

MINUTES

**Central Arizona Fire and Medical Authority
PSPRS Local Board
PSPRS Local Board Meeting
Wednesday, April 17, 2024, 10:00 am - 11:00 am
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Andie Rorick; Denise Krizo; Matt Zurcher; Mickey Robison; Patty Chute; Ron Litchfield

Remote Attendance

Andrew Apodaca, Esq.

Not In Attendance

Damian Lys

NOTICE OF MEETING

Pursuant to ARS 38-431.02, the Public Safety Personnel Retirement System Local Board of Central Arizona Fire and Medical Authority will meet on Wednesday, April 17 2024, at 10:00 a.m. The meeting will be held at **Central Arizona Fire and Medical Authority Administration, 8603 E. Eastridge Dr., Prescott Valley, Arizona**. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) for discussion and consultation for legal advice with the Board's attorney on matters as set forth in the agenda, or pursuant to ARS 38-431-03(A)(2) for discussion and review of confidential medical records. The following topics and any variables relating thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Chair Zurcher called the meeting to order at 10:05 a.m.

2. APPROVAL OF REGULAR MINUTES: - October 26, 2023

Motion to approve the minutes from October 26, 2023.

Move: Ron Litchfield Second: Andie Rorick Status: Passed

Yes: Matt Zurcher, Andie Rorick, Ron Litchfield, Mickey Robison

3. CALL TO THE PUBLIC

Those wishing to address the Public Safety Personnel Retirement System Local Board of Central Arizona Fire and Medical Authority need not request permission in advance. The Local Board is not permitted to discuss or take action on any item raised in the Call to the Public. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The

Local Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law. Individuals are limited to speak for three (3) minutes per person.

There were no public comments.

4. NEW BUSINESS

A. Acknowledge Retirements: Todd Abel, Jory Ingrao

The committee acknowledged the retirements of Chief Abel and EMS Engineer Ingrao.

B. Discussion and Possible Action Regarding Entry into PSPRS with No Pre-Existing Conditions: Allen, Derek; Barnes, Lee; Castello, Michael; Delbridge, Corey; Hernandez, Gabino; Lindh, Matthew; Massa, Joseph; M'kadmi, Kaouther; Post, Thomas; Rawson, Cody; Samaniego, Jordan; Smith, Daniel

Motion to approve entry into Public Safety Personnel Retirement System (PSPRS) with no pre-existing conditions.

Move: Ron Litchfield Second: Mickey Robison Status: Passed

Yes: Matt Zurcher, Andie Rorick, Ron Litchfield, Mickey Robison

C. Discussion and Possible Entry into PSRPS with Pre-Existing Condition(s): McCaskill, William

This agenda item was tabled until the next meeting.

Move: Second: Status: Tabled

D. Discussion and Possible Action Regarding PSPRS Membership of Rehire: Jim Gillihan

Secretary Chute explained that Firefighter Gillihan had submitted his resignation and then opted to remain employed with CAFMA.

Motion to approve PSPRS membership of rehire Jim Gillihan.

Move: Ron Litchfield Second: Andie Rorick Status: Passed

Yes: Matt Zurcher, Andie Rorick, Ron Litchfield, Mickey Robison

E. Discussion and Possible Action Regarding Termination of Membership for Separated Members: Jake Thompson (12/01/2023); Caden Burch (03/12/2024)

Secretary Chute said both members submitted their resignations on the dates listed.

Motion to accept the termination of membership for the separated members.

Move: Andie Rorick Second: Mickey Robison Status: Passed

Yes: Matt Zurcher, Andie Rorick, Ron Litchfield, Mickey Robison

F. Discussion Regarding Statutorily Required Training

Secretary Chute requested that if the committee members have not completed the required training, to please do so and forward the completed forms to her. Per Attorney Apodaca, PSPRS is starting to audit files checking for compliance.

Member Rorick thanked Secretary Chute for making the process easier by including links in the email that went out to committee members.

Chair Zurcher then asked if he needed to complete the committee training for this board since he is in compliance for another district board. Attorney Apodaca suggested that he complete the training for this committee as some of the training is slightly different.

G. Discussion Regarding Citizen Board Member Requirements

Secretary Chute shared that this is a compliance piece. There are two citizen board member requirements: at least one member has to reside in the district, the other requirement is that one member have a Human Resources (HR) background. Member Robison confirmed he lived in district while Member Rorick replied that neither of them have an HR background.

In response, Attorney Apodaca said that ideally, statutes state that both requirements be met. A member with the HR background does not have to live in district, and in the future, this may be something to consider as a new member is brought in. We should try as best we can to comply but it is not always the case.

5. ADJOURNMENT

Motion to adjourn at 10:12 a.m.

Move: Ron Litchfield Second: Mickey Robison Status: Passed

Yes: Matt Zurcher, Andie Rorick, Ron Litchfield, Mickey Robison

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.