

MINUTES

**Central Arizona Fire and Medical Authority
Central Arizona Fire and Medical Authority Board of Directors
CA Regular Meeting
Thursday, December 19, 2024, 5:00 pm - 6:00 pm
Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive,
Prescott Valley**

In-Person Attendance

Andrea Sansone; Dave Dobbs; Denise Krizo; Gayle Pickett; John Feddema;
Lee Barnes; Lorette Stewart; Susanne Dixon

Remote Attendance

Nicolas Cornelius

Not In Attendance

Andy Reinhardt

NOTICE OF MEETING

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Central Arizona Fire and Medical Authority Board of Directors and the general public that the **Central Arizona Fire and Medical Authority** will hold a meeting open to the public on **Thursday, December 19, 2024 at 5:00 p.m.** The meeting will be held at **Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley, Arizona.** The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for discussion and consultation for legal advice with Authority's Attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Members may attend in person or via remote methods of communication.

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

Director Dobbs called the meeting to order at 5:06 p.m.

Director Reinhardt was absent due to technical difficulties.

2. PLEDGE OF ALLEGIANCE

Director Dobbs led the Pledge of Allegiance.

3. NEW BUSINESS

A. Discussion and Possible Action Regarding Election of Board Chairperson and Board Clerk

**Director Pickett nominated Director Dobbs for Board Chairperson.
Director Stewart seconded the nomination. All members voted YES.**

**Director Dobbs nominated Director Pickett as Board Chair.
Director Stewart seconded the motion. All members voted YES.**

- B. Discussion and Possible Action to appoint CAFMA PSPRS Local Board Chairperson
Chief Barnes explained that this position, per the bylaws, is the Board Chair or their designee.

Chair Dobbs accepted the position.

4. CORRESPONDENCE AND PRESENTATIONS

- A. County and Town Current Events Summaries

Matt Zurcher, the Vice-Mayor for the Town of Prescott Valley, said he will be the council liaison to Central Arizona Fire and Medical Authority and will present the current event summary for the town at quarterly meetings.

- B. Letters from the Public and Board Recognition

No additional comments were given.

5. REPORTS

Reports are informational only. Any item articulated in the reports is subject to clarification, discussion, and direction by the Board; no action will be taken.

- A. Board Member Reports

No board member reports were given.

- B. Division Reports

Chief Feddema highlighted that applications for firefighter have opened; our numbers are down right now, normally we would have more applications. We have 14 Firefighter vacancies and roughly 15 applications right now while Prescott Fire Department is tracking normally with about 80 applications. What we went through publicly has influenced the application process; he believes we will be okay but will be looking at making adjustments to our goals and strategic planning. It looks like we will probably have Spring and Fall academies for the next few years.

Director Sansone asked if we have any community programs to support recruitment. Chief Feddema explained the Fire Pals elementary school program and stated that it is part of our strategic plan to implement a program aimed at high school students. Director Sansone has ideas for helping us get this off the ground.

6. CALL TO THE PUBLIC

In accordance with A.R.S. §38-431.01(H) the Central Arizona Fire and Medical Authority Board has decided to allow public comments as time permits. Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a *Call to the Public* form and submitting it to Staff. Speakers are limited to three (3) minutes, but may submit written comments for Board records. Call to the Public shall not exceed 30 minutes per meeting. Board members shall not discuss or take legal action on matters raised during an open call to the public, but may ask Staff to review a matter or may ask that a matter be placed on a future agenda.

There were no public comments.

7. CONSENT AGENDA

All matters listed under consent agenda are considered to be routine by the Central Arizona Fire and Medical Authority Board and will be enacted by one motion. There will be no separate discussion on these items. Any item may be removed by a Board member and will be considered separately for motion, discussion, and action.

- A. Approve Regular Session Minutes - November 25, 2024
- B. Approve Executive Session Minutes - November 25, 2024
- C. Approve November 30, 2024 General Fund Financial Statements
- D. Approve Fire Protection Agreements: Angiel, Angulo, Baker, Farrington, Guarda (2), Hester, Llamas, Maneely, Mathews, Melvin, Ocampo, Pehl, Varela, Wolken
- E. Approve Policy Amendments: 720 Public Service, 721 Infant Safe Haven, 000 Administrative Directives and Departmental Advisories

Motion to approve the consent agenda.

Move: Gayle Pickett Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Lorette Stewart, Gayle Pickett, Andrea Sansone

8. VOTE TO GO INTO EXECUTIVE SESSION

Motion to go into Executive Session at 5:48 p.m.

Move: Gayle Pickett Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Lorette Stewart, Gayle Pickett, Andrea Sansone

- A. Legal Advice Pursuant to A.R.S. §38-431.03(A)(3) Regarding Civil Litigation Between CAFMA and AMR in Maricopa and Yavapai Counties

9. NEW BUSINESS - CONTINUED

Open session reconvened at 6:07 p.m.

- A. Discussion and Possible Action to Approve Resolution 2024-05 to Adopt the Joint Community Risk Assessment and Standards of Cover (CRA/SOC)

This item was taken after Item 4-A.

Chief Durre gave a short summary of what a Joint Community Risk Assessment and Standards of Cover is: fire departments, through industry best practices, assess the risk in their community and then put mitigation strategies in place to respond to that specific risk. What makes this important is this joint Standards of Cover was written by both Prescott Fire and CAFMA and is the first of its kind in the nation. He shared that Prescott City Council adopted the document on November 19, 2024 at their council meeting and their fire department was recommended for accredited status for another next five (5) years this morning.

Chiefs' Feddema and Parra gave a brief presentation regarding the importance

of the Joint Community Risk Assessment and Standards of Cover. A copy of the presentation has been added to the public board packet.

Motion to approve Resolution 2024-05 to Adopt the Joint Community Risk Assessment and Standards of Cover (CRA/SOC).

Move: Gayle Pickett Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Lorette Stewart, Gayle Pickett, Andrea Sansone

B. Discussion and Possible Approval of FY 25-26 Budget Development Schedule

Motion to approve Fiscal Year 2025-2026 Budget Development Schedule.

Move: Gayle Pickett Second: Lorette Stewart Status: Passed

Yes: Dave Dobbs, Lorette Stewart, Gayle Pickett, Andrea Sansone

C. Discussion and Possible Approval of Service Contract with Stryker for Maintenance and Purchase of New EMS Equipment Not To Exceed \$233,281.70 for Seven (7) Years

EMS Chief Niemynski explained we are seeking a new service agreement with Stryker, the company that provides most of our EMS equipment. The new contract includes replacing all existing monitors with all new Lifepak monitors, as well as providing gurneys and other EMS equipment. This seven (7) year agreement will cover yearly maintenance on Lifepak monitors including batteries and replacement of worn parts, in-person training will be provided plus it is on an easier, one year billing cycle. Additionally, the monitors come with a software that monitors performance, similar to an after action report (AAR).

Chief Barnes said that he believes we can negotiate a lower price and Chief Feddema added that this agreement would bring all monitors up to date since the oldest ones are no longer supported by service or parts.

Motion to approve a Service Contract with Stryker for maintenance and purchase of new EMS Equipment not to exceed \$233,281.70 for seven (7) years.

Move: Lorette Stewart Second: Andrea Sansone Status: Passed

Yes: Dave Dobbs, Lorette Stewart, Gayle Pickett, Andrea Sansone

10. **OLD BUSINESS**

A. Discussion and Possible Action Regarding Civil Litigation Between CAFMA and AMR in Maricopa and Yavapai Counties

Chair Dobbs directed Attorney Cornelius proceed as discussed.

11. **ADJOURNMENT**

Motion to adjourn at 6:19 p.m.

Move: Lorette Stewart Second: Gayle Pickett Status: Passed

Yes: Dave Dobbs, Lorette Stewart, Gayle Pickett, Andrea Sansone

Disabled persons needing reasonable accommodations should call 928-772-7711 prior to the scheduled meeting.

DRAFT