

CENTRAL YAVAPAI FIRE DISTRICT  
VOLUNTEER RELIEF AND PENSION BOARD

MEETING MINUTES

January 19, 2023

1. CALL TO ORDER

The Volunteer Relief and Pension Board meeting was called to order by Clerk Cody Rose (Assistant Chief Dave Tharp was requested to assist) on Thursday, January 19, 2022, at 9:00 a.m.

2. ROLL CALL OF BOARD MEMBERS

Members Present: Director Rick Anderson, Director Bob Johnson, Board Clerk Cody Rose

Members Absent: Fred Janes

Others Present: Assistant Chief Dave Tharp, Cindy Crossett (virtually), Andy Reinhardt

3. APPROVAL OF MINUTES

The minutes of the meeting on October 20, 2022, were presented. Director Anderson made a motion to approve the minutes of the October 20, 2022, meeting. Director Johnson seconded the motion. MOTION CARRIED

AYES: Anderson, Johnson, Rose

NAYS: None

ABSTAIN: None

4. Presentation

A. Investment Account Update – Freedman Crossett Investments

Cindy attended virtually and notified the board that as the end of December, the investment balance is \$220,059.35. However, we were making progress and the account to date had gained about \$20,000 and about a \$7,000 increase from the end of December. Though there was discussion about raising interest rates and what effect that could have on the investments we currently have. She recommended no changes. Cindy left the meeting.

## 5. BUSINESS

### A. Swear In of New Board Member – CYFD Appointment – Andy Reinhardt

Chief Tharp reported that in addition to Andy Reinhardt, who is selected by the CYFD Board of Directors per the bylaws to sit on the VRRP Board, we also need to officially swear in Director Johnson for his seat since he was unopposed. His appointment was voted and approved last board meeting, just didn't swear him in. Both Directors (Reinhardt and Johnson) were sworn in by Clerk Cody Rose.

### B. Selection of new chairperson and clerk positions

There was discussion of who typically assumed that position – an appointed member of the CYFD Board, but there is not set requirement. Nominations were opened and Rick Anderson was nominated for the Chairperson position.

Director Reinhardt nominated Rick Anderson for Chairperson. Director Johnson seconded the motion. MOTION CARRIED

AYES: Anderson, Johnson, Rose, Reinhardt  
NAYS: None  
ABSTAIN: None

Director Anderson nominated Andy Reinhardt for Clerk. Director Johnson seconded the motion. MOTION CARRIED

AYES: Anderson, Johnson, Rose, Reinhardt  
NAYS: None  
ABSTAIN: None

The conduction of the meeting was turned over to Chairman Rick Anderson.

### C. Accept Fiscal Year 2021-2022 Audit Report

The FY audit report was presented by Henry + Horne (which will become Baker Tilly. The entire report was approved by the CYFD Board of Directors, but the abbreviated version was presented and discussed. There was a discussion about the allocations from Fire Insurance Premium Tax through PSPRS and a distribution was made for FY23 (\$1200)

Director Reinhardt made a motion to accept the FY2022 Audit report. Director Rose seconded the motion. MOTION CARRIED

AYES: Anderson, Johnson, Rose, Reinhardt  
NAYS: None  
ABSTAIN: None

D. State Fire Marshal's Office Report – FY2022

The Report was presented by Chief Tharp with a short discussion of what is included on the report from the prior fiscal year.

Director Rose made a motion to authorize submission of the Fire Marshal's Office report. Director Reinhardt seconded the motion. MOTION CARRIED

AYES: Anderson, Johnson, Rose, Reinhardt  
NAYS: None  
ABSTAIN: None

E. Approve list of Retirees Entitlement to Benefits

The Report was presented by Chief Tharp with a discussion of an issue with distributions versus report due to trying to contact Tom Oppelt, and last year it was Bill Liapple. There was a discussion about holding payment until confirmation and what methods are being used to make contact. And additionally, how we can alleviate this issue for the future.

Director Johnson made a motion to authorize submission the List of Retirees with the caveat to hold payments until paperwork is received from Tom Oppelt. Director Reinhardt seconded the motion. MOTION CARRIED

AYES: Anderson, Johnson, Rose, Reinhardt  
NAYS: None  
ABSTAIN: None

F. Discuss and Schedule next meeting

There was a discussion about the next meeting and decision was for April 20<sup>th</sup> at 9 or 10 am. (migrate back to a 9 am meeting).

6. ADJOURNMENT

With no further comments or questions, the meeting was adjourned at 09:11 a.m.  
Respectfully submitted,

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Volunteer Relief and Pension Board Clerk