

## MINUTES

**Central Arizona Fire and Medical Authority  
Central Arizona Fire and Medical Authority Board of Directors  
CA Regular Meeting  
Monday, October 23, 2023, 5:00 pm - 6:00 pm  
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,  
Prescott Valley**

### In-Person Attendance

Dave Dobbs; Denise Krizo; Gayle Pickett; Lorette Stewart; Matt Zurcher;  
Rick Anderson; Scott A Freitag; Susanne Dixson

### Remote Attendance

Nicolas Cornelius

## NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, October 23, 2023 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

**Chair Zurcher called the meeting to order at 5:00 p.m.**

2. PLEDGE OF ALLEGIANCE

**Chair Zurcher led the Pledge of Allegiance.**

3. CORRESPONDENCE AND PRESENTATIONS

A. Letters from the Public and Board Recognition

**There were no additional comments.**

4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

A. Board Member Reports

**Director Stewart thanked CAFMA for attending the unveiling of the new murals at Yavapai Regional Medical Center.**

**Chair Zurcher reported that he, Director Pickett and Director Gordon attended**

**the new hire ceremony at CARTA last week. He also attended the Push-In ceremony for new Engine 51.**

B. Division Reports

**Chief Freitag shared that we received a check for \$1.6 million dollars from the American Rescue Plan Act (ARPA) grant.**

5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

**There were no public comments.**

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - September 25, 2023
- B. Approve Executive Session Minutes - September 25, 2023
- C. Approve General Fund Financial Statements
- D. Approve Fire Protection Agreements: Burness

**Motion to approve the Consent Agenda.**

Move: Dave Dobbs Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

7. VOTE TO GO INTO EXECUTIVE SESSION

**Motion to go into Executive Session at 5:04 p.m.**

Move: Rick Anderson Second: Gayle Pickett Status: Passed

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Ambulance Certificate of Necessity (CON)
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Lawsuit Filed by Alvin R. Yount
- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding AMR Litigation Matter
- D. Legal Advice Pursuant to A.R.S. §38-431.03(A)(7) Regarding Property for Future Fire Station
- E.

Legal Advice Pursuant to A.R.S. §38-431.03(3) Regarding Correspondence Received from Yavapai County Attorney's Office Regarding Dave Tharp

8. OLD BUSINESS

**Open meeting reconvened at 5:28 p.m.**

- A. Discussion and Possible Action Regarding Ambulance Certificate of Necessity (CON)

**Chair Zurcher directed Attorney Cornelius to proceed pursuant to legal advice provided in Executive Session.**

- B. Discussion and Possible Action Regarding Lawsuit Filed by Alvin R. Yount

**Chair Zurcher directed Attorney Cornelius to proceed pursuant to legal advice provided in Executive Session.**

- C. Discussion and Possible Action Regarding AMR Litigation Matter

**Chair Zurcher directed Attorney Cornelius to proceed pursuant to legal advice provided in Executive Session.**

9. NEW BUSINESS

- A. Discussion and Possible Action Regarding Adoption of Yavapai Regional Medical Center's (YRMC) EMS Needs Assessment

**Chief Freitag advised the Board that our Certificate of Necessity (CON) attorneys have recommended that we have this document in place when we go into our CON hearing. Upon review of the Yavapai Regional Medical Center's EMS Needs Assessment, our legal team does not believe we need to reinvent the wheel and that their documents will suffice since the information clearly shows that we need more transport services. Staff recommends that we adopt the YRMC EMS Needs Assessment as our own.**

**Motion to adopt Yavapai Regional Medical Center's EMS Needs Assessment.**

Move: Gayle Pickett Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- B. Discussion and Possible Action Regarding Support Letter from the CAFMA Board to CYMPO Regarding the Sundog Connector

**Chief Freitag stated that CAFMA has already submitted a letter of support, directly from the Fire Chief. He did not realize the matter was as political as it is, therefore, it is recommended that the Board send a letter of support as well. Chair Zurcher added that he has spoken with the Director of Central Yavapai Metropolitan Planning Organization (CYMPO), who stated that he would appreciate a letter from the Board as well. The Board consensus was to have Chair Zurcher sign a letter on behalf of the Board members.**

- C. Discussion and Possible Approval to Purchase New SCBA Compressor for CARTA, Not to Exceed \$90,000

**Chief Rose provided information regarding the compressor at CARTA and the older compressor in use at Station 63. He explained that the purchase is included in the Capital Replacement Plan. If approved, the new compressor will be placed at CARTA and the existing compressor located at CARTA will be moved over to Station 63.**

**Motion to approve purchase a new SCBA Compressor for CARTA, not to exceed \$90,000.**

Move: Rick Anderson Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- D. Discussion and Possible Approval to Proceed with Wage Study Through The Segal Group in the Amount of \$55,000

**Chief Freitag explained that we budgeted \$40,000 for this; even with everything we removed, the price still came in at \$55,000. Once the study is completed, the plan is to create a database of this information, then inviting other agencies to participate and provide their data annually. We are looking for the total cost of each employee; the data provided by our Labor group is missing a lot of detailed information needed to proceed.**

**Director Anderson asked if we were comfortable establishing a repository of data and if Union members would have issues with the data provided in the future. Chief Freitag answered that Human Resources would be responsible for updating the information for each participating agency. He added that we came up with a plan three (3) years ago, and within six (6) months were being told that we were behind, with no evidence provided that we were actually behind.**

**Chair Zurcher asked if The Segal Group is currently handling studies for other agencies. Chief Freitag answered in the negative, indicating that The Segal Group has suggested that we find other means of gathering this data in the future, as fire service agencies are the hardest to get this information from.**

**Clerk Dobbs asked what data, besides wages, is being compared. Chief Freitag stated wages and total employee related expenses is what we have asked for. We want to be mindful of what data we are looking at, as we were told that the cost of living comparisons were not fair.**

**Director Anderson asked if we were thinking of using The Segal Group when we did our budgeting; Chief Freitag answered yes, but we did not anticipate the cost to be so high.**

**Motion to approve the wage study through The Segal Group in the amount of \$55,000, which is \$15,000 above the budgeted amount.**

Move: Lorette Stewart Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- E. Discussion and Possible Direction to Staff Regarding Property for Future Fire Station  
**Chair Zurcher directed Staff to proceed as discussed.**

F. Discussion and Possible Action Regarding Correspondence Received from Yavapai County Attorney's Office Regarding Dave Tharp

**Chief Freitag advised that we received correspondence today from the County Attorney's office and due to the immediate nature of the notice, the Board needed to be advised. Attorney Cornelius directed staff to revise and post the amended Agenda within 24 hours.**

**Chair Zurcher requested that the Board be kept informed.**

10. ADJOURNMENT

**Meeting adjourned at 5:43 p.m.**

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

DRAFT