leave retirement distributions be placed into the Post Employment Health Plan (PEHP) #106 Premium Only account.

Move: Dave Dobbs Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

- F. Discussion and Possible Approval of Resolution 2023-03 Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy

Chief Tharp explained that per statute, we have to adopt a funding policy showing our plan to meet the obligation of the unfunded liability. Our unfunded liability increased 100% in one year, largely due to the lack of return on investment. He anticipates this year will be similar; however, he does not recommend applying the \$10,000,000 we have in reserve to that balance at this time.

He explained that we will make payments as required; we are funded at 90% for Tier I and II members, and 110% for Tier III members, for a total of about 94% funded.

Motion to approve Resolution 2023-03 Public Safety Personnel Retirement System (PSPRS) Pension Funding Policy.

Move: Gayle Pickett Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

11. ADJOURNMENT

Motion to adjourn at 6:46 p.m.

Move: Dave Dobbs Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Gayle Pickett

Signature indicating approval on next page.

**Signature Page For: For Signature 2023 06 26 CEA Regular Minutes - Approved - Central Arizona
Fire and Medical Authority Board of Directors - CA Regular Meeting - 7/24/2023**



Gayle Pickett 07/25/2023