

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Monday, July 24, 2023, 5:00 pm - 6:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Dr., Prescott  
Valley**

### **In-Person Attendance**

Denise Krizo; Gayle Pickett; Matt Zurcher; Rick Anderson; Scott A Freitag;  
Susanne Dixon

### **Remote Attendance**

Nicolas Cornelius

### **Not In Attendance**

Dave Dobbs; Lorette Stewart

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, July 24, 2023 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 5:00 p.m.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

### 3. CORRESPONDENCE AND PRESENTATIONS

A. Letters from the Public and Board Recognition

**No comments or presentations were made.**

### 4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

A. Board Member Reports

**Director Pickett reported that she attended the Arizona Fire District Association (AFDA) Conference; she thought the classes were great and enjoyed interacting with staff on a more personal level.**

B. Division Reports

**Chief Freitag stated that the Rules Committee for the Bureau of EMS will be meeting again; the document they put out was not agreed upon by any of the parties.**

**He added that the Racetrack Fire is contained to about 450 acres; they believe it will be fully contained later tonight. The Grapevine Fire is somewhat in check; the danger is not completely gone and there is a possibility of dry lightning. The weather may be a concern for the next few days.**

5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

**There were no public comments.**

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - June 26, 2023
- B. Approve Executive Session Minutes - June 26, 2023
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Cesena, Kennedy, Lopez
- E. Approve Policy Amendments: 201.1 Pre-Employment Psychological Evaluation, 204 Exit Interview, 610 Performance Evaluations, 620 Discipline, 660 Reduction in Force (Layoff)

**Motion to approve the Consent Agenda.**

Move: Gayle Pickett Second: Rick Anderson Status: Passed

Yes: Matt Zurcher, Rick Anderson, Gayle Pickett

7. VOTE TO GO INTO EXECUTIVE SESSION

**Executive Session was waived.**

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Ambulance Certificate of

Necessity (CON)

8. OLD BUSINESS

A. Discussion Regarding Ambulance Certificate of Necessity (CON)

**Attorney Cornelius stated that we are moving forward with the CON hearing process; he has communicated with Chief Freitag and our attorneys. He added that he has spoken with our third-party attorney and confirmed that the letter they were previously directed to draft is complete and will be forwarded to Chief Freitag and the Board this week.**

**Chief Freitag reported that we have received approximately eight letters of support back from the twelve requests that were sent out. This should strengthen our position if we do end up at the hearing at the end of the year.**

9. NEW BUSINESS

A. Discussion and Possible Approval Regarding Purchase of Two Pierce Type 1 Engines Not to Exceed \$2,232,000.00

**Chief Rose stated that he and Fleet Manager Scaife have been discussing the life-expectancy of these apparatus. Historically, we have done ten (10) years in frontline service, ten (10) years in reserve and, two (2) years added for outfitting for a total of 22 years. They believe the life span of these two new apparatus could be increased to twelve (12) years in frontline, then twelve (12) years in reserve plus two (2) years for outfitting, for a total of 26 years.**

**He added that if approved, payment is not required for about 24-months. It will be two (2) years before the first payment is due and three (3) years before the final payment is due.**

**Chief Freitag commented that ARPA funds could cover up to \$1.6 million dollars, which would go directly to our Capital Reserve Fund. We believe that by the time we make the first payment, our Capital Reserve Fund would potentially be over 11 million dollars, based on the amounts approved in the budget this year.**

**Director Pickett inquired about the quote expiration date; Chief Rose confirmed that the date has been extended to August 5, 2023.**

**Chief Freitag stated that we have previously discussed looking at refurbished units; however, with the demand for new units, the manufacturers are not currently offering refurbished units as an option.**

**Motion to approve the purchase of two Pierce Type 1 Engines not to exceed \$2,232,000.00.**

Move: Rick Anderson Second: Gayle Pickett Status: Passed

Yes: Matt Zurcher, Rick Anderson, Gayle Pickett

10. ADJOURNMENT


**Motion to adjourn at 5:15 p.m.**

Move: Gayle Pickett Second: Rick Anderson Status: Passed

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

**Signature indicating approval on next page.**

**Signature Page For: For Signature 2023 07 24 CEA Regular Minutes - Approved - Central Arizona  
Fire and Medical Authority Board of Directors - CA Regular Meeting - 8/28/2023**



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Gayle Pickett 08/29/2023