



## **Minutes**

### **Bob Murray & Associates Kickoff Meeting**

Wednesday, April 23, 2025, at 1:00 PM

Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley

#### **Present:**

Toby Ebarb, Gayle Pickett, Andy Reinhardt, Troy Skipper, Nicolas Cornelius, Susanne Dixon, Denise Krizo, and Cody Rose

#### **Absent:**

Jodie Denike, Cyndy Dicus, Dave Dobbs, Nick Plancich, Lorette Stewart, and Andrea Sansone

#### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS**

The meeting was called to order at 1:01 p.m.

Director Ebarb, Attorney Cornelius and Jon Lewis from Bob Murray & Associates attended the meeting remotely.

- A. Chino Valley Fire District  
There were no members present for Chino Valley Fire District.
- B. Central Yavapai Fire District  
Clerk Reinhardt conducted roll call for Central Yavapai Fire District.
- C. Central Arizona Fire and Medical Authority  
Clerk Reinhardt conducted roll call for Central Arizona Fire and Medical Authority.

#### **2. PRESENTATION - Kick Off Meeting for Fire Chief Recruitment Services**

Jon Lewis from the recruitment agency Bob Murray & Associates said he was hoping to get some feedback from the board members on a timeline and what they are looking for in a fire chief candidate.

Chief Rose will be the contact for the agency, board members should send any questions, comments, or concerns to him.

Chair Pickett asked that the information be forwarded to all the board members.

Attorney Cornelius shared information about the fire district, how it was created, tax rates and merger or consolidation considerations. He stated that the new fire chief should be familiar with special taxing districts, bond financing, Certificates of Participation (COPs) as well as experience handling complex situations.

Mr. Lewis said his experience lends itself to some ideas.

Director Ebarb added that the new fire chief should be able to interact with the community, will interact with staff regularly, and be involved in state and nationwide activities.

Attorney Cornelius offered information about the makeup of the board(s) and the possible change to the JPA that would allow all 10 board members to hire, fire, and discipline the fire chief.

Chair Pickett will forward her list to Chief Rose

Mr. Lewis presented a timeline of the recruitment process. He would like board member input by May 16th, recruitment will be open until June 22nd. This will allow a good amount of time for candidates to apply. Applications will be reviewed during the submission time to identify a group of qualified candidates for preliminary screening interviews.

Recommended finalists go on to in-person interviews conducted in Arizona July 16th, with panel interviews by July 21st. A decision for the final selection can be made July 22nd. A background check should take a few weeks; the appointment should be in place in August.

Chair Pickett asked for the tentative dates to be sent to the board members.

Mr. Lewis concluded that it is preferred that a sub-committee be created to provide direction and keep the process on track.

Attorney Cornelius asked that the sub-committee be added to the April 28th meeting agendas.

Mr. Lewis thanked the board for direction and said he will begin working on marketing.

### **3. ADJOURNMENT**

Motion to adjourn at 1:42 p.m.

*Moved by:* Toby Ebarb

*Seconded by:* Troy Skipper

**Yes**

Toby Ebarb, Gayle Pickett, Andy Reinhardt,  
and Troy Skipper

Approved on: 05/23/2025 12:28AM UTC

*Gayle Pickett*

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Clerk CEA

*RJ - JT*

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Clerk CEY

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Participants

1. Susanne Dixon (sdixson@cazfire.gov)
2. Andy Reinhardt (areinhardt@cazfire.gov)
3. Gayle Pickett (gpickett@cazfire.gov)

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