



Central Yavapai / Chino Valley / Central Arizona Fire and Medical

Thursday, May 22, 2025 at 4:00 PM

Central Arizona Fire and Medical Authority, Administration, 8603 E. Eastridge Drive, Prescott Valley

Present:

Jodie Denike, Cyndy Dicus, Dave Dobbs, Nick Plancich, Lorette Stewart, Toby Ebarb, Gayle Pickett, Andy Reinhardt, Andrea Sansone, Troy Skipper, Nicolas Cornelius, Susanne Dixon, John Feddema, Denise Krizo, and Cody Rose

1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS

A. Chino Valley Fire District

Chair Dobbs called the meeting to order at 4:00 p.m. and conducted roll call for Chino Valley Fire District.

B. Central Yavapai Fire District

Clerk Reinhardt conducted roll call for Central Yavapai Fire District.

Director Sansone joined the meeting in person at 4:14 p.m.

C. Central Arizona Fire and Medical Authority

Clerk Pickett conducted roll call for Central Arizona Fire and Medical Authority.

Attorney Cornelius attended via Teams.

2. PLEDGE OF ALLEGIANCE

Chair Dobbs led the Pledge of Allegiance.

3. PRESENTATIONS

A. Update on Memorial Services for Prescott Fire Department Recruit

Chief Feddema updated the board on the memorial services for D. Wallace, a Prescott Fire recruit who was in our current joint academy. CAFMA is giving support to Prescott Fire through this tough time.

B. Board Member Training - Parliamentary Procedure and Open Meeting Law

Attorney Cornelius provided training for the board members on parliamentary procedure. He recommended that board members participate in Open Meeting Law training and if they have questions or additional needs, we can set up additional training.

He explained that items can be tabled, either by the board chair, or by a motion and vote.

Some agenda items are for discussion only; however, our meeting notice states that all items can be subject to board action. This should be done in the proper manner with specific motions. Three (3) elements should be specified when calling for the vote: in favor, against, or abstaining. Big ticket or important items can be done by roll-call vote.

It is okay to take things out of order; a board member or staff can request, or the board chair can make the call.

Items not on the agenda but discussed, require an amended agenda to capture the remarks.

If a board member joins the meeting late, whether in person or remotely, the time of arrival will be noted for the minutes. We are trying to make the record as complete as possible.

Consent agenda items, those items that occur in the ordinary course of business and do not require a lot of independent analysis, are taken as a unit; however, if a board member has questions, they can request to have that item taken out and discussed separately. There is flexibility but in general, these items are approved in a batch.

A vote does not have to be unanimous; statute requires a majority vote. If you have three (3) members present, it is a

quorum. This is where mission critical items are typically tabled, however, under the law, a majority of the quorum can make a decision.

Director Ebarb asked if past credits count towards the statutorily required training. Attorney Cornelius replied that the requirement is that newly elected or appointed officials comply with the training requirement, but he recommends retaking it for each election or appointment. Training offered through Arizona Fire District Association (AFDA).

If there is something that needs to be added to the agenda, board members can instruct staff to add it. He suggested that items be taken in the order on the agenda, but they can be taken out of order.

Call to the Public is listed on each agenda but is not a requirement. Should an individual wish to speak to the board, they need to provide information about who they are and if they live in the district. If comments are directed to a specific board member about something they did or didn't do, that board member can respond. For comments about what the board should do or not do, the board can direct staff to place the item on a future agenda.

Chief Feddema asked if comments directed at the Fire Chief or a staff member fall under the same stipulations.

Attorney Cornelius said the board would instruct staff to add the item to the next meeting agenda where it would be discussed. The rule is that Call to the Public is a chance to address the board, not the staff.

Director Sansone asked if during a meeting, the board members can ask a clarifying question if the point being discussed is not clear.

Attorney Cornelius answered yes, if you do not understand, you can ask the speaker to clarify.

Director Sansone then asked if a board member would like to do a ride-along does a waiver need to be signed.

Attorney Cornelius answered that yes, a release and waiver should be signed by a public member or board member for each ride-along taken with an engine company.

4. ADJOURNMENT

The meeting was adjourned at 4:33 p.m.

Approved on: 06/23/2025

Gayle Pickett

Clerk CEA

Andy Reinhardt

Clerk CEY

Nick Plancich

Clerk CHV

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Participants

1. Nick Plancich (nplancich@cazfire.gov)
2. Andy Reinhardt (areinhardt@cazfire.gov)
3. Gayle Pickett (gpickett@cazfire.gov)

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