

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
CY Regular Meeting  
Monday, June 26, 2023, 4:30 pm - 5:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### **In-Person Attendance**

Andy Reinhardt; Dave Tharp; Gayle Pickett; Matt Zurcher; Pete Gordon;  
Susanne Dixon

### **Remote Attendance**

Nicolas Cornelius

### **Not In Attendance**

Rick Anderson; Scott A Freitag

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, June 26, 2023 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 4:30 p.m.**

2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

3. BOARD MEMBER REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

**There were no board member reports given.**

4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and

submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

A. Approve Regular Session Minutes - May 22, 2023

B. Approve Joint Meeting Minutes - May 22, 2023

C. Approve General Fund Financial Statements

D. Approve Bond Debt Service Financial Statements

**Motion to approve the Consent Agenda.**

Move: Gayle Pickett Second: Pete Gordon Status: Passed

Yes: Matt Zurcher, Pete Gordon, Gayle Pickett, Andy Reinhardt

6. PUBLIC HEARING - FISCAL YEAR 2023-2024 BUDGET

**Chair Zurcher opened the Public Hearing at 4:32 p.m.**

**There were no public comments.**

**Chair Zurcher closed the Public Hearing at 4:32 p.m.**

7. NEW BUSINESS

A. Discussion and Possible Approval of Resolution 2023-04 and FY 2023-2024 Final Budget and 3-Year Projection

**Chief Tharp stated that there were a few reductions in the CAFMA budget that led to a reduction of approximately \$2,000 for the Central Yavapai Fire District. The total budget for CYFD is \$26,180,028; this is not the amount allocated to CAFMA as some funds are retained for items such as election expenses, legal expenses, auditing fees, and board member expenses.**

**Motion to approve Resolution 2023-04 and FY 2023-2024 Final Budget.**

Move: Pete Gordon Second: Andy Reinhardt Status: Passed

Yes: Matt Zurcher, Pete Gordon, Gayle Pickett, Andy Reinhardt

B. Discussion and Possible Approval of Central Yavapai Fire District Fiscal Certification for Fiscal Year Budget 2023-2024

**Chief Tharp explained that this document certifies the budget is balanced, and the projected revenues will cover the projected expenditures.**

**Motion to approve the Central Yavapai Fire District Fiscal Certification for FY Budget 2023-2024.**

Move: Gayle Pickett Second: Pete Gordon Status: Passed

Yes: Matt Zurcher, Pete Gordon, Gayle Pickett, Andy Reinhardt

- C. Discussion and Possible Approval of Resolution 2023-05 Assignment of Equity for Fiscal Year 2024

**Chief Tharp explained that the equity assignment follows the GASB-14 statement for joint venture accounting, which allows us to assign liabilities and equity back to the individual agencies. It is not based on the Net Assessed Valuation (NAV) of the District, it is based on the amount being contributed to CAFMA for each agency.**

**Motion to approve Resolution 2023-05 Assignment of Equity for FY 2024.**

Move: Andy Reinhardt Second: Gayle Pickett Status: Passed

Yes: Matt Zurcher, Pete Gordon, Gayle Pickett, Andy Reinhardt

- D. Discussion and Possible Approval of Resolution 2023-06 Board Meeting Schedule and Monthly Fund Transfers

**Chief Tharp reminded the board that after this meeting, they will only meet quarterly. This resolution allows us to transfer revenues reported by the Yavapai County Treasurer's office on a monthly basis, not to exceed the \$26,146,528 that is assigned to CAFMA. That is not the total budget amount that was approved, that's just the amount assigned to CAFMA. If there are excess funds received at the end of the fiscal year, we would bring a request to the board for approval to transfer those excess funds to CAFMA or to the Capital Reserve Fund.**

**Motion to approve Resolution 2023-06 Board Meeting Schedule and Monthly Fund Transfers.**

Move: Pete Gordon Second: Gayle Pickett Status: Passed

Yes: Matt Zurcher, Pete Gordon, Gayle Pickett, Andy Reinhardt

8. ADJOURNMENT

**Motion to adjourn at 4:38 p.m.**

Move: Gayle Pickett Second: Andy Reinhardt Status: Passed

Yes: Matt Zurcher, Pete Gordon, Gayle Pickett, Andy Reinhardt

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.