

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Monday, August 28, 2023, 5:00 pm - 6:00 pm  
Central Arizona Fire and Medical Authority, Administration,  
8603 E. Eastridge Dr., Prescott Valley**

### **In-Person Attendance**

Denise Krizo; Gayle Pickett; Lorette Stewart; Matt Zurcher; Rick Anderson;  
Scott A Freitag; Susanne Dixon

### **Remote Attendance**

Dave Dobbs; Nicolas Cornelius

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, August 28, 2023 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. **CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

**Chair Zurcher called the meeting to order at 5:00 p.m.**

2. **PLEDGE OF ALLEGIANCE**

**Chair Zurcher led the Pledge of Allegiance.**

3. **CORRESPONDENCE AND PRESENTATIONS**

A. Letters from the Public and Board Recognition

**Chief Freitag had nothing further to add.**

B. Semi-Annual 2023 Alarm Summary

**This item was taken after Executive Session.**

**Chief Rose presented the 2023 Alarm Summary.**

**Chief Freitag stated that we have had a significant increase in call-volume over the past five (5) years. He added that we have seen a bit of a plateau due to the economy, however, we are still trying to catch up to the 36% increase we experienced previously.**

#### 4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

##### A. Board Member Reports

**Chair Zurcher reported that he rode with Engine 58 for National Night Out earlier this month. He added that he also visited Station 63 and commented that the new Turnout Room was done well.**

##### B. Division Reports

**Chief Freitag shared that Chief Feddema is not present tonight as he is working with the outside panel members for Battalion Chief Testing tomorrow. He added that he had a brief meeting with Prescott Regional Communication Center (PRCC) today about County-Wide dispatching. The County has asked if we could help fund a study regarding new dispatch options. He stated that governance is one of the big concerns as we own four (4) of the five (5) dispatch channels, and pay 24% of the costs to support them.**

#### 5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

**There were no public comments.**

#### 6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

A. Approve Regular Session Minutes - July 24, 2023

B. Approve General Fund Financial Statements

C. Approve Fire Protection Agreements: David, Hilbrands

**Motion to approve the Consent Agenda.**

Move: Gayle Pickett Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

#### 7. VOTE TO GO INTO EXECUTIVE SESSION

**Motion to go into Executive Session at 5:06 p.m.**

Move: Rick Anderson Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Ambulance Certificate of Necessity (CON)
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Fee Schedule Matters
- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Lawsuit and Documents Received in Connection with Same as Filed by Alvin R. Yount
- D. Legal Advice Pursuant to A.R.S. §38-431.03(A)(7) Regarding Possible Purchase, Sale, or Lease of Real Property - Station 51/72

8. OLD BUSINESS

**Reconvened into Open Session at 5:44 p.m.**

- A. Discussion Regarding Ambulance Certificate of Necessity (CON)  
**Chair Zurcher directed Attorney Cornelius to proceed.**
- B. Discussion and Possible Action Regarding Fee Schedule Matters  
**Chair Zurcher directed Attorney Cornelius to send the letter.**

9. NEW BUSINESS

- A. Discussion and Possible Direction to Counsel Regarding Lawsuit and Documents Received in Connection with Same as Filed by Alvin R. Yount  
**Chair Zurcher instructed Attorney Cornelius to keep working on this.**
- B. Discussion and Possible Direction Regarding Possible Purchase, Sale, or Lease of Real Property - Station 51/72  
**Chair Zurcher gave direction to proceed.**
- C. Discussion and Possible Direction Regarding Adding a Wellness Officer at the Rank of Captain to the Three Year Staffing Plan  
**Chief Freitag advised that several of the chiefs are doing parts of the position but there needs to be one person handling all of the various duties. He added that many of agencies across the State have this position. We are not asking for approval for this position; we are asking for approval to add this position to the staffing plan for consideration in upcoming years.**

**Director Anderson agreed that we need the position, and thinks we need to hire for this sooner rather than later. Chief Freitag answered that he believes there may be funds available for this. As soon as we can find the money in the budget, we will come back to the Board for approval.**

Move: Gayle Pickett Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- D. Discussion and Possible Approval Regarding Purchase of One New Battalion Chief Truck, One New Brush Truck, and One New Community Relations Vehicle Not to Exceed \$285,000.00 For All Three

**Chief Rose advised the Board that these vehicles are in the Capital Plan. We are looking for approval; however, we have not found these vehicles. Board approval would give Fleet Manager Scaife the ability to locate and move to purchase these vehicles. He added that the Brush Truck will likely come in at less than what we have budgeted; however, the Battalion Chief truck will come in at a higher amount than budgeted. The Community Relations vehicle would actually become a Prevention vehicle, allowing their gear to be stored outside the vehicle as part of our cancer-mitigation efforts.**

**Motion to approve the purchase of three (3) new vehicles, not to exceed \$285,000.00.**

Move: Rick Anderson Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

10. ADJOURNMENT

**Motion to adjourn at 6:04 p.m.**

Move: Gayle Pickett Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.