

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting
Monday, March 25, 2024, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Cody Rose; Dave Dobbs; Denise Krizo; Lee Barnes; Lorette Stewart; Matt Zurcher; Rick Anderson; Scott A Freitag; Susanne Dixon

Remote Attendance

Gayle Pickett; Nicolas Cornelius

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Monday, March 25, 2024 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chair Zurcher led the Pledge of Allegiance.

3. CORRESPONDENCE AND PRESENTATIONS

A. County and Town Current Events Summaries

Supervisor James Gregory from District 2 and Supervisor Mary Mallory from District 5 attended from the Yavapai County Board of Supervisors.

Supervisor Mallory began her update by explaining that the Senator Mine is located in her district. Several meetings have been held throughout February and March with the Arizona Department of Environmental Quality (ADEQ); they would welcome a town hall meeting about the mine. She said the state offices of the Attorney General, Senators and State Mine inspectors have been contacted; they are also meeting with Prescott National Forest personnel as the mine impacts them as well. Her understanding is the mine is not currently operating due to some violations. She shared that District 5 will partner with the Town of

Prescott Valley for a cleanup day; budget hearings for the 2024-2025 will begin on Monday April 8, and Yavapai County Development Services went live with virtual inspections. Lastly, a Citizen's academy is up and running with good attendance. Chief Freitag requested an opportunity to speak when the meetings come back to this area.

Supervisor Gregory shared that they are getting a lot of traction on the county-wide dispatch project. They would like to consolidate our five (5) dispatch centers to one (1) or two (2); a consultant will be reaching out to fire chiefs, police chiefs, and the Sheriff office in the county. He added that Old Black Canyon Highway has been paved between Stoneridge and the Prescott Country Club. Supervisor Gregory confirmed that Mayer Fire and Crown King Fire will be consolidating within the next month or so. Finally, he noted that Copper Canyon Fire seems to be right-side up financially, Chief Johnson has done a good job getting them back in the black.

Council Member Brenda Dickinson from the Town of Prescott Valley reported that the annual Eggstravaganza was held at the Civic Center last weekend, and explained that they moved where they normally place the food trucks. She shared that they had some interesting presentations at their last council meeting, including a presentation from CYMPO. They reported that they will be starting a road safety assessment from Robert Road to the base of Mingus Mountain. This is being done to evaluate speed limits and crash values, with the goal of determining if improvements can be made in that area. Their presentation also included information for plans on the Glassford Dells Regional Park. There is also a town-wide speed study going on, and she indicated there will be some speed limit changes coming. She is working toward getting better signage for blind driveways and school zones. Additionally, new street signs that illuminate in the dark are also in the works, they are deciding between green and blue. Further, a utility box project is planned with local and high school artists being recruited to beautify the utility boxes around town. Council Member Dickinson concluded by announcing that the Town of Prescott Valley was awarded \$2.1 million dollars for per- and polyfluoroalkyl substances (PFAS) abatement in the local water system.

B. 2023 Alarm Summary

Chief Rose presented the 2023 Alarm Summary. A copy of the summary is included in the packet.

C. Letters from the Public and Board Recognition

There were no letters from the public.

4. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

A. Board Member Reports

There were no Board member reports given.

B. Division Reports

Chief Freitag advised that he met with the Northern Arizona University (NAU) staff that is conducting the attainable housing study. He added that we hired a thirteenth recruit due to an engineer leaving for another state because he was able to purchase a home for his family. A manager's retreat is scheduled for next week that will utilize "Know Your Talents" for a portion of the retreat. Chief Freitag said he hopes it can be scheduled annually because it is a good opportunity for the managers to network and get to know each other.

Chief Feddema reported that the new move-up module has reduced a lot of move-ups. Some unusual move-ups have occurred due to the new system, which is based on data in the system verses a static policy. A reduction in move-ups means reduced wear and tear on our equipment and our people.

5. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

There were no public comments.

6. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - February 26, 2024
- B. Approve Executive Session Minutes - February 26, 2024
- C. Approve February 2024 General Fund Financial Statements
- D. Approve Fire Protection Agreement: Mroczka

Motion to approve the Consent Agenda.

Move: Lorette Stewart Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

7. VOTE TO GO INTO EXECUTIVE SESSION

Executive Session was waived.

- A. Legal Advice Pursuant to A.R.S §38-431.03(A)(3) Regarding Ambulance Certificate of Necessity (CON)
- B. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Lawsuit Filed by Alvin R.

Yount

- C. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Civil Litigation Between CAFMA and AMR in Maricopa and Yavapai Counties
- D. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding CAFMA Complaint Against PSCS

8. OLD BUSINESS

- A. Discussion and Possible Action Regarding Ambulance Certificate of Necessity (CON) Resolution 2023-04

Attorney Cornelius stated that we are awaiting the response from the hearing officer.

- B. Discussion and Possible Action Regarding Lawsuit Filed by Alvin R. Yount

Attorney Cornelius reported that all named parties in the lawsuit have filed motions to dismiss and a response is still pending.

- C. Discussion and Possible Action Regarding Civil Litigation Between CAFMA and AMR in Maricopa and Yavapai Counties

Attorney Cornelius reminded the board that previously American Medical Response (AMR) tried to make a third complaint to add the Attorney General's office and amend the allegations against the Department of Health Services (DHS). The Attorney General is also representing DHS in this matter and issued a joint response; CAFMA's counsel agrees with the response and has filed a joinder. The decision still outstanding and awaiting court review.

- D. Discussion and Possible Action Regarding CAFMA Complaint Against PSCS

Attorney Cornelius affirmed that there has been no follow up or correspondence since his last report.

- E. Discussion and Possible Approval of Resolution 2024-01, Exchange and Purchase of Real Property with the City of Prescott

Attorney Cornelius stated that all documents have been reviewed by all parties.

Chief Freitag reminded the board and public that we have been staffing Station 51 and Prescott Fire Department has been staffing our station on 6th Street for more than ten (10) years. Each has wanted to make upgrades but could not because neither one owned the building. Since neither entity foresees any benefit to moving back to their own building, an exchange/purchase was recommended. CAFMA has some funds remaining from the ARPA distribution; staff feels this is a needed exchange and recommends moving forward with the approval. The sum of \$550,000 paid to Prescott Fire Department from CAFMA would need to be approved.

Chair Zurcher commented that he did a ride-along with Station 51 and was aghast at the conditions in that station. He supports the improvements.

Motion to approve Resolution 2024-01, Exchange and Purchase of Real Property with the City of Prescott.

Move: Rick Anderson Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- F. Discussion and Possible Action to Increase Purchase and Installation Amount for Station 53 Generator Not to Exceed \$102,000

Chief Rose reminded the board that they had approved the expenditure last December. The agreement included the wiring for the generator, but not the actual generator.

Motion to approve the increase purchase and installation amount for Station 53 generator not to exceed \$102,00.

Move: Lorette Stewart Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

9. NEW BUSINESS

- A. Discussion and Possible Approval of End of FY 2023 Excess General Fund Transfer of \$1,320,785 to the Capital Reserve Fund

Chair Zurcher explained that each year any excess General Funds are transferred to the Capital Reserve Fund.

Motion to approve the end of fiscal year excess General Fund transfer of \$1,320,785 to the Capital Reserve Fund.

Move: Rick Anderson Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- B. Discussion and Possible Approval of Fiscal Year 2025 Capital Acquisition/Replacement Schedule

Chief Rose stated that the total amount we expect to spend in the next fiscal year is approximately \$1.4 million; the amount is low due to payment for apparatus purchases not being due until Fiscal Year 2025-2026.

Chief Freitag added that we have applied for a grant of about \$350,000, which could decrease our Capital Reserve expenditures as well.

Chief Rose pointed out that that our Capital Reserve account is doing very well at this time compared to other agencies.

Motion to approve the Fiscal Year 2025 Capital Acquisition/Replacement Schedule.

Move: Dave Dobbs Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- C. Discussion and Possible Action Regarding a Professional Services Agreement Between CAFMA and the Center for Public Safety Excellence (CPSE) for Consulting Work Related to a Joint Standards of Cover

Chief Feddema specified that this contract is with the Center for Public Safety Excellence (CPSE) to provide a joint Standards of Cover. Chief Parra and Chief Durre have been working together, and the City of Prescott has agreed to a 50/50 split of the costs. He further explained that a joint Standards of Cover has not been done before, so having CPSE involved is favorable and they are excited to be a part of the process.

Chair Zurcher asked when our accreditation will happen if this is approved. Chief Feddema answered that our request for accreditation will be submitted sometime in the beginning of 2025. Prescott Fire Department has their reaccreditation in September 2024; we will be able to utilize their joint Standards of Cover information towards our own accreditation.

Motion to approve a Professional Services Agreement between CAFMA and the Center for Public Safety Excellence for consulting work related to a joint Standards of Cover.

Move: Lorette Stewart Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

- D. Discussion and Possible Approval for Staff to Submit a SAFER Grant Application

Chief Freitag stated that we have just been advised the SAFER Grant is open for applications. If awarded the grant, we could hire the additional personnel needed, exceeding the number in the upcoming budget. This will be especially necessary if we receive the CON. The SAFER Grant would help us to fill additional positions and meet our commitment to the community.

Motion to approve the submittal of a SAFER Grant application.

Move: Dave Dobbs Second: Rick Anderson Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

10. ADJOURNMENT

Motion to adjourn at 6:02 p.m.

Move: Lorette Stewart Second: Dave Dobbs Status: Passed

Yes: Dave Dobbs, Matt Zurcher, Lorette Stewart, Rick Anderson, Gayle Pickett

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

Signature Page For: FOR SIGNATURE 2024 03 25 CEA Regular Minutes - Approved - Central Arizona Fire and Medical Authority Board of Directors - CA Regular Meeting - 4/22/2024

A handwritten signature in black ink, appearing to read 'D. Dobbs', is written over a horizontal grey line. The signature is fluid and cursive.

Dave Dobbs , Clerk 04/23/2024