

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Yavapai Fire District Board of Directors  
CY Regular Meeting  
Monday, September 25, 2023, 4:30 pm - 5:00 pm  
Central Arizona Fire and Medical Authority, Administration,  
8603 E. Eastridge Dr., Prescott Valley**

### **In-Person Attendance**

Andy Reinhardt; Denise Krizo; Gayle Pickett; Matt Zurcher; Pete Gordon; Rick Anderson; Scott A Freitag; Susanne Dixon

### **Remote Attendance**

Nicolas Cornelius

## **NOTICE OF MEETING**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Yavapai Fire District Board of Directors and the general public that the **Central Yavapai Fire District** will hold a meeting open to the public on **Monday, September 25, 2023 at 4:30 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with the District's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

### 1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 4:30 p.m.**

### 2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

### 3. BOARD MEMBER REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

**There were no board member reports given.**

### 4. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) and as a matter of policy, the Central Yavapai Fire District Board has decided to allow public comments as time permits. Therefore, those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so in an orderly manner that includes completing a Call to the Public Form and submitting it to staff for the record. If a written statement is being read, please provide a copy to ensure it is entered into the record accurately. Individuals will be limited to speak for three (3) minutes and Call to the Public shall not exceed 15 minutes per meeting.

**There were no public comments.**

5. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Yavapai Fire District Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion and action.

- A. Approve Regular Session Minutes - June 26, 2023
- B. Approve June 2023 General Fund Financial and Bond Debt Service Financials
- C. Approve July 2023 General Fund Financial and Bond Debt Service Financials
- D. Approve August 2023 General Fund Financial and Bond Debt Service Financials
- E. Approve Annexation and Resolution 2023-07, Roundy, Parcel 401-01-131X
- F. Approve Annexation and Resolution 2023-08, Geiss, Parcel 402-13-045A
- G. Approve Annexation and Resolution 2023-09, Geiss, Parcel 402-13-045B

**Motion to approve the Consent Agenda.**

Move: Rick Anderson Second: Pete Gordon Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt

6. NEW BUSINESS

- A. Discussion and Possible Action Regarding Attorney Request for Increase in Hourly Rate Under the Fee Agreement

**Attorney Cornelius stated that he cannot provide advice to the Board, as that would be a conflict of interest. If the Board believes it needs additional legal advice, they can elect to hire outside counsel. He advised that he has not raised his fees since 2018.**

**Director Reinhardt questioned what the changes mentioned in the request letter were. Attorney Cornelius replied that his overhead, such as staff expenses, liability insurance, and various other costs have increased. He did note that he does not charge the agency for work he pays his administrative staff to complete on our behalf.**

**Chair Zurcher replied that he understands the rate increase, and believes it is justified due to inflation.**

**Motion to increase the hourly rate for legal services from \$225.00 to \$285.00 per hour under the Fee Agreement.**

Move: Pete Gordon Second: Gayle Pickett Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt

7. ADJOURNMENT

**Motion to adjourn at 4:36 p.m.**

Move: Rick Anderson Second: Gayle Pickett Status: Passed

Yes: Matt Zurcher, Pete Gordon, Rick Anderson, Gayle Pickett, Andy Reinhardt

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

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